



A G E N D A

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, AUGUST 15, 2022 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. **Call to Order & Roll Call for Parks and Recreation Advisory Board.**
2. **Visitors' Comments.** *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board)*
3. **Approve Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on July 18, 2022.**
4. **Approve Amended Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on May 16, 2022.**
5. **McAdams will present summary of findings related to Updates to the City's Comprehensive Plan; Parks, Recreation, Open Space Master Plan and Trail System Master Plan.**
6. **Provide an overview of the TPWD Grant Submittal.**
7. **Receive an Update and Provide a Recommendation to City Council on the Doubletree Ranch Splash Pad Resurfacing Project.**
8. **Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Discuss cancelling the Parks and Recreation Advisory Board Meeting scheduled for September 19, 2022.

9. **Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE, CHAPTER 551, ON or BEFORE THE 12th day of August, 2022 before 5:00 p.m.

**Terry Golden, Parks Administrative
Assistant**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the _____ day of _____, 2022, at ____: ____

By _____



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, JULY 18, 2022 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present:	Janet Gershenfeld	Chair, Place 2
	Kevan Fenderson	Vice Chair, Place 4
	Mitch O'Brey	Place 3
	Bill Irwin	Place 1
	Ken Koonsman	Place 5
	Kathleen Wells	Alternate 1
Absent:	Hogan Heathington	Alternate 2
Staff Members:	Phil Lozano	Parks and Recreation Director
	Ken Heerman	Assistant City Manager
	Terry Golden	Administrative Assistant

- 2. Visitors' Comments.** *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board)*

No Visitor Comments

- 3. Approve Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on May 16, 2022.**

Mr. Fenderson motioned to approve the Minutes of the Regular Meeting of the Parks and Recreation Advisory Board.

Mr. O'Brey seconded the motion.

Approved 5-0

- 4. Review the Application for Naming/Renaming of City Facility and discuss and recommend to City Council naming the Barn at Doubletree Ranch Park the "Sgt. Dennis Oliver Event Barn."**

Chief of Police Doug Reim presented an application for naming the barn facility at Doubletree Ranch Park “Sgt. Dennis Oliver Event Barn”.

The application fulfilled the requirements for naming/renaming.

Chief Reim along with two residents presented the backstory of why the department chose the Doubletree barn facility; citing that the Police Department uses the facility for the department’s annual awards banquet.

Mr. Irwin asked how the Barn was chosen to honor Sgt. Oliver, or was there other options discussed. Chief Reim noted that Dennis was as big as life and much loved in the community. Chief Reim felt highlighting Sgt. Oliver’s servant leadership and fun nature in a place where the community comes together was a good choice.

The Board discussed options for honoring significant individuals within the City.

Mr. Irwin motioned to recommend to City Council naming the barn at Doubletree Ranch Park “Sgt. Dennis Oliver Event Barn”.

Mr. Fenderson seconded the motion.

Approved 5-0

5. Receive a presentation and discuss barrier fencing options for the splash pad at Doubletree Ranch Park.

Director Lozano discussed the need to fence the splash pad to prevent further damage of the splash pad surfacing from wheeled activity such as skate boards and BMX bikes.

Michael Black of la terra Studio presented the Board with options for fencing the splash pad. Mr. Black stated that parks are meant to be open and airy, the fencing needs to fade away into the landscaping as much as possible. Currently the fence is a 3.5 foot tall heavy fence. Mr. Black presented 3 options of fencing Wireworks, Montage Commercial and a Wood/Mesh option. The Wireworks option uses a thinner wire and is designed to “see thru” the fencing. Montage Commercial is a standard wrought iron type fence. Wood and Mesh are very similar to what is at the splash pad now.

