



City Council Meeting Schedule April 2022

The City broadcasts all City Council meetings on the City's website
<https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

April 5, 2022 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
April 12, 2022 Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Regional Pavement Cut Policy 2. Workplace Safety Update 3. Benton Franklin Transit Sales Tax Discussion
Tuesday, 7:30 p.m.*	COUNCIL SPECIAL MEETING (<i>*Meeting will commence immediately following the end of the workshop above.</i>) NEW BUSINESS 3.a. Benton Franklin Sales Tax Reduction
April 19, 2022 Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING
April 26, 2022 Tuesday, 5:30 p.m.	Closed Session - RCW 42.30.140(4)(b) Collective Bargaining held before workshop
Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Animal Control Update 2. Legislative Update 3. Fire Department Strategic Final Plan 4. 2021 Year-End Financial Review

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	04/26/2022
Agenda Item Type	Reports/Plans		
Subject	Animal Control/Shelter Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	<input type="checkbox"/>
Policy Review	<input checked="" type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

Zach Ratkai, the City of Pasco's Administrative & Community Services Director and a representative from Benton Franklin Humane Society will provide an update on the status of animal control and the animal shelter.

By way of background, the City of Pasco is the administrative agency for the Tri-City Animal Control Authority. The Cities of Pasco, Kennewick and Richland have a interlocal partnership agreement for combined animal control services, with Pasco serving as the administrative agency. The topics that will be discussed are:

- * November Transition - Challenges and Changes
- * New Two-Year Contract
- * Shelter Design Update
- * Outbuilding Shelter Renovation at Benton Franklin Humane Society
- * Benton Franklin Humane Society Director Introduction

Through

Attachments: Presentation

Dept Head Approval

City Mgr Approval

Marie Mosley
Apr 21, 14:39:08 GMT-0700 2022

Tri-City Animal Control Authority

Regional Update

Kennewick City Council

April 26, 2022

Currently

- + Benton-Franklin Humane Society takeover

 - + November 2021

- + Challenges

 - + Transition of Staff

 - + Records and Fosters

 - + Second Location for BFHS

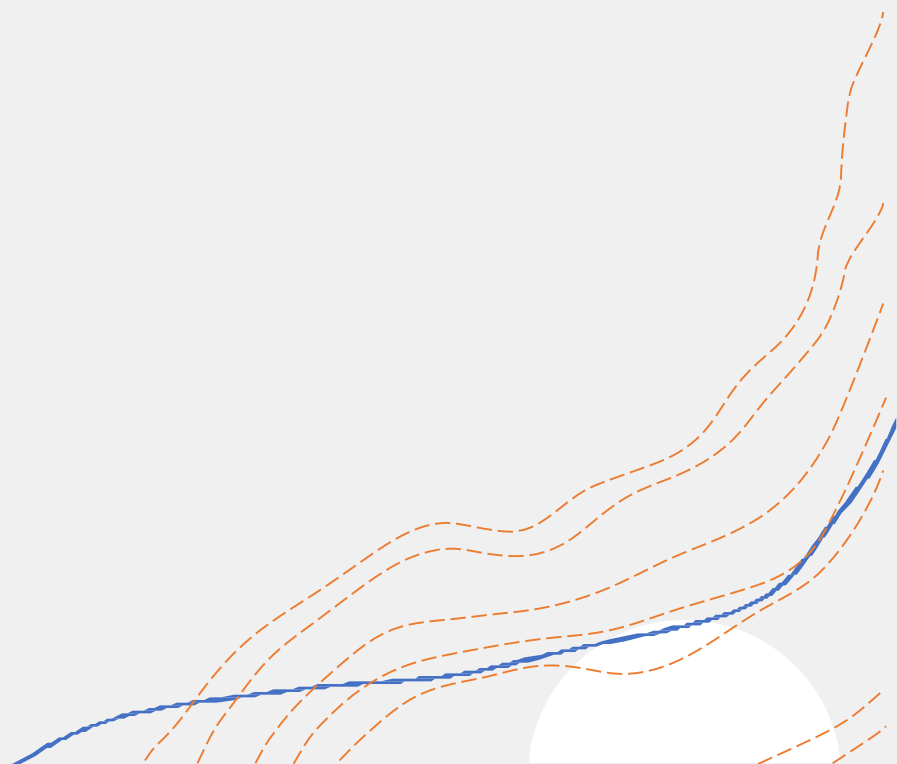
- + Establishing New Team

Changes and Efforts

- + Re-Establish/Update Records
- + New Volunteer Training Program
- + Fleet Repairs/Deferred Maintenance
- + New ACO Hiring Process



Continuation of Service

- +BFHS Contract Extension
 - +Qualified Organization
 - +Willingness to Keep Working
 - +Established in Area
 - +Two Years Extension
- 

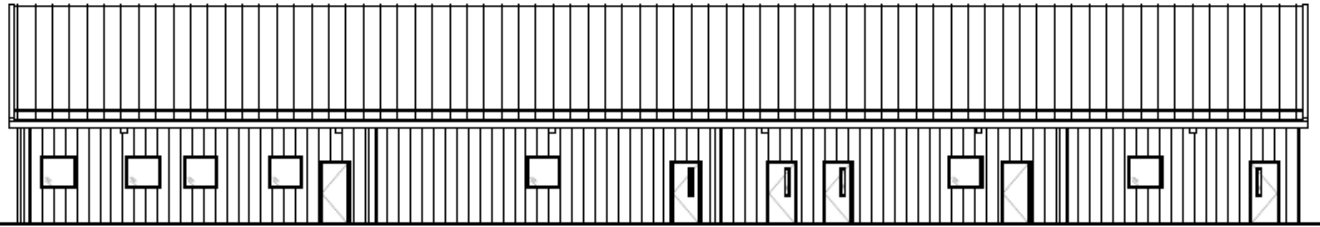
What's Next?

- + Continue Staffing Up
- + Transition of Records
 - + Better upkeep
- + Transition of Animals
 - + Auxiliary Shelter at BFHS
- + Continue New Shelter Project



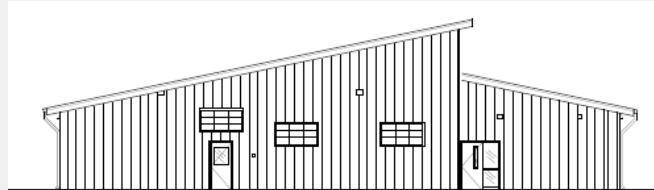
NORTH ELEVATION

1/16" = 1'-0"



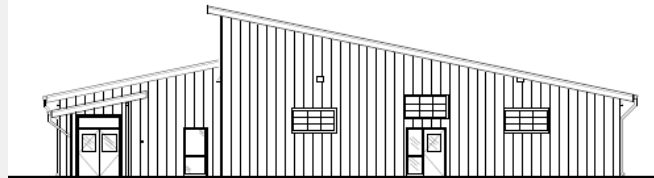
SOUTH ELEVATION

1/16" = 1'-0"



EAST ELEVATION

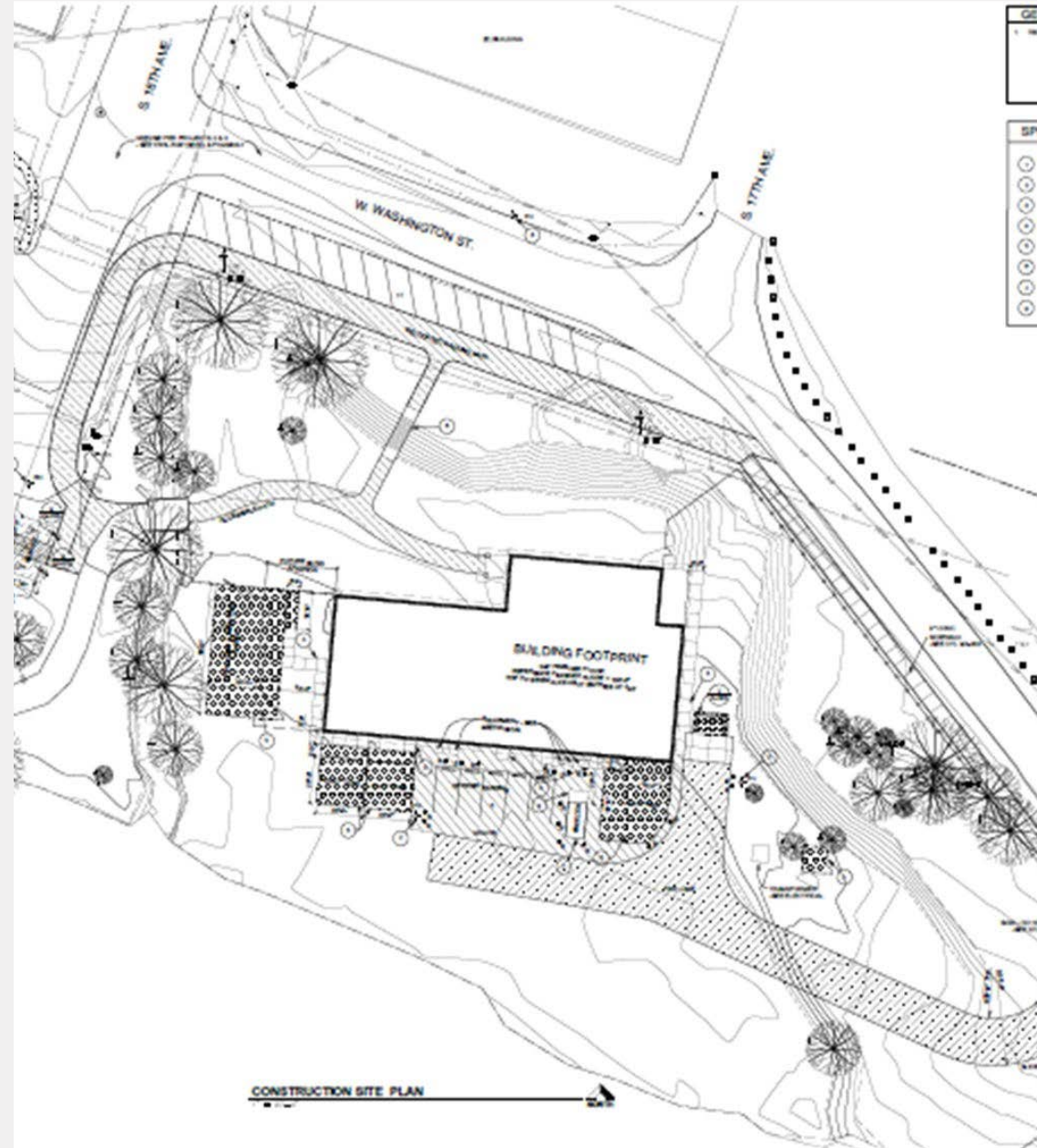
1/8" = 1'-0"



WEST ELEVATION

1/8" = 1'-0"

New TCAS Shelter



Public Improvements



-  Trail Relocation
-  8" Water Line
-  Roadway Project
-  Shelter Lot
-  Approx Shelter Location



Auxiliary Shelter – BFHS

- + Renovation for Expanded Capacity
- + Re-Location of TCAS in Summer 2022
- + Single Location for BFHS
- + Newer facility for Animals/Staff
- + Permanent Emergency Shelter for Region
- + 10 Weeks, Regional Investment
 - + 25% for each agency (\$113,000)



Benton-Franklin Humane Society





Questions?

Council Workshop Coversheet



Agenda Item Number	2.	Meeting Date	04/26/2022
Agenda Item Type	Reports/Plans		
Subject	Legislative Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Info Only	<input type="checkbox"/>
Policy Review	<input checked="" type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

During the workshop our lobbyists, Tom McBride and Ben Buchholz with McBride Public Affairs, will provide Council with an update on the 2022 legislative session. Attached is the 2022 legislative session summary report prepared by McBride Public Affairs.

Through

Attachments: Report

Dept Head Approval

City Mgr Approval

Marie Mosley
Apr 21, 10:43:55 GMT-0700 2022

Washington State Legislative Session Summary Report City of Kennewick April 3, 2022

This is your 2022 Washington State Legislative Session Summary Report. This Report is divided into 4 parts:

- Introduction
- General Bills of High Interest
- Legislative Calendar
- Your Priority Bill Tracker

Introduction

The Washington State Legislature adjourned sine die on March 10 to end its 60-day legislative session. Assisted by historic state revenue projection increases, the Legislature was able to complete its work on time for the fifth year in a row. From the outset, the Legislature stayed focused on its priority issues for the session. Those issues included recovery from the COVID-19 pandemic, addressing equity issues, and investing in transportation, housing and homelessness programs. Ultimately, the Legislature approved comprehensive legislation to address these and other critical issues, and increased spending in the supplemental operating, transportation, and capital budgets buoyed by an unexpected influx of additional state revenues, as described in this *Spokesman Review* [article](#).

Approximately 1,049 bills were introduced this session and 303 of those bills were passed into law. Comparatively, during the 2020 60-day legislative session, nearly 1,500 bills were introduced and 381 were passed into law. The fewer number of bills is primarily due to the fact that this session was held virtually due to COVID-19 meeting restrictions. It is anticipated that the Washington State Legislature will return to an in-person meeting format next year in Olympia.

Governor Jay Inslee (D) has taken action on many of the bills passed by the Legislature. The last day for the Governor to take executive action on bills was April 2, so formal bill action is now complete. Keep in mind that passed bills in Washington State do not require the Governor's signature. If the Governor does not act on a bill after the allotted number of days, it is approved as if it was signed. Approved bills go into effect on or about June 9, 2022, unless otherwise stated in the bill.

Looking ahead to the fall elections in Washington State, 25 of the 49 Senate seats and all 98 House seats will be up for election. Regardless of the elections, there will be significant changes in the Washington Legislature in 2023 with over two dozen legislators already announcing retirements or plans to run for a different office. In addition, there will be a special election to formally fill the Secretary of State's office following Kim Wyman's (R) resignation last year. Former Senator Steve Hobbs (D) was appointed by Governor Inslee to temporarily fill the position until the special election takes place in November. Candidate filing week is May 16 to 20. The Primary Election will be on August 8 and the General Election follows on November 8.

General Bills of High Interest

2022 Supplemental Budgets

- [ESSB 5693](#) is the \$64.1 billion 2022 Supplemental Operating Budget adopted by the House and Senate on March 10. This supplemental budget increases spending by about \$5 billion over the 2021-23 biennium operating budget adopted last year. Some of the higher ticket items included are \$351 million for long-term care facilities, \$252 million to extend the Medicaid transformation project for 5 years, \$232 million for state employee wage increases and compensation changes, \$200 million for reinvestment grants to communities disproportionately impacted by criminal laws & penalties for illegal drug sales and other related issues, and \$150 million to design and implement a state student loan program. The adopted supplemental operating budget does not include a sales tax holiday and some other tax relief ideas that were floated this session, as noted in this *Seattle Times* [article](#). Governor Inslee signed the bill on March 31, 2022 with some [partial vetoes](#).
- [SSB 5651](#) is the 2022 Supplemental Capital Budget. This budget invests \$1.5 billion in priority infrastructure, as noted in this Senate Democrats' [blog](#). The largest investments are in the areas of housing (\$442 million), water (\$251 million), infrastructure (\$200 million), broadband (\$100 million), school seismic safety (\$100 million), and behavioral health and crisis stabilization (\$98 million). A full list of the supplemental budget highlights can be viewed [here](#). Governor Inslee signed this bill on March 31, 2022.
- [ESSB 5689](#) is the 2022 Supplemental Transportation Budget adopted by the House and Senate on March 10. A side-by-side comparison of the House and Senate budget proposals as compared to the final 2022 supplemental transportation budget can be found [here](#). Governor Inslee signed this bill on March 25, 2022.
- [ESSB 5974 \(resources\) and SSB 5975 \(spending\)](#) constitute the “Move Ahead Washington” Transportation Funding Package. The 16-year, \$17 billion transportation revenue package was adopted by the House and Senate on March 10. In lieu of the controversial export fuel tax included in the Senate proposal, the final package relies on annual transfers of \$57 million from the Public Works Assistance Account and \$57 million from the General Fund, as explained in this *Seattle Times* [article](#). The adopted “Move Ahead Washington” package includes \$1.2 billion for a replacement bridge between Washington State and Oregon, as outlined in this *The Columbian* [article](#). Other big spending items include \$1.29 billion for active transportation (bikes & pedestrians), \$3 billion for transit programs and projects, \$517 million for alternate fuels and electrifications, and \$162 million for rail. Governor Inslee signed these bills on March 25, 2022.

Business & Labor

- [SHB 1732](#) delays implementation of the Washington Long-Term Cares Act, including employers' obligation to deduct premiums from employee pay, until July 1, 2023. The previously passed Act requires employers of Washington employees to collect a 0.58 percent payroll tax from all employees with collections previously set to begin on January 1, 2022. Under the new law, any premiums already collected from Washington employees in 2022 are to be refunded within 120 days of being collected. Governor Inslee signed this bill on January 27, 2022.
- [ESHB 1733](#) requires that the Employment Security Department begin accepting and approving applications for voluntary exemptions to the Washington Cares Act on January 1, 2023. These exemptions exceed those available under the Act as originally passed. Importantly, military spouses,

employees with nonimmigrant visas, and employees who reside in another state but work in Washington may request an exemption from the premium deductions. This bill was signed by the Governor on January 27, 2022.

- [ESSB 5980](#) eliminates the B&O tax for small businesses that make less than \$125,000 per year. This bill was signed by the Governor on March 31, 2022.
- [ESSB 5761](#) requires that an employer must disclose in each posting for each job opening the wage scale or salary range, and a general description of all the benefits and other compensation to be offered to the hired applicant. This bill was signed by the Governor on March 30, 2022.
- [2SSB 5649](#) modifies the Washington State Paid Family & Medical Leave (PFML) Act by changing allowable purposes for leave and characterization of leave in certain circumstances. It also expires the collective bargaining agreement exception contained in the PFML program; requires the Employment Security Department to publish a list of employers with approved voluntary plans on its website; and contains provisions on short-and long-term actuarial services assessing the financial condition of the PFML program to maintain financial stability of the family and medical leave insurance account. This bill was signed by the Governor on March 30, 2022.
- [ESB 5901](#) creates a manufacturing and research and development sales and use tax incentive program for targeted counties. The bill expands the warehouse sales and use tax exemption to include warehouses over 100,000 square feet in targeted counties, caps the maximum amount of sales and use tax that may be exempted for the construction or expansion of any warehouse or grain elevator at \$400,000, and expires the warehouse sales and use tax exemption on July 1, 2032. Governor Inslee signed the bill on March 31, but he also issued a broad [partial veto](#) that eliminates, in part, expansion of the sales tax deferral on large projects across much of the state and the \$400,000 cap. This bill was signed by the Governor on March 31, 2022, with this [partial veto](#).

