



AGENDA

Regular City Council Meeting

and Successor Agency to the
Former Redevelopment Agency

Tuesday, January 18, 2022 – 6:00 pm.

Via Zoom Webinar

www.cityofwasco.org

IMPORTANT NOTICE REGARDING JANUARY 18, 2022 COUNCIL MEETING

As emergency conditions persist in the City, specifically, a state of emergency remains in effect related to COVID-19, community transmission of COVID-19 in Kern County has rapidly increased from Low to High due to the highly contagious variants of COVID-19 which has emerged, Kern County officials are imposing and recommending measures to promote social distancing, requires masking by all, regardless of vaccination status, in an effort to slow the continuously high trends in and level of transmission of COVID-19 throughout the State and Kern County. The City Council determine that the presence of COVID-19 and the increase of cases due to the COVID variants will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and has affirmed a local emergency exists and re-ratified the proclamation of state of emergency by the Governor of the State of California. In compliance with AB 361, Brown Act public meetings will to be conducted utilizing Zoom Video Communications. To participate in the meeting from the comfort of your own home or office download Zoom on any phone or computer device and enter meeting ID# (see below for more information) The teleconferenced meeting allows the City to continue to conduct essential business and comply with CDC recommendations to protect the public and City employees, practice social distancing and limit exposure.

Listen to the meeting live via zoom

Member of the public may participate in the meeting by joining the Zoom Webinar via PC, Mac, iPad, iPhone, or Android device using the URL:

<https://us02web.zoom.us/j/86820568485>

Listen to the meeting live via telephone

The public may participate via phone only (without a computer/ smart device) by dialing the below numbers:

Dial Number: 1-669-900-9128

Meeting ID: **868 2056 8485**

ALL PARTICIPANTS WILL BE MUTED AUTOMATICALLY UPON ENTERING THE MEETING. THE CITY CLERK WILL UNMUTE THOSE WHO WISH TO SPEAK AT APPROPRIATE TIMES. PLEASE KEEP YOURSELF ON MUTE WHEN NOT SPEAKING. SPEAKERS ARE LIMITED TO TWO (2) MINUTES.

Verbal Participation using Zoom

Please use the "Raise Hand" button to request to speak. Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda and when the Meeting's presiding officer requests public comments.

Verbal Participation over the phone

Please dial *9 to "raise your hand" to request to speak. Raised hands will only be acknowledged during the Public Hearing and Public Comment sections of the agenda and when the Meeting's presiding officer requests public comments. Please be advised you will be called on by the phone number you are calling from.

Submitting written comments:

You can also submit your comments via email to cityclerk@cityofwasco.org such email comments must be identified by adding the Agenda Item Number in the email's subject line. Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the agenda item is heard but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

American Disability Act Accommodations:

Meetings are accessible to people with disabilities. Requests in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and its materials. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting or who have a disability and wish to request an alternative format for the meeting materials should contact the City Clerk at cityclerk@cityofwasco.org or call 661-758-7203. Every attempt will be made to swiftly address each request. (28 CFR 35.102–35.104 ADA Title II)

You can also submit your comments via email to cityclerk@cityofwasco.org such email comments must be identified by adding the Agenda Item Number in the email's subject line. Every effort will be made to read your comment into the record; however, they are limited to two (2) minutes. If a comment is received after the agenda item is heard but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

REGULAR MEETING – 6:00 pm

- 1) CALL TO ORDER:** Mayor
- 2) ROLL CALL:** Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Garcia, Martinez
- 3) FLAG SALUTE:** Mayor
- 4) INVOCATION:**

5) Approval to continue to hold all City Council meetings until further notice by teleconference pursuant to Assembly Bill 361 and Government Code Section 54953(e), and finding that there is a proclaimed state of emergency in the state and city and that state and local officials have recommended measures to promote social distancing, all as required in AB 361 and Section 54953(e). (Hurlbert)

6) **PRESENTATIONS: None**

7) **PUBLIC COMMENTS: PLEASE REFER TO PAGE ONE (1) FOR INSTRUCTION INFORMATION**

8) **SUCCESSOR AGENCY BUSINESS: None**

9) **WASCO PUBLIC FINANCE AUTHORITY BUSINESS:**

a. Receive and file quarterly bill pay totaling \$ 3,617.49

CITY COUNCIL BUSINESS:

10) CONSENT CALENDAR:

The Consent Calendar consists of items that, in staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests' removal of a particular item.

a. Approval of City Council Meeting minutes for:

1. September 21, 2021, Regular Meeting
2. November 23, 2021, Special Meeting

b. Receive and file departments bill pay totaling \$496,424.19

c. Adopt a Resolution authorizing the City Manager or Designee to submit and execute a grant application and any amendments thereto for funding from CalRecycle SB1383 Local Assistance Grant Program.

d. Approval of Travel and Training Expenses Exceeding \$500.00 for the Deputy City Clerk Tinajero to attend the Technical Training for Clerks (TTC) Series 200 on March 15 – 18, 2022, at the University of California Riverside Extension Center in Riverside, California.

e. Adopt a Resolution authorizing the City Manager or Designee to submit and execute a grant application and any amendments thereto for funding from CALTRANS Clean California Local Grant Program.

f. Approval of Travel and Training Expenses Exceeding \$500.00 for Planning Staff and Planning Commissioners to attend the League of California Cities Planning Commissioners Academy on March 16 – 18, 2022, in San Ramon, CA.

g. Receive and File the Investment Report for the month ended December 3, 2021.

11) PUBLIC HEARINGS: NONE

12) DEFERRED BUSINESS: NONE

13) NEW BUSINESS:

- a. Adopt a Resolution approving the District 4 City Council Vacancy Appointment Guidelines. (Hurlbert)
- b. Adopt a Resolution Authorizing the City Manager or Designee to Enter and Execute an Agreement with First Mobile Trust LLC. An Ohio Limited Liability Company Subsidiary of Paya INC. for electronic bill payment services. (Perez-Hernandez)

14) REPORTS FROM COMMISSION AND COMMITTEES:

- a. Kern Economic Development Corporation (Garcia)
- b. Kern Council of Government (Reyna)
- c. Wasco Task Force (Martinez & Reyna)

15) REPORTS FROM THE PUBLIC SAFETY DEPARTMENTS:

- a. Kern County Fire Department (Appleton)
- b. Kern County Sheriff Department (Shinn)

16) REPORTS FROM CITY MANAGER:

17) REPORTS FROM CITY COUNCIL:

18) CLOSED SESSION: None

19) CLOSED SESSION ACTION: None

20) ADJOURNMENT:

This is to certify that this agenda was posted at Wasco City Hall on January 14, 2022. The agenda is also available on the City website at www.cityofwasco.org

Maria O. Martinez, City Clerk

All agenda item supporting documentation is available for public review in the city website www.cityofwasco.org and the office of the City Clerk of the City of Wasco, 746 8th Street, Wasco, CA 93280 during regular business hours, 7:30 am – 5:00 pm Monday through Thursday and 8–5 pm Friday (closed alternate Friday's), following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. **Please remember to turn off all cell phones, pagers, or electronic devices during Council meetings.**

The City of Wasco does not discriminate on the basis of disability in the access to, provision of, or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the City Clerk's Office.

If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 758-7215 to make reasonable arrangements to ensure accessibility to this meeting. Telephone (661) 758-7215 Requests for assistance should be made at least two (2) days in advance whenever possible.

Bill Pay

WPFA QUARTER 3 & 4 2021: 01-18-2022

WARRANTS	AMOUNTS
W090121	552.24
W092921	739.24
W102021	571.43
W070121	552.24
W120821	571.43
W122721	630.91
Grand Total	3,617.49

Isarel Perez-Hernandez
 Digitally signed by: Isarel Perez-Hernandez
 DN: CN = Isarel Perez-Hernandez email = isperetz@cityofwasco.org C = US
 O = City of Wasco
 Date: 2022.01.13 15:16:48 -08'00'

Verified By:
 Finance Director

A	B	C	D	E	F	G	
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS	
1	W090121	NBS GOVERNMENT FINANCE GROUP	2458	721000114	2379	AUG 2021: DISTRICT 91-2B, 93-1 PROFESSIONAL SRVCS	552.24
2	W090121 Total						552.24
3	W092921	NBS GOVERNMENT FINANCE GROUP	2458	921000309	2380	SEPT 2021: DISTRICT 91-2B,93-1,PROFESSION SRVCS	739.24
4	W092921 Total						739.24
5	W102021	NBS GOVERNMENT FINANCE GROUP	2458	921000363	2381	OCT 2021: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	571.43
6	W102021 Total						571.43
7	W070121	NBS GOVERNMENT FINANCE GROUP	2458	721000003	2378	JULY 2021: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	552.24
8	W070121 Total						552.24
9	W120821	NBS GOVERNMENT FINANCE GROUP	2458	1021000149	2382	NOV 2021: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	571.43
10	W120821 Total						571.43
11	W122721	NBS GOVERNMENT FINANCE GROUP	2458	1221000448	2383	DEC 2021: DISTRICT 91-2B,93-1,PROFESSIONAL SRVCS	630.91
12	W122721 Total						630.91
13						GRAND TOTAL	3617.49

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
and the Wasco Public Finance Authority
Tuesday, September 21, 2021
Regular Meeting – 6:00 p.m.
City Council Chambers
746 8th Street, Wasco, CA 93280

REGULAR MEETING – 6:00 pm

1) CALL TO ORDER:

Mayor Reyna called the meeting to order at 6:00 pm.

2) ROLL CALL:

Present: Mayor Reyna, Mayor Pro Tem Pallares, Council Members: Cortez, Martinez

Absent: Council Member Garcia

3) FLAG SALUTE: Led by Mayor Reyna

4) INVOCATION: Observed a moment of silence.

5) PRESENTATIONS:

a. Recognition for the St. Johns Church Knights of Columbus.

Mayor Reyna presented the certificate of recognition to the Knights of Columbus.

b. Recognition for Eulogio Arreola.

Mayor Reyna presented the certificate of recognition to Eulogio Arreola.

c. Recognition for White Cap Construction Supply.

Mayor Reyna presented the recognition to White Cap.

6) PUBLIC COMMENTS:

- Sharon Sharp

7) SUCCESSOR AGENCY BUSINESS: None

8) WASCO PUBLIC FINANCE AUTHORITY BUSINESS: None

CITY COUNCIL BUSINESS:

9) CONSENT CALENDAR:

The Consent Calendar consists of items that, in staff's opinion, are routine and non-controversial. These items are approved in one motion unless a Council Member or member of the public requests removal of a particular item.

- a.** Receive and file departments payments totaling \$254,436.58

- b. Receive and File the Investment Report for the month ended August 31, 2021.
- c. Adopt and Waive the Second Reading of an Ordinance, of the City Council of the City of Wasco Acting in its Capacity as the Legislative Body of City of Wasco Community Facilities District No. 2020-01 Authorizing the Levy of a Special Tax within that District.

Ord#2021-715

- d. Adopt a Resolution Approving the Final Map for Phase 1 of Tract 7373 Accepting for Public Use all Dedications for the Purpose for which they are offered, Authorizing the City Manager and the City Clerk to sign the Subdivision Agreement, and Authorizing the City Clerk to Endorse the Map.

Was tabled for next meeting

- e. Adopt a Resolution authorizing the Deferral of Certain Impact Fees for 11 duplexes and one single-family residence approved in Site Plan Review 19-501, Delgado Villas, (APN 488-060-06), as provided for under Title 13 of the Wasco Municipal Code and Government Code Section 66007.

Reso#2021-3670

City Manager Hurlbert pulled item 9d due to last-minute revisions made to the tract map and deferred the item for the next council meeting.

Motion by Mayor Pro Tem Pallares, **Seconded** by Council Member Martinez to approve the Consent Calendar with the exception of item 9d by the following roll call vote;

AYES:	REYNA, PALLARES, CORTEZ, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

10) PUBLIC HEARINGS: None

11) DEFERRED BUSINESS:

- a. Kern County Fire Department Report and Discussion regarding illegal fireworks. No reports.
- b. Adopt a Resolution Authorizing the City Manager to sign and enter into an Agreement with the County of Kern to obtain Community Development Block Grant funding for the 16th Street Rehabilitation Project. (Villa)

Reso#2021-3671

Agmt#2021-047

Presentation by Public Works director Villa.

No public comments

Motion by Council Member Martinez, **Seconded** by Mayor Pro Tem Pallares to approve item 11a by the following roll call vote;

AYES: REYNA, PALLARES, CORTEZ, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: GARCIA

12) NEW BUSINESS:

- a. Adopt a Resolution approving an Employment Agreement with Maria Lara as Assistant City Manager in the amount of \$108,680.00 annually and authorize the City Manager to execute the agreement.

Reso#2021-3672

Agmt#2021-048

Comments by City Manager Hurlbert.

No public comments

Motion by Mayor Reyna, **Seconded** by Council Member Cortez to approve item 12a by the following roll call vote;

AYES: REYNA, PALLARES, CORTEZ, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: GARCIA

- b. Report and Adopt a Resolution Approving an Agreement by and between the City of Wasco and the County of Kern to Provide Fire Protection Services within the City of Wasco.

Reso#2021-3673

Agmt#2021-049

Presentation by City Manager Hurlbert.

No public comments

Motion by Council Member Cortez, **Seconded** by Council Member Martinez to approve item 12b by the following roll call vote;

AYES: REYNA, PALLARES, CORTEZ, MARTINEZ
NOES: NONE
ABSTAIN: NONE
ABSENT: GARCIA

- c. Update on City of Wasco Downtown Streetscape Re-design Efforts- Information Only.

PowerPoint presentation by Community Development Director Cobb.

- Downtown Streetscape Re-Design Project Update 9-21-21

No public comments.

Comments by Stephanie Sanders, Architect from SMS Consulting.

Informational item only; no action.

- d. Discussion and direction to staff regarding City of Wasco's position on the proposed reform of the Bradley Burns local sales tax distribution model.

No public comments.

Comments by City Manager Hurlbert

The Council agreed with the City Manager Hurlbert's recommendation to engage with the League of California Cities and to resume his seat to bring a small-town perspective to the discussion and report back to the Council members.

- e. Report regarding the procurement and deployment of body-worn cameras, and Adopt a Resolution Approving Amendment No. 1 to the June 15, 2021 Agreement by and between the City of Wasco and the County of Kern to Provide Fire Protection Services within the City of Wasco.

Reso#2021-3674

Agmt#2021-032(1)

A Correction was mentioned on the staff report states Kern County Fire services on the subject line; it should state The County of Kern Sheriff Department

City Manager Hurlbert gave a report for the body-worn cameras with an additional cost of 55,518.00.

No public comments.

Motion by Mayor Reyna, **Seconded** by Mayor Pro Tem Pallares to approve item 12e by the following roll call vote;

AYES:	REYNA, PALLARES, CORTEZ, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

13) REPORTS FROM COMMISSIONS AND COMMITTEES:

- a. Kern Economic Development Corporation (Cortez)

No report

- b. Kern Council of Government (Garcia)

No report

- c. Wasco Task Force (Martinez & Reyna)

Council Member Martinez:

- Met with the local churches.
- Rose garden beautification is moving forward at Barker Park.
- Sharon Nicol needs help planting roses.

14) REPORTS FROM KC FIRE AND SHERIFF:

PowerPoint presentation by Sheriff Deputy Shinn on recent crimes.

No reports from Kern County Fire Department

15) REPORTS FROM CITY MANAGER:

City Manager Hurlbert updated the City Council on the following items:

- Continued progress with High-Speed Rail issues; staff has been working with them for years, gaining ground and moving forward issuing encroachment permits and starting to see improvements
- He is looking forward to engaging at the California League of Cities Annual Conference.

16) REPORTS FROM CITY COUNCIL:

Mayor Pro Tem Pallares:

- Volunteered at a mini pop-up community cleaning with Council Member Garcia of two alleyways on Saturday, September 18, 2021.
- Attended California Health collaborative mock council meeting with youth – topic tobacco interacts with the youth.

