



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, APRIL 12, 2022 at 6:00 P.M.

EARLY WORK SESSION
Training Room – 6:00 P.M.

Convene Meeting in Open Session

1. **Receive Presentation and Discuss Fees and Ordinance Updates relating to Animal Control**
2. **Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for April 12, 2022**

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION
Training Room

3. **Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

OPEN SESSION
City Council Chambers – 7:00 P.M.

4. **Call Meeting to Order**
5. **Prayer led by Councilmember Tom Heslep**
6. **Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Tom Heslep: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."**
7. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
 - Presentation of a Proclamation celebrating the Mayor for the Day
9. City Manager/Staff Reports
 - The Village Report

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

10. Consider approval of Minutes of the Regular City Council Meeting held on March 22, 2022
11. Receive Budget Reports for Period Ending February 28, 2022

ACTION AGENDA

12. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
13. Conduct a Public Hearing and consider Ordinance 2022-1293 amending the Development Regulations relating to the Development and Use of Property described as The District of Highland Village, located at the Northwest Corner of the Intersection of Briarhill Boulevard and FM 407

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

14. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

15. **Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 8TH DAY OF APRIL 2022 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2022 at _____
am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 04/12/2022

**SUBJECT: Receive Presentation and Discuss Proposed Updates to the
City Master Fee Schedule and Animal Control Ordinance**

PREPARED BY: Mark Stewart, Assistant Police Chief

COMMENTS

City staff will provide a presentation and discuss proposed updates to the City Master Fee Schedule and Animal Control Ordinance.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 8

MEETING DATE: 04/12/2022

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of a Proclamation celebrating the Mayor for the Day

Proclamation

The City of Highland Village

Whereas, The City of Highland Village is served by and is proud to support the Lewisville Independent School District; and

Whereas, The City of Highland Village recognizes that current LISD students are the future leaders of our city, county, state and nation; and

Whereas, Heritage Elementary School has provided Highland Village students in grades Kindergarten through Fifth Grade with a high quality education; and

Whereas, The City of Highland Village offered a “Mayor for the Day” opportunity to one lucky student and Heritage Elementary second grade student Bella Orona was the successful recipient.

NOW THEREFORE, on behalf of the City Council and City Staff, I, Charlotte J. Wilcox, Mayor of the City of Highland Village, do hereby congratulate and recognize

“Bella Orona as Mayor for the Day”

in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 12th day of April 2022.

Charlotte J. Wilcox, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 04/12/2022

SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on March 22, 2022

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the Regular City Council Meeting held on March 22, 2022.



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD
TUESDAY, MARCH 22, 2022**

EARLY WORK SESSION

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Mayor Pro Tem
	Barbara Fleming	Deputy Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Tom Heslep	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Mike Thomson	Fire Chief
	Scott Kriston	Public Works Director
	Heather Miller	Assistant Finance Director
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist

1. Receive Presentation of the Annual Comprehensive Financial Report for Fiscal Year 2020-2021

Ms. Paula Lowe with Pattillo, Brown & Hill LLP presented a report to Council regarding the Annual Comprehensive Financial Report. Ms. Lowe advised that the auditors from Pattillo, Brown & Hill, LLP issued an unmodified audit opinion (the highest rendered) of the City's financial statements, which declare the statements present fairly the financial position of the City of Highland Village for the fiscal year ending September 30, 2021. Assistant City Manager Mr. Heerman added that the report has been filed in the City Secretary's Office is also posted on the City's website for viewing. Copies of the report were provided to Council at the meeting.

With a 25% fund balance, Councilmember Kixmiller asked what an appropriate fund balance would be for the water/wastewater account. Mr. Heerman reported days of available operations is used, which is approximately 90-100 operating days.

2. Discuss Appointments to Fill Vacancies for Unexpired Terms on the Ethics Board and the Parks and Recreation Advisory Board

City Secretary Angela Miller reported two (2) board/commission members resigned, leaving a vacancy with an unexpired term on the Ethics Board and on the Parks and Recreation Advisory Board. She stated that board/commission applications submitted by residents are kept on file for a period of one (1) year, and have been provided to Council for consideration. Council discussed appointments; formal action will be taken during the regular Council meeting.

3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for March 22, 2022

Regarding Agenda Item #17, City Attorney Kevin Laughlin reported the original contractor ceased operations and defaulted on the contract, leaving much of the project unfinished. A claim was filed on the performance bond issued to the City pursuant to the project contract, and a company has been identified to complete the project. The proposed resolution authorizes an agreement with the new company.

Mayor Wilcox suggested moving Item #17 to the Consent Agenda.

Council concluded Early Work Session at 6:34 p.m.

CLOSED SESSION

4. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

Council did not meet in Closed Session.

OPEN SESSION

5. Call Meeting to Order

Mayor Charlotte J. Wilcox called the meeting to order at 7:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Mayor Pro Tem
	Barbara Fleming	Deputy Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Tom Heslep	Councilmember
	Daniel Jaworski	Councilmember

Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Scott Kriston	Public Works Director
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist

6. Prayer led by Deputy Mayor Pro Tem Barbara Fleming

Deputy Mayor Pro Tem Fleming gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas flags led by Deputy Mayor Pro Tem Barbara Fleming

Deputy Mayor Pro Tem Fleming led the Pledge of Allegiance to the U.S. and Texas flags.

8. Visitor Comments

The following people spoke:

Barbara D'Angelo (330 Whittier Street) – Ms. D'Angelo stated she has lived in Highland Shores for 29 years and is concerned with creek erosion behind her home, and that her fence is now within inches of falling into the creek. She reported that children play in the creek and she is afraid someone will get hurt. She asked for help from the city and provided photos to Council of the area.

Yvonne Tucker (328 Whittier Street) – Ms. Tucker stated she is concerned about the erosion behind her home. She stated she has met with her homeowners association and City staff to discuss the issue. Although retaining walls were present when she bought her home, the walls are now broken and water is coming in behind the wall causing more damage, and further stating that repairs need to be made in order to stop further erosion. Ms. Tucker added there are also exposed pipes in the creek and asked the city for assistance to stop the erosion.

9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Deputy Mayor Pro Tem Fleming thanked staff for opening the parking area at I-35/Copperas Branch Park, which provided cover for vehicles during recent bad weather.

Mayor Wilcox announced the 16th Annual McAuliffe Elementary Chili Cook-off would be held on Thursday, March 31 from 5:00 p.m. until 8:00 p.m. A new addition to the event is the Mayors' Chili Challenge with the Lewisville, Flower Mound and Highland Village mayors competing for the best chili. Funds from the Mayors' Challenge will benefit the Lewisville Education Foundation.

10. City Manager/Staff Reports

- **The Village Report**

A *New and Now Open* video was shown highlighting Heelz Kitchen Café, which is located in Painted Tree Marketplace.

CONSENT AGENDA
APPROVED (7 – 0)

Councilmember Fiester requested Agenda Item #17 be moved to the Consent Agenda; Mayor Wilcox moved the item.

11. **Consider approval of Minutes of the Special Joint Workshop held on February 8, 2022 and of the Regular City Council Meeting held on March 8, 2022**
12. **Consider Ordinance 2022-1292 amending Chapter 22 “Utilities” Article 22.02 “Water Service,” Division 2 “Rates and Charges” of the City’s Code of Ordinances as it relates to Billing Adjustments following a Residential Water Leak (2nd and final read)**
13. **Receive the Annual Comprehensive Financial Report for Fiscal Year 2020-2021**
17. **Consider Resolution 2022-2994 authorizing an Agreement with Trisura Insurance Company and Talbran Enterprises, LLC for Completion of Construction of the 2021 Sidewalk Improvements**

Motion by Mayor Pro Tem Lombardo, seconded by Councilmember Heslep, to approve Consent Agenda Items #11 through #13, and Item #17. Motion carried 7-0.

ACTION AGENDA

14. **Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

NO ACTION TAKEN

Council did not meet in Closed Session; no action was taken on this item.

15. **Consider Resolution 2022-2992 canceling the Special Election to be held on May 7, 2022 to Elect a City Council Member to Place 7 to Fill an Unexpired Term and Declaring the Unopposed Candidate Elected to Office**

APPROVED (7 – 0)

City Secretary Angela Miller reported Council ordered a Special Election to be held on May 7, 2022 for the purpose of electing a City Council member to Place 7 to fill an unexpired term. The filing period for placement on the ballot for the Special Election and declaration of a write-in candidacy have passed, with only one (1) application received. Pursuant to the Texas Election Code, the City Secretary has provided notification to the City Council that the candidate, Brian Fiorenza, is unopposed. Upon receiving notification, Council is authorized to adopt an order declaring the unopposed candidate elected to office and cancelling the Special Election.

Motion by Councilmember Jaworski, seconded by Councilmember Kixmiller, to approve Resolution 2022-2992. Motion carried 7-0.

16. Consider Resolution 2022-2993 appointing Members to Fill Vacancies for Unexpired Terms on the Ethics Board and the Parks and Recreation Advisory Board
APPOINTMENTS MADE and RESOLUTION APPROVED (7 – 0)

City Secretary Miller reported a member of the Ethics Board and an Alternate serving on the Parks and Recreation Advisory Board recently resigned, leaving vacancies with unexpired terms on each board. Council discussed applicants during Early Work Session.

Motion by Councilmember Fiester, seconded by Deputy Mayor Pro Tem Fleming, to approve Resolution 2022-2993 appointing Peter Casey to the Ethics Board and Hogan Heathington to the Parks and Recreation Advisory Board Alternate Place 2. Motion carried 7-0.

17. Consider Resolution 2022-2994 authorizing an Agreement with Trisura Insurance Company and Talbran Enterprises, LLC for Completion of Construction of the 2021 Sidewalk Improvements

This item was moved to the Consent Agenda.

LATE WORK SESSION

18. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

With a decline in the number of COVID cases, Councilmember Jaworski asked if Denton County would continue their reporting efforts. Fire Chief Mike Thomson anticipates continuation at least through May 24, 2022 when the latest disaster declaration is set to expire.

With the recent community engagement meeting with McAdams, Deputy Mayor Pro Tem Fleming asked if there are any updates on the master planning project. Marketing and Communications Director Laurie Mullens reported online engagement will be live until April 13 and does not anticipate McAdams having everything compiled until the end of the summer.

Councilmember Heslep asked if Broadway Builders has submitted an application to develop the property located at 102 Barnett Boulevard. City Manager Paul Stevens reported an application has been submitted and it currently being reviewed.

Councilmember Kixmiller requested an update/report on a future agenda to discuss the concerns presented by Yvonne Tucker and Barbara D'Angelo during this evening's visitor comments.

19. Adjournment

Mayor Wilcox adjourned the meeting at 7:30 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

DRAFT

**CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING**

AGENDA# 11

MEETING DATE: 04/12/2022

SUBJECT: Receive Budget Reports for Period Ending February 28, 2022

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for February represents the fifth report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending February 28, 2022.

General Fund Summary

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 12,251,582	\$ 12,251,582	\$ 11,697,697	\$ (553,885)	95%
Sales Tax	3,258,820	3,258,820	1,021,287	(2,237,533)	31%
Franchise Fees	1,555,749	1,555,749	343,143	(1,212,606)	22%
Licensing & Permits	355,988	355,988	163,971	(192,017)	46%
Park/Recreation Fees	241,200	241,200	66,089	(175,111)	27%
Public Safety Fees	567,630	567,630	234,773	(332,857)	41%
Rents	171,961	171,961	67,653	(104,308)	39%
Municipal Court	88,000	88,000	36,585	(51,415)	42%
Interest Income	40,000	40,000	4,468	(35,532)	11%
Miscellaneous	262,350	262,350	25,713	(236,637)	10%
Total Revenues	\$ 18,793,280	\$ 18,793,280	\$ 13,661,378	\$ (5,131,902)	73%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Total Available Resources	\$ 19,327,280	\$ 19,327,280	\$ 13,661,378	\$ (5,665,902)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 909,587	\$ 909,587	\$ 335,031	\$ 574,557	37%
Finance (includes Mun. Court)	1,410,191	1,410,191	657,512	752,679	47%
Human Resources	647,581	647,581	161,514	486,068	25%
City Secretary Office	418,364	418,364	171,170	247,194	41%
Information Services	1,305,818	1,305,818	487,373	818,446	37%
Marketing and Communications	431,124	431,124	182,339	248,785	42%
Police	5,356,591	5,356,591	2,066,421	3,290,170	39%
Fire	3,664,322	3,664,322	1,725,628	1,938,693	47%
Community Services	427,995	427,995	189,804	238,191	44%
Streets/Drainage	1,613,676	1,613,676	454,827	1,158,850	28%
Maintenance	1,340,823	1,340,823	433,402	907,421	32%
Parks	2,461,535	2,461,535	780,234	1,681,302	32%
Recreation	611,913	611,913	140,554	471,359	23%
Total Expenditures	\$ 20,599,521	\$ 20,599,521	\$ 7,785,807	\$ 12,813,714	38%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 516,947	\$ 516,947	\$ 157,532	\$ 359,415	30%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000	\$ -	16,000	0%
Total Expenditures	\$ 20,615,521	\$ 20,615,521	\$ 7,785,807	\$ 12,829,714	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	7,228,611	8,268,987	8,268,987
+ Net Increase (Decrease)	(1,288,241)	(1,288,241)	5,875,572
Ending Fund Balance	\$ 5,940,370	\$ 5,940,370	\$ 14,144,559

General Fund Expenditure Summary

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 14,019,805	\$ 14,019,805	\$ 5,570,686	\$ 8,449,119	40%
Services / Supplies	6,062,769	6,062,769	2,057,589	4,005,180	34%
Capital	516,947	516,947	157,532	359,415	30%
	\$ 20,599,521	\$ 20,599,521	\$ 7,785,807	\$ 12,813,714	38%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 9,937,809	\$ 9,937,809	\$ 3,876,944	\$ 6,060,865	39%
<i>Employee Benefits</i>	4,081,996	4,081,996	1,693,742	2,388,254	41%
<i>Total Personnel</i>	\$ 14,019,805	\$ 14,019,805	\$ 5,570,686	\$ 8,449,119	40%

Services / Supplies					
<i>Professional Services</i>	\$ 2,190,317	\$ 2,190,317	\$ 747,545	\$ 1,442,772	34%
<i>Employee Development</i>	378,391	378,391	120,055	258,336	32%
<i>Office Supplies / Equipment</i>	1,375,069	1,375,069	433,577	941,492	32%
<i>Utilities</i>	333,950	333,950	128,522	205,428	38%
<i>Other</i>	1,785,042	1,785,042	627,890	1,157,152	35%
<i>Total Services / Supplies</i>	\$ 6,062,769	\$ 6,062,769	\$ 2,057,589	\$ 4,005,180	34%

