



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, JULY 26, 2022 at 6:00 P.M.

EARLY WORK SESSION
Training Room – 6:00 P.M.

Convene Meeting in Open Session

1. Continue Discussion on the General Fund Budget for Fiscal Year 2022-2023
2. Receive a Presentation and Continue Discussion on Traffic Data for FM 407 and FM 2499
3. Discuss the City's Relationship to the Denton County Transportation Authority (DCTA) as a "founding member" under Chapter 460, Texas Transportation Code
4. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for July 26, 2022

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION
Training Room

5. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Personnel – Deliberate the Employment, Evaluation, and Duties of the Highland Village Municipal Court Judge

OPEN SESSION
City Council Chambers – 7:30 P.M.

6. Call Meeting to Order
7. Prayer led by Councilmember Robert Fiester
8. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Robert Fiester: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

9. **Visitor Comments** (*Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.*)
10. **Mayor and Council Reports on Items of Community Interest** pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
11. **City Manager/Staff Reports**
 - **Presentation of the Nonprofit of the Year Video**

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

12. **Consider approval of Minutes of the Special Joint Workshop held on June 30, 2022 and the Regular City Council Meeting held on July 12, 2022**
13. **Consider Resolution 2022-3006 receiving an Annual Report from the Highland Village Community Development Corporation and approving the Facilities Development Capital Improvement Program (FDCIP)**

ACTION AGENDA

14. **Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed**
 - (b) **Section 551.074 – Personnel - Deliberate the Employment, Evaluation and Duties of the Highland Village Municipal Court Judge**

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

15. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

16. **Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 22ND DAY OF JULY 2022 NOT LATER THAN 5:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2022 at _____

am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 07/26/2022

**SUBJECT: Continue Discussion on the General Fund Budget for Fiscal
Year 2022-2023**

PREPARED BY: Ken Heerman, Assistant City Manager

COMMENTS

City staff will provide information relating to the General Fund Budget for Fiscal Year 2022-2023.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 2

MEETING DATE: 07/26/2022

**SUBJECT: Receive a Presentation and Continue Discussion on Traffic
Data for FM 2499 and FM 407**

**PREPARED BY: Doug Reim, Chief of Police
Scott Kriston, Public Works Director**

COMMENTS

City staff will provide traffic data for FM 407 and FM 2499.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 3

MEETING DATE: 07/26/2022

SUBJECT: Discuss the City's Relationship to the Denton County Transportation Authority (DCTA) as a "founding member" under Chapter 460, Texas Transportation Code

PREPARED BY: Kevin B. Laughlin, City Attorney

COMMENTS

Pursuant to prior Council request, the City Attorney will discuss the legal relationship of the City of Highland Village to and with the Denton County Transportation Authority (DCTA) pursuant to Chapter 460 of the Texas Transportation Code and other relevant state law.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 07/26/2022

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11 **MEETING DATE: 07/26/2022**

SUBJECT: City Manager/Staff Reports

PREPARED BY: Paul Stevens, City Manager

COMMENTS

Following is an update on some items requested by Council, as well as some other items of concern.

Comprehensive Plan Schedule Update

We have been meeting with property owners along FM 407 as well as the owners of the opportunity areas identified for future development. The meetings have been very productive in receiving input from the property owners and gaining an understanding of their development plans. We hope to finish up these meetings within the next two weeks.

Here are the key dates as we approach the completion of the plan:

August 19 – Provide summary of findings to City Council of public engagement, opportunity area site analysis and landowner meetings as it relates to all aspects of the plan update.

August 22 – Provide summary of findings to Park Board of public engagement, opportunity area site analysis and landowner meetings as it relates to Park and Trails Master Plans.

September 6 – Provide Comprehensive Plan Draft to City Council.

October – Adoption of Plan by City Council.

These dates are tentative but we are working on staying on this schedule as close as possible.

Proposed Townhome Zoning Case

The proposed zoning case for the townhome development on Barnett Boulevard was tabled by the Planning and Zoning Commission in June. During the public hearing, a resident questioned if the proposed zoning change was in compliance with the planned development (PD) standards in our Zoning Ordinance. There are two types of planned developments in the ordinance. There is a stand-alone planned development and an overlay planned development. The stand-alone PD does specify certain setbacks that must be met. An overlay PD does not and the Townhome development would have to be approved as an overlay PD.

The original public hearing notice did not make a distinction as to what kind of planned development was requested. Kevin Laughlin has recommended that a new public hearing be scheduled and notices be sent that identifies the proposed zoning amendment as an overlay PD. This should be back on the agenda for the August Planning and Zoning Commission meeting.

Highland Village Road on ramp to I35

TxDOT has let the project that will extend Highland Village Road under I35 to an on ramp to go northbound. Construction is scheduled to begin in September and should take about three months to complete.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 07/26/2022

SUBJECT: Consider Approval of Minutes of the Special Joint Workshop held on June 30, 2022 and the Regular City Council Meeting held on July 12, 2022

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to call the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff will make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

Minutes of the Special Joint Workshop were removed from the July 12, 2022 Consent Agenda for edit(s). Edits are reflected in page 2, paragraph 5.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the Special Joint Workshop held on June 30, 2022 and the Regular City Council Meeting held on July 12, 2022.