Environment & Natural Resources

- [ESHB 1694](#) designates firefighting personal protective equipment as a priority consumer product for perfluoroalkyl and polyfluoroalkyl (PFAS) chemicals under the Safer Products for Washington program. This bill was signed by the Governor on March 31, 2022 with this [partial veto](#).
- [SSB 5722](#) requires the Department of Commerce to adopt state energy management and benchmarking requirements for certain buildings with the goal of reducing greenhouse gas emissions and state energy management and benchmarking requirements for buildings between 20,000 and 50,000 square feet and to multifamily residential buildings larger than 50,000 square feet (tier 2) by December 1, 2023. This bill was signed by the Governor on March 25, 2022.
- [E2SHB 1799](#) establishes state goals related to organic materials management and requires county solid waste plans to identify priority areas and a volumetric capacity for managing organic materials in a manner consistent with state goals. The bill also requires certain local governments to provide source-separated organic materials collection services, and certain businesses to arrange for organic materials management services. Finally, it makes numerous changes to the program establishing standards related to the labeling of plastic and compostable products. The bill was signed by the Governor on March 25, 2022.

Transportation

- [ESHB 2076](#) establishes minimum per mile, per minute, and per trip rates for drivers of transportation network companies (TNCs) and provides drivers with paid sick time and workers' compensation

coverage. It also creates uniform statewide regulations of TNCs and a fund for a Driver Resource Center to, among other things, support drivers in resolving disputes related to account deactivations. This bill was signed by the Governor on March 31, 2022 with this [partial veto](#).

- [E2SHB 1099](#) adds a goal of environmental resiliency to the listed goals of the Growth Management Act (GMA) and adds environmental resiliency to the list of elements that must be included within the comprehensive plans certain counties and cities must adopt under the GMA. The bill also requires the climate change and resiliency element of the comprehensive plan of certain counties and cities to identify actions the jurisdiction will take, consistent with guidelines adopted by Commerce, to reduce GHG emissions and vehicle miles traveled. Finally, it requires the climate change and resiliency element of the comprehensive plan of certain counties and cities to address the adverse impacts of climate change on people, property, and ecological systems and specifies the process by which the GHG emissions reduction subelement of the climate change and resiliency element takes effect. This bill did not pass, but the issue is likely to be back in 2023.

Housing & Homelessness

- [SB 5868](#) expands the use of the public facilities' sales and use tax in rural counties to include affordable workforce housing, which is intended to give local governments another way to address the housing shortage. This bill was signed by the Governor on March 24, 2022.
- [ESHB 1660](#) requires cities and counties fully planning under the Growth Management Act to allow for the construction of accessory dwelling units. After passing the House, the bill died in the Senate. It is likely that similar legislation will be introduced in 2023.
- [SSB 5818](#) intends to promote housing construction in cities through amendments to and limiting appeals under the Washington State Environmental Policy Act and Growth Management Act. This bill was signed by the Governor on March 30, 2022.

Law & Justice

- [SHB 1735](#) relates to modifying the standard for use of force by peace officers, but only with respect to providing that physical force may be used to the extent necessary. It clarifies that deadly force may be used in the face of an immediate threat, and authorizes the use of physical force to take a person into custody to provide assistance in certain circumstances involving a civil or forensic commitment. The Governor signed this bill on March 4, 2022.
- [HB 1719](#) relates to modifying the restrictions on the use and acquisition of military equipment by law enforcement agencies as it pertains to firearms and ammunition, but only with respect to removing the restriction on ammunition, narrowing the restriction on firearms to include only rifles of .50 caliber or greater, and clarifying that the restrictions do not apply to shotguns, devices designed or used to deploy less lethal munitions, and less lethal equipment. The Governor signed the bill on March 4, 2022.
- [ESHB 2037](#) modifies the standard for use of physical force by peace officers by defining "physical force" and authorizing peace officers to use physical force in additional specific circumstances. The Governor signed the bill on March 17, 2022.
- [SSB 5644](#) requires the University of Washington to assess capacities and training opportunities of co-responders who arrive at the scene with police officers. A co-respondent is non-law enforcement personnel, such as a mental health worker, who responds alongside a police officer, fire fighter, or EMS worker to the scene of an emergency that would traditionally be responded to solely by law enforcement. This bill was signed by the Governor on March 30, 2022.

Cyber & Technology

During this session two data privacy bills were linked so that both needed to pass for either to take effect. The linkage of 2SHB 1850 and proposed amendments to 2SSB 5062 energized efforts to move the privacy issue forward near the end of session. But despite late breaking negotiations to find common ground related to limitations on a private right of action in 2SHB 1850, the House did not have the votes to move its bill. Legislators have tried to pass such legislation for the last four years, but have been unable to do so. We expect to see data privacy bills introduced again during the 2023 session.

- [2SHB 1850](#) creates the Washington State Consumer Data Privacy Commission vested with administrative powers, and rulemaking and enforcement authority to implement and enforce 2SSB 5062. It also permits a consumer to bring an action for violations of 2SSB 5062 after the administrative enforcement process determines that a violation has occurred and if specified requirements are met. Finally, the bill imposes an annual fee on controllers and processors of personal data. This bill did not pass.
- [2SSB 5062](#) establishes consumer personal data rights of access, correction, deletion, data portability and opt-out of the processing of personal data for specified purposes. It also defines obligations for controllers and processors of personal data and identifies controller responsibilities, including transparency, purpose specification, data minimization, security, and nondiscrimination. The bill further provides that violations are enforceable by the Attorney General under the Consumer Protection Act and subject to civil penalties, and creates a private right of action for certain violations and limits remedies to appropriate injunctive relief. This bill did not pass.

State Government

- [SB 5909](#) authorizes the Majority and Minority Leaders of the Senate, and the Speaker and Minority Leader of the House (Legislative Leadership) to terminate a State of Emergency (SOE) if it has been in effect for more than 90 days and the Legislature is not in session; authorizes Legislative Leadership to terminate a prohibition in a Governor order related to the SOE when the Legislature is not in session; and makes permanent the Joint Legislative Unanticipated Revenue Oversight Committee. This bill did not pass.
- [ESHB 2124](#) creates the Office of State Legislative Labor Relations (OSLLR) to conduct labor negotiations on behalf of the Legislature as employer of legislative employees and requires the OSLLR to study and report on options for the Legislature to implement collective bargaining for legislative employees. It also requires collective bargaining with legislative employees to begin no earlier than May 1, 2024, with the first agreements taking effect no sooner than July 1, 2025. The Governor signed the bill on March 31, 2022.
- [SB 5615](#) designates pickleball as the official state sport. Governor Inslee signed the bill on March 28, 2022.

Local Government

- [E2SSB 5796](#) restructures cannabis revenue appropriations to agencies, local governments, and the State General Fund to provide transparency and accountability, and to increase community infrastructure and investment. This bill was signed by the Governor on March 24, 2022.
- [ESHB 1329](#) requires many public agencies to provide remote access to governing body meetings and requires governing bodies to provide an opportunity for public comment at or before every regular meeting at which final action is taken, except in emergency situations. This bill was signed by the Governor on March 24, 2022.

Health Care & Behavioral Health

- [2SSB 5532](#) establishes the Prescription Drug Affordability Board (Board); requires the Board to identify prescription drugs priced above a certain threshold; and authorizes the Board to conduct affordability reviews of identified drugs and set upper payment limits beginning in 2027. Governor Inslee signed the bill on March 24, 2022.
- [E2SHB 1688](#) aims to protect consumers from charges for out-of-network health care services. The bill expands the services covered by the balance billing prohibitions to include post-stabilization services and air ambulance services in alignment with federal law. It also expands the definition of emergency services to include post stabilization services and emergency services provided by behavioral health emergency services providers. This bill was signed by the Governor on March 31, 2022.
- [SSB 5883](#) allows an unaccompanied homeless youth (not in the physical custody of a parent or guardian) who is under the age of majority, who is not otherwise authorized to provide informed consent, and is unable to obtain informed consent through a school nurse, school counselor, or homeless student liaison, to provide informed consent for nonemergency, outpatient, primary care services. This bill was signed by the Governor on March 31, 2022.
- [E2SHB 1868](#) requires the Department of Labor and Industries to regulate and enforce hospital staffing committees and minimum staffing standards; establishes minimum staffing standards for specific patient units; and amends the meal and rest breaks and overtime provisions for health care employees. This bill did not pass.

Firearms

- [ESHB 1630](#) prohibits the open carry of weapons while knowingly being in a local government building used in connection with meetings of the governing body of the local government, or any location of a public meeting of the governing body during the meeting or hearing. It also prohibits the carrying and possession of weapons in areas of facilities while being used for official meetings of a school district board of directors and in election-related offices and facilities. This bill was signed by the Governor on March 23, 2022.
- [ESSB 5078](#) prohibits the manufacture, importation, distribution, sale, and offer for sale of large capacity magazines, subject to exemptions; establishes that violations of these restrictions are a gross misdemeanor; and provides that distributing, selling, offering for sale, or facilitating the sale, distribution, or transfer of a large capacity magazine online is actionable under the Washington Consumer Protection Act. This bill was signed by the Governor on March 23, 2022.

Legislative Calendar

- House Assembly Days: December 1-2, 2022
- Senate Assembly Days: Not yet announced

Priority Bill Tracker

Below is your customized priority bill tracker for the 2022 Washington State Legislative Session.

City of Kennewick

Upcoming Legislative Events

High Priority Bills

Bill #	Companion	Title	Short Description	Status	Sponsor	Position
2SHB 1202		Addressing meaningful civil remedies for persons injured as a result of police misconduct, including by allowing for an award of attorney fees in addition to damages and injunctive and declaratory relief.		H Civil R & Judi	Thai	Oppose
HB 1262		Concerning background investigations of peace officers, reserve officers, and corrections officers.		H Public Safety	Klippert	Neutral
ESHB 1333		Providing an extension to the local sales and use tax for public facilities in rural counties.		H Rules 3C	Tharinger	
ESHB 1629	SB 5538	Concerning a comprehensive study of aerial imaging technology uses for state agencies, special purpose districts, and local and tribal governments.		Del to Gov	Dolan	Neutral
HB 1634		Clarifying the authority of law enforcement officers to acquire, possess, and use certain firearms and ammunition.		H Public Safety	Klippert	Neutral
HB 1636		Reducing property taxes for gold star families.		H Finance	Klippert	Neutral
HB 1647	SB 5530	Concerning the building for the arts program.		C 121 L 22	Tharinger	
ESHB 1660	SB 5648	Concerning accessory dwelling units.		H Rules 3C	Shewmake	Neutral
HB 1702		Accelerating broadband connectivity for Washington.		H Finance	Boehnke	Support

SHB 1703	SB 5571	Modernizing the statewide 911 emergency communications system.		C 203 L 22	Orwall	Neutral
HB 1722	SB 5775	Concerning the acceleration of broadband deployment.		H Local Govt	Boehnke	Oppose
HB 1726		Modifying the standard for use of physical force by peace officers.		H Public Safety	Goodman	Support
SHB 1732		Delaying the implementation of the long-term services and supports trust program by 18 months.		C 1 L 22	Sullivan	Support
SHB 1735		Modifying the standard for use of force by peace officers.		C 4 L 22	Johnson	Concerns
HB 1766	SB 5668	Modifying the regulation of gas companies to achieve reductions in greenhouse gas emissions.		H Env & Energy	Ramel	Neutral
HB 1767	SB 5666	Concerning the authority of publicly owned electric utilities to engage in targeted electrification through the adoption of plans that establish a finding that utility outreach and investment in the conversion of its customers' end use equipment from fossil fuels to electricity will provide net benefits to the utility.		H Rules C	Ramel	Neutral
SHB 1781	SSB 5651	Concerning the capital budget.		H Rules R	Tharinger	Support
SHB 1786	ESSB 5689	Making supplemental transportation appropriations for the 2021-2023 fiscal biennium.		H Rules R	Fey	Support
SHB 1792		Expanding the production, distribution, and use of hydrogen not produced from a fossil fuel feedstock.		H 2nd Reading	Ramel	Neutral
E2SHB 1812		Modernizing the energy facility site evaluation		C 183 L 22	Fitzgibbon	Neutral

		council to meet the state's clean energy goals.				
SHB 1816	ESSB 5693	Making 2021-2023 fiscal biennium supplemental operating appropriations.		H Rules R	Ormsby	Support
HB 1884		Concerning independent forensic election audits at the direction of the legislature.		H State Govt & T	Klippert	Neutral
ESHB 1921		Concerning the valuation of property related to renewable energy for the purposes of property tax and providing for a payment in lieu of taxes for renewable energy facilities.		H Rules 3C	Ramel	Neutral
2SHB 1988	SSB 5744	Concerning tax deferrals for investment projects in clean technology manufacturing, clean alternative fuels production, and renewable energy storage.		C 185 L 22	Shewmake	Neutral
ESHB 2037		Modifying the standard for use of force by peace officers.		C 80 L 22	Goodman	Support
SHB 2119	ESSB 5974	Addressing transportation resources.		H Rules R	Fey	Concerns
E2SSB 5155		Concerning prejudgment interest.		S Rules 3	Kuderer	Oppose
SB 5510		Concerning renewal of the sales and use tax for transportation benefit districts.		S Rules 3	King	Neutral
SB 5530	HB 1647	Concerning the building for the arts program.		S Rules X	Frockt	Neutral
SB 5571	SHB 1703	Modernizing the statewide 911 emergency communications system.		S State Govt & E	Stanford	Neutral
SB 5586	HB 1740	Concerning the authority of the community economic revitalization board.		S Business, Finan	Frockt	Neutral

SB 5632		Concerning investments in critical water infrastructure projects.		S Ag/Water/Natur	Honeyford	Neutral
SSB 5642	ESHB 1643	Exempting a sale or transfer of real property for affordable housing to a nonprofit entity, housing authority, public corporation, county, or municipal corporation from the real estate excise tax.		S Ways & Means	Mullet	Neutral
SB 5648	ESHB 1660	Concerning accessory dwelling units.		S Housing & Loca	Liias	Neutral
SB 5668	HB 1766	Modifying the regulation of gas companies to achieve reductions in greenhouse gas emissions.		S Environment, E	Lovelett	Neutral
SSB 5670	SHB 1782	Creating additional middle housing near transit and in areas traditionally dedicated to single-family detached housing.		S Ways & Means	Das	
ESSB 5689	SHB 1786	Making supplemental transportation appropriations for the 2021-2023 fiscal biennium.		C 186 L 22	Liias	Support
ESSB 5693	SHB 1816	Making 2021-2023 fiscal biennium supplemental operating appropriations.		Del to Gov	Rolfes	Support
SSB 5697	HB 2003	Renewing Washington's recycling system and reducing waste.		S Ways & Means	Das	
SSB 5722	HB 1774	Reducing greenhouse gas emissions in buildings.		C 177 L 22	Nguyen	Neutral
SB 5742	HB 1996	Concerning stormwater control facilities and county jurisdiction.		S Housing & Local	Honeyford	Neutral
SSB 5744	2SHB 1988	Concerning tax deferrals for investment projects in clean technology manufacturing, clean alternative fuels production, and renewable energy storage.		S Ways & Means	Nguyen	Neutral

SB 5861	SHB 1880	Concerning housing benefit districts.		S Housing & Loca	Liias	Neutral
ESB 5919		Concerning the standard for law enforcement authority to detain or pursue persons. (REVISED FOR ENGROSSED: Concerning the definition of "physical force," "necessary," and "totality of the circumstances," and the standard for law enforcement authority to use physical force and providing the authority for a peace officer to engage in a vehicular pursuit when there is reasonable suspicion a person has violated the law and the officer follows appropriate safety standards.)		S Rules 3	Van De Wege	Support
ESSB 5974	SHB 2119	Addressing transportation resources.		C 182 L 22	Liias	Concerns

Medium Priority Bills

Bill #	Companion	Title	Short Description	Status	Sponsor	Position
SHB 1620		Addressing the response to extreme weather events.		H Rules 3C	Leavitt	Neutral
2SHB 1682		Concerning a compliance pathway specific to emissions-intensive, trade-exposed businesses for achieving their proportionate share of the state's emissions reduction limits through 2050.		H 2nd Reading	Fitzgibbon	Neutral
SHB 1706		Concerning truck drivers ability to access restroom facilities.		C 204 L 22	Sells	Neutral
E2SHB 1723		Closing the digital equity divide by increasing the accessibility and		Del to Gov	Gregerson	Neutral

		affordability of telecommunications services, devices, and training.				
SHB 1727		Concerning odd-numbered year elections.		H Rules C	Gregerson	Neutral
HB 1738		Changing the total amount of outstanding indebtedness of the Washington state housing finance commission.		C 70 L 22	Peterson	Neutral
HB 1740	SB 5586	Concerning the authority of the community economic revitalization board.		H Cap Budget	Taylor	Neutral
HB 1742		Creating fairness in the operation of the long-term services and supports trust program.		H Approps	Schmick	Neutral
HB 1745		Providing discretion to the director of the department of labor and industries to waive or modify penalties and violations when action is taken to avoid imminent danger of loss of life or serious injury.		H Labor & Workpl	Schmick	Neutral
HB 1754		Concerning prejudgment interest.		H Civil R & Judi	Hackney	Neutral
HB 1769		Concerning community municipal corporations.		C 26 L 22	Duerr	Neutral
ESHB 1770	SB 5669	Strengthening energy codes.		H Rules 3C	Duerr	Neutral
SHB 1782	SSB 5670	Creating additional middle housing near transit and in areas traditionally dedicated to single-family detached housing.		H Rules C	Bateman	Neutral
E2SHB 1799	SB 5731	Concerning organic materials management.		C 180 L 22	Fitzgibbon	Neutral
E2SHB 1815		Detering catalytic converter theft.		Del to Gov	Ryu	Neutral
HB 1820		Concerning economic development through advanced leadership security.		H Finance	Boehnke	Neutral