Council Member Cortez:

- He loves the city of Wasco and is proud to be a part of a community for stepping up and everyone doing their part.

Council Member Martinez:

- Kern County Sheriff Department released bodycam footage of the incident on July 25, 2021, in Wasco – thanked Sheriff Senior Deputy Shinn for his heroic service.

Mayor Reyna:

- Has approached an organization for funding for sidewalk repairs for residents that are unable to afford repairs.
- Attended the grand opening of the Escandalo Restaurant on September 18, 2021.
- Thanked Public Works staff for the attention given to the Ranken File Parkway on Palm Avenue, between Poso Avenue and Filburn Street.
- Thanked everyone that came to the meeting today and for their contributions to our city.

Mayor Reyna adjourned into a closed session at 7:19 pm.

Mayor Reyna adjourned out of the closed session at 7:56 pm.

17) CLOSED SESSION:

- a. Approve Closed Session Minutes for September 7, 2021.
- b. **CONFERENCE WITH LABOR NEGOTIATORS 54957.6**
Agency designated representatives: City Manager, HR Manager
Employee Organization: SEIU Local 521

18) CLOSED SESSION ACTION:

City attorney Schroeter reported out.

- a. Approve Closed Session Minutes for September 7, 2021.

Motion was made by Council Member Cortez, **seconded** by Mayor Pro Tem Pallares to approve item 18a by the following roll call vote:

AYES:	REYNA, PALLARES, CORTEZ, MARTINEZ
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	GARCIA

- b. **CONFERENCE WITH LABOR NEGOTIATORS 54957.6**

Agency designated representatives: City Manager, HR Manager

Employee Organization: SEIU Local 521

No reportable action

19) ADJOURNMENT:

Mayor Reyna adjourned the meeting at 7:57 pm.

Monica Flores, Deputy City Clerk

Gilberto Reyna, Mayor

MINUTES
WASCO CITY COUNCIL
and Successor Agency to the
Former Redevelopment Agency
and the Wasco Public Finance Authority

Tuesday, November 23, 2021

Special Meeting – 5:30 pm.
City Council Chambers
746 8th Street, Wasco, CA 93280
And Via Zoom Webinar

Pursuant to AB 361 the City Council meetings are presented in a hybrid format and in-person and virtually via Zoom webinar.

SPECIAL MEETING – 5:30 pm

1) CALL TO ORDER:

Mayor Reyna called the meeting to order at 6:04 pm.

2) ROLL CALL:

Present: Mayor Reyna (joined remotely), Mayor Pro Tem Pallares, Council Members: Cortez, Garcia (joined remotely)

Absent: Council Member Martinez

3) FLAG SALUTE: Led by Mayor Reyna

4) PUBLIC COMMENTS: None

5) NEW BUSINESS:

- a. Discussion of grant applications for the abatement and clean-up of the Old Wasco Farm Labor Housing Project located at 750 H Street Wasco, CA. 93280. Informational Only

Presentation by Assistant City Manager Lara.

No public comments.

No action; informational item only

- b. Discussion of recent RAISE grant award to California High Speed Rail Authority, impact on clean-up of the Farm Labor Camp, and request Council appoint a Committee to oversee various related negotiations and agreements.

Presentation by City Manager Hurlbert.

No public comments.

Mayor Reyna appointed himself and Council Member Cortez to the Ad Hoc committee to oversee the related negotiations and agreements with the High-Speed Rail Authority.

- c. Adopt a Resolution authorizing the City Manager to execute the approved Memorandum of Understanding Agreement covering July 1, 2021 thru June 30, 2024 between SEIU Local 521 and the City of Wasco, and extend matching wage and benefit provisions to employees outside of the bargaining unit.

Reso#2021-3687

Presentation by City Manager Hurlbert, he informed Council The funds for the one-time no-reoccurring gross payment of \$5000 to each full-time employee and a \$2500 one-time gross payment for part-time employees will be paid from the ARPA grant fund.

No public comments.

Motion was made by Mayor Reyna, **seconded** by Council Member Cortez to approve item 5c by the following roll call vote:

AYES:	REYNA, PALLARES, CORTEZ, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MARTINEZ

6) REPORTS FROM CITY MANAGER:

City Manager Hurlbert updated the council on the following:

- Reminded the council regarding the next City Council regular meeting that there will be an organizational meeting for the Mayoral and Mayor Pro Tem appointments and any and all committee appointments.

7) REPORTS FROM CITY COUNCIL:

Mayor Reyna:

- Thanked the staff for their hard work.

8) CLOSED SESSION: None

9) CLOSED SESSION ACTION:

10) ADJOURNMENT:

Mayor Reyna adjourned the meeting at 6:34 pm.

Monica Flores, Deputy City Clerk

Gilberto Reyna, Mayor

Bill Pay

Council Meeting: January 18, 2022

WARRANTS	AMOUNTS
G121521	86502.57
G121321	25149.15
G122121	26511.96
A122121	2838.71
A122021	5757.49
G122021	20125.6
G122721	17126.99
A122221	6335.47
G122221	42214.02
WF113021	15247.62
G010522	117554.06
G010322	74577.15
A010522	56483.4
Grand Total	496424.19

Verified By:
Finance Director

Isarel Perez-Hernandez
 Digitally signed by: Isarel Perez-Hernandez
 DN: CN = Isarel Perez-Hernandez
 email = isperetz@cityofwasco.org
 C = US O = City of Wasco
 Date: 2022.01.12 06:34:41 -08'00'

A	B	C	D	E	F	G	
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS	
1	G121521	COUNTRY AUTO & TRUCK, INC.	3008	730652	22637	ALL DISPOSAL PM FILTERS-NAPA GOLD FUEL,AIR,OIL	2,390.21
2	G121521	GENERAL OFFICE MACHINE COMPANY	1195	17932	22640	COPIER METER READING 11/03/21-12/10/21	372.18
3	G121521	ACQUAEMPS	268	58993686	22629	TEMP M.SOLORIO WE 12/03/21	652.14
4	G121521	AMAZON CAPITAL SERVICES, INC	4968	1H3H-9MRF-T9YH	22630	6 QT CHANNEL REMOTES FOR VEHICLES	125.94
5	G121521	AMAZON CAPITAL SERVICES, INC	4968	1HV9-MG3M-6PKJ	22630	2 QT BOXES: SOLID PAINT MARKERS FOR TRASH CANS	81.79
6	G121521	AMAZON CAPITAL SERVICES, INC	4968	1LYF-9GVY-PR7C	22630	4 QT STORAGE BINS FOR BANNERS	186.20
7	G121521	AMAZON CAPITAL SERVICES, INC	4968	1HVD-JLMH-3R3M	22630	LAPTOP BACKPACK -C.CLRK,DEPUTY C.CLRK & ASST CM	94.14
8	G121521	AMAZON CAPITAL SERVICES, INC	4968	13FH-99YV-DM7Y	22630	MOVIE THEATER POPCORN BOXES-EMPLOYEE APPRECIATIONS	19.45
9	G121521	AMAZON CAPITAL SERVICES, INC	4968	1VWP-V1FR-V1H3	22630	OFFICE SUPPLIES-ASST CM	76.28
10	G121521	AMAZON CAPITAL SERVICES, INC	4968	1CHM-XH7D-HCXJ	22630	LUNCHEON DECORATIONS-EMPLOYEE APPRECIATION	28.45
11	G121521	AMAZON CAPITAL SERVICES, INC	4968	1RH6-CXXC-M4MC	22630	HDMI CABLE FOR CHAMBER USE COUNCIL MEETINGS	42.75
12	G121521	AMAZON CAPITAL SERVICES, INC	4968	1TRM-643W-416G	22630	LUNCHEON DECORATIONS-EMPLOYEE APPRECIATION,STAPLER	102.59
13	G121521	AMAZON CAPITAL SERVICES, INC	4968	11W3-DV4C-KYRT	22630	CELL PHONE CHARGER FOR IT	12.98
14	G121521	AMAZON CAPITAL SERVICES, INC	4968	161X-L9Y3-TJVV	22630	COMPUTER MEMORY FOR SCADA SOFTWARE-WTR DEPT	70.35
15	G121521	AMAZON CAPITAL SERVICES, INC	4968	1J4M-4YVY-4FXN	22630	HEATERS FOR ASST CM & CITY CLERK	49.66
16	G121521	AMAZON CAPITAL SERVICES, INC	4968	1KTT-VJH9-QQQC	22630	CHRISTMAS PARADE DECORATIONS	38.96
17	G121521	AMERICAN REFUSE INC	183	220050	22631	NOV 2021: RECYCLING @ 764 E ST	81.81
18	G121521	BRIDGEPORT TRUCK MANUFACTURING, INC	4493	49246-00	22632	DISPOSAL #15, ARMS VALVE STACK	3,938.84
19	G121521	CA PERMITS	5695	20-000182	22633	CANCELLATION RFND#20-000182 PERMIT FEES 1509 PINE	58.62
20	G121521	CALLTOWER, INC	5098	200919352	22634	PHONE SRVCS FOR DEC 21	44.25
21	G121521	CENTRAL CALIFORNIA POWER INC	2552	119061	22635	DISPOSAL #18: CHECK ENGINE CODE REPROGRAM	532.16
22	G121521	CLARK PEST CONTROL	117	29482502	22636	NOV 2021 SERVICES @ 5409 7TH ST	51.00
23	G121521	CLARK PEST CONTROL	117	29682154	22636	DEC 2021 SERVICES FOR 5410 7TH ST	51.00
24	G121521	COUNTRY TIRE & WHEEL	4953	2216129	22638	STREET #02: 4 NEW TIRES	541.83
25	G121521	CUMMINS INC	376	Y8-15259	22639	DISPOSAL #13: GASKET AND SEAL O RING	60.86
26	G121521	CUMMINS INC	376	Y8-15460	22639	DISPOSAL #13: COOLANT GASKET	131.35
27	G121521	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.	2651	1671	22641	BIOSOLID NOVEMBER LOADS 2021	1,318.80
28	G121521	INNOVATIVE ENGINEERING SYSTEMS, INC	4907	39690	22642	ANTENNA TO CONNECT LIFT STATIONS SCADA SYSTEM	2,823.42
29	G121521	JEFFRIES BROS., INC	140	97769	22643	DISPOSAL #GENERAL: 100 GAL OF ENGINE OIL	1,060.44
30	G121521	JEFFRIES BROS., INC	140	98632	22643	DISPOSAL #GENERAL: 175 GAL OF HYDRAULIC OIL	1,600.75
31	G121521	JEFFRIES BROS., INC	140	98878CT	22643	FUEL FOR NOV 2021	11,711.70
32	G121521	KERN MACHINERY	4011	101-912977	22644	STREET #107: 2 NEW FRONT TIRES	155.71
33	G121521	KERN MACHINERY	4011	101-917359	22644	STREET #107: STARTER 2 FRONT WHEELS, BOLTS, OIL	876.75
34	G121521	PACE ANALYTICAL SERVICES, INC	5694	B435729	22645	WTR SAMPLE TEST 11/16/21 BACTERIOLOGICAL	84.00
35	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436142	22645	WTR SAMPLE TEST 11/23/21 WELL #7,#11,#10 DRINK EDT	451.20

A	B	C	D	E	F	G	
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS	
36	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436152	22645	WTR SAMPLE TEST 11/23/21 WELL #7,#10,#11 BACTERIOLOGICAL	42.00
37	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436153	22645	WTR SAMPLE TEST 11/23/21 BACTERIOLOGICAL	98.00
38	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436446	22645	WTR SAMPLE TEST 11/30/21 WELL #9,#12 BACTERIOLOGICAL	28.00
39	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436451	22645	WTR SAMPLE TEST 11/30/21 BACTERIOLOGICAL	84.00
40	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436505	22645	WTR SAMPLE TEST 11/30/21 WELL #8,#12 DRINK EDT	310.00
41	G121521	PACE ANALYTICAL SERVICES, INC	5694	B435580	22645	WW SAMPLE TEST 11/18/21 INFLUENT MONITORING	70.00
42	G121521	PACE ANALYTICAL SERVICES, INC	5694	B435906	22645	WW SAMPLE TEST 11/24/21 INFLUENT MONITORING	70.00
43	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436085	22645	WW SAMPLE TEST 11/16/21 INFLUENT MONITORING	153.00
44	G121521	PACE ANALYTICAL SERVICES, INC	5694	B435401	22645	WW SAMPLE TEST 11/2/21 INFLUENT MONITORING	153.00
45	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436524	22645	WW SAMPLE TEST 11/30/21 INFLUENT MONITORING	70.00
46	G121521	PACE ANALYTICAL SERVICES, INC	5694	B436761	22645	WW SAMPLE TEST 12/2/21 INFLUENT MONITORING	70.00
47	G121521	PETERSON AUTO SUPPLY	152	7417-235468	22646	DISPOSAL #GEN: 2 AIR RAILS FOR BOOTH BUILDING	868.13
48	G121521	PETERSON AUTO SUPPLY	152	7417-235469	22646	DISPOSAL #GEN: 2 AIR FLUID GUNS - HYDRAULIC & COOL	520.74
49	G121521	R3 CONSULTING GROUP, INC.	3930	16172	22647	SB 11383 SUPPORT SERVICES: TASK #4 AND #7	7,260.00
50	G121521	SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT	1198	S161430	22648	CITY HALL GENERATOR 22/23 ANNUAL PERMIT TO OPERATE	290.00
51	G121521	SANDOVAL INDUSTRIES LLC	1180	1637	22649	OXYGEN & ACETYLENE REFILL BOTTLE FOR TORCHES	151.12
52	G121521	SILVER & WRIGHT LLP	4804	28770	22650	NUISANCE ABATEMENT NOV 21	353.32
53	G121521	SOLENIS LLC	4012	131910864	22651	POLYMER TOTE USED FOR DAILY DEWATERING CENTRIFUGE	5,419.23
54	G121521	SWRCB	296	WD-0191402	22652	7/1/21 TO 6/30/22 ANNUAL PERMIT FEE	23,783.00
55	G121521	T-MOBILE	4899	964042089 NOV 21	22653	CELL PHONES SRVCS 10/21/21-11/20/21	745.19
56	G121521	TAG/AMS, INC	298	2802358	22654	URINE DRUG TEST 09/30/21	85.00
57	G121521	UNIVAR USA INC	111	49642849	22655	WELL #11: 11TH & OAK LIQUID CHLORINE	780.54
58	G121521	VERIZON WIRELESS SERVICE LLC	4237	9893693304	22656	CELL PHONES & IPADS 10/26/21-11/25/21	1,258.92
59	G121521	VULCAN MATERIALS COMPANY	2312	73123236	22657	PAVEMENT MATERIAL FOR STREET DEPARTMENT	1,865.61
60	G121521	VULCAN MATERIALS COMPANY	2312	73127229	22657	PAVEMENT MATERIAL FOR STREET DEPARTMENT	3,798.80
61	G121521	WASCO T-SHIRTS PRINTING	497	7917	22658	COW LOGO: 16 BIG DECALS & 4 SMALL DECALS	736.10
62	G121521	BRIAN L. EDICK	4770	NOV 2021	22659	NOV 2021 VET SERVICES	1,559.00
63	G121521	WITCHER ELECTRIC, INC.	3856	37797AA	22660	WELL #10: RAN VFD AND WENT OVER PARAMETER	360.52
64	G121521	WITCHER ELECTRIC, INC.	3856	37726AA	22660	WELL #10: TROUBLE SHOOT VFD	5,600.79
65	G121521 Total						86,502.57
66	G121321	SIMPSON, DREW	5242	211129-02	22623	8 x 10 used Guard Shack. Wind bars, man door	6,500.00
67	G121321	CLARK PEST CONTROL	117	29292278	22624	OCT & NOV 2021:746 8TH ST & 1445 12TH ST PEST SRVC	206.00
68	G121321	COLEMAN FROST LLP	4860	13289	22625	LEGAL SRVCS OCT 2021	1,800.81
69	G121321	INNOVATIVE ENGINEERING SYSTEMS, INC	4907	39045	22626	GENERAL MAINTENANCE COW	16,497.34
70	G121321	NAVIA BENEFIT SOLUTIONS	5664	10376431	22627	AUG 2021:MONTHLY MINIMUM FEE	50.00
71	G121321	NAVIA BENEFIT SOLUTIONS	5664	10389037	22627	OCT 21:MONTHLY MINIMUM FEE	50.00
72	G121321	UNIVERSAL URGENT CARE & OCCUPATIONAL MEDICINE INC	5268	EM007737	22628	PHYSICAL DOT 09/17/21	45.00
73	G121321 Total						25,149.15
74	G122121	CINTAS CORPORATION NO. 3	4480	4104314608	22678	UNIFORM SERVICES 12/10/21	233.49
75	G122121	CINTAS CORPORATION NO. 3	4480	4103627886	22678	UNIFORM SRVCS 12-03-21	245.85
76	G122121	FED EX	123	7-592-87341	22682	FREIGHT SRVCS 12/09/21	134.49
77	G122121	PG & E COMPANY	85	87027247011 12/09/21	22686	UB AGRICULTURE 12/09/21	397.73
78	G122121	PG & E COMPANY	85	02579048568 12/10/21	22686	UB 2692 GRAPEVINE LN 12/10/21	12.29
79	G122121	PG & E COMPANY	85	35931967851 12/07/21	22686	UB NW NE SE 9 27 24 GEN-ANNEX BUILDING 12/07/21	510.85
80	G122121	PG & E COMPANY	85	4400014086 12/08/21	22686	UB CENTRAL AVE & HWY 46 NW 12/08/21	98.49
81	G122121	PG & E COMPANY	85	54155040196 12/07/21	22686	UB CENTRAL AVE & HWY 46 NW FLASHING BEACON 12/07/21	13.23
82	G122121	PG & E COMPANY	85	83658717562 12/15/21	22686	UB ANNEX PARKING LIGHT 12/15/21	10.89
83	G122121	PG & E COMPANY	85	29915249253 12/14/21	22686	UB 810 8TH ST COURTHOUSE 12/14/21	44.77
84	G122121	PG & E COMPANY	85	27677027560 12/16/21	22686	UB 603 PALM AVE 12/16/21	19.26
85	G122121	PG & E COMPANY	85	21147131763 12/15/21	22686	UB STREET LIGHT TRACT 7311-4 ON FILLBURN 12/15/21	18.31
86	G122121	PG & E COMPANY	85	07051823859 12/17/21	22686	UB 501 F STREET 12/17/21	613.74
87	G122121	ACCOUNTEMP	268	59039351	22675	TEMP M.SOLORIO WE 12/10/21	836.24
88	G122121	AMAZON CAPITAL SERVICES, INC	4968	1H43-VKLG-YV6N	22676	11 QT LEDMO PHOTOCCELL SENSORS LIGHTS	111.76
89	G122121	AMERICAN REFUSE INC	183	220049	22677	RECYCLING @ 801 8TH ST FOR DEC 3YD BIN	81.81
90	G122121	SWRCB	296	WD-0191035	22690	7/1/21 TO 6/30/22 PERMIT FEE: SECT 13260 & 13269	3,326.00
91	G122121	CITY OF WASCO-UB PAYMENTS	1875	535668	22680	UB 810 8TH ST 10/15/15-11/15/21	56.44
92	G122121	CITY OF WASCO-UB PAYMENTS	1875	637419	22680	UB 810 8TH ST (LF) 12/01/21-12/31/21	15.80