**MEETING MINUTES
SPECIAL JOINT WORKSHOP OF THE
HIGHLAND VILLAGE CITY COUNCIL AND
PLANNING AND ZONING COMMISSION
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD
THURSDAY, JUNE 30, 2022**

Convene Meeting in Open Session

The Highland Village City Council and the Planning and Zoning Commission met in a special joint workshop on the 30th day of June, 2022.

1. Call Meeting to Order – City Council

Mayor Daniel Jaworski called the meeting to order at 6:00 p.m.

Roll Call

Present:	Daniel Jaworski	Mayor
	Michael Lombardo	Mayor Pro Tem
	Shawn Nelson	Councilmember
	Tom Heslep	Councilmember
	Robert A. Fiester	Councilmember (arrived at 6:04 p.m.)
	Brian Fiorenza	Councilmember

Absent:	Jon Kixmiller	Deputy Mayor Pro Tem
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Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Jason Collier	Assistant Fire Chief
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist

2. Call Meeting to Order – Planning and Zoning Commission

Chairman Guy Skinner called the meeting to order at 6:00 p.m.

Present:	Guy Skinner	Chairman
	Jared Christianson	Commissioner
	Dale Butler	Commissioner
	Denver Kemery	Vice Chairman
	Michael George	Commissioner

Brent Myers Alternate Commissioner
Cindy Richter Alternate Commissioner

Staff Members: Scott Kriston Public Works Director
 Autumn Aman Community Development Coord
 Kim Huntley Community Services Assistant

3. Receive a Presentation and Discuss Possible Development of Property at The Shops of Highland Village located at 1701 Shoal Creek

Mayor Jaworski thanked everyone for attending and announced the workshop is for informational purposes only. He added that with no formal submission or application having been made to the City, no action will be taken by City Council or the Planning & Zoning Commission at tonight's meeting. He also reported the community was provided an opportunity to submit questions for the presenter and for the City to address. He stated that some of the questions for the City would be best explored and answered if an application is made.

Mayor Jaworski stated some of the questions submitted related to traffic on FM 407 and FM 2499, which are managed by Texas Department of Transportation (TxDOT), and capacity of the City's water and sewer system. He reported that TxDOT's planning documents currently show traffic has not met their capacity triggers for these roadways. Regarding the City's water and wastewater system, the systems were designed to provide for max build out population of approximately 18,000 people. Mayor Jaworski added that the City would work with any future development to ensure there is enough capacity in the water and wastewater systems.

Mr. Joshua Pogue, President and CEO of Pogue Shopping Centers (Pogue SC) reported Pogue SC took over The Shops at Highland Village (The Shops) in January 2020. Due to a shift in online shopping and with the COVID pandemic, the traditional retail market has since changed resulting in many fashion retailers closing. Mr. Pogue stated the shift today is more about food/beverage establishments, services and experiences that you cannot get online. Mr. Pogue presented a 2007 and 2021 comparison of ecommerce sales, use of smart phones, Amazon sales, use of Netflix and US movie box office sales.

Mr. Pogue reported Pogue SC had concerns that AMC would not renew their building lease, and began looking at other options for the site. Additionally, retail tenants had voiced the need for additional foot traffic. Since then, AMC has indicated they want to stay long-term. However, in looking at how to increase the viability of existing retail at The Shops, Pogue SC and AEW Capital, owner of The Shops, began looking at mixed-use developments and potentially applying that concept at The Shops. Since that would require construction of a multi-family development, Pogue SC and AEW Capital searched for a suitable developer and selected Texas-based Presidium.

Mr. Pogue reported having a meeting with the HOA in October to present a proposal for a multi-family development at The Shops, which resulted in more people attending than the HOA. Mr. Pogue stated they have since met with the HOA board and that tonight's Special Joint Workshop is another attempt to disclose what they are doing and to open the dialogue.

Mr. Sean Chatlos, Vice President from AEW Capital, provided an overview of the company's financial portfolio. Presidium President of Development, Mr. Mark Farrell reported the company is a real estate developer, owner and operator with properties

throughout the US. Renderings of other Presidium properties were presented along with conceptual renderings of the multi-family development proposed for The Shops. Mr. Farrell reported a 4-story, 280-unit complex, with a hidden parking garage is proposed. Approximately 70% of the units would be 1-bedroom, with the remaining being 2-bedroom units. Mr. Farrell stated the units would have an upscale finish out and would feature the latest technology. He anticipates residents to be 25 to 40 year old professionals and possibly some empty nesters as well, with higher-income levels who would frequent The Shops for its shopping, food/beverage and entertainment options.

Kimley-Horn Professional Engineer Mr. Jonathan Kerby provided information from a traffic study that was performed for the project. He reported counts were collected in November 2021 when school was in session and included four different intersections:

- Village Parkway at Live Oak Lane/Marketplace Lane
- Village Parkway at FM 407
- Chinn Chapel Road at FM 407
- Existing site access along Chinn Chapel Road and Village Parkway

Mr. Kerby reported the Town of Flower Mound and TxDOT were working on proposed intersection improvements at FM 2499 and FM 407, which would provide added capacity at the intersection. He added that the proposed improvements are expected to be in place prior to completed construction of the multi-family building.

Several members of the City Council and Planning & Zoning Commission asked what other alternative(s) were considered. Mr. Pogue reported office space, a hotel, townhomes, and senior housing were also considered.

