



A G E N D A

**REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
TUESDAY, OCTOBER 23, 2018, at 6:00 P.M.
HIGHLAND VILLAGE CITY COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

**Convene Meeting in Open Session
City Council Chambers – 6:00 P.M.**

EARLY WORK SESSION

1. Receive an Update regarding the Lake Ralph Hall Project
2. Discuss Awarding of Grant Funds to Community Non-Profit Organizations for Fiscal Year 2018-2019
3. Clarification of Consent or Action Items listed on today's City Council Regular Meeting Agenda of October 23, 2018

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session)

CLOSED SESSION

City Manager's Conference Room

4. Hold a closed meeting in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

OPEN SESSION

City Council Chambers – 7:30 P.M.

5. Call to Order
6. Prayer to be led by Mayor Pro Tem Fred Busche
7. Pledge of Allegiance to the U.S. and Texas flags to be led by Mayor Pro Tem Fred Busche: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
8. Visitor Comments (*Anyone wishing to address the City Council must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act,*

the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)

9. City Manager/Staff Reports

- **HVTV Update**

10. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- **Presentation of a Proclamation honoring Carolyn Britton for her Service to the City of Highland Village**
- **Presentation of a Proclamation celebrating Mayor for the Day**
- **Presentation of a Proclamation celebrating Art Month in Highland Village**
- **Presentation of a Proclamation designating October 22-26, 2018 as Red Ribbon Week in Highland Village**

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

- 11. Consider Approval of Minutes of the Regular City Council Meeting held on October 9, 2018**
- 12. Consider Resolution 2018-2780 declaring Support of the Environmental Impact Statement prepared by the United States Army Corps of Engineers for the Lake Ralph Hall Regional Water Supply Reservoir Project**
- 13. Consider Resolution 2018-2781 authorizing the City Manager to Enter into an Agreement for GIS Software Licensing and Maintenance with Environmental Systems Research Institute, Inc. (ESRI)**

ACTION AGENDA

- 14. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
- 15. Conduct a Public Hearing and Consider Ordinance 2018-1254 amending the City of Highland Village Comprehensive Zoning Ordinance, Section 28.4 “Planned Development Standards” relating to the Minimum Area Required for Creation of a Planned Development District from the Required Three (3) Acres to Two (2) Acres (1st of two reads)**

16. Conduct a Public Hearing and Consider Resolution 2018-2782 approving the Use of Alternative Exterior Building Materials on a Residential Building to be Located on the Property at 418 Post Oak Drive which is Presently within a Single Family Residential (SF-10) Zoning District Pursuant to City of Highland Village Comprehensive Zoning Ordinance Section 30.2.A.1
17. Consider Ordinance 2018-1256 amending Highland Village Code of Ordinances Article 10.02 "Ambulance Service" by amending Subsection (b) of Section 10.02.004 "Service Provided; Fee Schedule" relating to the Fees to be Charged for Providing Emergency Medical Services; Adding Section 10.02.006 "No Balance Billing for City Residents"; and adding Section 10.02.007 "Charges for Mutual Aid Recipients of Emergency Medical Services" relating to Charges for Emergency Medical Services provided to Non-Residents pursuant to a Mutual Aid Agreement (1st of two reads)
18. Consider Ordinance 2018-1257 adopting Amendments to the Fiscal Year 2018-2019 Budget (1st of two reads)
19. Consider Resolution 2018-2783 authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with La Terra Studio for Master Planning Copperas Branch Park
20. Consider Resolution 2018-2784 awarding Grant Funds to Community Non-Profit Organizations for Fiscal Year 2018-2019

LATE WORK SESSION

(Items may be discussed during Early Work Session, Time Permitting)

21. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
22. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 19TH DAY OF OCTOBER, 2018 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2018 at _____ am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 10/23/18

SUBJECT: Receive an Update regarding the Lake Ralph Hall Project

PREPARED BY: Michael Leavitt, City Manager

COMMENTS:

The Lake Ralph Hall Project is a regional water supply project intended to provide approximately 34,050 acre-feet (AF) per year of new water for 20 water providers, special districts, and municipalities in Denton County and small portions of Dallas, Collin, Grayson, Wise and Cooke counties to the extent that Denton County Customers' service areas extend outside the County.

The Upper Trinity Regional Water District (UTRWD) proposes to construct Lake Ralph Hall (including principal and emergency spillways, dam, and reservoir) with a conservation pool storage capacity of approximately 160,235 Acre Feet. The Project will also include construction of a new 32.9-mile raw water pipeline, pump station and a 4.5-acre balancing reservoir. Raw water will be conveyed from Lake Ralph Hall directly to the Tom Harpool Water Treatment Plant adjacent to Lewisville Lake and the Tom Taylor Water Treatment Plant through discharge to Lewisville Lake via a proposed raw water transfer pipeline. The purpose of the Project is to provide additional firm annual yield to UTRWD's 20 water providers and communities needed to address anticipated water demands associated with projected growth within the UTRWD's service area.

Lake Ralph Hall is estimated to cost \$323.5 million (in 2015 dollars) per the Draft EIS and is one of 26 major reservoirs proposed for Texas. Lake Ralph Hall is one of four recommended for Region C, which covers all or parts of 16 counties in North Texas. In November 2013, Texas voters approved the use of \$2 billion from the state's rainy day fund to be used for water projects. Upper Trinity's portion of that is projected to be about \$45 million in the first set of loans, which is expected to cover the majority of the cost leading up to construction of the lake, such as land purchases, permitting, and design. Currently, UTRWD staff is working with the Texas Water Development Board and Denton County Legislative representatives for expanded funding for the construction of Lake Ralph Hall.

Lake Ralph Hall is expected to be complete and supplying water to the UTRWD Service Area by 2025.

The U.S. Army Corps of Engineers (USACE) Fort Worth District has prepared a Draft Environmental Impact Statement (EIS) analyzing the direct, indirect and cumulative effects of the proposed construction of the Lake Ralph Hall Regional Water Supply Reservoir Project ("the Project") in Fannin County, Texas by the Upper Trinity Regional Water District (UTRWD). This action requires authorization from USACE under Section 404 of the Clean Water Act for construction and operation of the proposed project.

Oral and/or written comments may also be presented at the Public Hearing. A Public Hearing will be held Thursday, October 25, 2018 starting at 5:30 p.m. at the H.L. Milton Sports Complex, 601 W Mill Street, Ladonia, Texas. Copies of the Draft EIS will also be available for review at: the offices of the Upper Trinity Regional Water District, 900 North Kealy Street, Lewisville, Texas.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 2	MEETING DATE: 10/23/18
SUBJECT: Discuss Awarding of Grant Funds to Community Non-Profit Organizations for Fiscal Year 2018-2019	
PREPARED BY: Angela Miller, City Secretary	

COMMENTS:

Per Resolution 2018-2729, community organizations desiring funding from the City must submit applications to the City Secretary's Office. Once all applications are received, the City Secretary processes the applications and submits the requests to the City Council for review.

Requests must meet the following criteria:

- Services to be provided by an organized civic, cultural, educational, or service group that is a non-profit organization with membership open to all citizens of Highland Village
- Services must be of economic benefit to the community or contribute to the quality of life in Highland Village by serving a municipal public purpose
- Services must be provided to the citizens of Highland Village on an equal basis
- The organization must enter into a written contract with the City of Highland Village for the provision of services

Examples of municipal public purpose include, but are not limited to:

- Preservation, promotion or development of historically sensitive areas of the City
- Promotion of the performing arts
- Activities promoting and improving the health, safety and welfare of the youth, adults or senior citizens in the City
- Educational programs promoting student and citizen participation in the electoral process and local government
- Crime awareness and prevention

City Council may consider written requests for financial assistance and determine allocation amounts, if any, for the community non-profit organizations. Council has historically allocated 0.25% of the City's Maintenance & Operations budget (excluding capital project or purchasing funds) for non-profit organizations. There is \$41,000 included in the Fiscal Year 2018-2019 budget for funding community services and activities provided by non-profit organizations. However, in applying the 0.25% formula as referenced above, the funding amount up to \$43,000 could be applied.

A copy of all applications have been provided to Council for consideration, and Council received presentations from representatives of the following non-profit organizations at their regular meeting held October 9, 2018: CASA of Denton County, Chisholm Trail

RSVP, Christian Community Action (CCA), Communities in Schools of North Texas, Denton County Friends of the Family, Friends of the Flower Mound Public Library, Greater Lewisville Community Theatre, Highland Village Lions Club, Journey to Dream, Lewisville ISD Education Foundation (LEF), Lewisville Lake Symphony, PediPlace, Special Abilities of North Texas, The Salvation Army Lewisville, Studio B Performing Arts Center, Winning the Fight, and Youth and Family Counseling.

Below is a listing of the non-profit organizations that filed an application with the City Secretary for Fiscal Year 2018-2019 funding:

Non-Profit Organization	Funding Request
CASA of Denton County, Inc.	\$ 1,875
Chisholm Trail RSVP, Inc. dba RSVP Serving Denton County	\$ 2,500
Christian Community Action (CCA)	\$ 3,000
Communities in Schools of North Texas, Inc.	\$ 3,000
Denton County Friends of the Family, Inc.	\$ 5,000
Friends of the Flower Mound Public Library	\$ 1,500
Greater Lewisville Community Theatre	\$ 2,000
Highland Village Lions Club	\$ 4,500
Journey to Dream	\$ 15,000
Lewisville ISD Education Foundation (LEF)	\$ 5,000
Lewisville Lake Symphony	\$ 5,000
PediPlace	\$ 5,000
Salvation Army – Lewisville	\$ 3,400
Special Abilities of North Texas	\$ 8,500
Studio B Performing Arts Center	\$ 3,500
Winning The Fight	\$ 2,989.50
Youth and Family Counseling	\$ 5,000
TOTAL	\$76,764.50

Below is a listing of funding allocations that were awarded to each non-profit organization for the previous three (3) fiscal years:

NON-PROFIT FUNDING HISTORY			
Organization	FY 2017-2018	FY 2016-2017	FY 2015-2016
Associates of the Lewisville Sr Activity Center	n/a	\$1,000	\$ 500
CASA of Denton County	\$1,000	\$1,000	\$1,000
Chisholm Trail Retired Sr Volunteer Program	\$1,000	\$ 0	\$ 500
Christian Community Action (CCA)	\$2,500	\$2,500	\$2,500
Communities in Schools of North Texas	\$2,000	\$2,000	\$1,500
Denton County Friends of the Family	\$2,500	\$2,500	\$3,000
Friends of the Flower Mound Public Library	\$ 500	\$ 500	\$ 500
Greater Lewisville Community Theatre	\$1,000	n/a	n/a
Highland Village Lions Club	\$3,500	\$3,500	\$4,700
Journey to Dream	\$2,500	\$2,500	n/a
Lewisville ISD Education Foundation (LEF)	\$4,000	\$3,500	\$3,000
Lewisville Lake Symphony	\$3,500	\$3,500	\$2,500

Marine Corps League #1300	n/a	\$ 0	\$ 500
PediPlace	\$2,500	\$2,500	\$3,500
Special Abilities of North Texas	\$2,500	\$2,500	\$3,000
Studio B Performing Arts Center	\$3,000	\$3,000	\$3,000
The Salvation Army - Lewisville	\$2,500	\$2,500	n/a
Winning the Fight	\$3,000	\$3,000	\$3,500
Youth and Family Counseling	\$3,500	\$3,000	\$5,500
TOTAL	\$41,000	\$39,000	\$38,700

**In reference to the table above:

n/a = The organization did not submit an application

\$0 = The organization submitted an application, however no funds were awarded

In addition to the funding awarded annually to non-profit organizations, the City purchases tables and individual tickets to special events that are held during the year by non-profit, civic and community organizations. In order to provide a better understanding of the monetary support of the City and City Council for local organizations, below is a listing of these purchases for the previous three (3) fiscal years:

ADDITIONAL SPONSORSHIPS / PURCHASES			
EVENT	FY 2017-2018	FY 2016-2017	FY 2015-2016
FM Chamber Fiesta Flower Mound	1 Table = \$1,500	1 Table = \$1,500	1 Table = \$1,500
Lewisville Chamber Awards Celebration	2 Tickets = \$200	n/a	n/a
State of the Cities Luncheon	1 Table = \$350	1 Table = \$300	1 Table = \$300
Unity in Communities Luncheon	1 Table = \$350	1 Table = \$300	1 Table = \$300
Mayor's Prayer Breakfast	1 Table = \$250	1 Table = \$250	1 Table = \$250
Children's Advocacy Center of Denton County	\$4,000 Funds included in PD Annual FY Budget	\$4,000 Funds included in PD Annual FY Budget	\$4,000 Funds included in PD Annual FY Budget
Special Olympics -Steaks and Stetsons	1 Table = \$1,200	1 1/2 Tables = \$1,800	1 Table = \$1,200
Youth & Family Counseling Holiday Extravaganza	1 Ticket = \$44	n/a	n/a
Special Abilities of North Texas Denim & Diamonds Gala	1 Ticket = \$100	n/a	n/a

LEF 2018 Evening for Education	3 Tickets = \$300	n/a	n/a
Total	\$8,294	\$8,150	\$7,550

This item provides for Council discussion to identify non-profit organizations that will receive funding as allocated in the Fiscal Year 2018-2019 budget. There is an item on the Action Agenda for formal action.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 10/23/18

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen Bradley, Administrative Assistant to City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of a Proclamation honoring Carolyn Britton for her Service to the City of Highland Village
- Presentation of a Proclamation celebrating Mayor for the Day
- Presentation of a Proclamation celebrating Art Month in Highland Village
- Presentation of a Proclamation designating October 22-26, 2018 as Red Ribbon Week in Highland Village



PROCLAMATION

Whereas, we are here today to express a special recognition to Carolyn Britton and to honor her for her public service with the City of Highland Village; and

Whereas, on October 6, 1997 Carolyn Britton began her career as an Accounting Technician for the City of Highland Village Finance Department. On October 23, 2000 Carolyn was promoted to Utility Billing Representative and further promoted to Utility Billing Coordinator on April 10, 2006; and

Whereas, Carolyn Britton celebrated 21 years of service with the City of Highland Village on October 6, 2018; and

Whereas, Carolyn Britton has represented the City well with her service to Highland Village residents, demonstrating patience, compassion, diligence, and professionalism, not only with administering a vital City function, but also in how she handled many individual billing concerns of our residents – always with grace and respect; and

Whereas, Carolyn Britton shall retire from the City of Highland Village on October 31, 2018 with our sincere appreciation for her numerous contributions; and

Whereas, Carolyn Britton shall ever remain a part of the City of Highland Village family.

NOW THEREFORE, I, Charlotte Wilcox, Mayor of the City of Highland Village, do hereby proclaim October 23, 2018 as:

“CAROLYN BRITTON DAY”

in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 23rd day of October 2018.

Charlotte Wilcox, Mayor



PROCLAMATION

WHEREAS, The City of Highland Village is served by and is proud to support the Lewisville Independent School District and recognizes that current LISD students are the future leaders of our city, county, state and nation; and

WHEREAS, Heritage Elementary School has provided Highland Village students in grades Kindergarten through Fifth Grade with a high quality education; and

WHEREAS, The Heritage Elementary PTA, which provides an excellent support system to our Highland Village students, holds an annual silent auction to raise funds to serve the needs of Heritage Elementary School; and

WHEREAS, At last year's auction, the City of Highland Village offered a "Mayor for the Day" opportunity to one lucky student; and

WHEREAS, Student Mr. Tate Dodson was the successful recipient of the "Mayor for the Day" honor.

NOW THEREFORE, on behalf of the City Council and City Staff, I, Charlotte Wilcox, Mayor of the City of Highland Village, do hereby congratulate and recognize

"Tate Dodson as Mayor for the Day"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 23rd day of October 2018.

Charlotte J. Wilcox, Mayor



PROCLAMATION

Whereas, the City of Highland Village, located in Denton County, is a community of many artistic and creative people; and

Whereas, the arts enhances our quality of life and are vital to the cultural enrichment of the lives of our citizens; and

Whereas, professional artists inspire our citizens with works of art that reflect a wide range of talent; and

Whereas, to stimulate awareness of the art and artists in Highland Village and the surrounding communities, the Cross Timbers Artists' Guild was established; and

Whereas, the Cross Timbers Artists' Guild will hold its 17th Annual Studio Tour on November 10-11, 2018, and invites our community to meet and visit with local artists in their working environment and view their creative, award winning work in a variety of media.

NOW THEREFORE, I, Charlotte Wilcox, Mayor of the City of Highland Village, do hereby proclaim November 2018 as:

“ART MONTH”

in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 23rd day of October, 2018.