HB 1838	SB 5727	Protecting, restoring, and maintaining habitat for salmon recovery.		H RDev, Ag&NR	Lekanoff	Neutral
SHB 1839		Authorizing commercial motor vehicles to park in chain up and chain off areas that are not in use.		H Rules C	Lekanoff	Neutral
ESHB 1841		Incentivizing rental of accessory dwelling units to low-income households.		H Rules 3C	Walen	Neutral
HB 1845		Establishing a body worn camera grant program.		H Rules C	Mosbrucker	Neutral
SHB 1864		Concerning economic development through advanced technology leadership and security.		H Rules R	Boehnke	Neutral
HB 1913	SB 5939	Replacing the long-term services and supports trust program with affordable and optional long-term care insurance coverage.		H Approps	Stokesbary	Neutral
EHB 1990	SB 5705	Concerning a sales and use tax deferral for projects to improve the state route number 167 and Interstate 405 corridor.		Del to Gov	Duerr	Neutral
HB 2026		Implementing a per mile charge on vehicles.		H Transportation	Wicks	Neutral
SSB 5116		Establishing guidelines for government procurement and use of automated decision systems in order to protect consumers, improve transparency, and create more market predictability.		S Ways & Means	Hasegawa	Neutral
SSB 5380		Concerning the approval of building permits.		S Rules X	Fortunato	Neutral
SB 5538	ESHB 1629	Concerning a comprehensive study of aerial imaging technology uses for state agencies, special purpose districts, and local and tribal governments.		S State Govt & E	Hunt	Neutral

SB 5540		Concerning dates and timelines associated with the operation of the state primary and elections.		S State Govt & El	Hunt	Neutral
SB 5582		Concerning the deadline for a port commission to send new district boundaries to the county auditor when expanding from three commissioners to five.		C 47 L 22	Hunt	Neutral
E2SSB 5597		Concerning the Washington voting rights act.		S Rules 3	Saldaña	Neutral
E2SSB 5600		Concerning the sustainability and expansion of state registered apprenticeship programs.		C 156 L 22	Keiser	Neutral
SB 5604		Adding references to contractor licensing laws in workers' compensation, public works, and prevailing wage statutes.		S Rules X	Keiser	Neutral
SSB 5644		Concerning providing quality behavioral health co-response services		C 232 L 22	Wagoner	Neutral
2SSB 5649		Modifying the Washington state paid family and medical leave act.		C 233 L 22	Robinson	Neutral
SSB 5651	SHB 1781	Concerning the capital budget.		Del to Gov	Frocht	Neutral
SB 5665		Protecting, restoring, and maintaining habitat for salmon recovery.		S Ag/Water/Natura	Rolfes	Neutral
SB 5666	HB 1767	Concerning the authority of publicly owned electric utilities to engage in targeted electrification through the adoption of plans that establish a finding that utility outreach and investment in the conversion of its customers' end use equipment from fossil		S Environment, E	Liias	Neutral

		fuels to electricity will provide net benefits to the utility.				
SB 5669	ESHB 1770	Strengthening energy codes.		S Environment, En	Liias	Neutral
SSB 5673	SHB 1595	Installing signs on or near bridges to provide information to deter jumping.		S Rules X	Braun	Neutral
SSB 5701		Determining monthly wages for workers' compensation.		C 53 L 22	Nguyen	Neutral
SB 5705	EHB 1990	Concerning a sales and use tax deferral for projects to improve the state route number 167 and Interstate 405 corridor.		S Ways & Means	Kuderer	Neutral
ESSB 5714		Creating a sales and use tax deferral program for solar canopies placed on large-scale commercial parking lots and other similar areas.		C 161 L 22	Carlyle	Neutral
SB 5727	HB 1838	Protecting, restoring, and maintaining habitat for salmon recovery.		S Ag/Water/Natura	Rolfes	Neutral
SB 5732		Concerning green roofs on large commercial and multifamily buildings.		S Environment, E	Das	Neutral
SB 5747		Concerning the statewide master oil and hazardous substance spill prevention and contingency plan.		C 54 L 22	Stanford	Neutral
E2SSB 5796		Restructuring cannabis revenue appropriations.		C 169 L 22	Saldaña	Neutral
E2SSB 5842		Concerning state laws that address climate change.		C 181 L 22	Carlyle	Neutral
ESSB 5873	HB 2031	Concerning unemployment insurance. (REVISED FOR ENGROSSED: Concerning the social cost factor in unemployment insurance premiums.)		C 61 L 22	Keiser	Neutral
SJM 8006		Concerning a national infrastructure bank.		S Rules 3	Hasegawa	Neutral

Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	04/26/2022
Agenda Item Type	Presentation		
Subject	Fire Department Strategic Plan		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Fire Department		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

In September of 2021, the Kennewick Fire Department hired BERK Consulting to assist with the creation of the fire department's first ever strategic plan. Over the past six months, a strategic planning team comprised of eighteen individuals within the Kennewick Fire Department have worked closely with BERK to develop the final version of the plan. The five key objectives of the plan include:

1. Development of a shared mission, vision, and values;
2. Establishment of measurable goals with strategies that provide KFD with clear direction and focus;
3. A clear link to the five City of Kennewick Council priorities;
4. An opportunity for our customers to provide input in the development of our plan and future direction;
5. A framework that will ensure our plan is a living document that can be updated and revised in the years to come.

The attached presentation is intended to provide you with an overview of the final version of the strategic plan. An electronic copy of the final version of the plan has also been included.

Through

Attachments:

Plan presentation

Dept Head Approval

Chad Michael
 Apr 19, 14:26:59 GMT-0700 2022

City Mgr Approval

Marie Mosley
 Apr 21, 10:49:01 GMT-0700 2022

KENNEWICK FIRE DEPARTMENT

STRATEGIC PLAN 2022-2026



KENNEWICK
WASHINGTON



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City Manager's Message



Dear Citizens of Kennewick,

Kennewick is growing, evolving and continues to be a bright spot in our State. We remain well-positioned for the future due to strategic planning efforts, Council leadership, and strong community partnerships – all of which have helped us to be resilient and prepared for continued success.

Our Budgeting by Priorities model has also been invaluable in aligning resources towards the highest needs in the City's five priority areas: Community Safety, Economic Development, Infrastructure & Growth, Quality of Life, and Responsible Government.

Fire and Emergency Medical Services are a key component of our Community Safety priority area and I would like to express my appreciation to the businesses, residents, and other partners who contributed to the development of this Strategic Plan. This collaborative effort has provided the framework to ensure a sustainable path forward to provide the levels of service the community expects.

The Strategic Plan is also a living document that can be revised as we adapt to changing priorities and community needs. We look forward to your ongoing vision and support as we work together to sustain the wonderful and safe quality of life we are able to enjoy in Kennewick!

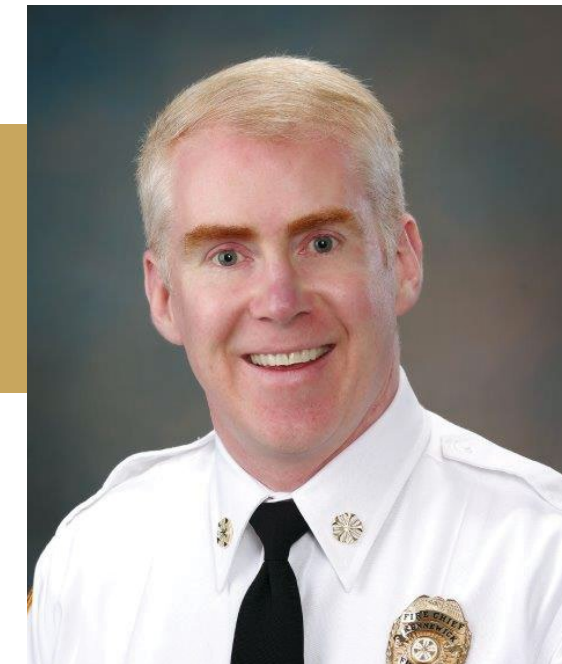
Sincerely

A handwritten signature in blue ink that reads "Marie E. Mosley".

Marie Mosley
City Manager



Fire Chief's Message



Dear Kennewick Community,

This is Kennewick Fire Department's (KFD) first strategic plan, constructed by a diverse group of KFD personnel with differing opinions, ranks, and experiences. The following Goals and Strategies are a direct result of input we gathered from the community, including the public at large and a diverse mix of stakeholders. I am grateful to everyone who contributed to the development of this Plan.

As one of eight departments in the City of Kennewick, we recognize the importance of working collaboratively with the other departments that comprise the City and ensuring our goals and priorities are aligned with the City's five priority areas, as described in detail on page 8.

KFD currently provides emergency and non-emergency services to a population nearing 86,000 people. Over the past four years, the City has experienced a nearly 7% percent growth in population. By the year 2040, Kennewick's population is expected to increase another 36% to 117,000 residents. With the growth we have already experienced placing a high demand on our system, it is imperative we not only meet current needs, but also develop a sustainable system to meet the demands of the future.

This Plan is a living document that will serve as our road map for the next five years. We look forward to working closely with our community in the years ahead to ensure Kennewick continues to be a great place to live, work, and recreate.

Sincerely

A handwritten signature in blue ink that reads "Chad Michael".

Chad Michael
Fire Chief



City of Kennewick Vision, Mission, and Values

As a department of the City of Kennewick, we work tirelessly in support of the City's Vision, Mission, and Values. KFD's Vision and Mission on the next page nest under and reinforce those of the City, shown below.

City Vision

An exceptional quality of life, premier infrastructure, and sustainable Vision make Kennewick an attractive place to live, do business and visit. Kennewick is welcoming, safe, and family-friendly, and features a variety of housing options, employment opportunities, and community activities and services. We are inclusive and value diversity, civic engagement, and community partnerships. We encourage walkable and bikeable neighborhoods and convenient access throughout the city. Kennewick will continue to lead the way in creating a vibrant community and economy for generations to come.

City Mission and Values

The City of Kennewick will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. We value integrity, inclusiveness, stewardship, and communication. We are accountable to our community for innovative and collaborative efforts that anticipate needs, leverage resources, and deliver solutions.

City Values

Integrity

We hold ourselves to the highest standard of professionalism and ethical conduct.

Inclusiveness

We embrace diversity and value different perspectives as we work together for the common good.

Stewardship

We ensure the public's resources are used responsibly to provide the greatest benefit.

Communication

Communication: We listen and engage in an open, honest, and timely exchange of information.



Kennewick Fire Department Vision, Mission, and Values

Our Vision is aspirational, describing a desired future for the Department and for the Kennewick community. Our Mission more narrowly reflects our current capacity and focus on fire and life safety and emergency response. Goal 5 of this Plan contains strategies to provide more robust non-emergency services over time. As we develop the ability to provide these services, we will add them to our Mission.

Our Vision

We strive to be trusted, respected, and valued. We seek to preserve community safety and enhance quality of life by providing premier emergency and non-emergency services.

Our Mission

We partner with our community to proactively reduce risk and mitigate fire and life safety emergencies for those who live, work, and recreate in and around the City of Kennewick.

KFD Values

Our organizational values, shown below, define what we stand for and will not stand for. These are our core beliefs and they are infused into everything we do. We hold each other accountable to our values and we invite our community to hold us to these same high standards.

Honor

We are guided by principle and strong ethics.

Selflessness

We are driven to serve others with compassion.

Competence

We are trained, disciplined, and effective.



Kennewick City Council Priorities

The City Council of Kennewick has identified five priority areas that support the Mission and Vision for the City, shown below.



City of Kennewick's Priority

Community Safety	Continue to ensure the safety of our community by maintaining current service levels and partnerships.
Economic Development	Support existing businesses and the creation of sustainable family wage jobs.
Infrastructure and Growth	Maintain existing infrastructure and build new infrastructure to support economic development and expansion.
Quality of Life	Maintain parks, provide for diverse entertainment options, offer recreation programs for a well-planned community.
Responsible Government	Provide exceptional public service, stewardship, transparency, and a sustainable future.

KFD's Focus on City Council Priorities

The Goals and Deliverables in this Plan were constructed to align with the City's five priority areas, as described below.



KFD's Focus

Community Safety	Community safety is central to everything we do. It's essential to our Vision and Mission and is the primary focus of Goal 1.
Economic Development	Through commercial building inspections and building plan review for new developments, KFD helps individual businesses, neighborhoods, and our entire community thrive economically.
Infrastructure and Growth	KFD is an essential part of the City of Kennewick infrastructure that supports the ongoing safe growth of our community.
Quality of Life	Our Vision for the Kennewick community describes a high quality of life supported by strong public safety services and we aim to support a high quality of life and a positive work experience for all members of the KFD team.
Responsible Government	As a department of the City of Kennewick, we strive to embody the ideals of good governance and responsible stewardship of public resources. These principles are foundational to Goals 3 and 4.

Four Years in Review



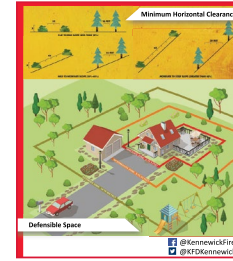
NOVEMBER 2018

Won Firehouse Magazine's National Fire Station Design Gold Award for Fire Station #5



MARCH 2020

Established strategies to protect emergency personnel and public from COVID-19



JUNE 2020

Refined Wildland Urban Interface fire prevention program to distribute information to 490 homeowners



JANUARY – MAY 2021

Collaborated with regional agencies at the Benton County Fairgrounds COVID-19 Mass Vaccination Site



SEPTEMBER 2021

Completed construction of new Fire Station #3



SEPTEMBER 2019

Improved Washington Surveying and Rating Bureau (WSRB) rating from a Class 4 to a Class 3, which can lead to lower insurance rates for residents and business owners depending upon the insurer.



JULY 2020

Purchased land and began design on new Fire Station #1 with administration building



APRIL 2022

Completed 5-year Strategic Plan

2019

2020

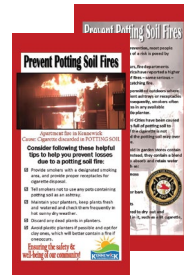
2021

2022



SEPTEMBER 2018

Hired 12 additional firefighters via a federal \$2.3M Staffing for Adequate Fire and Emergency Response (SAFER) Grant



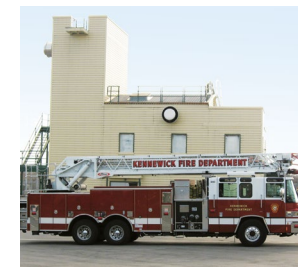
MARCH 2019

Revisited public education campaign in apartment complexes to reduce potting soil fire risk



OCTOBER 2019

Purchased additional portable radios via a \$28,700 grant from Firehouse Subs Foundation



OCTOBER 2020

Completed comprehensive assessment of the Fire Training Center building and grounds to better make informed decisions regarding deferred maintenance and future needs



JULY 2021

Adapted to an increase in call volume for mental health-related calls resulting from new law enforcement legislation, including HB 1310



NOVEMBER 2021

Finished 5-Year Training Plan and 5-Year Fire Training Center Plan

Plan Implementation

This Strategic Plan will guide KFD for the five years between 2022 and 2026. KFD will designate roles, follow an annual implementation cycle, and monitor key performance indicators over time to ensure the direction and aspirations of the Plan translate to decisions and resource allocation in the real world.

Roles

Community. KFD exists to serve the Kennewick community, and this Strategic Plan is designed to enable KFD to continuously improve the service it provides. Regular community input and engagement will be essential to effective plan implementation, and the community will have the opportunity to review KFD progress through progress reports.

City Manager. The City Manager will oversee the Fire Chief in implementing the Strategic Plan and help ensure that KFD's efforts are aligned with City priorities and resources.

Implementation Team. This team, comprised of the Fire Chief, Objective Leads, and other key KFD staff, will track plan progress and develop the annual Implementation Plan. Members of the Implementation Team will champion the Plan to ensure it guides KFD's operations. These leaders will help KFD embed the Strategic Plan in the language of the organization, referring to it often and placing visual reminders of the Plan in stations and administrative space.

- **Fire Chief.** The Fire Chief will be accountable for overall plan implementation and reporting.
- **Objective Leads.** A lead or co-leads for each Objective will represent their Objective in the Implementation Team, monitor their Objective's progress throughout the year, and serve as a point of contact for staff

KFD Staff. The active participation of all KFD staff will be essential to successful implementation of this Strategic Plan.

Annual Implementation Planning




At the beginning of each calendar year, the Implementation Team will develop a 1-year Implementation Plan that will identify how the Department will operationalize the Plan within the context of City budgeting and policy-setting. Each year's updated Implementation Plan will help ensure the Strategic Plan is a living document that best meets emerging needs and opportunities.

To develop the annual Implementation Plan, each year KFD will:

1. **Review the prior year's progress** toward the Plan's Goals, Strategies, and Objectives.
2. **Report on plan progress and Key Performance Indicators** to the Kennewick City Manager, Kennewick City Council, KFD staff, partners, and community members. This may include publication of an annual report and update to Council, delivery of semiannual or quarterly progress updates at KFD staff meetings, and ongoing updates to the City Manager during workplan meetings
3. **Identify specific, tactical priorities** to continue to advance toward the Goals, Strategies, and Objectives in the coming year in alignment with the City of Kennewick's budget for the year. These Tactics will be noted in KFD's internal annual workplan documents and used for management purposes throughout each calendar year while this higher level external-facing version will remain unchanged during the 5-year plan timeline.

Timeline

Each Objective in this Plan has been assigned a timeline for completion as described below. This phasing reflects the level of effort required to complete an Objective, rather than prioritization. High-priority tasks may be assigned a long-term timeline if completion will require significant investment over time.

-  **SHORT-TERM:** To be completed in 1–2 years.
-  **MID-TERM:** To be completed in 3–4 years.
-  **LONG-TERM:** To be completed in 5+ years. Completion of these Objectives will extend beyond the 5-year horizon of this Strategic Plan.

Key Performance Indicators

Each Goal in this Strategic Plan is accompanied by Key Performance Indicators that can be used to determine if the Department is on track. These indicators may include Deliverables and Outcomes:

- **Deliverables** are specific products, such as the completion of a study or a number of community meetings. KFD directly controls these outputs.
- **Outcomes** are internal or external results, such as shorter turnout times or a reduction in falls in older adults. Outcomes result from KFD's deliverables and other efforts to implement this Strategic Plan. KFD directly controls internal outcomes and indirectly controls external outcomes.



Strategic Plan Overview

GOAL 1

Strengthen our core emergency response, supporting functions, and proactive community risk reduction efforts.

- A. Evaluate our service response protocols and future service demands to ensure efficient use of resources.
- B. Address increasing mental health-related calls to ensure the ongoing safety and wellbeing of KFD staff and customers.
- C. Coordinate with neighboring fire departments and other providers.
- D. Strengthen our current proactive programs to address our most frequent and/or highest-risk hazards.
- E. Identify, prioritize, and implement strong support functions.
- F. Support regional emergency preparedness efforts.

