

AGENDA FOR
MONTGOMERY TOWNSHIP COMMITTEE MEETING
April 21, 2022
7:00 p.m.

It is the Township Committee's intention to conclude this meeting no later than 11:00 p.m.

ROLL CALL - Keenan (), Bell (), Schuldiner (), Huang (), Singh ()

ALSO PRESENT - Rubinstein (), Nieman (), Kukla ()

MAYOR'S STATEMENT - Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers.

SALUTE TO THE FLAG

1. **COVID-19 REPORT**

2. **PUBLIC COMMENT**

3. **COMMUNITY SOLAR PRESENTATION**

4. **CONSENT AGENDA** - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any Township Committeeperson may request that an item be removed for separate consideration.

A. **RESOLUTION #22-4-104 - REFUND OVERPAID OF TAXES**

BE IT RESOLVED that a refund for the overpayment of taxes be given to the following:

<u>Name</u>	<u>Year</u>	<u>Block/Lot</u>	<u>Amount</u>
Hemani & Ashish Kathuria	2017	28001/5.89	\$ 2,213.40
Silk Abstract Co.	2017	15022/7	\$ 3,426.32
Old Republic Residential	2017	15015/1	# 3,846.05
Information Services			
William & Karen Capuzzi	2018	16012/1.20	\$ 86.96
Allied Title, LLC	2019	21010/4.01	\$ 4,218.70
Lailiang Zhao & Ningni Zhang	2020	7017/24	\$ 2,088.37
Mairaj Ahmed	2021	15001/38	\$ 43.00
Tony F. Mangan & Mariam K. Thomas	2021	18025/10	\$ 518.47
Fortuna Title, LLC	2021	15001/38	\$ 8,814.75
Richardt T. & Kathleen J. Tufano	2021	26002/32	\$ 38.91
Christopher J. & Anna Bruno	2022	37002/4.30	\$ 574.03
HUD, NOVAD Management Consulting	2022	31009/70	\$ 35.54

B. **RESOLUTION #22-4-105 - REDEMPTION OF TAX SALE CERTIFICATE**

WHEREAS the Township received payment for the redemption of Tax Sale Certificate #21-00007 in the amount of \$73,072.33.

BE IT RESOLVED that a refund in the amount of \$73,072.33 be given to Ram Tax Lien Fund LP, 4450 Cedar Glen Court, Moorpark, CA 93021 for redemption of Tax Sale Certificate #21-00007 on Block 8001 Lot 30.

Tax Lien Redemption

Certificate Amount	\$ 2,708.56
Redemption Penalty	\$ 28.06
Interest	\$ 70.71
Recording Fees	\$ 53.00
Other Fees	\$ 12.00
PREMIUM	\$ 70,200.00
TOTAL	\$ 73,072.33

C. **RESOLUTION #22-4-106 - DECLARING CERTAIN PERSONAL PROPERTY AS SALVAGE FOR SCRAP**

WHEREAS, Montgomery Township desires to declare Planning/Zoning Equipment as salvage for scrap.

NOW THEREFORE, BE IT RESOLVED That the Montgomery Township Committee does hereby dispose of the following:

<u>Item</u>	<u>Model- Serial Number</u>
Sony Dictator/Transcriber	Model No. BM-89 Serial No. 0513006

D. **RESOLUTION #22-4-107 - AUTHORIZATION TO EXTEND SHARED SERVICES AGREEMENT FOR THE CHIEF FINANCIAL OFFICER WITH THE BOROUGH OF ALPHA**

WHEREAS, the Township of Montgomery, effective April 16, 2021, had entered into an agreement with the Borough of Alpha in order to share municipal services provided by the Township of Montgomery's Chief Financial Officer or Certified Municipal Finance Officer ("CFO"); and

CONSENT AGENDA Item D Contd.

WHEREAS, the Township of Montgomery desires to extend the agreement with the Borough of Alpha to have the CFO of Montgomery continue to provide services to the Borough of Alpha as a CFO/Treasurer pursuant to the attached shared services agreement (the "Agreement"); and

WHEREAS, both parties have the authority to enter into the attached Agreement pursuant to New Jersey law, including the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1, et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, in the County of Somerset, State of New Jersey, as follows:

1. The Township of Montgomery hereby authorizes a three-year extension of the shared service agreement with the Borough of Alpha wherein the Township of Montgomery's Certified Municipal Finance Officer serves the Borough of Alpha for a term of April 16, 2022 through April 15, 2025.
2. A copy of this Resolution and the Agreement shall be maintained by the Clerk's Office of the Township of Montgomery and forwarded to the Clerk of the Borough of Alpha.
3. A copy of this Resolution and the Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the New Jersey Department of Community Affairs.
4. This Resolution shall take effect immediately.