Concerns raised during the meeting included increased traffic; availability of ample parking for retail; impact on the City services such as public safety, water and sewer; and the impact to residents. The following concerns were also raised:

- The examples of existing multi-family properties shown in the presentation were located in urban areas that did not include a retail component like The Shops
- Would Pogue SC and AEW Capital want to construct an additional multi-family building if AMC decides to leave
- Consideration of other locations within The Shops for the multi-family building that would minimize effect of nearby residents

4. Adjournment – City Council

Mayor Jaworski adjourned the meeting at 8:22 p.m.

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary

5. Adjournment – Planning and Zoning Commission

Chairman Skinner adjourned the meeting at 8:22 p.m.

Guy Skinner, Chair

ATTEST:

Autumn Aman, Community Development Coordinator

DRAFT



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD
TUESDAY, JULY 12, 2022**

EARLY WORK SESSION

Mayor Daniel Jaworski called the meeting to order at 6:00 p.m.

Roll Call

Present:	Daniel Jaworski	Mayor
	Michael Lombardo	Mayor Pro Tem
	Jon Kixmiller	Deputy Mayor Pro Tem
	Shawn Nelson	Councilmember
	Tom Heslep	Councilmember
	Robert A. Fiester	Councilmember
	Brian A. Fiorenza	Councilmember
Staff Members:	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Ingrid Rex	Deputy City Secretary/Records Coordinator
	Doug Reim	Police Chief
	Jason Collier	Assistant Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Heather Miller	Assistant Finance Director
	Mike McWhorter	Staff Accountant
	Laurie Mullens	Marketing & Communications Director
	Andrew Boyd	Media Specialist

1. Discuss Appointment to Fill a Vacancy for an Unexpired Term for a Council Representative Position on the Highland Village Community Development Corporation (4B)

City Secretary Angela Miller reported the Community Development Corporation is composed of seven (7) members, with three (3) persons who serve as Citizen Members and the remaining four (4) persons who serve as City Representatives. Former Councilmember Barbara Fleming served as a City Representative on the Community Development Corporation. However, as a result of the recent election, she is no longer serving. Therefore, a vacancy now exists.

Mayor Pro Tem Lombardo currently serves on the Community Development Corporation board but will be unable to attend its upcoming meeting. He asked if someone else should

be appointed to fill his place. City Attorney Kevin Laughlin suggested he finish out his term, which expires in September 2022.

Mayor Jaworski reported that Deputy Mayor Pro Tem Kixmiller has expressed interest in serving. He asked if anyone else was interested in serving. No one else indicated interest.

2. Receive a Presentation and Discuss the General Fund Budget for Fiscal Year 2022-2023

Assistant City Manager Ken Heerman reported tonight's presentation would be a preview of the upcoming budget, with further details coming at the next Council meeting. The current Fiscal Year (FY) 2021-2022 is expected to come in within budget, with an ending fund balance 37 percent.

With a higher than anticipated reserve, Mr. Heerman reported a stipend payment to employees could be considered during the current fiscal year, which would help to offset the increase in Consumer Price Index (CPI). He explained the stipend would be a one-time payment and would not affect future pay. No opposition was voiced regarding the stipend.

Mr. Heerman reported the three components that make up 90% of the City's revenue component include property tax, sales tax and franchise fees. Averaging those components over the past ten (10) years shows an average increase of 4.10 percent. Looking at future growth opportunities, Mr. Heerman presented projections for property tax revenue in future years.

Mr. Heerman provided an explanation of the revenue cap and the Truth in Taxation requirements and presented examples showing the impact to homeowners and the City. Mr. Heerman also demonstrated the approved tax rate compared to the voter approved rate and scenarios that could warrant an election.

Mr. Heerman presented an overview of the city's sales tax revenue since 2019. He reported starting the next two (2) years with a higher fund balance will be good, but voiced caution in the years ahead and the need to be prepared for the years beyond. Budget presentations will continue through July and August.

3. Receive a Presentation and Discuss Traffic Data for FM 407 and FM 2499

Public Works Director Scott Kriston provided an update on traffic counts for FM 407 and FM 2499. Mr. Kriston stated the following information was taken from Texas Department of Transportation's (TxDOT) strategic planning information:

FM 407 between Barnett and Tartan

The current daily traffic count is 25,000, with an ultimate build in 2040 for 35,000 (totals include both east/west bound traffic). He requested TxDOT conduct a traffic signal warrant study at FM 407 and Barnett in mid-September while school is in session, which will take approximately 2-4 weeks to conduct. He estimates receiving the results sometime in October.

FM 407 between FM 2499 and Chinn Chapel

The current daily traffic count is 28,000, with an ultimate build for 37,000.

FM 2499 between Live Oak and FM 407

The current daily traffic count is 28,000, with an ultimate build for 43,000 (totals include both north/south bound traffic).

Mr. Kriston reported there is a Phase 4 expansion planned for the section of FM 2499, from FM 407 to FM 2181 in Corinth. Mr. Kriston did not have a start date on this project.

Intersection of FM 2499 and FM 407

Mr. Kriston reported TxDOT has funding for improvements at this intersection, which will include dual left turn lanes in all directions. Construction is estimated to begin sometime in 2024.

Chief Doug Reim provided crash report data for FM 407 and FM 2499. Data includes information from January 2019 to July 8, 2022. He stated crash data being provided was collected from Texas Peace Officer's Crash Reports received and processed by TxDOT. He noted that reportable accidents only include accidents that result in injury or death, or damage to property to the apparent extent of \$1,000 or more.