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
93	G122121	CITY OF WASCO-UB PAYMENTS	1875	635705	22680	UB 1445 12TH STREET (SAL) 10/15/15-11/15/21	46.32
94	G122121	CITY OF WASCO-UB PAYMENTS	1875	636005	22679	UB 800 BLK CENTRAL 10/15/15-11/15/21	91.52
95	G122121	CITY OF WASCO-UB PAYMENTS	1875	636008	22679	UB 1100 CENTRAL AVE LLMD 10/15/15-11/15/21	91.52
96	G122121	CITY OF WASCO-UB PAYMENTS	1875	636010	22679	UB 1500 BLK OF CENTRAL 10/15/15-11/15/21	91.52
97	G122121	CITY OF WASCO-UB PAYMENTS	1875	636137	22679	UB 764 E STREET (ANNEX) 10/15/15-11/15/21	121.56
98	G122121	CITY OF WASCO-UB PAYMENTS	1875	637458	22679	UB 764 E STREET (ANNEX) (LF) 12/01/21-12/31/21	182.21
99	G122121	CITY OF WASCO-UB PAYMENTS	1875	636199	22679	UB 847 F STREET (PW SHOP) 10/15/15-11/15/21	121.56
100	G122121	CITY OF WASCO-UB PAYMENTS	1875	636236	22679	UB 1300 BLK FILBURN 10/15/15-11/15/21	91.52
101	G122121	CITY OF WASCO-UB PAYMENTS	1875	636612	22679	UB NW MAPLE/MARGALO LLMD 2006-1 10/15/15-11/15/21	91.52
102	G122121	CITY OF WASCO-UB PAYMENTS	1875	636613	22679	UB MAPLE/GROMER LLMD 2006-1 10/15/15-11/15/21	91.52
103	G122121	CITY OF WASCO-UB PAYMENTS	1875	636655	22679	UB 2700 BLK MONDAVI CT 10/15/15-11/15/21	91.52
104	G122121	CITY OF WASCO-UB PAYMENTS	1875	636716	22679	UB 1500 BLOCK OF PALM 10/15/15-11/15/21	91.52
105	G122121	CITY OF WASCO-UB PAYMENTS	1875	636723	22679	UB 2100 BLK PALM 10/15/15-11/15/21	91.52
106	G122121	CITY OF WASCO-UB PAYMENTS	1875	636725	22679	UB 400 N BLOCK OF PALM LLMD 2006-1 10/15/15-11/15/21	91.52
107	G122121	CITY OF WASCO-UB PAYMENTS	1875	636727	22679	UB 1700 BLK OF PALM #A 10/15/15-11/15/21	91.52
108	G122121	CITY OF WASCO-UB PAYMENTS	1875	636751	22679	UB 1200 BLK PECAN ST 10/15/15-11/15/21	91.52
109	G122121	CITY OF WASCO-UB PAYMENTS	1875	636754	22679	UB PENELOPE LLMD 2006-1 10/15/15-11/15/21	91.52
110	G122121	CITY OF WASCO-UB PAYMENTS	1875	636820	22679	UB 1700 BLK POPLAR 10/15/15-11/15/21	91.52
111	G122121	CITY OF WASCO-UB PAYMENTS	1875	636821	22679	UB 1700 BLK POPLAR #A 10/15/15-11/15/21	91.52
112	G122121	CITY OF WASCO-UB PAYMENTS	1875	636875	22679	UB 2500 BLK OF POSO DR. LLMD6-01 10/15/15-11/15/21	91.52
113	G122121	CITY OF WASCO-UB PAYMENTS	1875	636879	22679	UB 2700 BLK OF POSO AVE LLMD06-1 10/15/15-11/15/21	91.52
114	G122121	CITY OF WASCO-UB PAYMENTS	1875	636910	22680	UB PALM N. PROSPERITY 2006-1 10/15/15-11/15/21	91.52
115	G122121	CITY OF WASCO-UB PAYMENTS	1875	637035	22680	UB 1700 BLK OF MARGALO 10/15/15-11/15/21	91.52
116	G122121	CITY OF WASCO-UB PAYMENTS	1875	637233	22680	UB 1300 BLK OF WILLOW 10/15/15-11/15/21	91.52
117	G122121	DOUGLAS, COREY	5699	REIMB FINGERPRINT	22681	REIMB FOR FINGERPRINTS PRE-EMPLOYMENT REQUEST	25.00
118	G122121	JB ELECTRIC SERVICES INC	5352	2112	22683	INSTALL NEW SERVICE	1,474.65
119	G122121	LECHOWICZ & TSENG MUNICIPAL CONSULTANTS	5698	1	22684	10/01/21-11/01/21 WTR/WWT CAPACITY FEE STUDY	2,985.00
120	G122121	MMASC	5210	4140	22685	MARIA LARA:WEBINAR-GRANT WRITING & INFORMATION	15.00
121	G122121	READYREFRESH BY NESTLE	4027	11L0018613430	22687	11/15/21-12/14/21 DRINKING WATER 5410 7TH ST	152.72
122	G122121	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	2479	22688	ZONE VARIANCE:21-01 927 5TH ST SETBACK VARIANCE	96.00
123	G122121	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	2480	22688	OPEN A BAR/DANCE CLUB -43 BAR & NIGHT CLUB-PERMIT	90.00
124	G122121	SANDERS, STEPHANIE M.	5696	2101-1	22689	DESIGN & INSTALL NEW LANDSCAPING & DESIGN DOWNTOWN	3,066.60
125	G122121	SANDERS, STEPHANIE M.	5696	2002-1	22689	CONSULTING-CENTRAL/FILBURN PARK	1,120.00
126	G122121	SANDERS, STEPHANIE M.	5696	2001-1	22689	TASK ORDER #1 DOWNTOWN STRTSCPS	7,696.54
127	G122121	THE GAS COMPANY	246	05441655304 NOV 21	22691	11/09/21-12/10/21-SAL 1445 12H ST	14.88
128	G122121	THE GAS COMPANY	246	08121820008 NOV 21.	22691	11/09/21-12/10/21 SHERIFF'S 748 F ST	87.14
129	G122121	THE GAS COMPANY	246	08331820137 NOV 21.	22691	11/09/11-12/10/21 COW 757 F ST	51.42
130	G122121	THE GAS COMPANY	246	08961820373 NOV 21.	22691	11/09/11-12/10/21 COW 845 F ST	404.12
131	G122121	TYLER BUSINESS FORM	4909	66006	22692	100 PAYROLL CHECKS-LBLC FROM TYLER BUSINESS FORMS	35.40
132	G122121	VERIZON CONNECT NWF INC	4908	OSV000002622066	22693	MONTHLY GPS NOV 21 MULTIPLE DEPT	114.00
133	G122121 Total						26,511.96
134	A122121	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	12/07/21	5127	MEDICAL CHECK RUN 12/07/21	2,115.96
135	A122121	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	12/13/21	5127	MEDICAL CHECK RUN 12/13/21	722.75
136	A122121 Total						2,838.71
137	A122021	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	11/29/21	5126	MEDICAL CHECK RUN 11/29/21	5,757.49
138	A122021 Total						5,757.49
139	G122021	AMAZON CAPITAL SERVICES, INC	4968	1HKT-TXYL-MJY4	22662	LUNCHEON DECORATIONS-EMPLOYEE APPRECIATION	30.28
140	G122021	PACE ANALYTICAL SERVICES, INC	5694	B427620	22670	WTR SAMPLE TEST: 8/19/21 WELL #7,#8,#14 DRINK EDT	195.00
141	G122021	PACE ANALYTICAL SERVICES, INC	5694	B427648	22670	WTR SAMPLE TEST 8/26/21 WELL #10,#11,#12 BACTERIOLOGICAL	42.00
142	G122021	PACE ANALYTICAL SERVICES, INC	5694	B428048	22670	WW SAMPLE TEST 8/31/21 INFLUENT MONITORING	70.00
143	G122021	PACE ANALYTICAL SERVICES, INC	5694	B428193	22670	WTR SAMPLE TEST 8/31/21 BACTERIOLOGICAL	70.00
144	G122021	PACE ANALYTICAL SERVICES, INC	5694	B428214	22670	WW SAMPLE TEST 9/2/21 INFLUENT MONITORING	70.00
145	G122021	PACE ANALYTICAL SERVICES, INC	5694	B428648	22670	WTR SAMPLE TEST 9/7/21 BACTERIOLOGICAL	84.00
146	G122021	PACE ANALYTICAL SERVICES, INC	5694	B428688	22670	WTR SAMPLE TEST 8/26/21 WELL #10,#11,#12 DRINK EDT	203.00
147	G122021	PACE ANALYTICAL SERVICES, INC	5694	B432591	22670	WTR SAMPLE TEST 10/19/21 BACTERIOLOGICAL	84.00
148	G122021	PACE ANALYTICAL SERVICES, INC	5694	B433515	22670	WW SAMPLE TEST 10/26/21 INFLUENT MONITORING	70.00
149	G122021	PACE ANALYTICAL SERVICES, INC	5694	B433608	22670	WW SAMPLE TEST 10/28/21 INFLUENT MONITORING	70.00