Charlotte J. Wilcox, Mayor



PROCLAMATION

WHEREAS, the City of Highland Village values the health and safety of all our citizens; and

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children; and

WHEREAS, it is the goal of Red Ribbon Week to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establish an atmosphere that supports awareness, and education of the effects of living a healthy life; and

WHEREAS, the Red Ribbon Week Campaign theme “Your Future is Key, So Stay Drug Free” promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs; and

WHEREAS, all LISD Schools in Highland Village are participating in Red Ribbon Week and educating students on the effects of drug use; and

NOW THEREFORE, I, Charlotte Wilcox, Mayor of the City of Highland Village, do hereby proclaim October 22 -26, 2018 as:

“Red Ribbon Week”

in the City of Highland Village and encourage everyone to participate in Red Ribbon activities throughout the week.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Highland Village to be affixed on this the 23rd day of October, 2018.

Charlotte J. Wilcox, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11

MEETING DATE: 10/23/18

SUBJECT: Consider Approval of Minutes of the Regular City Council Meeting held on October 9, 2018

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the October 9, 2018 City Council meeting.

**MEETING MINUTES OF THE REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HELD AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX
LOCATED AT 1000 HIGHLAND VILLAGE ROAD
TUESDAY, OCTOBER 9, 2018**

Mayor Charlotte J. Wilcox called the meeting to order at 6:00 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Michael Lombardo	Councilmember
	Barbara Fleming	Deputy Mayor Pro Tem
	Fred Busche	Mayor Pro Tem
	Robert A. Fiester	Councilmember
	Daniel Jaworski	Councilmember
Staff Members:	Michael Leavitt	City Manager
	Kevin Laughlin	City Attorney
	Ken Heerman	Assistant City Manager
	Angela Miller	City Secretary
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Andra Foreman	Recreation Manager
	Laurie Mullens	Director of Marketing & Communications
	Andrew Boyd	Media Specialist
	Karen Bradley	Administrative Assistant

EARLY WORK SESSION

1. Receive Presentation from Non-Profit Organizations requesting Funding for Providing Services, Programs and/or Benefits Serving a Public Purpose to City Residents

City Council received brief presentations from the following non-profit organizations that have requested funding from the City of Highland Village for Fiscal Year 2018-2019:

- CASA of Denton County, Inc. – Brooke Moore
- Chisolm Trail RSVP, Inc. dba RSVP Serving Denton County – Diana Corona
- Christian Community Action (CCA) – Stephen Hood
City Manager Michael Leavitt asked about the recent change in operation of their Thrift Store. Mr. Hood reported they have partnered with Recycle 2 Support to operate the store, with CCA receiving a percentage from their furniture sales.

- Communities in Schools of North Texas, Inc. – Katie Kellett
Councilmember Kixmiller asked if their branch is part of the national organization. Ms. Kellett reported they were, but that every branch is their own affiliate and the annual budget/funding information provided in their funding request application is based on their local branch.

- Denton County Friends of the Family, Inc. – Tony Mals and Gene Cherrmay
- Friends of the Flower Mound Library – Ann Martin
- Greater Lewisville Community Theatre – Nancy Thorne and Becky Warren

- Highland Village Lions Club – Emily Rhone
- Journey to Dream – Nesa Grider
Councilmember Kixmiller asked how many teens could be accommodated at the transitional living home. Ms. Grider reported they have 14 beds.
- Lewisville ISD Education Foundation (LEF) – Michelle Cree
- Lewisville Lake Symphony – Nancy Wright
- PediPlace – Shari Markey
Deputy Mayor Pro Tem Fleming asked their average cost for an office visit. Ms. Markey stated they charge \$50 for office visits, but typically receive only \$10; they charge \$100 for well-visits and typically receive only \$32.60. Councilmember Jaworski asked the number of Highland Village patients. Ms. Markey stated through August of last year, they saw 13 patients resulting in 22 office visits; this year they have seen 27 patients resulting in 66 office visits, adding that no payment is received for uninsured patients.
- Salvation Army of Lewisville – Steve Thomas
- Special Abilities of North Texas – JaChel Redmond
- Studio B Performing Arts Center – Jarrett Moore
- Winning The Fight – Kathy O’Keefe
- Youth and Family Counseling – Michael Walker and Terri Donsbach

Mayor Wilcox thanked all the non-profit representatives for attending and for providing information regarding their organizations. She advised that Council would consider funding allocations at the next Council meeting to be held on October 23, 2018.

2. Clarification of Consent or Action Items listed on today’s City Council Regular Meeting Agenda of October 9, 2018

No items were discussed.

CLOSED SESSION

3. Hold a closed meeting in accordance with the following sections of the Texas Government Code:

- (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

Early Work Session ended at 7:15 p.m.

OPEN SESSION

4. Call to Order

Mayor Charlotte J. Wilcox called the meeting to order at 7:30 p.m.

Roll Call

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember

Michael Lombardo	Councilmember
Barbara Fleming	Deputy Mayor Pro Tem
Fred Busche	Mayor Pro Tem
Robert A. Fiester	Councilmember
Daniel Jaworski	Councilmember

Staff Members:

Michael Leavitt	City Manager
Kevin Laughlin	City Attorney
Ken Heerman	Assistant City Manager
Angela Miller	City Secretary
Travis Nokes	Deputy Fire Chief
Scott Kriston	Public Works Director
Phil Lozano	Parks and Recreation Director
Andra Foreman	Recreation Manager
Fince Espinoza	Park Operations & Project Manager
Sunny Lindsey	Information Services Director
Keith Pennock	Network Manager
Sheri Morrison	Police Commander
Karl Schlichter	Police Commander
Brenda Grove	Communications Supervisor
Laurie Mullens	Director of Marketing & Communications
Andrew Boyd	Media Specialist

5. Prayer to be led by Deputy Mayor Pro Tem Barbara Fleming

Deputy Mayor Pro Tem Fleming gave the invocation.

6. Pledge of Allegiance to the U.S. and Texas flags to be led by Deputy Mayor Pro Tem Fleming

Deputy Mayor Pro Tem Fleming led the Pledge of Allegiance to the U.S and Texas flags.

7. Visitor Comments

No one wished to speak.

8. City Manager/Staff Reports

- **HVTV Update**

Information regarding the upcoming TXFallenPD Tribute events to honor the lives of fallen Texas police officers was presented, including Blue Line Saturday and Highland Village Restaurant Week.

9. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

- **Presentation of Texas Amateur Athletic Federation's (TAAF) Gold Member City Award to the City of Highland Village**

Mayor Wilcox presented Parks and Recreation Director Phil Lozano, Recreation Manager Andra Foreman, and Park Operations & Project Manager Fince Espinoza with the TAAF Gold Member City Award.

- **Presentation of Texas Amateur Athletic Federation (TAAF) President's Excellence Award to Fince Espinoza**

Mayor Wilcox also presented Park Operations & Project Manager Fince Espinoza with the TAAF President's Excellence Award.

- **Recognition of Texas Recreation and Parks Society's (TRAPS) Park Design Excellence Award for Doubletree Ranch Park**

Mayor Wilcox congratulated the Parks and Recreation staff on the TRAPS Park Design Excellence Award for Doubletree Ranch Park.

- **Presentation of a Proclamation celebrating National Cyber Security Awareness Month in Highland Village**

Mayor Wilcox presented Information Services Director Sunny Lindsey and Network Manager Keith Pennock with a proclamation celebrating October as National Cyber Security Awareness Month in Highland Village. Councilmember Jaworski encouraged parents to visit the various online resources available to learn how to protect their children.

CONSENT AGENDA

10. **Consider Approval of Minutes of the Regular City Council Meeting held on September 25, 2018**
11. **Consider Ordinance 2018-1253 approving a Conditional Use Permit to allow for a Video Arcade in a Retail Zoning District located at Lot 1, Block F, Highland Plaza Shopping Center, commonly known as 1842 Justin Road (2nd and final read)**
12. **Consider Ordinance 2018-1255 amending the Highland Village Code of Ordinances Chapter 12 "Offenses and Nuisances," Article 12.05 "Nuisances," Section 12.05.004 "Weeds, Grass and Other Vegetation" as it relates to the Height and Encroachment of Trees and Other Vegetation over Streets and Sidewalks (2nd and final read)**
13. **Consider Resolution 2018-2776 authorizing the City Manager to Continue an Interlocal Agreement with TML Intergovernmental Risk Pool for Purposes of Providing City Liability Insurance**
14. **Consider Resolution 2018-2777 Cancelling the November 27, 2018 and December 25, 2018 City Council Meetings**
15. **Consider Resolution 2018-2778 authorizing the Purchase of a Utility Tractor from United Ag & Turf through the City's Cooperative Purchasing Agreement with Texas Local Government Purchasing Cooperative ("BuyBoard") and authorizing the Purchase of Three (3) Police Vehicles from Silsbee Ford through the City's Cooperative Purchasing Agreement with the State of Texas Purchasing Co-Op ("GoodBuy")**

16. Consider Resolution 2018-2779 authorizing the City Manager to approve the Assignment of Professional Services Agreement with G&A Consultants, LLC relating to the John R. McAdams Company, Inc. for Sunset Point Park
17. Receive Budget Report for Period Ending August 31, 2018

Motion by Deputy Mayor Pro Tem Fleming, seconded by Mayor Pro Tem Busche, to approve Consent Agenda Items #10 through #17. Motion carried 7-0.

ACTION AGENDA

18. Take action, if any, on matters discussed in closed session in accordance with the following sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

NO ACTION TAKEN

Council did not meet in Closed Session.

LATE WORK SESSION

19. Receive an Update of Public Safety Response Times

City Manager Michael Leavitt stated in 2015 the City Council created the Highland Village Task Force to review the service level standards for the Highland Village Fire Department. As a result, the City Council approved use of the National Fire Protection Association 1710 (NFPA 1710) standard for Highland Village public safety Emergency Medical Service response time for Advanced Life Support and the NFPA 1221 standard for Public Safety Dispatch. Since then, this standard has been used as the reference point for annual performance measures in providing EMS service to citizens of Highland Village.

In the Fiscal Year 2015-2016 Budget, Council approved public safety enhancements to include new computer aided dispatch software, a new radio system and implementation of the Emergency Care Attendant program to train all Highland Village police officers to provide Basic Life Support until emergency medical personnel arrives. In addition, a second dedicated dispatcher was added. These enhancements have allowed for real-time communication between dispatch and public safety personnel as well as improved gathering of data.

Mr. Leavitt reported Highland Village public safety response times now exceed the NFPA 1710 industry standard 99% of the time, moving from 96% in 2015, and 97% in 2016. The NFPA 1710 standard sets the total response time from when dispatch receives a 911 call to the time EMS arrives at the scene as 10 minutes and 30 seconds. Highland Village public safety response times for October 2017 through September 2018 averaged 6 minutes and 25 seconds. Mr. Leavitt stated the public safety enhancements and the work done by Highland Village 911 dispatch communication officers, fire personnel and police have significantly improved the emergency medical service provided to residents. Moving forward, Mr. Leavitt stated this data will be included in the Comprehensive Annual Financial Report.

20. Receive a Presentation relating to Entering into an Automatic Aid Agreement with the Town of Flower Mound

Chief Nokes reported the Highland Village Fire Department currently provides first response to all Fire and EMS calls under our current protocol for providing Fire and EMS to Highland Village residents. If Highland Village Fire cannot respond, we rely on the Town of Flower Mound and other area agencies for mutual aid, which is an industry standard in public safety.

He stated the Town of Flower Mound has proposed expanding service through an agreement for Automatic Aid Paramedic Engine response. The intent of the expanded agreement is to improve paramedic engine response to the Town of Flower Mound residential area located across from FM 407, where the Highland Village Fire Department is in closer proximity. In this scenario, only Highland Village paramedic engine E481 would respond; Highland Village medic M481 would not respond “automatically” but only when a mutual aid is requested. In return, Flower Mound will provide an automatic aid response with a paramedic engine to Highland Village for all commercial fire alarms along the FM 407 commercial corridor.

Additionally, Highland Village would increase our EMS rates to coincide with the Town of Flower Mound so both Highland Village and Flower Mound residents will be billed at the same resident rate no matter which agency transports.

Mr. Leavitt stated an agreement would have to be approved by the City Council of both cities. Consensus of Highland Village City Council was to move forward with an agreement for consideration.

21. Discussion of an Interlocal Cooperative Agreement for Joint Use of Facilities with Lewisville Independent School District

Mr. Leavitt reported the City of Highland Village (City) entered into an agreement with Lewisville Independent School District (LISD) in 2002 to address the allowance of joint use of LISD facilities/buildings, the waiver of all fees for use of such, and the City waiver of all charges and associated fees such as permits.

LISD wishes to standardize its agreements they have with all the cities across their District and has provided a draft of a new proposed agreement. Staff recommends maintaining the waiver of all fees, as was established in the 2002 agreement and is seeking direction from Council. The consensus of Council is to move forward with an agreement maintaining the waiver of fees.

22. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Mayor Wilcox requested a future agenda item to name the dog park located at Unity Park; Councilmember Lombardo concurred. She also asked the status of the request for installation of a street light at the intersection of I-35 service road and Highland Village Road. Mr. Kriston reported he is working with CoServ and US Army Corps of Engineers to obtain the required permit.

Councilmember Kixmiller asked for an update on recent repairs to some of the City’s water well. Mr. Kriston reported all are back in service except for the Lake Vista water well.

23. Adjournment

Mayor Wilcox adjourned the meeting at 8:45 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

DRAFT

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 10/23/18

SUBJECT: Consider Resolution 2018-2780 Supporting the Findings and Recommendations for Lake Ralph Hall Draft Environmental Impact Statement (EIS)

PREPARED BY: Michael Leavitt, City Manager

BACKGROUND:

The U.S. Army Corps of Engineers (USACE) Fort Worth District has prepared a Draft Environmental Impact Statement (EIS) analyzing the direct, indirect and cumulative effects of the proposed construction of the Lake Ralph Hall Regional Water Supply Reservoir Project (“the Project”) in Fannin County, Texas by the Upper Trinity Regional Water District (UTRWD). This action requires authorization from USACE under Section 404 of the Clean Water Act for construction and operation of the proposed project.

The UTRWD has advised the City of Highland Village regarding the publication of the Draft Environmental Impact Statement (EIS) and has requested that the City of Highland Village submit a letter or resolution of support of the Project and the EIS to be placed into the record at the Public Hearing to be conducted by the USACE to receive comment on the EIS or during the written comment period which closes November 21, 2018.

IDENTIFIED NEED/S:

The Project is a regional water supply project intended to provide approximately 34,050 acre-feet (AF) per year of new water for 20 water providers, special districts, and municipalities in Denton County and small portions of Dallas, Collin, Grayson, Wise and Cooke counties to the extent that Denton County Customers’ service areas extend outside the County.

OPTIONS & RESULTS:

Written comments on the Draft EIS will be accepted until November 21, 2018. Oral and/or written comments may also be presented at the Public Hearing. A Public Hearing will be held Thursday, October 25, 2018 starting at 5:30 p.m. at the H.L. Milton Sports Complex, 601 W Mill Street, Ladonia, Texas. Copies of the Draft EIS will also be available for review at: the offices of the Upper Trinity Regional Water District, 900 North Kealy Street, Lewisville, Texas. Electronic copies of the Draft EIS may be obtained from the USACE Fort Worth Regulatory Office or its website at <https://www.swf.usace.army.mil/Missions/Regulatory/Permitting/Proposed-Lake-Ralph-Hall/>.

PROGRESS TO DATE: (if appropriate)

The USACE, Fort Worth Regulatory Branch is the lead federal agency responsible for the

Draft EIS and information contained in the Draft EIS serves as the basis for a decision regarding issuance of a Section 404 permit for the Project. The Draft EIS was prepared in accordance with the National Environmental Policy Act (NEPA) of 1969, as amended, and the USACE's regulations for NEPA implementation (33 Code of Federal Regulations [CFR] parts 230 and 325, Appendices B and C).

UTRWD proposes to construct Lake Ralph Hall (including principal and emergency spillways, dam, and reservoir) with a conservation pool storage capacity of approximately 160,235 Acre Feet. The Project will also include construction of a new 32.9-mile raw water pipeline, pump station and a 4.5-acre balancing reservoir. Raw water will be conveyed from Lake Ralph Hall directly to the Tom Harpool Water Treatment Plant adjacent to Lewisville Lake and the Tom Taylor Water Treatment Plant through discharge to Lewisville Lake via a proposed raw water transfer pipeline. The purpose of the Project is to provide additional firm annual yield to UTRWD's 20 water providers and communities needed to address anticipated water demands associated with projected growth within the UTRWD's service area.