Chief Reim provided the number of crash reports on FM 407 and FM 2499 by year and location. One fatality crash was reported at the FM 407 and Highland Village Road intersection. No fatalities were reported on FM 2499. Information was also presented that showed the location of turn restrictions on FM 407 and FM 2499.

Mayor Jaworski asked if the Fire Department compiles data on these accident locations when they are called out also. Assistant Fire Chief Jason Collier reported it could be gathered and provided for Council. Chief Reim will also provide additional data regarding causes/factors that may have contributed to the reported accidents.

4. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for July 12, 2022

Relating to Agenda Item #12, Councilmember Nelson reported the minutes for the June 30 Special Joint Meeting reference Mr. Pogue meeting with the Rolling Hills HOA, however he did not recall Mr. Pogue explicitly stating Rolling Hills. Mrs. Miller stated the minutes could be pulled from the agenda for review and presented at the next Council meeting.

CLOSED SESSION

- 5. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

Council did not meet in Closed Session.

Mayor Jaworski adjourned Early Work Session at 7:44 p.m.

OPEN SESSION

6. Call Meeting to Order

Mayor Daniel Jaworski called the meeting to order at 7:50 p.m.

Roll Call

Present: Daniel Jaworski Mayor
Michael Lombardo Mayor Pro Tem
Jon Kixmiller Deputy Mayor Pro Tem
Shawn Nelson Councilmember
Tom Heslep Councilmember
Robert A. Fiester Councilmember
Brian A. Fiorenza Councilmember

Staff Members: Ken Heerman Assistant City Manager
Kevin Laughlin City Attorney
Angela Miller City Secretary
Doug Reim Police Chief
Jason Collier Assistant Fire Chief
Scott Kriston Public Works Director
Phil Lozano Parks and Recreation Director
Laurie Mullens Marketing & Communications Director
Andrew Boyd Media Specialist

7. Prayer led by Councilmember Tom Heslep

Councilmember Heslep gave the invocation.

8. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Tom Heslep

Councilmember Heslep led the Pledge of Allegiance to the U.S. and Texas flags.

9. Visitor Comments

Jimmy Bassinger (210 Edgewood Drive) – Mr. Bassinger spoke against the proposed townhomes on Barnett. He is concerned the City is increasing density in that area, which he is opposed. He stated there is a history of Highland Village doing without high density. He also referenced a previous development in Highland Village where townhomes were changed to apartments, causing his concern there could be a similar scenario. In reviewing the townhome project, Mr. Bassinger also voiced concern about the maneuverability of fire trucks in that area and the possibility of fire damage to neighboring units if there is no requirement for a sprinkler system.

Michael Hall (800 Shady Bend Court) – Mr. Hall serves on the board for Winning The Fight (WTF). WTF provides support to families dealing with addiction. He reported WTF is hosting a meeting on Sunday, August 21 from 2:00 until 3:30 pm at Flower Mound High School to help families open a conversation with their children about drug addiction.

10. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Jaworski reported Council recently attended the Police Department's annual awards banquet where awards were presented, as follows:

Officer of the Year - Corporal Michael McLaughlin
Auxiliary of the Year – Nick Antoun
Civilian of the Year – Dispatcher Megan Baca
Sergeant Dennis Oliver Community Service Award – Corporal David Harney
Supervisor of the Year – Sergeant Cory Gullo

Mayor Jaworski reminded residents the City is currently in Phase I of our Water Conservation and Drought Contingency Plan, which is in effect every year from May 1 through September 30. He also reviewed the requirements of Phase I.

- **Swearing in Ceremony for Officer Shane Lemoine**

Chief Reim swore in Officer Lemoine.

11. City Manager/Staff Reports

No items were reported.

CONSENT AGENDA

Regarding Agenda Item #12, Mayor Jaworski announced the minutes of the Special Joint Workshop held on June 30, 2022 would be removed from the Consent Agenda for edits. The minutes will be presented at the next City Council meeting.

The minutes of the Regular City Council Meeting held on June 28, 2022 remain on the Consent Agenda.

12. Consider approval of Minutes of the Regular City Council Meeting held on June 28, 2022 and of the Special Joint Workshop held on June 30, 2022

13. Receive Budget Reports for Period ending May 31, 2022

14. Consider Resolution 2022-3006 authorizing a Task Order with SAZ Infrastructure for Concrete Panel Repairs

Motion by Councilmember Heslep, seconded by Deputy Mayor Pro Tem Kixmiller, to approve Consent Agenda Items #12 through #14. Motion carried 7-0.

ACTION AGENDA

15. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

No action was taken on this item.

16. Consider Resolution 2022-3005 appointing a Member to Fill a Vacancy for an Unexpired Term for a Council Representative Position on the Highland Village Community Development Corporation

Mayor Jaworski reported the appointment is to fill a position previously held by Councilmember Barbara Fleming.

Motion by Mayor Pro Tem Lombardo, seconded by Councilmember Fiester, to approve Resolution 2022-3005 appointing Jon Kixmiller to fill a vacancy for an unexpired term on the Highland Village Community Development Corporation. Motion carried 7-0.

LATE WORK SESSION

- 17. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Deputy Mayor Pro Tem Kixmiller reported a public hearing to consider approval of the 2023 Denton Central Appraisal District budget is scheduled for July 28. He requested an agenda item be included in August for Council consideration of a resolution to approve/disapprove the budget.

- 18. Adjournment**

Mayor Jaworski adjourned the meeting at 8:14 p.m.

