## $\underline{A G E N D A}$

The Waxahachie Planning \& Zoning Commission will hold a regular meeting on Tuesday, October 25, 2022 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Commission Members: Rick Keeler, Chairman<br>Melissa Ballard, Vice Chairman<br>Betty Square Coleman<br>Bonney Ramsey<br>David Hudgins<br>Erik Test<br>Ron Ansell

1. Call to Order
2. Invocation
3. Public Comments: Persons may address the Planning \& Zoning Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

## 4. Consent Agenda

All matters listed under Item 4, Consent Agenda, are considered routine by the Planning \& Zoning Commission and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Chairman to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Planning \& Zoning Commission.
a. Minutes of the regular Planning \& Zoning Commission meeting of October 11, 2022
b. Minutes of the Planning and Zoning Commission briefing of October 11, 2022
5. Recognize Mr. Jim Phillips for his service on the Planning \& Zoning Commission
6. Convene into Executive Session for consultation with attorney regarding pending or contemplated litigation as permitted under Section 551.071, Texas Government Code
7. Reconvene and take any necessary action
8. Consider a request by Christopher Hernandez, Kimley-Horn \& Associates, Inc., for a Plat of Haven Ranch Phase 1, 172 Residential Lots \& 10 Open Space HOA X Lots, being 190.6221 acres, located west of the intersection of Harrington Road and Hunter Pass, situated in the William Stewart Survey, Abstract 956, the James Young Survey, abstract 1199, and the Norman H. Whittenberg Survey, Abstract 1128, an addition to the City of Waxahachie and the Extra Territorial Jurisdiction of the City of Waxahachie (Property ID: 183003, 192730, 236610, 236611, 236612, 289474, 289475, 289476, \& 289477) - Owner: GRBK EDGEWOOD LLC (SUB-126-2022) Staff: Zack King
9. Consider a request by John Ed Justice, BKG Legacy Ranch I, LLC, for a Replat of Lot 1, Block A, Legacy Ranch, Phase One, two lots, being 1.390 acres, located at 1000 Legacy Ranch Road (Property ID 267508) - Owner: BKG LEGACY RANCH I LLC (SUB-1222022) Staff: Eleana Tuley
10. Consider a request by Erik Shoquist, for a Replat of Cardinal I G Addition, Lots 1R and 2R, Block A, 2 Industrial Lots, being 66.456 acres, located at $201 \& 203$ Cardinal Road, situated in the Allen W. Brown Survey, Abstract 102, an addition in the City of Waxahachie (Property ID: 209418, 226867, 285601 \& 285602) - Owner: CARDINAL I G COMPANY (SUB-40-2022) Staff: Jennifer Pruitt
11. Public Hearing on a request by Rodney \& Suzie Bell, Cove Construction, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family - 1 (SF1) zoning district located at 601 N. Grand Ave (Property ID 176840) - Owner: THOMAS A. \& VERONICA SCHAEFFER (ZDC-121-2022) Staff: Jennifer Pruitt
12. Consider recommendation of Zoning Change No. ZDC-121-2022
13. Adjourn

The $P \& Z$ reserves the right to go into Executive Session on any posted item.
This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4006 or (TDD) 1-800-RELAY TX.

## Notice of Potential Quorum

One or more members of the Waxahachie City Council may be present at this meeting. No action will be taken by the City Council at this meeting.

Planning and Zoning Commission
October 11, 2022
The Waxahachie Planning \& Zoning Commission held a regular meeting on Tuesday, October 11, 2022 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman
Betty Square Coleman
Bonney Ramsey
David Hudgins
Erik Test
Ron Ansell
Member Absent: Melissa Ballard, Vice Chairman
Others Present: Shon Brooks, Executive Director of Development Services Jennifer Pruitt, Senior Director of Planning
Eleana Tuley, Senior Planner
Macey Martinez, Graduate Engineer Jami Bonner, Assistant City Secretary

## 1. Call to Order

2. Invocation

Chairman Rick Keeler called the meeting to order and gave the invocation.

## 3. Public Comments

None.

## 4. Reorganize the Commission

## Action:

Ms. Bonney Ramsey moved to nominate Rick Keeler as Chairman and Melissa Ballard as Vice Chairman. Mr. David Hudgins seconded, All Ayes.

## 5. Consent Agenda

a. Minutes of the regular Planning \& Zoning Commission meeting of September 27, 2022
b. Minutes of the Planning and Zoning Commission briefing of September 27, 2022

## Action:

Mr. Erik Test moved to approve items $a$. and b. on the Consent Agenda. Ms. Bonney Ramsey seconded, All Ayes.

## 6. Present Proclamation proclaiming October 2022 as Community Planning Month

Chairman Keeler presented Proclamation proclaiming October 2022 as Community Planning Month and presented it to the P\&Z Commission and City staff on behalf of Mayor Hill.

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October 11, 2022
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## 7. Recognize Mr. Jim Phillips for his service on the Planning \& Zoning Commission

Chairman Keeler announced Jim Phillips was unable to attend and would be recognized at a future meeting.
8. Public Hearing on a request by Reginald Levingston, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family - 3 (SF-3) zoning district located at 110 Elder St (Property ID 171560) - Owner: REGINALD LEVINGSTON (ZDC-93-2022) Staff: Ashlie Jones

Chairman Keeler opened the Public Hearing.
Senior Director of Planning Jennifer Pruitt reviewed the case noting the applicant is requesting a Specific Use Permit for an existing metal carport structure exceeding $700+\mathrm{sq}$. ft. Staff recommended approval per staff comments:

1. The accessory structure shall not be used as a dwelling.
2. The accessory structure shall not be used for commercial purposes.
3. The accessory structure shall not be leased or sold separately from the primary residence and shall not be separately metered.
4. The applicant shall obtain a permit from the City of Waxahachie Building Department.

There being no others to speak for or against ZDC-93-2022, Chairman Keeler closed the Public Hearing.

## 9. Consider recommendation of Zoning Change No. ZDC-93-2022

## Action:

Ms. Bonney Ramsey moved to approve a request by Reginald Levingston, for a Specific Use Permit (SUP) for an Accessory Structure +700sf, use within a Single Family - 3 (SF-3) zoning district located at 110 Elder St (Property ID 171560) - Owner: REGINALD LEVINGSTON (ZDC-932022) per staff comments. Ms. Betty Square Coleman seconded, All Ayes.
10. Consider a request by Priya Acharya, Weer \& Associates, Inc, for a Replat of Lot 3, Block 2, Interstate Industrial Park Addition, two (2) lots, being 3.454 acres, located at 3348 S Interstate 35E, (Property ID 284599) - Owner: DML LAND, LLC (SUB-113-2022) Staff: Eleana Tuley

Senior Planner Eleana Tuley reviewed the case noting the applicant is requesting to replat the subject property into two (2) lots for commercial use. She noted the applicant is proposing a mutual access easement that is not reflected on the proposed Plat, but will be recorded as a separate instrument. Staff recommended approval as presented with the condition the Plat is revised to include the mutual access easement recording information prior to the Plat being filed with Ellis County.

Planning and Zoning Commission
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## Action:

Mr. David Hudgins moved to approve a request by Priya Acharya, Wier \& Associates, Inc, for a Replat of Lot 3, Block 2, Interstate Industrial Park Addition, two (2) lots, being 3.454 acres, located at 3348 S Interstate 35E, (Property ID 284599) - Owner: DML LAND, LLC (SUB-1132022) per staff comments. Ms. Betty Square Coleman seconded, All Ayes.
11. Consider a request by Mike Davis, Bannister Engineering, for a Plat of Victron Park, eight (8) commercial lots and four (4) open space lots, being 21.228 acres, located southwest of the intersection of Butcher Road and US Highway 77, situated in the Albert Pruitt Survey, Abstract 848, the John Shaver Survey, Abstract 1000, and the Peter B. Stout Survey, Abstract 1003, an addition to the City of Waxahachie (Property ID: 189377) - Owner: DMJ Properties LTD (SUB-96-2022) Staff: Rack King

Ms. Pruitt presented the case noting the applicant is requesting to plat the subject property into eight (8) commercial lots and four (4) open space lots as part of the Victron Park Planned Development. She noted the applicant is providing a $10^{\prime}$ right-of-way dedication along Butcher Road. Staff recommended approval per the following comments:

1. The plat will be updated to include the recording information for Dena Drive, Ali Drive, Venture Way, and the adjacent Villaggio at Victron park prior to plat filing.

