



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, December 8, 2022
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. FY '23 Mid-Year Budget Amendments
[FY23 Budget Amendments 12.08.2022 TC Mtg.pdf](#)
 - VI.B. Zoning Text Amendment 22-02 - An Ordinance to amend Chapters II, V, X and XVI of the Middleburg Zoning Ordinance pertaining to Short-Term Rentals
[Memo - ZTA 22-02 Short Term Rentals - TC 2022_12_08.pdf](#)
[ZTA 22-02 Ordinance.pdf](#)
[ZTA 22-02 Draft 4 AS RECOMMENDED.pdf](#)
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. Utilities Monthly Report
[Middleburg Utility Report October 2022.pdf](#)
 - VIII.B. November 2022
Suggested Action: Business Development & Community Partnerships Director MacIntyre's and Town Attorney Crim's monthly reports will be distributed on Tuesday
[Monthly Report - November 2022 - Town Clerk.pdf](#)
[Treasurer's Report - November 2022.pdf](#)
[2022-11 - Police.pdf](#)
[Deputy Town Manager report 2022_12.pdf](#)
 - VIII.C. Town Hall Project Report - Town Clerk North
Suggested Action: The back-up materials will be distributed on Tuesday

VIII.D. Project Status Updates - Town Manager Davis/Deputy Town Manager Moore
[2022.08.25 Project Status Update.pdf](#)

IX. Reports of Town Committees/Council Liaisons (if applicable)

X. Consent Agenda

X.A. Council Approval - November 1, 2022 State of the Town Minutes; November 10, 2022
Regular Council Meeting Minutes

[11-01-2022 - State of the Town Address Minutes.pdf](#)

[11-10-2022 - Regular Council Meeting Minutes.pdf](#)

X.B. Council Approval - Acceptance of USDA Loan/Grant - Well 4 Clearwell Project
[Resolution - USDA Grant-Loan Application 12082022.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. Council Approval - Health Center Fund Donations - Health Center Advisory Board
Suggested Action: Back-up materials to be distributed on Tuesday

XI.B. Council Approval - Contract for Visitor Shopping App
Suggested Action: The back-up materials will be distributed on Tuesday

XI.C. Council Approval - Acceptance of Donation of Interactive Media Player for New Town Hall -
Town Manager Davis
[2022.12.08 Accept Donation of Multimedia Player - Town Hall.pdf](#)

XI.D. Council Approval - Termination of Contract for EV Charging Stations - Town Manager Davis
[2022.12.08 EV Charging Options.pdf](#)

XII. Discussion Items

XII.A. Rural Preservation Summit

XIII. Information Items

XIV. Closed Session

XIV.A. Legal Advice of Counsel; Appointments to Town Committees; Personnel
[120822 - Closed Session - Consultation with Legal Counsel; Apts to Town Committees;](#)

XV. Adjournment

.Town Hall Parking Lot Closed

Due to the construction project, the Town Hall Parking Lot is closed. Anyone who wishes to attend the meeting in-person will need to locate on-street parking. Those who wish to participate remotely may do so by calling 540-339-6355. Anyone who wishes to speak REMOTELY during the public comment or public hearings is encouraged to notify Rhonda North, Town Clerk, at rnorth@middleburgva.gov or by calling 540-687-5152 no later than 4:00 p.m. the day of the meeting.