Lake Ralph Hall is expected to be complete and supplying water to the UTRWD Service Area by 2025.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Lake Ralph Hall is estimated to cost \$323.5 million (in 2015 dollars) per the Draft EIS and is one of 26 major reservoirs proposed for Texas. Lake Ralph Hall is one of four recommended for Region C, which covers all or parts of 16 counties in North Texas. In November 2013, Texas voters approved the use of \$2 billion from the state's rainy day fund to be used for water projects. Upper Trinity's portion of that is projected to be about \$45 million in the first set of loans, which is expected to cover the majority of the cost leading up to construction of the lake, such as land purchases, permitting, and design. Currently, UTRWD staff is working with the Texas Water Development Board and Denton County Legislative representatives for expanded funding for the construction of Lake Ralph Hall.

RECOMMENDATION:

To approve Resolution No. 2018-2780, as presented.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2780

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, DECLARING SUPPORT OF THE ENVIRONMENTAL IMPACT STATEMENT PREPARED BY THE UNITED STATES ARMY CORPS OF ENGINEERS FOR THE LAKE RALPH HALL REGIONAL WATER SUPPLY RESERVOIR PROJECT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, in 1989, a number of Denton County communities requested the Texas legislature create the Upper Trinity Regional Water District (“the District”), with a priority mission to develop a strategy for providing water to meet future regional needs; and

WHEREAS, since its creation, the District has worked with its members and customers to secure a reliable water source; and

WHEREAS, the District has proposed the construction of Lake Ralph Hall Regional Water Supply Reservoir Project (“the Project”) as means of providing approximately 34,050 acre-feet per year of additional raw water to be treated and used for municipal public water supply purposes by cities located within all or part of 16 counties in North Texas; and

WHEREAS, authorization from the United States Army Corps of Engineers (“USACE”) is required under Section 404 of the Clean Water Act for construction and operation of the Project; and

WHEREAS, the USACE has prepared a draft Environmental Impact Statement (“the Draft EIS”) to analyze the direct, indirect and cumulative effects of the construction of the Project, as shown in Exhibit A, which is included herein; and

WHEREAS, having received and reviewed the Draft EIS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to state the City has no objection to the Draft EIS and to express the City’s support for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The above recitals are a true and correct statement of the position of the City Council of the City of Highland Village, Texas, and constitute a part of this resolution.

SECTION 2. The City Council of the City of Highland Village has no objection to the Draft EIS.

SECTION 3. The City Council of the City of Highland Village has supported and continues to support construction of the Lake Ralph Hall Reservoir Project.

SECTION 4. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED THIS THE 23RD DAY OF OCTOBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/18/18:103560)

ES1.1 Executive Summary

ES1.1 Introduction and Background

The United States Army Corps of Engineers (USACE) has prepared this Draft Environmental Impact Statement (DEIS) to analyze the direct, indirect and cumulative effects for the proposed Lake Ralph Hall project located in Fannin County, Texas (**Figure ES-1**).

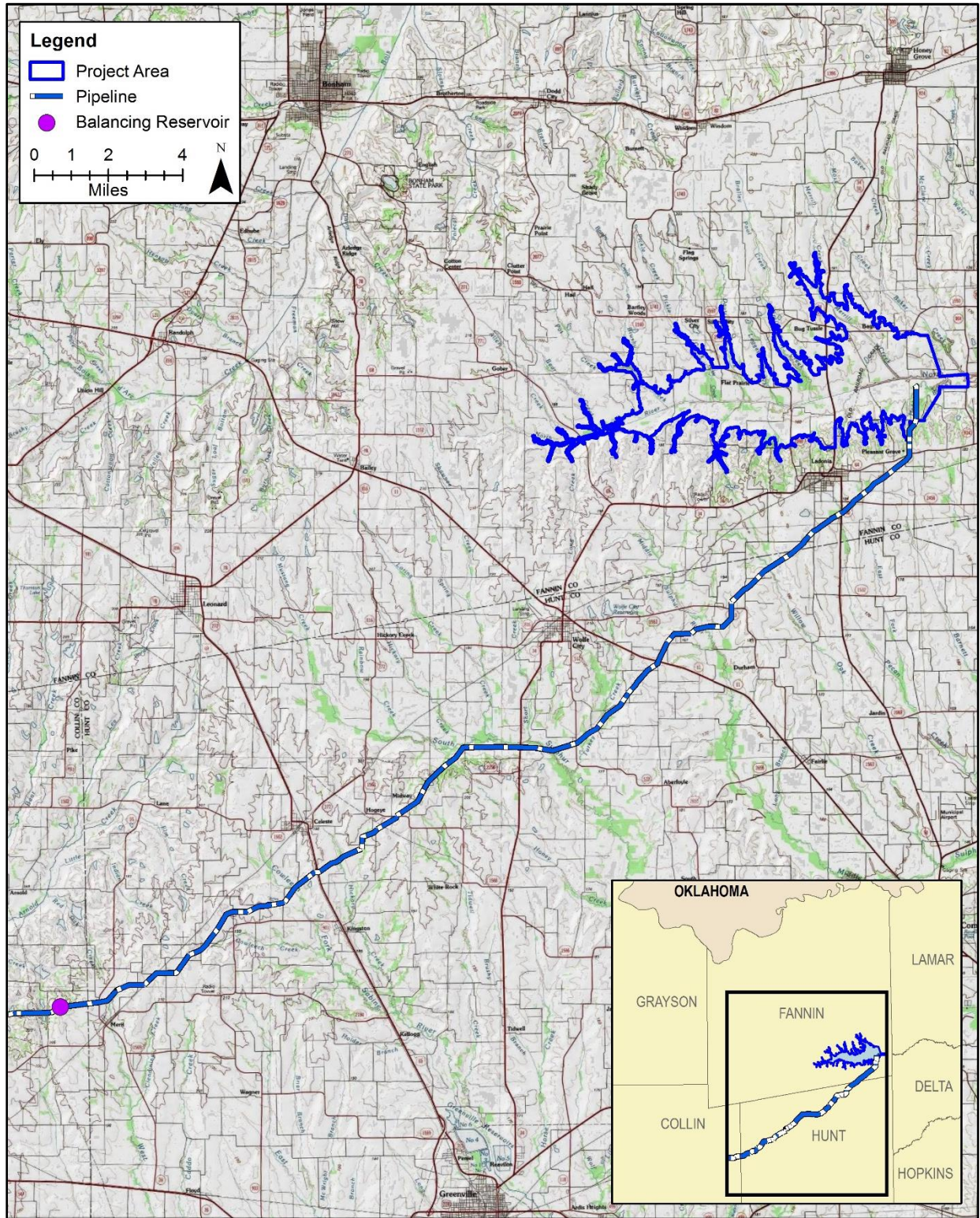
In October 2006, the project proponent, Upper Trinity Regional Water District (UTRWD), submitted an application to the USACE for a Department of the Army permit under Section 404 of the Clean Water Act (CWA), to discharge dredged and fill material into waters of the United States (US) for the purpose of constructing the proposed Lake Ralph Hall project, including the construction of the dam, reservoir, and a pipeline. Based on a review of the applicant's proposal, the USACE determined that the proposed Lake Ralph Hall project constitutes a major Federal action that has the potential to significantly affect the quality of the human environment and that preparation of an EIS is required. A Notice of Intent (NOI) for the Lake Ralph Hall EIS was published in the *Federal Register* on October 17, 2008 (Vol. 73, No. 2028, p. 61827-61828). The USACE is the federal agency that prepared this DEIS in compliance with the National Environmental Policy Act (NEPA) of 1969, as amended, the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of the NEPA (40 Code of Federal Regulations [CFR] 1500-1508) and the USACE Procedures for Implementing NEPA (33 CFR 230). This DEIS also addresses the requirements of the US Environmental Protection Agency's (EPA) Section 404(b)(1) guidelines (40 CFR 230) and the USACE's NEPA Implementation Procedures for the Regulatory Program (33 CFR 325 Appendix B) and Public Interest Review at 33 CFR 320.4. The USACE, Fort Worth District, Regulatory Division is the lead agency responsible for preparation of the DEIS. As specified at 33 CFR 320.1(a)(4), the USACE is neither a proponent nor opponent of any permit proposal. The instant action is not being funded by the USACE. The USACE has prepared this DEIS through the assistance of a third party contractor as described at 40 CFR 1506.6(c) and clarified in 1983 guidance from the CEQ in 48 Fed. Reg. 34263 and will use the Final EIS in rendering a final permit decision.

The USACE also requested that agencies with statutory authority over, or special expertise relative to, the proposed project participate in the NEPA process as cooperating agencies (40 CFR 1501.6 and 1508.5). The EPA, US Fish and Wildlife Service (USFWS), US Forest Service (USFS), Texas Commission on Environmental Quality (TCEQ), Texas Parks and Wildlife Department (TPWD) and the Texas Historical Commission (THC) have engaged as cooperating agencies for this DEIS.

ES2.1 Purpose and Need

The purpose of the proposed Lake Ralph Hall is to provide additional raw water supplies to meet the growing demands from its wholesale customers and the proposed lake is one strategy to provide that additional water while providing additional security in the event supply from any of its other sources is interrupted. UTRWD identified economic benefits from recreational use, residential and commercial development and protected natural areas as well as environmental benefits due to reductions in soil losses due to erosion.

Figure ES- 1: Project Location



Based on the information provided by UTRWD and the additional needs analysis and its supporting information, USACE defines the overall project purpose as:

To provide approximately 34,050 AF of additional, reliable, firm annual yield through a regional project to meet a portion of existing and projected future municipal and industrial water demands by 2024 within UTRWD’s defined regional planning area.

This statement incorporates a number of terms requiring definition. The term “reliable” refers to water supplies having a high degree of certainty as to their amount and long term availability. “Firm annual yield” refers to the hydrologic availability of this water supply including times of drought, as defined by UTRWD and is reflected in hydrologic modeling of the various river basins and UTRWD’s water system. “Regional” recognizes the status of UTRWD as a current regional provider which must serve its Members and Customers in accordance with existing agreements and contracts which have been reviewed and accepted by USACE to support the project need. This Overall Project purpose statement will be used to identify, evaluate, and screen alternatives in this EIS.

In summary, the Lake Ralph Hall project is intended to provide UTRWD with additional firm yield to address only a portion of the increasing demands for water from those Members and Customers previously identified. Details about the Purpose and Need are discussed in **Chapter 1**.

ES3.1 Alternatives Analyzed in Detail

ES1.3.1 No Action Alternative

The No Action Alternative is a required consideration of NEPA. It also has consideration in the 404(b)(1) guidelines as defined at 40 CFR 230.10(a)(1)(i). A variety of options exist within the No Action alternative and can include permit denial, construction of an alternative that does not involve a regulated discharge under Section 404 of the Clean Water Act, and alternatives that are unavailable to the applicant (even if they require Federal action (permits)). Each of these scenarios result in no permit being issued by USACE.

The No Action Alternative is the most likely alternative to be implemented in the absence of the Proposed Action due to denial of the permit. Unmet water supply needs of UTRWD and its members and customers are projected to begin in 2024. UTRWD and its members and customers would respond to these unmet demands by seeking other water supply and management strategies incrementally, particularly, seeking temporary/emergency water supply contracts, developing local groundwater supplies (by individual UTRWD members and customers only), and implementing mandatory water use restrictions. To achieve mandatory water use restrictions, UTRWD would limit the quantity of water it delivers to its members and customers based on its available supplies. Its members and customers would then be forced to limit the amount of water they deliver to their retail customers by (1) placing demand limits on their customers, (2) imposing a moratorium or otherwise limiting new customer connections to their system, or (3) a combination of both.

ES1.3.2 Lake Ralph Hall – Applicant Preferred Alternative

The proposed Lake Ralph Hall project would include the construction of an earth-filled dam embankment across the valley of the North Sulphur River with a concrete uncontrolled principal spillway located adjacent to the existing channel of the river and an excavated unlined earthen channel emergency spillway located within the embankment on the northern floodplain of the river. The embankment placed would vary between 566 feet and 568 feet North American Vertical Datum of 1988 (NAVD88) to account for anticipated settlement of the embankment thus providing an effective elevation of 566 feet NAVD88 after settlement and would adjoin the existing ground surface on both ends of the structure. Current studies indicate the proposed Lake Ralph Hall reservoir would have a conservation pool storage capacity of approximately 160,235 AF (at an elevation of 551.0 feet above msl), and at that capacity, the surface area of the reservoir would be approximately 7,605 acres. However, it is anticipated that the storage volume is somewhat larger due to continued erosion that has occurred during the permitting and planning period. The maximum depth of the reservoir at the dam would be approximately 90 feet. The firm annual yield of the proposed project would be approximately 34,050 AF/year.

UTRWD intends to divert raw water from the proposed project reservoir and operate it as part of UTRWD's overall water supply system. Raw water would be conveyed from the proposed Lake Ralph Hall project directly to the Tom Harpool WTP adjacent to Lewisville Lake and the Tom Taylor WTP through discharge to Lewisville Lake via a proposed raw water transfer pipeline. Through this inter-basin transfer, UTRWD would provide water to towns and cities in Collin, Cooke, Dallas, Denton, Grayson, and Wise Counties within the Trinity River Basin. The proposed Lake Ralph Hall project would divert raw water for municipal, industrial, and agricultural purposes, with ancillary benefits of in-place recreational uses and impeding continued erosion and environmental degradation of the North Sulphur River channel. The proposed Lake Ralph Hall project would also require the relocation and/or abandonment of state and county roads and the reconstruction of the State Highway (SH) 34 Bridge that crosses the North Sulphur River within the proposed project footprint.

ES1.3.3 Alternatives Dismissed from Detailed Consideration

Other alternatives were evaluated but not carried forward for detailed consideration. Alternatives include water supplied from new (undeveloped) reservoirs, including Upper Bois d'Arc Creek Reservoir, Marvin Nichols Reservoir, George Parkhouse Lake South, George Parkhouse Lake North, and Lake Fastrill; securing supplies from Lake Texoma, Toledo Bend Reservoir, Wright Patman Lake, Lake Livingston/Joe Pool Lake/Trinity River Basin, Oklahoma, additional Dallas Water Utilities Supply, the Gulf of Mexico, Cypress Creek Basin, groundwater imports and precipitation enhancement. These potential alternatives were not carried forward for detailed consideration in the DEIS because of the inability to meet purpose and need, unacceptable environmental impacts, reliability, cost, and/or institutional constraints including the need to secure agreements with other wholesale water providers. The alternatives analysis, including a description of each of the alternatives dismissed and the justification for their dismissal, is discussed in detail in **Chapter 2**.

ES4.1 Summary of Impacts and Proposed Mitigation

Environmental consequences of the preferred alternative were analyzed for each resource area. The primary major impacts of the proposed project are conversion of land to reservoir, impacts to streams and wetlands, and changes in visual aesthetics. Primary minor impacts include impacts to the Caddo National Grasslands, noise, air quality, transportation, recreation, habitat, cultural resources, paleontological resources, and socioeconomics. **Table ES-2**, included at the end of this **Executive Summary**, summarizes the potential impacts for each resource that would be affected by the implementation of the Proposed Action and No Action Alternative, as well as Applicant-proposed mitigation and monitoring. A detailed discussion of the impacts can be found in **Chapter 4**, and details about proposed mitigation can be found in **Chapter 5**.

ES5.1 Coordination and Consultation

ES1.5.1 Public Participation and Scoping

Public participation for the DEIS began with the scoping process and involved actively soliciting input from the public and interested federal, state, and local agencies about the Proposed Action. On March 14, 2008, the USACE published and distributed a Public Notice to inform interested parties about the proposed Lake Ralph Hall, to solicit comments relevant to the Section 404 permit application, and to inform the public of an upcoming scoping meeting.

The USACE held an informal public scoping meeting on April 15, 2008, at the Fannindel High School in Ladonia, Fannin County, Texas. The purpose of this meeting was to disseminate information about the proposed lake project and its potential effects on the human environment and seek public comment on the applicant's proposal and assist the agency in determining whether the proposed project would significantly affect the quality of the human environment. A total of 255 comments were received from 41 individual commenters. The most common topics of comments concerned effects on properties and displacements of residents, mitigation design, water quality, number of alternatives, visual aesthetics, and sedimentation. A detailed breakdown of the comments received can be found in **Chapter 6**.

The availability of the DEIS will be announced through public notice, including a Notice of Availability (NOA) in the *Federal Register*, letters to interested parties, and notices in the print and broadcast news media. The notice is intended to solicit comments not only on the NEPA document but substantive comments on the Proposed Action. The document will be made available for public and agency review and comment for a 45-day period. In addition, a public hearing will be held with the date and location specified in the NOI and public notices.