## Action:

Mr. David Hudgins moved to approve a request by Mike Davis, Bannister Engineering, for a Plat of Victron Park, eight (8) commercial lots and four (4) open space lots, being 21.228 acres, located southwest of the intersection of Butcher Road and US Highway 77, situated in the Albert Pruitt Survey, Abstract 848, the John Shaver Survey, Abstract 1000, and the Peter B. Stout Survey, Abstract 1003, an addition to the City of Waxahachie (Property ID: 189377) - Owner: DMJ Properties LTD (SUB-96-2022) per staff comment. Ms. Bonney Ramsey seconded, All Ayes.
12. Consider a request by Mike Davis, Bannister Engineering, for a Plat of Victron Park, Lot 2, Block 6, one (1) commercial lot, being 0.882 acres, 171 W Butcher Road, situated in the Albert Pruitt Survey, Abstract 848, an addition to the City of Waxahachie (Property ID: 289909) - Owner: KUMAR INVESTMENTS PROP-CO TX LLC (SUB-97-2022) Staff: Rack King

Ms. Pruitt reviewed the case noting the applicant is requesting to plat the subject property into one (1) lot for commercial use as a Taco Bell. Staff recommends approval as presented.

## Action:

Ms. Bonney Ramsey moved to approve a request by Mike Davis, Bannister Engineering, for a Plat of Victron Park, Lot 2, Block 6, one (1) commercial lot, being 0.882 acres, 171 W Butcher Road, situated in the Albert Pruitt Survey, Abstract 848, an addition to the City of Waxahachie (Property ID: 289909) - Owner: KUMAR INVESTMENTS PROP-CO TX LLC (SUB-97-2022) as presented. Mr. Erik Test seconded, All Ayes.

## 13. Adjourn

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Commissioners welcomed newly appointed P\&Z Commissioner Ron Ansell.
Chairman Keeler and Mr. Hudgins thanked Eleana Tuley for the comprehensive plan work session during the Briefing.

Mr. Ron Ansell thanked the P\&Z Commissioners and staff for their welcome and recognized the continued discussions around Highway 77.

Executive Director of Development Services Show Brooks recognized Eleana Tuley for her leadership on the comprehensive plan and welcomed Ron Ansell to the P\&Z Commission.

There being no further business, the meeting adjourned at 7:18 p.m.
Respectfully submitted,
Jami Bonner
Assistant City Secretary

Planning and Zoning Commission
October 11, 2022
The Waxahachie Planning \& Zoning Commission held a briefing session on Tuesday, October 11, 2022 at 6:15 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman<br>Bonney Ramsey<br>Ron Ansell<br>David Hudgins<br>Erik Test<br>Members Absent: Melissa Ballard, Vice Chairman<br>Betty Square Coleman<br>Others Present: Shon Brooks, Executive Director of Development Services<br>Jennifer Pruitt, Senior Director of Planning<br>Eleana Tuley, Senior Planner<br>Macey Martinez, Graduate Engineer<br>Jami Bonner, Assistant City Secretary

## 1. Call to Order

Chairman Rick Keeler called the meeting to order.

## 2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

Jennifer Pruitt, Senior Director of Planning, reviewed the following cases:

- ZDC-93-2022, the applicant is requesting a Specific Use Permit for an existing metal carport structure exceeding 700+ sq. ft. Staff recommends approval per staff comments.
- SUB-96-2022, the applicant is requesting to plat the subject property into eight (8) commercial lots and four (4) open space lots as part of the Victron Park Planned Development. She noted the applicant is providing a 10' right-of-way dedication along Butcher Road. Staff recommends approval per staff comments.
- SUB-97-2022, the applicant is requesting to plat the subject property into one (1) lot for commercial use as a Taco Bell. Staff recommends approval as presented.

Eleana Tuley, Senior Planner, reviewed the following case:

- SUB-113-2022, the applicant is requesting to replat the subject property into two (2) lots for commercial use. She noted the applicant is proposing a mutual access easement that is not reflected on the proposed Plat, but will be recorded as a separate instrument. Staff recommends approval as presented with the condition the Plat is revised to include the mutual access easement recording information prior to the Plat being filed with Ellis County.


## 3. Work Session: What is a Comprehensive Plan?

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Ms. Pruitt introduced a new agenda item for P\&Z Commission Briefings. She explained "Work Sessions" will be added to agendas, as time permits, to allow time for staff to speak on various topics related to planning with the goal of providing up to date information and standards.

Ms. Tuley reviewed the comprehensive plan process and noted the Comprehensive Plan Advisory Committee (CPAC) began the process in early 2021 and is nearing completion of Waxahachie's plan. She encouraged citizens and CPAC members to provide input to shape the vision for the future of Waxahachie by contacting City staff or visiting www.waxahachieplan.com.

## 4. Adjourn

There being no further business, the meeting adjourned at $6: 54$ p.m.
Respectfully submitted,
Jami Bonner
Assistant City Secretary

# Planning \& Zoning Department Plat Staff Report 

Case: SUB-126-2022

## MEETING DATE(S)

Planning \& Zoning Commission:
October 25, 2022

## CAPTION

Consider request by Christopher Hernandez, Kimley-Horn \& Associates, Inc., for a Plat of Haven Ranch Phase 1, 172 Residential Lots \& 10 Open Space HOA X Lots, being 190.6221 acres, located west of the intersection of Harrington Road and Hunter Pass, situated in the William Stewart Survey, Abstract 956, the James Young Survey, abstract 1199, and the Norman H. Whittenberg Survey, Abstract 1128, an addition to the City of Waxahachie and the Extra Territorial Jurisdiction of the City of Waxahachie (Property ID: 183003, 192730, 236610, 236611, 236612, 289474, 289475, 289476, \& 289477) - Owner: GRBK EDGEWOOD LLC (SUB-126-2022) Staff: Zack King

## APPLICANT REQUEST

The applicant is requesting to plat the subject property into 172 residential lots and 10 open space HOA $X$ lots.

## CASE INFORMATION

Applicant:

## Property Owner(s):

Site Acreage:
Number of Lots:
Number of Dwelling Units:
Park Land Dedication:

Adequate Public Facilities:
Adequate Public Facilites:

Christopher Hernandez, Kimley-Horn \& Associates, Inc.
GRBK EDGEWOOD LLC
190.6221 acres

182 lots
172 units
N/A (All residential units proposed within the ETJ)
No information has been provided to demonstrate the provision of adequate water and wastewater services for the subject property and the proposed lots as required by Section 5.1 of the Waxahachie Subdivision Ordinance.

## SUBJECT PROPERTY

General Location:

Parcel ID Number(s):

Current Zoning:
Existing Use:

West of the intersection of Harrington Road and Hunter Pass
183003, 192730, 236610, 236611, 236612, 289474, 289475, 289476, \& 289477

Future Development (FD) \& N/A (ETJ)
The subject property is currently undeveloped

Platting History: The subject property is part of the William Stewart Survey, Abstract 956, the James Young Survey, abstract 1199, and the Norman H. Whittenberg Survey, Abstract 1128.

Site Aerial:


## PLANNING ANALYSIS:

The applicant is proposing to plat the subject property into 172 residential lots and 10 open space HOA X lots. A small portion of the subject property is currently located within the Waxahachie City Limits; however, all residential lots proposed with the plat are located within the Waxahachie ETJ. In order to provide multiple points of access to the planned residential lots, the applicant is proposing to extend Harrington Road to the site and dedicate a 110' right-of-way (ROW) from E Haven Road to the site.