A	B	C	D	E	F	G	
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS	
150	G122021	PACE ANALYTICAL SERVICES, INC	5694	B434037	22670	WTR SAMPLE TEST 11/2/21 BACTERIOLOGICAL	84.00
151	G122021	AFLAC	108	061004	22661	AFLAC SRVCS FOR NOV 2021	648.42
152	G122021	BHT ENGINEERING, INC	5134	21-0584	22663	PEDESTRIAN SAFETY IMPROVEMENTS CONSTRUCTION PHASE	1,100.00
153	G122021	BHT ENGINEERING, INC	5134	21-0585	22663	CENTRAL FILBURN WIDENING	4,580.00
154	G122021	BHT ENGINEERING, INC	5134	21-0586	22663	LLA 21-01 DELGADO VILLAS	585.00
155	G122021	BHT ENGINEERING, INC	5134	21-0587	22663	LM 21-03 SRVCS NOV 2021	880.00
156	G122021	CODE PUBLISHING COMPANY	2775	71444	22664	NOV 2021/2022 STANDARD WEB HOSTING-ANNUAL WEB FEES	475.00
157	G122021	DEE JASPAR AND ASSOCIATES, INC	378	21-12051	22665	SRF GRANT APPLICATION TASK ORDER NO. 5	518.50
158	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30112	22666	Neomi--Provide Specified Access To New Users	840.00
159	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30113	22666	Neomi-Wildcard SSL Cert Renewal	661.25
160	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30114	22666	List Of Employees With Admin Privileges	437.50
161	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30115	22666	Phone Calls Going To Answering Service	218.75
162	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30116	22666	Provide New Outlook Exchange License To User Chris	175.00
163	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30118	22666	Increase Memory On Munis Server	262.50
164	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30119	22666	APC Battery Replacement Warning Light On	437.50
165	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30122	22666	Acronis Cloud Backups Missing - City of Wasco - CO	65.00
166	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30035MS	22666	Monthly Billing-NOV 21 - Microsoft Exchange Online	374.00
167	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30052SC	22666	Monthly NOV 21 IT Managed Services Agreement Bill	1,866.04
168	G122021	DIAMOND TECHNOLOGIES, INC.	2724	30117	22666	Maintenance - BackupCentric - Fourth Quarter	195.00
169	G122021	GARDAWORLD	4266	20507281	22667	EXCESS SERVICES FOR NOV 2021	20.43
170	G122021	INFO SEND, INC.	4244	203204	22668	11/01/21 STMTS DATA PROCESSING/PREP SRVCS	2,964.99
171	G122021	KNIGHT'S PUMPING & PORTABLE SERVICE, INC	1075	0000114141	22669	11/16/21 TO 12/13/21 PORTABLE TOILET SERV @ GW	60.27
172	G122021	READYREFRESH BY NESTLE	4027	01K0033487406	22671	10/27/21-11/26/21 DRINKING WATER 5409 7TH ST	45.67
173	G122021	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	2470	22672	ORDIANCE UPDATE SEWER RATES	57.00
174	G122021	SWAGIT PRODUCTIONS, INC	5178	19317	22673	NOV 2021: VIDEO STREAMING SERVICES	1,435.00
175	G122021	TYLER BUSINESS FORM	4909	65877	22674	500 AP CHECKS-LGRC FROM TYLER BUSINESS FORMS	150.50
176	G122021 Total						20,125.60
177	G122721	ACCOMTEMP	268	59065066	22697	TEMP M.SOLORIO WE 12/17/21	832.32
178	G122721	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	A1020008	22698	DEC 2021: MONTHLY MEDICAL ADMINISTRATION FEES	1,402.50
179	G122721	BRIGHT HOUSE NETWORK, LLC	68	064477502121421	22699	INTERNET SRVCS 12/13/21-01/12/22-COW	118.52
180	G122721	BRIGHT HOUSE NETWORK, LLC	68	077261401121021	22699	INTERNET SRVCS 12/09/21-01/08/22 FOR SHERIFF SUB	147.25
181	G122721	TRADICIONES MARKETS, INC	5259	565 NOV 2021	22700	NOV 2021: 565 UB PAYMENTS TRANSACTIONS	101.70
182	G122721	HINDERLITER DELLAMAS & ASSOCIATES	1184	SIN013641	22701	Q2/2021 CONTRACT SRVCS-TRANSACTION TAX-MEASURE X	300.00
183	G122721	KERN COUNTY WASTE MANAGEMENT DEPT.	19	LANDFILL DEC 21	22702	LANDFILL FOR DEC 2021	13,781.82
184	G122721	MARY A NORED	5671	183-0002018290	22703	RFND CREDIT #0002018290 CID#183	31.88
185	G122721	PHOENIX GROUP INFORMATION SYSTEMS	4913	112021239	22704	NOV 2021: CITATIONS FEES & SRVCS	411.00
186	G122721 Total						17,126.99
187	A122221	ADMINISTRATIVE SOLUTIONS-FRESNO	2208	11/18/21	5128	MEDICAL CHECK RUN 11/18/21	6,335.47
188	A122221 Total						6,335.47
189	G122221	BARBARA FOOT	5688	2617-0326024120	22694	RFND CREDIT CLOSED ACCT 2412 OAK CREEK CT.	42.80
190	G122221	BRIGHT HOUSE NETWORK, LLC	68	0772610401091021	22695	INTERNET SRVCS 09/09/21-10/08/21-SHERIFF SUB	142.96
191	G122221	BRIGHT HOUSE NETWORK, LLC	68	077261401101021	22695	INTERNET SRVCS 10/09/21-11/08/21-SHERIFF SUB	142.96
192	G122221	BRIGHT HOUSE NETWORK, LLC	68	077261401111021	22695	INTERNET SRVCS 11/09/21-12/08/21-SHERIFF SUB	145.10
193	G122221	KERN COUNTY SHERIFF'S OFFICE	220	8668-1	22696	WASCO OIS CALLOUT 07/25/21	41,740.20
194	G122221 Total						42,214.02
195	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021WC	5129	BUSSINESS CARDS,POSTAGES,OFC SUPPLIES,LUNCHEON 2021	1,216.98
196	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021CK	5129	Snacks for the workshop held on 11/10/2021	33.04
197	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021FIN	5129	TV & WALL MOUNT-FINANCE FRONT OFFICE, TRAINING	874.85
198	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021FL	5129	PAINT,BATTERIES,MATERIALS & REPAIRS,GLOVES,LIDS	1,640.99
199	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021GS	5129	BANNERS,ROPE,SIGNS & ELECTRIC VALVES,PARTS	2,140.96
200	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021HK	5129	TRAINING,MATERIALS & SUPPLIES FOR MAINTENANCE,SIGNS	2,593.32
201	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021HC	5129	DISPOSAL REPAIRS.MATERIALS,PARTS,SUPPLIES,FILTERS,	2,681.82
202	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021HS	5129	Scott Hurlbert Brown Act Training	50.00
203	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021LF	5129	Dog Food for Animal Control	235.23
204	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021MM	5129	ZOOM FEES,OFFICE SUPPLIES,TRUNK OR TREAT DINNER	528.36
205	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021MS	5129	SWANA CHAPTER MEMBERSHIP MEETIN,NEW EMPLOYEE VEST	159.28
206	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021MC	5129	BLADES,PAINT,TORCH ACCESSORIES,CAP DRAIN-WELL #2	215.11

A	B	C	D	E	F	G	
WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS	
207	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021PLAN	5129	CHRISTIAN BOOT,BOX BEAM,STARBUCKS COFFEE-WORKSHOP	318.41
208	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021PW	5129	C.DUNEHEW TRAINING & C.UGALDE & A.MALDONADO MEMBERSHIP	423.00
209	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021SC	5129	PAINT,REPAIRS,TRIMMING TREES,STREET LIGHTING	1,378.93
210	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021SM	5129	NEEDED CAT FOOD	45.55
211	WF113021	WELLS FARGO CREDIT CARD	4426	WF113021VN	5129	N.VERACALPELRA CONF-HOTEL & EXPENSES,COSTCO RENEWAL	711.79
212	WF113021 Total						15,247.62
213	G010522	ATT - PAYMENT CENTER	1488	00017515047	22725	PHONE SRVCS 11/24/21-12/23/21	27.21
214	G010522	ATT - PAYMENT CENTER	1488	000017515048	22725	PHONE SRVCS 11/24/21-12/23/21	44.16
215	G010522	ATT - PAYMENT CENTER	1488	000017515049	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
216	G010522	ATT - PAYMENT CENTER	1488	000017515050	22725	PHONE SRVCS 11/24/21-12/23/21	319.11
217	G010522	ATT - PAYMENT CENTER	1488	000017515051	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
218	G010522	ATT - PAYMENT CENTER	1488	000017515052	22725	PHONE SRVCS 11/24/21-12/23/21	65.37
219	G010522	ATT - PAYMENT CENTER	1488	000017515053	22725	PHONE SRVCS 11/24/21-12/23/21	22.95
220	G010522	ATT - PAYMENT CENTER	1488	000017515054	22725	PHONE SRVCS 11/24/21-12/23/21	44.13
221	G010522	ATT - PAYMENT CENTER	1488	000017515055	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
222	G010522	ATT - PAYMENT CENTER	1488	000017515056	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
223	G010522	ATT - PAYMENT CENTER	1488	000017515057	22725	PHONE SRVCS 11/24/21-12/23/21	882.37
224	G010522	ATT - PAYMENT CENTER	1488	000017515058	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
225	G010522	ATT - PAYMENT CENTER	1488	0000175105059	22725	PHONE SRVCS 11/24/21-12/23/21	27.21
226	G010522	ATT - PAYMENT CENTER	1488	000017515060	22725	PHONE SRVCS 11/24/21-12/23/21	42.46
227	G010522	ATT - PAYMENT CENTER	1488	000017515061	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
228	G010522	ATT - PAYMENT CENTER	1488	000017515062	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
229	G010522	ATT - PAYMENT CENTER	1488	000017515063	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
230	G010522	ATT - PAYMENT CENTER	1488	000017515064	22725	PHONE SRVCS 11/24/21-12/23/21	22.91
231	G010522	ATT - PAYMENT CENTER	1488	000017515065	22725	PHONE SRVCS 11/24/21-12/23/21	65.37
232	G010522	ATT - PAYMENT CENTER	1488	000017516589	22725	PHONE SRVCS 11/24/21-12/23/21	84.17
233	G010522	CINTAS CORPORATION NO. 3	4480	4105665351	22729	UNIFORM SERVICES 12/23/21	233.02
234	G010522	CINTAS CORPORATION NO. 3	4480	4106334978	22729	UNIFORM SERVICES 12/30/21	233.02
235	G010522	CINTAS CORPORATION NO. 3	4480	4105004566	22729	UNIFORMS SERVICES 12/17/21	265.64
236	G010522	COUNTRY AUTO & TRUCK, INC.	3008	731488	22732	DISPOSAL #GENERAL: 55 GAL TANK OF COOLANT	446.54
237	G010522	FED EX	123	7-601-05054	22735	FREIGHT SRVCS 12/16/21	121.48
238	G010522	PG & E COMPANY	85	67155644395 12/23/21	22751	UB 5410 7TH ST 12/23/21	4,263.55
239	G010522	PG & E COMPANY	85	58161952393 12/13/21	22751	UB MCCOMB & GRIFFITH SE COR WATER WELL#12 12/13/21	3,150.93
240	G010522	PG & E COMPANY	85	34334121893 12/14/21	22751	UB 25' N/O FILBURN ON BECKES 12/14/21	10.18
241	G010522	PG & E COMPANY	85	0008064995-7	22751	UB NW NE SE 92724 SOLAR PLANT-ANIMAL CONTROL NOV 21	98.21
242	G010522	PG & E COMPANY	85	20533184923 12/13/21	22751	UB SW SE SE 11 27 24 N/S POSO .25M W/O PALM 12/13	5,675.22
243	G010522	PG & E COMPANY	85	51997041895 12/23/21	22751	UB 12/23/21 MULTIPLE LOCATIONS	27,255.95
244	G010522	PG & E COMPANY	85	46754368564 12/27/21	22751	UB NE COR CENTRAL AVE & MARGALO ST 12/27/21	228.85
245	G010522	PG & E COMPANY	85	28673832979 12/29/21	22751	UB 747 G ST WELL #14 12/29/21	4,570.65
246	G010522	QUADIANT FINANCE USA,INC	1844	0715 DEC 2021	22752	POSTAGE FOR DEC 2021	219.99
247	G010522	AMAZON CAPITAL SERVICES, INC	4968	1WDH-VT1D-4Y43	22724	CELL PHONE CASE FOR M.LARA-ASSIST CITY MANAGER	32.45
248	G010522	AMAZON CAPITAL SERVICES, INC	4968	1YN1-1C96-CNJX	22724	LAPTOP BATTERY REPLACEMENT FOR M.MARTINEZ-CITY CLERK	47.62
249	G010522	AMAZON CAPITAL SERVICES, INC	4968	1DR9-NN7N-F3VP	22724	CONFERENCE TABLE FOR CITY MANAGERS OFFICE	54.10
250	G010522	AMAZON CAPITAL SERVICES, INC	4968	1773-FHX9-99KN	22724	2 PRIVACY WIDESCREEN MONITOR FOR L.CAMPOS	86.40
251	G010522	AMAZON CAPITAL SERVICES, INC	4968	1PPN-963H-MF7H	22724	1 QT LEDMO PHOTOCCELL	10.16
252	G010522	AMAZON CAPITAL SERVICES, INC	4968	IVRG-4GPL-RNYP	22724	1 QT GOOGLE NEST TEMPERATURE SENSOR	35.72
253	G010522	CLARK PEST CONTROL	117	29682038	22730	5409 7TH ST: DECEMBER 2021 PEST CONTROL SERVICE	51.00
254	G010522	CLARK PEST CONTROL	117	29682127	22730	746 8TH & 1445 12TH: DEC 2021 PEST CONTROL SERVICE	206.00
255	G010522	CUMMINS INC	376	Y8-15757	22733	ANNUAL SERVICE: VALLEY ROSE #E060927903	749.49
256	G010522	CUMMINS INC	376	Y8-15756	22733	ANNUAL SERVICE: CENTRAL/MARGALO	505.41
257	G010522	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.	2651	1708	22737	DECEMBER 2021 BIOSOLIDS LOADS	2,736.30
258	G010522	JEFFRIES BROS., INC	140	99387	22739	242 QT RNWBL DYEDDSL 99	866.82
259	G010522	PACE ANALYTICAL SERVICES, INC	5694	B437307	22749	WW SAMPLE TEST: 12/9/21 INFLUENT MONITORING	70.00
260	G010522	PACE ANALYTICAL SERVICES, INC	5694	B437900	22749	WW SAMPLE TEST: 12/7/21 INFLUENT MONITORING	153.00
261	G010522	PACE ANALYTICAL SERVICES, INC	5694	B438289	22749	WW SAMPLE TEST: 12/14/21 INFLUENT MONITORING	70.00
262	G010522	PACE ANALYTICAL SERVICES, INC	5694	B438364	22749	WW SAMPLE TEST: 12/16/21 INFLUENT MONITORING	70.00
263	G010522	PETERSON AUTO SUPPLY	152	7417-235704	22750	STREET #77: NEW SEAT	179.99

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
264	G010522	PETERSON AUTO SUPPLY	152	7417-235848	22750	DISPOSAL #13 & #14: BATTERY KILL SWITCH	362.33
265	G010522	T-MOBILE	4899	964042089 DEC 21	22758	CELL PHONES 11/21/21-12/20/21	745.19
266	G010522	VERIZON WIRELESS SERVICE LLC	4237	9895933401	22761	CELL PHONES & IPADS 11/26/21-12/25/21	1,258.94
267	G010522	BRIAN L. EDICK	4770	DEC 2021	22763	DECEMBER 2021 VET SERVICES	2,545.00
268	G010522	AFLAC	108	448956	22722	JAN 2022: AFLAC SERVICES	972.63
269	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30331	22734	Neomi-COW,install/uninstall permississions	87.50
270	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30332	22734	Configure Three New Laptops	875.00
271	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30333	22734	SentinelOne-New Suspicious Threat Detected-Machine	162.50
272	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30334	22734	Can't Find User On Active Directory	155.00
273	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30335	22734	Acronis Cloud Backup Failure - City of Wasco - COW	65.00
274	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30336	22734	GPO Replication Errors	1,107.50
275	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30337	22734	Requesting Engineer Standby-Munis Upgrade Nov 18 & 19	87.50
276	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30338	22734	Rework Group Policies	1,225.00
277	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30339	22734	Proofpoint Essentials Azure Active Directory Report	87.50
278	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30340	22734	Give Active Directory Access on Laptop COW-LT-03	131.25
279	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30266MS	22734	Monthly Billing-DEC 21 - Microsoft Exchange Online	374.00
280	G010522	DIAMOND TECHNOLOGIES, INC.	2724	30251SC	22734	Monthtly DEC 21 IT Managed Services Agreement Bill	1,682.74
281	G010522	GARDAWORLD	4266	10673119	22736	JAN 2022: ARMORED CAR SRVCS	369.42
282	G010522	INFO SEND, INC.	4244	204170	22738	DELINQUENT NOTICE 11/18/21 SRVCS	1,191.96
283	G010522	INFO SEND, INC.	4244	204171	22738	BUSINESS LICENSE RENEWALS 2021 11/17/21 SERVICES	1,069.00
284	G010522	KNIGHT'S PUMPING & PORTABLE SERVICE, INC	1075	0000116981	22743	12/14/21-1/10/22 PORTABLE TOILET SERVICE @ GW SITE	60.27
285	G010522	READYREFRESH BY NESTLE	4027	01L0033487406	22753	11/27/21-12/26/21 5409 7TH STREET DRINKING WTR	47.39
286	G010522	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	2497	22756	ORDINANCE AUTHORIZING CHANGES IN SEWER SERVICES	72.00
287	G010522	THE SHAFTER PRESS/ WASCO TRIBUNE	4787	2498	22756	ORD:ADDING ARTICLE 15-ORGANIC WWT DISPOSAL REDUCTION	168.00
288	G010522	THE GAS COMPANY	246	08207136329 DEC 21	22759	11/12/21-12/14/21 MULTIPLE ADDRESSES	743.33
289	G010522	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WSP NOV 21	22741	WSP NOV 2021 FEES	5,547.38
290	G010522	KERN COUNTY WASTE MANAGEMENT DEPT.	19	WAS OCT 2021	22741	NOV 2021: WASCO GATE FEE	508.05
291	G010522	ACC BUSINESS	4766	213496923	22720	DEC 2021: FIBER NETWORK SERVICES	812.44
292	G010522	ADVANTAGE ANSWERING PLUS	2564	000023-657-991	22721	JAN 2022: ANSWERING SERVICES	395.64
293	G010522	ALEXANDER'S CONTRACT SERVICES, INC.	3828	202112160590	22723	5400 METER READING DATES 12/13/21-12/16/21	5,422.00
294	G010522	BANK UP CORPORATION	4259	4911	22726	DEC 2021: LOCKBOX PROCESSING	767.16
295	G010522	BOOT BARN #26	1063	INV00143970	22727	FY 21/22 CHRISTOPHER DUNEHEW BOOT ALLOWANCE	181.85
296	G010522	BOOT BARN #26	1063	INV00143971	22727	FY 21/22 SERGIO GARZA BOOT ALLOWANCE	179.99
297	G010522	BOOT BARN #26	1063	INV00143967	22727	FY 21/22 E.QUINTANA BOOT ALLOWANCE	181.85
298	G010522	CARLOS & THERESA BARRAZA	5702	12984-00005023180	22728	RFND CREDIT CID 12984-0005023180	4.27
299	G010522	CLEAN STRIDE LLC	5289	3310	22731	DECEMBER 2021 JANITORIAL SERVICES & DISINFECTING	6,197.00
300	G010522	CLEAN STRIDE LLC	5289	#38902	22731	CARPET CLEANING SERVICE	600.00
301	G010522	KAISER FOUNDATION HEALTH PLAN INC	4757	199634342716	22740	DEC 2021: INS. PREMIUM	1,166.60
302	G010522	KAISER FOUNDATION HEALTH PLAN INC	4757	199631070826	22740	JAN 2022: INS. PREMIUM	947.14
303	G010522	KERN RIVER POWER EQUIPMENT	3386	126931	22742	POLE SAW	519.59
304	G010522	LANCASTER, DONETTE	3027	20	22744	PLANNING COMMITTEE INTERPRET SERVICES	250.00
305	G010522	LAV CONSULTING & ENGINEERING, INC	5693	990-02	22745	CENTRAL AVE PARK PROJECT	6,928.00
306	G010522	NEW YORK LIFE INSURANCE COMPANY	4733	S10763000 DEC 2021	22746	DEC 2021:INS PREMIUM	405.00
307	G010522	OFFICE DEPOT, INC	33	212277496001	22747	50 QT BINDERS FOR VEHICLE LOGS @ SHOP DEPARTMENT	211.63
308	G010522	OFFICE DEPOT, INC	33	214340186001	22747	OFFICE SUPPLIES FOR AC AND SANITATION DEPARTMENT	54.73
309	G010522	P & J ELECTRIC, INC.	66	7445	22748	TROUBLE SHOOT PUMP CONTROL PANEL	869.85
310	G010522	RICHARDS, WATSON, GERSON A PROFESSIONAL CORP	3343	235047	22754	NOV 2021: LEGAL SERVICES	4,680.80
311	G010522	SCHROETER, THOMAS F.	2732	DEC 2021	22755	DEC 2021: LEGAL SERVICES	6,037.50
312	G010522	SOUTHERN CALIFORNIA GAS COMPANY	1438	12/01/21-01/01/22	22757	CNG FUEL BILL 12/01/21-01/01/22	2,640.07
313	G010522	VERIZON CONNECT FLEET USA LLC	5662	621000020424	22760	DEC 2021: GPS 42 VEHICLES SVCS	767.80
314	G010522	VERIZON CONNECT FLEET USA LLC	5662	376000028579	22760	JAN 2022: GPS 42 VEHICLES SVCS	767.80
315	G010522	VIZOCOM ICT LLC	5284	VZ-CV-#5321	22762	MASKS FOR FACILITIES-COVID 19	335.58
316	G010522 Total						117,554.06
317	G010322	COLEMAN FROST LLP	4860	13417	22712	NOV 2021: LEGAL SERVICES	600.00
318	G010322	PACE ANALYTICAL SERVICES, INC	5694	B434269	22717	WW SAMPLE TEST:11/4/21 INFLUENT MONITORING	70.00
319	G010322	SANDOVAL INDUSTRIES LLC	1180	1550	22719	DISPOSAL #17: SWEEPER IMPELLER REPAIR	541.25
320	G010322	SANDOVAL INDUSTRIES LLC	1180	1714	22719	MATERIAL #GENERAL: NITROGEN TANK RENTAL	16.24