Capital					
<i>Equipment / Vehicles</i>	\$ 516,947	\$ 516,947	\$ 157,532	\$ 359,415	30%
<i>Total Capital</i>	\$ 516,947	\$ 516,947	\$ 157,532	\$ 359,415	30%

Total General Fund Expenditure Summary	\$ 20,599,521	\$ 20,599,521	\$ 7,785,807	\$ 12,813,714	38%
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General Fund Revenue

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 12,251,582	\$ 12,251,582	\$ 11,697,697	\$ (553,885)	95%
Sales Tax	3,258,820	3,258,820	1,021,287	(2,237,533)	31%
Franchise Fees	1,555,749	1,555,749	343,143	(1,212,606)	22%
Licensing & Permits	355,988	355,988	163,971	(192,017)	46%
Park/Recreation Fees	241,200	241,200	66,089	(175,111)	27%
Public Safety Fees	567,630	567,630	234,773	(332,857)	41%
Rents	171,961	171,961	67,653	(104,308)	39%
Municipal Court	88,000	88,000	36,585	(51,415)	42%
Interest Income	40,000	40,000	4,468	(35,532)	11%
Miscellaneous	262,350	262,350	25,713	(236,637)	10%
Total Revenues	\$ 18,793,280	\$ 18,793,280	\$ 13,661,378	\$ (5,131,902)	73%

City Manager Office FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 375,451	\$ 375,451	\$ 155,384	\$ 220,067	41%
Services / Supplies	534,136	534,136	179,647	354,489	34%
Capital	-	-	-	-	0%
	\$ 909,587	\$ 909,587	\$ 335,031	\$ 574,557	37%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 301,068	\$ 301,068	\$ 124,783	\$ 176,285	41%
<i>Employee Benefits</i>	74,383	74,383	30,601	43,783	41%
Total Personnel	\$ 375,451	\$ 375,451	\$ 155,384	\$ 220,067	41%
Services / Supplies					
<i>Professional Services (City-wide legal - \$130,260)</i>	\$ 457,500	\$ 457,500	\$ 165,175	\$ 292,325	36%
<i>Employee Development</i>	16,295	16,295	9,532	6,763	58%
<i>Supplies / Equipment</i>	10,053	10,053	4,940	5,113	49%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Contingency + Data Processing)</i>	50,288	50,288	-	50,288	0%
Total Services / Supplies	\$ 534,136	\$ 534,136	\$ 179,647	\$ 354,489	34%
Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%
Total City Manager	\$ 909,587	\$ 909,587	\$ 335,031	\$ 574,557	37%

Finance Department FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 897,457	\$ 897,457	\$ 352,502	\$ 544,955	39%
Services / Supplies	512,734	512,734	305,010	207,724	59%
Capital	-	-	-	-	0%
	\$ 1,410,191	\$ 1,410,191	\$ 657,512	\$ 752,679	47%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 645,118	\$ 645,118	\$ 251,607	\$ 393,511	39%
<i>Employee Benefits</i>	252,339	252,339	100,895	151,444	40%
<i>Total Personnel</i>	\$ 897,457	\$ 897,457	\$ 352,502	\$ 544,955	39%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i> <i>(City-wide liability insurance - \$168,832 / DCAD - \$85,400)</i>	\$ 485,119	485,119	\$ 297,853	\$ 187,266	61%
<i>Employee Development</i>	17,661	17,661	4,618	13,043	26%
<i>Supplies / Equipment</i>	9,954	9,954	2,538	7,416	26%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	-	-	0%
<i>Total Services / Supplies</i>	\$ 512,734	\$ 512,734	\$ 305,010	\$ 207,724	59%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%
Total Finance Department	\$ 1,410,191	\$ 1,410,191	\$ 657,512	\$ 752,679	47%

Human Resources

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 481,233	\$ 481,233	\$ 122,981	\$ 358,252	26%
Services / Supplies	166,348	166,348	38,533	127,815	23%
Capital	-	-	-	-	0%
	\$ 647,581	\$ 647,581	\$ 161,514	\$ 486,068	25%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 347,041	\$ 347,041	\$ 88,088	\$ 258,953	25%
<i>Employee Benefits</i>	134,192	134,192	34,893	99,299	26%
<i>Total Personnel</i>	\$ 481,233	\$ 481,233	\$ 122,981	\$ 358,252	26%

Services / Supplies					
<i>Professional Services</i>	\$ 76,083	\$ 76,083	\$ 19,872	\$ 56,211	26%
<i>Employee Development</i>	76,865	76,865	16,793	60,072	22%
<i>Supplies / Equipment</i>	975	975	901	74	92%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Safety Programs)</i>	12,425	12,425	967	11,458	8%
<i>Total Services / Supplies</i>	\$ 166,348	\$ 166,348	\$ 38,533	\$ 127,815	23%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

Total Human Resources	\$ 647,581	\$ 647,581	\$ 161,514	\$ 486,068	25%
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City Secretary Office FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 247,745	\$ 247,745	\$ 112,811	\$ 134,934	46%
Services / Supplies	170,619	170,619	58,360	112,259	34%
Capital	-	-	-	-	-
	\$ 418,364	\$ 418,364	\$ 171,170	\$ 247,194	41%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 179,065	\$ 179,065	\$ 76,568	\$ 102,497	43%
<i>Employee Benefits</i>	68,680	68,680	36,242	32,437	53%
Total Personnel	\$ 247,745	\$ 247,745	\$ 112,811	\$ 134,934	46%

Services / Supplies					
<i>Professional Services</i>	\$ 44,800	\$ 44,800	\$ 4,989	\$ 39,811	11%
<i>Employee Development</i> <small>(City Council related \$38,392)</small>	60,268	60,268	24,342	35,926	40%
<i>Supplies / Equipment</i>	16,301	16,301	3,529	12,772	22%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Outside Services)</i>	49,250	49,250	25,500	23,750	52%
Total Services / Supplies	\$ 170,619	\$ 170,619	\$ 58,360	\$ 112,259	34%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 418,364	\$ 418,364	\$ 171,170	\$ 247,194	41%
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Information Services FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 775,946	\$ 775,946	\$ 302,301	\$ 473,645	39%
Services / Supplies	344,872	344,872	76,919	267,953	22%
Capital	<u>185,000</u>	<u>185,000</u>	<u>108,153</u>	<u>76,847</u>	<u>0%</u>
	\$ 1,305,818	\$ 1,305,818	\$ 487,373	\$ 818,446	37%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 568,237	\$ 568,237	\$ 222,760	\$ 345,477	39%
<i>Employee Benefits</i>	<u>207,709</u>	<u>\$ 207,709</u>	<u>79,541</u>	<u>128,169</u>	<u>38%</u>
<i>Total Personnel</i>	\$ 775,946	\$ 775,946	\$ 302,301	\$ 473,645	39%

Services / Supplies					
<i>Professional Services</i>	\$ 171,730	171,730	\$ 41,784	\$ 129,946	24%
<i>Employee Development</i>	28,112	28,112	3,318	24,794	12%
<i>Supplies / Equipment</i>	3,360	3,360	1,589	1,771	47%
<i>Utilities</i>	42,800	42,800	7,259	35,541	17%
<i>Other (Data Processing)</i>	<u>98,870</u>	<u>98,870</u>	<u>22,969</u>	<u>75,901</u>	<u>23%</u>
<i>Total Services / Supplies</i>	\$ 344,872	\$ 344,872	\$ 76,919	\$ 267,953	22%

Capital					
<i>Equipment / Vehicles - Phone system / Network Storage Device</i>	185,000	185,000	108,153	76,847	0%
<i>Total Capital</i>	\$ 185,000	\$ 185,000	\$ 108,153	\$ 76,847	0%

<i>Total City Information Services</i>	\$ 1,305,818	\$ 1,305,818	\$ 487,373	\$ 818,446	37%
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Marketing and Communications FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 323,938	\$ 323,938	\$ 131,454	\$ 192,484	41%
Services / Supplies	107,186	107,186	50,885	56,301	47%
Capital	-	-	-	-	0%
	\$ 431,124	\$ 431,124	\$ 182,339	\$ 248,785	42%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 227,453	\$ 227,453	\$ 91,717	\$ 135,736	40%
<i>Employee Benefits</i>	96,484	\$ 96,484	39,737	56,748	41%
Total Personnel	\$ 323,938	\$ 323,938	\$ 131,454	\$ 192,484	41%

<i>Professional Services</i>	\$ 77,891	\$ 77,891	\$ 35,863	\$ 42,028	46%
<i>Employee Development</i>	6,795	6,795	935	5,860	14%
<i>Supplies / Equipment</i>	-	-	-	-	0%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Special Events)</i>	22,500	22,500	14,087	8,413	63%
Total Services / Supplies	\$ 107,186	\$ 107,186	\$ 50,885	\$ 56,301	47%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Marketing and Communications	\$ 431,124	\$ 431,124	\$ 182,339	\$ 248,785	42%
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Police Department FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 4,873,785	\$ 4,873,785	\$ 1,885,901	\$ 2,987,884	39%
Services / Supplies	482,806	482,806	141,580	341,226	29%
Capital	-	-	38,940	(38,940)	0%
	\$ 5,356,591	\$ 5,356,591	\$ 2,066,421	\$ 3,290,170	39%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,556,249	<u>3,556,249</u>	\$ 1,342,802	\$ 2,213,447	38%
<i>Employee Benefits</i>	1,317,536	<u>1,317,536</u>	<u>543,099</u>	774,437	41%
Total Personnel	\$ 4,873,785	\$ 4,873,785	\$ 1,885,901	\$ 2,987,884	39%

Services / Supplies					
<i>Professional Services</i>	\$ 226,150	\$ 226,150	\$ 41,825	\$ 184,325	18%
<i>Employee Development</i>	45,339	45,339	10,970	34,369	24%
<i>Supplies / Equipment</i>	133,715	133,715	61,972	71,743	46%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$53,842)</i>	<u>77,602</u>	<u>77,602</u>	<u>26,813</u>	\$ 50,789	35%
Total Services / Supplies	\$ 482,806	\$ 482,806	\$ 141,580	\$ 341,226	29%

Capital					
<i>Equipment / Vehicles</i>		-	38,940	(38,940)	0%
Total Capital	\$ -	\$ -	\$ 38,940	\$ (38,940)	0%

Total Police Department	\$ 5,356,591	\$ 5,356,591	\$ 2,066,421	\$ 3,290,170	39%
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Fire Department FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 2,870,525	\$ 2,870,525	\$ 1,198,435	\$ 1,672,090	42%
Services / Supplies	793,797	793,797	527,194	266,603	66%
Capital	-	-	-	-	0%
	\$ 3,664,322	\$ 3,664,322	\$ 1,725,628	\$ 1,938,693	47%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,970,413	<u>1,970,413</u>	\$ 803,265	\$ 1,167,147	41%
<i>Employee Benefits</i>	<u>900,112</u>	<u>900,112</u>	<u>395,169</u>	504,943	44%
<i>Total Personnel</i>	\$ 2,870,525	\$ 2,870,525	\$ 1,198,435	\$ 1,672,090	42%

Services / Supplies					
<i>Professional Services</i>	\$ 128,271	\$ 128,271	\$ 22,204	\$ 106,066	17%
<i>Employee Development</i> <i>(Training - \$52,950)</i>	69,340	69,340	25,506	43,834	37%
<i>Supplies / Equipment</i>	168,695	168,695	61,608	107,087	37%
<i>Utilities</i>	1,850	1,850	972	878	53%
<i>Other</i> <i>(Safety Programs)</i>	<u>425,641</u>	<u>425,641</u>	<u>416,904</u>	8,737	98%
<i>Total Services / Supplies</i>	\$ 793,797	\$ 793,797	\$ 527,194	\$ 266,603	66%

Capital					
<i>Equipment / Vehicles</i>		-		-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

Total Fire Department	\$ 3,664,322	\$ 3,664,322	\$ 1,725,628	\$ 1,938,693	47%
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Community Services FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 401,477	\$ 401,477	\$ 186,555	\$ 214,921	46%
Services / Supplies	26,518	26,518	3,248	23,270	12%
Capital	-	-	-	-	0%
	\$ 427,995	\$ 427,995	\$ 189,804	\$ 238,191	44%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 285,381	285,381	\$ 136,813	\$ 148,567	48%
<i>Employee Benefits</i>	116,096	116,096	49,742	66,354	43%
<i>Total Personnel</i>	\$ 401,477	\$ 401,477	\$ 186,555	\$ 214,921	46%

Services / Supplies					
<i>Professional Services</i>	\$ 9,200	9,200	\$ 868	8,333	9%
<i>Employee Development</i>	7,380	7,380	631	6,750	9%
<i>Supplies / Equipment</i>	9,118	9,118	1,750	7,368	19%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	820	820	-	820	0%
<i>Total Services / Supplies</i>	\$ 26,518	\$ 26,518	\$ 3,248	\$ 23,270	12%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 427,995	\$ 427,995	\$ 189,804	\$ 238,191	44%
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Streets Division FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 829,014	\$ 829,014	\$ 348,909	\$ 480,106	42%
Services / Supplies	756,662	756,662	105,918	650,744	14%
Capital	28,000	28,000	-	28,000	0%
	\$ 1,613,676	\$ 1,613,676	\$ 454,827	\$ 1,158,850	28%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 571,111	\$ 571,111	\$ 230,227	\$ 340,884	40%
<i>Employee Benefits</i>	257,903	257,903	118,682	139,221	46%
Total Personnel	\$ 829,014	\$ 829,014	\$ 348,909	\$ 480,106	42%

Services / Supplies					
<i>Professional Services</i>	\$ 70,716	70,716	\$ 4,787	\$ 65,929	7%
<i>Employee Development</i>	11,321	11,321	5,373	5,948	47%
<i>Supplies / Equipment</i>	46,975	46,975	14,761	32,214	31%
<i>Utilities (Streetlights)</i>	86,000	86,000	39,211	46,789	46%
<i>Other (Street Maintenance)</i>	541,650	541,650	41,786	499,864	8%
Total Services / Supplies	\$ 756,662	\$ 756,662	\$ 105,918	\$ 650,744	14%

Capital					
<i>Equipment / Vehicles</i>	28,000	28,000	-	28,000	0%
Total Capital	\$ 28,000	\$ 28,000	\$ -	\$ 28,000	0%