## STAFF CONCENRS

The plat application is currently deemed to be incomplete \& not filed due to the applicant's failure to provide the supplemental documentation required with the plat and address the plat comments identified below. The items listed below are for informational purposes only and do not serve as conditions of approval.

## Supplemental Documentation:

- No information has been provided to demonstrate the provision of adequate water and wastewater services for the subject property and the proposed lots as required by Section 2.4(c)(13) \& 5.1 of the Waxahachie Subdivision Ordinance and Section V - Special District Regulations of the Ellis County Subdivision and Development Standards.
- A Traffic Impact Analysis (TIA), as per Section 31 of the Waxahachie Subdivision Ordinance.
- A signed Waiver of Takings Impact Assessment document required as part of the Ellis County Plat Application.


## Plat Comments:

- Since no information has been provided to demonstrate the provision of water and wastewater services to the property, all proposed lots within the ETJ have been reviewed under Vol. I Section IV - General Requirements of the Ellis County Subdivision and Development Standards. The lots \& build lines proposed with this plat do not meet minimum size or dimensions required by the Ellis County Subdivision and Development Standards.
- The Point of Beginning (POB) survey monument coordinates for the plat do not match the location of the POB shown on the plat. Correct coordinates for the POB survey monument is required by Section 2.4 of the Waxahachie Subdivision Ordinance.
- A minimum utility easement fifteen (15) feet wide or wider is required along adjacent to all street right-of-way (ROW). The proposed plat only provides a 10 -foot utility easement for residential lots and no utility easement for open space HOA X lots.
- The subject property includes 4 existing platted lots; which are part of the Harrington Acres \#2 plat. Due to this, the application needs to be amended to address the existing plat. The existing platted lots either need to be replatted or vacated as per Section 2.6 or 2.8 of the Waxahachie Subdivision Ordinance.
- The plat does not include street width labels or street names for all proposed streets as required by Section 2.4(c)(4) of the Waxahachie Subdivision Ordinance.
- The plat does not include curve details for all proposed lots as required by Section 2.4(c)(18) of the Waxahachie Subdivision Ordinance.


## RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:
$\boxtimes \quad$ Disapproval, due to the items listed below.

1. Required Supplemental Documentation Not Provided:
a. No information has been provided to demonstrate the provision of adequate water and wastewater services for the subject property and the proposed lots as required by Section 5.1 of the Waxahachie Subdivision Ordinance and Section V Special District Regulations of the Ellis County Subdivision and Development Standards.
b. A Traffic Impact Analysis (TIA), as per Section 31 of the Waxahachie Subdivision Ordinance.
c. A signed Waiver of Takings Impact Assessment document required as part of the Ellis County Plat Application.
2. Comments Rendering the Plat Incomplete:
a. Since no information has been provided to demonstrate the provision of water and wastewater services to the property, all proposed lots within the ETJ have been reviewed under Vol. I Section IV - General Requirements of the Ellis County Subdivision and Development Standards. The lots \& build lines proposed with this plat do not meet minimum size or dimensions required by the Ellis County Subdivision and Development Standards.
b. The Point of Beginning (POB) survey monument coordinates for the plat do not match the location of the POB shown on the plat. Correct coordinates for the POB survey monument is required by Section 2.4 of the Waxahachie Subdivision Ordinance.
c. A minimum utility easement fifteen (15) feet wide or wider is required along adjacent to all street right-of-way (ROW). The proposed plat only provides a $10-$ foot utility easement for residential lots and no utility easement for open space HOA X lots.
d. The subject property includes 4 existing platted lots; which are part of the Harrington Acres \#2 plat. Due to this, the application needs to be amended to address the existing plat. The existing platted lots either need to be replatted or vacated as per Section 2.6 or 2.8 of the Waxahachie Subdivision Ordinance.
e. The plat does not include street width labels or street names for all proposed streets as required by Section 2.4(c)(4) of the Waxahachie Subdivision Ordinance.
f. The plat does not include curve details for all proposed lots as required by Section 2.4(c)(18) of the Waxahachie Subdivision Ordinance.

## ATTACHED EXHIBITS

1. Plat Letter
2. Plat
3. Staff $1^{\text {st }}$ Review Comments
4. Applicant request to continue to $10 / 25 \mathrm{P} \& Z$

## APPLICANT REQUIREMENTS

1. If approved by the Planning \& Zoning Commission, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
a. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
i. If comments were not satisfied, then the applicant will be notified to make corrections.
ii. If all comments were satisfied, then the applicant shall provide five signed, hard-copy plats.

## CITY REQUIREMENTS FOR PLAT RECORDING AND FILING

A plat shall not be filed with the Ellis County Clerk until:

1. All utilities, infrastructure, and other required improvements have been installed and a letter of acceptance associated with the utilities and infrastructure installation has been received from the City of Waxahachie Public Works Department, or Ellis County Department of Development for ETJ plats;
2. A drainage study has been conducted and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

## STAFF CONTACT INFORMATION

Prepared by:
Zack King
Senior Planner
zking@waxahachie.com

Reviewed by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
iennifer.pruitt@waxahachie.com

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| Austin, Texas 78701 | winstead.com |

Matthew McPhail
direct dial: 512.370.2811
mmcphail@winstead.com
September 14, 2022
Via Electronic Submission and
Email to jennifer.pruit@waxahachie.com
Jennifer Pruitt
City of Waxahachie (the "City")
401 South Rogers Street
Waxahachie, Texas 75165

## Re: Land Use Study and Plat submittal for the Haven Ranch development (the "Project")

## Ms. Pruitt:

We represent GRBK Edgewood LLC ("GRBK") in connection with the Project, which lies entirely within the extraterritorial jurisdiction ("ETJ") of the City.

Enclosed herewith is a Land Use Study (herein so called) for the Project, which is submitted in accordance with the Plat Application and Checklist promulgated by the City's Planning and Zoning Department and in an effort to comply with the City's subdivision ordinance (the "Ordinance"). However, the Ordinance contains no rules, regulations, or guidelines of any kind relating to such land use studies. In fact, the term "land use study," is not referenced at any point throughout the Ordinance. As such, City staff and applicants alike are left with no clear direction regarding the purpose of the land use study, nor the applicable review process or standard of approval.

Despite the vague nature of the Ordinance with respect to the land use study, it must nevertheless be considered and treated as a "plat" or "plan" covered by Chapter 212, Texas Local Government Code ("Chapter 212"). First, an applicant seeking approval of a land use study is directed by the City staff to utilize the City's "Plat Application" and "Plat Checklist" forms, which are also the appropriate forms for the following applications: plat, replat, amended plat, plat vacation, and development plat-all of which by name alone fall within the purview of Chapter 212. The inclusion of land use study alongside other plat applications reveals the City's intention that it is a type of plat application. In addition, Chapter 212 broadly defines a "plat" to include a "general plan," and a "plan" as "a subdivision development plan, including a subdivision plan, subdivision construction plan, site plan, land development application, and site development plan." Tex. Loc. Gov't Code § 212.001. Notably, the Plat Checklist makes zero distinction between the required content for a plat application and the required content for a land use study application. As such, a land use study must equally fall within the definition of "plan" or "plat"

City of Waxahachie
September 14, 2022
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under Chapter 212. In light of the above, GRBK expects the City will treat the enclosed Land Use Study as a plan or plat submittal, subject to the rules and regulations of Chapter 212.1

The Land Use Study further qualifies as a "permit" or "plan for development" under Chapter 245, Texas Local Government Code ("Chapter 245"). Tex. Loc. Gov't Code § 245.001, -002(a). By submission thereof, the City has received fair notice of the Project, and the Project is entitled to all rights and protections afforded under Chapter 245.