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 13

MEETING DATE: 07/26/2022

SUBJECT: Consider Resolution 2022-3006 Receiving an Annual Report from the Highland Village Community Development Corporation and Approving the Facilities Development Capital Improvement Program (“FDCIP”)

PREPARED BY: Ken Heerman, Assistant City Manager

BACKGROUND:

The Bylaws of the Highland Village Community Development Corporation require an annual update to the Facilities Development Capital Improvement Program (FDCIP). The FDCIP details projects and implementation in regard to the approved 4B projects: the City comprehensive trail system and a soccer complex. In addition, the Bylaws also require an annual report to be submitted by the end of July of each year to the City Council to include: A review of the accomplishments of the Corporation in the area of project development during the past year; and the planned activities of the Corporation for the budget year addressed in the report. This report is included within the submitted FDCIP.

At the HVCDC July 26th meeting, prior to this Council Meeting, the updated FDCIP was presented to the Board. And a public hearing was also held at this meeting as required.

IDENTIFIED NEED/S:

The Corporation is to adopt an annual FDCIP – this enumerating any new projects. An annual budget is also to be approved – this being the first year of the five-year outlook included in the FDCIP. Following approval by the HVCDC Board, Council approval is required in accordance to the by-laws.

OPTIONS & RESULTS:

Previous year project status

- There were no new projects started this year for 4B, however work progressed on the Highland Village Road Sidewalk and Victoria Park walking trail that was identified in the 2018 bond issuance. The project was bid, with construction in progress with expected completion in late 2022 Summer / Fall timeframe.

New projects identified in updated FDCIP:

- There are no new projects identified in this year’s updated FDCIP. Funding for projects – primarily secured through debt issuance, will be fully expended with completion of the projects in process. The primary emphasis over the next two years will be to fully determine operational costs associated with Doubletree Ranch Park and build working capital balances.

FY 2023 Budget Highlights

- Total base proposed non-capital expenditures for the FY 2023 operating budget reflects a slight decrease of \$23,755 (-3.2%) from FY 2022.

Personnel

- Concurrent with the opening of Doubletree Ranch Park, an additional position was added in FY 2018, bringing the total number of positions funded by the 4B to four. This crew is focused on maintenance of all city trails, Lakeside Community Park, and Doubletree Ranch Park. Parks employees funded by the General Fund are also used to supplement as needed. Addition of the Splash Pad at Doubletree Ranch Park, in addition to the other amenities, continues to provide challenges for the Parks Department with the increased workload.
- For FY 2023, the proposed budget for Personnel is \$331,609 – a \$10,275 increase (3.2%) from FY 2022.
 - This increase is primarily reflective of an overall 5% increase suggested to at least partially address the impact of inflation for employees and to stem turnover that is being experienced industrywide.
 - While health insurance premiums increased, the overall cost for insurance only marginally increased due to changes in coverage selected by employees assigned to the 4B fund.

Expenditures for Services / Supplies totaling \$385,678 decreased \$16,749 from last year's budget amount of \$402,427.

- Park Maintenance decreased \$18,799 from \$237,605 to \$218,806.
 - FY 2022 had \$163,994 of supplemental requests representing various one-time expenditures. Included in this total were two projects - adding lighting at the PFC Aaron Hudson Memorial Bridge (\$35,000) and landscaping / irrigation maintenance on trail system (\$30,000) that are carried over to FY 2023. Also proposed for FY 2023 are various painting / staining projects at Doubletree Ranch totaling \$76,000.
 - These identified one-time projects are \$23,000 less than the one-time supplemental projects included last year. This was partially offset by a \$4,000 increase in routine ongoing maintenance.
 -

There is no equipment replacement identified for FY 2023.

Supplemental requests identified for FY 2023 are listed following:

4B Supplemental Requests FY 2023

Supplemental Request Description	Proposed	Funded	Capital
Doubletree Ranch Park - professional redesign of concession stand area into party room for rental	\$ 6,000	\$ 6,000	
Add Village Park Sidewalk from trail to playground area	6,000	6,000	
Doubletree Ranch Park - surface replacement (replace with upgraded surface that is currently in use at Kids)	67,000	67,000	x
Doubletree Ranch Park - physical barrier around splash pad to protect surface against non-foot traffic	220,000	220,000	x
	\$ 299,000	\$ 299,000	

With completion of Doubletree Ranch Park in FY 2017, exhausting all remaining bond proceeds, the primary focus has been to target maintenance and programming of this park – along with the now extensive trail system throughout the City. With no new projects planned in the immediate future, the operations / maintenance budget is expected to be primarily maintained at its current level, with increases accounting for inflation as well as addressing periodic maintenance needs. However, increased sales tax receipts in FY 2021 and FY 2022 have provided some capability to address supplemental requests. Most of the requests address maintenance issues, with a few – accommodation for food trucks at Doubletree and lighting for the Aaron Hudson Memorial Bridge - providing for enhanced service level.