GOAL 2

Cultivate a healthy, safe, and productive work environment.

- A. Prioritize the health of KFD individuals.
- B. Leverage training and professional development to hone the competency of our team and build a shared culture of excellence.
- C. Enhance our ability to learn and improve as individuals and as an organization.
- D. Streamline and strengthen internal communications.
- E. Expand our recruitment efforts to reach hiring candidates who represent Kennewick's community, including the diversity of languages spoken in Kennewick.

GOAL 3

Enhance our Mission through effective administration, technology, and data-based decision making.

- A. Strengthen administrative functions to ensure the most efficient use of resources.
- B. Improve our deployment of technology.
- C. Improve our use of data to respond to emerging issues and plan for long-term service delivery.

GOAL 4

Sustain and improve our services by planning for funding challenges and opportunities.

- A. Maximize the efficient use of existing funding.
- B. Collaborate with City of Kennewick leadership and elected officials to establish a sustainable funding mix.

GOAL 5

Lay the groundwork to enhance our community engagement efforts.

- A. Enhance our media presence to share educational content and build public awareness of KFD.
- B. Increase our ability to serve and communicate with our non-English speaking community members.
- C. Build staff capacity and partnerships with community organizations to expand our reach.

GOAL

1

Strengthen our core emergency response abilities, support functions, and proactive community risk reduction efforts.

As Kennewick grows, KFD is seeing an increasing demand for services that is directly related to the growth occurring in our community. We commit to making the most efficient use of existing resources, strengthening our service delivery through strong, interdisciplinary collaboration, and identifying the need for additional resources when the continued safety of our community requires it.

LEGEND: TARGET TIMELINE FOR COMPLETION OF OBJECTIVES

- SHORT-TERM
- MID-TERM
- LONG-TERM



STRATEGY A: Evaluate our service response protocols and future service demands to ensure efficient use of resources.

- i.** Review current deployment protocols to identify opportunities for resource efficiency.
- ii.** Conduct a Community Risk Assessment (CRA), Standard of Cover (SOC) study, and Emergency Medical Services (EMS) study to determine resource needs and triggers for potential staffing modifications.
- iii.** Define clear goals and scopes of services for special teams and departmental divisions.
- iv.** Adjust response time goals, resource deployment locations, and/or staffing levels based on CRA, SOC, and EMS study findings as well as Council policy direction.

STRATEGY B: Address increasing mental health-related calls to ensure the ongoing safety and wellbeing of KFD staff and customers.

- i.** Communicate regularly with Kennewick Police Department, regional partners, and decision-makers to adapt to updated emergency response protocol per recent legislative changes.
- ii.** Develop policies and training to guide staff in determining the situations in which KFD does or does not engage.
- iii.** Explore strategies and collaborate with partner agencies to address the growing impacts of mental health challenges and drug use on our community.

STRATEGY C: Coordinate with neighboring fire departments and other providers.

- i.** Review current mutual and auto aid agreements to ensure they continue to mutually benefit all partners and best serve our customers.
- ii.** Coordinate with other regional special teams to avoid duplication of infrequently-needed services and ensure operational effectiveness during larger-scale incidents.
- iii.** Develop deployment protocols with neighboring fire and emergency service providers to respond to calls with the appropriate effective response force based on the call nature.
- iv.** Adhere to national best practices regarding standardization of training, equipment, and service delivery among regional fire departments.

KEY PERFORMANCE INDICATORS

DELIVERABLES

- Adoption of a Kennewick Fire Department Standard of Coverage
- Kennewick Municipal Code that addresses the policy, procedure, and trigger for administering financial disincentives for unwanted and nuisance fire alarms
- Placement of public access Automatic External Defibrillators (AEDs) in all public buildings of 25,000 sq. feet or greater with an approved occupancy of 50 people or more
- Regional policies and operations manuals for special teams

OUTCOMES

- Updated turnout and response time performance measures for all call natures that require measurement according to Chapter 35.103 RCW
- A reduction in response to unwanted and nuisance fire alarms
- Public deployment of public access AEDs on all cardiac arrest events that occur in buildings with public access AEDs
- Regional special team training that ensures team members from each agency can operate efficiently and effectively together during emergency incidents

GOAL

1



STRATEGY E: Identify, prioritize, and implement strong support functions.

- i.** Determine key areas that can be best addressed by support functions in an effort to gain capacity for training and proactive community work.
- ii.** Initiate a Public Health Resource Navigator Program.

STRATEGY F: Support regional emergency preparedness efforts.

- i.** Strengthen local Incident Command System (ICS) competency by identifying opportunities to support staff in joining regional Incident Management Teams.
- ii.** Improve and refine training with regional partners to prepare for large-scale incidents and disasters.
- iii.** Develop planning and response capabilities with core City departments based on the National Incident Management System.

STRATEGY D: Strengthen and modify our current prevention programs and efforts to address emerging challenges and the highest-risk hazards.

- i.** Develop and implement a program to address unintentional and unwanted residential and commercial fire alarms.
- ii.** Support the City and other regional partners to address public safety needs associated with the growing unhoused population.
- iii.** Work with development stakeholders and the Housing Authority to address critical fire and life safety concerns without impeding growth, development, and needed housing.
- iv.** Create and implement a hands-only CPR educational program for large groups.
- v.** Partner with the Kennewick School District to deliver youth safety programs that include:
 - Fire safety
 - Stop the bleed
 - Hands-only CPR and first aid training
- vi.** Identify partnerships to amplify public education.
- vii.** Expand public access to AEDs.
- viii.** Target priority community risk reduction subjects that need to be addressed through concentrated public education efforts and proactive programs, including:
 - Multifamily Dwelling Renters Fire Safety
 - Homeowner Fire and Life Safety
 - Small Business Fire Prevention and Emergency Preparedness
 - Wildland/Urban Interface Preparedness

LEGEND: TARGET TIMELINE FOR COMPLETION OF OBJECTIVES

- SHORT-TERM
- MID-TERM
- LONG-TERM



GOAL

2

Cultivate a healthy, safe, and productive work environment

An effective fire department relies on staff who are well-trained, healthy, and satisfied. We strive to cultivate a work environment that inspires staff to continuously learn and grow and supports the health and wellbeing of our workforce.



KEY PERFORMANCE INDICATORS

DELIVERABLES

- A fit-for-duty standard
- A joint KFD/Kennewick Police Department Peer Support Team
- A formalized plan that outlines the knowledge, skills, and abilities needed to be successful in each position

OUTCOMES

- Reduced time loss due to occupational job injuries, and early detection of life altering medical problems
- Mental health support for personnel
- Career roadmap for personnel outlining requirements for success in the position(s) they aspire to hold

STRATEGY A: Continue to prioritize the health of KFD personnel.

- i.** Create opportunities to strengthen connections and develop a shared sense community among KFD staff.
- ii.** Coordinate with other regional departments to strengthen mental health support for staff through adoption of research-based practices and support from peers and professionals.
- iii.** Provide education and training on firefighter functional fitness, cardiovascular training, healthy eating, and proper sleep to reduce risk of injury to staff and increase the probability of a high quality of life post-retirement.
- iv.** Implement a fit-for-duty standard for incumbent staff and provide time and equipment for routine conditioning.
- v.** Continue to implement best practices in firefighter cancer prevention.
- vi.** Reevaluate the program that identifies the root cause of reported occupational injuries and implement strategies to reduce injuries.

STRATEGY B: Leverage training and professional development to hone the competency of our team and build a shared culture of excellence.

- i.** Enhance the effectiveness of the Training Division by increasing its capacity and formalizing its role.
- ii.** Continue to refine and improve the 5-Year Training Plan to address gaps and update short-term, medium-term, and long-term goals.
- iii.** Establish department-wide expectations and a framework for training, including a quarterly training focus and room for some flexibility.
- iv.** Develop opportunities for regional Training Officers to work together to eliminate redundancy, increase capacity, and address operational readiness needs.

STRATEGY C: Enhance our ability to learn and improve as individuals and as an organization.

- i.** Create systems to encourage and consider staff suggestions for improvements in services, resource efficiency, and internal culture and systems.
- ii.** Evaluate a process for Values-based 360° reviews of all staff, focused on their professional development.
- iii.** Address succession planning and professional development by providing roadmaps and mentoring for staff on different career paths.
- iv.** Identify skill development opportunities to support individual growth for current positions and future promotions.

STRATEGY D: Streamline and strengthen internal communications.

- i.** Evaluate communications modes and content to streamline communications to staff.
- ii.** Enhance opportunities for two-way communication between leadership and teams.

STRATEGY E: Expand recruitment efforts to reach candidates who represent Kennewick's community and the diversity of languages spoken in Kennewick.

- i.** Streamline the hiring process and reduce barriers to encourage a diverse array of qualified candidates.
- ii.** Collaborate on recruitment efforts with community partners that have an interest in assisting.

LEGEND: TARGET TIMELINE FOR COMPLETION OF OBJECTIVES

- SHORT-TERM
- MID-TERM
- LONG-TERM

GOAL

3

Enhance our Mission through effective administration, technology, and data-based decision making.



KEY PERFORMANCE INDICATORS

DELIVERABLES

- Technology and data management plans
- Key performance indicators for internal and external reporting on a quarterly basis
- Policies, procedures, and training for personnel on necessary data, report writing, and tools used for data collection

OUTCOMES

- Improved technology and data management in coordination with City of Kennewick Information Services (IS) Department
- Access to consistent and reliable key data

We depend on strong administrative support and the effective use of technology and data to provide quality emergency response services. We recognize data-based decision making provides our Department with the opportunity to generate real-time insights and predictions in order to optimize and measure performance.



LEGEND: TARGET TIMELINE FOR COMPLETION OF OBJECTIVES

- SHORT-TERM
- MID-TERM
- LONG-TERM

STRATEGY A: Strengthen administrative functions to ensure the most efficient use of resources.

- i. Continue to improve the efficiency and effectiveness of internal workflows through the Lean and Six Sigma methodologies.
- ii. Identify and plan for administrative staffing needs.

STRATEGY B: Improve our deployment of technology.

- i. Coordinate with City of Kennewick IS to standardize efficient and effective processes to address IT-related needs.
- ii. Work with City of Kennewick IS and other stakeholders to establish a timeline and funding plan for replacing and enhancing hardware and software, including the integration of emerging technology when appropriate.
- iii. Review and plan resource needs for data analysis and database maintenance.

STRATEGY C: Improve our use of data to respond to emerging issues and plan for long-term service delivery.

- i. Streamline and communicate metrics to monitor and report internally and externally.
- ii. Provide initial and ongoing training and resources for staff in proper field use of technology, field data collection, data entry, and report writing.
- iii. Streamline data collection and quality control processes throughout the Department.
- iv. Identify and implement software and hardware for efficient data mining and to leverage trend analysis.

GOAL

4

Sustain and improve our services by planning for funding opportunities and challenges.

Financial resources allow us to efficiently provide high-quality services. We understand and appreciate the importance of being fiscally responsible and good stewards of taxpayer funding. Our aim is to diversify our funding to ensure the long-term sustainability of service provision.

LEGEND: TARGET TIMELINE FOR COMPLETION OF OBJECTIVES

- SHORT-TERM
- MID-TERM
- LONG-TERM



KEY PERFORMANCE INDICATORS

DELIVERABLES

- Capital replacement plan
- Updated Cost of Service Study
- City of Kennewick budget training for all personnel

OUTCOMES

- Budget requests that reflect the Department's operating and capital resource requirements
- Personnel have a better appreciation and understanding of the budget process in the City of Kennewick



STRATEGY A: Maximize the efficient use of existing funding.

- i. Identify potential inefficiencies based on departmental priorities and the service level adopted by Council.
- ii. Ensure accurate accounting of costs associated with all current contracts, agreements, and ongoing operational expenses.
- iii. Educate personnel on the City budgeting process, including the costs of items and equipment.
- iv. Work with internal stakeholders to develop a capital replacement plan for large and small capital.

STRATEGY B: Collaborate with City of Kennewick leadership and elected officials to establish a sustainable funding mix.

- i. Identify strategies to address operational and capital needs with existing revenue streams.
- ii. Identify and pursue grant opportunities for programs, projects, equipment, apparatus, and personnel needs, ensuring that a sustainable funding path exists for items that are mission-critical.
- iii. Articulate current and future KFD operational and capital funding needs, including risks and potential emergency needs.
- iv. Evaluate cost of service issues and challenges.
- v. Evaluate potential funding vulnerabilities including the Ground Emergency Medical Transportation (GEMT) program, the Ambulance Utility Tax, and the potential shift to value-based fee structure for Medicare and Medicaid funding.
- vi. Pursue additional private/public partnerships.

GOAL

5

Lay the groundwork to enhance our community engagement efforts.

In line with our Vision of providing premier emergency and non-emergency services, we aspire to enhance our programming and community engagement efforts to prevent emergencies before they happen and strengthen our relationship with the community we serve. Current resource constraints and a need to prioritize our core emergency response and community risk reduction programs mean that many of these efforts are phased for later implementation.

LEGEND: TARGET TIMELINE FOR COMPLETION OF OBJECTIVES

- SHORT-TERM
- MID-TERM
- LONG-TERM



KEY PERFORMANCE INDICATORS

DELIVERABLES

- KFD informational materials, educational materials, and social media content in Spanish and English

OUTCOMES

- The ability to connect with the majority of the citizens of Kennewick in the language they prefer

STRATEGY A: Enhance our media presence to share educational content and build public awareness of KFD.

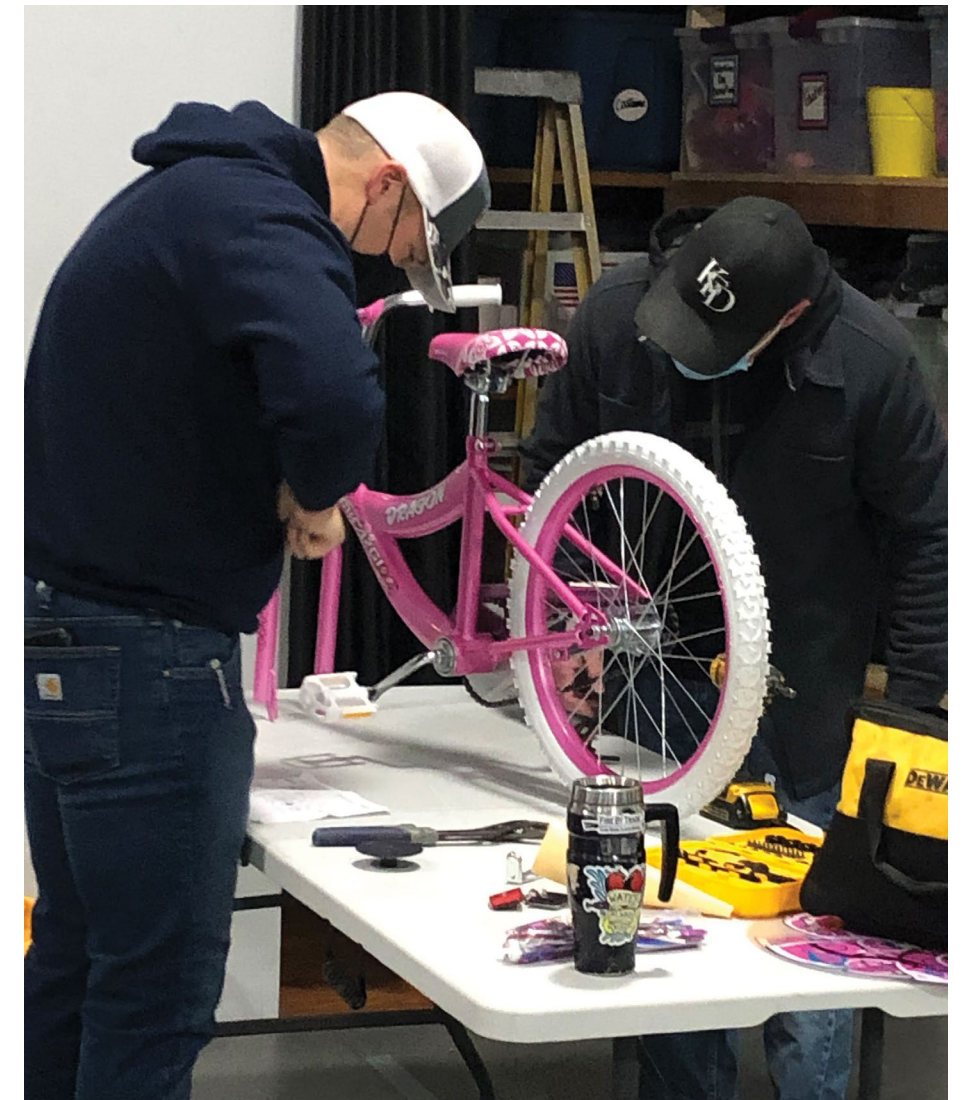
- i. Evaluate public education/information delivery models that would best fit within our community.
- ii. Explore opportunities to increase internal capacity for emergency and non-emergency media requests and proactive information distribution.
- iii. Increase public communications via social media platforms, the KFD website, television, and radio.
- iv. Collaborate with internal and external partners to mutually amplify general public communications.

STRATEGY B: Increase our ability to serve and communicate with our non-English speaking community members.

- i. Develop communications materials in Spanish.
- ii. Consider technologies that can support in-field translation of different languages.
- iii. Explore incentives to encourage staff to engage in online and class-based Spanish language training.

