



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Agenda**  
**Thursday, March 23, 2023**  
**Town Office, 10 W. Marshall Street**  
**6:00 PM**



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
- V. Public Comment
- VI. Public Hearing and Related Action Items
  - VI.A. Real Property Tax Rate  
[2023.03.23 - Public Hearing - CY23 Real Prop Tax Rate.pdf](#)  
[2023.02.09 - Overview of Real Property Assessments.pdf](#)  
[RE Tax Rate Increase Notice FINAL - FY 2024 .pdf](#)
- VII. Public Presentations
- VIII. Staff Reports
  - VIII.A. February Utilities Report - IES  
[Middleburg Utility Report February 2023.pdf](#)
  - VIII.B. Special Projects Status Report - Town Manager Davis  
[2023.03.23 Project Status Update.pdf](#)
- IX. Reports of Town Committees/Council Liaisons (if applicable)
- X. Consent Agenda
  - X.A. Council Approval - March 9, 2023 Regular Council Meeting Minutes  
[03-09-2023 - Regular Council Meeting Minutes.pdf](#)
  - X.B. Council Approval - Amendment to Employee Handbook - Credit Card Policy  
[2023.03.23 Credit Card Policy Amendments.pdf](#)  
[Credit Card Use Policy - Proposed Amendments.pdf](#)

**XI. Action Items (Non Public Hearing Related)**

**XI.A.** Council Approval - Deed of Gift - Health Center Funds to Middleburg Charitable Foundation  
Suggested Action: Back-up materials to be distributed on Tuesday

**XI.B.** Council Approval - Application for ARPA Funding - Police Equipment  
Suggested Action: Back-up materials to be distributed on Tuesday

**XII. Discussion Items**

**XII.A.** EV Charging Station Update - Town Manager Davis  
[2023.03.23 - EV Charging Update.pdf](#)

**XII.B.** Draft General Fund Budget - FY '24 - Town Manager Davis  
[2023.03.23 - FY2024 Budget Discussion.pdf](#)  
[2023.03.23 - FY2024 Budget attachment.pdf](#)

**XIII. Information Items**

**XIV. Closed Session**

**XIV.A.** Consultation with Legal Counsel (Town Hall Project contract); Appointment to Middleburg Arts Council  
[032323 - Closed Session - Consultation with Legal Counsel; Apt to MAC.pdf](#)

**XV. Adjournment**

**.Town Hall Parking Lot Closed**

Due to construction, the Town Hall Parking Lot is closed. Individuals who wish to attend the meeting in-person will need to locate on-street parking. Those who wish to participate remotely may do so by calling (540) 339-6355. Anyone who wishes to speak remotely during Public Comments are encouraged to notify Rhonda North, Town Clerk, by 4:00 p.m. the day of the meeting by calling (540) 687-5152 or via email at [rnorth@middleburgva.gov](mailto:rnorth@middleburgva.gov).