Also enclosed herewith is a separate Plat application for the first phase of the Project (the "Phase 1 Plat"), prepared in accordance with the Plat Application, Plat Checklist, and Ordinance; the review and approval of which shall also follow the rules set forth in Chapter 212. Like the Land Use Study, the Phase 1 Plat qualifies as a permit under Chapter 245. Id. Notably, Section 2.3(e) of the Ordinance states that construction plans for the subdivision must be submitted within one year following approval of the plat or the plat shall be deemed withdrawn by the applicant and shall no longer be considered an approved plat. But Section 2.3(e) is in direct conflict with Chapter 245, which prohibits a City from placing an expiration date of less than two years on an individual permit. See Tex. Loc. Gov't Code § 245.005 (b) ("A regulatory agency may enact an ordinance, rule, or regulation that places an expiration date of not less than two years on an individual permit if no progress has been made towards completion of the project."). As such, Section 2.3(e) is unenforceable and the City may not expire either the Land Use Study nor the Phase 1 Plat for failure to submit construction plans within one year following their respective approval.

Our office has previously reached out to the County to inquire about the review rights applicable to a project and received a copy of the Interlocal Agreement Between the County of Ellis and the City of Waxahachie Regarding Plat Approval Jurisdiction in the City's ETJ (the "Interlocal"). It is our expectation that the submittal to the City is sufficient to satisfy the submittal process for a plat under Chapter 212 and that the City will forward any required plans to the County per the terms of the Interlocal.

Best regards,


Matt McPhail

## Enclosure

cc: Robert Brown, City Attomey (brown@bhlaw.net)
Art Anderson, of the Firm (aanderson@winstead.com)
Bobby Samuel, GRBK Edgewood LLC (bsamuel@greenbrickpartners.com)

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Phone 817-658-2112
Contact: Bobby Samuel
miley-Horn APPLCANT
 Tallas Texas 75240 Tower Sute 700 Phone $972-770-1300$
Contact Craig Bartosh RPLS $\begin{aligned} & \text { Phone } 972-776-1765 \\ & \text { Contact Chnstopher Hernandez PE }\end{aligned}$

CITY CASE NO $\qquad$
HAVEN RLAT
1906221 ACRES OUT OF THE
WLLIAM STEWART SURVEY ABSTRACT NO 956, JAMES YOUNG SURVEY, ABSTRACT NO 1199 NORMANH WHITTENBURG SURVEY

CITY OF WAXAHACHIE AND WAXAHACHIE ETJ ELLIS COUNTY, TEXAS
172 RESIDENTIAL LOTS \&
10 OPEN SPACE HOA XLOTS
PORTIONS WTHIN CITY LIMITS ZONED FD - FUTURE DEVELOPMENT
Kimley») Horn




| LINE TABLE |  |  | LINE TABLE |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| No | BEaring | Lencti | no. | bearing | LENOTH |
| L | N212702E | $21.2{ }^{\prime}$ | 126 | S173756E | 20.85 |
| 12 | 56835 | $21.2{ }^{\circ}$ | 127 | N7993649E | 1414 |
| 13 | S88.5945E | 1403 | 128 | N1024117 | 1414 |
| L4 | s2056517 | 127 | 129 | N79-3649EE | 1414 |
| L5 | S73 18 | 1292 | 130 | 51024 | 1414 |
| L6 | N17:1247E | 1515 | ${ }^{131}$ | N2747446E | 3201 |
| L7 | N2127202E | 1414 | 132 | S68-3742'E | 1414 |
| $\llcorner$ | S8893758E | 1414 | 133 | S1024411 | 1414 |
| L9 | S683358 | 1414 | 134 | N79956495E | 14.14 |
| L10 | N212702E | 1414 | 135 | 5219 | ${ }^{1384}$ |
| L1 | N212702 | 21.21 | 136 | N7449 | ${ }^{31.45}$ |
| 12 | 568375 | 212 r | L37 | N5 0 O200E | 21.25 |
| 113 | N82 56311 E | 1436 | 138 | 338.5754E | 21.25 |
| L14 | S072522E | 28.20 | 139 | 53723942w |  |
| 415 | N80.3619E | 1408 | 140 | N52173 |  |
| L16 | 509575TE | 1408 | La1 | scos'za4w |  |
| 47 | N092202\% | 31.97 | L42 | $7^{4} 4$ |  |
| L18 | s800557w | $142{ }^{\prime}$ | L43 | 511445s\% |  |
| 41 | N72:2022E | 21.09 | L44 | S12:5139\% | 21.09 |
| 120 | N173957w | 2133 | L45 | s770003 ${ }^{\text {E }}$ | 2134 |
| $\stackrel{1}{2}$ | sir3337E | 21.34 | 146 | No | 1950 |
| 12 | 571 | 2134 | La7 | 586-4955w | 31.97 |
| 12 | N3* | 2137 | 149 | S7709 196 | 21.34 |
| 124 | S131311 | 19.6 | 150 | N0894309\% | 1550 |
| $\square$ | N75-5107E |  |  |  |  |



## notes

All easements within this platted property are created by this plat, unless otherwise note
Beanng and coordinates shown hereon are based on the Texas Coordinate System of 1983, North
Central Zone (4202) North Amencan Dotum of 1983. (2011) Abstract lines shown hereon are approximate
The location of the
Waxahachie City
Limits need to be
$\longrightarrow 4$ Approximate location of Waxamachie City Limits
via the plat.

Lots designated with an "X" and not named hereon are Open Space/Park Lots maintained by the HO
6. flood statement:

According to Federal Emergency Management Agency's Flood Insurance Rate Map No
48139C0330F for Elis County, Texas and incorporated areas, dated June 3. 2013. portions this property are located within Zone A defined as "Special flood hazard areas (SFHAs) subject to Inundation by the e $\%$ annual chance flood (No Base Flood Elevevitions detereminedi) II t this site is not Mithin an identified special flood hazard area, this flood statement doess not imply that the property
and/or the strucures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes This hlood statement shall not create liability on the part of the suvveyor.
Flood elevations for any lots which may ultmately be adiacent to floodplain shall be designed and
constructed a minimum of 2 feet above adiacent noodpolain base elevation
See sheets $9-15$ for Iot dimensions and detals
See standard lot detail for side building line
. See sheet 15 or ine and curve table
T. See lot tables on sheet 16 for areas of all 10 to

CITY CASE NO.

HAVEN RANCH
90.6221 ACRES OUT OF TH

WILLIAM STEWART SURVEY, ABSTRACT NO. 956, JAMES YOUNG SURVEY, ABSTRACT NO. 1199, NORMAN H. WHITTENBURG SURVEY ABSTRACT NO. 1128

Kimley»"Horn

| $\begin{array}{l}\text { 13455 Noel Road. Two Galleria Office } \\ \text { Towel, Suite } 700 \text { Dallas, Texas } 75240\end{array}$ | FIRM \# 10115500 | $\begin{array}{l}\text { Tel. No. (972) 770-130 } \\ \text { Fax No. (972) 239-3820 }\end{array}$ |
| :--- | :--- | :--- |


| Scale | $\frac{\text { Drawn by }}{\text { KHA }}$ | $\frac{\text { Checked by }}{\text { KHA }}$ | $\underset{\text { Dep } 2022}{ }$ | $\frac{\text { Project No. }}{\text { O64537507 }}$ | $\frac{\text { Sheet No. }}{15 \text { OF 18 }}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |


| LOT TABLE |  |  | LOT table |  |  | Lot table |  |  | Lot table |  |  | LOT TABLE |  |  | LOT TABLE |  |  | LOT TABLE |  |  | LOT TABLE |  |  | LOT TABLE |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Lot no． | ACRES | sa．FT | Lorno | Acres | sa．f． | Lotno | ACRES | sa．．t． | Lotno． | ACRES | so．fr． | Lotno | ACRES | so．FT． | Lotno． | Acres | sa．ft | Lorno | ACRES | sa．f． | Lotno． | Acres | sa．f． | Lotno | ACRES | so． F |
| －OT 1 BLOCKA | 0.339 | 10.400 | Lot 1 BLOCK8 | 033 | 14.509 | LOT 1810ckc | 0.272 | ${ }^{11,8}$ | Lot 1 blocko | 0.321 | 13，92 | ti elocke | 0.282 | ${ }^{12,300}$ | Lot 1 QLOCK ${ }^{\text {c }}$ | 0.39 | 10，400 | Lot 1 Block | 028 | ${ }^{12.396}$ | LOT 1 воскн | 0.31 | 13.641 | Lot 18LOCK1 | 0.346 | 10.75 |
| LOT 2 ELOCKA | 0239 | 10.40 | Lot 2 日lock | 0317 | 13，83 | LOT2 日lock | 0.274 | 11，945 | LOT2 BlOCKD | 0.273 | 11.879 | LOT 2 Blocke | 0238 | 400 | LOT 2 \＆LOCKF | 0.339 | 10.400 | LOT2 日lock | 0.241 | 10，480 | Lote 2 LICCK | 0.244 | 10，642 | Lot 2 8locki | 024 | 10.801 |
| Lотз воска | 0.239 | 10.400 | Lот З воскв | 0.292 | 12，734 | Lотзвоскс | 0.241 | 10．480 | Lor3 ${ }^{\text {cocko }}$ | 0.264 | 11.511 | Lot 3blocke | 0238 | 10.400 | LOT 3 Block $F$ | 0.238 | 10.400 | Lот 3 Block | 0.244 | 10.228 | Lот з ¢оскн | 0244 | 10.899 | Lot 3 locki | ． 244 | 10.81 |
| LOT4 AlOCKA | 0343 | 14.9488 | ¢ 4 8LCKB | 0289 | 12.50 | Lor 4 ReCKC | 0241 | 10.480 | Lotablock | 0.264 | 11.511 |  | 0.349 | 15.188 | Lot 4 \＆ 0 CkF | 0.239 | 10，400 | Lot 4 8lock | 0275 | 11.972 | Lот4 \＆lock | 0.24 | 10.627 | Lota alocki | 0.24 | 0.081 |
| LOTS AlOCKA | 0.324 | 1097 | L0T 5 820CKB | 0288 | 12.540 | Lot 5 blockc | 0241 | 10.480 | LoT 5 block | 0.87 | 11.222 | LOT 5 BLOCKE | 0.488 | 20.377 | Lot stlock | 0.239 | 10，40 | Lot 5 Block | 0270 | 11.75 | Lors block | 0.248 | 10.701 | Lotsblock | 024 | 10.649 |
| Lот 6 воскА | 0.279 | 12，161 | Lот 6 glock | 0288 | 12.540 | Lot68．LCKC | 0241 | 10，480 | Lot6 blocko | 0289 | 12.597 | LOT 6 日locke | 0.239 | 10，400 | LOT6 8lockf | 0239 | 10，40 | Lot 6block | 0270 | 11.763 | LOT6 Block | 0.245 | 10．065 |  |  |  |
| Lot 7 blocka | 0.280 | 12，188 | Lot 7800 KB | 0270 | 11.780 | Lotr ${ }^{\text {block }}$ | 0.25 | 11.108 | Lor7blocko | 0304 | 13.245 | Lot 7 BLOCKE | ${ }^{0.239}$ | 10.400 | LOT 7 RLOCKF | 0.239 | 10．40 | Lot 7 ELOCK | 0270 | 11.75 | LOT 78 Lock | 0243 | 10.581 |  |  |  |
| Lors atocka | 0268 | 11.388 | Lот в в\％OCk | 0270 | 11.780 | Lотв воскс | 0293 | 12.743 | Lote blockD | 0.311 | 13.545 | Lots blocke | 0.297 | 12，966 | Lot 8 \＆lock | 0.239 | 10.400 | Lot 8block | 0283 | 12,366 | Lorsslock | 0.243 | 10.570 |  |  |  |
| Lor9slocka | 250 | 10.909 | Lот 98．0ck | 0280 | 12，186 | Lотя $\quad$ ¢оскс | 0.315 | 13.704 | Lots blocko | 0274 | 11.927 | Lors 日locke | 0.37 | 15.45 | Lors \＆lock | 0.239 | 10．40 | Lot 9tlock | 0.274 | 11.927 |  | 0.243 | 10.567 |  |  |  |
| Lot 10 ELOCKA | 241 | 10，48 | LOT 10 вLLCKK | 0.316 | 13，784 | LOT 10 Qucac | 0.263 | 11.470 | Lot 10 BLOCKD | 0253 | 11.04 | LOT 108LOCKE | 0.302 | 13.172 | Lot 108LOCKF | 0.239 | 10，400 | Lot 10Block | 0.258 | ${ }^{11,242}$ | LOT 10 BLOCKH | 0.258 | 11.234 |  |  |  |
| Lot 11 blocka | 0.241 | 10.480 | LOT 11 ELCok ${ }^{\text {b }}$ | 0.321 | 13.974 | LOT 11 L．ockc | 0.350 | 10．888 | Lor 11 Blocko | 0247 | 10，769 | LOT 11 blocke | 0.301 | 13.12 |  |  |  | LOT 11 Elock 6 | 0.258 | ${ }^{11,226}$ |  |  |  |  |  |  |
| Lot 12 Llocka | 0.24 | 10，48 |  |  |  | LOT 12 Qiockc | 0.350 | 10.888 | LOT 12 BLOCK0 | 0252 | 10.957 |  |  |  |  |  |  | LOT 12 BLOCKG | 0.258 | ${ }^{11,242}$ |  |  |  |  |  |  |
| LOT 13 ELOCKA | 0.275 | 11.982 |  |  |  | LOT 13 BLOCKC | 0.250 | 10.888 | Lor 13 BLOCKD | 0262 | 11.403 |  |  |  |  |  |  | LOT 13 LLOCK 6 | 0258 | 11，288 |  |  |  |  |  |  |
| Lot 14 BlOCKA | 0.241 | 10.480 |  |  |  | LOT 14 \＆Lockc | 0.250 | 10.888 | LOT 14 8LOCKD | 0300 | 13.055 |  |  |  |  |  |  | Lot 14 BLock | 0283 | 11.454 |  |  |  |  |  |  |
| Lot 15 Blocka | 0.24 | 10，480 |  |  |  | LOT 15 B．ock ${ }^{\text {c }}$ | 0.266 | 11.598 |  |  |  |  |  |  |  |  |  | LOT 15 BlOCkg | 0.256 | 11,131 |  |  |  |  |  |  |
| LOT 16 日locka | 0.241 | 10.480 |  |  |  | LOT 16 B．${ }^{\text {cock }}$ | 0.280 | 12.215 |  |  |  |  |  |  |  |  |  | LOT 16 Block 6 | 0241 | 10，480 |  |  |  |  |  |  |
| Lot 17 日locka | 0.241 | 10.480 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | LOT 17 BLOCKG | 0.285 | 12.388 |  |  |  |  |  |  | | LOT 18 18 LOCKA | 0.248 | 10.758 |
| :--- | :--- | :--- | :--- | | LOT 19 glocka | 0.257 | 11.205 |
| :--- | :--- | :--- | | LOT 20 日LOCKA | 0.257 | 11,205 |
| :--- | :--- | :--- | :--- | | LOT 21 日LOCKA | 0.249 | 10.848 |
| :--- | :--- | :--- |