ES1.5.2 Consultation and Coordination with Federal, State, and Local Government Agencies

Specific regulations require the USACE to coordinate and consult with federal, state, and local agencies concerning the potential for a proposed action and alternatives to affect sensitive environmental and human resources. The USACE Fort Worth District initiated these coordination and consultation activities through the scoping process. In addition, the District invited interested agencies to serve as cooperating agencies for preparation of the DEIS. The EPA, USFWS, USFS,

THC, TPWD, and TCEQ are serving as cooperating agencies. Coordination meetings held with federal, state, and local agencies are shown in **Table ES-1**. More information about agency coordination can be found in **Chapter 6**.

Table ES- 1: Coordination Meetings held with Federal, State, and Local Government Agencies

Date	Agencies	Topics
November 4, 2008	USACE, EPA, USFWS, TPWD, TCEQ, USFS, UTRWD	DEIS scope, alternatives, environmental consequences, mitigation
February 2009	USACE, USFWS, TPWD, TCEQ, UTRWD	Habitat assessment
April 21, 2009	Fannin County Historical Commission	Historic Resources
September 2009	USACE, EPA, USFWS, TPWD, TCEQ, UTRWD	Site visit/review and validation of water impact metrics and scoring for both aquatic and terrestrial resources
March 8, 2011	USACE, EPA, USFWS, TPWD, TCEQ, UTRWD	Mitigation Plan
May 5, 2015	USFWS, USACE, EPA, TPWD, TCEQ	Mitigation Plan
October 1, 2015	USACE, USFWS, TPWD, UTRWD	Site Visit
January 9, 2017	USACE, EPA, USFWS, TPWD, UTRWD	Mitigation Plan

ES1.5.3 Tribal Government-to-Government Consultation

In compliance with NHPA and USACE Policy Guidance Letter No. 57 (Indian Sovereignty and Government-to-Government Relations with Indian Tribes) the USACE is required to establish regular and meaningful consultation and collaboration with Native American tribal governments on development of regulatory policies that could significantly or uniquely affect their communities. The USACE Fort Worth District initiated consultation with Native American tribes by sending letters dated May 2, 2017, to federally recognized tribes (as identified below). The Caddo Nation of Oklahoma and the Choctaw Nation of Oklahoma requested consulting party status by phone. The USACE invited the Caddo Nation of Oklahoma and the Choctaw Nation of Oklahoma to be Consulting Parties to the Programmatic Agreement (PA).

- Caddo Nation of Oklahoma
- Choctaw Nation of Oklahoma
- Comanche Nation of Oklahoma
- Tonkawa Tribe of Oklahoma

ES6.1 Summary of Impacts

For the purposes of analysis for this project, the intensity of impacts was described using the following terms:

- No effect: No discernable or measurable effect.

- Negligible: Effects would be at the lowest levels of detection, barely measurable, with no perceptible consequences.
- Minor: Effects result in a detectable change, but the change would be slight.
- Moderate: Effects would result in a clearly detectable change, with measurable effects.
- Major: Effects would be readily apparent with substantial consequences.

These terms are utilized specifically in relation to each resource unless otherwise noted. Additionally, all effects are considered adverse unless otherwise stated as beneficial. A summary of direct and indirect impacts is shown in **Table ES-2**.

Table ES- 2: Summary of Direct and Indirect Impacts by Resource or Impact Issue and Recommended Monitoring and Mitigation

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Land Use	Present trends in land use would continue and remain predominantly rural and undeveloped. UTRWD has purchased a little over half of the project area.	Effects would be major due to the inundation of more than 7,000 acres including retirement of approximately 1,600 acres of agricultural lands. Land use of lands surrounding the reservoir could change to residential and commercial development. Effects associated with the pipeline would be minor since existing land use could continue after construction. The proposed balancing reservoir would convert approximately 4.5 acres of grassland to a reservoir. Overall land use impacts would be major.	No mitigation is required for this resource.
Ownership	UTRWD has purchased a little over half of the project area.	UTRWD has purchased a little over half of the project area- the remainder (including one residence) would be purchased prior to construction. Impacts would be moderate.	No mitigation is required for this resource.
Public Lands	Impacts to public lands are anticipated to be negligible. Increased water restrictions could result in changes to parklands due to limited watering capabilities.	Approximately 300 acres of Federal land, currently administered by the U.S. Forest Service, would be acquired by the applicant and converted to open water as a result of the proposed project. The impact to public lands with the project would be major, but would be reduced through compensatory mitigation acreage.	UTRWD is working with the USFS relative to a land exchange to offset these effects.
Physiography	No Effect	No Effect	No mitigation is required for this resource.

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Topography	Topography of the proposed project area would be altered by continued erosion in the North Sulphur River and its tributaries. These impacts are considered to be major.	The topography of the proposed project area would be flooded. Area to be modified topographically will be in excess of 8,000 acres for all associated project features. Sediment yield to the reservoir over a 50-year period is between 2,570 ac-ft and 3,700 ac-ft. Flooding a portion of the river basin and some tributaries as well as the development of the dam would occur. Erosion along the proposed shoreline could alter topography. Impacts to topography are considered to be moderate. Impacts to topography from the pipeline are anticipated to be negligible.	No mitigation is required for this resource.
Geology	Geologic formations within the North Sulphur River channel and tributaries would continue to erode.	Construction of the Proposed Action would slow erosion within the North Sulphur River and its tributaries. Along the pipeline alignment, the original characteristics of the surficial material would be permanently altered by construction activities. Impacts would be moderate and beneficial.	No mitigation is required for this resource.
Geologic Hazards	No Effect	No Effect	No mitigation is required for this resource.
Mineral Resources	No Effect	The proposed pipeline alignment would be precluded from any future surface mineral resource use. Oil and gas could potentially be produced using direction drilling technology. Impacts would be minor.	No mitigation is required for this resource.

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Soils	Soils within the proposed project area could be altered by continued erosion in the North Sulphur River.	Impacts to soils would include excavation, transport, and compaction during construction. Other impacts within the proposed reservoir footprint would include inundation of the soils within the conservation pool and periodic flooding of the soils within the littoral zone. Tributaries and contributing watersheds above the reservoir are anticipated to experience some decrease in erosion rates due to lowering of channel gradients from the halting of North Sulphur River channel degradation behind the dam. During construction of the Lake Ralph Hall Raw Water Pipeline Alignment at least 384 acres of existing soils would be disturbed. Impacts would be major.	Sediment and Erosion Control Plan
Prime Farmland	Continued erosion in the North Sulphur River and its tributaries, prime farmland could be impacted.	Impacts to prime farmland would include inundation of approximately 1,168 acres of prime farmland and 1,131 acres of farmland of statewide importance. Impacts would be major.	Prime Farmland soils found in areas of proposed water supply reservoirs are exempt from restrictions under the Farmland Protection Policy Act (FPPA).
Groundwater	Substantial increases in groundwater usage in the UTRWD service area.	No impacts to groundwater quantity or quality within the project area are expected. Impacts would be negligible.	No mitigation is required for this resource.
Surface Water – Hydrology	The North Sulphur River and some of its major tributaries would continue to deepen and widen as a result of erosion.	Reduced flow of the North Sulphur River would occur immediately downstream of the proposed Lake Ralph Reservoir to Baker Creek. Impacts would be major.	Restoration of abandoned river channel and aquatic resources; Directional Drilling During Construction of Pipeline at Stream Crossings; Restoration of Stream Contours, Stabilization of Stream Banks; Revegetation of Disturbed Areas After Pipeline Construction
Surface Water – Water Quality	Surface water quality would remain similar to the existing conditions.	Downstream site calculations indicate a slight increase in pollutant concentrations due to decreased flow. Impacts would be minor.	Stormwater Pollution Prevention Plan (SWPPP) and Texas Pollution Discharge Elimination System (TPDES) General Permit During Construction

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Surface Water – Floodplains	Floodplains would remain similar to the existing conditions.	Floodplains would remain similar to the existing conditions in that there are no active floodplains within the project area. The proposed impoundment would restore some floodplain function to the headwaters of the North Sulphur River and tributaries above the proposed conservation pool elevation. Impacts would be negligible.	No mitigation is required for this resource.
Surface Water – Wetlands and Other Waters of the U.S.	Development of on channel stock ponds as well as actions taken to halt soil erosion and tributary degradation is expected to continue.	The proposed reservoir project site would result in impacts including fill and inundation of 445,488 lineal feet of ephemeral stream channel, 55,570 lineal feet of intermittent stream channel, and approximately 56.19 acres of on-channel impoundments. Approximately 325.11 acres of stream channel would be excavated, inundated, or filled within the conservation pool, embankment/dam, and spillway area. A total of eight acres of lacustrine fringe wetlands would be impacted within the conservation pool, embankment, and spillway area. The Lake Ralph Hall Raw Water Pipeline Alignment has 59 stream crossings with 11,893 linear feet of stream impacts and 0.4 acres of stock tanks potentially impacted within the 100-ft ROW. Impacts are considered to be major but would be reduced through mitigation.	Implement <i>Mitigation Plan for Impacts to Aquatic Resources and Terrestrial Habitats</i>

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Air Quality	<p>No substantial changes in air quality within the immediate Lake Ralph Hall study area are anticipated. There could be a slight decrease in air quality within the region due to minor projected population growth and associated development and land use changes.</p>	<p>During the construction phase of the project, temporary impacts to air quality would increase due to local fugitive dust levels and diesel powered heavy construction equipment. To the extent that visitation to the area is increased and boats are operated for fishing and other recreation, there would be a corresponding increase in emissions. Minor, temporary impacts to air quality are anticipated during construction.</p>	<p>Implement Best Management Practices (BMP) During Construction</p>
Noise	<p>Slight increase in ambient noise levels caused by the projected population growth and associated development and land use changes.</p>	<p>During the construction, no noise impacts are anticipated for Ladonia residents but single residences located at each end of the dam embankment would be subjected to noise levels in the 55-dBA range. There would be a corresponding increase in noise levels to the extent that visitation to the area is increased and boats are operated for fishing and other recreation. Construction of the bridge for SH 34 and improvement of portions of CR 3444 would generate construction noise near four noise receptors located within 1,600 feet of the road/bridge. Increase in noise levels would be expected over the length of the pipeline in the areas where construction is occurring. Impacts associated with the project are considered to be minor.</p>	<p>BMPs would be implemented to reduce potential impacts.</p>

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Recreation	No impacts to recreation in the area.	<p>The Ladonia Fossil Park would no longer be accessible for fossil hunters. Recreational impacts are considered to be minor. No causal recreational benefits have been identified associated with the reservoir, although such development is likely to occur and could represent minor beneficial impacts.</p> <p>Approximately 300 acres of Federal land (Caddo National Grasslands- Ladonia Unit), currently administered by the U.S. would be converted as a result of the proposed project and reduce hunting opportunities. USFS also anticipates an increase in visitation and administrative burden. These impacts are considered moderate.</p>	<p>UTRWD will relocate fossil park. UTRWD is currently coordinating with the USFS. No other mitigation is required for this resource.</p>
Visual Resources	No immediate impacts to visual resources.	<p>During construction of the proposed dam and embankment the viewshed of travelers along FM 1550, FM 904, and SH 34 would be affected as the construction would be visible from the roadway. Impacts to visual resources related to construction of the proposed dam, reservoir, and principal and emergency spillways would be ‘moderate’ and end once construction activities are completed. After construction, the visual resource contrast rating for the Build Alternative would be ‘strong’. The form, line, color, and texture of the environment would all change noticeably under the proposed project.</p>	No mitigation is planned for this resource.

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
<p>Biological Resources - Habitat</p>	<p>The North Sulphur River and its major tributaries would continue to erode and degrade habitat surrounding these areas.</p>	<p>Minimal loss of moderate quality vegetative resources is anticipated as a result of the proposed project. The reservoir would help stabilize the North Sulphur River watershed by reducing habitat loss and conversion from currently on-going severe erosion. The reservoir would also create and enhance habitat for local and migratory wildlife through the anticipated creation of at least eight acres of fringe wetlands along the proposed reservoir shoreline. Mudflats may also be created in shallow flooded areas, especially in the upstream portion of the reservoir. The potential vegetated impact area includes agricultural production and woody areas. Approximately 300 acres of Federal land (Caddo National Grasslands- Ladonia Unit), currently administered by the U.S. Forest Service, would be acquired by the applicant and converted to open water as a result of the proposed project. Overall, although the type of vegetation communities to be impacted are common and degraded, because of the large size of the area to be converted to another and more uncommon type, the effects would be considered major.</p>	<p>Implement <i>Mitigation Plan for Impacts to Aquatic Resources and Terrestrial Habitats</i>; Re-Vegetate Disturbed Areas After Pipeline Construction</p>
<p>Biological Resources - Wildlife</p>	<p>Current conditions of the North Sulphur River would continue to exist.</p>	<p>Moderate impacts are anticipated with inundation of degraded and moderate habitat.</p>	<p>All Requirements Regarding Migratory Birds Would be Met Prior to Construction</p>

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Biological Resources – Aquatic Biota	Current conditions of the North Sulphur River would continue to exist.	The existing aquatic biota community would change from intermediate stream species to a community more adapted for a lacustrine habitat. Impacts would be moderate. Impacts to aquatic organisms in pools with decreasing levels would occur between the proposed Lake Ralph Hall dam and the Cooper Gage. Models indicate almost no change to reaches below the Cooper Gage. Impacts would be moderate. Overall impacts from pipeline construction to aquatic biota would be none to minimal.	Implement <i>Mitigation Plan for Impacts to Aquatic Resources and Terrestrial Habitats</i>
Biological Resources – Invasive Species	Current conditions of the North Sulphur River would continue to exist.	Invasive terrestrial plant species may invade disturbed areas during construction. Aquatic invasive species (e.g., zebra mussel) may spread to Lake Ralph Hall if recreational boating is allowed. Impacts would be moderate.	No mitigation is required for this resource.
Threatened and Endangered Species	No impacts to threatened or endangered species.	The state listed timber rattlesnake and four state listed mollusks have the potential to be impacted during construction of Lake Ralph Hall and the Raw Water Pipeline Alignment. Impacts would be minor.	Contractors would be advised of potential occurrence of timber rattlesnake and to avoid harming species. Directional drilling during construction of the pipeline at stream crossings.
Traffic and Transportation	Land use changes within the region are expected to occur as a result of long-term population growth and associated development pressure. This growth may result in an increase in traffic on the local and regional transportation network.	The Proposed Action includes adjustments to alignment and grade, partial or complete abandonment, and relocation of roads. During construction of the dam and reservoir, congestion would increase in the immediate area. Impacts would be minor.	All construction vehicles would be equipped with backup alarms, two-way radios, and ‘slow moving vehicle’ signs when appropriate. Routing and scheduling construction vehicles to avoid conflicts with other traffic.

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Hazardous Materials	No change to the existing conditions.	One listing in the conservation pool boundary. It is recommended that the property be inspected and potential water quality contaminants removed prior to inundation. One listing outside conservation pool but inside project area not anticipated to be an issue. Three sites identified near the proposed pipeline footprint. The site limits should be verified prior to construction and avoided. Impacts would be minor.	Inspection and Removal of Contaminants at Identified Sites if Needed
Cultural Resources – Historic	Impacts to historic resources, if any, would be minor.	Due to a lack of access, not all properties within the area of potential effects (APE) were surveyed. None of the resources surveyed were recommended as eligible for the National Register of Historic Places (NRHP) or recommended for intensive-level study. Impacts are currently anticipated to be minor, but further study is required.	Implement Programmatic Agreement
Cultural Resources – Archeological	Continued erosion of the North Sulphur River channel and its major tributaries could expose archeological resources.	Survey covered approximately 15 percent of the Proposed Action. A total of 17 archeological sites were recorded with five sites recommended for further testing or further definition of the deposit. One site, the Merrill Family Cemetery, was recommended to be avoided. Impacts would be major.	Implement Programmatic Agreement
Paleontological Resources	Continued erosion of the North Sulphur River would continue to expose fossils. The Ladonia Fossil Park would remain in the current location and allow for continued fossil hunting.	Paleontological resources in the inundation footprint would no longer be accessible. The Ladonia Fossil Park would no longer be accessible for fossil hunters. Impacts would be major.	Relocate Fossil Park

Resource/Impact Issue	No Action Alternative	Proposed Action Alternative	Proposed Mitigation
Socioeconomics	The No Action Alternative could displace and/or slow growth in the area. The impacts of displaced growth could be considered major, affecting planning, urban service costs, and public satisfaction with local government.	Socioeconomic impacts of Lake Ralph Hall would be minor and positive, in the long-term. Impact includes losses in both sales and property tax revenue from the inundation of the land.	Loss of property taxes would be reduced through an arrangement reached between UTRWD and Fannin County.
Environmental Justice and Protection of Children	Current water distribution operations would be expected to have the same effects on populations of concern as the general population, including the potential for water restrictions and higher water costs.	Adverse impacts on environmental justice populations within the study area would be minor.	No mitigation is required for this resource.
Climate Change	The No Action Alternative would not have any direct impact on the climate, and would not contribute to climate change.	Climate Change and greenhouse gas (GHG) impacts are anticipated to be minor to negligible.	No mitigation is required for this resource.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 10/23/18

SUBJECT: Consider Resolution 2018-2781 authorizing the City Manager to enter into an Agreement for GIS Software Licensing and Maintenance with Environmental Systems Research Institute

PREPARED BY: Sunny Lindsey, Director of Information Services

BACKGROUND:

During the budget process, the council approved an IS line item to continue to receive access to ESRI term license software on an unlimited basis including maintenance on all software and online services, including training; offered in the Enterprise Licensing Agreement. The City's GIS division provides analytical services and mapping products to every department as well as online services to residents, contractors and business owners.