E, **RESOLUTION #22-4-108 - APPROVAL OF AGREEMENT WITH SOMERSET COUNTY LIBRARY COMMISSION AND SOMERSET COUNTY BOARD OF COUNTY COMMISSIONERS**

BE IT RESOLVED that the Mayor and Clerk are hereby authorized to execute an agreement with the Somerset County Library Commission and Somerset County Board of County Commissioners agreeing to admit the Township's new library into the Somerset County Library System.

F. **RESOLUTION #22-4-109 - RELEASE OF LANDSCAPING GUARANTEE - Mountaintop Properties**

WHEREAS, the above referenced project was inspected for Landscaping Guarantee release by the Township Landscape Architect and no apparent deficiencies were found; and

WHEREAS, in his memo dated Wednesday, April 13, 2022, Acting Township Engineer, Mark Herrmann has recommended that the Township Committee consider releasing the posted \$6,800.00 Landscaping Guarantee.

NOW, THEREFOR, BE IT RESOLVED that the Montgomery Township Committee approves the release of the Landscaping Guarantee to Tim Turlip (Mountaintop Properties LLC) for 149 Kildee Road

BE IT FURTHER RESOLVED that the Township will not accept any improvements and no maintenance guarantee is required as part of this guarantee release. Any inspection escrow funds associated with this project may also be released.

G. **RESOLUTION #22-4-110 - RELEASE OF PERFORMANCE GUARANTEE - Xiaoyu Yan**

WHEREAS, Mark Herrmann, Acting Township Engineer, has recommended the release of a cash performance guarantee to Xiaoyu Yan because all work has been satisfactorily completed with respect to Street Opening Permit 21-R-30 at Block 31003, Lot 27 (105 Colfax Road).

NOW, THEREFORE, BE IT RESOLVED By the Montgomery Township Committee that the cash performance guarantee in the amount of \$210.00 be released to Xiaoyu Yan 105 Colfax Road, Skillman, NJ 08558.

H. **RESOLUTION #22-4-111 - APPROVAL OF OUTDOOR ASSEMBLY PERMIT - Los Goonies Events**

BE IT RESOLVED by the Montgomery Township Committee as follows:

1. Los Goonies Events has requested approval of the Township Committee to conduct a Car Show at Princeton Airport on May 1, 2022; and
2. The Township Committee has considered the application and hereby grants the same subject to the following conditions:
 - a. This approval is for the period specified and is not to be considered approval to conduct similar events without Committee approval.
 - b. This event shall be held subject to the provisions of the Montgomery Township Code, Outdoor Assembly, Chapter 4-2.1.

CONSENT AGENDA Item H. Contd.

3. The organizers will obtain the required approval from the Police Department regarding parking facilities, traffic plan and safety considerations.
4. The organizers will obtain the required health certificates from the Township Health Department.
5. The organizers will obtain the required construction permits and Fire Prevention inspections from the Township Code/Construction and Fire Prevention Departments.

I. RESOLUTION #22-4-112 - APPROVAL OF OUTDOOR ASSEMBLY PERMIT - S.A.V.E. A Friend to Homeless Animals

BE IT RESOLVED by the Montgomery Township Committee as follows:

1. S.A.V.E. A Friend to Homeless Animals has requested approval of the Township Committee to conduct a fundraising event at Princeton Airport on May 7, 2022; and
2. The Township Committee has considered the application and hereby grants the same subject to the following conditions:
 - a. This approval is for the period specified and is not to be considered approval to conduct similar events without Committee approval.
 - b. This event shall be held subject to the provisions of the Montgomery Township Code, Outdoor Assembly, Chapter 4-2.1.
3. The organizers will obtain the required approval from the Police Department regarding parking facilities, traffic plan and safety considerations.
4. The organizers will obtain the required health certificates from the Township Health Department.
5. The organizers will obtain the required construction permits and Fire Prevention inspections from the Township Code/Construction and Fire Prevention Departments.

J. RESOLUTION #22-4-113 - APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HIGHWAY SAFETY FUND 2022 PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montgomery formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as HSF-2022-Montgomery Township-00004 to the New Jersey Department of Transportation on behalf of Montgomery Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Montgomery Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

5-1. Motion to adopt **CONSENT AGENDA** _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Singh				
Huang				
Schuldiner				
Bell				
Keenan				

6. RESOLUTION #22-4-114 - AUTHORIZING THE AWARD OF A COMPETITIVELY BID CONTRACT FOR COMMUNICATION CONSULTING SERVICES

WHEREAS, the Township of Montgomery (the "Township"), requires the services of a qualified Communication Consultant to provide clear and concise information to Montgomery residents via agreed to forms of digital and print media, including social media outlets ("Communication Consulting Services"); and

WHEREAS, the Local Public Contracts Law at N.J.S.A. 40A:11-4.1(b) (m) permits competitive contracting to be utilized to procure consulting services that warrant a qualitative evaluation of specialized goods or service providers to determine the provider that is most advantageous, price and other factors considered; and

CONSENT AGENDA Item 6. Contd.