| LOT TABLE |  |  | Lot table |  |  | Lot table |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Lotno | ACRES | T | Lot no． | ACRES | sa．F | Lorno | ACR | so．ft |
| Lot 1 block， | 0.150 | 6．54 | Lот 180Скк | 0.301 | 13.109 | Lot 1 Blockl | 0.56 | ${ }^{6.993}$ |
| Lotr Blocks | 0.151 | 6.574 | LOT2 \＆ockk | 0.203 | 8．392 | LOT 2 BLOCKL | 0.33 | 6．950 |
| Lot 3blocks | 0.146 | ${ }^{6} 5.53$ | L0т 3 \＆оскк | 0.196 | 8.551 | Lot 3 block | 0.139 | S50 |
| Lor 4BLOCKJ | 0139 | So | L0т 4 ELOCKk | 0.216 | 9.408 | Lotablockl | 0.147 | 6.401 |
| Lot sblocks | 0140 | 6.11 | Lotselock | 0.181 | 7.903 | LOT5 Blockl | 0.150 | ${ }_{6} 6.542$ |
| Lotrblock， | 0.150 | ${ }^{6.546}$ | L0T6800kk | 0.42 | 6.199 | LOT6 Blockl | 0.150 | 6．542 |
| Lot7 Block | 0.151 | 78 | Lor7 Lockk | 0.44 | 6.283 | LOT7BLOCKL | 0.150 | ${ }_{6.542}$ |
| Lor blockJ | 0.151 | 5.58 | Lot \＆Block | 0.16 | 6，438 | LOTs Blockl | 0.150 | ${ }_{6}^{6,542}$ |
| Lот 9BLock | 0.151 | 6.578 | Lот 9\＆оскк | 0.152 | 6.63 | Lотя $\quad$ lockl | 0.150 | ${ }_{6}^{6.42}$ |
| Lot 10 BLOCK， | 0.146 | 6.361 | Lот to block | 0.212 | 9235 | LOT 108LOCKL | 0.150 | ${ }_{6}^{6.542}$ |
| Lot 118LOCKJ | 0.139 | 6．050 | Lot 11 block | 0.257 | ${ }^{11,207}$ | LOT 118LOCKL | 0.150 | 6.542 |
| LOT 12 BLOCKJ | 0.139 | 6.550 | LOT 12 B．ock | 0.197 | ${ }^{8.576}$ | LOT 12 BLOCKL | 0.150 | 6．542 |
| Lot 13 LLOCKJ | 0.142 | 6.171 | Lот ІІвІоскк | 0.182 | 7.926 | LOT 13 BLOCKL | 0.142 | ${ }_{6} 6.192$ |
| Lot 148LOCKJ | 0.144 | 6.854 | LOT 148．ock | 0.164 | 7.152 |  |  |  |
| Lot 15 Block | 0.197 | 8.583 | LOT 15 Block | 0.147 | 6.390 |  |  |  |
| Lot 16 ELOCKJ | 0.210 | 9.149 | LOT 16 Block K | 0.139 | ${ }^{6} .071$ |  |  |  |
| Lot 17 BLOCKJ | 0.171 | 7.448 | Lot 17 Block | 0246 | 10，736 |  |  |  |
| Lot 18 BLOCKJ | 0.141 | 6，127 |  |  |  |  |  |  |
| LOT 19 BLCCKJ | 0.41 | 6.127 |  |  |  |  |  |  |
| Lot 20 ELOCKJ | 0.141 | 6.127 |  |  |  |  |  |  |
| LOT 21 日locks | 0.141 | 6.127 |  |  |  |  |  |  |
| LOT 22 BLOCKJ | 0141 | 6.127 |  |  |  |  |  |  |
| LOT 23 blocks | 0141 | 6.127 |  |  |  |  |  |  |
| LOT 24 BLocks | 0.141 | 6.127 |  |  |  |  |  |  |
| LOT 25 BLOCKJ | 0.141 | 6.127 |  |  |  |  |  |  |
| Lot 26 日lock ${ }^{\text {a }}$ | 0.142 | 6204 |  |  |  |  |  |  |
| Lot 27 ${ }^{\text {LLOCKJ }}$ | 0.142 | 6.29 |  |  |  |  |  |  |

CITY CASE NO



Development Review Committee (DRC)
Staff Comments

## Case: SUB-126-2022 Report Date: 9/26/2022

## Staff has completed a review of your request. <br> Additional reviews may occur based on your response.



## MEETING DATES

Planning \& Zoning Commission: October 25, 2022
City Council: TBD (Applicable if a variance or Petition for Relief/Hardship waiver is pursued.)

## PLANNING, CASE MANAGER - Zack King (469) 309-4294; zking@waxahachie.com

1. All comments related directly to the Plat document have been provided on the " $1^{\text {st }}$ Review" Plat document. (comments in blue)
2. No information has been provided to demonstrate the provision of adequate water and wastewater services for the subject property and the proposed lots. Due to this, the proposed lots have been reviewed under Vol. I Section IV - General Requirements, as per the Ellis County \& City of Waxahachie Interlocal Agreement.
3. If a Special District is proposed to be utilized for the provision of water and wastewater service to the subject property, please provide preliminary utility plans and proof of the establishment of said district. Be sure to include the supplementary documentation necessary to satisfy Section V - Special District Regulations of the Ellis County Subdivision and Development Standards.
4. Following your review of these comments, City staff is willing and available to meet with you to discuss this application or any concerns regarding $1^{\text {st }}$ Review comments.
5. There are four (4) existing platted lots shown to be owned by WP Legacy LTD by the Ellis County Appraisal District (ECAD) that are included within the boundary of this plat. Proof of ownership of these lots needs to be provided to staff. Alternatively, ownership information for WP Legacy LTD needs to be added to the plat.
6. Confirm with staff whether you intend to pursue an annexation request for the subject property.
7. Please inform staff of any variance requests, Petition for Relief Waivers, or Petition for Hardship Waivers. (This includes requests for a waiver of potential Park Land Dedication Fees.)
8. Due to the outstanding items noted above, this application is currently deemed incomplete.
9. Confirm with staff if you would like to proceed to the October $25^{\text {th }}$ Planning and Zoning Commission meeting. Alternatively, provide a request in writing to delay scheduling the case for a Planning and Zoning Commission meeting until all staff comments have been addressed and the application has been deemed complete by staff.
10. Note: As resubmittals are provided, staff may provide additional comments.
11. In order to proceed with additional reviews of this Plat application, a revised submittal that addresses all staff comments will need to be provided.
12. Submit a Comment Response Sheet detailing how each comment provided by staff has been addressed.
13. Be sure to check the ENERGOV portal for case number SUB-126-2022, for any additional comments from staff.

CITY ENGINEER - Macey Martinez (469) 309-4296; Macey.Martinez@waxahachie.com

1. All comments related directly to the Plat document have been provided on the " $1^{\text {st }}$ Review" Plat document. (comments in red)

CITY ENGINEER (UTILITIES) - Johnny Partain (469) 309-4307; johnny.partain@waxahachie.com

1. All comments related directly to the Plat document have been provided on the "1 $1^{\text {st }}$ Review" Plat document. (comments in red)

FIRE MARSHAL - Gary Myers (469) 309-4204; gmyers@waxahachiefire.org

1. No current comments.

## BUILDING AND COMMUNITY SERVICES DEPARTMENT - Building Department (469) 309-4020;

1. No current comments.

## ELLIS COUNTY DEPARTMENT OF DEVELOPMENT - Alberto Mares (972) 825-5200; alberto.mares@co.ellis.tx.us

 In reviewing the proposed plat of Haven Ranch Phase 1, the following was noted for revision:*Since the County has not received confirmation of service from the applicant for sewer service, this proposed plat was reviewed under Vol. I Section IV - General Requirements and Section V - Special District Regulations.

1. Lots within the proposed Haven Ranch subdivision do not meet the following requirements:
a. Lots must be a minimum of one acre in accordance with the County's septic order.
b. Lots must have a minimum of $150^{\prime}$ of road frontage.
c. Lots must be $150^{\prime}$ wide by $150^{\prime}$ deep before narrowing.
d. Lots must have a side yard utility easement of $10^{\prime}$ on each side.
e. Lots must have a rear yard utility easement of $20^{\prime}$.
2. Please update the owner's certificate language. Attached is a sample plat containing the required language for plats.
3. Please add the County's signature block to the plat.
4. Please shade in the floodplain.
5. Please keep the city limit marking boundary throughout the plat.
6. Road widths may need to be adjusted depending on the type of application submitted (special district vs. non).