Total Streets	\$ 1,613,676	\$ 1,613,676	\$ 454,827	\$ 1,158,850	28%
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Maintenance Division FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 379,653	\$ 379,653	\$ 159,500	\$ 220,154	42%
Services / Supplies	880,295	880,295	273,902	606,393	31%
Capital	80,875	80,875	-	80,875	0%
	\$ 1,340,823	\$ 1,340,823	\$ 433,402	\$ 907,421	32%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 263,639	263,639	\$ 110,102	\$ 153,537	42%
<i>Employee Benefits</i>	116,014	116,014	49,398	66,616	43%
<i>Total Personnel</i>	\$ 379,653	\$ 379,653	\$ 159,500	\$ 220,154	42%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i>	\$ 68,648	\$ 68,648	\$ 18,592	\$ 50,056	27%
<i>Employee Development</i>	3,380	3,380	1,326	2,054	39%
<i>Supplies / Equipment</i>	639,287	639,287	219,365	419,922	34%
<i>Utilities</i>	70,000	70,000	34,620	35,380	49%
<i>Other</i>	98,980	98,980	-	\$ 98,980	0%
<i>Total Services / Supplies</i>	\$ 880,295	\$ 880,295	\$ 273,902	\$ 606,393	31%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	80,875	80,875	-	80,875	0%
<i>Total Capital</i>	\$ 80,875	\$ 80,875	\$ -	\$ 80,875	0%

Total Maintenance	\$ 1,340,823	\$ 1,340,823	\$ 433,402	\$ 907,421	32%
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Parks Division FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,372,917	\$ 1,372,917	\$ 550,286	\$ 822,631	40%
Services / Supplies	865,546	865,546	219,509	646,037	25%
Capital	<u>223,072</u>	<u>223,072</u>	<u>10,438</u>	<u>212,634</u>	<u>5%</u>
	\$ 2,461,535	\$ 2,461,535	\$ 780,234	\$ 1,681,302	32%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 867,582	<u>867,582</u>	\$ 347,880	\$ 519,702	40%
<i>Employee Benefits</i>	<u>505,335</u>	<u>505,335</u>	<u>202,406</u>	<u>302,929</u>	40%
Total Personnel	\$ 1,372,917	\$ 1,372,917	\$ 550,286	\$ 822,631	40%

Services / Supplies					
<i>Professional Services</i>	\$ 374,209	\$ 374,209	\$ 93,734	\$ 280,475	25%
<i>Employee Development</i>	24,470	24,470	15,871	8,599	65%
<i>Supplies / Equipment</i>	331,986	331,986	60,471	271,515	18%
<i>Utilities</i>	133,300	133,300	46,460	86,840	35%
<i>Other</i>	<u>1,581</u>	<u>1,581</u>	<u>2,972</u>	<u>(1,391)</u>	188%
Total Services / Supplies	\$ 865,546	\$ 865,546	\$ 219,509	\$ 646,037	25%

Capital					
<i>Equipment / Vehicles</i>	223,072	223,072	10,438	212,634	5%
Total Capital	<u>223,072</u>	<u>223,072</u>	<u>10,438</u>	<u>212,634</u>	5%

Total Parks	\$ 2,461,535	\$ 2,461,535	\$ 780,234	\$ 1,681,302	32%
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Recreation Division FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 190,663	\$ 190,663	\$ 63,669	\$ 126,994	33%
Services / Supplies	421,250	421,250	76,885	344,365	18%
Capital	-	-	-	-	0%
	\$ 611,913	\$ 611,913	\$ 140,554	\$ 471,359	23%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 155,453	\$ 155,453	\$ 50,331	\$ 105,121	32%
<i>Employee Benefits</i>	35,211	35,211	13,338	21,873	38%
Total Personnel	\$ 190,663	\$ 190,663	\$ 63,669	\$ 126,994	33%

Services / Supplies					
<i>Professional Services</i>		\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	11,165	11,165	841	10,325	8%
<i>Supplies / Equipment</i>	4,650	4,650	153	4,497	3%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	405,435	405,435	75,891	329,544	19%
Total Services / Supplies	\$ 421,250	\$ 421,250	\$ 76,885	\$ 344,365	18%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Recreation	\$ 611,913	\$ 611,913	\$ 140,554	\$ 471,359	23%
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Equipment Replacement / Capital Schedule FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	185,000	185,000	108,153	76,847	0%
Marketing Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	-	-	38,940	(38,940)	0%
Fire Dept Capital Outlay	-	-	-	-	0%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	28,000	28,000	-	28,000	0%
Maintenance Capital Outlay	80,875	80,875	-	80,875	0%
City Parks Capital Outlay	223,072	223,072	10,438	212,634	5%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 516,947	\$ 516,947	\$ 157,532	\$ 359,415	30%

Utility Fund Revenues

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (182,000)	\$ (182,000)	\$ (69,808)	\$ (112,193)	38%
<i>Charges / Penalties</i>	88,200	88,200	33,199	55,001	38%
Total Fees	\$ (93,800)	\$ (93,800)	\$ (36,609)	\$ (57,191)	39%

Licenses & Permits

<i>Construction Inspection</i>	\$ -	\$ -	\$ 225	\$ (225)	0%
Total Licenses & Permits	\$ -	\$ -	\$ 225	\$ (225)	0%

Charges for Services

<i>Water Sales</i>	\$ 5,330,200	\$ 5,330,200	\$ 1,695,545	\$ 3,634,655	32%
<i>Sewer Sales</i>	4,419,688	4,419,688	1,696,827	2,722,861	38%
<i>Inspection Fees</i>	4,000	4,000	2,770	1,230	69%
Total Charges for Service	\$ 9,753,888	\$ 9,753,888	\$ 3,395,142	\$ 6,358,746	35%

Interest

<i>Interest (Operations)</i>	\$ 10,000	\$ 10,000	\$ 1,048	\$ 8,952	10%
<i>Interest (Capital Projects)</i>	12,000	12,000	3,430	8,570	29%
Total Interest	\$ 22,000	\$ 22,000	\$ 4,478	\$ 17,522	20%

Impact Fees

<i>Impact Fees</i>	\$ 185,000	\$ 185,000	\$ 133,878	\$ 51,122	72%
Total Impact Fees	\$ 185,000	\$ 185,000	\$ 133,878	\$ 51,122	72%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 481	\$ 4,519	10%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 481	\$ 4,519	10%

Total Utility Fund Revenues	\$ 9,872,088	\$ 9,872,088	\$ 3,497,595	\$ 6,374,493	35%
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Utility Division FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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- - - Summary - Operations - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,847,472	\$ 1,847,472	\$ 698,741	\$ 1,148,732	38%
Services / Supplies	6,369,651	6,369,651	2,456,167	3,913,485	39%
Capital	181,000	181,000	19,053	161,947	11%
Total Utility Division	\$ 8,398,124	\$ 8,398,124	\$ 3,173,961	\$ 5,224,163	38%

- - - Detail - Operations - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,226,451	\$ 1,226,451	\$ 446,218	\$ 780,234	36%
<i>Employee Benefits</i>	621,021	621,021	252,523	368,498	41%
Total Personnel	\$ 1,847,472	\$ 1,847,472	\$ 698,741	\$ 1,148,732	38%

Services / Supplies					
<i>Professional Services</i>	\$ 255,655	\$ 255,655	\$ 184,091	\$ 71,564	72%
<i>Employee Development</i>	63,705	63,705	28,107	35,599	44%
<i>Supplies / Equipment</i>	77,262	77,262	23,797	53,465	31%
<i>Utilities</i>	375,136	375,136	145,495	229,641	39%
<i>Other (Well Lot Maintenance)</i>	1,018,150	1,018,150	280,188	737,962	28%
Sub-Total - Operations Services / Supplies	\$ 1,789,908	\$ 1,789,908	\$ 661,678	\$ 1,128,230	37%

Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 5,258	\$ 5,258	\$ 4,981	\$ 277	95%
<i>UTRWD - Water Volume Cost</i>	974,940	974,940	340,385	634,555	35%
<i>UTRWD - Water Demand Charges</i>	1,399,395	1,399,395	581,319	818,076	42%
<i>UTRWD - Sewer Effluent Volume Rate</i>	595,660	595,660	199,737	395,923	34%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,371,595	1,371,595	571,498	800,097	42%
<i>UTRWD - HV Sewer Line to UTRWD</i>	232,895	232,895	96,569	136,326	41%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 4,579,743	\$ 4,579,743	\$ 1,794,489	\$ 2,785,254	39%

Total Services / Supplies	\$ 6,369,651	\$ 6,369,651	\$ 2,456,167	\$ 3,913,485	39%
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Capital					
<i>Equipment / Vehicles</i>	181,000	181,000	19,053	161,947	11%
Total Capital	\$ 181,000	\$ 181,000	\$ 19,053	\$ 161,947	11%

Total Utility Division - Operations	\$ 8,398,124	\$ 8,398,124	\$ 3,173,961	\$ 5,224,163	38%
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Utility Fund Working Capital FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Water Sales</i>	\$ 5,330,200	\$ 5,330,200	\$ 1,695,545	\$ 3,634,655	32%
<i>Sewer Sales</i>	4,419,688	4,419,688	1,696,827	2,722,861	38%
<i>Other Fees / Charges</i>	97,200	97,200	36,674	60,526	38%
<i>Electronic Payment Credit</i>	(182,000)	(182,000)	(69,808)	(112,193)	38%
<i>Interest</i>	10,000	10,000	1,048	8,952	10%
Total Revenues	\$ 9,675,088	\$ 9,675,088	\$ 3,360,287	\$ 6,314,801	35%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Administration</i>	\$432,634	\$432,634	\$ 181,467	\$ 251,167	42%
<i>Operations</i>	3,204,746	3,204,746	1,178,951	2,025,795	37%
<i>UTRWD</i>	4,579,743	4,579,743	1,794,489	2,785,254	39%
<i>Debt Service</i>	1,223,913	1,223,913	1,172,376	51,537	96%
<i>Capital Projects</i>	-	-	-	-	0%
<i>Equipment Replace / Capital</i>	181,000	181,000	19,053	161,947	11%
Total Expenditures	\$ 9,622,037	\$ 9,622,037	\$ 4,346,337	\$ 5,275,700	45%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In (Applied Impact Fees)</i>	\$ 150,000	\$ 150,000		\$ 150,000	0%
<i>Operating Transfers Out / Utility Capital Projects</i>	-	-	-	-	0%
<i>Operating Transfers Out / General Fund</i>	(470,000)	(470,000)		(470,000)	0%
Total Other Sources (Uses)	\$ (320,000)	\$ (320,000)	\$ -	\$ (320,000)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Net Increase/Decrease</i>	(266,949)	(266,949)	(986,050)
Beginning Working Capital			
<i>Operations</i>	2,257,782	2,132,093	2,132,093
<i>Available Impact Fees</i>	1,205,234	1,207,251	1,207,251
Total Available Working Capital	\$ 3,463,016	\$ 3,339,344	\$ 3,339,344
Ending Working Capital			
<i>Operations</i>	1,990,833	1,865,144	1,146,043
<i>Designated Capital Project</i>	-	-	-
<i>Available Impact Fees</i>	1,240,234	1,242,251	1,341,129
Total Available Working Capital	\$ 3,231,067	\$ 3,107,395	\$ 2,487,172

<i>Impact Fees</i>			
<i>Beginning Balance</i>	1,205,234	1,207,251	1,207,251
<i>+ Collections</i>	185,000	185,000	133,878
<i>- Applied to offset Debt Service</i>	(150,000)	(150,000)	-
<i>Ending Balance</i>	1,240,234	1,242,251	1,341,129

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 501,700	\$ 501,700	\$ 241,488	\$ 260,212	48%
<i>Annual Park Passes</i>	53,500	53,500	12,550	40,950	23%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	30	30	2	28	5%
Total Revenues	\$ 555,230	\$ 555,230	\$ 254,040	\$ 301,190	46%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 218,925	218,925	\$ 84,683	\$ 134,242	39%
<i>Services / Supplies</i>	269,681	269,681	53,829	215,852	20%
<i>Capital</i>	115,900	115,900	-	115,900	0%
Total Expenditures	\$ 604,506	\$ 604,506	\$ 138,513	\$ 465,993	23%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 528,497	\$ 587,522	\$ 587,522
<i>+ Net Increase (Decrease)</i>	(49,276)	(49,276)	115,527
Ending Fund Balance	\$ 479,221	\$ 538,246	\$ 703,049

Debt Service Fund

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Property Tax Revenues</i>	\$2,050,934	\$ 2,050,934	\$ 1,948,389	\$ 102,545	95%
<i>Interest Income</i>	250	250	97	153	39%
Total Revenues	\$ 2,051,184	\$ 2,051,184	\$ 1,948,486	\$ 102,698	95%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 2,310,000	\$ 2,310,000	\$ 2,075,000	\$ 235,000	90%
<i>Interest Payments</i>	533,292	533,292	404,315	128,977	76%
<i>Paying Agent Fees</i>	3,000	3,000	881	2,119	29%
Total Expenditures	\$ 2,846,292	\$ 2,846,292	\$ 2,480,197	\$ 366,095	87%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	810,357	810,357	755,961	\$ 54,396	93%
<i>Proceeds from Refunding Debt</i>	-	-	12,144,061	(12,144,061)	0%
<i>Debt Issuance Cost</i>	-	-	(117,812)	117,812	0%
<i>Payment to Escrow Agent</i>	-	-	(11,880,000)	11,880,000	0%
Total Financing Sources	\$ 810,357	\$ 810,357	\$ 902,210	\$ (91,853)	111%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 132,928	\$ 137,976	\$ 137,976
<i>+ Net Increase (Decrease)</i>	15,249	15,249	370,499
Ending Fund Balance	\$ 148,177	\$ 153,225	\$ 508,475

Capital Projects Fund

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ -	\$ -	0%
Contributions	-	-	-	-	0%
Interest Income	18,000	18,000	7,521	10,479	42%
Total Revenues	\$ 18,000	\$ 18,000	\$ 7,521	\$ 10,479	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2018 GO Bond (Parks/Streets/Drainage)	3,669,094	3,669,094	380,577	3,288,517	10%
2018 Bond Issue (Streets)	1,522,744	1,522,744	322,351	1,200,393	21%
2018 Bond Issue (Parks)	2,146,350	2,146,350	58,226	2,088,124	3%
Total Expenditures	\$ 3,669,094	\$ 3,669,094	\$ 380,577	\$ 3,288,517	10%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds	\$ 15,263,400	\$ 15,263,400	\$ 14,240,000	\$ 1,023,400.00	0%
Bond Discount / Premium	-	-	1,271,899	(1,271,899)	0%
Debt Issuance	-	-	(248,499)	248,499	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ 15,263,400	\$ 15,263,400	\$ 15,263,400	\$ 0	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning fund balance	\$ 2,589,485	\$ 2,384,916	\$ 2,384,916
+Net Increase (Decrease)	11,612,306	11,612,306	14,890,344
Ending Fund Balance	\$ 14,201,791	\$ 13,997,222	\$ 17,275,260