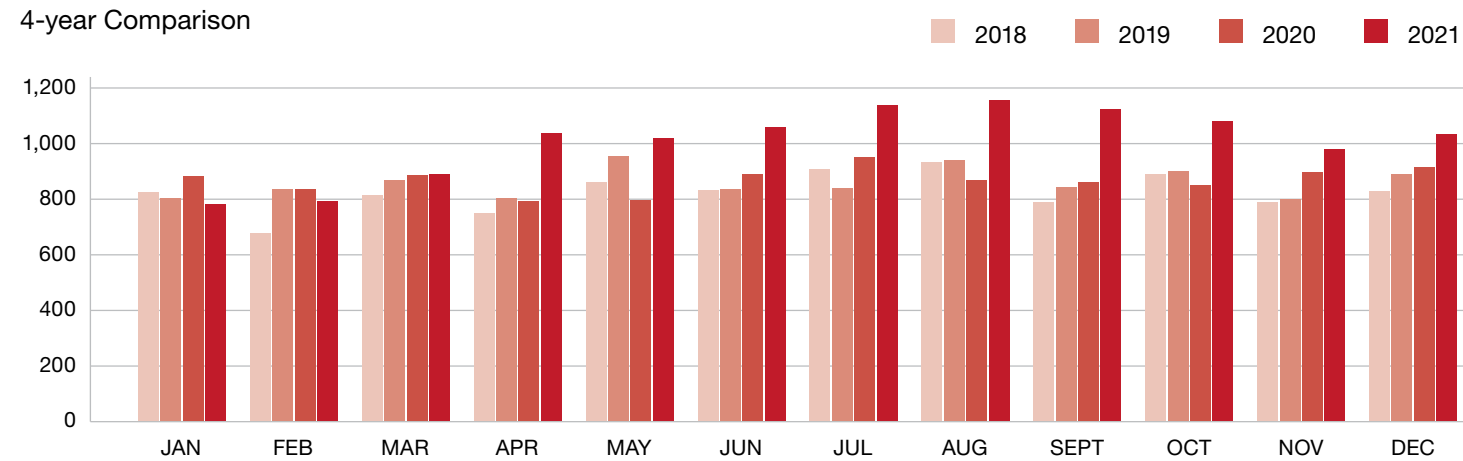
STRATEGY C: Build staff capacity and partnerships with community organizations to expand our reach.

- i. Establish a baseline snapshot of current and needed engagement capacity.
- ii. Train staff to work with community partners.
- iii. Create a landscape map of regional community groups and their areas of focus to identify potential partners.

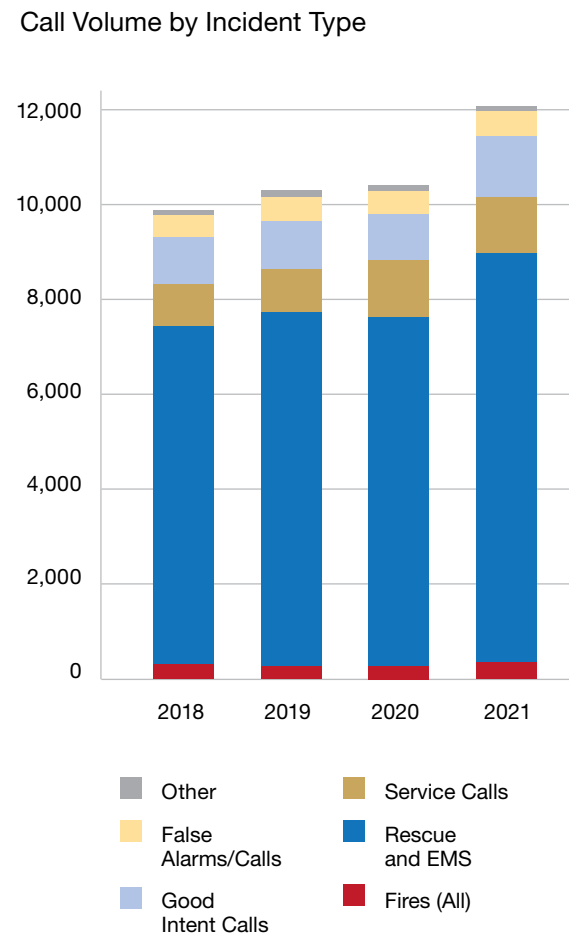


About KFD 2018–2021 Comparison Data

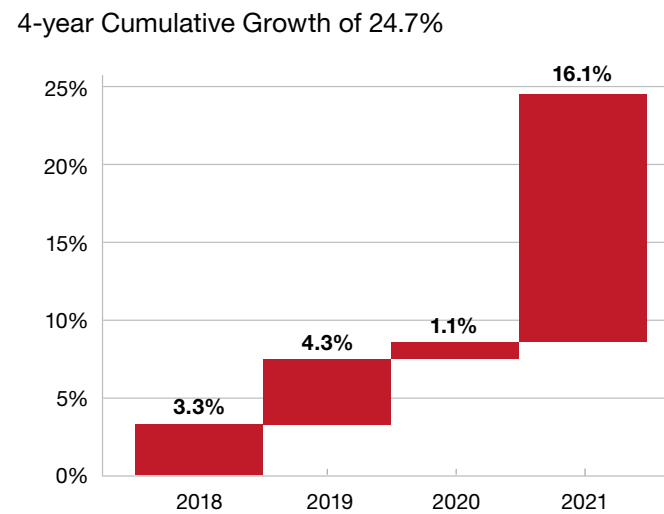
MONTH BY MONTH CALL VOLUME



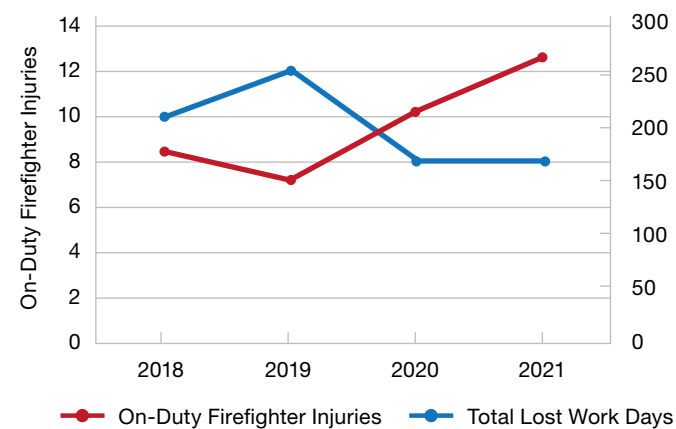
YEARLY COMPARISON OF INCIDENTS BY TYPE



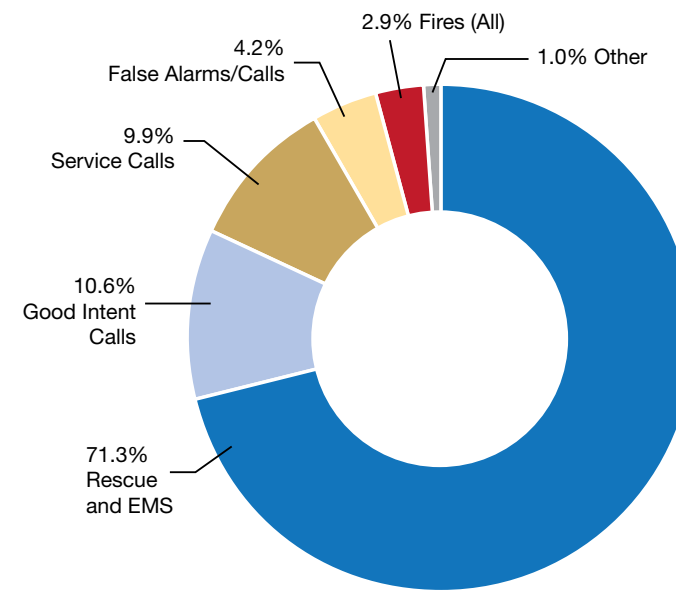
YEAR-OVER-YEAR CALL VOLUME RATES



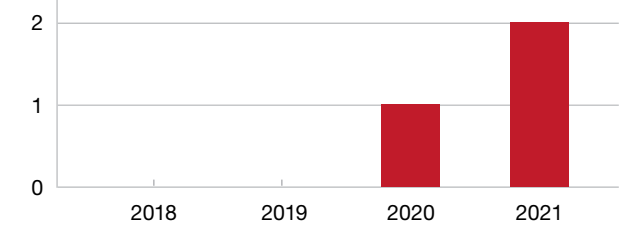
ON-DUTY FIREFIGHTER INJURIES vs. TOTAL LOST WORK DAYS



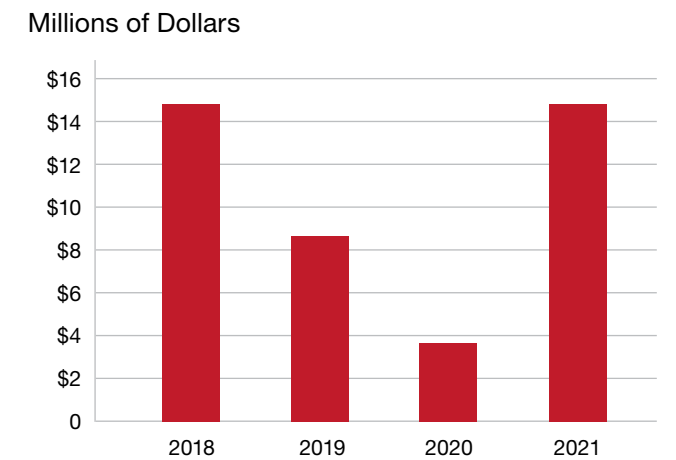
2021 BREAKDOWN OF INCIDENTS BY TYPE



CIVILIAN FIRE FATALITIES

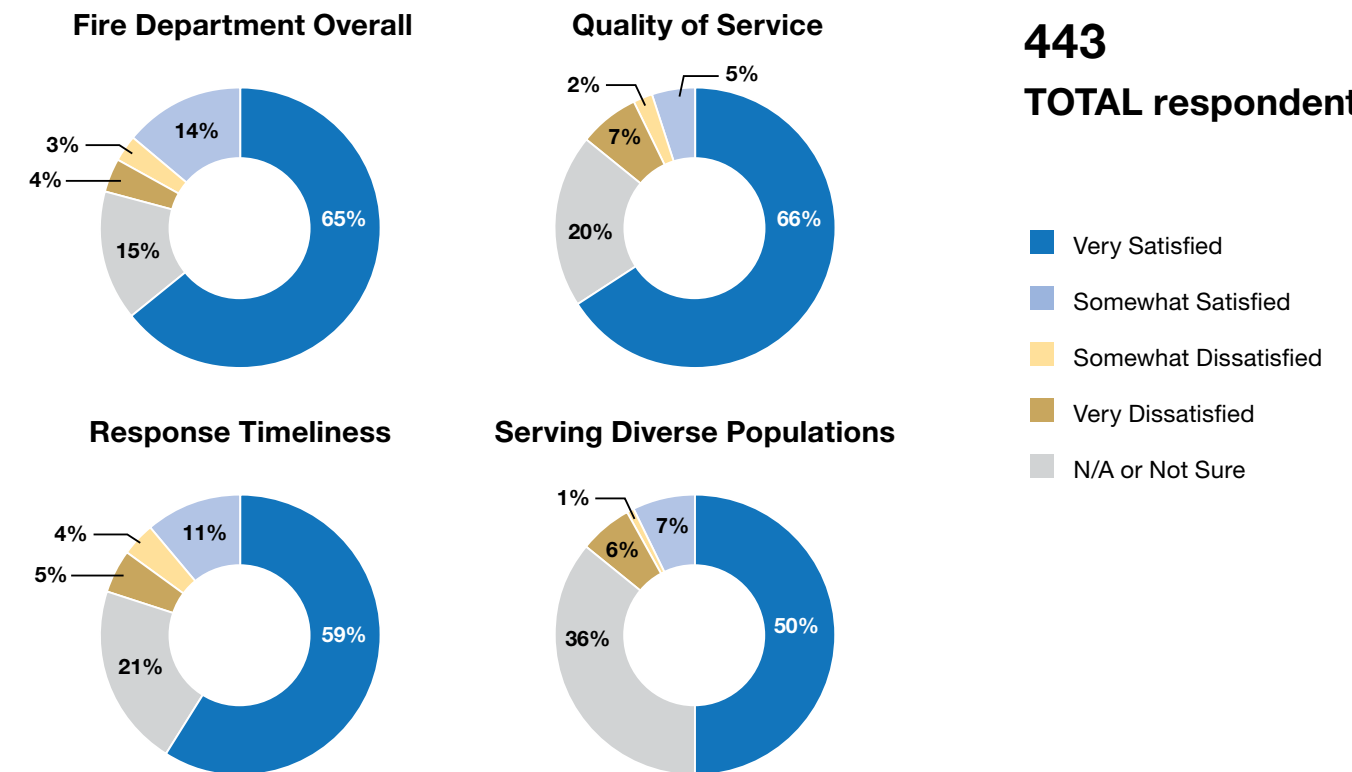


ANNUAL PROPERTY LOST TO FIRES



COMMUNITY SURVEY RESULTS

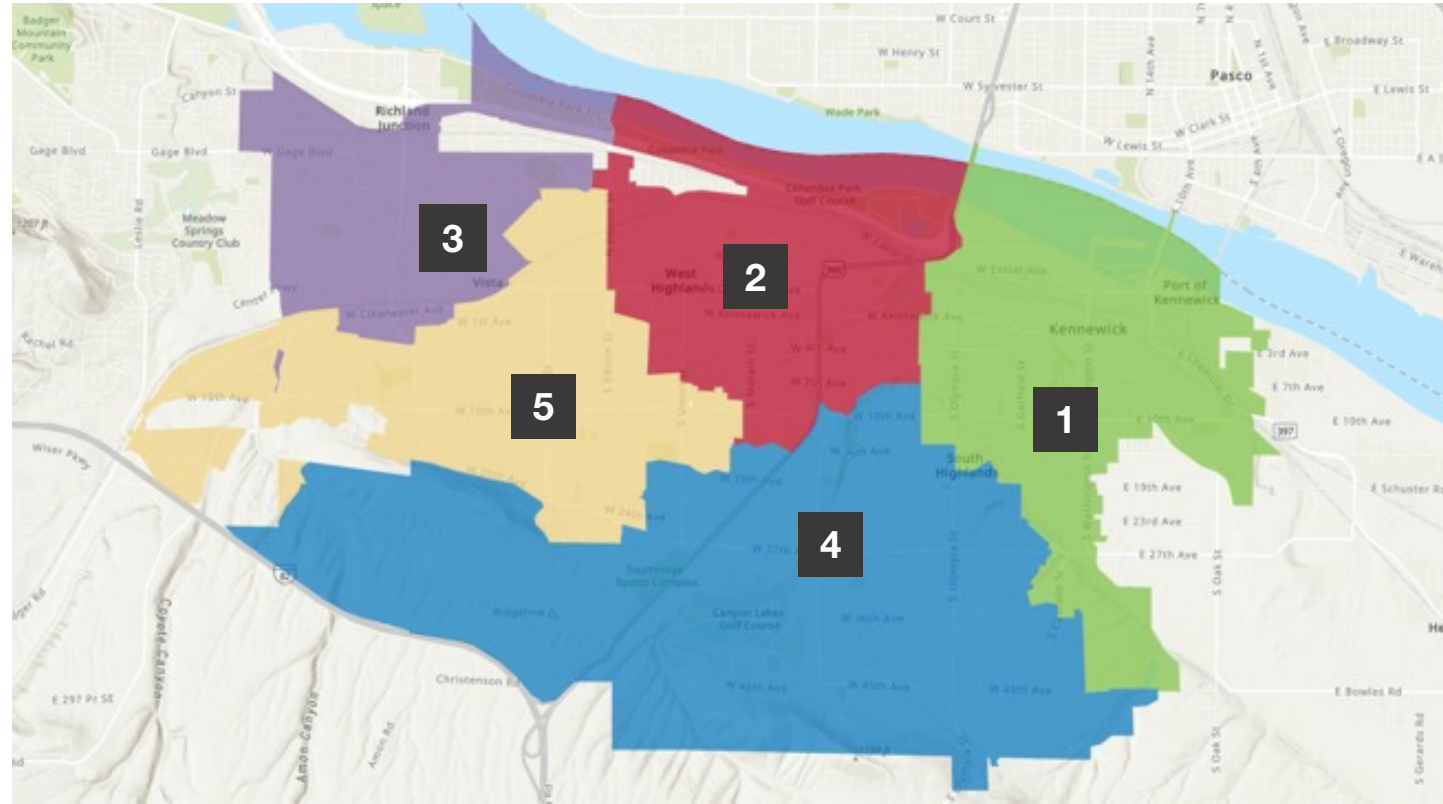
Community satisfaction with:



KFD Service Area and Stations

Kennewick Fire Department (KFD) protects the life and safety of everyone who lives, works, and recreates in the City of Kennewick. The Department delivers services from five strategically-located fire stations within Kennewick, an area of over 29 square miles. As a department of the City of Kennewick, KFD works closely with other City departments to assist the community in Kennewick.

KENNEWICK FIRE DEPARTMENT SERVICE AREA



Fire Station 1 and Administrative HQ
600 S Auburn St



Fire Station 2
414 N Morain St



Fire Station 3
7009 W Grandridge Blvd



Fire Station 4
2620 W 27th Ave



Fire Station 5
6016 W 10th Ave



Acknowledgements

This Plan was developed with the support of City of Kennewick Leadership and KFD's partners, staff, and community stakeholders.

City of Kennewick Council

Loren Anderson
Brad Beauchamp
Gretl Crawford
Bill McKay
Jim Millbauer
Charles Torelli
John Trumbo

Stakeholder Interviews

Thank you to our 35 interviewees, including:

- Adult care providers
- Business and industry stakeholders
- Community leaders
- Education providers
- Medical service providers

City of Kennewick Leadership

Marie Mosley, City Manager
City Department Heads

Strategic Planning Team

A Strategic Planning Team comprised of 18 KFD staff and the Fire Chief guided the creation of this Plan.

Mikal Barnett, *Battalion Chief*
Chad Blashill, *Union President of Local 1296*
Brian W. Carter, *Firefighter*
Kevin Crowley, *Deputy Chief of Operations*
Brian Ellis, *Deputy Fire Marshal and Captain*
Tim Harkins, *Battalion Chief*
Michael Heffner, *Deputy Chief*
Rob Kandle, *Training Captain*
Chad Michael, *Fire Chief*
Eric Nilson, *Emergency Medical Services Captain*

Mason Osborn, *Firefighter Paramedic*
Julie Passey, *Data Analyst*
Felicia Siefken, *Fire Prevention Specialist*
Andrew Streibeck, *Firefighter Paramedic*
Jake Van Horn, *Battalion Chief*
Andrew Venema, *Firefighter*
Candace Verret, *Firefighter Paramedic*
Connor Webb, *Fire Captain Paramedic*
David Weibel, *Firefighter*

Consulting Support



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www.berkconsulting.com

"Helping Communities and Organizations Create Their Best Futures"

Founded in 1988, we are an interdisciplinary strategy and analysis firm providing integrated, creative and analytically rigorous approaches to complex policy and planning decisions. Our team of strategic planners, policy and financial analysts, economists, cartographers, information designers and facilitators work together to bring new ideas, clarity, and robust frameworks to the development of analytically-based and action-oriented plans.