Additionally, the following documentation required at the time of submittal of the plat application has not been received:

1. Completed Plat Application signed by property owner (separate letters of authorization without signed applications will NOT be accepted).
2. Special Districts must supply the following: Proof of creation, proof of adequate water and wastewater collection and treatment, voluntary developer agreements, voluntary service agreements, financial plan for the development, and a maintenance dedication plan and information. A predevelopment meeting with the county is required.
3. Application plat fee paid in full at time of submittal. An invoice for this application is attached. Please contact staff for the fee schedule for this project.
4. Signed Water Utility Endorsement Letter (non-special districts).
5. Signed Waiver of Takings Impact Assessment.
6. Approval or release letter from County Engineer's Office regarding construction/engineering plans for the proposed subdivision.
7. City approval if the property is in the extraterritorial jurisdiction (ETJ).
8. Original Tax Certificate with raised seal from the County Tax Office demonstrating all current property taxes are paid in full.
9. Street names must be approved by GIS. Please contact Rebecca Charles at rebecca.charles@co.ellis.tx.us.

At this time due to the items listed above, this plat application is currently deemed incomplete. Please let me know if you have any questions.

## FEE EXPLANATIONS AND CALCULATIONS - Planninq Department (469) 309-4290

1. Application Fee = PAID
2. Park Land Dedication
a. Per Subdivision Ordinance Section 4.4.d, nonresidential property shall be responsible for a cash payment in lieu of park dedication at a rate of $\$ 600.00$ per acre of land, with a $\$ 600.00$ minimum assessed on all nonresidential property, even if under one acre.
i. The cash in lieu of park land dedication for this case is estimated at \$TBD (TBD acres at $\$ 600.00$ per acre).
3. This payment should be made at time of permitting.
4. Ellis County Fees = TBD (dependent on the final page count for the proposed plat), which is due prior to plat filing.

ELLIS COUNTY TAX ASSESSMENT - Richard Rozier (972) 825-5150
For plats to be recorded after September 1, 2022:
If the taxes for 2022 have not been calculated, you will need to obtain a 2021 Tax Certificate and also obtain a statement from the Ellis County Tax Office indicating that the taxes have not yet been calculated.

If the taxes for 2022 have been calculated, you will need to obtain a 2022 Tax Certificate. This means taxes for $\underline{2022}$ will have to be paid in full prior to your plat being recorded.

This is a requirement of Chapter 12 , Section 12.002 of the Property Code. Please plan accordingly to avoid any potential delays in the recording of your plat.

Please resubmit revised plans at your earliest convenience to avoid a delay in your case through Energov or email (zking@waxahachie.com). The resubmittal should include revised plan(s) and a letter describing how all staff comments were addressed. Please notify the case manager if you choose to resubmit revised plans through Energov. This case will be noticed and placed on a Planning and Zoning Commission and/or City Council agenda when all staff comments are addressed, and project fees are paid. Fees associated with this application can be viewed and paid on Energov.

| From: | Bobby Samuel [bsamuel@greenbrickpartners.com](mailto:bsamuel@greenbrickpartners.com) |
| :--- | :--- |
| Sent: | Thursday, September 29, 2022 11:11 AM |
| To: | King, Zack; christopher.hernandez@kimley-horn.com; bryan.moody@kimley- <br> horn.com; Brad Williams |
| Cc: | Venissat, Michelle; Jones, Ashlie; Tuley, Eleana; Pruitt, Jennifer; Brooks, Shon |
| Subject: | RE: Completeness Check \& Staff Comments for SUB-126-2022 - Haven Ranch |
|  | Phase 1 |

Zack,
Good morning. We appreciate the City providing comment and our team is currently reviewing. Please accept this email as confirmation that we'd like to proceed to the October $25^{\text {th }} \mathrm{P} \& Z$ Meeting, pursuant to Item 9 listed in your email below.

Thanks,

## Bobby L. Samuel III

National Vice President of Land
bsamuel@greenbrickpartners.com
817-658-2112 (mobile)

GREEN BRICK
PARTNERS

2805 Dallas Parkway, Suite 400
Plano, Texas 75093
greenbrickpartners.com
NYSE: GRBK

# Planning \& Zoning Department <br> Plat Staff Report 

Case: SUB-122-2022

## MEETING DATE(S)



Planning \& Zoning Commission:
October 25, 2022

## CAPTION

Consider a request by John Ed Justice, BKG Legacy Ranch I, LLC, for a Replat of Lot 1, Block A, Legacy Ranch, Phase One, two lots, being 1.390 acres, located at 1000 Legacy Ranch Road (Property ID 267508) - Owner: BKG LEGACY RANCH I LLC (SUB-122-2022)

## APPLICANT REQUEST

The request is to subdivide an existing lot (1.390 acres) into two (2) lots for professional office and commercial use.

## CASE INFORMATION

Applicant:
John Ed Justice, BKG Legacy Ranch I, LLC
Property Owner(s): John Ed Justice, BKG Legacy Ranch I, LLC

Site Acreage:
Number of Lots:

Number of Dwelling Units: 0 units

Park Land Dedication:

Adequate Public Facilities:
SUBJECT PROPERTY
General Location:

Parcel ID Number(s):
Current Zoning:

Existing Use:

Platting History:
1.390 acres

2 lots

267508

Per Section 4.4.c of the subdivision regulations, the Applicant is responsible for paying a parkland dedication fee of \$834 (1.390 acres at $\$ 600$ per acre) prior to filing the plat with the County.

Adequate public facilities are available to the subject property.

1000 Legacy Ranch Road

PD-GR (Ord. No. 2771)

Undeveloped Land

The subject property was previously platted as Lot 1, Block A of Legacy Ranch Phase One.

Site Aerial:


## PLANNING ANALYSIS

The Applicant is requesting to subdivide an existing lot (1.390 acres) into two (2) lots for professional office and commercial use. The plat complies with the City's zoning and subdivision requirements, and as such Staff recommends approval of the proposed plat.

## RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning Department recommends:Denial
$\boxtimes$
Approval, as presented.Approval, per the following comments:

## ATTACHED EXHIBITS

1. Replat

## APPLICANT REQUIREMENTS

1. If approved by the Planning and Zoning Commission, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
a. If comments were not satisfied, then applicant will be notified to make corrections.
b. If all comments satisfied, applicant shall provide five signed, hard-copy plats.

## CITY REQUIREMENTS FOR PLAT RECORDING AND FILING

A plat shall not be filed with the Ellis County Clerk until:

1. All utilities, infrastructure, and other required improvements have been installed, and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;

## STAFF CONTACT INFORMATION

Prepared by:
Eleana Tuley, AICP
Senior Planner
eleana.tulev@waxahachie.com

Reviewed by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
iennifer.pruitt@waxahachie.com



# Planning \& Zoning Department Plat Staff Report 

Case: SUB-40-2022

## MEETING DATE(S)

Planning \& Zoning Commission:
October 25, 2022


## CAPTION

Consider a request Erik Shoquist, for a Replat of Cardinal I G Addition, Lots 1R, and 2R, Block A, 2 Industrial Lots, being 66.456 acres, located at 201 \& 203 Cardinal Road, situated in the Allen W. Brown Survey, Abstract 102, an addition in the City of Waxahachie (Property ID: 209418, 226867, 285601 \& 285602) - Owner: CARDINAL I G COMPANY (SUB-40-2022).

## APPLICANT REQUEST

The applicant requests to replat the subject property from one (1) lot into two (2) lots for industrial use.

## CASE INFORMATION

Applicant:

Property Owner(s):
Site Acreage:

Number of Lots:
Number of Dwelling Units:

## Park Land Dedication:

Adequate Public Facilities:
SUBJECT PROPERTY
General Location:

Parcel ID Number(s):

Current Zoning:
Existing Use:

Platting History:

Erik Shoquist, Cardinal IG

Cardinal IG Company
66.456 acres

2 lots

0 units

N/A

Adequate public utilities are available to the subject property.