Drainage Utilities FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ 10,000	10,000	\$ 5,047	\$ 4,953	0%
<i>Drainage Fee Receipts</i>	510,000	510,000	190,548	319,452	37%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	200	200	51	149	26%
Total Revenues	\$ 520,200	\$ 520,200	\$ 195,646	\$ 324,554	38%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 348,912	\$ 348,912	\$ 145,337	\$ 203,575	42%
<i>Services / Supplies</i>	153,635	153,635	34,957	118,678	23%
<i>Capital</i>	30,000	30,000	-	30,000	0%
Total Expenditures	\$ 532,547	\$ 532,547	\$ 180,294	\$ 352,253	34%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 16,000	\$ 16,000	\$ -	16,000	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)	-	(16,000)	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 382,738	\$ 394,943	\$ 394,943
<i>+ Net Increase (Decrease)</i>	(12,347)	(12,347)	15,352
Ending Fund Balance	\$ 370,391	\$ 382,596	\$ 410,295

Park Development Fee Fund FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 100	\$ 100	\$ 14	\$ 86	0%
<i>Community Park Fees</i>	-	-	851	(851)	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 100	\$ 100	\$ 865	\$ (765)	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 80,126	\$ 80,974	\$ 80,974
<i>+ Net Increase (Decrease)</i>	100	100	865
Ending Fund Balance	\$ 80,226	\$ 81,074	\$ 81,839

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	-
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	80,226	81,088
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 80,226	\$ 81,088

Public Safety Special Revenue Fund

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 25,600	\$ 25,600	\$ 17,581	\$ 8,019	69%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	3,600	3,600	9,009	(5,409)	250%
Capital	-	-	-	-	0%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 9,009	\$ (5,409)	250%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(22,000)	(22,000)	-	(22,000)	0%
Total Other Sources (Uses)	\$ (22,000)	\$ (22,000)	\$ -	\$ (22,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 25,806	\$ 40,972	\$ 40,972
+ Net Increase (Decrease)	-	-	8,571
Ending Fund Balance	\$ 25,806	\$ 40,972	\$ 49,543

Municipal Court Technology Fee Fund FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 2,800	\$ 2,800	\$ 1,150	1,650	41%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 3,836	\$ 3,836	\$ 7,964	\$ (4,128)	0%
Total Expenditures	\$ 3,836	\$ 3,836	\$ 7,964	\$ (4,128)	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 14,771	\$ 15,378	\$ 15,378
+ Net Increase (Decrease)	(1,036)	(1,036)	(6,814)
Ending Fund Balance	\$ 13,735	\$ 14,342	\$ 8,564

Municipal Court Building Security Fund FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 2,800	\$ 2,800	\$ 1,371	\$ 1,429	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 40,797	\$ 40,992	\$ 40,992
+ Net Increase (Decrease)	2,800	2,800	1,371
Ending Fund Balance	\$ 43,597	\$ 43,792	\$ 42,363

Highland Village Community Development Corporation
Working Capital Analysis (FY 2022)

	<i>Actual 2019-2020</i>	<i>Actual 2020-2021</i>	<i>Budget 2021-2022</i>	<i>YTD 2021-2022</i>
Beginning Fund Balance	\$ 98,100	\$ 109,678	\$ 356,702	\$ 356,702
Revenues				
4B Sales Tax	1,381,630	1,532,222	1,560,000	483,630
Park Fees (Rental)	18,276	42,080	59,000	21,905
Linear Park Fees	24,108	-		
Miscellaneous Income	-	1,000	-	1,475
Interest Income	633	60	55	84
Total	\$ 1,424,647	\$ 1,575,362	\$ 1,619,055	\$ 507,094
Expenditures				
<i>Personnel</i>	330,860	302,812	321,334	120,730
Services / Supplies	215,531	193,044	402,427	60,855
Reimburse GF (Support Functions)	28,000	28,000	28,000	
Reimburse GF (Debt Service)	808,286	804,482	810,357	755,961
Total Non-Capital Expenditures	\$ 1,382,677	\$ 1,328,338	\$ 1,562,118	\$ 937,546
Capital				
Projects Funded Directly	30,392		17,281	-
Transfer to 4B Capital Projects	\$ 30,392	\$ -	\$ 17,281	\$ -
Equipment		-	-	
Net Increase / (Decrease)	11,578	247,024	39,656	(430,452)
Working Capital Balance	\$ 109,678	\$ 356,702	\$ 396,358	\$ (73,750)

PEG Fee Fund

FY 2021/2022 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 35,000	\$ 35,000	\$ 8,910	\$ 26,090	25%
Total Revenues	\$ 35,000	\$ 35,000	\$ 8,910	\$ 26,090	25%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	11,000	11,000	959	10,041	9%
<i>Capital</i>	8,400	8,400	5,446	2,954	0%
Total Expenditures	\$ 19,400	\$ 19,400	\$ 6,405	\$ 12,995	33%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 125,060	\$ 123,564	\$ 123,564
<i>+Net Increase (Decrease)</i>	15,600	15,600	2,505
Ending Fund Balance	\$ 140,660	\$ 139,164	\$ 126,069

CITY OF HIGHLAND VILLAGE
CITY COUNCIL

AGENDA# 13

MEETING DATE: 04/12/2022

SUBJECT: Conduct Public Hearing and Review and Consider on First Reading Ordinance No. 2022-1293 amending the development regulations of Planned Development District 2012-1 (PD 2012-1) relating to the development and use of property described as The District of Highland Village located at the northwest corner of the intersection of Briarhill Blvd. and FM 407.

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

An application was received for review and consideration requesting an amendment to the development regulations of Planned Development No. 2012-1 (formerly known as “The District” but now known as “Bowery Park”) relating to wall and window signage, adding an additional multi-tenant monument sign, relocation of two (2) dumpsters, utilizing the Building VII site for additional parking until time that Building VII would be constructed, and giving the property owner the option to finish out the Live/Work units in Building II to become residential without the required office space.

The proposed text amendments to the PD 2012-1 regulations are as follows:

A. *Revise definition of “Live/Work Units”:* The applicant proposes to revise the definition of “Live/Work Units” to read as follows:

“Live/Work Units” shall mean units designed for Residential Use by one family and may also include areas for Retail and/or Office Uses.

The addition of the word “may” in the definition removes any obligation to develop such units with any retail and/or office use along with the residential use. Consequently, such units would be permitted to be used solely as multi-family units.

B. Amend Paragraph (2)(a) of Section 2.D, Paragraph (2)(a) to read as follows:

(2) Building II:

(a) First Floor: Retail, Office, and Live/Work Units (not to exceed seven (7) Live/Work Units). ~~If the Live/Work Units shall contain~~ **Retail/Office space, they shall contain** not less than 325 square feet of Retail/Office space facing and opening onto Main Street.

This amendment, combined with the amendment to the definition of “Live/Work Units,” will allow the Live/Work Units developed on the first floor of Building II to develop as apartments

with no obligation to develop any first floor accessible retail or office use within the unit.

C. Amend the fourth paragraph of Section VI “Monument Signs” of Exhibit “E, Section VI to read as follows:

~~Two~~**Three** (23) large multi-tenant signs will be permitted as shown on Exhibit A-3. The large multi-tenant signs will not exceed 17’-0” in height and 163 square feet in area as shown on Exhibit C.

The impact of this amendment will add one additional multi-tenant sign located along FM 407 as shown on the revised site plan.

D. Amend the first paragraph of Section VIII “Wall Building Signs” of Exhibit “E” to read as follows:

Current Language:

Each tenant will be allowed one attached wall building sign per tenant space per street frontage including FM 407 and Main Street, as shown on Exhibits E & F (Buildings C, I, II, IV & VII). Signage will be permitted on awnings and canopies as shown on Exhibit H, for the purpose of this development. All wall building mounted signs are not to exceed 30” in height, with exception to Exhibit M-2 and existing Dr Pepper sign located on the wall at main entrance west of building C.

Proposed Language:

Each tenant will be allowed no more than one (1) attached wall building sign per tenant space subject to the following:

(1) Tenant spaces located within Buildings C, I, II, IV and VII that have a public entrance facing both FM 407 and Main Street may have a wall sign at each entrance;

(2) Tenant spaces with more than one entrance on the same side of a building may have a wall sign at each entrance provided such wall signs are not less than ten feet (10’) apart;

(3) Signs are permitted on awnings and canopies as shown on Exhibit E-9; and

(4) Except as shown on Exhibits E-3, E-5, E-6, and E-7, wall building mounted signs shall not exceed thirty inches (30”) in height.

The above amendment will (i) clarify the right to have a wall sign on each public entrance to a tenant space where the tenant space has a public entrance on each side of the building; (ii) allow for the first time more than one wall sign per tenant if the tenant has more than one entrance on the same side of the building, subject to a 10-foot separation between signs; and (iii) allow signs identified on Exhibits E-3, E-5, E-6, and E-7 (amended by this ordinance) to have a height of greater than 30 inches.

E. Retitle and amend Section IX “Under Canopy Signage” of Exhibit “E” is to read as follows:

IX. ~~UNDER CANOPY SIGNAGE~~BLADE SIGNS:

~~Each tenant will be allowed~~ **No more than one (1) two-sided blade sign with sign faces not exceeding six (6) square feet in area may be installed per tenant space not less than eight feet (8.0’) nor higher than fourteen feet (14.0’) above grade as shown on Exhibit “G.”** ~~under their canopy. Blade signs will be allowed to be two sided. Each blade sign will be no more than six square feet in total area on each side and have~~ **Such blade signs shall be attached to the building with a** ~~decorative metal support and frame, to be professionally prepared and approved by the landlord. Logos will be allowed~~ **on blade signs.** ~~The signs will not be lower than eight (8) feet, as shown on Exhibit G.~~

The above amendment removes the requirement that blade signs be located under a canopy. However, the amendment adds a restriction to keep blade signs below 14 feet above grade.

F. Amend Section 2.J. “Parking” by adding the following sentence:

The portion of the Property to be developed with Building 7 as shown on the Concept and Development Plan may be developed and used for parking until such time that Building 7 is constructed.

Presently, there is an area on the PD Concept Plan located on the east portion of the property that identifies a “Building 7” that was discussed at one time as a possible future stand-alone restaurant pad site. However, there is no obligation for that property to be developed for that purpose. The applicant has requested the above language that allows the Building 7 property to be used for parking until that portion of the property is developed with a building, if it ever is so developed.

G. Amend Exhibits “B-1”, “D”, “E-3”, “E-5”, “E-6” and “E-7” to Ordinance No. 2012-1132.

The exhibits identified above (which are enclosed with this briefing) are revised to show changes in the locations of dumpster enclosures, the location of the additional multi-tenant sign, the locations and changes in dimensions to wall signs, and add the note allowing the Building 7 location to be used for parking.

IDENTIFIED NEED/S:

Public hearings are required at both Planning and Zoning and City Council. All public hearing notifications requirements have been satisfied. Approval of an ordinance is required to adopt the requested amendments.

OPTIONS & RESULTS:

Options are to recommend that the Ordinance be (1) approved as presented, (2) approved the Ordinance with modifications, or (3) deny the request. The City Council may also

postpone any action in order to receive any additional information which it requests be presented or review the Ordinance with any requested changes added prior to approval.

PROGRESS TO DATE: (if appropriate)

As of this date of preparation of this briefing, April 4, 2022, staff has received no calls or emails inquiring on this request.

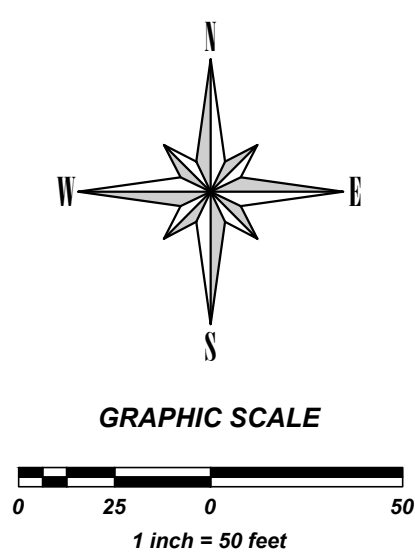
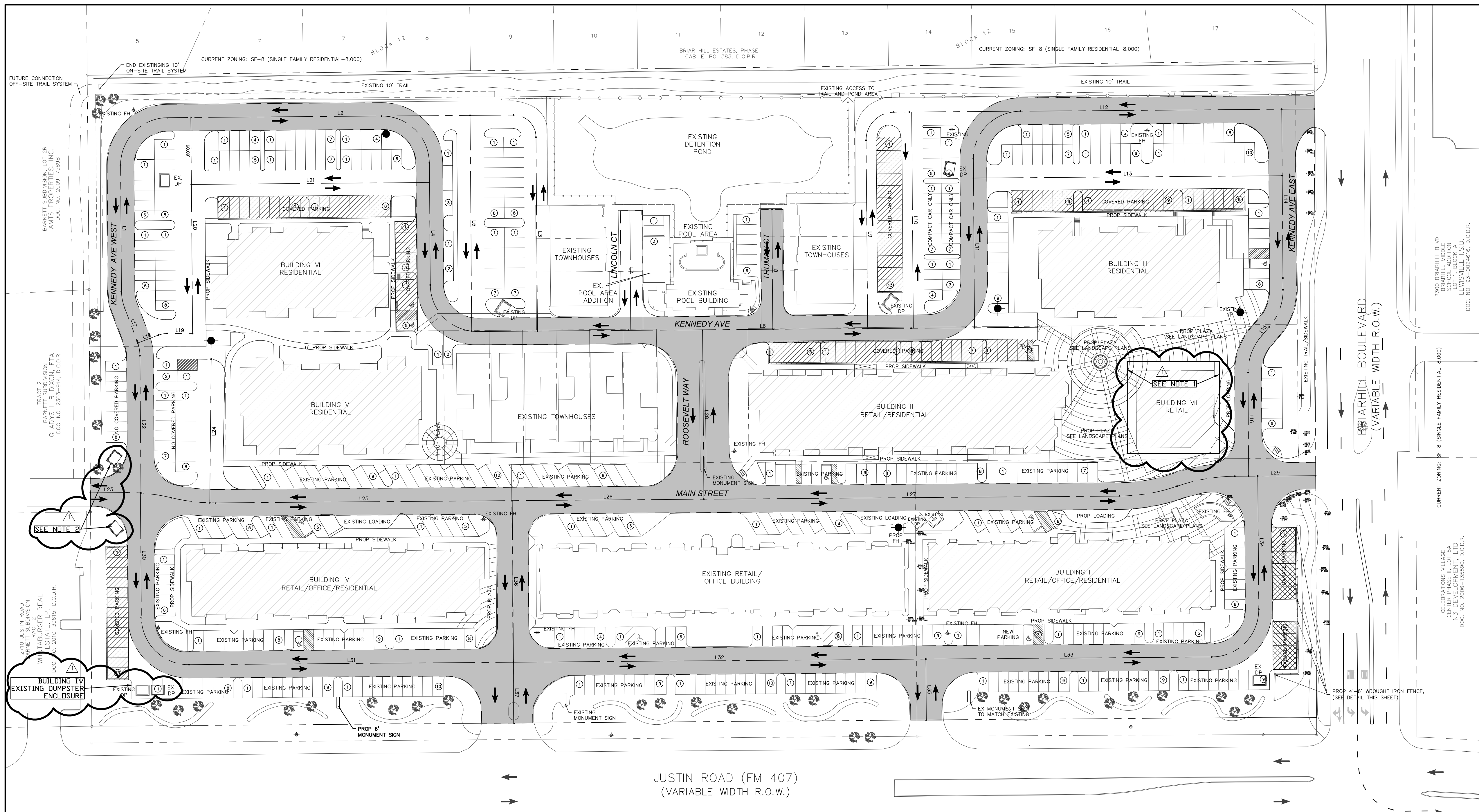
At the March 15, 2022, Planning and Zoning Commission meeting, the Commission recommended sending the Ordinance forward for approval as submitted. Vote (3-1).