Project Team

Brian Murphy · Strategic Advisor
Julia Tesch · Project Manager
Anita Veen · Design



Kennewick's 9/11 World Trade Center Memorial Monument



Kennewick Fire Department

210 W 6th Street • PO Box 6108 • Kennewick, WA 99336
509-585-4230 • fireinfo@ci.kennewick.wa.us

KENNEWICK FIRE DEPARTMENT

Committed to serving the community since 1907



KFD 2022-2026 Strategic Plan

April 26, 2022



Strategic Plan Workshop Objectives

- Feedback from Planning Participants
- Review of Project Objectives
- Review of Project Purpose
- Project Timeline
- Our Outreach Efforts
- Vision, Mission, and Values
- Five Overarching Goals
- Strategies, Timelines, and Responsible People





Planning Participant Perspective

The Planning Team consisted of 18 KFD personnel intentionally selected for diversity of thought, experience, rank, etc.

Three participants invited to speak about their own personal experience with the project:

- BC Jake Van Horn
- Captain Connor Webb
- Firefighter Brian Carter





Review of Project Objectives

- Development of **shared Mission, Vision, and Values**
- Establishment of **measurable goals with strategies** that provide KFD with clear direction and focus
- A clear **link to the five City of Kennewick Council priorities**
- An **opportunity for our customers to provide input** in the development of our plan and future direction
- A framework that will ensure our plan is a **living document** that can be updated and revised in the years to come





Review of Project Purpose

KFD developed a strategic plan because:

- Our community is evolving; we must continue to evolve to serve it well
- We can't "do it all," given real-world constraints
- We need a shared understanding of practical "to-dos," both in operations planning and organizational development

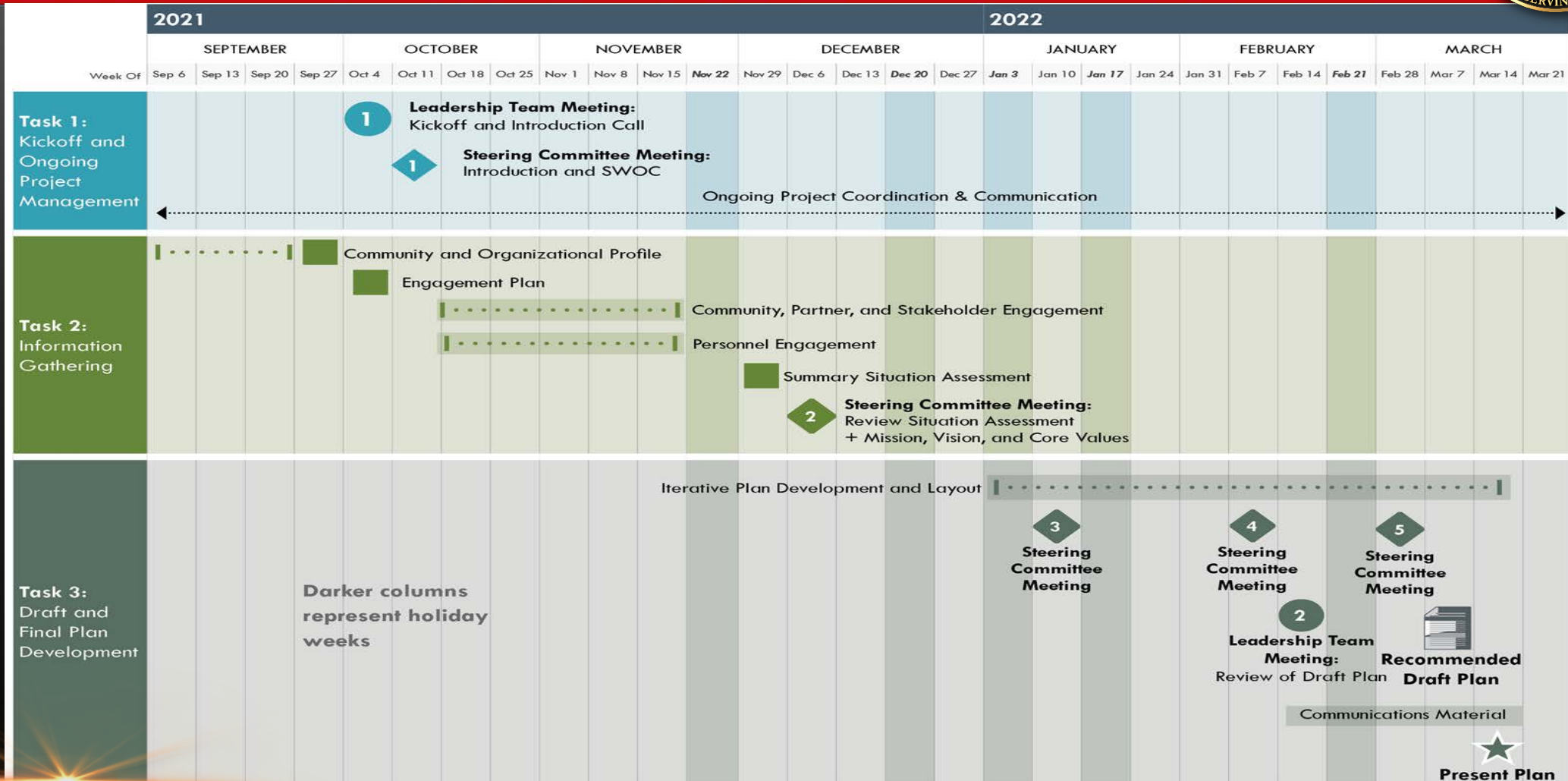
The objective is alignment around:

- A shared vision for the future
- What matters most and what we will do and not do





Project Timeline





Our Outreach Efforts

Stakeholders Contacted:

- Adult Care Providers
- Business and Industry
- City Departments
- Community Leaders
- Education Providers
- Emergency Service Providers
- Medical Service Community Providers

Additional outreach included:

- Staff Survey
- Community Survey

Stakeholder Type	Organization or Agency	Interviewee(s)
Adult Care Providers	Adult Care Community DSHS Benton Franklin Health District	Laurel Knight, Complaint Investigator, Residential Care Services Rick Edwards, Regional Emergency Response Coordinator
Business & Industry Interests	Historic Downtown Kennewick Partnership Tri-City Regional Chamber of Commerce TRIDEC Visit Tri-Cities	Stephanie Button, Executive Director Lori Mattson, President & CEO Traci Jao, Director of Business Recruitment Kim Shugart
City Departments	Community Planning Public Works Police Management Services Human Resources Finance & Budget Parks & Recreation Public Relations City Attorney	Anthony Muai, Community Planning Director Cary Roe, Public Works Director Chris Guerrero, Chief of Police Cody Lewic, Assistant IT Manager John Noble, Purchasing, Warehouse & Fleet Manager Corey Osborn, Human Resources Director Dan Legard, Finance Director Emily Estes-Cross, Parks, Recreation & Facilities Director Evelyn Lusignan, Public Relations & Customer Service Manager Lisa Beaton, City Attorney
Community Leaders	Benton-Franklin Rental Owners Association Boys & Girls Club Chaplain Services Network Kennewick Housing Authority Kennewick Kiwanis	Kevin Glenn, Board Member Brian Ace, Executive Director Bill Lotz, Executive Director Lona Hammer, Executive Director Vickie Bergum, President, Kennewick Kiwanis Club
Education Providers	Kennewick School District WSU Tri-Cities	Jack Anderson, Assistant Superintendent Dr. Sandra Haynes, Chancellor
Emergency Services Providers	Benton County Emergency Management Benton County Fire District 1 Benton County Sheriff's Office Pasco Fire Department Richland Fire & Emergency Services Southeast Communications Center Washington State Patrol	Deanna Davis, Manager Lonnie Click, Fire Chief Jason Erickson, Lieutenant Bob Gear, Fire Chief Tom Huntington, Fire Chief R. Kim Lettrick, Communications Manager Debbie Wilson, Lieutenant, WSP Field Operations Bureau
Medical Services Providers	Kadlec Regional Medical Center Medical Program Director (MPD) South-Central Regional EMS & Trauma Trios Medical Center	Beki Hammons, Trauma Program Manager Dr. Kevin Hodges, MPD Zita Wiltgen, Executive Director James Seay, Emergency Department Director Travis Reed, Growth & Outreach Liaison



Our Vision

We strive to be trusted, respected, and valued. We seek to preserve community safety and enhance the quality of life by providing premier emergency and non-emergency services.





Our Mission

We **partner** with our **community** to **proactively reduce risk** and mitigate fire and life safety emergencies for those who **live, work, and recreate** in and around the City of Kennewick.





Our Values

- **Honor**

We are guided by principle and strong ethics

- **Selflessness**

We are driven to serve others with compassion

- **Competence**

We are trained, disciplined, and effective





Five Overarching Goals

- **Core Services**

Strengthen our core emergency response, support functions, and proactive community risk reduction efforts

- **Staff Well-being**

Cultivate a healthy, safe, and productive work environment

- **Effective Administration**

Enhance our Mission through effective administration, technology, and data based decision making

- **Funding**

Sustain and improve our services by planning for funding opportunities and challenges

- **Community Engagement**

Lay the groundwork to enhance our community engagement efforts



Strategies, Timelines, Responsibilities & KPIs

Other important elements of the plan include:

- **Strategies**

Activities required to achieve department goals

- **Objectives**

Steps identified to accomplish strategy activities

- **Timelines**

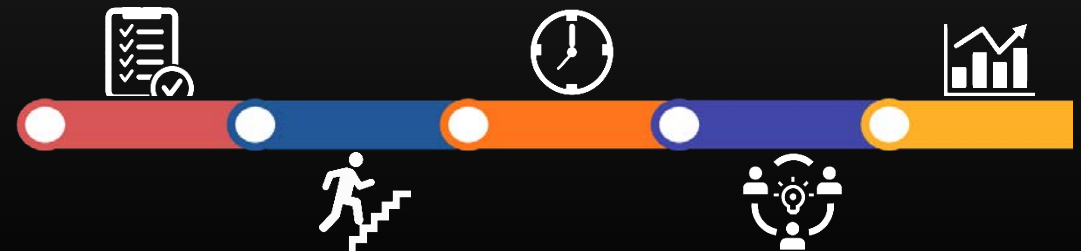
- Short-term (1-2 yrs.)
- Mid-term (2-4 yrs.)
- Long-term (5+ yrs.)

- **Responsibility**

Various individuals assigned to monitor and report Objective progress

- **Key Performance Indicators (KPIs)**

Measured deliverables and outcomes



Questions



Council Workshop Coversheet



Agenda Item Number	4.	Meeting Date	04/26/2022
Agenda Item Type	Presentation		
Subject	2021 Financial Results		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

Summary

Each spring after Finance completes the process of closing the prior year, staff provides Council with an updated report on the City's financial condition and a review of the prior year's financial activity. The presentation at the April 26th workshop will cover the 2021 financial results for the City's general governmental operations, capital program, and enterprise operations. Additionally, staff will be providing Council with an overview of the spring 2022 budget adjustment, which is scheduled for City Council's formal consideration at the next regular meeting on May 3, 2022.

Through

Attachments:

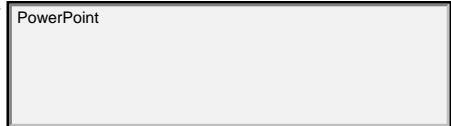
PowerPoint

Dept Head Approval

Dan Legard
 Apr 20, 14:30:51 GMT-0700 2022

City Mgr Approval

Marie Mosley
 Apr 21, 10:56:02 GMT-0700 2022





2021 Financial Review

Kennewick City Council Workshop

April 26, 2022

Fund Accounting

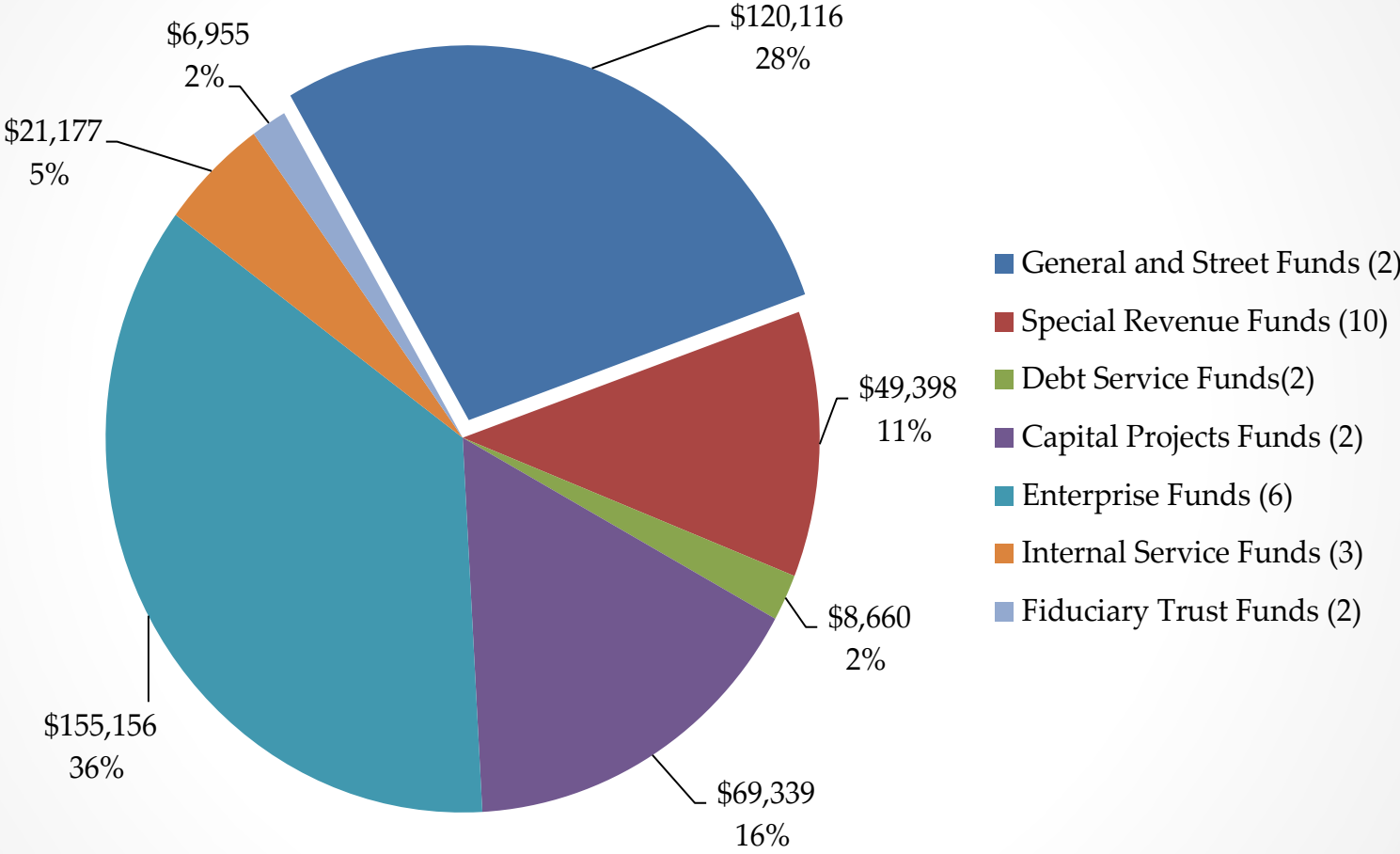
A system of accounting used by nonprofit organizations, particularly governments. Because there is generally no profit motive with these entities, accountability is emphasized rather than profitability. Instead, the main focus is stewardship of financial resources received including compliance with legal requirements. Individual funds are established to ensure accountability and that expenditures are made for designated purposes. Revenues must be raised and expended in accordance with special regulations and legal restrictions. Budgets are adopted and recorded in the accounts of the related fund.

Fund Types

- **General Governmental Funds:**
 - **General Fund:** to account for financial resources not required to be accounted for in another fund.
 - **Special Revenue Funds:** to account for legally restricted resources.
 - **Capital Projects Funds:** to account for financial resources to be used for acquisition or construction of capital facilities.
 - **Debt Service Funds:** to account for resources accumulated for the repayment of debt.
- **Proprietary Funds:**
 - **Enterprise Funds:** to account for operations that are financed and operated in a manner similar to a private business.
 - **Internal Service Funds:** to account for financing of goods or services provided by one department to another within the government.
- **Trust & Agency Funds:**
 - Fund used to account for assets held by a government in a trustee capacity.