	A	B	C	D	E	F	G
	WARRANT	VENDOR NAME	VENDOR No.	INVOICE No.	CHECK No.	DESCRIPTION	AMOUNTS
321	G010322	DIAMOND TECHNOLOGIES, INC.	2724	29312	22713	Citrix ShareFile Service 0GB Cloud Storage Advance	600.00
322	G010322	DIAMOND TECHNOLOGIES, INC.	2724	29478	22713	Ram upgrade for MUNIS Server Other Charges	3,529.12
323	G010322	DIAMOND TECHNOLOGIES, INC.	2724	29796	22713	MUNIS Application Server Upgrade	612.50
324	G010322	APPLIED TECHNOLOGY GROUP	905	INV0000023023	22709	SHOP #GENERAL: SHOP 2 WAY RADIO OUT SIDE SPEAKER	260.65
325	G010322	CEN-CAL CONSTRUCTION	3848	2176-01	22710	PEDESTRIAN SAFETY IMPROVEMENTS 10/1/21 TO 10/31/21	22,538.98
326	G010322	CLEARSOURCE FINANCIAL CONSULTING	5243	UFC0621-449	22711	USER/REGULATORY FEE STUDY WIYH OPTIONAL COST BILL#2	5,550.00
327	G010322	GREEN TIM L.	5200	732186	22714	REPAIR SEWER LINE - SUNSET STREET	1,345.00
328	G010322	KAISER FOUNDATION HEALTH PLAN INC	4757	199637884774	22715	NOV 2021: INS. PREMIUM	633.66
329	G010322	MYGOV, LLC	4924	6814	22716	FEES MANAGER AND PERMITS	1,280.00
330	G010322	MYGOV, LLC	4924	6885	22716	ANNUAL: SUBSCRIPTION 2022	33,120.00
331	G010322	POPLAR VILLAGE -WINN C/O P13099	5690	7300-0355175056	22718	0355175056 1750 POPLAR AVE #56	3,879.75
332	G010322 Total						74,577.15
333	A010522	BLUE SHIELD OF CALIFORNIA	3591	213480024762	5132	JAN 2022: INS. PREMIUM	49,657.71
334	A010522	METROPOLITAN LIFE INSURANCE COMPANY	4932	TS05954057 JAN 2022	5133	JAN 2022: INS. PREMIUM	6,825.69
335	A010522 Total						56,483.40
336	GRAND TOTAL						496,424.19



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager
Luis Villa, Public Works Director

DATE: January 18, 2022

SUBJECT: Adopt a Resolution authorizing the City Manager or Designee to submit and execute a grant application and any amendments thereto for funding from CalRecycle SB1383 Local Assistance Grant Program.

Recommendation:

Staff recommends the City Council adopt the Resolution.

Discussion:

In September 2016, Governor Edmund Brown Jr. set methane emissions reduction targets for California (SB 1383 Lara, Chapter 395, Statutes of 2016) in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP). The targets must reduce organic waste disposal 50 percent by 2020 and 75 percent by 2025 and rescue for people to eat at least 20 percent of currently disposed surplus food by 2025.

The Department of Resources Recycling and Recovery (CalRecycle) is administering a one-time grant program meant to provide aid in the implementation of regulations adopted by CalRecycle pursuant to Chapter 395, Statutes of 2016 and SB170 Budget Act of 2021. ***This non-competitive grant*** program provides \$57,000,000 of funding to local jurisdictions to assist with the implementation of regulation requirements associated with SB 1383, including but not limited to:

- Capacity Planning
- Collection
- Edible Food Recovery
- Education and outreach (includes organic waste & edible food recovery)
- Enforcement and Inspection
- Program Evaluation/Gap Analysis
- Procurement Requirements/ Record Keeping

The City of Wasco estimated SB 1383 Local Assistance Grant Funding FY2021-22 is approximately **(\$36,191.00)**. Base award amounts were set at \$20,000 for eligible entities and the remaining funds were distributed to eligible entities based on per capita calculations using the Department of Finance's January 2021 population statistics.

City of Wasco is proposing to purchase approximately **5,000** Green 2 Gallon Organic waste pails, with bilingual English and Spanish Compost labels imprinted directly on the lid or body of the containers. These will be distributed to all households receiving sanitation services from the city.

The application deadline for SB1383 Local Assistance Grant Program is February 1, 2022; and tentatively April 1, 2022, CalRecycle will be considering funding, and approving awards. Then, the City will have from April 2, 2022 to April 2, 2024 to implement the proposed project and file final report.

Fiscal Impact:

No impact/ No Match Requirement.

Attachments:

1. Resolution

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM FOR WHICH CITY OF WASCO IS ELIGIBLE

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco authorizes the submittal of application(s) to CalRecycle for SB 1383 Local Assistance Grant Program for which the city is eligible.

BE IT FURTHER RESOLVED that the City Manager or his/her designee is hereby authorized and empowered to execute in the name of the City of Wasco all grant documents, including but not limited to, applications, agreements, amendments, and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on January 18, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director

DATE: January 18, 2022

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 for the Deputy City Clerk Tinajero to attend the Technical Training for Clerks (TTC) Series 200 on March 15 – 18, 2022, at the University of California Riverside Extension Center in Riverside, California.

Recommendation:

Staff recommends the City Council approve the travel expenses.

Discussion:

Community Development Director, Cobb, is requesting approval for Deputy City Clerk / Planning Commission Secretary Tinajero to attend the Technical Training for Clerks held on March 15-18, 2022, in Riverside, CA.

The City Clerks Association of California sponsors a Technical Training for Clerks (TTC) program regularly. The training consists of a 4-part series of four, week-long sessions held at the University of California Riverside Extension Center. The program is designed to focus on technical skills to enhance professional interpersonal abilities. Each series has distinct course work and adheres to the International Institute of Municipal Clerks core curriculum, providing the required 120 hours (60 points) for CMC certification. The sessions are held in March, June, and September and can be taken in any order.

It is requested that Deputy City Clerk / Planning Commission Secretary Yolanda Tinajero attend the City Clerks Association of California Technical Training for Clerks Series 200 on March 15-18, 2022, in Riverside, CA. as it is necessary for the Deputy City Clerk / Planning Commission secretary to be trained to handle Clerk functions for the Planning Commission as well as to fill in as may be necessary during City Clerk absences.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip.

As a result, the City Council will need to approve the travel requested by Deputy City Clerk Tinajero as the expenses for the cost of the trip will exceed \$500.00.

Fiscal Impact:

The estimated cost of the Technical Training for Clerks will not exceed \$2,500.

Attachments:

1. Training Information

Technical Training for Clerks

California Institute

Due to California 2020/21 pandemic policies and travel restrictions, TTC cancelled all on-site classes and offered Series 100 and 400 via Zoom. TTC plans to resume in-person sessions with Series 200 held March 15-18 and Series 300 in September 2022. Series 100 and 400 will follow in 2023.

Sessions are conducted for a 4 day period at the University of California Riverside Extension. Registration for the upcoming session will open the first week of January on a first come basis and will close when class capacity is reached. Registration fees are \$1600 with a \$100 discount offered to CCAC members who complete registration and payment by February 1st. Fees include all supplies and most meals. Details will follow with registration information. Payment is via PayPal with a credit card. Hotel accommodations are not included. If TTC is unable to hold in-person sessions due to changes in policy, it will not return to Zoom classwork prior to March 2022.

TTC Institute curriculum consists of 4 “Series” of 30 hours each for a total 120 hours. Completion of all 4 series is approved by IIMC to satisfy the entire educational hour requirements for a Certified Municipal Clerk credential and the UCR Academic Senate units for an optional California Professional Municipal Clerk certificate offered by University of California Riverside Extension.

The TTC Series program series may be taken in any order. A series cannot be taken twice to receive credit. Attendance at all classes during each session is required. The program is designed to build on class discussion and topics in each session. These are not independent classes. This model differs from conference presentations and is in keeping with an academic curriculum.

Series 200 classes:

- Origins and Formation of Social and Political Systems
- Election Law and Procedure
- Local Government Finance
- Event Logistics, Protocol and Roles
- Technology in the Clerk’s Office
- Team/Group Decision Making
- Communication Skills
- Organizational Values and Ethics
- The Clerk as a Professional

For information or to arrange a phone appointment for additional details contact:

Maureen Kane, Institute Director

TTCwithKane@aol.com

(951) 789-8319

November/2021



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Maria Lara, Assistant City Manager
Luis Villa, Public Works Director
Keri Cobb, Community Development Director

DATE: January 18, 2022

SUBJECT: Adopt a Resolution authorizing the City Manager to submit and execute a grant application and any amendments thereto for funding from CALTRANS Clean California Local Grant Program.

Recommendation:

Staff recommends the City Council adopt the Resolution.

Discussion:

The Clean California Local Grant Program (CCLGP), administered by the California Department of Transportation (CALTRANS), is a **competitive statewide program** created to beautify and clean up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces.

The Clean California Local Grant Program will provide approximately \$296 million as part of a two-year program. Each grant award shall not exceed five million dollars (\$5,000,000). There is no minimum award. No less than 50 percent of the CCLGP funds are to fund projects that benefit underserved communities.

All projects must be completed and all funds must be expended by June 30, 2024.

The intent of the Clean California Local Grant is to achieve the following goals:

- (1) Reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.
- (2) Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.

(3) Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.

(4) Advance equity for underserved communities.

Staff is submitting a five million-dollar (\$5,000,000) application to enhance and rehabilitate the Wasco Downtown Historic District along 7th Street from G Street to Broadway Street, including 7th Street Park, Wasco Farmers Market Electric Vehicle Charging Station, public parking lots, parklets/alleys, and transit stop (see attached project location map).

The project improvements will include installing energy conserving lighting, planting low water use plants and trees, improved seating areas, new bins for proper waste disposal, public art installation in (4) pedestrian alleys, play equipment, using QR Codes for digital wayfinding, improvements to pedestrian alleys and walkways, public parking lots, new green space/plaza, upgrades to the existing 7th Street Park and transit stop.

The project application deadline is February 1, 2022 and award notification projected to be in March 2022.

Fiscal Impact:

No local match required, Wasco is a severely disadvantaged community

Attachments:

1. Resolution
2. Project Location Map

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE CLEAN CALIFORNIA LOCAL GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)

WHEREAS, the City of Wasco wishes to apply for and receive an allocation of funds through the Clean California Local Grant Program; and

WHEREAS, the California Department of Transportation, herein referred to as "Caltrans," has issued a Notice of Funding Availability (NOFA) for the Clean California Local Grant Program (CCLGP), created in 2021 by Assembly Bill 149 (Sec.16) and codified under Streets and Highway Code §91.41 et al. Pursuant to the statute, Caltrans is authorized to approve funding allocations for the program, subject to the terms and conditions of the NOFA and program application forms.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wasco authorizes the submittal of application(s) to CALTRANS for Clean California Local Grant Program for which the city is eligible.