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

An amendment to the Ordinance is required. A copy of the draft ordinance prepared by the City Attorney is attached.

RECOMMENDATION:

Staff recommends the City Council accept the recommendation from the Planning and Zoning Commission and decide whether to approve the proposed Ordinance.



LEGEND

- PROPOSED AND EXISTING FIRE LANE
- PROPOSED GARAGE PARKING
- PROPOSED COVERED PARKING
- BUILDING LOCATION
- STANDARD SINGLE PARKING SPACE - 9'X18'
- HANDICAP VAN PARKING SPACE - 9'X18'
- SIDEWALK PAVEMENT
- ON-SITE TRAFFIC FLOW ARROWS
- OFF-SITE TRAFFIC FLOW ARROWS
- PROPOSED FIRE HYDRANT
- EXISTING FIRE HYDRANT
- PARKING SPACE NUMBERS
- DUMPSTER PAD
Existing Dumpsters=2
Proposed Dumpsters=3
- PROPOSED DUMPSTER PAD
7" PAVING, 4,000 psi
- MONUMENT SIGN
Existing=2
Proposed=2

NOTE 1: Prior to development of Building VII, this area will remain mowed grass or converted into concrete surface parking consistent with existing parking. Approximate area is 110 feet by 100 feet.

NOTE 2: Acceptable areas to relocate existing Building IV dumpster enclosure.



CAUTION !!!
UNDERGROUND UTILITIES

EXISTING UTILITIES AND UNDERGROUND FACILITIES INDICATED ON THESE PLANS HAVE BEEN LOCATED FROM REFERENCE INFORMATION SUPPLIED BY VARIOUS OWNERS OF THE FACILITIES. THE ENGINEER DOES NOT ACCEPT THE RESPONSIBILITY FOR THE UTILITY LOCATIONS SHOWN. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY BOTH HORIZONTALLY AND VERTICALLY THE LOCATION OF ALL EXISTING UTILITIES AND UNDERGROUND FACILITIES PRIOR TO CONSTRUCTION. TO TAKE NECESSARY PRECAUTIONS IN ORDER TO PROTECT ALL FACILITIES ENCOUNTERED, AND TO NOTIFY THE ENGINEER PROMPTLY OF ALL CONFLICTS OF THE WORK WITH EXISTING FACILITIES. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL EXISTING UTILITIES FROM DAMAGE DURING CONSTRUCTION. ANY DAMAGE BY THE CONTRACTOR TO EXISTING UTILITIES SHALL BE REPAIRED BY THE CONTRACTOR AT HIS EXPENSE.

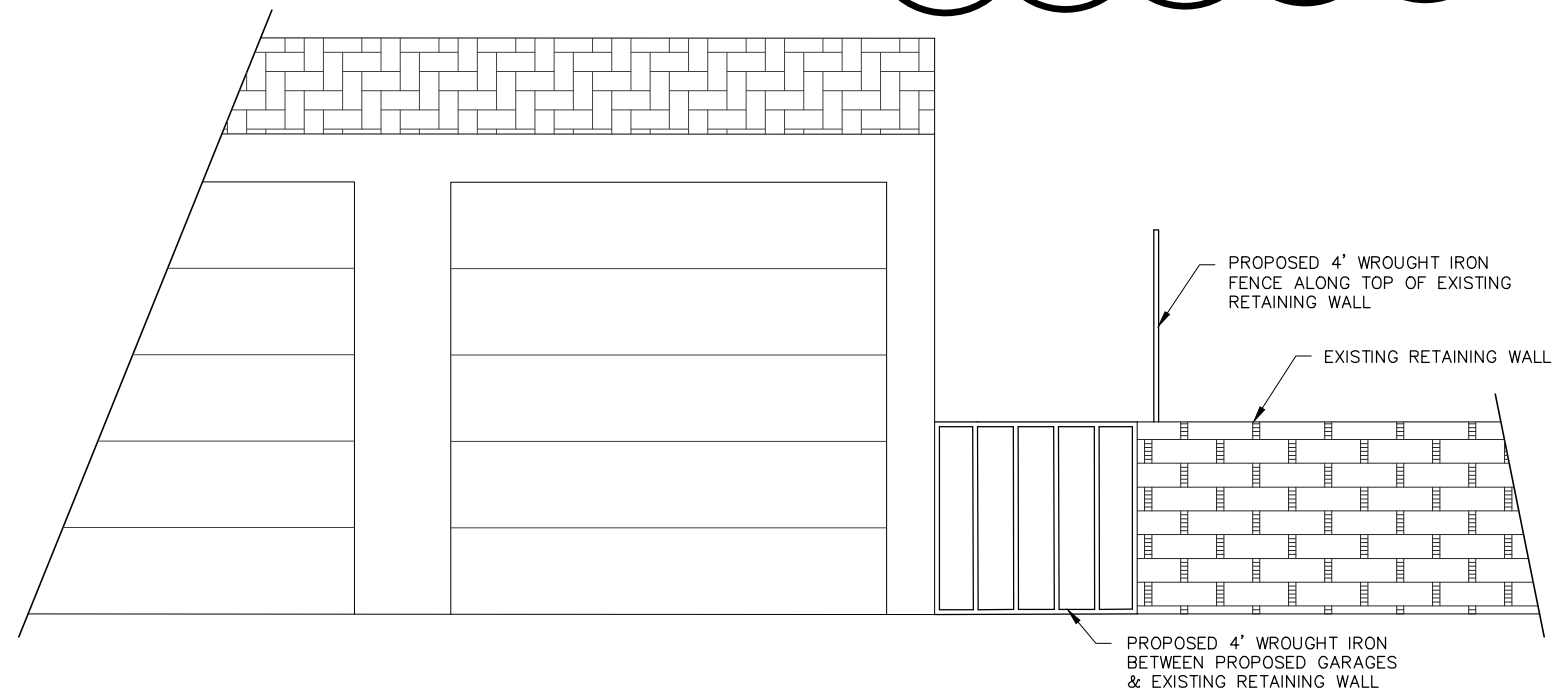
BENCHMARKS:
"□" CUT ON THE NOSE OF MEDIAN IN BRIARHILL BLVD ON NORTH SIDE OF MEDIAN OPENING INTO BRIARHILL M.S. CAMPUS, APPROX. 390LF OF FM 407
ELEV=629.02

LINE	LENGTH	BEARING
L1	113.03	N00°24'34"W
L2	310.35	N89°34'07"E
L3	1173.99	S00°25'53"E
L4	109.49	S00°25'53"E
L5	193.67	S00°25'53"E
L6	512.27	N89°34'07"E
L7	107.64	S00°25'53"E
L8	107.50	S00°25'53"E
L9	168.98	S00°28'18"E
L10	194.00	S00°25'53"E
L11	151.50	S00°25'53"E
L12	377.25	N89°34'07"E
L13	277.00	N89°34'07"E
L14	162.02	S00°25'53"E
L15	10.58	S40°59'48"W
L16	92.94	S00°20'53"E
L17	31.83	S20°47'22"E
L18	19.73	N69°12'38"E
L19	22.92	S89°58'43"E
L20	193.90	S00°28'44"E
L21	213.62	N89°31'16"E
L22	123.12	S00°25'53"E
L23	32.89	N89°34'07"E
L24	128.87	S00°31'59"W
L25	266.05	N89°34'07"E
L26	171.95	N89°34'07"E
L27	372.80	N89°34'07"E
L28	152.00	S00°25'53"E
L29	72.42	N89°34'07"E
L30	111.91	S00°25'53"E
L31	290.97	N89°34'07"E
L32	370.00	N89°34'07"E
L33	256.49	N89°34'07"E
L34	119.50	S00°25'53"E
L35	55.00	S00°25'53"E
L36	145.00	S00°25'53"E
L37	55.00	S00°25'53"E

CURVE	RADIUS	LENGTH	TANGENT	CH LENGTH	CH DIRECTION
C1	38.50	1.94	0.97	1.94	N19°20'56"W
C2	38.50	11.74	5.92	11.70	N09°10'12"W
C3	21.79	7.92	4.00	7.87	S79°36'57"W
C4	42.50	15.06	7.61	14.98	S10°38'23"E
C5	42.50	66.76	42.50	60.10	S44°34'07"W
C6	42.50	66.76	42.50	60.10	N45°25'53"W
C7	20.00	31.42	20.00	28.28	N45°25'53"W
C8	42.00	65.97	42.00	59.40	S45°25'53"E
C9	25.00	39.29	25.02	35.37	S44°32'55"W
C10	42.50	66.76	42.50	60.10	S44°34'07"W
C11	50.00	36.15	18.91	35.37	N20°16'58"E
C12	50.01	36.09	18.87	35.31	S20°19'39"W
C13	162.50	52.79	26.63	52.56	N80°15'42"E
C14	162.50	52.79	26.63	52.56	S80°15'42"W
C15	42.50	66.76	42.50	60.10	N44°34'07"E
C16	162.50	40.11	20.16	40.01	N83°21'36"W
C17	162.50	40.11	20.16	40.01	S83°21'36"E
C18	42.50	66.76	42.50	60.10	S45°25'53"E

SITE CALCULATIONS	
PHYSICAL ADDRESS	2570 FM 407
SITE AREA	644,895 S.F./14.81 ACRES
CURRENT ZONING	PD-R, PLANNED DEVELOPMENT
PROPOSED ZONING	PLANNED DEVELOPMENT DISTRICT NO. 2012-1, (PD 2012-1) FOR RETAIL, OFFICE AND RESIDENTIAL
RETAIL	
PROPOSED	
BUILDING SUMMARY (S.F.)	PARKING CALCULATIONS
BUILDING I RETAIL=13,448 S.F. RESIDENTIAL=18 UNITS	BUILDING I RETAIL=60 SPACES RESIDENTIAL=30 SPACES
BUILDING II RETAIL=2,448 S.F. OFFICE=1,739 S.F. RESIDENTIAL=39 UNITS STORAGE=686 S.F.	BUILDING II RETAIL=11 SPACES OFFICE=6 SPACES RESIDENTIAL=68 SPACES STORAGE=1 SPACES
BUILDING III RESIDENTIAL=27 UNITS	BUILDING III RESIDENTIAL=47 SPACES
BUILDING IV RETAIL=13,830 S.F. OFFICE=5,843 S.F. RESIDENTIAL=18 UNITS	BUILDING IV RETAIL=61 SPACES OFFICE=20 SPACES RESIDENTIAL=30 SPACES
BUILDING V RESIDENTIAL=27 UNITS	BUILDING V RESIDENTIAL=47 SPACES
BUILDING VI RESIDENTIAL=24 UNITS	BUILDING VI RESIDENTIAL=42 SPACES
BUILDING VII RETAIL=3,760 S.F. RESIDENTIAL=3 UNITS	BUILDING VII RETAIL=17 SPACES RESIDENTIAL=5 SPACES
EXISTING	
BUILDING SUMMARY (S.F.)	PARKING CALCULATIONS
BUILDING C RETAIL=16,900 S.F. OFFICE=14,250 S.F.	BUILDING C RETAIL=75 SPACES OFFICE=48 SPACES
TOWNHOUSES RESIDENTIAL=12 UNITS	TOWNHOUSES RESIDENTIAL=24 SPACES
HANDICAPPED PARKING	REQUIRED: 20 SPACES PROVIDED: 20 SPACES
TOTAL PARKING	REQUIRED: 596 SPACES PROVIDED: 603 SPACES

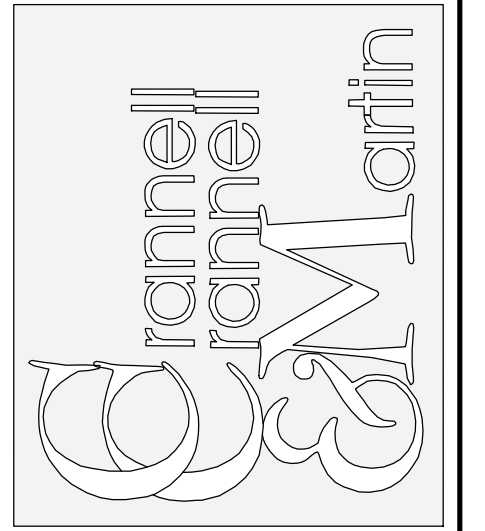
SITE DENSITY	
PROPOSED RESIDENTIAL LOFTS	156
EXISTING TOWNHOUSES	12
DENSITY CALCULATION	168/14.81=11.34 UNITS/ACRE



GARAGE & WROUGHT IRON FENCE DETAIL
NOT TO SCHOOL

EXHIBIT B.1

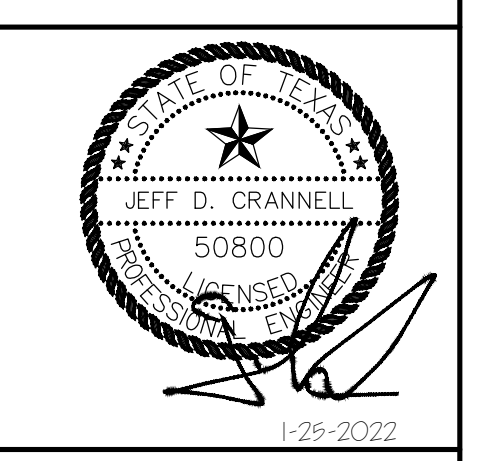
Engineering Corporation
2570 F.M. 407, Suite 209
Highland Village, Texas 75077
Ph: (972) 691-6633
Fax: (972) 691-6628
TBPE FIRM #605