IDENTIFIED NEED/S:

In budget year 2018/2018, under software maintenance line item, staff identified the need to continue the ELA with ESRI that provides unlimited access to all current and future versions of ESRI software, online services, and training. This agreement provides savings of an estimated \$55,000 a year over purchasing the software and maintenance on an ad hoc basis, or \$165,000 over the life of the 3- year contract.

PROGRESS TO DATE: (if appropriate)

The cost of the agreement is \$25,000 a year for 3 years, totaling \$75,000 for the length of the contract.

<u>Division</u>	<u>Quantity</u>	<u>Description</u>	<u>Cost</u>
IS	3 year	unlimited access to 27 types of software	\$25,000 / year
Total Contract Price			\$75,000

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Approved in FY 2018/2019 Budget Process

RECOMMENDATION:

To approve Resolution 2018-2781.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2781

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR GIS SOFTWARE LICENSING AND MAINTENANCE WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI) FOR A TOTAL CONTRACT AMOUNT OF \$75,000; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City has for several years satisfactorily used software licensed from Environmental Systems Research Institute ("ESRI") in operating the City's Geographical Information System ("GIS") applications as well as other applications used to provide both external and internal services for the City; and

WHEREAS, the various software licenses purchased from ESRI are due to expire; and

WHEREAS, there being no other vendor available who is able to provide similar software needs, City Administration recommends that the various license agreements with ESRI be renewed for a term of three years; and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to concur in the above recommendation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS THAT:

SECTION 1. The City Manager is hereby authorized to take such action and enter such agreements necessary to renew the various software licenses with ESRI for a term of three years for a license fee in the amount of \$25,000 per year (i.e. a total of \$75,000).

SECTION 2. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THIS 23rd DAY OF OCTOBER 2018.

APPROVED:

ATTEST:

Charlotte J. Wilcox, Mayor

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/16/18:103456)

CITY OF HIGHLAND VILLAGE
CITY COUNCIL

AGENDA# 15

MEETING DATE: 10/23/18

SUBJECT: Conduct a Public Hearing and Consider Ordinance 2018-1254 relating to an Application to Amend the City of Highland Village Comprehensive Zoning Ordinance, Section 28.4.C, to reduce the Required Minimum Acreage for Creation of a Planned Development District (1st of two reads)

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

The City has received an application requesting an amendment to City of Highland Village Comprehensive Zoning Ordinance, Section 28.4.C., which currently reads as follows:

Section 28.4 Planned Development District Standards

C. Minimum Acreage: The minimum acreage for a PD district shall be three acres.

The applicant, Mr. Bill Davidson with Foremost Investments, is requesting the amendment so that he may develop his property located at 1400 Highland Village Road by creating a Planned Development District with an area of 2.713 acres. If approved as a text amendment to the CZO, the minimum area for creation of Planned Development Districts would be reduced for the entire City, not just the applicant's property.

This item was presented and discussed by the Planning and Zoning Commission on September 18, 2018 with the recommendation made to send the Ordinance forward to City Council as presented. However, due to a procedural matter during the meeting, this item had been placed back on a Planning and Zoning Commission agenda on October 16, 2018 for the purpose of conducting the Public Hearing and making a recommendation to City Council on whether or not to send the Ordinance forward as presented.

IDENTIFIED NEED/S:

To amend this ordinance, public hearings are required to be conducted by City Council. All public hearing notification requirements have been satisfied.

OPTIONS & RESULTS:

Options are to recommend that the application be (1) approved as submitted, (2) approved with modifications, or (3) deny the request. The City Council may also postpone any action in order to receive any additional information which it requests be presented.

PROGRESS TO DATE: (if appropriate)

As of the date of preparation of this briefing, October 17, 2018, staff has received no inquiries regarding this item.

At the October 16, 2018 Planning and Zoning meeting, the Commission recommended sending the Ordinance forward to City Council for approval as presented with a vote of (4-0). Commissioners voting were Chairman Ricketts, Vice Chairman Lemko, and Alternate Commissioners Dylan Romo and Denver Kemery.

Commissioner Tom Heslep abstained from voting citing conflict of interest.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

An amendment to the Comprehensive Zoning Ordinance is required. A copy of the ordinance prepared by the City Attorney is attached.

RECOMMENDATION:

Staff recommends the City Council review the recommendation made by the Planning and Zoning Commission.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1254

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF HIGHLAND VILLAGE CHAPTER 28 "ZONING," EXHIBIT A "ZONING ORDINANCE," AS PREVIOUSLY AMENDED, BY AMENDING PARAGRAPH C OF SECTION 28.4 "PLANNED DEVELOPMENT STANDARDS" RELATING TO THE MINIMUM AREA REQUIRED FOR CREATION OF A PLANNED DEVELOPMENT DISTRICT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and in the exercise of its legislative discretion, the City Council has concluded that the general regulations of the Comprehensive Zoning Ordinance, as previously amended, should be further amended as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Highland Village, Chapter 28 "Zoning," Exhibit A "Zoning Ordinance," as amended, is further amended by amending Paragraph C of Section 28.4 "Planned Development District Standards" to read as follows:

- C. Minimum acreage: The minimum area for creation of a PD District shall be two (2) acres

SECTION 2. All ordinances of the City of Highland Village related to the use and development of property within the City heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

SECTION 3. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 4. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 5. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 6. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

FIRST READ ON THE 23RD DAY OF OCTOBER 2018, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE ____ DAY OF _____, 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/16/18:102516)

CITY OF HIGHLAND VILLAGE
CITY COUNCIL

AGENDA# 16

MEETING DATE: 10/23/18

SUBJECT: Conduct Public Hearing and Consider Resolution 2018-2782 approving a Request to use Alternative Exterior Building Materials on a Residential Structure from those Required by City of Highland Village Comprehensive Zoning Ordinance Section 30.2.A.1, for the property located at 418 Post Oak Drive, described as Lot 1, Block B, Mason Addition, and located in a Single Family Residential (SF-10) Zoning District

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

An application was received from Caleb and Aimee Rosier requesting they be allowed to use Hardi Cement Fiberboard siding as an alternate exterior material on 100% of the exterior of their proposed new single-family residential structure and detached garage to be constructed in a Single Family Residential (SF-10) Zoning District located at 418 Post Oak Drive.

The Comprehensive Zoning Ordinances (“CZO”) reads as follows:

30.2 Construction standards:

A. Construction standards: The standards and criteria contained within this section are deemed minimum standards and shall apply to all new, altered or repaired construction occurring within the city.

1. Residential:

a. All residential buildings and structures located in the residential zoning districts SF-40 through 2F shall be of exterior fire-resistant construction having at least 80 percent of the total exterior walls above grade level and below the first floor plate line, excluding doors and windows, constructed of brick, stone, or material of equal characteristics in accordance with the city's building code and fire prevention code. Strict adherence to this rule shall not be such as to prevent architectural creativity.

Consideration for exceptions to the above requirements shall be based only on the following:

- (1) Architectural design and creativity.
- (2) Compatibility with surrounding developed properties.

Architectural variances may be considered for, but not limited to, Gingerbread, Victorian, English Tudor, or Log designs.

B. Procedure for determining alternative exterior materials:

1. All requests for alternative exterior building materials shall be noted and described on a site plan. If requested by the city, a sample of the material may be required to be submitted with the site plan.
2. The city may approve an alternative exterior material if it is determined it is equivalent or better than masonry according to the criteria listed for exceptions above as part of the approval of a site plan.

Cement fiberboard is not included among the materials defined as “masonry” within the CZO.

IDENTIFIED NEED/S:

Public Hearings are required to be conducted by City Council.

OPTIONS & RESULTS:

The option is to (1) approve the request as submitted, (2) approve with modification, or (3) deny the request. The City Council may also postpone any action in order to receive any additional information which it requests be presented.

PROGRESS TO DATE: (if appropriate)

Public Hearings are required for this request. All notification requirements have been satisfied. As of the date of this briefing, October 17, 2018, staff has received (1) email in favor of the request.

At the October 16, 2018, Planning and Zoning meeting, the Commission recommended sending forward to City Council the application as presented for approval with a vote of (5-0).

BUDGETARY IMPACT / ORDINANCE CHANGE: (if appropriate)

No impact on the City’s budget and no change in ordinance is required.

RECOMMENDATION:

The City Council review the recommendation made by the Planning and Zoning Commission prior to making a decision on Resolution No. 2018-2782.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2782

A RESOLUTION OF THE CITY OF HIGHLAND VILLAGE, TEXAS, APPROVING USE OF ALTERNATIVE EXTERIOR BUILDING MATERIALS ON A RESIDENTIAL BUILDING TO BE LOCATED ON THE PROPERTY AT 418 POST OAK DRIVE, WHICH IS PRESENTLY WITHIN A SINGLE FAMILY RESIDENTIAL (SF-10) ZONING DISTRICT PURSUANT TO SECTION 30.2.A OF THE COMPREHENSIVE ZONING ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and having made the requisite findings, the City Council has concluded that a request for use of alternative exterior building materials shall be granted in accordance with Section 30.2.B. of the Comprehensive Zoning Ordinance, as amended :

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The owners of the property described as Lot 1, Block B, Mason Addition, an addition to the City of Highland Village, Denton County, Texas, according to the map or plat thereof recorded in Volume 2017, Page 120, Plat Records, Denton County, Texas (commonly known as 418 Post Oak Drive)(“the Property”) may construct on the Property a residential structure using exterior building materials other than masonry materials as defined in Section 30.1 and as required by Section 30.2 of the Comprehensive Zoning Ordinance, as amended, (“the CZO”) subject to the following conditions:

- A. The alternative exterior building material shall consist of Hardie™ plank or similar cementitious fiber board as approved by the Chief Building Official (collectively “the Alternative Material”);
- B. The residential structure shall be located on the Property as shown on the Site Plan attached hereto as Exhibit “A” and incorporated herein by reference;
- C. The exterior elevations of the residential structure shall be constructed substantially in conformance with the building elevations attached hereto as Exhibit “B” and incorporated herein by reference.

SECTION 2. In granting the exception to Section 30.2 of the CZO in Section 1, above, the City Council finds that the Alternative Material is equivalent to or better than the use of masonry materials as required by Section 30.2 of the CZO if applied in the manner required by, and subject to the conditions set forth in, Section 1 of this resolution.

SECTION 3. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED THIS THE 23RD DAY OF OCTOBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

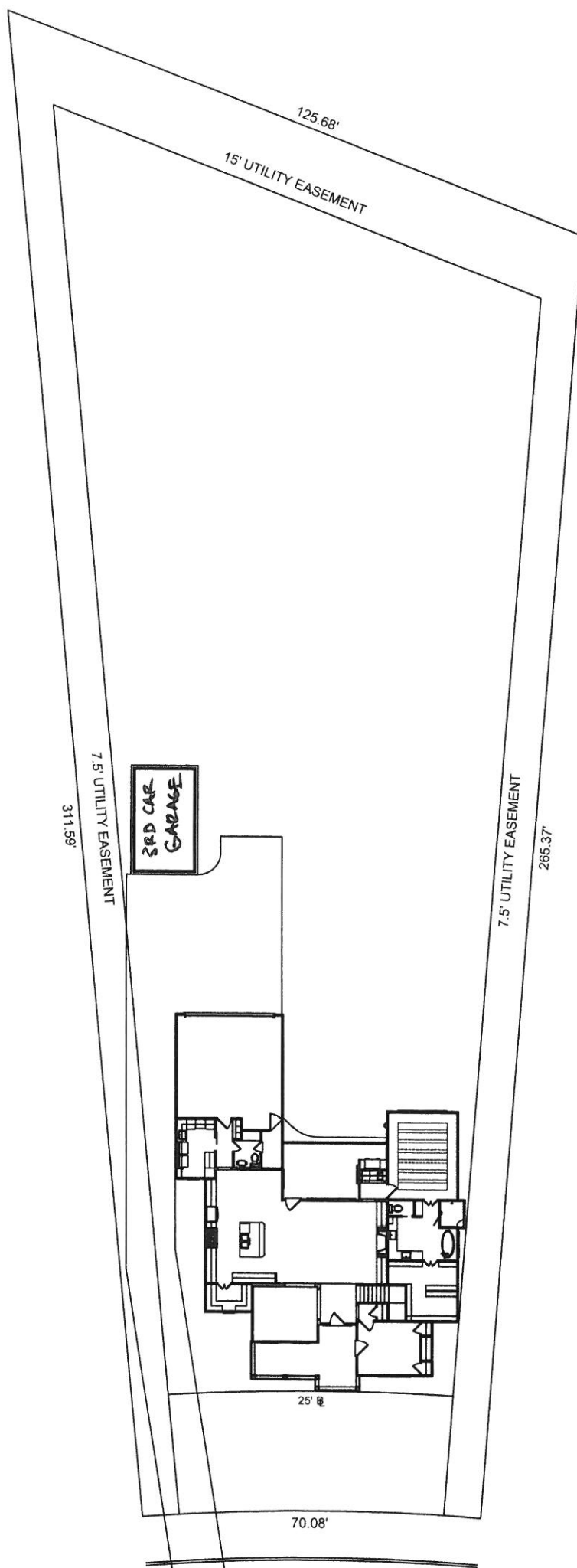
Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/16/18:103473)