BE IT FURTHER RESOLVED that the City Manager, or his/her designee is hereby authorized and empowered to execute in the name of the City of Wasco all grant documents, including but not limited to, applications, agreements, amendments, reports and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this resolution.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on January 18, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

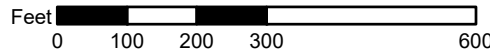
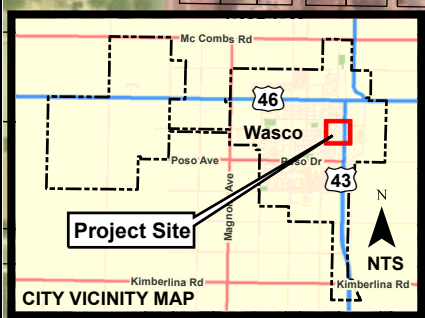
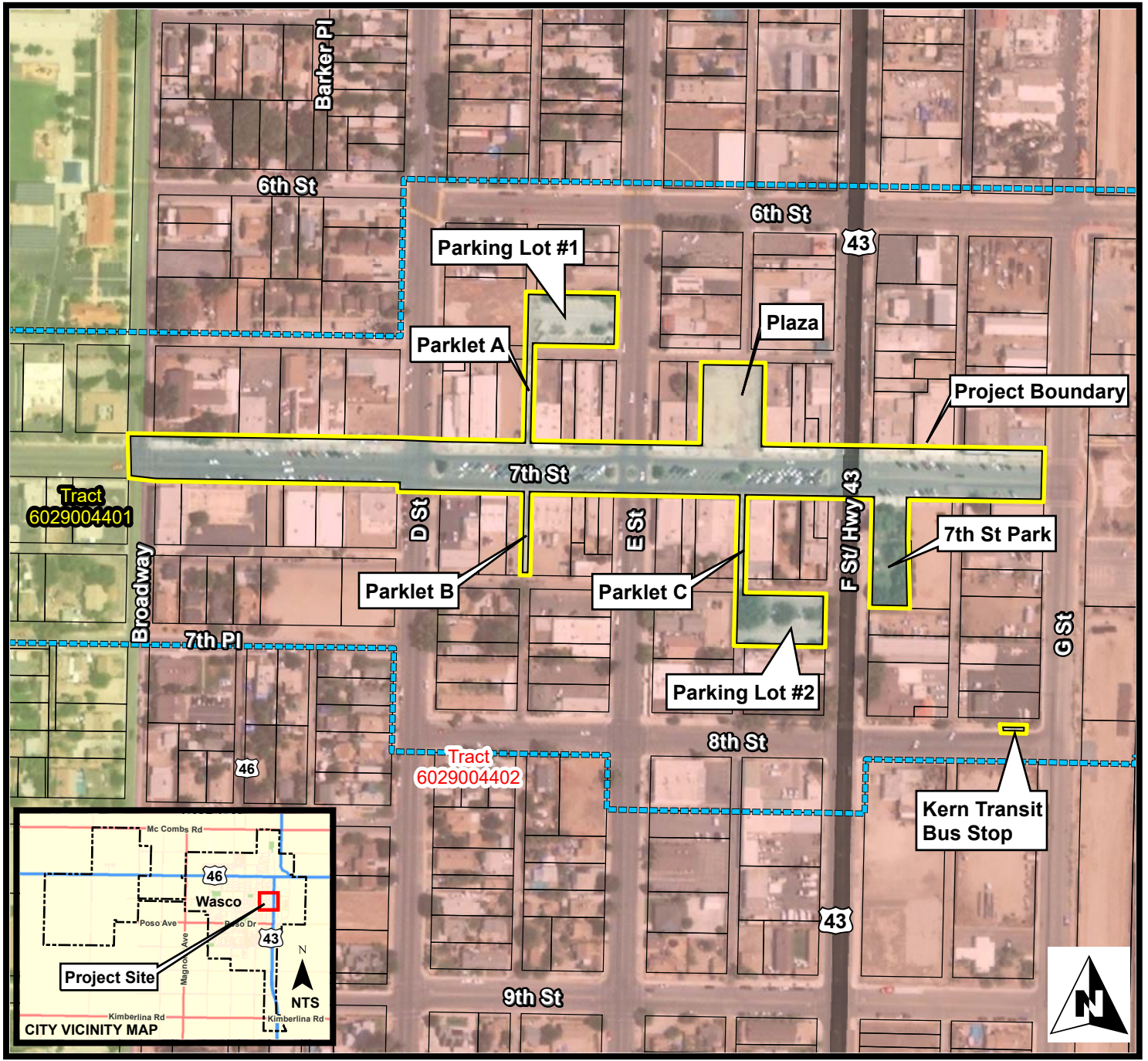
ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Wasco Historic Downtown District Enhance and Rehabilitation Project



Legend

- Project Boundary
- Historic Downtown District Boundary
- Highway

PROJECT LOCATION MAP

CalEviroScreen 3.0 Results (June 2018 Update)

- Census Tract: 6029004401 CalEviroScreen 3.0 Percentile: 61-70%
- Census Tract: 6029004402 CalEviroScreen 3.0 Percentile: 91-100%



Department of Public Works
Engineering Services
764 E Street, Wasco, CA 93280
Phone (661) 758-7271 Fax (661) 758-1728



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Keri Cobb, Community Development Director

DATE: January 18, 2022

SUBJECT: Approval of Travel and Training Expenses Exceeding \$500.00 for Planning Staff and Planning Commissioners to attend the League of California Cities Planning Commissioners Academy on March 16 – 18, 2022, in San Ramon, CA.

Recommendation:

Staff recommends the City Council approve the travel expenses.

Discussion:

Community Development Director, Cobb, is requesting approval for Planning Staff and Planning Commissioners to attend the League of California Cities Planning Commissioners Academy March 16-18, 2022, in San Ramon, CA.

Designed for new and seasoned planning commissioners alike, this conference provides city officials with information about the roles and responsibilities of a planning commissioner, offers a basic legal and practical framework, and helps foster relationships with fellow planning commissioners. Last year's conference covered topics like CEQA, how to prepare findings and conditions of approval, the planning commission's role and responsibilities, diversity and inclusion, leadership, relationships between the commission, staff, and city council, key legislative issues, and more.

It is requested that Assistant Planner Evelyn Murillo and Planning Commissioners, who are available, attend this conference which provides both basic training and information for Planning Commissioners as well as current planning-related legislative updates.

The cost of the training, hotel fees, and food per diems will exceed the Expense and Use of Public Resources Policy limits established by City of Wasco Resolution No. 2006-2327, limiting expenses to \$500.00 per trip.

Fiscal Impact:

The estimated cost of Planning staff and the Commissioners to attend the League of California Cities Planning Commissioners Academy will not exceed \$2,000 per attendee.

Attachments:

1. Training Information

Planning Commissioners Academy

March 16 — 18, 2022

San Ramon, CA

[Register Now](#)

Designed for new and seasoned planning commissioners alike, this conference provides city officials with information about the roles and responsibilities of a planning commissioner, offers a basic legal and practical framework, and helps foster relationships with fellow planning commissioners. Last year's conference covered topics like CEQA, how to prepare findings and conditions of approval, the planning commission's role and responsibilities, diversity and inclusion, leadership, relationships between commission, staff, and city council, key legislative issues, and more.

For questions about registration, please contact registrar, [Megan Dunn](#). For all other questions, please contact Education and Events Manager, [Christina George](#).

[Please see our event and meeting policies.](#)

Registration

Full Registration Includes:

- admission to all educational sessions
- admission to the Wednesday evening reception, Thursday breakfast and lunch, and Friday breakfast
- access to all program materials

Online registration (requires credit card) - [Register now](#)

Mail-in Registration (pay by check) - contact Megan Dunn to request a registration form.

Full Conference Registration Fees

Member-City Planning Commissioner Professionals	\$625
All Others	\$750
Non-Member City	\$1,625

One-Day Registration Fees

Member-City Planning Commissioner Professionals	\$350
All Others	\$525
Non-Member City	\$1,625
Guest Pass to Wednesday Reception	\$50

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any League Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to Wednesday's networking reception only. There is no refund for the cancellation of a guest/spouse registration. It is not advisable to use city funds to register a guest/spouse.*

Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to [Megan Dunn](#), and received on or before March 9. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration.

Hotel and Travel

Program at a Glance

Wednesday, March 16

9 a.m.–5:30 p.m.
Registration Open

10 a.m.-12 p.m.
Optional Walking Tour with Department President
Optional Pre-Conference Trainings, AB 1234 and AB 1661

1:00–2:30 p.m.

Opening General Session

2:45–4 p.m.

Concurrent Sessions

4:15–5:30 p.m.

Concurrent Sessions

5:30–6:30 p.m.

Networking Reception

Thursday, March 17

7:30–4:30 p.m.

Registration Open

7:45–8:45 a.m.

Networking Breakfast

9–10:15 a.m.

Educational Session

10:30–11:45 a.m.

Concurrent Sessions

11:45 a.m.–1 p.m.

Networking Lunch

1:15–2:30 p.m.

Educational Session

2:30–3 p.m.

Break

3–4 p.m.

Concurrent Session

4:15–5:30 p.m.

Educational Session

Friday, March 18

7:45 a.m.–12 p.m.

Registration Open

7:45–8:45 a.m.

Networking Breakfast

9:00–10:15 a.m.

Educational Session

10:30–12 p.m.

Closing General Session



STAFF REPORT CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: January 18, 2022

SUBJECT: Receive and File the Investment Report for the month ended December 3, 2021.

Recommendation:

Staff recommends the City Council receive and file the Investment Report for the month ended December 31, 2021.

Background:

This report is prepared and presented to the City Manager and City Council pursuant to the City's Investment Policy requirements and the California Government Code. The City's investment policy requires the Treasurer or Chief Fiscal Officer to render monthly investment reports to the City Manager and the City Council and requires certain information about the City's investments be presented in the report and that the report contains statements that:

- 1) The City is in compliance with its investment policy; and
- 2) The City is able to meet its expenditure requirements for the following six (6) months or provide an explanation of why sufficient funds will or may not be available.

The City's investment strategy continues to prioritize its investment opportunities on the following; in order of importance:

- 1) Safety;
- 2) Liquidity; and
- 3) Yield

This strategy is consistent with the Government Code and stresses keeping the citizens' funds safe and available for operations rather than attempting to maximize returns by making riskier investments.

The Finance Department has prepared the Investment Report for the month ended December 30, 2021. This report meets the latest requirements of the City's Investment Policy as presented to the City Council on June 16, 2020, as well as Government Code Section 53646.

Discussion:

The market value of the City's total cash and Investments at December 30, 2021, was \$52,236,570 compared to \$51,000,219 at November 30, 2021. This is a \$1,236,350 increase from the previous month (\$1,254,011 increase on the cost basis).

The \$1,243,411 increase in cash on hand from November to December was primarily driven by an investment transfer of \$2.1 million dollars deposited from the County less ordinary monthly payments to vendors and employees.

As of December 31, 2021, the City has \$37.8 million (72.46%) of its Cash and Investment Portfolio held in the State of California Local Agency Investment Fund ("LAIF"), which earned 0.24 % during the quarter (ended September 30, 2021). This earnings rate exceeded the short-term benchmark. Other cash pools held a combined \$7.1 million (13.68%) of the City's Cash and Investment Portfolio. The City also has \$1.5 million (2.97 % of its Portfolio) held by UnionBanc Investment Services ("UBIS") and invested, pursuant to City instructions, in Certificates of Deposit and Governmental Securities with a Money Market account being used to maximize returns on otherwise idle cash.

The metrics used in the attached report are based on Securities issued by the United States Government. The short-term benchmark of 0.06 % is the average earned by a 3-month Treasury Bill during the month ended December 31, 2021, and the long and medium-term benchmark of 0.82 % is the average earnings of 2-year and 3-year treasury notes during that time frame. Lastly, the one-year U.S Treasury benchmark for the month ended December 31, 2021 was 0.21%.

All the information presented in this report is consistent with the disclosures included in the City's Audited Financial Statements previously presented to the City Council.

Fiscal Impact:

There is no fiscal impact to this action.

Attachments:

1. Investment Report for the month ended December 31, 2021.



Investment Report

Friday, December 31, 2021

	Average Earnings Rate		Cost	Market Value(1)	Days	% of Portfolio	WAM (2)
	this Month	Metrics (3)					
Investments							
Local Agency Investment Fund (LAIF) - Beginning	available quarterly	0.06%	37,667,686	37,852,740			
<i>Local Agency Investment Fund (LAIF) - Deposit Wells Fargo</i>			-	-			
Local Agency Investment Fund (LAIF) - Total			37,667,686	37,852,740	7	72.46 %	0.01
<u>Other Cash Pools:</u>							
CSJVRMA Investment Pool	1.14%	0.06%	2,267,829	2,277,526	7	4.36 %	0.00
Cal Trust Short Term Money Market Fund	0.15%	0.06%	1,591,340	1,599,745	1	3.06 %	0.03
Cal Trust Medium Term Money Market Fund	0.41%	0.82%	3,229,222	3,267,326	3	6.25 %	0.00
<u>Investments held in trust by UnionBanc Investment Services, Inc. (see Details on next page)</u>							
Certificates of Deposit	3.03%	0.82%	1,250,000	1,288,193	1,728	2.47 %	0.03
Money Market Funds (December 31, 2021)	0.01%	0.06%	262,640	262,640	1	0.50 %	0.00
Investments current month (December 31, 2021)			46,268,717	46,548,168			0.03
Investments previous month (November 30, 2021)			46,258,117	46,555,229			
Net Investment Increase(Decrease) (December 31, 2021)			10,600	(7,060)			
Cash on Hand (December 31, 2021)							
Cash Transfer to LAIF			5,688,401	5,688,401	1	12.22 %	0.00
			-	-			
			5,688,401	5,688,401			
Cash on Hand previous month (November 30, 2021)			4,444,990	4,444,990	1		-
<i>Total Deposits and Cash on Hand - Increase(Decrease)</i>			1,243,411	1,243,411			
Total Cash and Investments (December 31, 2021)			51,957,118	52,236,570			
Total Cash and Investments previous month (November 30, 2021)			50,703,107	51,000,219			

(i) *The City's Portfolio of Investments comply with the City's Investment Policy.*

(ii) *According to Government Code Section 53646(b)(3) this report shall include a statement denoting the City's ability to meet its expenditure requirement for the next six months. The City has sufficient available funds on hand to meet its estimated expenditures for the next six months but is also relying on cash inflows to supplement its available funds.*

(1) Sources: State of CA PMIA, National Financial Services, LLC and published Sources

(2) Weighted Average Maturity

(3) Metrics from public sources

- Long and Medium Term Portfolio: Average US Treasury Note 2 and 3 year rate
- Short Term Portfolio: 13 Week Treasury Bill Rate
- One-year U.S Treasury Benchmark .21%

(*) August include true-up adjustments from previous periods.

Certificates of Deposit and Government Securities Held in trust by Unionbank Investment Services

December 31, 2021

Investment	Tranche if applicable	CUSIP	Rate	Maturity	Cost	Market Value ⁽¹⁾	Days	% of Portfolio	WAM ⁽²⁾
INSBANK NASHVILLE TENN		45776NCU8	3.050 %	9/21/2022	250,000	254,985.00	264	0.48 %	0.00
AMERICAN EXPRESS CENTRN		02587D2Q0	2.500 %	10/5/2022	250,000	254,790.00	278	0.48 %	0.00
AMERICAN EXP FED SVGS BK		02587CHK9	2.500 %	12/12/2022	250,000	255,120.00	346	0.48 %	0.00
COMENTITY CAP BK UTAH		20033AF43	3.300 %	9/14/2023	250,000	261,612.50	622	0.48 %	0.01
CITIBANK NATIONAL ASSOCIATION		17312QT33	3.300 %	9/21/2023	250,000	261,685.00	629	0.48 %	0.01
TOTAL CERTIFICATES OF DEPOSIT					1,250,000	1,288,192.50	1,728	2.47 %	0.03
<i>MONEY MARKET FUNDS</i>									
FIDELITY TREASURY MMKT CAPITAL RESERVES		FSRXX	0.010 %	1/1/2022	262,640	262,640	1	0.50 %	0.00
Total Held by Unionbank Investment Services					1,512,640	1,550,833	1,729	2.97 %	0.03

(1) Sources: National Bank Financial Services, LLC

(2) Weighted Average Maturity



STAFF REPORT City of Wasco

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Tom Schroeter, City Attorney
Maria O. Martinez, City Clerk

DATE: January 18, 2022

SUBJECT: Adopt a Resolution approving the District 4 City Council Vacancy Appointment Guidelines.

Recommendation:

Staff recommends the City Council to adopt the Resolution

Discussion:

Effective December 21, 2021, District 4 City Council Member Teofilo Cortez Jr. submitted his resignation leaving an unexpired term vacant expiring November 2024.

Within sixty (60) days of a Council vacancy occurring, Government Code §36512, requires the City Council to either fill the vacancy by appointment of an eligible elector (an individual who is currently living within the district 4 boundaries and is a registered voter) or call a special election to fill the vacant position. Staff also informed the City Council that if they agreed to do the appointment process to fill the vacancy, there would not be any financial impact; however, if they wanted to hold a Special Election, it would have a significant cost.

On December 21, 2021, the City Council consensus was to appoint a Council Member vs holding a Special Election. The appointee will serve until the November 8, 2022 General Municipal Election results are certified, and a newly-elected Council Member is seated.