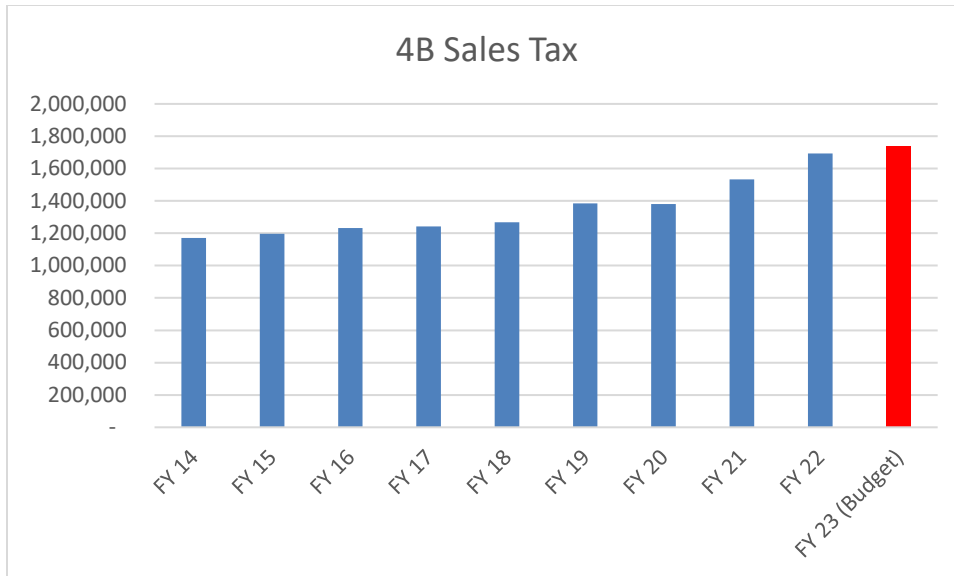
Project Summary

Only a small project is anticipated for FY 2023, adding a sidewalk connecting the trail around Village Park to the playground area at an estimated cost of \$6,000.

Projected available bond proceeds (9/30/22) \$ - 0 - . There will be no bond proceeds available until the next debt issuance.

Financial Outlook

Rental income projections for Doubletree Ranch Barn was increased \$22,000 reflective of two changes: addition of HVAC to the Barn main rental area and updating rental fees more reflective of area rates for similar facilities. Sales tax revenues, the primary revenue source for this fund, have experienced a robust recovery in the two years following the pandemic.



Increases of just 1% and 2.1% in FY 2017 through FY 2018, was followed with a 9.2% increase in FY 2019. The FY 2020 sales tax revenues reflected the first decrease in quite some time due to ramifications of COVID-19 shutdowns. However, given the severity of economic ramifications stemming from the shutdown, experiencing only a slight reduction for FY 2020 is an outstanding outcome. A Supreme Court ruling allowing collection of sales tax on Internet sales has resulted in a positive impact, as internet related sales largely offset losses from local retail and restaurant sales. FY 2021 reflected a robust recovery of 11% increase over FY 2020, followed by a like increase in FY 2022.

Projections for FY 2023 are clouded by challenging economic conditions of inflation, increasing interest rates to stem the inflation, and a very possible recession resulting from this. Thus, for next year, despite strong sales through mid-summer, sales tax revenue expectations are reduced to just under 3%. Future sales tax revenues are expected to reflect more subdued increases – reflective of a larger trend of volatility in the retail market, as well as the effect of our major retail centers maturing. With several years of established history with our new developments, we feel more confident in the reliability of the income stream, but with no expectation of an explosion of revenues. Thus, a cautious, deliberate approach to future debt issuance is warranted, with emphasis on first building sufficient working capital balances.

To provide a perspective on the current financial picture of this fund, it is helpful to review actions of recent years. The \$6.7M debt issuance in 2014, coupled with the previously received remediation monies (\$2.8M) from the I-35 widening project, effectively provided funding for substantial completion of the three remaining identified major projects: Doubletree Ranch Park, Castlewood Trail (also including the tie-in to the 2499 pedestrian tunnel), and Lakeside Community Park. An additional \$281,152 in funding from Operations in FY 2017 to accommodate the final cost of the last remaining project (Doubletree Ranch Park), resulted in a reduced working capital balance.

Since FY 2017, despite a desire to rebuild working capital balances, they have remained below our targets due to increased operational expenditures for the new amenities. While the next several years will focus on rebuilding working capital balances, this will continue to be challenged by the new threshold of operations expenditures. We have operated with the expectation of only modest increases anticipated in sales tax revenues and debt service remaining at current levels through 2024, thus providing no expectation that working capital balances sufficient for new debt issuance over the next several years will be achieved.

However, with the increased sales tax experienced the past two years, coupled with reduction in debt service resulting from a 2021 refunding of outstanding debt, this has provided opportunity to address various supplemental items, primarily at Doubletree Ranch Park. And reserve levels are increasing accordingly. With the recent increased sales tax revenues, however qualified on outcome of economic conditions in FY 2023, if continuing, will allow for increasing reserves. This in turn, coupled with the reduced level of debt service, may allow for considering additional debt issuance, if desired, in FY 2026 or 2027.

The only new recent major project was construction of a trail section adjacent to Highland Village Road from City Hall to Sellmeyer included in the FY 2018 Bond Election. This project provides a trail connection along Highland Village Road from FM 407 to Doubletree Ranch Park – and further connection to Copperas Branch Park. Expected completion of this trail is Fall 2022. Because this project was funded by City general obligation debt backed by ad valorem taxes and not funded through the 4B Sales Tax, this reflects a holistic view of the City park / trail system to complement the trail system with use of an alternate funding source.

