



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, October 27, 2022
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. Special Use 22-01 Request Michael A. Pappas for a special use permit for Limited Residential Lodging at 5 North Jay Street zoned R-3 Residential District
[Memo - SU 22-01 TC 2022_10_27.pdf](#)
[1 - SU 22-01 materials.pdf](#)
[2 - Unilateral Condition to Application of Special Use for Short Term Rental.pdf](#)
[3 - excerpt - ZO Article V.pdf](#)
- VII. Public Presentations
 - VII.A. Presentation - FY '22 Audit - Sandy Tondreau, Mitchell & Company
[TOM 2022 Presentation.pdf](#)
[TOM draft report.pdf](#)
- VIII. Staff Reports
 - VIII.A. September Utility Report - Stuart Will, IES
[Middleburg Utility Report September 2022.pdf](#)
 - VIII.B. Project Status Report - Deputy Town Manager Moore
[2022.10.27 Project Status Update.pdf](#)
 - VIII.C. Town Hall Project - Town Clerk North
Suggested Action: This will be a verbal report
- IX. Reports of Town Committees/Council Liaisons (if applicable)

X. Consent Agenda

- X.A.** Council Approval - Contract with Comcast for Telecom System - Town Hall Project
Suggested Action: Back-up materials to be distributed on Tuesday

XI. Action Items (Non Public Hearing Related)

- XI.A.** Request for Donation - 2022 Christmas in Middleburg Status Report - Michelle Myers
Suggested Action: Back-up materials to be distributed on Tuesday

XII. Discussion Items

- XII.A.** Quarterly Revenue Update/Budget Amendment - FY '23
Suggested Action: Back-up materials to be distributed on Tuesday

- XII.B.** Update on Strategic Plan Initiatives - Town Manager Davis
[2022.10.27 Strategic Plan Updates.pdf](#)
[2022.10.27 Strategic Plan Action Plan Updates.pdf](#)

- XII.C.** Time Capsule - Town Hall Project - Town Clerk North
[Memo - Time Capsule - Town Hall Project.pdf](#)

XIII. Information Items

XIV. Closed Session

- XIV.A.** Appointment to Middleburg Arts Council; Personnel Matter
[102722 - Closed Session - Appt to MAC & Personnel.pdf](#)

XV. Adjournment

.Town Hall Parking Lot Closed

The Town Hall Parking Lot is closed due to construction. Individuals who wish to attend the Council meeting in-person will need to locate on-street parking. Those who wish to participate remotely may do so by calling (540) 339-6355. Individuals who are participating remotely who wish to speak during the public hearing or public comment period are encouraged to notify Rhonda North, Town Clerk, no later than 4:00 p.m. the day of the meeting by calling (540) 687-5152 or via email at rnorth@middleburgva.gov