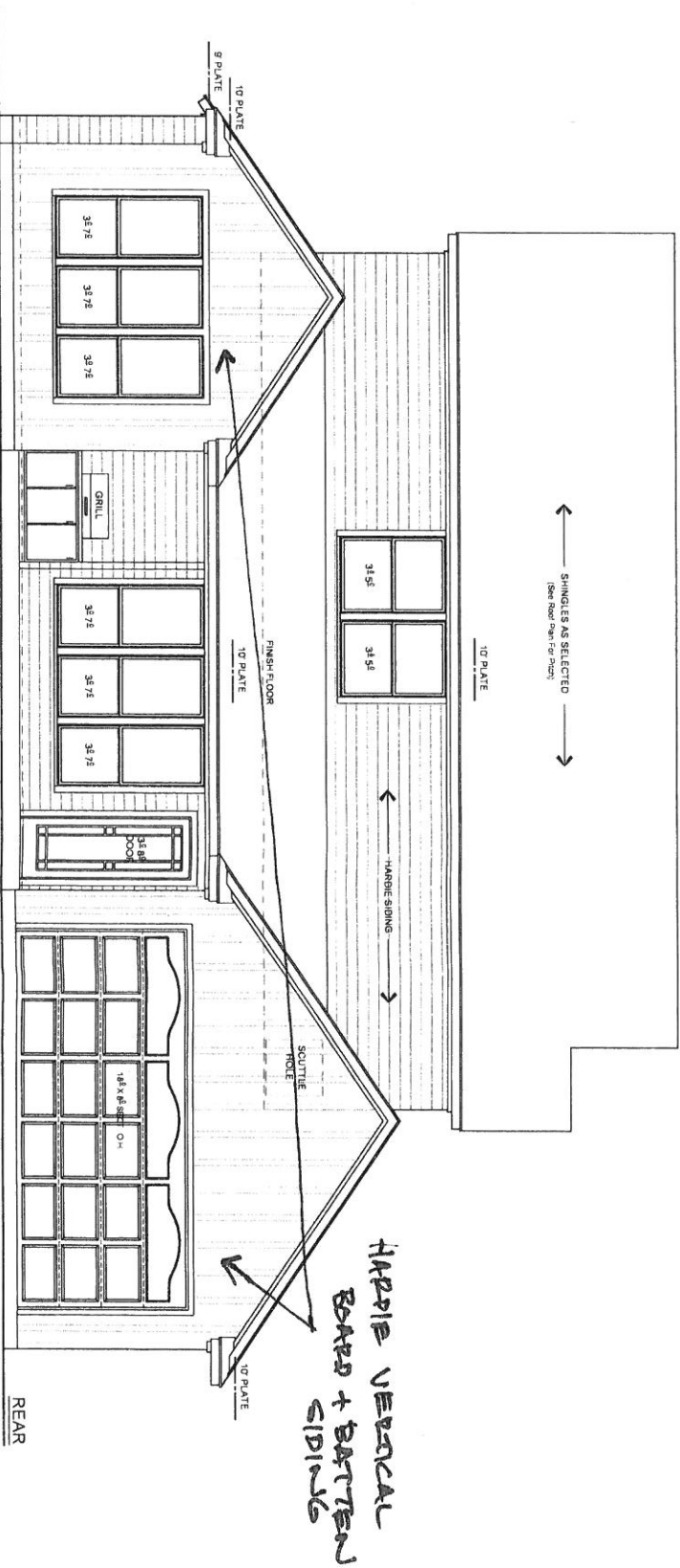
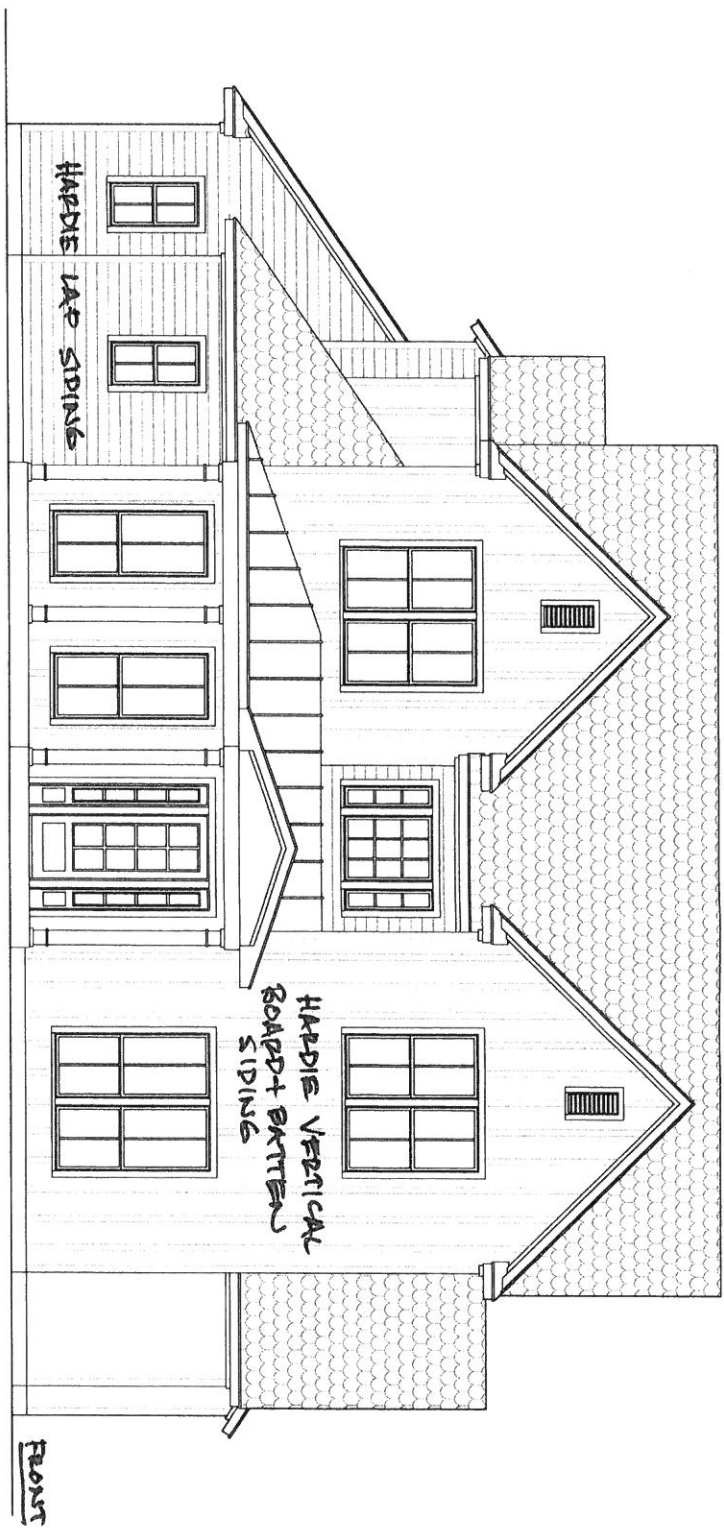
Resolution No. 2018-2782
Exhibit "A" – Site Plan



POST OAK DRIVE
LOT: 1
BLOCK: B
MASON ADDITION
CITY of HIGHLAND VILLAGE
DENTON COUNTY, TEXAS
SCALE: 1"=30'-0"

418 POST OAK DR.
 LOT 2 / BLOCK B
 MASON ADDITION
 OLD HIGHLAND VILLAGE

Resolution No. 2018-2782
 Exhibit "B" - Elevations



SCALE: 1/4" = 1'-0"

AREA SCHEDULE

HOUSE DN	2119	52	FT.
HOUSE UP	1051	52	FT.
A/C TOTAL	3176	52	FT.
GARAGES	794	52	FT.
PORCHES	462	52	FT.
TOTAL AREA	4432	52	FT.



J Shepard Studios
 (817) 235-3482

THESE PLANS HAVE BEEN PRODUCED FOR AESTHETIC DESIGN ONLY. THE PLAN PURCHASER IS SOLELY RESPONSIBLE FOR RETAINING APPROPRIATELY LICENSED ENGINEERS FOR STRUCTURAL, MECHANICAL, AND OTHER ENGINEERING DESIGN(S) AND SPECIFICATIONS. ALL MEASUREMENTS ARE TO BE VERIFIED BY THE CONTRACTOR DURING THE RESPECTIVE WORK. THE GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR VERIFYING COMPLIANCE OF THE PLANS WITH ALL GOVERNING BUILDING CODES AND ORDINANCES PRIOR TO CONSTRUCTION. J. SHEPARD STUDIOS MAKES NO WARRANTY REGARDING THE SUITABILITY OF THESE PLANS FOR ANY SPECIFIC PROJECT.

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DESIGN BY:
 J Shepard Studios
 Arlington, TX
 (817) 235-3482

ELEVATIONS

PLAN #

PLAN #
 Caleb Rosier R4

SHEET # 1
 OF 8

THESE PLANS HAVE BEEN PRODUCED FOR AESTHETIC DESIGN ONLY. THE PLAN PURCHASER IS SOLELY RESPONSIBLE FOR RETAINING APPROPRIATELY LICENSED ENGINEERS FOR STRUCTURAL, MECHANICAL, AND OTHER ENGINEERING DESIGN(S) AND SPECIFICATIONS. ALL MEASUREMENTS ARE TO BE VERIFIED BY THE CONTRACTOR DOING THE RESPECTIVE WORK. THE GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR VERIFYING COMPLIANCE OF THE PLANS WITH ALL COVERING BUILDING CODES AND ORDINANCES PRIOR TO CONSTRUCTION. J. SHEPARD STUDIOS MAKES NO WARRANTY REGARDING THE SUITABILITY OF THESE PLANS FOR ANY SPECIFIC PROJECT.

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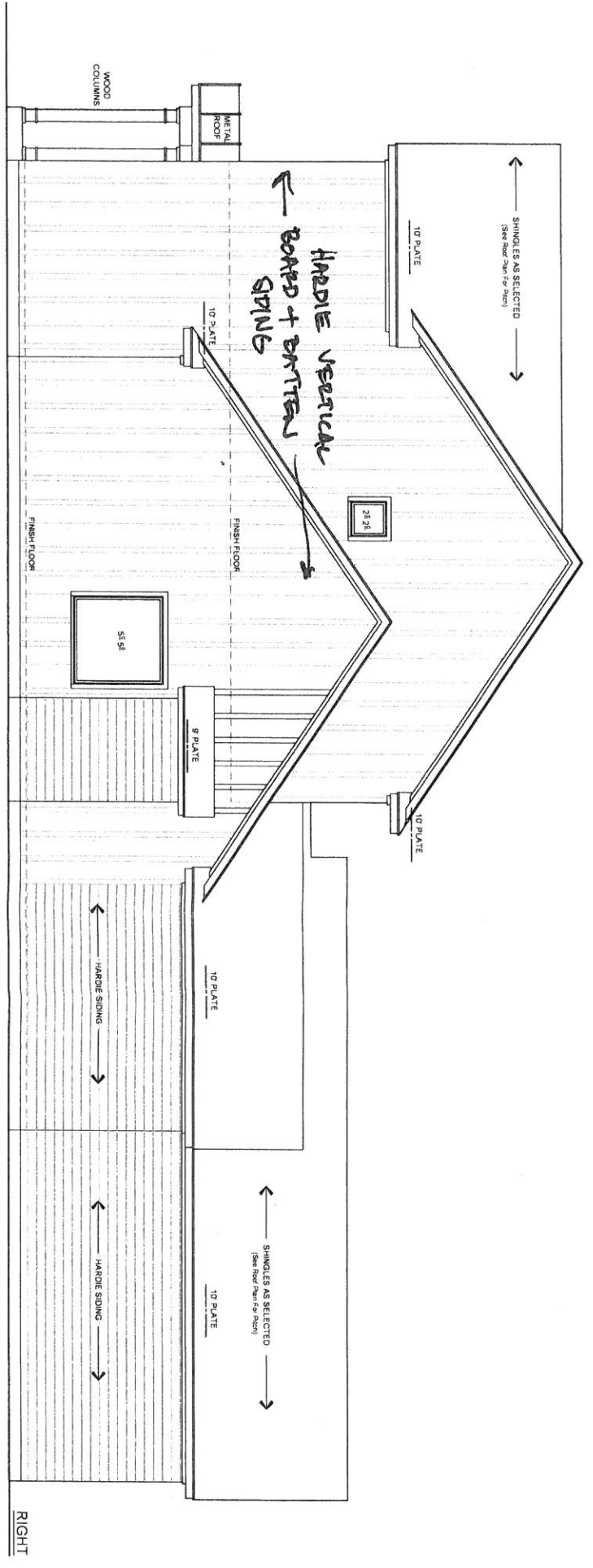
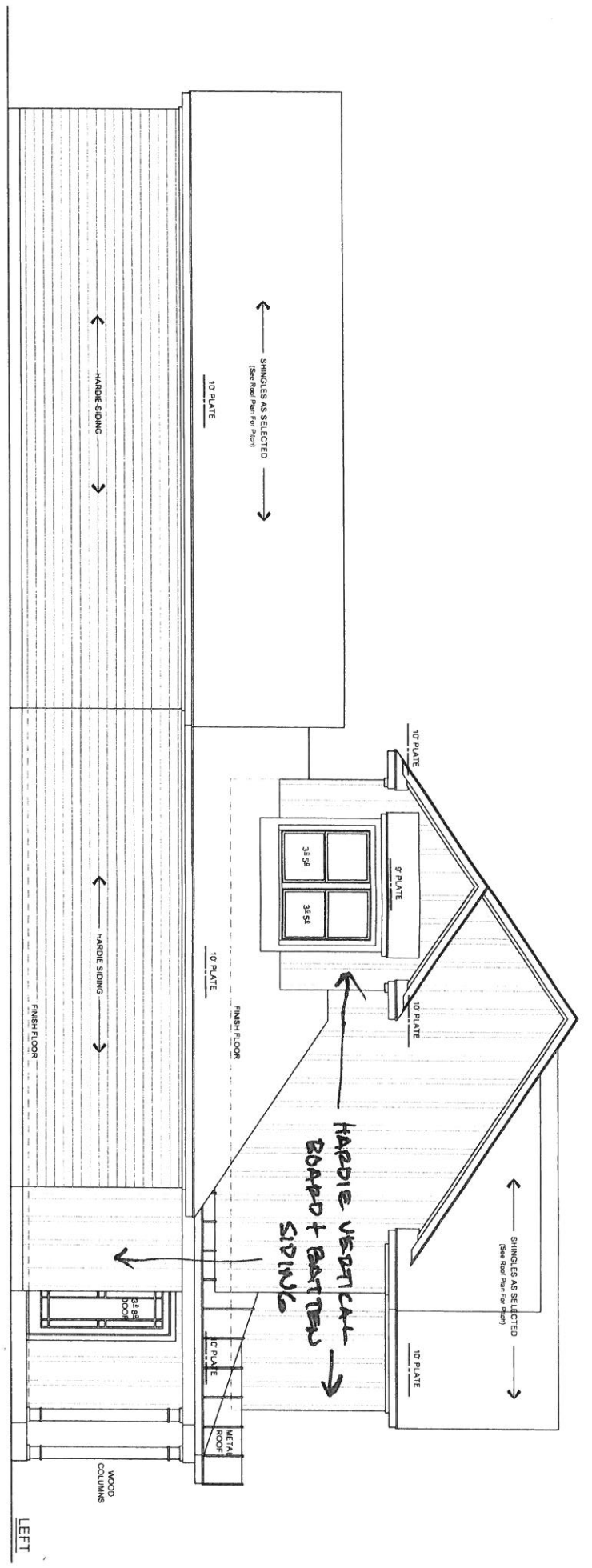


AREA SCHEDULE		
HOUSE DN	2119	00 FT.
HOUSE UP	1051	00 FT.
A/C TOTAL	3176	00 FT.
GARAGES	794	00 FT.
PORCHES	462	00 FT.
TOTAL AREA	4432	00 FT.

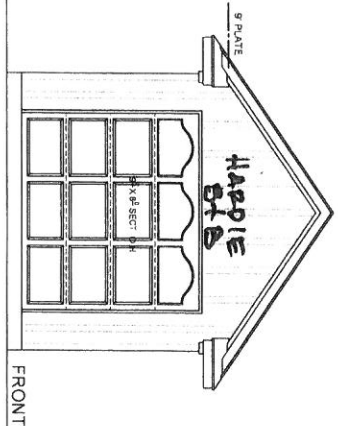
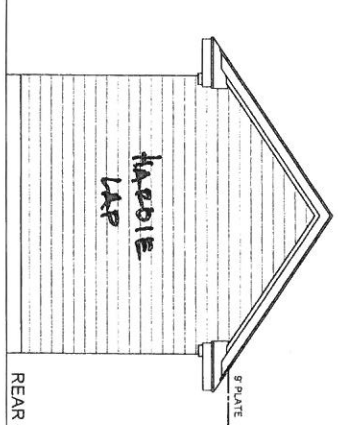
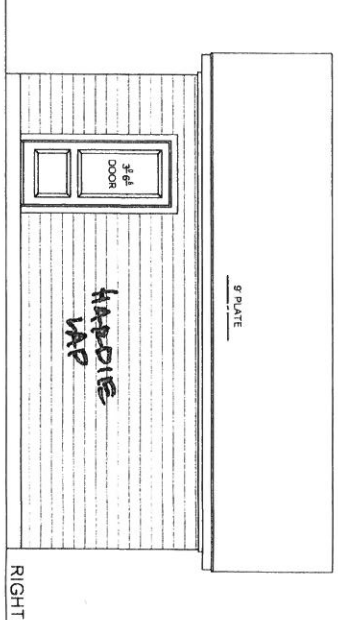
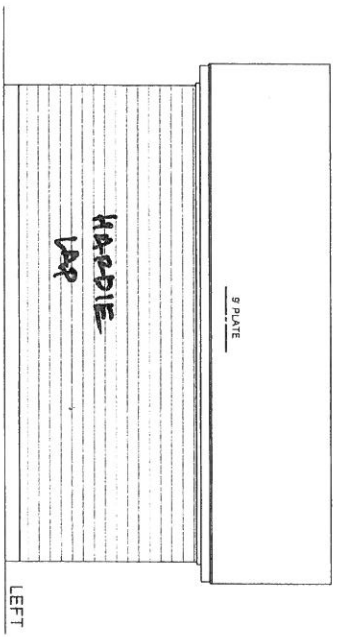
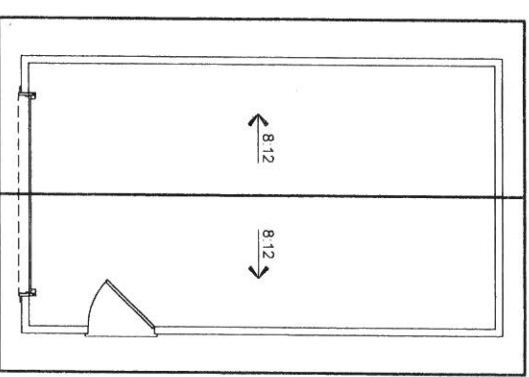
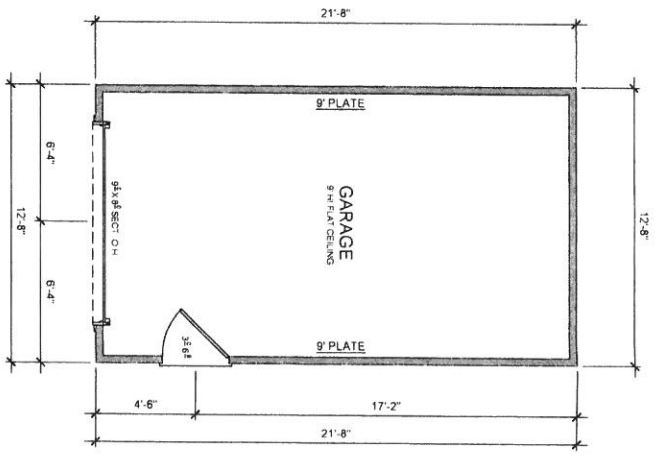
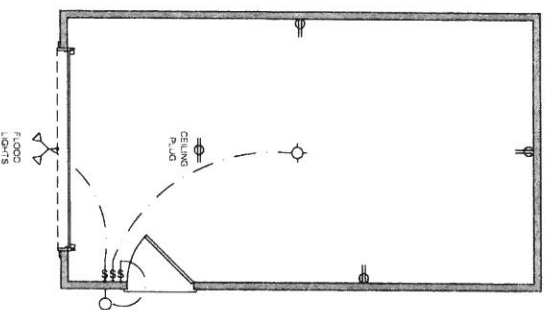
PLAN #
 Caleb Rosser R4

ELEVATIONS

SHEET # 6
 OF 8



SCALE: 1/4" = 1'-0"



AREA SCHEDULE

HOUSE DN	2119	00	00	FT.
HOUSE UP	056	00	00	FT.
A/C TOTAL	3176	00	00	FT.
GARAGES	794	00	00	FT.
PORCHES	462	00	00	FT.
TOTAL AREA	4432	00	00	FT.