A financial summary follows this narrative – depicted in two parts: Working Capital and Projects. The working capital section displays the operations budget. Revenues are primarily derived from sales tax proceeds (1/2 cent). Expenditures consist of four full-time positions (the fourth position added in FY 2018) – supplemented with outsourced mowing contracts, costs associated with maintenance activities, and debt service. The HVCDC has an agreement with the City to repay the debt service the City issued on behalf of the HVCDC. As Doubletree Ranch Park is a mixture of 4B approved expenditures (soccer facilities and trail components) and general fund programming (splash pad), funding has also been provided from the General Fund to address certain amenities. Trail development, with related project expenditures, is the primary mission of the corporation, which are primarily funded with proceeds from the issuance of debt. Maintaining sufficient working capital balances are the determining driver in regard to timing and amount of debt issues to fund the projects.

The working capital balance for year-end FY 2023 in the HVCDC is projected at \$693,987, representing an increase from recent years, primarily resulting from strong sales tax performance in FY 2021 and 2022. As the primary revenue source is sales tax, which comes with an associated higher degree of volatility, a reasonably healthy level of reserves is suggested.

Proposed FY 2022 Budget

	Actual 2020-21	Budget 2021-22	Estimate 2021-22	Base 2022-23	Suppltl 2022-23	Budget 2022-23
Beginning Fund Balance	\$ 109,678	\$ 288,120	\$ 356,703	\$ 451,066		\$ 451,066
Sales Tax	1,532,222	1,560,000	1,693,333	1,739,289	-	1,739,289
Park Fees	28,079	24,000	3,400	3,500	-	3,500
Rental Income	14,001	35,000	44,500	81,500	-	81,500
Linear Park Fees	-	-	-	-	-	-
Miscellaneous	1,000	-	1,475	-	-	-
Interest Income	60	55	300	500	-	500
Total Revenues	1,575,361	1,619,055	1,743,008	1,824,789	-	1,824,789
Expenditures						
<i>Personnel</i>	302,812	321,334	315,130	331,609	-	331,609
Professional Services	70,898	97,786	110,286	97,786	6,000	103,786
Employee Development	475	2,635	2,635	2,635	-	2,635
Supplies / Equipment	87,833	254,256	268,236	237,507	6,000	243,507
Utilities	33,836	47,750	47,750	47,750	-	47,750
Other	-	-	-	-	-	-
<i>Total Services / Supplies</i>	193,042	402,427	428,907	385,678	12,000	397,678
<i>Capital</i>	-	17,281	17,281	-	287,000	287,000
Total Expenditures	495,854	741,042	761,318	717,287	299,000	1,016,287
Other Sources / (Uses) [Reimburse GF for related Debt Service and Support functions]	(832,482)	(838,357)	(887,327)	(565,581)		(565,581)
Net Increase / Decrease	247,026	39,656	94,363	541,921		242,921
Ending Fund Balance	\$ 356,703	\$ 327,776	\$ 451,066	\$ 992,987		\$ 693,987

Extended Five-Year Outlook

	Budget 2022-23	FY 2024	FY 2025	FY 2026	FY 2027
Beginning Fund Balance	\$ 451,066	693,987	1,410,285	2,200,378	3,062,129
Sales Tax	1,739,289	1,810,928	1,885,708	1,963,776	2,045,285
Park Fees	3,500	3,900	4,300	4,300	4,300
Rental Income	81,500	81,500	84,600	84,600	85,600
Linear Park Fees	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Interest Income	500	500	500	500	750
Total Revenues	1,824,789	1,896,828	1,975,108	2,053,176	2,135,935
Expenditures					
<i>Personnel</i>	331,609	346,532	362,126	378,421	395,450
Professional Services	103,786	94,053	105,053	94,053	105,053
Employee Development	2,635	2,635	2,635	2,685	2,685
Supplies / Equipment	243,507	121,396	102,326	106,516	110,326
Utilities	47,750	48,750	48,850	48,850	48,950
Other	-	-	-	-	-
<i>Total Services / Supplies</i>	397,678	266,834	258,864	252,104	267,014
<i>Capital</i>	287,000	-	-	-	-
Total Expenditures	1,016,287	613,366	620,990	630,525	662,464
Other Sources / (Uses) [Reimburse GF for related Debt Service and Support functions]	(565,581)	(567,165)	(564,025)	(560,900)	(561,900)
Net Increase / Decrease	242,921	716,297	790,093	861,751	911,571
Ending Fund Balance	\$ 693,987	\$ 1,410,285	\$ 2,200,378	\$ 3,062,129	\$ 3,973,700

No Debt Financed Projects anticipated in three-year window. Restoration of working capital balances is anticipated to provide capability for consideration of debt issuance in FY 2026 or 2027.

Project Summary

Completed Projects

- City Trail
- Victoria Trail
- Market Trail
- Village Park Trail
- Lake Vista Trail
- Highland Village Road (Village Park Trail connection to RR crossing)
- Practice Soccer Fields (LISD property)
- Crosswalk at FM 2499
- Market Trail / Village Park Connection
- Pedestrian Crosswalk Enhancements (Victoria Trail crossing @ Highland Village Rd), and City Trail crossing @ Briarhill Blvd)
- FM 2499 Sidewalk (City Trail at FM 2499 south to connect with Market Trail)
- Highland Village Road Trail - Phase IIb (Lions Club Park to Doubletree Ranch Park)
- Highland Village Road RR Crossing
- Marauder Park Lake Access
- Twin Coves Drive West side of Road @ Highland Shores Blvd. 5' sidewalk connector
- Castlewood Trail (including tie-in to FM 2499 Pedestrian Tunnel and City Trail)
- Southwood Trail
- Lakeside Community Park (707 HV Rd) Trailhead
- Doubletree Ranch Park