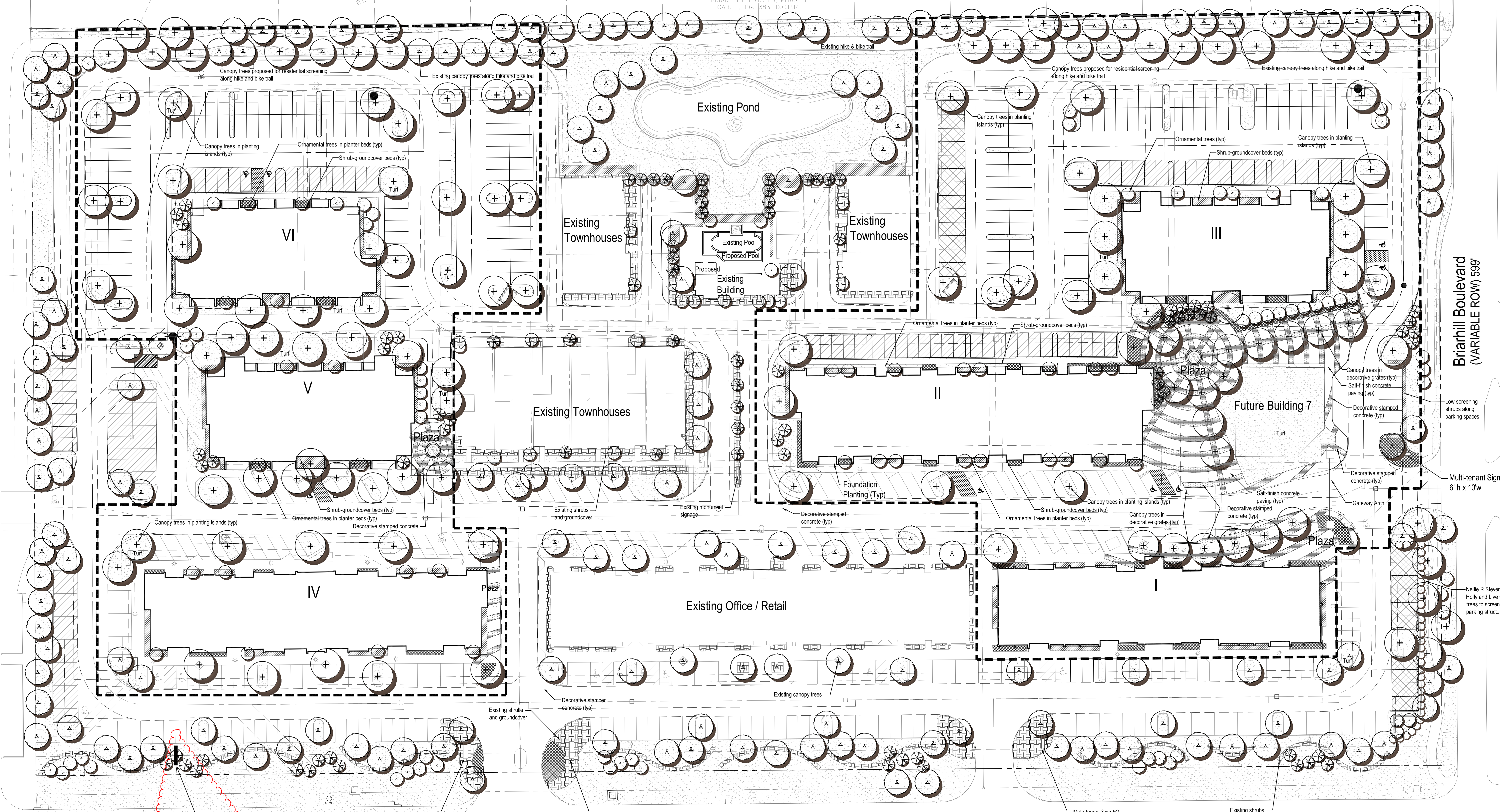
The District of Highland Village

City of Highland Village, Texas

EXHIBIT "B.1" CONCEPT PLAN & DEVELOPMENT PLAN



REVISIONS	
Δ	DUMPSTER & BUILDING VII REVISIONS
1-25-22	
DESIGN:	CDC
DRAWN:	CLL
DATE:	1-25-2022
SCALE:	1"=50'
NOTES:	
FILE:	
Sheet 1 of 2	



LANDSCAPE LEGEND

PLANT SYMBOL (QUANTITY)	COMMON NAME	MINIMUM / SIZE HEIGHT/SPREAD	PLANT SYMBOL (QUANTITY)	COMMON NAME	MINIMUM / SIZE HEIGHT/SPREAD
(+)	LACEBARK ELM-ALLEE	3" CALIPER 10'-12'HT / 5'-6"SPR	(+)	SILVER GRASS	5 GAL
(+)	LIVE OAK		(+)	GLF HAWK	16"HT / 12"SPR
(+)	BALD CYPRESS		(+)	DWARF FOUNTAIN GRASS	
(+)	CHINESE FISTACHE				
(+)	CEDAR ELM	1.5" CALIPER 6'-8'HT / 4'5"SPR	(+)	OPHIOPOGON	1 GAL FULL
(+)	CHINAQUIN OAK		(+)	MAJESTIC LIRIOPE	
(+)	EXTOOTH MAPLE		(+)	GREEN LIRIOPE	
(+)	CRAPFMYRTLE		(+)	ASIAN JASMINE	
(+)	POSSUMHAW	5 GAL 16"HT / 12"SPR	(+)	HORSETAIL BEEB	WATER FEATURE FOUNTAIN
(+)	MEXICAN PLUM		(+)	TRUMPET VINE	
(+)	TREE JAX MYRTLE		(+)	DECORATED GRANITE	
(+)	LETLAND CYPRESS		(+)	NATIVE SOLDIERS-OPTIONAL	
(+)	TREE NELLIE STEVENS	3 GAL 16"HT / 12"SPR	(+)	BUFFALO GRASS	CANOPY TREE IN DECORATIVE GRATE
(+)	TREE YALPON HOLLY		(+)	KEEPING LOVE GRASS	
(+)	TEXAS REDWOOD		(+)	SOLID SOD BERMUDA	
(+)	EVE'S REDCLAW		(+)	SOLID SOD ST AUGUSTINE	
(+)	JAPANESE MAPLE	5 GAL 16"HT / 12"SPR	(+)	ALTERNATE: HYDRO SEEDED	
(+)	RED YUCCA		(+)	DECORATIVE STAMPED CONCRETE	
(+)	CLEYERA		(+)	SALT FINISH CONCRETE	
(+)	INDIAN HAWTHORN		(+)	EXISTING CANOPY TREES	
(+)	DWARF YALPON HOLLY	5 GAL 16"HT / 12"SPR	(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)	DWARF BARBERSBERRY		(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)	GULFSTREAM NANNEDIA		(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)	DWARF BURFORD		(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)	JAX MYRTLE	5 GAL 16"HT / 12"SPR	(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)	CRIMSON PYGMY BARBERSBERRY		(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)	COMPACT TEXAS SAGE		(+)	EXISTING SHRUBS AND GROUNDCOVER	
(+)			(+)	EXISTING SHRUBS AND GROUNDCOVER	

NEW DEVELOPMENT SITE AREA WITHIN DASHED LINES = 374,198 SF
LANDSCAPE AREA = 43,815 SF + PAVED PUBLIC SPACE 20,806 SF =
64,621 SF / 374,198 SF = 17.2% LANDSCAPE OPEN SPACE

Landscape & Sign Plan for:
The District of Highland Village
2570 Justin Road Highland Village, Texas 75077 (972) 317-8222

Landscape Plan
Scale 1" = 30'
12-5-12

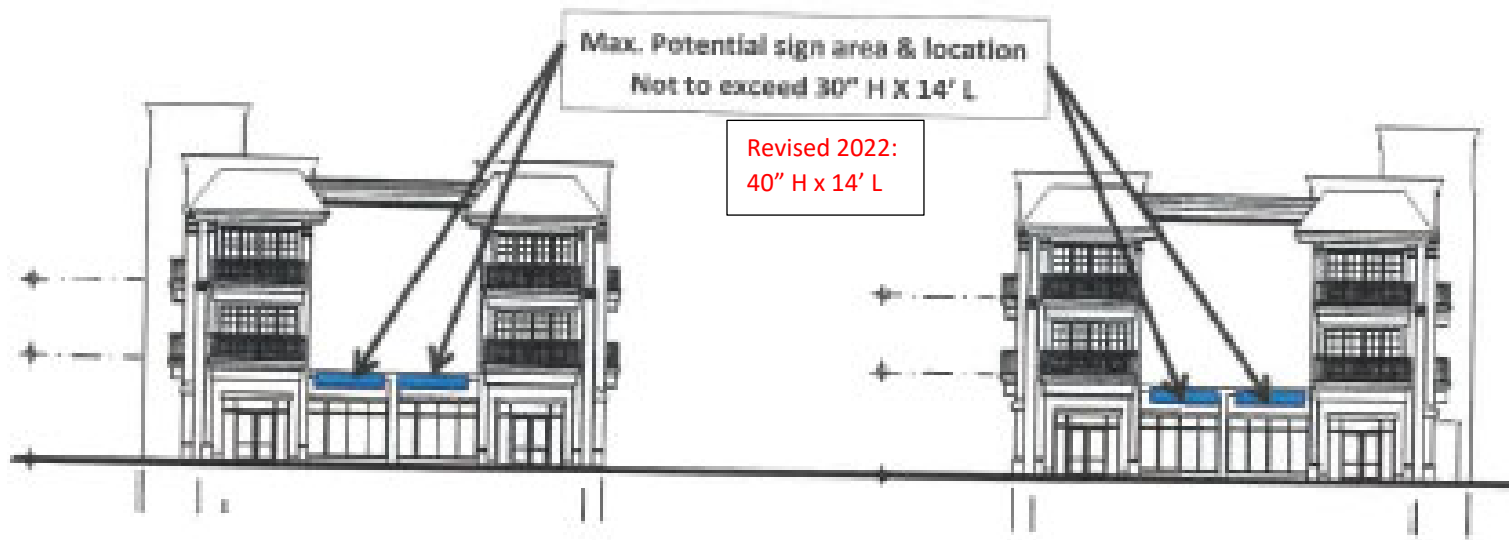


Revision: 1-17-22 Additional Monument Signage-Gregory Craig-PLA

D
Exhibit



CRAG DESIGN GROUP INC.
HEAD OFFICE
1914 Buffalo Circle
Frisco, Texas 75034
972-463-4001
TARRANT COUNTY OFFICE
251 West Greenville Street, Suite 200
Frisco, Texas 75034
972-779-9999
www.craigdesign.com



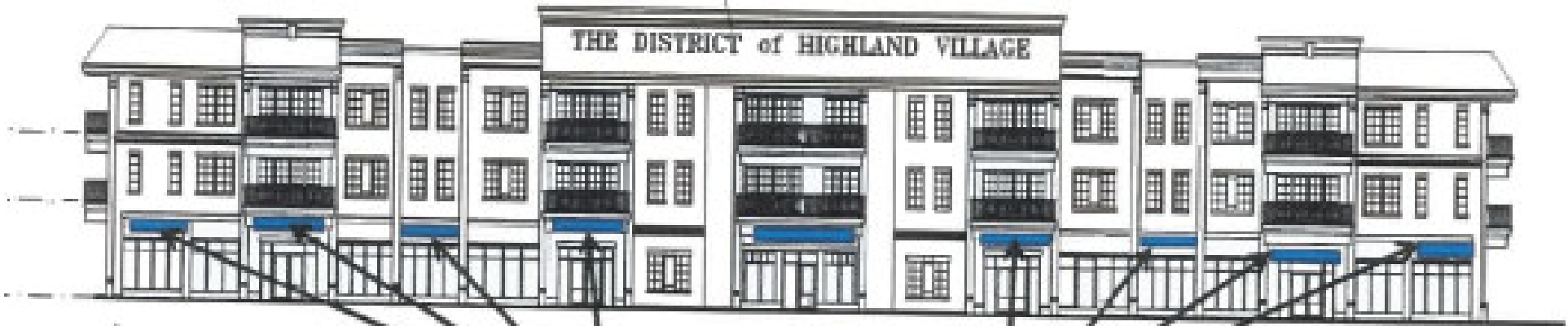
BLDG. I WEST ELEV.

SCALE: 1/32" = 1'-0"

BLDG. I EAST ELEV.

SCALE: 1/32" = 1'-0"

42" Inscribed recessed lettering

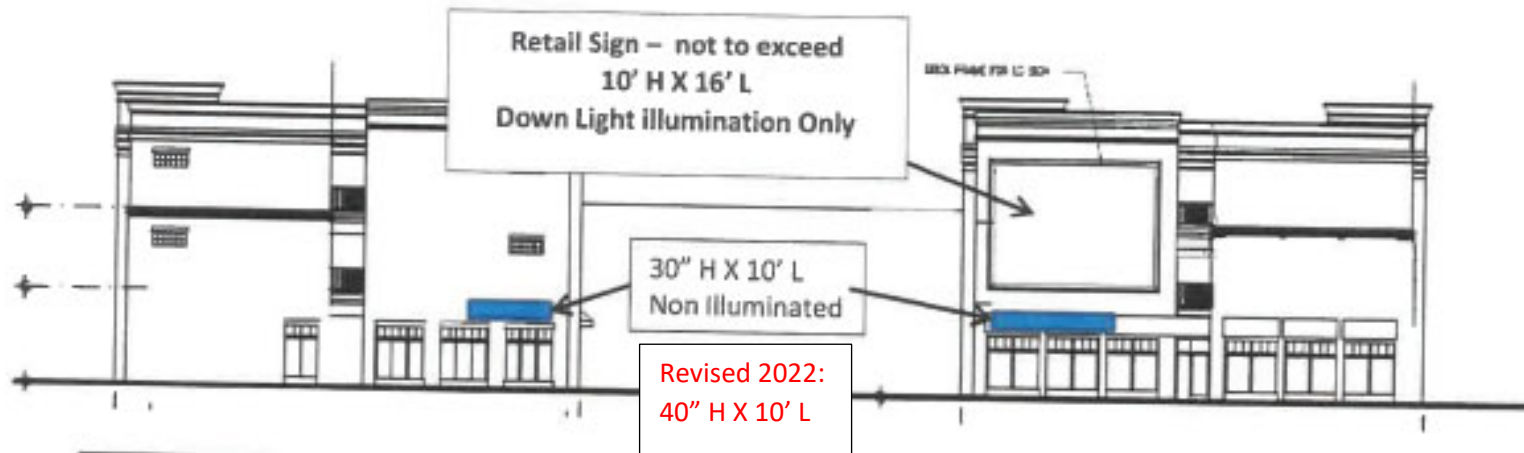


Max. Potential sign area & location
Not to exceed 30" H X 14' L

Revised 2022:
40" H x 14' L

Building I South Elevation

Sign Criteria
The District of Highland Village



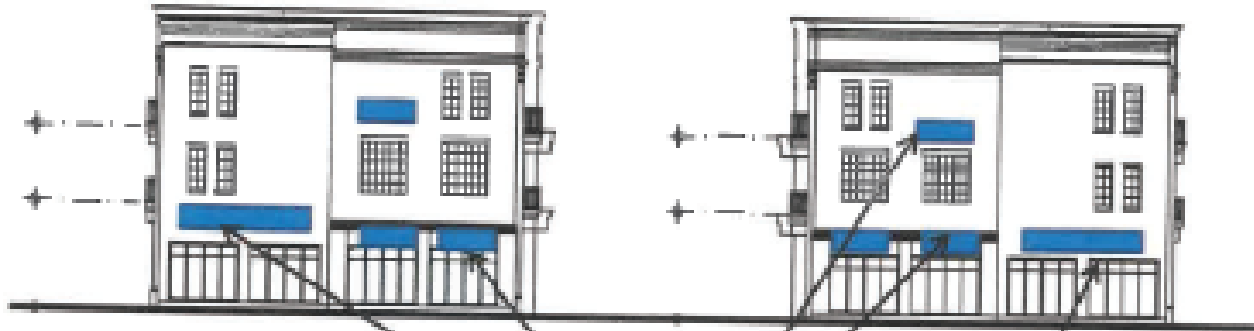
BLDG. II WEST ELEV.
SCALE: 1/32" = 1'-0"

BLDG. II EAST ELEV.
SCALE: 1/32" = 1'-0"



BLDG. II SOUTH ELEVATION
SCALE: 1/32" = 1'-0"

Sign Criteria
The District of Highland Village



BLDG. IV WEST ELEV.