J Shepard Studios
 (817) 235-3482

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CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 17	MEETING DATE: 10/23/18
SUBJECT:	<p>Consider Ordinance 2018-1256 Amending Highland Village Code of Ordinances Article 10.02 “Ambulance Service” by Amending Subsection (b) of Section 10.02.004 “Service Provided, Fee Schedule” Relating to the Fees to be Charged for Providing Emergency Medical Services; Adding Section 10.02.006 “No Balance Billing For City Residents” Regarding Billing of City Residents for Emergency Medical Services; and Adding Section 10.02.007 “Charges For Mutual Aid Recipients of Emergency Medical Services” Relating to Charges for Emergency Medical Services Provided to Non-Residents Pursuant to a Mutual Aid Agreement (1st of two reads)</p>
PREPARED BY:	Ken Heerman, Assistant City Manager

BACKGROUND:

The City periodically reviews EMS fees billed to patients requiring medical treatment / transport by City EMS apparatus. This is partial cost recovery, and fees generally are determined in conjunction with prevailing market rates – with Highland Village generally on the low end of the spectrum. The City outsources the EMS billing service to a company (Emergicon) that specializes in this type of billing. Revenues total roughly \$200,000 per year.

IDENTIFIED NEED/S:

EMS charges are first billed to insurance, with balance not paid by insurance to be collected from the patient. Roughly one half of the billings are directed to Medicare (52%), a small percentage to Medicaid (3%), with the remainder to be collected from insurance (27%) and patients (18%). Most of the patient balances go unpaid. Council has previously expressed desire to not pursue third party collection of these balances. Highland Village is at the bottom end of a comparison of fees assessed by surrounding jurisdictions.

Current Rates Resident						
	<u>BLS</u>	<u>ALS</u>	<u>ALS 2</u>	<u>ALS Disp</u>	<u>BLS Disp</u>	<u>TNT</u>
Coppell	\$ 750	\$ 850	\$ 950	\$ 400	\$ 200	\$ -
*Argyle	750	850	950	350	250	0
Flower Mound	780	850	950	400	200	100
*Lake Cities	950	850	1100	420	295	100
*Highland Village	\$ 562	\$ 562	\$ 562	\$ 312	\$ 312	\$ 281

Current Rates Non-Resident						
	BLS	ALS	ALS 2	ALS Disp	BLS Disp	TNT
Coppell	\$ 850	\$ 950	\$ 1,050	\$ 400	\$ 200	\$ -
*Argyle	850	950	1050	350	250	0
Flower Mound	850	950	1050	400	200	100
*Lake Cities	950	950	1200	420	295	100
*Highland Village	\$ 700	\$ 700	\$ 700	\$ 312	\$ 312	\$ 350
*Balance Billing						
BLS - Basic Life Support						
ALS - Advanced Life Support						

In a previous discussion with Council at the August 28th meeting, City Staff proposed the following:

- 1) Updating the ordinance addressing EMS services to stipulate that EMS billing for City residents will only be billed to the patient's insurance, Medicare / Medicaid, with any remaining balance to be written off.
- 2) Increase fees to reflect market, capturing an increased percentage of fees insurance companies are willing to pay. The higher fee will not affect Highland Village residents directly.

Council indicated a consensus to proceed accordingly.

PROGRESS TO DATE: (if appropriate)

The City is fortunate with close proximity to surrounding cities to participate in mutual aid arrangements. The Town of Flower Mound is the primary agency with which mutual aid services are received / rendered. Thus, it is proposed that the respective fee schedules be updated to provide for equivalent fees for both cities, as well as stipulate that mutual aid services provided to the other agency are to be billed at resident rates. It is anticipated the overall effect on revenues to be neutral, as increased amount on insurance payments will offset non-collection of balance billing.

The current fees in effect since 2010:

Base Resident Fee	\$562.00
Base Non-Resident Fee	\$700.00
Itemized Drug Costs	150%
Non-reusable medical supplies at cost	100%
Transport Mileage	\$6.50 per mile

The proposed fees are as follows (Equivalent to Town of Flower Mound schedule):

- a) A fee of \$750.00 for residents and \$850.00 for nonresidents shall be charged per trip, per person for basic life support (BLS) treatment and transportation by emergency ambulance to a full service hospital facility in response to a request received by the fire department for emergency medical services.
- b) A fee of \$850.00 for residents and \$950.00 for nonresidents shall be charged per trip, per person for advanced life support I (ALSI) treatment and transportation by

emergency ambulance to a full service hospital facility in response to a request received by the fire department for emergency medical services.

- c) A fee of \$950.00 for residents of the town and \$1,050.00 for nonresidents shall be charged per trip, per person for advanced life support II (ALSII) treatment and transportation by emergency ambulance to a full service hospital facility in response to a request received by the fire department for emergency medical services.
- d) An additional fee of \$15.00 shall be charged per loaded mile. In addition to all other fees charged hereunder, a fee of \$200.00 shall be charged per trip, per person for single-usage disposable items for those persons provided basic life support (BLS) treatment.
- e) In addition to all other fees charged hereunder, a fee of \$400.00 shall be charged per trip, per person for single-usage disposable items for those persons provided advanced life support (ALS) treatment.
- f) In addition to all other fees charged hereunder, a fee of \$150.00 shall be charged per trip, per person for single-usage disposable items utilized in conjunction with the provision and use of oxygen.
- g) The foregoing fees have been established based, in part at least, on the centers for Medicare and Medicaid services (CMS) rates, which rates are the reimbursement rates for ambulance fees set by Medicare. When the CMS rate for advanced life support, level 2 ambulance service ("ALS 2") is increased the city's fee for providing advanced life support II ("ALSII") treatment and transportation ambulance service shall be increased from the then current fee amount by a similar amount and rounded up to the next higher \$10.00 increment. All other fee amounts for ambulance services shall be similarly increased from the then current fee in an amount proportionate to the ALSII increase and rounded up to the next higher \$10.00 increment. Any such increase shall become effective on the first day of the next fiscal year (October 1) of the City of Highland Village, and the foregoing fee schedule revised accordingly.

Two additional changes are proposed regarding EMS billing:

- 1) For emergency medical services received by any resident of the City, only the individual's health insurance company will be billed, with any remaining balance to be written off.
- 2) Mutual aid recipients of emergency medical services provided by the City of Highland Village be billed for these services at resident rates – with understanding that a reciprocal approach will be provided from the mutual aid cities to Highland Village residents that receive mutual aid emergency medical services

City staff, in conjunction with the City Attorney, have prepared an ordinance amending the Code of Ordinances with respect to the sections relating to EMS fees. Consistent with the on-going process of having the City Council adopt fees by resolution and incorporated into a master fee schedule, the ordinance provides for fees to be adopted by resolution of the City Council. The revised fees discussed above will be contained in a resolution to be presented at the next City Council meeting concurrently with the second reading of the proposed ordinance.

RECOMMENDATION:

Council to approve Ordinance 2018-1256 on first reading.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1256

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING CHAPTER 10 "HEALTH AND SANITATION," ARTICLE 10.02 "AMBULANCE SERVICE" OF THE CODE OF ORDINANCES, CITY OF HIGHLAND VILLAGE, TEXAS, BY AMENDING SUBSECTION (b) OF SECTION 10.02.004 "SERVICE PROVIDED, FEE SCHEDULE" RELATING TO THE FEES TO BE CHARGED FOR PROVIDING EMERGENCY MEDICAL SERVICES; ADDING SECTION 10.02.006 "NO BALANCE BILLING FOR CITY RESIDENTS" REGARDING BILLING OF CITY RESIDENTS FOR EMERGENCY MEDICAL SERVICES; ADDING SECTION 10.02.007 "CHARGES FOR MUTUAL AID RECIPIENTS OF EMERGENCY MEDICAL SERVICES" RELATING TO CHARGES FOR EMERGENCY MEDICAL SERVICES PROVIDED NON-RESIDENTS PURSUANT TO A MUTUAL AID AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council finds it is necessary to adjust the fees and charges to be assessed for the provision of emergency medical services to reflect the current costs for providing emergency medical services and associated supplies including, but not limited to, transportation, intravenous fluids, medications, bandages, and oxygen masks due to continuing increases in the cost of such services and items; and

WHEREAS, the City Council desires to only bill a city resident's health insurance company or other applicable health care benefits plan for the cost of providing emergency medical service to such resident, with any remaining balance to be written off; and

WHEREAS, the City Council further desires and finds it to be in the public interest to charge a resident of another city who receives emergency medical services provided by the City of Highland Village pursuant to a mutual aid agreement with said other city to be billed in the same manner as City residents as long as such other city will similarly charge the City's resident no more than what the City would charge if such other city provides emergency medical service to a City resident pursuant to said mutual aid agreement;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. Chapter 10 "Health and Sanitation," Article 10.02 "Ambulance Service" of the Highland Code of Ordinances of the City of Highland Village is amended as follows:

- A. Section 10.02.004 "Service Provided; Fee Schedule", is hereby amended by amending Subsection (b) "Fee Schedule" to read in its entirety as follows:

Sec. 10.02.004 Service Provided; Fee Schedule

* * *

(b) Fee Schedule. Fees shall be assessed to residents and non-residents of the City for the provision of the following emergency medical services furnished by the City's fire department to residents and non-residents in amounts adopted by resolution of the City Council and published in the City's Master Fee Schedule maintained in the Office of the City Secretary:

- (1) Provision of Basic Life Support (BLS) treatment and transportation by emergency ambulance to a full-service hospital facility to be charged on a per trip, per person basis;
- (2) Provision of Advanced Life Support I (ALS-I) treatment and transportation by emergency ambulance to a full-service hospital facility charged on a per trip, per person basis
- (3) Provision of Advanced Life Support II (ALS-II) treatment and transportation by emergency ambulance to a full-service hospital facility to be charged on a per trip, per person basis;
- (4) In addition to the other fees charged in this subsection (b), a fee shall be charged per loaded mile travelled by ambulance from the location where the person is loaded to the hospital facility where the person is unloaded;
- (5) In addition to the other fees charged in this subsection (b), a fee shall be charged on a per trip, per person basis for single-usage disposable items used during the provision of Basic Life Support (BLS) treatment;
- (6) In addition to the other fees charged in this subsection (b), a fee of shall be charged on a per trip, per person basis for single-usage disposable items used in the provision of ALS-I or ALS-II treatment; and
- (7) In addition to the other fees charged in this subsection (b), a fee shall be charged on a per trip, per person basis for single-usage disposable items utilized in conjunction with the provision and use of oxygen.

* * *

B. Section 10.02.006 titled "No Balance Billing for City Residents" is added to read as follows:

Sec. 10.02.006 No Balance Billing for City Residents

A City resident shall not be billed by the City for the remaining unpaid balance of fees charged pursuant to Section 10.02.004 for the provision of emergency medical services provided to said City resident after receipt by the City of final

payment from the provider of said City resident's medical insurance benefits, with such remaining unpaid balance to be written off. The foregoing shall also apply to a non-resident of the City where the City resident is a beneficiary under such non-resident's medical insurance or other medical benefits plan and the City resident was the recipient of the emergency medical services. This section shall not apply to the billing of non-residents at the City resident rates for the provision of emergency medical services under a mutual aid agreement pursuant to Section 10.02.007.

C. Section 10.02.007 title "Billing of Mutual Aid Recipients" is added to read as follows:

Sec. 10.02.007 Billing of Mutual Aid Recipients

A non-resident of the City who receives emergency medical services from the City's fire department during an emergency run made to such person's city of residence in accordance with a mutual aid or similar agreement between the City and such person's city of residence shall be charged the fees charged to the City's residents pursuant to Section 10.02.004 for the provision of emergency medical services if such person's city of residence has adopted an ordinance or resolution, or has entered into an interlocal agreement with the City, providing that such other city will charge City's residents the rate such other city charges its own residents for emergency medical services if such other city provides emergency medical services to a City resident pursuant to the mutual aid or similar agreement with the City.

Section 4. If any section, article, paragraph, sentence, clause, phrase or word in this ordinance, or application thereto any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance; and the City Council hereby declares it would have passed such remaining portions of the ordinance despite such invalidity, which remaining portion shall remain in full force and effect.

Section 5. This ordinance shall take effect upon its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON FIRST READING ON THIS THE 23RD DAY OF OCTOBER 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE ____ DAY OF _____ 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:10/17/18:103513)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 18

MEETING DATE: 10/23/18

SUBJECT: Consider Ordinance 2018-1257 authorizing Certain Budget Amendments pertaining to the Fiscal Year 2018-2019 Budget (1st of two reads)

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

Each department is responsible for not exceeding the amounts budgeted in each of three categories – Personnel, Services/Supplies, and Capital. Category subtotals of departmental expenditures thus provide the level of budgetary control. Should a need arise for reallocation between categories or between departments, budget amendments are then presented for Council consideration.

IDENTIFIED NEED/S:

This is the first amendment presented to Council this fiscal year. This amendment is to re-authorize appropriations specifically identified in FY 2018 but were not completed before year-end.

- A very favorable bid for the FY 2018 street overlay program resulted in a savings of \$91,000. This provides opportunity to initiate engineering for a trail segment that has been identified as a priority, however without funding availability for the foreseeable future in the Highland Village Community Development Corporation budget. The Chapel Hill Estates Inland Trail Connector will extend the existing Chapel Hill Inland Trail to the existing Inland Trail Tunnel, providing connectivity to the City Trail. The estimated cost for the project is \$218,000. Staff recommends utilization of the \$91,000 savings from the FY 2018 street overlay to fund engineering for this project estimated at \$46,500. The remaining \$44,500 (of the \$91,000) would be earmarked toward the construction (cost projection of \$171,500). Our expectation is to add this as an alternate item to the bid for an upcoming project (Highland Village Rd Trail from City Hall to Sellmeyer) – with intent of achieving efficiency in the bid price.
- An amount of \$500,000 in the FY 2018 City Manager budget was earmarked for potential economic development participation. It was determined that there was not a demonstrated need. Thus, with Council direction, it was reallocated to other identified needs:
 - o \$110,000 network data storage apparatus – Information Services Dept.
 - This consisted of two separate devices, with one \$43,000 device received shortly after fiscal year-end. As it was received in FY 2019 it will be recorded accordingly, thus requiring re-appropriation of the \$43,000.
 - o \$91,000 for concrete street repairs - Streets Dept. To be completed in FY 2019
 - o \$275,000 related to shade structures and playground equipment at Doubletree Ranch Park. - Parks Dept. To be completed in FY 2019.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Budgetary changes to Fund Balance are detailed on the request worksheet following.

RECOMMENDATION:

Council to approve Ordinance No. 2018-1257 as presented.

Budget Amendment Request Worksheet

Line Item for Proposed Change:

<u>Department</u>	<u>Category</u>	<u>Current Budget (Annual)</u>	<u>Proposed Budget (Annual)</u>	<u>Increase / Decrease</u>
Information Services	Capital	-0-	43,000	43,000
Streets	Services / Supplies	718,501	809,501	91,000
Parks	Capital	240,000	515,000	275,000
Parks	Capital	515,000	606,000	91,000
General Fund Balance			Net Change	\$ 500,000

Reason for Request

Information Services *Capital* – \$43,000 related to network data storage device (carried over from FY 2018)
Streets *Services / Supplies* - \$91,000 related to concrete panel street replacement (carried over from FY 2018)
Parks *Capital* – \$275,000 DTR shade covers and playground equipment (redirected from CM Econ Devel budget in FY 2018)
Parks *Capital* – \$91,000 Reallocated savings from street overlay bid to fund engineering for Chapel Hill Trail Connection and portion of construction.