Small fill-in / connector sections completed

- Trail connection from Remington Dr. E. to Highland Village Road.
- Twin Coves Drive West side of Road @ Highland Shores Blvd. 5' sidewalk connector
- Trail Section on Spring Oaks Drive
- Briarhill Blvd. Across from the Jr. HS West side between the District Trail and Shannon Lane 5' sidewalk connector

-

Projects (Previously Identified) for Future Consideration (Listed in Priority Order)

Projects

- Highland Village Road (Service Center to Sellmeyer Ln.) Cost: \$561,200 (Eng. \$73,200, Construction \$488,000) **In process (Included in 2018 Parks Bond Issue)**
- Highland Village Road (City Hall to Service Center) Estimated cost: \$361,100 (Eng. \$47,100, Construction \$314,000) **In process (Included in 2018 Parks Bond Issue)**
 - o These two sections were bid as one project (also including trail around Victoria Park), utilizing 2018 Bond proceeds
 - o Bid Construction Cost \$883,350, anticipating completion in Summer / Fall 2022
- Chapel Hill City Trail / FM 2499 Pedestrian Tunnel Connector Estimated cost: \$220,908 Eng. \$26,650, Construction \$194,258) Engineering funded with redirected savings from favorable street overlay bid, and this is in progress. Funding for construction to utilize available 2018 bond proceeds.

- Marauder Park Trail Head Estimated cost: \$391,000 (Eng. \$48,000, Construction \$343,000)
- Pilot Knoll Trail (Connection from FM 2499 Sidewalk at City Trail to Pilot Knoll Park)
- Victoria Trail (remainder)
- Pedestrian tunnel under KCS RR

Identified small fill-in / connector sections

- Trail/Sidewalk connection on Castlewood Blvd. (west side) at FM 2499/Highland Shores Blvd. – Estimated cost: \$44,850 (Eng. \$5,850, Construction \$39,000)
- Highland Shores Blvd. at H. V. Road South Side 5' sidewalk/trail connector where bike lane ends due to right turn lane, connect to City Trail Estimate \$8,665 - Engineer currently evaluating best options for bike lane. On street bike lane markings may be the best solution for this location. If so, the City Street Dept. could do the markings at a minimal cost.
- Trail connector from Marauder Park Trail under FM2499 Bridge to connect to Shoreline access point (have easement from TxDOT for trail)

There are no proposed updates to the Facilities Development Capital Improvement Program (FDCIP) for FY 2023.

RECOMMENDATION:

Council to receive the annual report from the Highland Village Community Development Corporation

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2022-3006

A RESOLUTION OF THE CITY OF HIGHLAND VILLAGE, TEXAS, RECEIVING THE ANNUAL REPORT FROM THE HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION (HVDC), APPROVING THE ANNUAL UPDATES TO THE FACILITIES DEVELOPMENT CAPITAL IMPROVEMENT PROGRAM (“FDCIP”); AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Bylaws of the Highland Village Community Development Corporation (“HVDC”), require the HVDC to present an annual report to the City Council and develop and update a combined Facilities Development Capital Improvement Program (“FDCIP”) for the City which shall include and set forth both short term and long-term goals for implementation development and construction of the inland trail public park master plan project and the soccer complex amateur sports facility project; and

WHEREAS, the adoption of the annual update for the FDCIP requires approval of both the HVDC and City Council; and

WHEREAS, having given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all persons interested, on July 26, 2022, the HVDC voted to approve the annual update for the FDCIP for Fiscal Year 2022-2023; and

WHEREAS, the City Council finds it to be in the public interest to approve the annual update to the FDCIP for Fiscal Year 2022-2023 as approved by the HVDC;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. The FDCIP for the period beginning on October 1, 2022, and ending September 30, 2023, attached hereto as Exhibit “A” and incorporated herein by referenced is hereby authorized, approved and adopted.

Section 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED ON THE 26th DAY OF JULY 2022.

APPROVED:

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:7/19/21:130632)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 15

MEETING DATE: 07/26/2022

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING MEETINGS

July 26, 2022	Highland Village Community Development – 4:30 pm
July 26, 2022	Regular City Council Meeting - 7:30 pm
August 4, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
August 9, 2022	Regular City Council Meeting - 7:00 pm
August 15, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
August 16, 2022	Planning & Zoning Commission Meeting – 7:00 pm
August 23, 2022	Regular City Council Meeting - 7:00 pm
September 1, 2022	Zoning Board of Adjustment Meeting - 6:00 pm
September 5, 2022	City Office Closed in Observance of Labor Day
September 13, 2022	Regular City Council Meeting - 7:00 pm
September 19, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
September 20, 2022	Planning & Zoning Commission Meeting – 7:00 pm
September 27, 2022	Regular City Council Meeting - 7:00 pm
October 6, 2022	Zoning Board of Adjustment Meeting – 6:00 pm
October 11, 2022	Regular City Council Meeting - 7:00 pm
October 17, 2022	Parks & Recreation Advisory Board Meeting – 6:00 pm
October 18, 2022	Planning & Zoning Commission Meeting – 7:00 pm
October 25, 2022	Regular City Council Meeting - 7:00 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.