



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, January 12, 2023
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
 - IV.A. Council Approval - Resolution of Appreciation - Congresswoman Jennifer Wexton & Staff
[011223 - Resolution of Appreciation - Congresswoman Jennifer Wexton and Staff.pdf](#)
 - IV.B. Council Approval - Resolution of Appreciation - Mitchell & Company, Jeff Mitchell & Sandy Tondreau
[011223 - Resolution of Appreciation - Mitchell & Company.pdf](#)
- V. Public Comment
- VI. Public Hearing and Related Action Items
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. December 2022
[Monthly Report - December 2022 - Town Clerk.pdf](#)
[Town Council Notes - 1.12.2023-combined - Business Development.pdf](#)
[Treasurer's Report - December 2022.pdf](#)
[Deputy Town Manager report 2023_01.pdf](#)
[December2022andYearinReviewReport - Police.pdf](#)
[January 2023 Town Attorney Report.pdf](#)
 - VIII.B. Town Hall Status Report - Town Clerk North
[Town Hall Project Report - 01-12-23 \(with Downey & Scott report\).pdf](#)
- IX. Reports of Town Committees/Council Liaisons (if applicable)
- X. Consent Agenda

X.A. Council Approval - December 8, 2022 Regular Meeting Minutes; December 22, 2022 Special Meeting Minutes
[12-08-2022 - Regular Council Meeting Minutes.pdf](#)
[12-22-2022 - Special Council Meeting Minutes.pdf](#)

X.B. Council Approval - Resolution requesting the addition of Chimm Court to the Secondary System of State Highways
[Resolution - add Chimm Ct to Secondary System.pdf](#)

X.C. Council Approval - Resolution of Appreciation - Joe Boling
[011223 - Resolution of Appreciation - Joe Boling.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. SD 22-01 Request of Foxstone Estate, LLC for a waiver of Section 3.5.B.6. of the Middleburg Subdivision & Site Plan Ordinance to allow for a 2-lot subdivision of a 94.48-acre parcel at 22941 Foxcroft Road to be processed as a minor subdivision.
[Memo - SD 22-01 Foxstone Estate, LLC - waiver request TC 2023_01.pdf](#)
[Vicinity Maps.pdf](#)
[SD 22-01 Waiver Plat Exhibit.pdf](#)
[Waiver Justification.pdf](#)
[conservation easement 200012290333616.pdf](#)

XII. Discussion Items

XII.A. Short-Term Rental regulations - Deputy Town Manager Moore
[Memo - Short-Term Rental regulations.pdf](#)
[Excerpt - ZO Section 61.pdf](#)

XIII. Information Items

XIV. Closed Session

XIV.A. Legal Advice of Counsel (Town Hall Contract)
[011223 - Closed Session - Consultation with Legal Counsel.pdf](#)

XV. Adjournment

.Town Hall Parking Lot Closed

Due to construction, the Town Hall Parking Lot is closed. Those who wish to attend the meeting in-person will need to locate on-street parking. Those who wish to attend remotely may do so by calling (540) 339-6355. If you wish to speak during the public comment section, you are encouraged to notify Rhonda North, Town Clerk, no later than 4:00 p.m. the day of the meeting at (540) 687-5152 or rnorth@middleburgva.gov.