SCALE: 1/32" = 1'-0"

BLDG. IV EAST ELEV.

SCALE: 1/32" = 1'-0"

Max. Potential sign area & location
Retail not to exceed 30" H X 14' L
Office not to exceed 30" H X 12' L

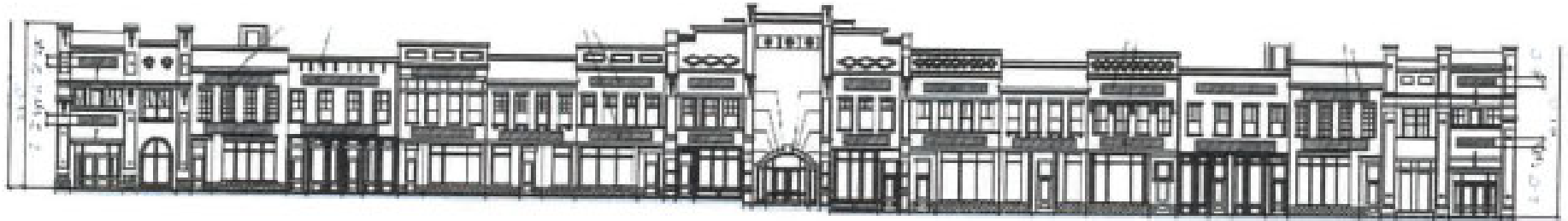
Revised 2022:
40" H X 14' L
40" H X 12' L



BLDG. IV SOUTH ELEVATION

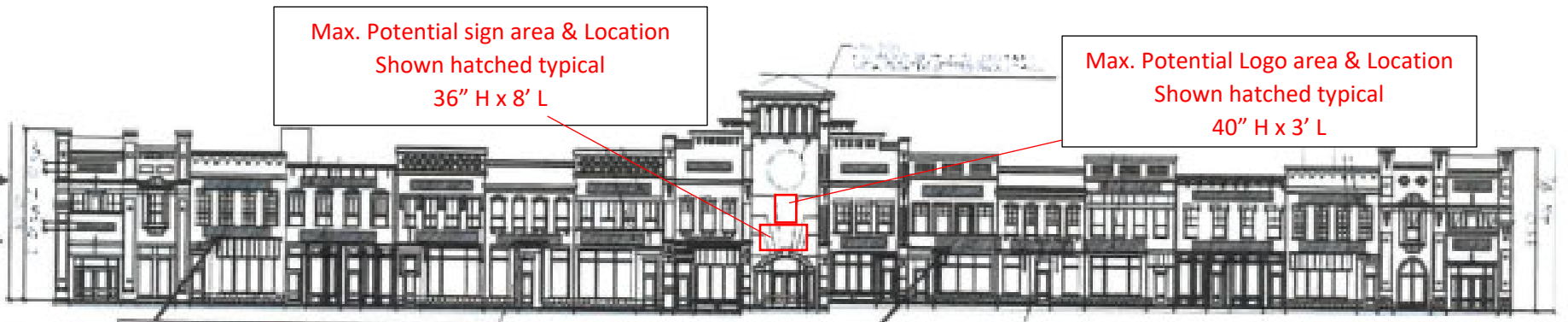
SCALE: 1/32" = 1'-0"

Sign Criteria
The District of Highland Village



NORTH ELEVATION (MAIL STRIP)

Existing Dr. Pepper Sign
&
Massage Life Center Signs



Max. Potential sign area & Location
Shown hatched typical
36" H x 8' L

Max. Potential Logo area & Location
Shown hatched typical
40" H x 3' L

Max. Potential sign area & location
Shown hatched typical
30" H X 12' L

Revised 2022:
40" H X 12' L

Max. Potential sign area & location
Shown hatched typical
30" H X 12' L

Revised 2022:
40" H X 12' L

SOUTH ELEVATION (RM 407)

TITLE:

**Exhibit E - 3
TENANT SIGNAGE - WALL SIGNS**

PROJECT:

**THE DISTRICT OF
HIGHLAND VILLAGE
BUILDING C**

**CITY OF HIGHLAND VILLAGE, TEXAS
ORDINANCE NO. 2022-1293**

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, DENTON COUNTY, TEXAS, AMENDING THE HIGHLAND VILLAGE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP BY AMENDING THE DEVELOPMENT AND USE REGULATIONS OF PLANNED DEVELOPMENT NO. 2012-1 (PD 2012-1) FOR RETAIL, OFFICE, AND RESIDENTIAL USES, AS PREVIOUSLY AMENDED, RELATING TO THE SIGNAGE CRITERIA, LIVE/WORK UNITS, DUMPSTER LOCATIONS AND ADDITIONAL PARKING, PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have conclude that the Comprehensive Zoning Ordinance and Zoning District Map of the City of Highland Village, Texas, as previously amended, should be further amended as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance (“CZO”) and the Zoning Map of the City of Highland Village, Denton County, Texas, as previously amended, be further by amending the development and use regulations of Planned Development No. 2012-1 (PD-2012-1), as enacted by Ordinance No. 2012-1132 and amended by Ordinance No. 2021-1285 (collectively, the “PD-2012-1 Regulations”), as follows:

A. The definition of “Live/Work Units” as set forth in Paragraph (2) of Section 2.B. is amended to read as follows:

(2) “Live/Work Units” shall mean units designed for Residential Use by one family and may also include areas for Retail and/or Office Uses.

B. Paragraph (2)(a) of Section 2.D is amended to read as follows:

(a) First Floor: Retail, Office, and Live/Work Units (not to exceed seven (7) Live/Work Units). If the Live/Work Units contain Retail/Office space, they shall contain not less than 325 square feet of Retail/Office space facing and opening onto Main Street.

C. The fourth paragraph of Section VI “Monument Signs” of Exhibit “E, Section VI, is amended to read as follows:

Three (3) large multi-tenant signs will be permitted as shown on Exhibit

“D”. The large multi-tenant signs will not exceed 17’0 in height and 163 square feet in area as shown on Exhibit E-2.

- D. The first paragraph of Section VIII “Wall Building Signs” of Exhibit “E” is amended to read as follows:

Each tenant will be allowed no more than one (1) attached wall building sign per tenant space subject to the following:

(1) Tenant spaces located within Buildings C, I, II, IV and VII that have a public entrance facing both FM 407 and Main Street may have a wall sign at each entrance;

(2) Tenant spaces with more than one entrance on the same side of a building may have a wall sign at each entrance provided such signs are not less than ten feet (10’) apart;

(3) Signs are permitted on awnings and canopies as shown on Exhibit E-9; and

(4) Except as shown on Exhibits E-3, E-5, E-6, and E-7, wall building mounted signs shall not exceed thirty inches (30”) in height.

- E. Section IX “Under Canopy Signage” of Exhibit “E” is retitled and amended to read as follows:

IX. BLADE SIGNS

No more than one (1) two-sided blade sign with sign faces not exceeding six (6) square feet in area may be installed per tenant space not less than eight feet (8.0’) nor higher than fourteen feet (14.0’) above grade as shown on Exhibit “G”. Such blade signs shall be attached to the building with a decorative metal support and frame. Logos are allowed on blade signs.

- F. Section 2.J. “Parking” is amended by adding the following sentence:

The portion of the Property to be developed with Building 7 as shown on the Concept and Development Plan may be developed and used for parking until such time that Building 7 is constructed.

- G. Exhibits “B-1”, “D”, “E-3”, “E-5”, “E-6” and “E-7” to Ordinance No. 2012-1132, as amended, are amended and replaced by Exhibits “B-1”, “D”, “E-3”, “E-5”, “E-6” and “E-7” attached hereto and incorporated herein by reference.

SECTION 2. All ordinances of the City of Highland Village related to the use and development of the Property heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 4. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 6. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

FIRST READ ON THE 12TH DAY OF APRIL, 2022, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE _____ DAY OF _____, 2022.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

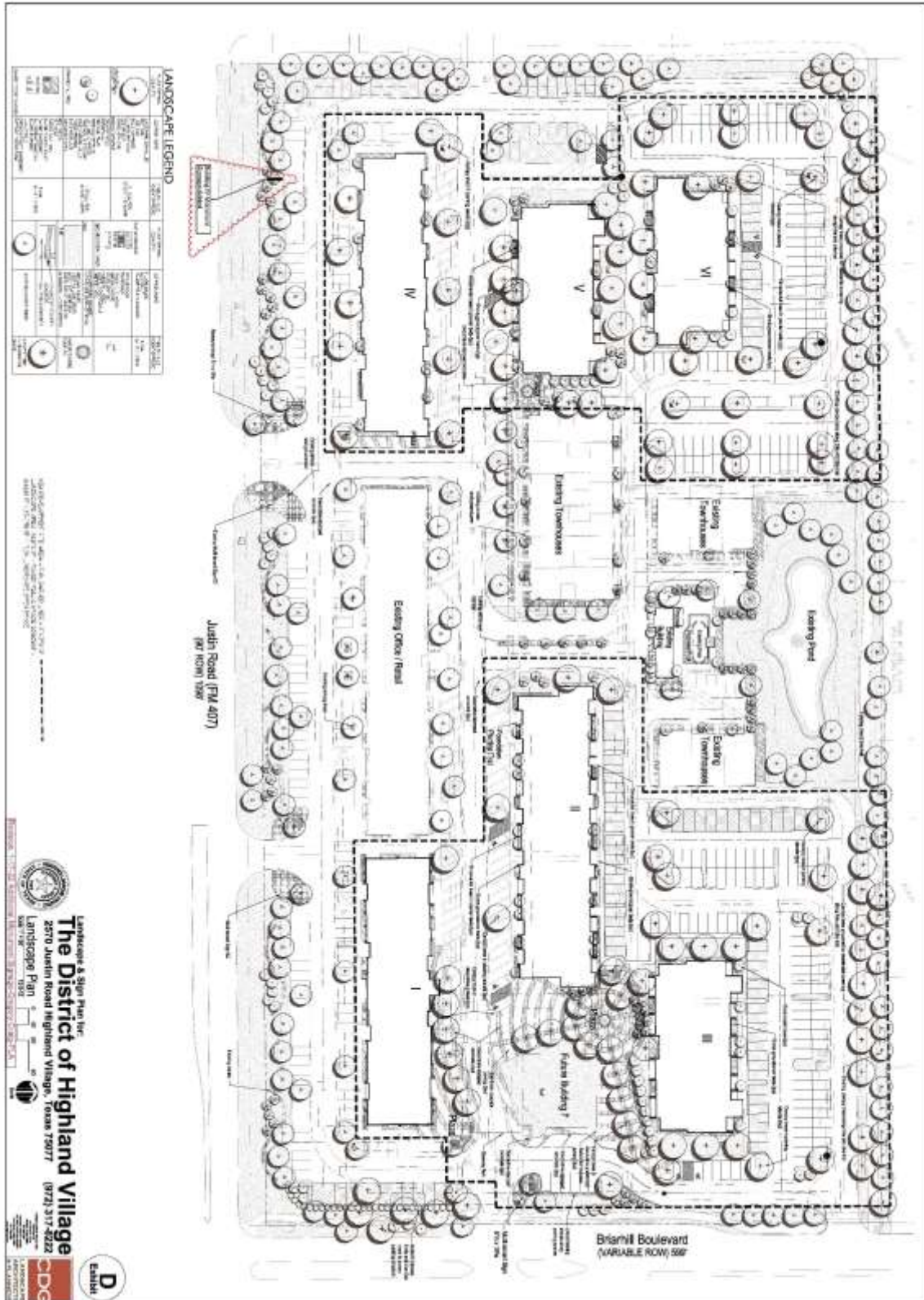
Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:3/10/2022:128309)

**Ordinance No. 2022-1293
Exhibit D – Landscape and Sign Plan (revised)**



**Ordinance No. 2022-1293
Exhibit E-3 –Signage Criteria (revised)**

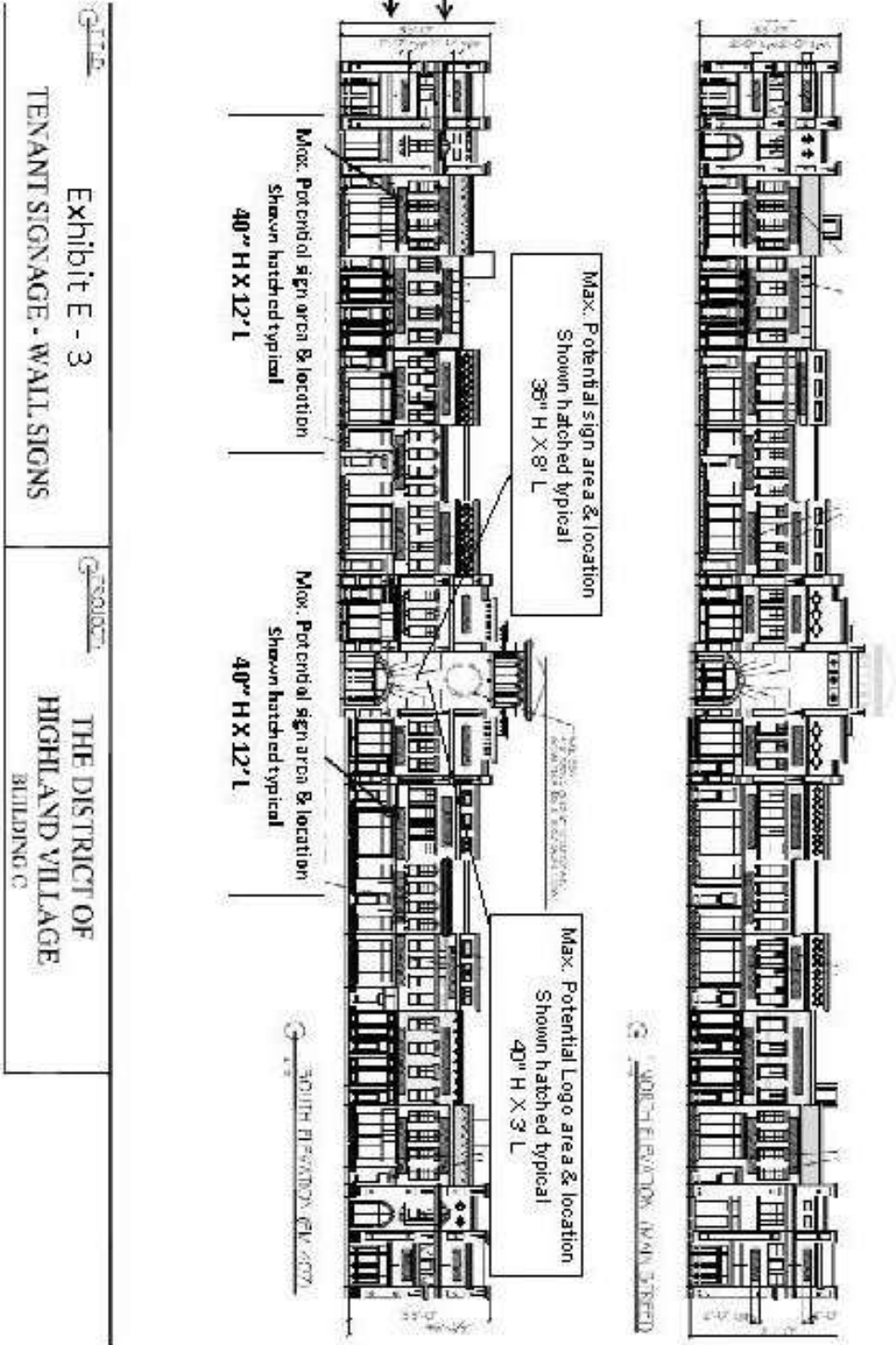
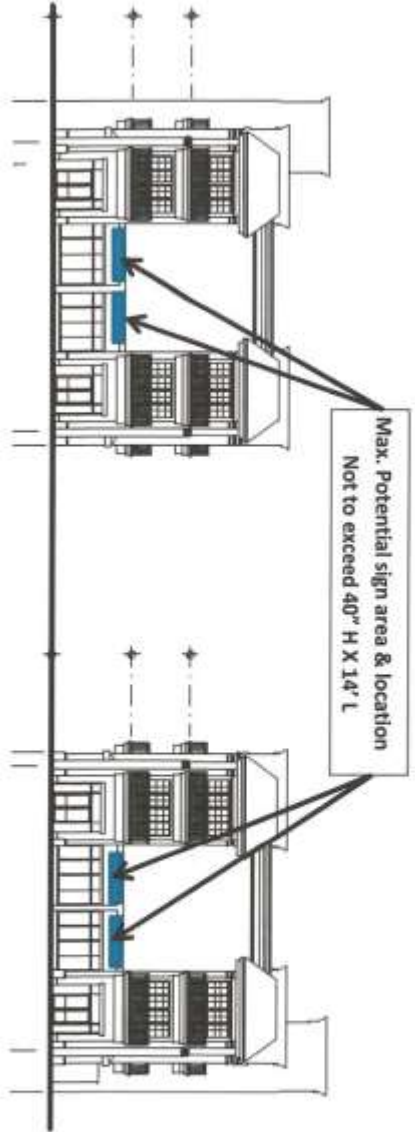



Exhibit E - 3
TENANT SIGNAGE - WALL SIGNS


**THE DISTRICT OF
HIGHLAND VILLAGE
BUILDING C**

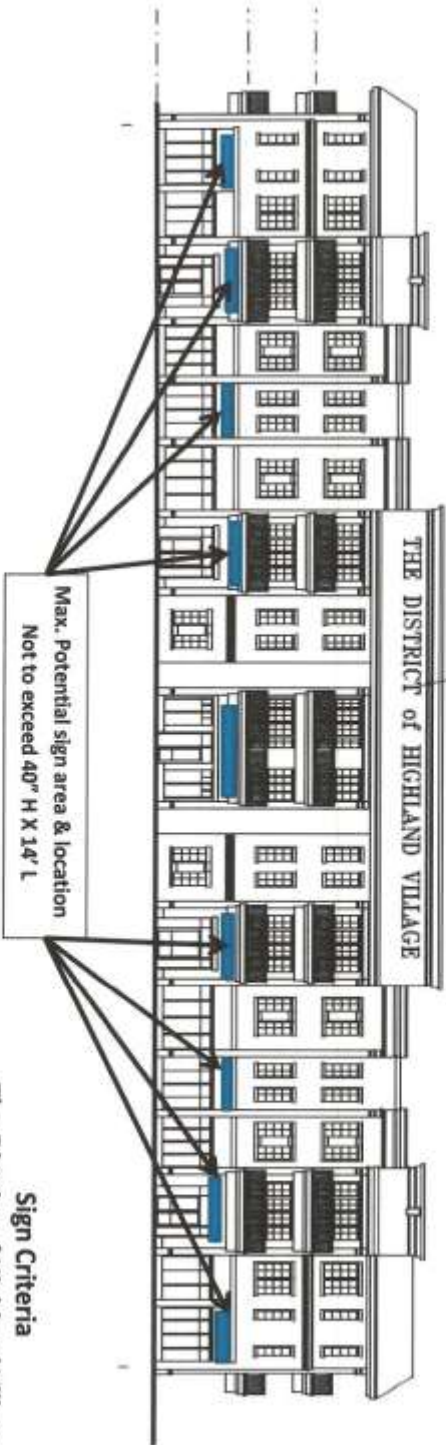
Ordinance No. 2022-1293
Exhibit E-5 –Signage Criteria (revised)



BLDG. I WEST ELEV.
SCALE: 1/32" = 1'-0"

42" Inscribed recessed
lettering

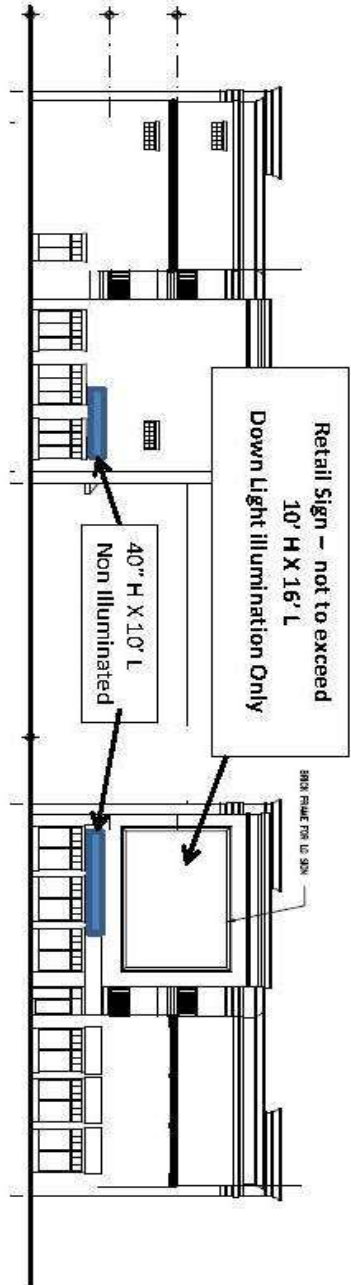
BLDG. I EAST ELEV.
SCALE: 1/32" = 1'-0"



Building I South Elevation

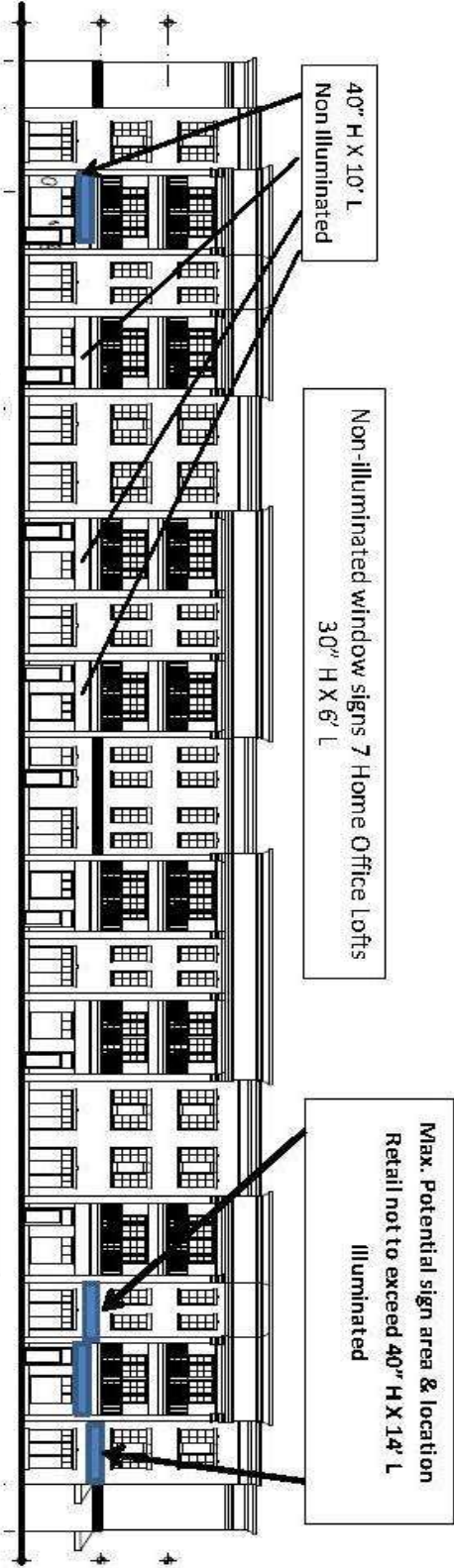
E - 5

Ordinance No. 2022-1293
Exhibit E-6 – Signage Criteria (revised)



BLDG. II WEST ELEV.
SCALE: 1/32" = 1'-0"

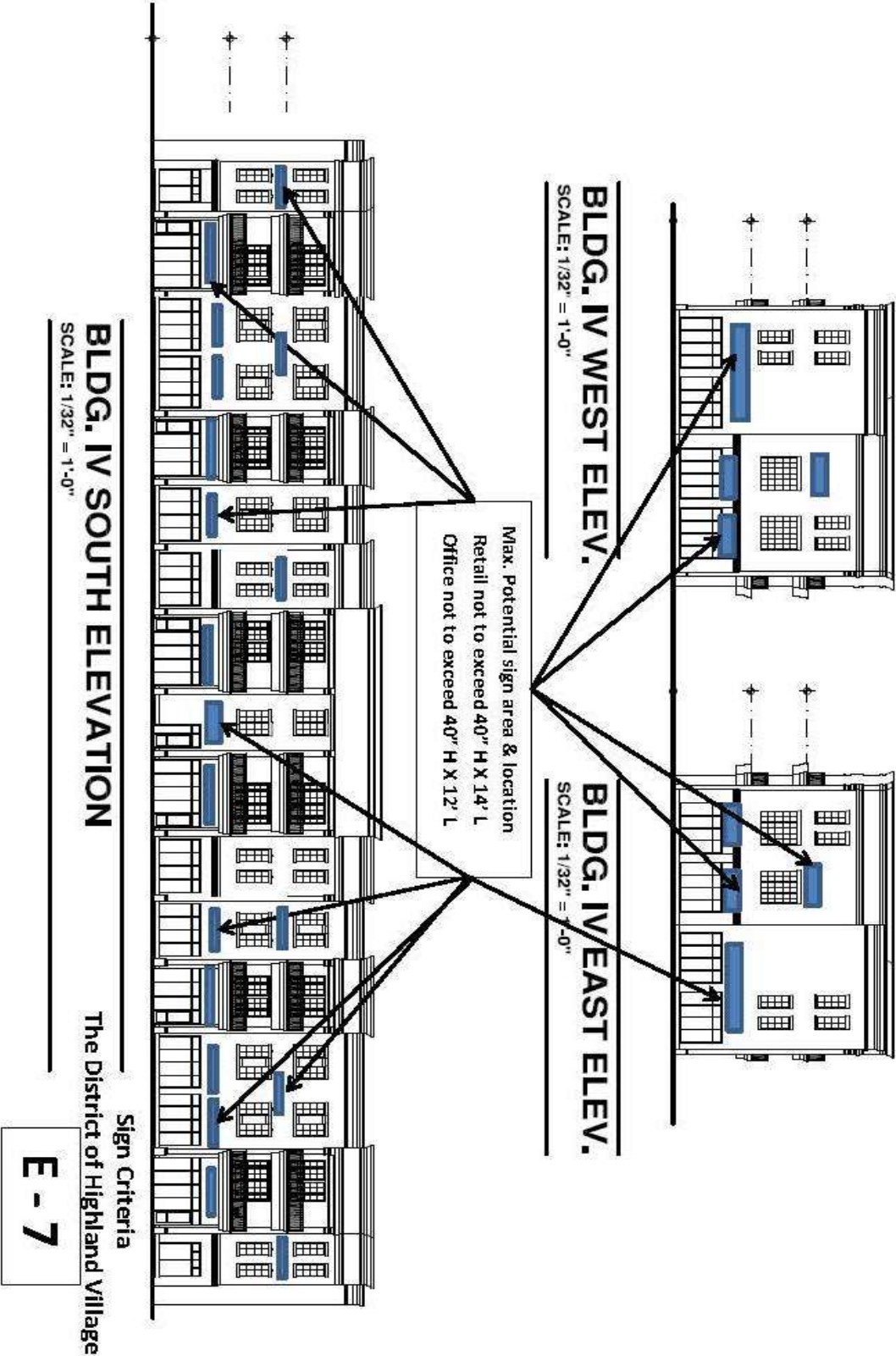
BLDG. II EAST ELEV.
SCALE: 1/32" = 1'-0"



BLDG. II SOUTH ELEVATION
SCALE: 1/32" = 1'-0"

Sign Criteria
The District of Highland Village

Ordinance No. 2022-1293
Exhibit E-7 – Signage Criteria (revised)



CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 04/12/2022

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING MEETINGS

April 12, 2022	Regular City Council Meeting - 7:00 pm
April 15, 2022	City Offices Closed in Observance of Good Friday Holiday
April 18, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
April 19, 2022	Planning & Zoning Commission Meeting – 7:00 pm
April 26, 2022	Regular City Council Meeting - 7:00 pm
May 5, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
May 10, 2022	Regular City Council Meeting - 7:00 pm
May 16, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
May 17, 2022	Planning & Zoning Commission Meeting – 7:00 pm
May 24, 2022	Regular City Council Meeting - 7:00 pm
May 30, 2022	City Offices Closed in Observance of Memorial Day Holiday
June 2, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
June 14, 2022	Regular City Council Meeting - 7:00 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.

By: Karen McCoy, Executive Assistant – City of Highland Village