201 \& 203 Cardinal Road

209418, 226867, 285601, \& 285602

Light Industrial-1 (LI-1) \& Light Industrial-2 (LI-2)
The subject property is occupied by the Cardinal IG and Cardinal CG plants.

Lot 1, Block A, Cardinal I G Addition

Site Aerial:


## PLATTING ANALYSIS

The applicant is proposing to replat the subject property from one (1) lot into two (2) lots for industrial use. All City of Waxahachie lot size and dimension requirements have been met.

With this replat, the applicant is dedicating 110 of Right-of-Way (ROW) for Cardinal Road in conformance with the City of Waxahachie Thoroughfare Plan. This ROW dedication is intended to facilitate the extension of Cardinal Road westward to Lofland Road. The development agreement was drafted at the applicant's request to allow the property owner to privately utilize the ROW dedication until the City extends Cardinal Road. City Council on November 7th will review this development agreement.

## RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:
$\boxtimes \quad$ Approval, as presented.

## ATTACHED EXHIBITS

Identify the exhibits that will be included as agenda backup material.

1. Plat

## APPLICANT REQUIREMENTS

1. If approved by the Planning \& Zoning Commission, within 30 days, the applicant shall provide the Planning Department with one revised electronic plan set that incorporates all comments.
2. Once the revised plans are provided, staff will verify that all outstanding comments were satisfied.
a. If comments were not satisfied, then the applicant will be notified to make corrections.
b. If all comments were satisfied, then the applicant shall provide five signed, hard-copy plats.

## CITY REQUIREMENTS FOR PLAT RECORDING AND FILING

A plat shall not be filed with the Ellis County Clerk until:

1. All utilities, infrastructure, and other required improvements have been installed, and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
2. A drainage study and a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

## STAFF CONTACT INFORMATION

Reviewed by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
jennifer.pruitt@waxahachie.com


## WLSC

## OWNE'S Cerrnncare Stole of Texas <br> State of Texis County of Ellis
















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 Addition, on distance of 86 ,
central ongle of $1559177^{\prime} ;$
 tron rod lound for comer:








THENCE olong the west line of Cardinal 16 Addition ond the east line of soid Rairood os follows:


| Registered Agent: | Cardinal IG Compony <br> 775 Proirie Center Orive \$200 <br> Eden Proirie, MN 55344 <br> Erik Shoquist |
| :---: | :---: |
| Sureyor: | Walker Land Surveying Company <br> P.O. Box 2911 <br> Woxahachie Texas 75168 |

Walker Land Survering cospany


Notes

1. No portion of this property lies within o 100
year flood plain
occording to the flood year flood plain occording to the FFiod
Insuronce
Rote
Map for Elis County, Texos. Mop/f/4139C0200 F. Zone X (Unshoded),
dofed dune 3,2013 .
2. Basis of Bearings: GPS Observation, Texas Coordinate System, North Centrot Zone 4202,
Beginning Coordinote - Northing=684997.73,


NPPROVED Qr: Plenining end Zoning Comnission City of Woranochie

attest

Surveyor's Decloration
know all men by these presents
Thot I. J. Showne Wolker, do hereby certify thot I hove
prepored this Plot from an octuoi and occurate survey made prepored this Plot from an actual and occurate survey made
on the ground ond thot the comer monuments shown hereon
 occordonce with
Woxahachie,
Texas.


J. Showne- Waliker. R.P.L.S.
Texos Registration No. 5331

Replat
Lots $1 R$ \& 2R, Block A Cardinal I G Addition Being a $66,+56$ Acre Addition
I Industrial Lots -6.597 Acres Rught of Way Dedication - +859 Acres Cardinal 1 G Addition And all of a called 6.087 acre tract and All of a called 11.790 acre tract in the
Allen WV. Brown Survey. Abstract No. 102 An Addition in the City of Waxahachie


# Planning \& Zoning Department <br> Plat Staff Report 

## Case: ZDC-121-2022

## MEETING DATE(S)

Planning \& Zoning Commission:
City Council:

October 25, 2022
November 7, 2022

## CAPTION

Public Hearing on a request by Rodney \& Suzie Bell, Cove Construction, for a Specific Use Permit (SUP) for an Accessory Structure +700 sf, use within a Single Family - 1 (SF-1) zoning district located at 601 N. Grand Ave (Property ID 176840) - Owner: Thomas A. \& Veronica Schaeffer

## APPLICANT REQUEST

The applicant is requesting a Specific Use Permit (SUP) to expand an existing pool house ( 324 sq ft ) to 972 sq ft to accommodate a bathroom and kitchenette.

## CASE INFORMATION

Applicant:

Property Owner(s):

## Site Acreage:

Current Zoning :
Requested Zoning:

## SUBJECT PROPERTY

## General Location:

Parcel ID Number(s):
Current Zoning:

Existing Use:

Development History

Adjoining Zoning \& Uses:

| Direction | Zoning | Current Use |
| :--- | :--- | :--- |
| North | Single-Family-1 | Single Family Residential Home |
| East | Single-Family-2 | Single Family Residential Home |
| South | Single-Family-1 | Single Family Residential Home |
| West | Single-Family-1 | Single Family Residential Home |

Future Land Use Plan:

## Comprehensive Plan:

Thoroughfare Plan:

Low Density Residential
This use is representative of smaller single-family homes and some duplex units. The majority of Waxahachie's current development is of a similar density. It is appropriate to have approximately 3.5 dwelling units per acre.

The subject property is accessible via N. Grand Avenue

## Site Aerial:



## PLANNING ANALYSIS

The applicant is requesting a Specific Use Permit (SUP) to expand an existing pool house from 324 sq. ft . to 972 sq . ft. to accommodate a bathroom and kitchenette. The accessory structure is located to the rear of a single-family residential lot at 601 N Grand Ave. The primary structure on the property is 3,843 square feet. Per the City of Waxahachie Zoning Ordinance, an accessory structure that is equal to or greater than 700 square feet requires a SUP to be approved by City Council.

## Proposed Use:

The applicant is requesting a SUP for to expand an existing pool house from $324 \mathrm{sq} . \mathrm{ft}$. to 972 sq . ft. to accommodate a bathroom and kitchenette. The intended use for the accessory structure is as a nondwelling pool house for the homeowners to use when entertaining. The accessory structure will be accessible via the existing concrete patio and pool deck located at the rear of the home. The accessory structure will not be accessible to vehicles or used to store vehicles. The applicant has confirmed to staff that the structure will not be used as a dwelling of any kind and will not be metered, sold, or leased separately from the existing home.

## PUBLIC NOTIFICATIONS

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 13 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun and a sign was visibly posted at the property.

## PROPERTY OWNER NOTIFICATION RESPONSES

Staff has received one (1) letter of support for the proposed Specific Use Permit.

## RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:
$\boxtimes \quad$ Approval, per the following comments:

1. The accessory structure shall not be used as a dwelling.
2. The accessory structure shall not be used for commercial purposes.
3. The accessory structure shall not be leased or sold separately from the primary residence and shall not be separately metered.
4. The applicant shall obtain a permit from the City of Waxahachie Building Department prior to construction of the accessory structure.

## ATTACHED EXHIBITS

Identify the exhibits that will be included as agenda backup material.

1. Location Map
2. Site Layout Exhibit
3. Elevation/Façade
4. Floor Plan
5. PON Response

## APPLICANT REQUIREMENTS

1. If approved by City Council, applicant can apply for building permits from the Building and Community Services Department.

## STAFF CONTACT INFORMATION

Prepared by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
jennifer.pruitt@waxahachie.com





Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on October 19, 2022 to ensure inclusion in the Agenda Packet. Forms can be e-mailed to Planning@,Waxahachie.com or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.


Comments:

It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)
If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form.


[^0]:    ${ }^{1}$ With special consideration being given to Sections 212.003(a), -.005, and -.009-.010.

