



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, February 23, 2023
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. Acceptance of Bids & Adoption of Ordinance Awarding Cell Tower Lease/Franchise
[2023.02.23 - Ordinance Awarding Lease of Space on Water Tower.pdf](#)
[Ordinance - Authorizing Award of Bid - Cellular Antenna Lease - 2023.pdf](#)
[AT&T Cell Tower Lease \(2018\) and First Amendment.pdf](#)
- VII. Public Presentations
 - VII.A. Annual Report - Middleburg Business & Professional Association - Punkin Lee, President
 - VII.B. Annual Report - Visit Loudoun - Beth Erickson, President
 - VII.C. Council Approval - Resolution of Appreciation - Middleburg Eccentric & DeeDee Hubbard;
Resolution of Appreciation - Middleburg Eccentric & Jay Hubbard
[022323 - Resolutions of Appreciation - Middleburg Eccentric, DeeDee Hubbard and Jay Hubbard.pdf](#)
[2023.02.23 Resolution of Appreciation - Middleburg Eccentric & DeeDee Hubbard.pdf](#)
[2023.02.23 Resolution of Appreciation - Middleburg Eccentric & Jay Hubbard.pdf](#)
- VIII. Staff Reports
 - VIII.A. January Utility Report - Stuart Will, IES
[Middleburg Utility Report January 2023.pdf](#)
 - VIII.B. Special Projects Report - Deputy Town Manager Moore

Suggested Action: Back-up materials to be distributed on Tuesday

IX. Reports of Town Committees/Council Liaisons (if applicable)

X. Consent Agenda

- X.A.** Council Approval - Adoption of Northern Virginia Hazard Mitigation Plan
[2023.02.23 - NOVA Hazard Mitigation Plan.pdf](#)
[Resolution - Northern Virginia Hazard Mitigation Plan - 2022.pdf](#)
[08-C Town of Middleburg Annex - 2022 NOVA HMP FINAL \(1\).pdf](#)
[NOVA Hazard Mitigation Plan FINAL- Natural Hazards Only.pdf](#)

XI. Action Items (Non Public Hearing Related)

- XI.A.** Council Approval - Contract for Performance of Annual Audit
[2023.02.23 - Contract with Robinson Farmer Cox for Audit Services.pdf](#)
[Middleburg-2023 Audit Proposal.pdf](#)
[RFP 35-19sm Audit Services.pdf](#)

- XI.B.** Council Approval - Request for Financial Support - Middleburg Community Charter School
Suggested Action: Back-up materials to be distributed on Tuesday

XII. Discussion Items

- XII.A.** Program to Support the Replacement of Trees in Historic District - Deputy Town Manager Moore
[Memo - Grant program for tree replacements.pdf](#)

- XII.B.** Presentation of Draft FY '24 Budget - Town Manager Davis
Suggested Action: Back-up materials will be provided prior to the meeting

XIII. Information Items

XIV. Closed Session

- XIV.A.** Consultation with Legal Counsel; Disposition of Publicly Held Properties; Appointment to Middleburg Sustainability Committee; Appointment to Streetscape Committee
[022323 - Closed Session - Consultation with Legal Counsel; Disposition of Property; Apts to Town Committees.pdf](#)

XV. Adjournment

.Town Hall Parking Lot Closed

Due to construction, the Town Hall Parking Lot is closed. Individuals who wish to attend the meeting in-person will need to locate on-street parking. Those who wish to participate remotely may do so by calling (540) 339-6355. Anyone who wishes to speak remotely during Public Comments are encouraged to notify Rhonda North, Town Clerk, by 4:00 p.m. the day of the meeting by calling (540) 687-5152 or via email at rnorth@middleburgva.gov.