Cost analysis provided by la terra:

Montage Plus		Wireworks Plus		Existing Fence		Gates	Art Pannels
per lf	650lf	per lf	650lf	per lf	650lf	\$ 1,000.00 each	\$ 7,500.00 each
\$ 83.99	\$ 54,593.50	\$ 44.11	\$ 28,671.50	\$ 100.00	\$ 65,000.00		
\$ 91.70	\$ 59,605.00	\$ 53.92	\$ 35,048.00	\$ 125.00	\$ 81,250.00		
\$ 99.20	\$ 64,480.00	\$ 57.31	\$ 37,251.50	\$ 150.00	\$ 97,500.00	Large Sliding Gate	Sitework
\$ 119.26	\$ 77,519.00	\$ 90.54	\$ 58,851.00	\$ 200.00	\$ 130,000.00	\$ 15,000.00 each	\$ 25,000.00 lump sum
Stone Wall	\$ 30,000.00	\$ 150.00 /lf					
		200 lf					

Accent panels could provide opportunity for branding, art or signage.

The Parks and Recreation Advisory Board recommends 5-6 ft. Wireworks with 2 large rolling gates.

6. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual

information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Options to honor significant individuals. Sidewalk extension south of Tequesta.

Next Meeting is scheduled for August 15, 2022.

7. Adjournment

7:16 p.m.

DRAFT



MINUTES (AMENDED)

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, MAY 16, 2022 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present:	Janet Gershenfeld	Chair, Place 2
	Mitch O'Brey	Place 3
	Bill Irwin	Place 1
	Ken Koonsman	Place 5
	Kathleen Wells	Alternate 1
	Hogan Heathington	Alternate 2
Absent:	Kevan Fenderson	vice Chair, Place 4
Staff Members:	Phil Lozano	Parks and Recreation Director
	Andra Foreman	Recreation Manager
	Debbie Scott	Recreation Co
	Terry Golden	Administrative Assistant

- 2. Visitors' Comments.** *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board)*

3. Approve Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on May 18, 2022.

Mr. Irwin motioned to approve the minutes of the Regular Meeting.

Mr. O'Brey seconded the motion.

Approved 5-0

4. Receive update on Doubletree Ranch Park Spring/Summer event.

Ms. Scott presented options for a spring/summer event at the Doubletree Ranch Park. Options include: Murder mystery night, Family Feud and Trivia night. The Board agreed on a more cost prohibited event.

Options would have to be budgeted for and would not take place until FY22-23.

5. Receive Special Events Update.

Movie in the Park is this Saturday (May 21st) at Doubletree Ranch Park.

Celebrate Highland Village is Saturday June 11th.

6. Discuss and Recommend Amending the City’s Master Fee Schedule by Amending and Adding Certain Parks and Recreation Fees. (Item moved to 7)

Director Lozano presented the Board with background information on fees and charges, including the fee ordinance. The presentation provided the Board with current fees and staff’s recommended changes. The proposed changes were provided to the Board using the benchmark cities for comparison.

After discussion the Parks and Recreation Board suggested the following fees.

Annual Park Pass Fees

	Proposed by Staff	PARB Proposed
Per Car/Day Use	\$ 20.00	\$ 15.00
Resident	\$ 50.00	\$ 40.00
Non Resident	\$100.00	\$100.00
Senior Resident	\$ 30.00	\$ 25.00
½ year Resident	\$ 25.00	\$ 25.00
½ year Senior Rate	\$ 15.00	\$ 15.00

Facility Fees

Facility	Proposed by Staff Res/Non Res	PARB Proposed Res/Non Res
Doubletree Rm 101	\$50.00/\$75.00	\$65.00/\$90.00
Doubletree Rm 102	No Change \$30.00/\$60.00	No Change \$30.00/\$60.00
Doubletree Pavilion	No Changes Res \$100/\$200 Half/Full Day Non Res \$200/\$400 Half/Full Day	No Changes Res \$100/\$200 Half/Full Day Non Res \$200/\$400 Half/Full Day
Doubletree All Day Package	\$1360.00/\$2495.00	No Changes
DuVall Center Rm 117	No Change \$30.00/\$60.00	No Change \$30.00/\$60.00
DuVall Center Rm 119	\$50.00/\$75.00	\$55.00/\$75.00

7. Receive City of Highland Village Lewisville Lake Emergency Plan. (Item moved to 6)

Acting Chief Jason Collier informed the Parks and Recreation advisory board Highland Village relies on the City of Lewisville to respond to emergencies on Lake Lewisville. Highland Village has some rescue equipment for shore rescues and will not go further than waist deep. Sherriff Department and Coast Guard auxiliary also patrols Lake Lewisville on major holiday weekends.

8. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Mr. Koonsman asked about opening the Splash pad, Director Lozano informed the board that every effort is being made to open the splash pad this season.

Next Meeting is scheduled for June 20, 2022.

9. Adjournment

8:00 p.m.

CITY OF HIGHLAND VILLAGE
PARKS AND RECREATION ADVISORY BOARD BRIEFING

AGENDA# 7

MEETING DATE: 08/15/2023

SUBJECT: Receive an Update and Provide a Recommendation to City Council on the Doubletree Ranch Splash Pad Resurfacing Project.

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND:

Fiscal Year 2021-22 Council approved funding for the splash pad surfacing at \$183,103.

The existing rubber surfacing at the Doubletree Ranch Park splash pad was installed in early 2017. The splash pad was opened to the public in the summer of 2017, and the rubber surfacing has come to the end of its useful life. Staff has thoroughly researched various surfacing options and visited numerous splash pads throughout the metroplex.

Staff researched the following products:

1. Water Flecks
2. Life Floor
3. EPDM
4. Cool Deck
5. PolySoft
6. DuraPlay

From the research, staff determined that DuraPlay surfacing was the best product because it provides the most longevity, impact attenuation, and the least maintenance. The Warranty is 3 years, with a life expectancy of the DuraPlay product between 10 – 14 years.

Project Cost: \$ 183,103.00 (Includes: demo, dispose, scarification and install approx. 10,055 SF)

As of August 9th, DuraPlay cannot guarantee that the Chlorine Resistant Binder will be available this fall or next calendar year. DuraPlay cannot guarantee that the project will be completed before the next season's opening. Understanding this, I have low confidence that if we wait for the availability of the binder, we may miss opening the splash pad for next season.

Staff has contacted several other vendors that provide similar poured-in-place surfacing, and we have received no comments on the product's availability.

IDENTIFIED NEED/S:

Identify surfacing options other than poured-in-place that are available now for installation.

- Cool Deck type of light concrete
- Life Floor foam-rubber cushioned tiles

OPTIONS & RESULTS:

Staff visited the following cities and met with staff

Life Floor

- Flower Mound
- Denton
- Grapevine

Expensive \$385,000 (vendor quote)

The adhesive did not hold up

Gaps in the tiles

It did not hold up well in extreme heat

Slipper when wet

Warranty – 2 years with further limitations of extreme traffic, UV and chemical exposure

Life Expectancy – STBD – Grapevine has had issues after one year

Cool Deck – light concrete

- Denton
- Hurst
- Dallas

Budget Friendly \$169,905 (vendor quote)

Very durable

Hard surface

Will develop cracks and chips over time

Repairable

Warranty – 2 years

Life Expectancy - can range from 2 to 10 years

Note

an additional \$10,000 is earmarked for the removal and placement of the existing stones in the splash pad area

PROGRESS TO DATE:

Staff visited several municipalities in the North Texas area to get an understanding of the different splash pad surfacing options and provided information on the results.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

We have set aside funds of \$183,105 for the project

RECOMMENDATION:

Make a recommendation for the replacement of the splash pad surfacing replacement to the Council

Options

1. Stay the course with DuraPlay and hope the binder becomes available and installed before next season. I do not feel that we should take a chance and wait for the binder to become available.

Or

2. Recommend cool deck light concrete type of surfacing; this would be the staff's recommendation.

Or

3. Recommend Life Floor