The staff has prepared guidelines for the Vacancy Appointment process. The City Manager, City Attorney, and City Clerk have reviewed the guidelines and recommend The City Council to adopt the Resolution approving the Vacancy Appointment Guidelines attached as Exhibit A on the Resolution.

Fiscal Impact:

None

Attachments:

1. Resolution with Exhibit A

RESOLUTION NO. 2022 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO APPROVING THE DISTRICT 4
CITY COUNCIL VACANCY APPOINTMENT GUIDELINES**

WHEREAS, Council Member Cortez was elected to the position of City Council Member for District 4 and:

WHEREAS, Council Member Cortez submitted his resignation on December 21, 2021, leaving a vacancy on the Council of an unexpired term ending November 2024 and;

WHEREAS, City Council consensus was to go through an appointment process to fill the unexpired vacant position whom will serve until the November 8, 2022, General Municipal Election results are certified and a newly-elected Council Member is seated and;

WHEREAS, the City has developed the District 4 City Council Vacancy Appointment Guidelines which have been reviewed by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wasco that it hereby adopts the District 4 City Council Vacancy Appointment Guidelines set forth in Exhibit A attached hereto.

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on January 18, 2022, by the following vote:

COUNCIL MEMBERS:
AYES:
NOES:
ABSTAIN:
ABSENT:

GILBERTO REYNA,
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco

Exhibit A

DISTRICT 4 CITY COUNCIL VACANCY APPOINTMENT GUIDELINES

1. City Council Application Review:

- a. Monday, January 24, 2022, at 5:00 pm, is the deadline to apply for the Vacancy of the unexpired term for the District 4 City Council position.
- b. On Tuesday, January 25, 2022, application packages will be provided before noon to each member of the City Council for review before the Thursday, January 27, 2022, Special City Council meeting when Council members will have the opportunity to interview selected, qualifying applicants.
 - i. Council Members may independently review submitted applications but should not discuss the applications or applicants with other members of the City Council prior to the Special City Council meeting.
 - ii. Prior to the City Council interviews, Council members shall not contact applicants to ask questions, make inquiries, or otherwise pre-interview applicants.
 - iii. The Council members shall each email a list of their top three (3) applicants to the City Clerk and the City Manager by 5:00 pm on Tuesday, January 25, 2022. The City Clerk shall combine the selections from each of the Council members to determine the list of applicants to be interviewed at the Special City Council meeting scheduled for 6:00 pm on Thursday, January 27, 2022. An equal number of Council member selections for a particular candidate(s) may generate a combined list of more than three (3) applicants to be interviewed. Regardless, if more than three (3) applicants qualify to be interviewed, all of those qualifying will be placed on the list of Qualifying Applicants to be interviewed.

2. City Council Interviews:

- c. On Wednesday, January 26, 2022, upon completion of item "1.b.iii" above, the City Clerk shall randomly assign the order of applicant interviews to be conducted at the January 27, 2022, Special City Council meeting.
 - i. The City Clerk shall enter the names of all Qualifying Applicants, in alphabetical order based on the applicants' surnames, into the online list randomizer tool at <http://www.random.org/lists/> and have the list randomized the number of times determined by a dice roll by the City Clerk, which will be performed at that time.
 - ii. The City Clerk shall post the order in which applicants are to be interviewed on the City's Internet Homepage at

www.cityofwasco.org by 10:00 am on Wednesday, January 26, 2022 and contact the selected applicants. Only one applicant will be interviewed at a time. The other applicants will remain in a separate room.

- d. If necessary, the City Council may adjourn the Special Meeting at which interviews commence to a future date and time before February 1, 2022, to complete interviews and/or make an appointment.
- e. During the individual interviews, each member of the City Council may ask an interviewee follow-up questions for clarification regarding submitted responses to the application questionnaire and one (1) interview question which is consistent with all interviewees. The total time allotted for follow-up and interview questions is twenty (20) minutes for each applicant, excluding the two (2) minute closing applicant statement.
- f. Each interviewee shall be provided up to two (2) minutes to make a closing statement.

3. City Council Appointment:

- a. On February 1, 2022, at a Regular City Council Meeting, City Council will appoint one (1) of the Qualifying Applicants to the District 4 unexpired term vacancy position.
 - i. The City Council shall vote on each Qualifying Applicant in the same order as the interviews were conducted until an applicant receives a majority vote. To appoint an individual to the City Council takes the affirmative vote of a majority of a quorum. Accordingly, if four (4) Council members are present, it will take at least three affirmative votes to appoint a person to the vacant seat, except with a 2-2 tie, as described below; and if only three (3) Council members are present, it will take two (2) affirmative votes to appoint a person to the vacant seat.
 - ii. In case of any tie vote the vote cast by the Mayor shall break the tie and determine the winning applicant.
 - iii. The appointee will hold all the rights and privileges of the office and will be subject to all of its liability, duties, and obligations (Government Code Section 1777). The nominee selected by the City Council to fill the vacancy shall be sworn into office immediately following the appointment.



STAFF REPORT

CITY OF WASCO

TO: Honorable Mayor and Council Members

FROM: M. Scott Hurlbert, City Manager
Isarel Perez-Hernandez, Finance Director

DATE: January 18, 2022

SUBJECT: Adopt a Resolution Authorizing the City Manager or Designee to Enter and Execute an Agreement with First Mobile Trust LLC. An Ohio Limited Liability Company Subsidiary of Paya INC. for electronic bill payment services.

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the City Manager to enter into an agreement with First Mobile Trust LLC. An Ohio Limited Liability Company Subsidiary of Paya INC. for electronic bill payment services.

BACKGROUND

The City of Wasco community and the City organization underwent a tremendous change this past year and a half. The lingering pandemic impacted almost every facet of service delivery – both those directly facing the community and internal strategic support functions.

Overnight, in-person customer utility payments were halted because of the “Stay-At-Home” orders announced by the Governor. The inability for 62% of in-person cash-paying customers to walk into City offices resulted in uncertainty and confusion, including whether their services would be discontinued. In collaboration with the Communications and Marketing Specialist, the Finance Department swiftly launched an educational campaign informing customers on the various ways customers were able to continue to pay their utility bills.

Even though processes were simplified during the pandemic peak, staff identified that the web payment portal had not stood the test of time by keeping up with technological advancement in the past decade. As such, staff took a holistic approach to serve current customer needs and provide flexibility to adapt to technology enhancements over the next ten years.

As cities get smarter, they are becoming more livable and more responsive, and today we are seeing only a preview of what technology could eventually do in local governments.

Until recently, local governments viewed smart technologies as tools for becoming more efficient behind the scenes. Now technology is being injected more directly into the lives of residents. Smartphones have become the keys to the city, putting instant information about transit, traffic, health services, safety alerts, and community news into millions of hands.

Technology is not just about installing digital interfaces and streamlining city operations. It is also about using technology and data purposefully to make better decisions and deliver a better quality of life.

DISCUSSION

The City's Finance Department is seeking to contract with First Billing Services/Paya for electronic bill payment services. First Billing Services, a Paya company, partners with government agencies and utility providers to make it easier to engage citizens digitally and enable them to pay their bills through multiple channels. First Billing offers electronic billing presentment and payment solutions that directly integrate into customer workflows, increasing electronic payment adoption, streamlining collection cycles, and reducing friction for customers.

Selection Process

There were four key components leading to the selection of First Billing Services/Paya:

1. **Experience:** First Billing Services, a Paya company acquired in 2019, provides fully integrated, end-to-end billing, payments, and customer engagement solutions.

Paya is a leading provider of integrated payment and frictionless commerce solutions that help customers accept and make payments, expedite receipt of money, and increase operating efficiencies. Paya processes over \$40 Billion in annual payments volume across credit/debit cards, ACH, and check, making Paya a top 20 provider of payment processing and #6 in e-Commerce (card not present) in the US.

2. **Technology:** First Billing Services/Paya integrated payment solutions will allow the City of Wasco to satisfy its citizens' expectations for excellent customer service. Even when the office is closed, customers can pay bills online through an IVR system and receive customer support. With online bill payment, citizens are able to check their billing statements and make payments digitally. With real-time data, citizens never have to be in the dark about their bills, increasing customer satisfaction.

First Billing Services/Paya Live Agent Call Centers provide additional customer service support to answer citizens' questions. This personal approach can put citizens at ease about their bill payments and services.

Some of the functionalities that will become available are:

- Calling a live agent to process a payment in English and Spanish,
- Calling an automated system (IVR),
- Text-n-Pay,

- Pay online,
- Enrolling in automatic payment,
- Pay as a guest,
- Pay at a Kiosk,
- Enroll in E-Statement,
- Enroll for monthly alerts email or text alerts.

3. **Value:** First Billing Services/Paya will not charge the City of Wasco any upfront implementation fees or costs associated with the set up of its electronic bill payment technology.

4. **First Billing Services/Paya Current Clients:** The last step in the selection process was identifying current clients.

A. City of Fresno, California Public Utilities Division: Brian Reames – Utility Billing Manager.

B. City of Thousand Oaks, California Utilities Division: Sherri Johnson – Revenue Operations Manager.

Costs

Historically annual web payment fees have ranged from \$5,000 and \$11,000 annually. However, due to COVID-19, customers have relied heavily on the online payment service. The shift in customer activity has resulted in higher online payment activity and higher costs to the City. Currently, the City of Wasco does not pass the convenience fee to its utility billing customers.

The monthly fee that the City absorbs is broken into two categories: card processing fees and authorization fees. Processing fees are fees that the cardholder bank charges. The authorization fee is a fee that the vendor charges for providing the online service. In November and December, the City paid a combined \$3,228 in fees compared to \$1,085 the City would have paid with First Billing. The net savings would have been \$2,143.

FISCAL IMPACT

The fiscal impact will be a cost-saving to the City annually of about \$27,000.

ATTACHMENTS

1. Resolution authoring the City Manager to enter into an agreement with First Billing Services/Paya for electronic bill payment services.
2. First Billing Services/Paya MSA Agreement – Exhibit A
3. Cost Analysis

RESOLUTION NO. 2022 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WASCO AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER AND EXECUTE AN AGREEMENT WITH FIRST MOBILE TRUST, LLC. AN OHIO LIMITED LIABILITY COMPANY AND SUBSIDIARY OF PAYA INC. (FIRST BILLING)

WHEREAS, the City Council of the City of Wasco ("City Council") wishes to enter into an agreement with First Mobile Trust, LLC, an Ohio Limited Liability Company (hereinafter "First Billing") to provide electronic bill payment services to utilities, municipalities, insurance, and other businesses and related services pursuant to the agreement attached hereto as Exhibit "A" and by this reference made a part hereof (the "Agreement") and to authorize the city manager or his designee to execute the Agreement.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wasco as follows:

SECTION 1: That the foregoing recitals are true and correct.

SECTION 2: The City Council hereby authorizes the City Manager or Designee to enter and execute an agreement with FIRST MOBILE TRUST, LLC. AN OHIO LIMITED LIABILITY COMPANY AND SUBSIDIARY OF PAYA INC. (FIRST BILLING)

-o0o-

I HEREBY CERTIFY that the foregoing Resolution No. 2022 - _____ was passed and adopted by the Council of the City of Wasco at a regular meeting thereof held on January 18, 2022, by the following vote:

COUNCIL MEMBERS:

AYES:

NOES:

ABSTAIN:

ABSENT:

GILBERTO REYNA
MAYOR of the City of Wasco

Attest: _____

MARIA O. MARTINEZ
CITY CLERK and Ex Officio Clerk of
the Council of the City of Wasco



MASTER SERVICES AGREEMENT

This Master Services Agreement (“Agreement”) is entered into between The City of Wasco, CA (“Client”) located at 746 8th Street Wasco, CA 93280, and **First Mobile Trust, LLC** an Ohio Limited Liability Company and subsidiary of Paya, Inc. (“First Billing”).

WHEREAS, First Billing provides electronic bill payment services to utilities, municipalities, insurance, and other businesses; and

WHEREAS, First Billing desires to provide and the Client desires to receive certain related services (the “Services”) as more particularly described in Schedule A attached hereto and by this reference made a part hereof under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows.

GENERAL TERMS AND CONDITIONS

1. **Definitions.** The parties incorporate the foregoing recitals as if fully set forth herein verbatim. For the purposes of this Agreement, the following terms and words shall have the meaning ascribed to them herein unless the context clearly indicates otherwise.
 - 1.1 **“Average Bill Amount”** shall mean the total Payment Amounts collected through the First Billing system in a given month divided by the number of the Payments for the same month. “
 - 1.2 **“Card”** shall mean a credit card or debit card.
 - 1.3 **“Client”** includes the above defined municipality, and any of the divisions and departments under the authority of such municipality that avail themselves of the Services, as defined herein.

1.4 “First Billing Authorized Processor” shall mean a First Billing authorized merchant account provider and payment processing gateway.

1.5 “IVR” means interactive voice response

1.6 “Payment” shall mean a payment by a User for Client services or Client bills.

1.7 “Payment Amount” shall mean the amount of any Payment.

1.8 “Reversed or Charged-back Transactions” shall mean cancelled transactions due to User error, or a User’s challenge to First Billing authenticity.

1.9 “User” shall mean the users of the Client’s services.

2. Effective Date. This Agreement will become effective on the date first hereinabove written (“Effective Date”).

3. Term. The Term of this Agreement shall begin on the Effective Date and will continue for a period of thirty-six (36) months (the “Initial Term”), unless otherwise terminated. Following the Initial Term, and upon written agreement of the parties, this Agreement can be renewed for up to three (3) additional consecutive years (“Renewal Terms”), unless otherwise terminated.

4. Description of Services to be Performed.

4.1 Scope of Service. First Billing shall provide Users the opportunity to make Payments by Visa, MasterCard, Discover, American Express, E-Check, and other payment methods as deemed appropriate by First Billing, including IVR interface, Text and Pay, and mobile, (collectively the “Payment Services”). Payments may be made by secure Internet interface provided at the First Billing website or other websites (collectively the “Websites”) as part of First Billing’s First Cloud™ Payment Services, (such payment methods collectively referred to as the “System”).

5. Compensation.

5.1 No Cost Initial Setup. No fees will be charged for the initial setup of the System for Web, Mobile, and IVR interfaces. Any work beyond the initial set-up of Web, mobile, and IVR interfaces, will require a new or amended agreement at the rates indicated in Schedule A of this Agreement.

5.2 First Billing Service Fee.

- A. First Billing will charge monthly fees and transactional fees as set forth in the attached Schedule A (hereinafter referred to as the “First Billing Service Fee”). The First Billing Fee Schedule is also attached hereto as Schedule A.
- B. The First Billing Service Fee shall be separately invoiced on a monthly basis, from fees settled to Client. The First Billing Service fee shall include the corresponding Credit Card transaction fees or transaction fees associated with Debit Cards or E-Checks (hereinafter referred to as “Transaction Fees”), except for E-Check returns and Credit/Debit Card chargebacks (“return items”).
- C. The First Billing Service Fee is based on the Average Bill Amount as set forth on Schedule A, and which is calculated on assumptions of the total number of payments, the total Payment Amount collected, and a mix of 60% Debit Card and 40% Credit Cards used by Users to pay invoices each month.
- D. An amendment to this agreement must be executed to reflect any changes in fees. Notwithstanding the foregoing, Visa, MasterCard, American Express or any other third party may increase their fees and First Billing shall pass through all rate increases *pari passu* as the original increases, without requiring an amendment to this Agreement.

6. **Payment Processing.**

6.1 **Integration with Client’s Billing System.**

- A. At no cost to Client, First Billing’s FirstIntegration™ product team will develop one (1) file format interface with Client’s billing system using Client’s currently existing text file format to post payments to Client’s billing system. Client is responsible to provide First Billing with the one file format specification and will fully cooperate with First Billing during the development of the said interface. If Client chooses to create an automated file integration process to download the posting file, due to First Billing security requirements, Client must use First Billing’s specified integration process. First Billing will work with Client’s system to post payments, which shall be available in real-time once FirstIntegration™ is implemented. Work beyond the scope of the one file format interface will require a new or amended Agreement at the rates indicated in Schedule A of this Agreement.
- B. If the Client changes their billing system at any point during the Initial Term or Renewal Term (collectively, sometimes the “Term”) of this Agreement, First Billing’s FirstIntegration product team will develop a new interface with the Client’s new billing system. First Billing will provide a cost estimate to the Client for the work required and both parties will sign-off on the costs prior to the interface work starting.