GENERAL FUND

Net Change \$ - 500,000

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2018-1257

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ADOPTING AMENDMENTS TO THE FISCAL YEAR 2018-2019 BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Highland Village, Texas has lawfully adopted a budget for fiscal year 2018-2019 ("2018-19 Budget"), by prior action of the City Council; and

WHEREAS, the City Manager has prepared, as required by Article VI, Section 6.08 of the City Charter, an amendment to certain appropriations and expenditures in the 2018-19 Budget, and has submitted same to the City Council for its review and approval, a copy of which is attached to this Ordinance; and

WHEREAS, the City Council of the City of Highland Village has determined that this budget amendment is necessary and appropriate to preserve and protect the health, safety and welfare of the citizens of the City of Highland Village as well as other persons in the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The fiscal year 2018-19 Budget amendments, attached hereto as Exhibit "A" and incorporated herein by reference, are hereby authorized, approved and adopted.

SECTION 2. If any section, subsection, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance; and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect, and to this end, the provisions of this Ordinance are declared severable.

SECTION 3. This Ordinance shall take effect immediately from and after its passage on second reading.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE FIRST READING, THIS THE 23rd DAY OF OCTOBER, 2018.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS ON THE SECOND READING, THIS THE ___ DAY OF _____.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:7/20/17:88206)

**Ordinance No. 2018-1257
Exhibit "A"**

**Budget Amendment Request Worksheet
Line Item for Proposed Change:**

<u>Department</u>	<u>Category</u>	<u>Current Budget (Annual)</u>	<u>Proposed Budget (Annual)</u>	<u>Increase / Decrease</u>
Information Services	Capital	-0-	43,000	43,000
Streets	Services / Supplies	718,501	809,501	91,000
Parks	Capital	240,000	515,000	275,000
Parks	Capital	515,000	606,000	91,000
General Fund Balance			Net Change	\$ 500,000

Reason for Request

Information Services *Capital* – \$43,000 related to network data storage device (carried over from FY 2018)
Streets *Services / Supplies* - \$91,000 related to concrete panel street replacement (carried over from FY 2018)
Parks *Capital* – \$275,000 DTR shade covers and playground equipment (redirected from CM Econ Devel budget in FY 2018)
Parks *Capital* – \$91,000 Reallocated savings from street overlay bid to fund engineering for Chapel Hill Trail Connection and portion of construction.

GENERAL FUND	Net Change \$ - 500,000
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CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 19

MEETING DATE: 10/23/18

SUBJECT: Consider Resolution 2018-2783 authorizing the City Manager to Negotiate and Execute a Professional Services Agreement with La Terra Studio for Master Planning Copperas Branch Park

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND:

On October 1, 2001, the US Army Corps of Engineers (“USACE”) granted the City a lease for Copperas Branch Park totaling 99 acres and Pilot Knoll Park totaling 100 acres for a grand total of 199 acres of new parkland for recreational and leisure activities. Copperas Branch Park was closed in 2013 to allow TxDOT use of the park for construction staging for the I-35 Corridor Expansion Project. Approximately 6.4 acres of Copperas Branch parkland, which included athletic field space, was needed and used for the new I-35 bridge and a new entrance into the park. The loss of athletic field space dramatically impacted the park and its use. In 2016, City of Highland Village and the City of Lewisville modified their corporate boundaries along the western boundary of I-35N. The boundary adjustment resulted in the annexation into the corporate boundaries of Highland Village of an additional 61 acres of new parkland as part of the Copperas Branch Park lease, including the body of water and land south of Highland Village Rd., This addition expanded the area of Copperas Branch Park to 160 acres.

IDENTIFIED NEED/S:

City Administration has identified the need to obtain professional services relating to development of a park master plan that will provide a comprehensive vision for approximately 105 Acres of Copperas Branch Park, including but not limited to, recreation opportunities, camping, water recreation, connectivity, concessions and amenities that will enhance the community and visitors’ experience.

OPTIONS & RESULTS:

During the time Copperas Branch Park was closed, significant adjustments were made to the park that impacted land mass, use, and access. The Park Master Plan will provide a comprehensive vision for the park’s future.

PROGRESS TO DATE: (if appropriate)

The Copperas Branch Master Planning project was introduced for discussion in June, September and October Parks and Recreation Advisory Board meetings.

A supplemental request totaling 70,000.00 for Master Planning Copperas Branch Park was requested and approved in the 2018-2019 budget session.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

The funds for the project will be provided out of the Corps lease park fund in the amount of \$70,000.00.

RECOMMENDATION:

To approve Resolution 2018-2783.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2783

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH LA TERRA STUDIO FOR MASTER PLANNING COPPERAS BRANCH PARK; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, City Administration has determined the need to create a master plan for Copperas Branch Park (“the Park”) provide a comprehensive vision for development and use of the Park that meets the needs of the City’s residents and patrons; and

WHEREAS, having reviewed the experience of various qualified firms, City Administration has determined that la terra studio can has the required professional planning experience to perform the desired park master planning services at a fair and reasonable rate and recommends entering into an agreement with la terra studio for such services; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public’s interest to concur in the above-described recommendation

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS:

SECTION 1. The City Manager is hereby authorized to negotiate and execute a professional services agreement for park planning services with la terra studio in the amount of \$70,000.00.

SECTION 2. This resolution shall be effective immediately upon passage.

PASSED AND APPROVED THIS THE 23RD DAY OF OCTOBER 2018.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:10/16/18:103471)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 20	MEETING DATE: 10/23/18
SUBJECT: Consider Resolution 2018-2784 awarding Grant Funds to Community Non-Profit Organizations for Fiscal Year 2018-2019	
PREPARED BY: Angela Miller, City Secretary	

BACKGROUND:

Per Resolution 2018-2729, community organizations desiring funding from the City must submit applications to the City Secretary's Office. Once all applications are received, the City Secretary processes the applications and submits the requests to the City Council for review.

Requests must meet the following criteria:

- Services to be provided by an organized civic, cultural, educational, or service group that is a non-profit organization with membership open to all citizens of Highland Village
- Services must be of economic benefit to the community or contribute to the quality of life in Highland Village by serving a municipal public purpose
- Services must be provided to the citizens of Highland Village on an equal basis
- The organization must enter into a written contract with the City of Highland Village for the provision of services

Examples of municipal public purpose include, but are not limited to:

- Preservation, promotion or development of historically sensitive areas of the City
- Promotion of the performing arts
- Activities promoting and improving the health, safety and welfare of the youth, adults or senior citizens in the City
- Educational programs promoting student and citizen participation in the electoral process and local government
- Crime awareness and prevention

IDENTIFIED NEED/S:

City Council will consider written requests for financial assistance and determine allocation amounts, if any, for the community non-profit organizations. Council has historically allocated 0.25% of the City's Maintenance & Operations budget (excluding capital project or purchasing funds) for non-profit organizations. There is \$41,000 included in the Fiscal Year 2018-2019 budget for funding community services and activities provided by non-profit organizations. However, in applying the 0.25% formula as referenced above, the funding amount up to \$43,000 could be applied.

OPTIONS & RESULTS:

To identify non-profit organizations that will receive funding as allocated in the Fiscal Year 2018-2019 budget.

PROGRESS TO DATE: (if appropriate)

A copy of all applications have been provided to Council for consideration, and Council received presentations from representatives of the following non-profit organizations at their regular meeting held October 9, 2018: CASA of Denton County, Chisholm Trail RSVP, Christian Community Action (CCA), Communities in Schools of North Texas, Denton County Friends of the Family, Friends of the Flower Mound Public Library, Greater Lewisville Community Theatre, Highland Village Lions Club, Journey to Dream, Lewisville ISD Education Foundation (LEF), Lewisville Lake Symphony, PediPlace, Special Abilities of North Texas, The Salvation Army Lewisville, Studio B Performing Arts Center, Winning the Fight, and Youth and Family Counseling.

Below is a listing of the non-profit organizations that filed an application with the City Secretary for Fiscal Year 2018-2019 funding:

Non-Profit Organization	Funding Request
CASA of Denton County, Inc.	\$ 1,875
Chisholm Trail RSVP, Inc. dba RSVP Serving Denton County	\$ 2,500
Christian Community Action (CCA)	\$ 3,000
Communities in Schools of North Texas, Inc.	\$ 3,000
Denton County Friends of the Family, Inc.	\$ 5,000
Friends of the Flower Mound Public Library	\$ 1,500
Greater Lewisville Community Theatre	\$ 2,000
Highland Village Lions Club	\$ 4,500
Journey to Dream	\$ 15,000
Lewisville ISD Education Foundation (LEF)	\$ 5,000
Lewisville Lake Symphony	\$ 5,000
PediPlace	\$ 5,000
Salvation Army – Lewisville	\$ 3,400
Special Abilities of North Texas	\$ 8,500
Studio B Performing Arts Center	\$ 3,500
Winning The Fight	\$ 2,989.50
Youth and Family Counseling	\$ 5,000
TOTAL	\$76,764.50

Below is a listing of funding allocations that were awarded to each non-profit organization for the previous three (3) fiscal years:

NON-PROFIT FUNDING HISTORY			
Organization	FY 2017-2018	FY 2016-2017	FY 2015-2016
Associates of the Lewisville Sr Activity Center	n/a	\$1,000	\$ 500
CASA of Denton County	\$1,000	\$1,000	\$1,000
Chisholm Trail Retired Sr Volunteer Program	\$1,000	\$ 0	\$ 500
Christian Community Action (CCA)	\$2,500	\$2,500	\$2,500
Communities in Schools of North Texas	\$2,000	\$2,000	\$1,500
Denton County Friends of the Family	\$2,500	\$2,500	\$3,000
Friends of the Flower Mound Public Library	\$ 500	\$ 500	\$ 500
Greater Lewisville Community Theatre	\$1,000	n/a	n/a
Highland Village Lions Club	\$3,500	\$3,500	\$4,700
Journey to Dream	\$2,500	\$2,500	n/a
Lewisville ISD Education Foundation (LEF)	\$4,000	\$3,500	\$3,000
Lewisville Lake Symphony	\$3,500	\$3,500	\$2,500
Marine Corps League #1300	n/a	\$ 0	\$ 500
PediPlace	\$2,500	\$2,500	\$3,500
Special Abilities of North Texas	\$2,500	\$2,500	\$3,000
Studio B Performing Arts Center	\$3,000	\$3,000	\$3,000
The Salvation Army - Lewisville	\$2,500	\$2,500	n/a
Winning the Fight	\$3,000	\$3,000	\$3,500
Youth and Family Counseling	\$3,500	\$3,000	\$5,500
TOTAL	\$41,000	\$39,000	\$38,700

**In reference to the table above:

n/a = The organization did not submit an application

\$0 = The organization submitted an application, however no funds were awarded

In addition to the funding awarded annually to non-profit organizations, the City purchases tables and individual tickets to special events that are held during the year by non-profit, civic and community organizations. In order to provide a better understanding of the monetary support of the City and City Council for local organizations, below is a listing of these purchases for the previous three (3) fiscal years:

ADDITIONAL SPONSORSHIPS / PURCHASES			
EVENT	FY 2017-2018	FY 2016-2017	FY 2015-2016
FM Chamber Fiesta Flower Mound	1 Table = \$1,500	1 Table = \$1,500	1 Table = \$1,500
Lewisville Chamber Awards Celebration	2 Tickets = \$200	n/a	n/a
State of the Cities Luncheon	1 Table = \$350	1 Table = \$300	1 Table = \$300
Unity in Communities Luncheon	1 Table = \$350	1 Table = \$300	1 Table = \$300
Mayor's Prayer Breakfast	1 Table = \$250	1 Table = \$250	1 Table = \$250

Children's Advocacy Center of Denton County	\$4,000 Funds included in PD Annual FY Budget	\$4,000 Funds included in PD Annual FY Budget	\$4,000 Funds included in PD Annual FY Budget
Special Olympics -Steaks and Stetsons	1 Table = \$1,200	1 1/2 Tables = \$1,800	1 Table = \$1,200
Youth & Family Counseling Holiday Extravaganza	1 Ticket = \$44	n/a	n/a
Special Abilities of North Texas Denim & Diamonds Gala	1 Ticket = \$100	n/a	n/a
LEF 2018 Evening for Education	3 Tickets = \$300	n/a	n/a
Total	\$8,294	\$8,150	\$7,550

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

Council has historically allocated 0.25% of the City's Maintenance & Operations budget (excluding capital project or purchasing funds) for non-profit organizations.

There is \$41,000 included in the Fiscal Year 2018-2019 budget for funding community services and activities provided by non-profit organizations. However, in applying the 0.25% formula as referenced above, the funding amount up to \$43,000 could be applied.

RECOMMENDATION:

To approve Resolution 2018-2784 making non-profit funding allocations for Fiscal Year 2018-2019.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2018-2784

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AWARDED GRANT FUNDS TO NON-PROFIT ORGANIZATIONS FOR FISCAL YEAR 2018-2019; AUTHORIZING CONTRACTS WITH SUCH ORGANIZATIONS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, City Resolution 2018-2729 establishes a uniform policy to grant financial assistance to non-profit organizations and community service providers; and

WHEREAS, grant funds are included in the Fiscal Year 2018-2019 Budget; and

WHEREAS, the Council finds it to be in the public interest to authorize the City Manager to execute agreements with non-profit organizations who are to receive funding from the City, in accordance with Resolution 2018-2729 based on the funding allocation set forth in this Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is authorized to negotiate and sign service agreements on behalf of the City of Highland Village with the following Family Service Organizations for Fiscal Year 2018-2019 in the following designated amounts:

<u>Organization</u>	<u>Funding Amount</u>
<u>Christian Community Action (CCA)</u>	\$ _____
<u>Denton County Friends of the Family, Inc.</u>	\$ _____
<u>Salvation Army – Lewisville</u>	\$ _____
<u>Special Abilities of North Texas</u>	\$ _____
<u>Winning the Fight (WTF)</u>	\$ _____
<u>Youth and Family Counseling</u>	\$ _____

SECTION 2. The City Manager is authorized to negotiate and sign service agreements on behalf of the City of Highland Village with the following Children’s Service Organizations for Fiscal Year 2018-2019 in the following designated amounts:

<u>Organization</u>	<u>Funding Amount</u>
<u>CASA of Denton County, Inc.</u>	\$ _____
<u>Communities in Schools of North Texas</u>	\$ _____
<u>Journey to Dream</u>	\$ _____

PediPlace \$ _____

Lewisville ISD Education Foundation \$ _____

SECTION 3. The City Manager is authorized to negotiate and sign service agreements on behalf of the City of Highland Village with the following Community Service Organizations for Fiscal Year 2018-2019 in the following designated amounts:

<u>Organization</u>	<u>Funding Amount</u>
<u>Highland Village Lions Club</u>	\$ _____
<u>Friends of the Flower Mound Library</u>	\$ _____
<u>Lewisville Lake Symphony</u>	\$ _____
<u>Studio B Performing Arts Center</u>	\$ _____
<u>Greater Lewisville Community Theatre</u>	\$ _____
<u>Chisolm Trail Retired Senior Volunteer Program (RSVP)</u>	\$ _____

SECTION 4. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 23rd day of October, 2018

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:10/16/18:103490)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 21

MEETING DATE: 10/23/18

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING EVENTS

October 23, 2018	Regular City Council Mtg. 7:30 pm
November 1, 2018	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
November 13, 2018	Regular City Council Mtg. 7:30 pm
November 19, 2018	Park Board Mtg. 6:00 pm (if needed)
November 20, 2018	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
November 22 - 23, 2018	City Offices Closed in Observance of Thanksgiving
November 27, 2018	Regular City Council Mtg. 7:30 pm - CANCELLED
December 6, 2018	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
December 11, 2018	Regular City Council Mtg. 7:30 pm
December 17, 2018	Park Board Mtg. 6:00 pm (if needed)
December 18, 2018	Planning & Zoning Commission Mtg. 7:00 pm (if needed)
December 24-25, 2018	City Offices Closed in Observance of Christmas
December 25, 2018	Regular City Council Mtg. 7:30 pm - CANCELLED
January 1, 2019	City Offices Closed in Observance of New Year's Day
January 3, 2019	Zoning Board of Adjustment Mtg. 7:00 pm (if needed)
January 8, 2019	Regular City Council Mtg. 7:30 pm

Note - Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.

By: Karen Bradley, Administrative Assistant - City Secretary Office