



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, March 21, 2023**

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

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City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

**As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.**

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.***

**The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment.**

**SUPPLEMENTAL NOTICE OF MEETING BY VIDEO CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, as extended, the City Council for the City of Duncanville, Texas will conduct a City Council Regular Meeting in person, broadcast by website and social media channels, and by video conference at 6:00 pm on Tuesday, March 21, 2023 in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) in an effort to slow the spread of the Coronavirus (COVID-19) pandemic.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

Due to limited seating in council chambers, persons or participants may participate by live broadcast via Swagit in order to maintain safe social distance as provided in this notice.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, March 21, 2023.
  - Email [citysecretary@duncanvilletx.gov](mailto:citysecretary@duncanvilletx.gov)
  - Email title: Public Comment – Tuesday, March 21, 2023
  - First Name, Last Name, and Address
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## **WORK SESSION / BRIEFING**

### **1. DISCUSS AGENDA ITEMS**

### **2. CITY COUNCIL CALENDAR**

- A. Updated 2023 City Council Calendar  
[2023 City Council Calendar](#)  
[2023 City Council Calendar, Updated March and April, 2023](#)

### **3. BRIEFINGS / PRESENTATIONS**

- A. Discussion of Ordinances that pertain to trailer parking.  
[Trailer Ordinance](#)
- B. Briefing Item - Ladd Property Update to City Council  
[Briefing Item - Ladd Property Update to City Council](#)

## **EXECUTIVE SESSION**

- 1. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to Deliberate the Sale, Exchange, Lease or Value of Real Property owned by the City south of Wheatland, east of Main, and west of State Highway (SH) 67.  
[Briefing: Executive Session Pursuant to Section 551.072](#)

## **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION - Pastor Robert Castillo, First Baptist Church of Duncanville

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

### **1. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

### **2. PROCLAMATIONS AND PRESENTATIONS**

Proclamation: Girl Scouts Week

### **3. CITIZENS' INPUT**

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

#### **4. CONSENT AGENDA**

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider approval of draft City Council Meeting Minutes for the Regular City Council Meeting of March 7, 2023  
[Draft Meeting Minutes to be Considered for Approval](#)
- B. A Resolution of the City Council of the City of Duncanville, Texas, Authorizing the Reduction of the Duncanville Vote Centers located within the City of Duncanville, Dallas County, Texas for the May 6, 2023 Joint and General Elections.  
[Resolution Authorizing the Reduction of the Duncanville Vote Centers](#)
- C. Consider appointments to various Boards and Commissions including the Duncanville Community & Economic Development Corporation, the City Planning and Zoning Commission, the Community Engagement Advisory Board, the Arts Commission, and the Multicultural Commission, with the adoption of the attached Resolution.  
[Consider Appointments to City Boards, Committees, and Commissions](#)

#### **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a resolution approving an incentive grant by the Duncanville Community & Economic Development Corporation (DCEDC) to Encore Fine Properties, LLC, in the amount of \$22,725.00 for qualified expenditures for a building located at 106 E. Freeman Street, Duncanville, TX 75116.  
[Facade and Signage Incentive Grant](#)

- C. Council to consider adopting a resolution in opposition to the proposed zoning change being considered by the City of Dallas Plan Commission for the property directly north and adjacent to the Thoroughbred Hills subdivision in Duncanville.  
[Resolution in Opposition to Proposed Zoning Change in Dallas](#)
- D. Consider a resolution adopting the City of Duncanville Five-Year Strategic Plan for period 2023-2028.  
[Adopt Strategic Plan](#)

**6. STAFF AND BOARD REPORTS**

- A. RECEIVE THE DCEDC QUARTERLY REPORT  
[DCEDC Quarterly Report](#)
- B. Human Resources / Innovation Quarterly Report  
[Human Resources / Innovation Quarterly Report](#)
- C. Receive the Fiscal Year 22-23 First Quarter Investment Report as of December 31, 2022.  
[Quarterly Investment Report as of December 31, 2022.](#)

**ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted by the following date and time: Friday, March 17, 2023, by 6:30 P.M. and remained posted for at least two hours after said meeting was convened.



**Janie Willman, City Secretary**

“Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code.”

“Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas.”