



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Agenda**  
**Thursday, March 9, 2023**  
**Town Office, 10 W. Marshall Street**  
**6:00 PM**



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
- V. Public Comment
- VI. Public Hearing and Related Action Items
  - VI.A. An Ordinance to vacate a portion of S. Pickering Street right-of-way and convey it to The Fun Shop, Inc.  
[memo - vacate and convey S Pickering St ROW.pdf](#)  
[Fun Shop request letter.pdf](#)  
[Ordinance - vacate and convey S Pickering St.pdf](#)  
[Draft Plat - Pickering St ROW.pdf](#)
- VII. Public Presentations
  - VII.A. Council Approval - Resolution of Appreciation - Jay Hubbard  
[030923 - Resolution of Appreciation - Middleburg Eccentric, Jay Hubbard.pdf](#)
- VIII. Staff Reports
  - VIII.A. February 2023  
Suggested Action: The Business Development & Community Partnership Director's and Deputy Town Manager's reports will be distributed on Tuesday.  
[Monthly Report - February 2023 - Town Clerk.pdf](#)  
[Treasurer's Report - February 2023.pdf](#)  
[February 2023 Council Report - Police.pdf](#)
  - VIII.B. Town Hall Project Report - Town Clerk North  
Suggested Action: Back-up materials to be distributed on Tuesday
- IX. Reports of Town Committees/Council Liaisons (if applicable)

**X. Consent Agenda**

**X.A.** Council Approval - February 9, 2023 Regular Meeting Minutes  
[02-09-2023 - Regular Council Meeting Minutes.pdf](#)

**X.B.** Council Approval - Arbor Day Proclamation  
[030923 - XB - Arbor Day Proclamation.pdf](#)

**XI. Action Items (Non Public Hearing Related)**

**XI.A.** Council Approval - 2023-2024 Strategic Initiatives  
Suggested Action: Back-up materials to be distributed on Tuesday

**XII. Discussion Items**

**XII.A.** Draft General Fund - FY '24 - Town Manager Davis  
[2023.03.09 - FY2024 Budget Discussion.pdf](#)

**XIII. Information Items**

**XIV. Closed Session**

**XIV.A.** Advice of Legal Counsel  
[030923 - Closed Session - Consultation with Legal Counsel.pdf](#)

**XV. Adjournment**

**.Town Hall Parking Lot Closed**

Due to construction, the Town Hall Parking Lot is closed. Individuals who wish to attend the meeting in-person will need to locate on-street parking. Those who wish to participate remotely may do so by calling (540) 339-6355. Anyone who wishes to speak remotely during Public Comments are encouraged to notify Rhonda North, Town Clerk, by 4:00 p.m. the day of the meeting by calling (540) 687-5152 or via email at [rnorth@middleburgva.gov](mailto:rnorth@middleburgva.gov).