2021/2022 Adj. Budget – All Funds

(In Thousands)



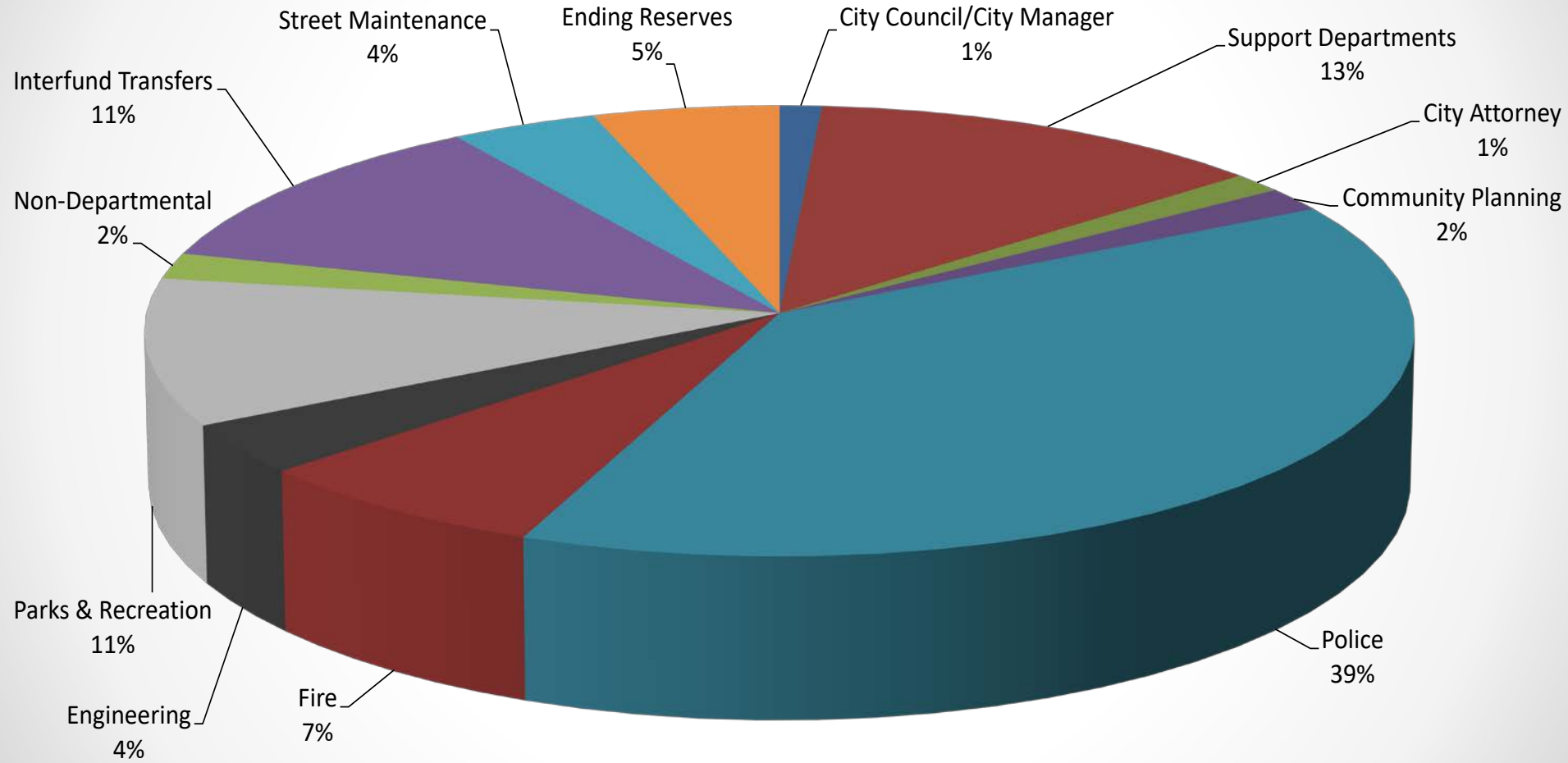
Total 2021/2022 Adjusted Budget = \$430,800,619

General & Street Funds

- Police
- Fire Suppression & Inspection
- Planning
- Economic Development
- Engineering
- Parks & Recreation
- Street Maintenance
- Support & Administration Functions (e.g. City Manager & Council, City Attorney, City Clerk, Finance & Customer Service, Purchasing, Information Systems, Human Resources)

21/22 Adj. Budget – General/Street Funds

(In Thousands)



2021/2022 Adjusted Budget = \$120,116,213

Operating Indicators

City Attorney

Criminal Cases Filed & Prosecuted – 2,282 (PY – 2,621)

Police

Calls for Service – 98,653 (PY – 107,305)

Number of detective/cases handled – 1,080 (PY – 1,025)

Finance

Utility Bills Processed – 153,344 (PY -150,664)

Fire

Total Calls/Incidents – 10418 (PY – 10,309)

Structure Fires Requiring Suppression – 82 (PY – 130)

Parks & Recreation

Total Program Participants – 36,566

City Facilities Maintained – 312,600 Sq. Ft.

Park/Greenway Acres Maintained – 724 acres

Public Works

Street Lane Miles Maintained – 824 (PY – 778)

Water Treatment Plant, Gallons Produced – 4.1 billion /11.3M per day

Wastewater Treatment Plant, Gallons Treated – 2 billion /5.3M per day

Community Planning/Building Safety

Building Permits Issued – 1,992, resulting in 12,155 inspections (PY – 2,206/13,921)

Operating Funds Highlights

- Revenue increase of 0.2% (approx. \$116K)
 - Tax revenue increased 9.4% (\$3.7M)
 - Sales tax incr. citywide by 17.9% (\$2M)
 - Property taxes incr. 3.1% (\$415K)
 - Overall utility taxes incr. 3.9% (\$364K), despite declines in telephone
 - Gambling taxes incr. 137% (\$424K)
 - Admissions taxes incr. 70% (\$170K)
 - Intergovernmental revenues decr. by \$3.5M due to one-time Coronavirus, Aid, Relief and Economic Security (CARES) Act Coronavirus Relief Funds (CRF) received in 2020
 - Charges for services incr. 0.6% (\$26K) due to ability to conduct more recreation programs/activities
 - Fine & forfeiture revenue decr. 11.6% (-\$87K) due to ongoing impacts of pandemic & closure of District Court in 2020 through early 2021
 - Miscellaneous/facility rental revenue incr. 63.2% (\$168K) due to relaxation of statewide COVID restrictions/closures

Operating Funds Highlights (Cont'd)

- Expenditure reduction of 1.6% (approx. \$862K)
 - Increase in salaries & benefits of 3.3% (approx. \$1.1M)
 - Began filling all vacant positions
 - Restoration of part-time/seasonal labor
 - Increase in supplies of 9.5% (approx. \$126K)
 - Inflationary increases in supplies, restoration of rec programs
 - Reduction in other services & charges of 1.5% (approx. -\$170K)
 - Budget structure changes for NW HIDTA Fiduciary
 - Reduction in jail and district court assessments
 - Offset by incr. in tree maintenance, new KPD body/dash cam program
 - Decrease in transfers out of 23% (approx. \$1.9M)
 - Medical Service Fund (Ambulance Utility)
 - Risk Management Fund
 - Capital Program
 - Capital outlay decr. by \$55K
 - Consisted entirely of Community Center improvements

Operating Funds Highlights (cont'd)

- Ending fund balance > reserve req.
 - One-time funding opportunity
- Increased strategic reserve to \$3.1M
- Opportunities & Vulnerabilities:
 - One-time Federal Funding via ARPA and other federal grant opportunities
 - Long-term COVID-19 economic impacts/inflation
 - Pavement preservation program – lack of dedicated funding
 - Future unfunded legislative mandates/impacts from state budget

General & Street Funds (Thousands)

	Adj Budget 2021/2022	Actual 2021	% Rec/Spent
Revenues:			
Taxes	\$ 83,643	\$ 43,266	51.7%
Licenses & Permits	2,428	1,098	45.2%
Intergovernmental Revenues	9,460	5,264	55.6%
Charges for Services	10,037	4,503	44.9%
Fines & Forfeitures	1,960	662	33.8%
Miscellaneous Revenue	944	832	88.1%
Transfers In	5,678	2,281	40.2%
Total Revenues	\$ 114,150	\$ 57,906	50.7%
Expenditures:			
Salaries & Benefits	\$ 72,746	\$ 35,044	48.2%
Supplies	2,898	1,459	50.4%
Other Services & Charges	24,286	11,319	46.6%
Interfund Transfers	13,771	6,328	46.0%
Capital Outlay	255	138	54.1%
Total Expenditures	\$ 113,956	\$ 54,288	47.6%
Excess (Deficit) Revs over Exps	194	3,618	
Beginning Fund Balance	5,966	5,966	
Ending Fund Balance	\$ 6,160	\$ 9,584	
Required Ending Fund Balance	\$ 2,849	\$ 2,849	
Excess over Req Reserve	\$ 3,311	\$ 6,735	

2021 Capital Program Highlights

- 2021 Citywide Pavement Preservation
- US 395/Ridgeline Intersection (Construction) – State & Federally Funded
- Deschutes/CCB Intersection (Design) – Federally Funded
- Quinault/CCB Intersection (Design) – Federally Funded
- Steptoe Street/Gage (Design/ROW) – Federally Funded
- Washington Corridor Construction – State Grant/POK Contribution
- Keewaydin Park Improvements – CDBG Funded
- Fire Station #3 Replacement – Financed with 2020 Bond Issue
- Fire Station #1/Admin Facility Replacement (Property/Design)
- ERP Replacement (Phases I/II)
- 18th & Kellogg Reservoir – Financed with 2019 Revenue Bond Issue
- Garfield Street Storm Drain Ext. – Blackberry Canyon to Park Hills Drive

Water & Sewer Highlights

- Operating revenues and expenses in line with adjusted budget
 - Overall water consumption up 7%
 - Inflationary pressure for operating costs
- Capital projects include:
 - Misc. water and sewer line renewals & replacements, 18th & Kellogg Reservoir, water and wastewater improvements design work, automated metering infrastructure (AMI) planning
- Ending reserves higher than anticipated
 - Significant capital projects for 2022 & beyond
 - Meets policy requirements for operating and capital reserves and debt service coverage ratio

Water & Sewer Fund (Thousands)

	Adj Budget		Actual		%
	2021/2022		2021		Rec/Spent
Revenues:					
Revenue from Rates	\$ 52,535	\$	26,266		50.0%
Other Fees & Charges	2,173		1,063		48.9%
Interest & Miscellaneous	66		147		222.7%
Other Financing Sources	20,250		681		3.4%
Total Revenues	\$ 75,024	\$	28,157		37.5%
Expenditures:					
Salaries & Benefits	\$ 10,463	\$	5,082		48.6%
Supplies	927		378		40.8%
Other Services & Charges	21,624		11,142		51.5%
Transfers	36		3		8.3%
Capital	34,879		7,578		21.7%
Debt Service	7,407		3,079		41.6%
Total Expenditures	\$ 75,336	\$	27,262		36.2%
Excess (Deficit) Revs over Exps	\$ (312)	\$	895		
Beginning Working Capital	\$ 22,520	\$	22,520		
Ending Working Capital	\$ 22,208	\$	23,415		

Stormwater Utility Highlights

- Total revenue at 49.6% of adjusted budget
 - Rate revenue at 49.5% of adjusted budget
- Total expenditures at 31.1% of adjusted budget
 - Operating expenses at 43% of adjusted budget
 - Transfers and capital outlay as projected for biennium
 - Multiple projects expected for construction in 2022
- Reserve levels improved to \$2.6M
 - Exceeds operating reserve policy; anticipated to be reduced in 2022

Stormwater Utility Fund (Thousands)

	Adj Budget	Actual	%
	2021/2022	2021	Rec/Spent
Revenues:			
Revenue from Rates	\$ 5,105	\$ 2,526	49.5%
Interest & Miscellaneous	4	6	150.0%
Total Revenues	\$ 5,109	\$ 2,532	49.6%
Expenditures:			
Salaries & Benefits	\$ 1,762	\$ 722	41.0%
Supplies	47	19	40.4%
Other Services & Charges	1,376	630	45.8%
Transfers	10	1	10.0%
Capital	2,800	493	17.6%
Total Expenditures	\$ 5,995	\$ 1,865	31.1%
Excess (Deficit) Revs over Exps	\$ (886)	\$ 667	
Beginning Working Capital	\$ 1,912	\$ 1,912	
Ending Working Capital	\$ 1,026	\$ 2,579	

Ambulance Utility Highlights

- Growth in total operating revenue of 8%:
 - Increase in billable transports & net transport revenue
 - Increase in revenue from availability charge due to planned rate modifications
 - Final full year of federal SAFER grant funding
- Operating expenses increased 7%
 - Personnel costs (including overtime) incr. ~ 4%
 - Inflationary increases in medical supply and other costs
- Ending reserve level (working capital) increase
 - Exceeds budget policy requirement of 60-90 days operating & maintenance expenses
 - SAFER grant & funding for 12 positions expires in March, 2022
 - Future needs for new station #6

Ambulance Utility (Thousands)

	Adj Budget 2021/2022	Actual 2021	% Rec/Spent
Revenues:			
Transport Revenue	\$ 6,580	\$ 4,262	64.8%
Household Ambulance Charge	11,440	5,672	49.6%
SAFER Grant	170	476	280.0%
Other Grants	-	2	n.a.
Interest & Miscellaneous	-	14	n.a.
Transfer from General Fund	10,120	5,060	50.0%
Total Revenues	\$ 28,310	\$ 15,486	54.7%
Expenditures:			
Salaries & Benefits	\$ 23,827	\$ 11,385	47.8%
Supplies	334	194	58.1%
Other Services & Charges	4,362	2,206	50.6%
Total Expenditures	\$ 28,523	\$ 13,785	48.3%
Excess (Deficit) Revs over Exps	\$ (213)	\$ 1,701	
Beginning Working Capital	\$ 6,345	\$ 6,345	
Ending Working Capital	\$ 6,132	\$ 8,046	

Building Safety Highlights

- Total revenue increased by 0.2% overall in 2021
 - Permit activity back to pre-pandemic levels
- 1.5% decrease in operating expenses
 - Temporary staffing vacancies due to retirements
- Healthy ending reserve balance and liquidity from prior activity
 - Exceeds minimum policy target of 60-90 days of operating and maintenance expenses

Building Safety Fund (Thousands)

	Adj Budget	Actual	%
	2021/2022	2021	Rec/Spent
Revenues:			
Licenses & Permits	\$ 2,900	\$ 1,712	59.0%
Interest & Miscellaneous	60	8	13.3%
Total Revenues	\$ 2,960	\$ 1,720	58.1%
Expenditures:			
Salaries & Benefits	\$ 3,301	\$ 1,535	46.5%
Supplies	34	13	38.2%
Other Services & Charges	617	300	48.6%
Total Expenditures	\$ 3,952	\$ 1,848	46.8%
Excess (Deficit) Revs over Exps	\$ (992)	\$ (128)	
Beginning Working Capital	\$ 2,853	\$ 2,853	
Ending Working Capital	\$ 1,861	\$ 2,725	

Toyota Center & Arena Highlights

- Net Operating Loss of \$352K
 - \$168K lower than annual budget loss of \$520K for 2021
 - \$211K lower than the prior year
- 42% increase in operating revenues
 - Operating revenues still well below 2019 (pre-pandemic) levels
 - Excludes \$199K Contribution from Venuworks via Paycheck Protection Program
- 9% increase in operating expenses
 - Increase in variable costs including event-related costs and part-time labor
- Loss funded through General & Lodging Tax Funds

Toyota Center & Arena (Thousands)

	Adj Budget	Actual	%
	2021/2022	2021	Rec/Spent
Revenues:			
Operating Revenue	\$ 4,880	\$ 1,895	38.8%
PPP Contribution	-	199	n.a.
Transfer in - Operations	1,040	520	50.0%
Transfer in - Capital	3,358	43	1.3%
Total Revenues	\$ 9,278	\$ 2,657	28.6%
Expenditures:			
Cost of Operations	\$ 5,920	\$ 2,448	41.4%
Capital Outlay	3,358	184	5.5%
Total Expenditures	\$ 9,278	\$ 2,632	28.4%
Excess (Deficit) Revs over Exps	\$ -	\$ 25	
Beginning Working Capital	\$ (81)	\$ (81)	
Ending Working Capital	\$ (81)	\$ (56)	

Net General Fund Contribution

2019 Net Operating Loss	\$439,620
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Less: Lodging Tax Dedicated to TC&A	(\$175,000)
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Less: Admissions Tax from TC&A Events	<u>(\$237,537)</u>
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Net General Fund Contribution	<u>\$27,083</u>
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CP Golf Links Highlights

- Net operating loss of \$121K
 - \$3K less than budgeted
 - \$1K higher than 2020
- 32% increase in operating revenues
 - 2020 reflected closure of course & state COVID-19 restrictions in Q2
 - 2021 revenue rounds increased by 25% to 13,748
- 27% increase in operating expenses
 - Includes non-recurring tree maintenance and removal project
- Cumulative working capital positive
- Mgmt. agreement with CourseCo extended to 2024

Columbia Park Golf Links

(Thousands)

	Adj Budget 2021/2022	Actual 2021	% Rec/Spent
Revenues:			
Greens & Range Fees	\$ 437	\$ 259	59.3%
Concessions & Other	68	27	39.7%
Transfers In - Operations	247	124	50.2%
Transfers In - Capital	170	57	33.5%
Total Revenues	\$ 922	\$ 467	50.7%
Expenditures:			
General & Administrative	\$ 181	\$ 92	50.8%
Maintenance & Operations	571	373	65.3%
Capital Outlay	170	-	0.0%
Total Expenditures	\$ 922	\$ 465	50.4%
Excess (Deficit) Revs over Exps	\$ -	\$ 2	
Beginning Working Capital	\$ 3	\$ 3	
Ending Working Capital	\$ 3	\$ 5	

Spring Budget Adjustment (Thousands)

Fund Type	2021/2022 Adjusted Budget	Spring 2022 Budget Adjustment	2021/2022 Adjusted Budget
General & Street	\$ 120,116	\$ -	\$ 120,116
Special Revenue Funds	49,398	(10,779)	38,619
Debt Service Funds	8,660	-	8,660
Capital Funds	69,339	1,016	70,355
Proprietary Funds	176,333	570	176,903
Trust Funds	6,955	-	6,955
Totals:	\$ 430,801	\$ (9,193)	\$ 421,608

(2% Decr.)

- To appropriate for additional tree pruning and removal in high traffic areas.
- To modify the budget methodology for the City's American Rescue Plan Act (ARPA) funding based on final U.S. Treasury guidelines.
- To appropriate for the replacement of the City's Civic Center Ballfield Complex restroom utilizing ARPA funding.
- To appropriate for 2022 Community Development Block Grant (CDBG) grant awards.
- To appropriate for the City's match for a Transportation Improvement Board (TIB) grant for the Deschutes/Col. Center Blvd. intersection.
- To appropriate for increased fuel costs due to recent volatility in gas prices.

American Rescue Plan Act

ARPA Guiding Principles

- Avoid creating new programs or add-ons to existing programs that require an ongoing financial commitment
- Use of ARPA funds to cover operating deficits caused by COVID-19 should be considered temporary; other actions may be necessary to achieve/maintain structural balance in future budgets
- Investment in critical infrastructure is particularly well suited use of ARPA funds because it is a non-recurring expenditure that can be targeted to strategically important long- term assets that provide benefits over many years
- Take a methodical approach:
 - Leverage other dedicated grants and programs first and save ARPA funds for priorities not eligible for other federal and state assistance programs
 - Ensure regional initiatives are complimentary
 - Spread use of funds over the qualifying period (through December 31, 2024) to enhance budgetary and financial stability
 - Allow time for further federal guidance on eligible uses

ARPA Funding Allocations

- Aid to Tourism, Travel and Hospitality Industries:
 - Travel Bloggers Exchange (TBEX) Event Sponsorship - \$25K
- Public Safety:
 - KPD body worn/vehicle cameras - \$1.2M (net of GF portion)
 - KPD 2023 fleet replacement - \$1.8M
 - Mental Health Professional/Crisis Response Program – TBD (regional partnership)
 - KFD Smalls Tools & Equipment
 - Portable radios - \$160K
 - Mechanical CPR Device - \$60K
 - Extrication Equipment - \$70K
 - (4) Gas Detectors, PPE Gear Bags - \$24K

ARPA Funding Allocations (cont'd)

- Maintain & Expand Critical Infrastructure:
 - Extend utilities to the urban growth area (UGA) south of Interstate 82 - \$4M
 - Supplement 2021/2022 pavement preservation - \$1M (\$6M total)
 - Cyber Security and other IT Storage Enhancements - \$374K
- Community Parks & Facilities Improvements:
 - Public/Private Partnership at Lawrence Scott Park for new pickleball courts, restroom replacement, new shelter and other infrastructure - \$800K (ARPA portion only)
 - Laser leveling/field restoration at Lawrence Scott, Civic Center, and SR ballfields - \$246K
 - HVAC at Union Library, KFD Station #4, Police Dept. - \$344K
 - Council Chambers & CM Conference Room AV Project - \$255K
 - Repurpose KFD Station #3 generator for Station #2 - \$14K
 - KFD Bunk Room & Security Improvements Stations #2 & #4 - \$46K
 - Toyota Center improvements (retractable seating/handrails/flooring) - \$2.84M

ARPA Funding Allocations (cont'd)

Category	2021/2022	2023/2024	2025/2026	Total [*]
Tourism, Travel & Hospitality Aid	\$ 25,000	\$ -	\$ -	\$ 25,000
Public Safety	590,500	2,391,000	295,500	3,277,000
Critical Infrastructure	1,220,200	4,113,300	-	5,333,500
Community Parks & Facilities	<u>4,544,860</u>	<u>-</u>	<u>-</u>	<u>4,544,860</u>
Totals:	<u>\$ 6,380,560</u>	<u>\$ 6,504,300</u>	<u>\$ 295,500</u>	<u>\$13,180,360</u>

*Leaves approximately \$2.9M unallocated from the City's award.