6.2 Explicit User Confirmation. First Billing must confirm the dollar amount of all Payments and electronically obtain User approval of such charges prior to initiating Card or other authorizing transactions. First Billing must provide User with electronic confirmation of all transactions.

6.3 Merchant Account. First Billing must arrange for the Client to have a merchant account with the First Billing Authorized Processor for processing and settlement of Card transactions (a “Merchant Account Set-up”).

6.4 Card Authorization. For authorization purposes, First Billing must electronically transmit all Card transactions to the appropriate Card-processing center, in real time, as the transaction occurs.

6.5 Reversed or Chargeback Transactions. With respect to all Reversed or Chargeback Transactions, the Client agrees to refund First Billing and First Billing Authorized Processor (and/or the respective Card organization) for the Payment Amount and the Chargeback/reversal fee. First Billing must credit back to the User the corresponding Payment Amount. The Chargeback/reversal fees are identified in Schedule A. Client and First Billing agree to reasonably cooperate with each other if First Billing desires to change its settlement and invoicing processes for such transactions.

7. General Conditions of Services.

7.1 Service Reports. Within 10 days following the end of the each month, First Billing must provide Client with reports summarizing use of the Services by Users for each monthly reporting period, specifying Services provided and amounts paid.

7.2 User Adoption Communication by Client.

A. Client must make First Billing’s Services available to its Users by multiple means of Client communication including but not limited to:

- 1) Through bills, invoices, and other notices (it being understood that if Client wishes to have customized billing, First Billing can support such process at the cost of \$175 per hour for each hour required to prepare such customization);
- 2) By providing details on the Client’s website on a mutually agreed upon prominent place; and
- 3) By other means as agreed to by the parties.

B. Prior to launch, First Billing must provide Client with logos, graphics, and other marketing materials for Client’s use in its communications with Users regarding the Services and/or First Billing.

C. Client must identify and feature First Billing as a Credit Card, Debit Card, and E-Check provider and payment method option to Users wherever Client communicates its other payment methods, including but not limited to on the Client's website, IVR, and other communications where applicable.

7.3 Independent Contractor. The relationship between First Billing and the Client is that of an independent contractor. Nothing contained herein will be deemed or construed as creating the relationship of employer-employee, principal-agent, partnership, or joint venture between the parties. It is understood and agreed that no provision contained herein, or any acts of the parties, will be deemed to create any relationship between them other than that as detailed herein. First Billing retains sole and absolute discretion and judgment in the manner and means of carrying out the Services, within the established rules and regulations of the Client and the terms and conditions of this Agreement.

7.4 Client's Responsibilities. In addition to the requirements provided in Section 7.2 of this Agreement, the Client must reasonably cooperate with First Billing by:

- A. Entering into all applicable customary, reasonable, and necessary Card or cash management agreements that are required for use of the Service as applicable after review and approval by Client.
- B. Adding the phone number for the IVR payment method to its Website, (at the applicable time).
- C. Adding the IVR payment and agent assisted payment options as part of the Client's general phone system (at the applicable time).
- D. For the purpose of providing a posting file for posting to Client's billing system, Client must provide First Billing with the file format specification currently used to post its payments to the billing system. Client agrees to cooperate with First Billing at no cost to Client and provide such information as approved by Client and required to integrate with Client's billing system.

8. Governing Law. The laws of the State of California govern the rights, obligations, and remedies of the parties under this Agreement.

9. Communications.

9.1 Authorized Representative. Each party must designate an individual to act as a representative for the respective party, with the authority to transmit instructions and receive information. Each Party may by written notice to the other and from time to time designate other individuals or change the individuals.

9.2 Notices. All notices of any type hereunder must be in writing and must be given by

Certified or Registered Mail, return receipt requested or by a national overnight carrier capable of documenting receipt of delivery, or by electronic mail when sent to the following individuals at the following locations:

To Client:

Isarel Perez-Hernandez
764 E St. Street
Wasco, CA 93280
(661) 758-7234
isperez@cityofwasco.org

To First Billing:

Kyle Dant &
Nicole McHone
2835 Miami Village Dr. Ste 203
Miami Township, OH 45342
kyle.dant@paya.com
Nicole.mchone@paya.com

Notices shall be declared to have been given or received as follows: for certified or registered mail on the date of execution of the return receipt or refusal to sign, by national overnight carrier, upon the date shown in the carrier's records, and upon electronic mail, when sent. Any party hereto, by giving notice in the manner set forth herein, may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received.

- 10. Amendment.** No amendment, change, or addendum to this Agreement is enforceable unless in writing and executed by both parties and incorporated into this Agreement. Notwithstanding the foregoing, changes to rates initiated by third parties shall be passed through *pari passu* and such changes in fees shall not require an amendment to this Agreement. First Billing shall provide written notice of any such rate changes within 5 days of First Billing's notice of same.
- 11. Severability.** In the event any court shall hold any provision of this Agreement to be illegal, invalid, or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any breach of any provision, term, condition or covenant shall not be construed as a waiver of a subsequent breach by the other party. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or waiver of any other provision, including, without limitation, the time for performance of any such provision.
- 12. Intellectual Property.** In order that the Client may promote the Services and First Billing's role

in providing the Services, First Billing grants to Client a revocable, non-exclusive, royalty-free, license to use First Billing's logo and other service marks (the "First Billing Marks") for such purpose only. Client does not have any right, title, license or interest, express or implied in and to any object code, software, hardware, trademarks, service mark, trade name, formula, system, know-how, telephone number, telephone line, domain name, URL, copyright image, text, script (including, without limitation, any script used by First Billing on the IVR or the Website) or other intellectual property right of First Billing ("First Billing Intellectual Property"). All First Billing Marks, First Billing Intellectual Property, and the System, and all rights therein (other than rights expressly granted herein) and goodwill pertain thereto belong exclusively to First Billing.

13. Time of the Essence. First Billing and Client acknowledge and agree that time is of the essence for the completion of the Services to be performed and each party's respective obligations under this Agreement.

14. Binding Effect/Counterparts. By the signatures affixed hereto, the parties intend to be bound by the terms and conditions hereof. This Agreement is binding upon and shall inure to the benefit of the parties and their respective heirs, executors, administrators, successors and assigns. First Billing may not assign this Agreement without Client's prior written consent, which consent may be given or denied in Client's sole and exclusive discretion. This Agreement may be executed in one or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement. The delivery of a signed copy of this Agreement by e-mail transmission in Portable Digital Format (pdf) shall constitute effective execution and delivery of this Agreement as to the parties; and will create a valid and binding obligation of the parties executing (or on whose behalf such signature is executed) with the same force and effect as if such pdf signature page were an original Agreement. Signatures of the parties to this Agreement transmitted by PDF will be deemed to be their original signatures for all purposes.

15. Entire Agreement. This Agreement incorporates and includes all prior negotiations, correspondence, agreements, or understandings between the parties, and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. This Agreement supersedes all other agreements between the parties, whether oral or written, with respect to the subject matter.

16. Indemnification.

16.1 First Billing Indemnification and Hold Harmless.

- A. Subject to the provisions of Section 16.4, First Billing shall indemnify, hold harmless and defend Client, its officers, council members, agents, officials, representatives, employees and attorneys against any and all liability, loss, cost, damages, expenses, claim or actions, of whatever type, including but not limited to attorney's fees and

suit costs, for trial and appeal, which Client may hereafter sustain, incur or be required to pay, arising out of, wholly or in part, or due to (i) the willful misconduct or negligence of First Billing; or (ii) a material breach of FirstBilling's covenants hereunder.

16.2 Client Responsibility. Client shall be responsible for all claims, liabilities, or expenses (including, without limitation, reasonable attorneys' fees and expenses) arising out of or related solely to Client's failure to perform its obligations under this Agreement.

16.3 Warranty Disclaimer. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, FIRST BILLING DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, MADE TO THE CLIENT OR ANY OTHER PERSON, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES REGARDING QUALITY, SUITABILITY, MERCHANTABILITY, FITNESS, FOR A PARTICULAR PURPOSE OR OTHERWISE OF ANY SERVICES OR ANY GOODS PROVIDED INCIDENTAL TO THE SERVICES PROVIDED UNDER THIS AGREEMENT.

16.4 Limitation of Liability. Except for Client Data Breach described in Section 18.1 of this Agreement, the parties agree that neither party shall be liable to the other for any lost profits, or lost savings or other special, indirect or consequential damages, even if the party has been advised of or could have foreseen the possibility of such damages.

17. Termination.

17.1 Material Breach. A material breach of this Agreement shall be cured within forty-five (45) days ("Cure Period") after a party notifies the other of such breach. In the event such material breach has not been cured within the Cure Period, either party can terminate this Agreement by providing notice to the other party. For purposes of this agreement, material breach would be defined as:

- First Billing does not provide the Services or the Payment Services for a period of (2) two business days as contemplated in Section 4.1.
- Client does not meet its obligation as defined in section 5.2.

17.2 Cooperation upon Expiration or Termination. Upon expiration or termination of this Agreement, the parties agree to cooperate with one another to ensure that all Payments are accounted for and all refundable transactions have been completed. Upon termination, First Billing must cease all Services being provided hereunder unless otherwise directed by the Client in writing (including by electronic mail).

18. Termination for Convenience. Notwithstanding any other provision of this Agreement, Client may terminate this Agreement at any time for its convenience by giving First Billing ten (10) days prior written notice, provided that in such event, First Billing shall be entitled

to payment for those Services and Payment Services rendered through the date of termination provided satisfactory to Client.

19. Miscellaneous.

19.1 Security. First Billing must maintain appropriate administrative, physical, and technical safeguards that adhere to security standards that a reasonably prudent service provider in the same industry would provide under like circumstances to store and process Client's Data. Methods employed are tested by First Billing's authorized external, independent auditors on an annual basis and the final audit report may be shared with Client upon request. First Billing agrees that, in the event of unlawful access to Client Data containing personal information of Client's customers resulting in loss, disclosure, or alteration of such Client Data ("Client Data Breach"), First Billing must upon discovery, promptly notify Client of the Client Data Breach and assist Client with the notification action required under applicable law; provided that, to the extent the Client Data Breach was caused by First Billing, First Billing must pay for the costs of notifying the affected individuals pursuant to applicable law.

19.2 Insurance. First Billing must comply with all applicable laws relating to workers' compensation coverage. In addition, First Billing agrees to maintain sufficient insurance coverage to enable it to meet its obligations created by this Agreement and by law. First Billing shall provide to Client, at its request and no more than once annually, a description of its insurance coverages, and shall provide notice to Client in the event such coverages materially change during the Term of this Agreement. All insurances described below shall name client, its officers, councilpersons, employees, and agents as additional insureds and providing further that Client shall receive ten (10) days' prior written notice of any termination or reduction in coverage. Without limiting the foregoing, to the extent this Agreement creates exposure generally covered by the following insurance policies, First Billing must maintain at its sole cost and expense, at least the following insurance covering its obligations under this Agreement:

- A. Commercial General Liability; including bodily injury, property damage, contractual liability coverage, and personal injury, in an amount not less than One Million Dollars (\$1,000,000) per occurrence;
- B. Business Automobile Liability; for owned, hired, and non-owned vehicles in an amount of not less than One Million Dollars (\$1,000,000) for each accident.

19.3 Headings. The descriptive titles appearing in each respective paragraph thereof are for convenience only and are not a part of this Agreement and do not affect its construction.

19.4 In the event any action or proceeding is instituted arising out of or relating to

this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

FOR WASCO, CA

FOR FIRST BILLING

M. Scott Hurlbert, City Manager

Date:

Michele Shepard, Chief Commercial Officer

Date:

Schedule A

**First Billing Service Agreement Fee
Schedule**

Client: The City of Wasco, CA

Average Bill Amount: \$117.65 Number of Billable Client Accounts: 12,000

Payment Types

Visa, MasterCard, American Express, Discover, and E-Checks

Absorbed Fee Program *(Paid by the City)*

Payments Channels – Credit/Debit Payments fee per Transaction for Visa, MasterCard, Discover:

- Web Portal: Interchange + 27 basis points – Paid by City
- IVR: Interchange + 27 basis points – Paid by City
- Text and Pay / Mobile (sent and received)*: Interchange + 27 basis points – Paid by City
- Agent-assisted*: Interchange + 27 basis points – Paid by City
- In-Office: Interchange + 27 basis points – Paid by City
- E-check \$0.75 per transaction up to \$25,000 – Paid by City

Optional Convenience Fee Program *(paid by the citizens)*

Miscellaneous Departments

- Web Portal: \$2.99 per transaction up to \$400- Paid By Citizens
- IVR: \$2.99 per transaction up to \$400- Paid By Citizens
- Text and Pay / Mobile: \$2.99 per transaction up to \$400- Paid By Citizens
- Agent-assisted: \$2.99 per transaction up to \$400- Paid By Citizens
- In-Office: \$2.99 per transaction up to \$400- Paid By Citizens
- E-check \$1.99 per transaction up to \$25,000 – Paid by Citizens

Print and Mail Services

Description	Cost
1. Single page bill + inserts – includes Processing and sorting	\$0.20 each
2. Inserts – Physical Insertion	\$0.02 each
3. Disconnect Notices	\$0.09 each
4. One implementation Setup Fee	Waived

5. Monthly Support Fee	\$50.00
6. First Class presorting	Included

* Text and Pay / Mobile data costs waived for the City of Wasco.

*/ Live agents will be available, speaking Spanish 7:30 am- 5:00 pm PT Monday thru Friday

E-Billing

- E-billing Included – No Charge

Other Fees

- \$8.00 per chargeback
- \$8.00 per returned check
- Monthly Maintenance and PCI Fee – Waived for City of Wasco

Hardware

- EMV Pin paddlane 5000 terminals - \$365.00 Each
- Kiosk- iPad Kiosks (Accepts Credit/Debit/e-Check): \$1995.00 Each (it being understood that Client is responsible for maintaining and replacing any damaged iPads).

Other Services Provided

- Onboarding and Training Included - No charge
- Monthly hosting: Included - No charge
- Integration with CIS Included - No charge
- All Portals and payment channels Included – No charge

Software Services Included

- FirstAgent™, FirstChoice™, FirstIVRTM, FirstMobile™, FirstSecure™, Text and Pay

Professional Services (optional) After Go live date

- \$155.00 per hour for software development, \$175.00 per hour for project management
- FBS will provide the standard integration and installation services for any future CIS implementations during initial term of this agreement at no charge.
- FBS shall store Client’s bills and supporting transaction information for 12 months online and 7 years offline.
- FBS shall notify Client two months in advance of maintenance that will disrupt customers from accessing FBS website.

First Billing Services Payments Cost Analysis for The City of Wasco, CA

After careful review of the merchant statements sent to us, we have determined that switching to First Billing Services/Paya will save the City of Wasco, CA approximately **\$2,268.72 a month**

Here is a brief description on how:

- We will be eliminating all Authorization fees:
 - **\$6,560.38 in auth. fees for 7/21 to 12/21**
 - **Average of \$1,093.39 average a month in auth. fees charged to The City of Wasco, CA**
- FBS/Paya is charging 27 basis points compared to 53 basis points plus \$0.33 cents per transaction

November

US Bank Fees: \$1,668.86

FBS Fees: \$569.75

Savings: \$1,099.11

December

US Bank Fees: \$1,558.77

FBS Fees: \$514.85

Savings: \$1,043.92

Based on this analysis, the City of Wasco will save roughly **\$27,000** annually by switching to FBS/Paya

Greg Jackson
Sr. Director of Sales – FBS/Paya