WHEREAS, N.J.S.A. 40A:11-4.3(a) requires that to use competitive contracting for a specified purpose, the governing body shall pass a resolution authorizing the use of competitive contracting for such purpose; and

WHEREAS, Resolution #22-1-48, approved on January 20, 2022 authorized the Township to use competitive contracting to procure the Communication Consulting Services; and

WHEREAS, on February 2, 2022, the Township issued a Request for Proposals ("RFP") to solicit Proposals for the provision of Communication Consulting Services and received three (3) proposals; and

WHEREAS, proposals were received from Fuerza Strategy Group, Stepping Stones Strategies, LLC and TeliApp Corporation; and

WHEREAS, the Township organized an evaluation team to conduct a comprehensive evaluation of the proposals and prepared a report attached hereto (the "Evaluation Report") recommending that the contract be awarded to Stepping Stones Strategies, LLC; and

WHEREAS, the term of the contract is one (1) year, with options to renew the contract for up to two (2) additional one (1) year terms; and

WHEREAS, the hourly rate to provide the Communication Consulting Services is one hundred dollars (\$100.00) and fifty (50) hours per month is recommended for the provision of the services; and

WHEREAS, the total cost to provide Communication Consulting Services for the one (1) year contract shall not exceed \$60,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to award this contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, Somerset County, New Jersey, that:

1. Pursuant to N.J.S.A. 40:11-4.1 et seq., a contract in an amount not to exceed \$60,000 for providing communication consulting services is awarded to Stepping Stones Strategies, LLC;
2. The term of the contract is one (1) year, with options to renew the contract for up to two (2) additional one (1) year terms;
3. the Mayor or Township Administrator are authorized to execute the Contract to be prepared by the Township Attorney;
4. Notice of this action, including the nature, duration and amount of contract to Stepping Stones Strategies, LLC shall be published in a newspaper of general circulation within the municipality within ten (10) days of this award;
5. The resolution authorizing the award of this contract itself shall be available for public inspection.

Motion _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Singh				
Huang				
Schuldiner				
Bell				
Keenan				

7. **ORDINANCE #22-1680** - Amending Schedule I "No Parking", Schedule VIII "Stop Intersections", Schedule XVII "Speed Limits", and Schedule XXII "Mid-Block Crosswalks" of Chapter VII - Introduction

A. Title: AN ORDINANCE AMENDING SCHEDULE I "NO PARKING", SCHEDULE VIII "STOP INTERSECTIONS", SCHEDULE XVII "SPEED LIMITS", AND SCHEDULE XXII "MID-BLOCK CROSSWALKS" OF CHAPTER VII, OF THE CODE OF THE TOWNSHIP OF MONTGOMERY (1984) TO PROHIBIT PARKING IN PORTIONS OF CHERRY VALLEY ROAD, ESTABLISH STOP SIGN LOCATIONS ALONG DEAD TREE RUN ROAD, ESTABLISH SPEED LIMITS ON COLFAX ROAD AND VREELAND DRIVE, AND ESTABLISH A MID-BLOCK CROSSWALK ON COVERT DRIVE.

B. BE IT RESOLVED by the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing May 5, 2022 at approximately 7:00 p.m. as the date and time when said ordinance will be further considered for final adoption.

Motion _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Singh				
Huang				
Schuldiner				
Bell				
Keenan				

8. **APPROVAL OF MINUTES**

If there are no corrections, the Regular Session minutes for April 7, 2022 stand approved.

Motion _____ Second _____ Favor _____ Opposed _____ Abstain _____

9. **PAYMENT OF BILLS - Posted**

WHEREAS, the Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, the Chief Financial Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Township Officials are authorized to sign the checks.

Motion _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Singh				
Huang				
Schuldiner				
Bell				
Keenan				

COMMITTEE CORRESPONDENCE

Paramjit Singh

NEW & UNFINISHED BUSINESS

ADMINISTRATOR'S REPORT

UPCOMING MEETINGS

- May 5
- 2022 Budget Public Hearing
 - Rabies Awareness Month
 - Planet Networks Presentation

- May 19
- Deer Management Program Resolution
 - Update on Municipal Building Opening

ADJOURNMENT at _____ p.m. Motion _____ Second _____ Favor _____ Opposed _____