General Obligation Debt

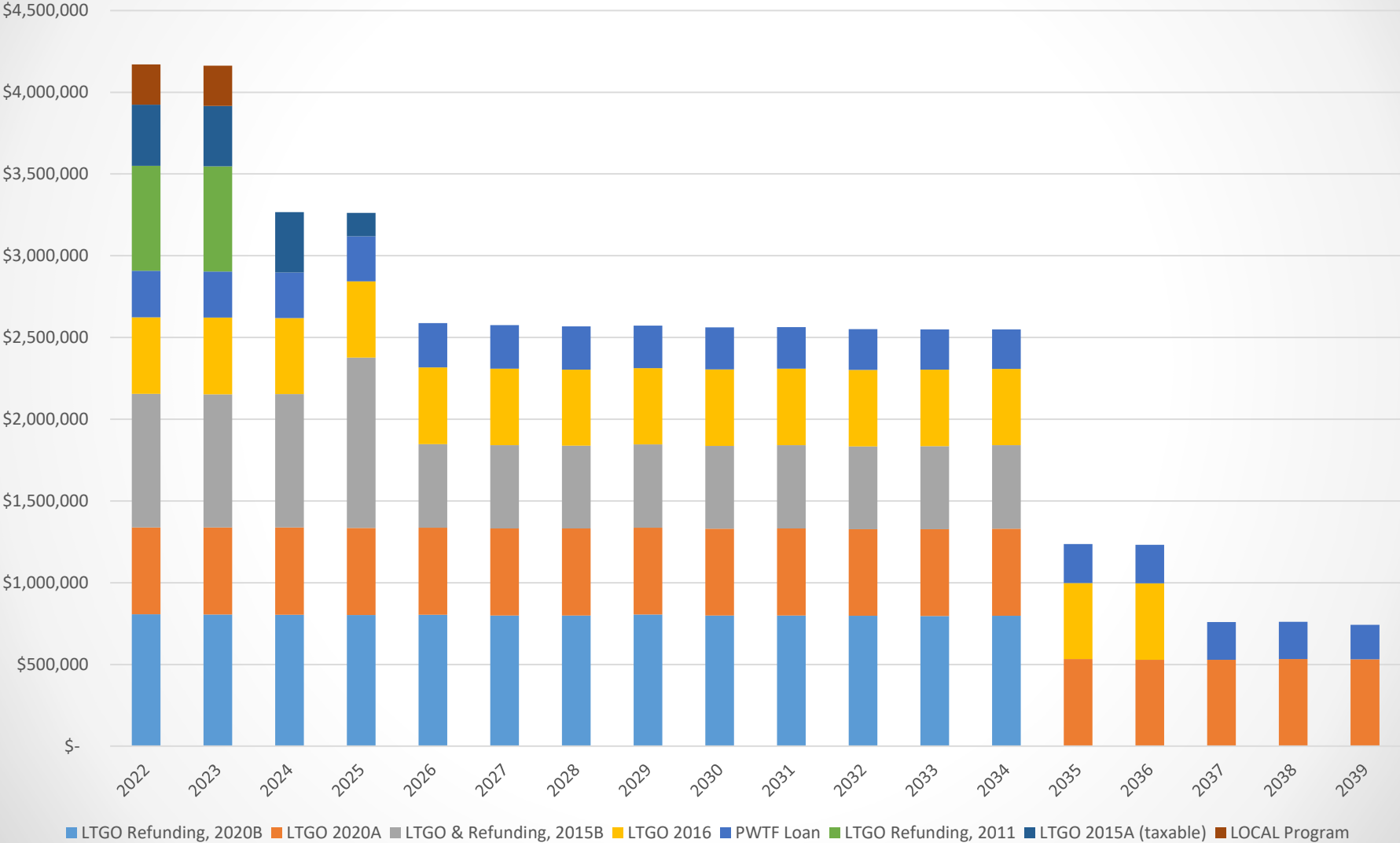
General Obligation Debt Capacity

- Local governments in Washington State have limited debt authority under state law:
 - Non-voted debt: (councilmanic) cannot be greater than 1.5% of assessed value (AV) for the jurisdiction
 - Voter-approved debt: cannot be greater than 2.5% of AV and calculation is inclusive of non-voted debt
 - An additional 2.5% of AV is authorized for voter-approved debt for open spaces, parks, and capital facilities, as well as utilities
- City of Kennewick Non-Voted Limit 12/31/21:
 - Current AV of \$8,429,184,256 x 1.5% = \$126,437,764
 - Less: o/s general obligation debt @ 12/31 = (\$34,291,848)
 - Less: o/s debt of the KPFD guaranteed by City = (\$6,226,397)
 - 12/31/2021 Non-Voted Debt Capacity = \$85,919,519

O/S General Obligation Debt

	<u>Year of Issue</u>	<u>Final Maturity</u>	<u>Amount Issued</u>	<u>Amount Outstanding</u>
<u>Non-Voted General Obligation Bonds</u>				
LTGO Refunding, 2011	2011	2023	\$ 5,330,000	\$ 1,215,000
LTGO 2015A (taxable)	2015	2025	\$ 3,255,000	\$ 1,180,000
LTGO & Refunding, 2015B	2015	2034	\$ 10,000,000	\$ 6,610,000
LTGO 2016	2016	2036	\$ 6,505,000	\$ 5,265,000
LTGO 2020A	2020	2039	\$ 7,670,000	\$ 7,195,000
LTGO Refunding, 2020B	2020	2034	\$ 9,530,000	\$ 8,410,000
<u>State Loans</u>				
Public Works Trust Fund Loans	2018	2038	\$ 5,600,000	\$ 3,946,946
<u>Other Non-Voted General Obligation Debt</u>				
LOCAL Program	2018	2023	\$ 1,062,976	<u>\$ 469,902</u>
				<u>\$ 34,291,848</u>

G.O. Debt Service 2022-2039



CITY TAXES & FEES

AVERAGE FAMILY HOUSEHOLD

Assuming a median annual household income of \$59,533 and home value of \$215,500 per the U.S. Census Bureau (2019 data)

Property Taxes

The 2021 Property Tax Levy is \$9.95 per \$1,000 in assessed valuation. The City receives 18¢ per \$1.00 paid.

Sales Taxes

The City receives just 0.85% of the 8.6% Sales Tax rate. In addition, the criminal justice sales tax of 0.10% and a portion of a voter approved public safety sales tax is distributed back to all jurisdictions in Benton County based on population through State Shared Revenues.

Utility Taxes

The City levies an 8.5% utility tax on electric, natural gas & telephone services, 7% on cable & garbage, and 15.5% on water/sewer services (6.5% is added to customer's bill).

Gambling Taxes

The City currently levies a 10% tax for punch-board, pull-tab, and card room activities; 5% for bingo; and 2% for amusement games.



How much does the City of Kennewick receive from the average household?



	Estimated Annual Spending	Estimated Annual Tax	Amount Distributed to the City
Property Tax	\$ 2,142	\$ 2,142	\$ 392
Water/Sewer	\$ 748	\$ 100	\$ 648
Utilities	\$ 5,714	\$ 477	\$ 477
Retail Sales	\$ 17,282	\$ 1,486	\$ 147
Admissions/Entertainment	\$ 2,000	\$ 100	\$ 100
Gambling/Arcade Games	\$ 500	\$ 10	\$ 10
State Shared Revenues	\$ 6,427	\$ 1,478	\$ 72
Ambulance Utility	\$ 163	\$ 163	\$ 163
Stormwater Utility	\$ 68	\$ 68	\$ 68
TOTALS:	\$ 33,434	\$ 5,796	\$ 2,077

Admissions Taxes

The City collects a 5% admissions tax on admission charges to any place or event, except school events.

State Shared Revenue

State shared revenues are collected by the State and include Gas Tax, Liquor Tax, PUD Privilege Tax, and Criminal Justice funding. Distributions are made on a per capita basis.

Ambulance Utility Fee

Kennewick citizens pay \$13.58 per month for ambulance services.

Stormwater Utility Fee

Kennewick residents pay \$5.67 per month to help fund the stormwater program.



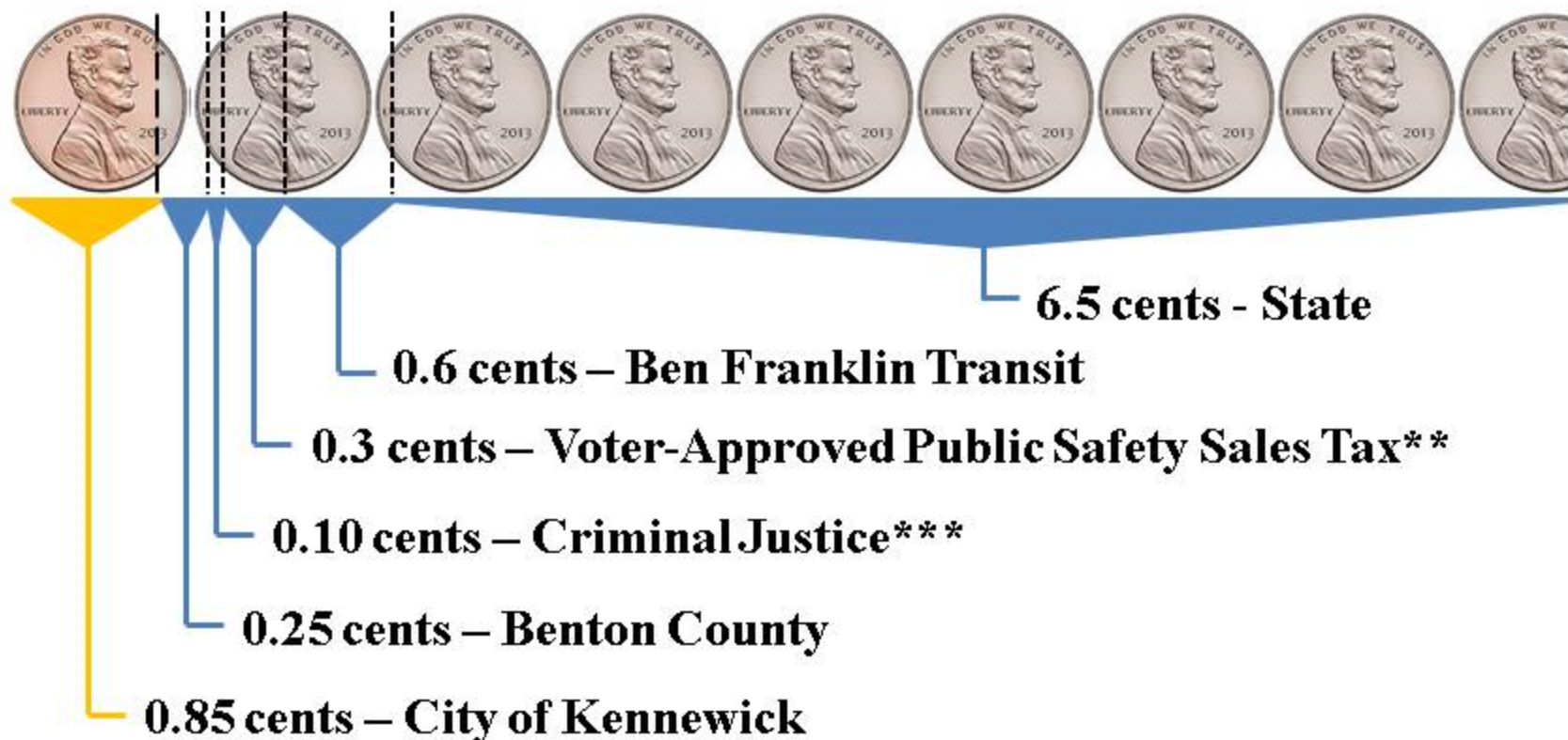
The City of Kennewick only receives a small portion of the taxes paid by the average household.

What does your \$173 per month get you?

For just \$173 per month, the average household in the City of Kennewick receives these basic services.



Where Does Your Sales Tax Go?



**The sales tax rate for the City of Kennewick = 8.6%, or 8.6¢ on every taxable retail dollar spent.*

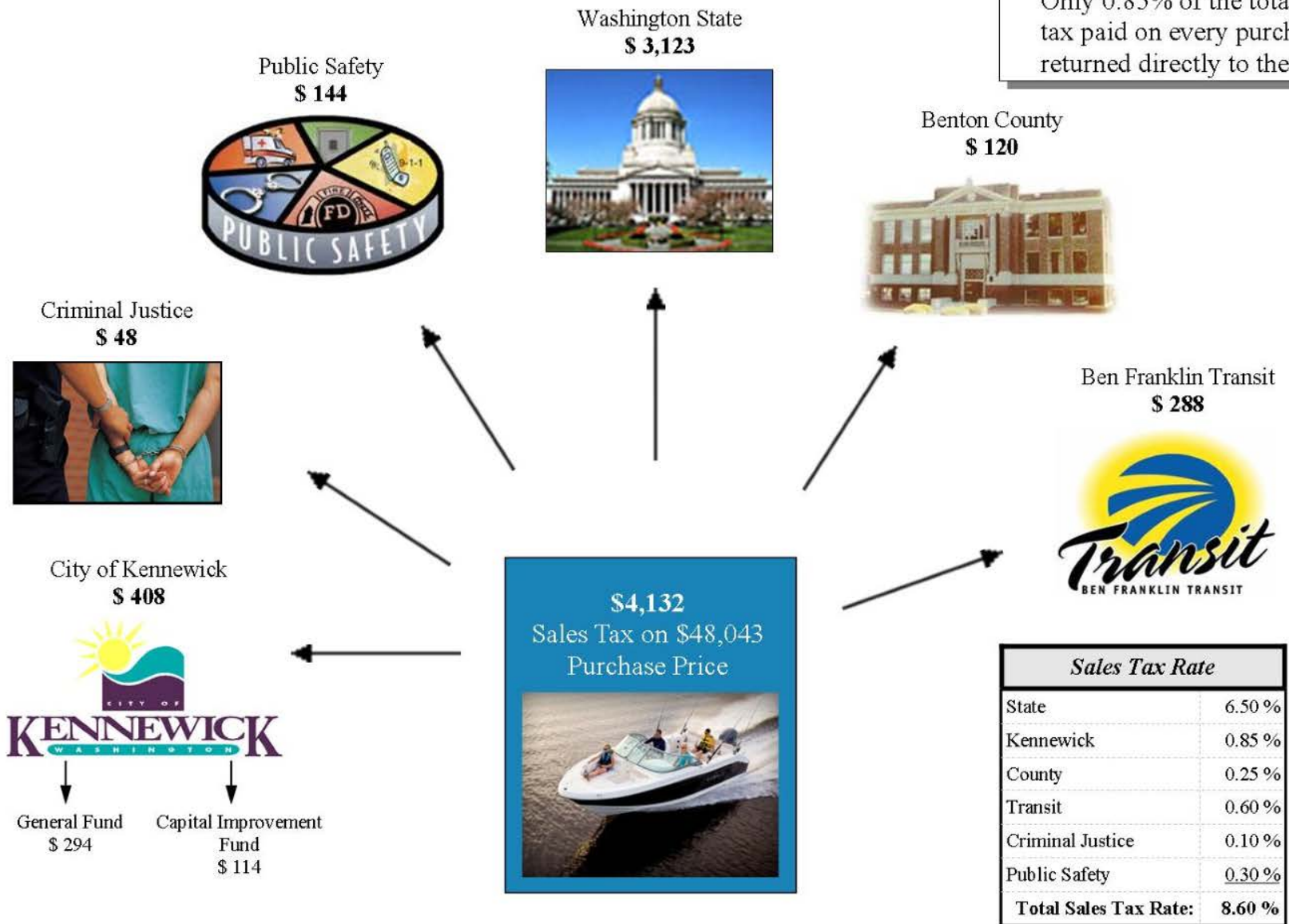
***60% allocated to Benton County, remainder to cities based on population.*

****10% allocated to Benton County, remainder to cities and county based on population.*

How is Sales Tax Distributed?

Did you know?

Only 0.85% of the total sales tax paid on every purchase is returned directly to the City.



Sales Tax Rate	
State	6.50 %
Kennewick	0.85 %
County	0.25 %
Transit	0.60 %
Criminal Justice	0.10 %
Public Safety	0.30 %
Total Sales Tax Rate:	8.60 %

Where Does Your Property Tax Dollar Go?

School District - 37¢

State School 1&2 - 27¢

City - 18¢

County - 11¢

Other - 7¢



2021 Total Property Tax Levy – \$9.95 per \$1,000 of AV

Questions?



City Council Meeting Schedule May 2022

City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

May 3, 2022

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 10 2022

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Economic Development & Port of Kennewick Partnership
2. Regional and Neighborhood Parks
3. Fire Department Update: Biennium Goals & Priorities
4. Police Department Update: Biennium Goals & Priorities

May 17, 2022

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 24, 2022

Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. KPFD & VenuWorks
2. Entertainment District Partnership Update (A-1 Pearl)
3. Planning & Public Works Development Process
4. Fourth of July Safety Measures

May 31, 2022

Tuesday, 6:30 p.m.

NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped