



City Council REGULAR MEETING Agenda

April 18, 2023 at 6:30 PM

City Hall Council Chambers - 210 W. 6th Ave and Virtual

The City of Kennewick broadcasts Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts> and via Zoom. If you are unable to attend in person and wish to comment during one of the Visitors sections or if applicable to provide public testimony for a Public Hearing, please register at https://us02web.zoom.us/webinar/register/WN_FSU4I2i3QWOdhaWFcf1jUg. Registrations must be received by 4:00 p.m. on the day of the meeting.

The public can also submit comments by either filling out an online form at <https://www.go2kennewick.com/PublicComments> via e-mail to clerkinfo@ci.kennewick.wa.us, or submitting written comments to P.O. Box 6108, Kennewick, WA 99336. Comments must be received no later than 4:00 p.m. on the Monday before the meeting.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

HONORS & RECOGNITIONS

- Arbor Day Proclamation
- Service Recognition - Berry Duty 24-years (Police Department)

2. VISITORS

Public comments for item(s) on the agenda not covered under a public hearing. Please limit your comments to three minutes. Records intended for Council (9 copies are required) must be given to the City Clerk by 4:00 p.m. on the Monday before the meeting.

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- Meeting Minutes - 04/04/2023
Motion to approve the meeting minutes of April 4, 2023.
- Claims Roster - March
Motion to approve the Claims Roster for March 2023 in the amount of \$6,261,711.91, comprised of electronic payments and check numbers 308842-309276.
- Claims Roster - Toyota Center Operations and Box Office Accounts
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for January 2023 in the amount of \$457,032.79.
- Claims Roster - Columbia Park Golf Course Account
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for February 2023.
- Payroll Roster Approval
Motion to approve the Payroll Roster for the pay period ending 3/31/2023.

f. Tourism Promotion Area Reserve Fund

Motion to approve the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission to release reserve funds in the amount of \$441,500 in excess funds from the TPA Reserve Funds.

g. HVAC Maintenance Contract Renewal

Motion to award Contract 23-021 utilizing Washington State Department of Enterprise Services Master Contract No.02919 HVAC Services to Apollo Heating & Air Conditioning to conduct HVAC maintenance in the amount of \$120,407 and authorize the City Manager to execute the contract.

h. AZ-2023-0001 - Lowry-King Steptoe St. Annexation

Motion to set the date of May 2, 2023 for the required public meeting on AZ-2023-0001 King-Lowry Steptoe St Annexation.

i. 2023 City-Wide Asphalt Overlay

Motion to award Contract P2301-23 2023 City-Wide Asphalt Overlay to Granite Construction Co. in the amount of \$1,952,105.45, plus a 10% contingency of \$195,210.55, for a total amount of \$2,147,316.00.

j. IAFF Contract Extension

Motion to approve and authorize the Mayor and City Manager to sign the proposed agreement extending the contract with the International Association of Fire Fighters, Local #1296, through 2023.

5. ORDINANCES/RESOLUTIONS

a. Ordinance 6018: Change of Zone (COZ)

b. Ordinance 6019: City Council Ethics Policy

6. PUBLIC HEARINGS/MEETINGS

a. Resolution 23-04: Amending the 2023-2028 Six-Year TIP

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. VISITORS

Public comments for any item(s) the public wants to bring to Council. Please limit your comments to three minutes. Records intended for Council (9 copies are required) must be given to the City Clerk by 4:00 p.m. on the Monday before the meeting.

10. COUNCIL COMMENTS/DISCUSSION

11. ADJOURNMENT



Proclamation

WHEREAS, in 1892 the Nebraska Board of Agriculture set aside a special day for the planting of trees, and this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world, and

WHEREAS, the planting and care of trees in Kennewick was paramount in the minds of our first settlers as evidenced by one of the first ordinances passed in 1904, the year Kennewick incorporated, which was to fine anyone \$50 for damaging a tree, and

WHEREAS, the first official Kennewick Arbor Day was celebrated in April of 1912 with the task of planting 8,000 trees of various kinds along ten miles of the riverfront as recorded in the April 12, 1912, edition of the Kennewick Courier, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, urban and community forestry programs have greatly benefited the urban community by protecting precious green-space, planning for an managing community trees, and promoting the planting and care of trees along streets, highways, commercial districts, in parks and at schools, and

WHEREAS, April is an excellent time of year to plant trees in Kennewick; **NOW, THEREFORE,**

I, W.D. (BILL) MCKAY, Mayor of the City of Kennewick, do hereby proclaim April 26, 2023, as

ARBOR DAY IN THE CITY OF KENNEWICK

And encourage all citizens to become stewards of their own environment and celebrate Arbor Day by planting, maintaining, and protecting trees so that the benefits trees provide can continue to improve the quality of life for the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed the 18th day of April 2023.

A handwritten signature in black ink, appearing to read "W D McKay", written over a horizontal line.

W.D. (BILL) MCKAY, Mayor

Attest

A handwritten signature in blue ink, appearing to read "Terri L. Wright", written over a horizontal line.

TERRI L. WRIGHT, City Clerk



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CITY OF KENNEWICK
CITY COUNCIL
REGULAR MEETING
April 4, 2023

1. CALL TO ORDER

Mayor Bill McKay called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Gretl Crawford	Marie Mosley	Dan Legard
John Trumbo	Anthony Muai	Nick Farline
Chuck Torelli	Jessica Foltz	Chris Guerrero
Jim Millbauer - Remotely	Jeremy Lustig	Chad Michael
Mayor Bill McKay	Terri Wright	Evelyn Lusignan

Mr. Trumbo moved, seconded by Mr. Torelli to excuse the absence of Council member Loren Anderson at tonight's meeting.

Unexcused absence - Council member Brad Beauchamp.

Mr. Trumbo led the Pledge of Allegiance.

Brad Klippert, Kennewick provided the invocation.

2. VISITORS

None.

3. APPROVAL OF AGENDA

Mr. Torelli moved, seconded by Mr. Trumbo to approve the Agenda as presented. The motion passed unanimously.

4. CONSENT AGENDA

a. Meeting Minutes Approval

Motion to approve the meeting minutes of March 21, 2023.

b. Payroll Roster Approval

Motion to approve the Payroll Roster for the pay period ending 3/15/2023.

c. Resolution 23-02: ROW Vacation - 4621 Southridge Blvd

Motion to adopt Resolution 23-02 setting the date of May 2, 2023, for a public hearing to consider the vacation of public right-of-way (ROW) adjacent to 4621

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Southridge Boulevard.

- d. Resolution 23-03: ROW Vacation - 5654 W. Canal Dr
Motion to adopt Resolution 23-03 setting the date of May 2, 2023 for a public hearing to consider the vacation of public right-of-way (ROW) adjacent to 5654 W. Canal Dr.
- e. Six-Year Transportation Plan Amendment (2023-2028).
Motion to set a public hearing on April 18, 2023 to amend the Six-Year Transportation Plan (2023-2028).
- f. Mills End Final Plat
Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the Final Plat of Mills End, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

Mr. Torelli moved, seconded by Mr. Trumbo to approve the Consent Agenda as presented. The motion passed unanimously.

5. ORDINANCES/RESOLUTIONS

None.

6. PUBLIC HEARINGS/MEETINGS

None.

7. NEW BUSINESS

None.

8. UNFINISHED BUSINESS

None.

9. VISITORS

The following commented about crime/theft in the downtown business district:

Jeff Johnson, Kennewick
Chris Ingersoll, Kennewick

Enrique Rosas, Kennewick commented about public health issues and opinions on same.
Tina Gregory, Kennewick commented about various topics and opinions on same.
Nicole Carby, Kennewick commented about personal issues regarding law enforcement and opinions on same.

10. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

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11. EXECUTIVE SESSION - PER RCW 42.30.110(c) - REAL ESTATE (15-MINUTES)

Mayor McKay stated at 7:14 p.m. per RCW 42.30.110(c) Real Estate, Council would go into executive session for 15 minutes.

12. ADJOURNMENT

Council returned from the executive session and Mayor McKay concluded the meeting at 7:32 p.m.

Terri L. Wright, MMC
City Clerk

Council Agenda Coversheet	Agenda Item Number: 4.b. Council Date: 4/18/2023	Category: Consent Agenda								
	Agenda Item Type: General Business Item Subject: Claims Roster - March Department: Finance Ordinance/Reso # Contract # Project # Permit #									
<p><u>Recommendation</u> That Council approve the Claims Roster for March 2023.</p> <p><u>Motion for Consideration</u> Motion to approve the Claims Roster for March 2023 in the amount of \$6,261,711.91, comprised of electronic payments and check numbers 308842-309276.</p> <p><u>Summary</u> The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 03/01/2023-03/31/2023:</p> <table style="margin-left: 40px;"> <tr> <td>Check numbers 308842-309276:</td> <td style="text-align: right;">\$ 6,049,495.03</td> </tr> <tr> <td>Electronic payments (EFT):</td> <td style="text-align: right;">212,216.88</td> </tr> <tr> <td></td> <td style="text-align: right;">-----</td> </tr> <tr> <td style="text-align: right;">Total \$</td> <td style="text-align: right;">6,261,711.91</td> </tr> </table> <p><u>Alternatives</u> None.</p> <p><u>Fiscal Impact</u> Total \$6,261,711.91.</p>			Check numbers 308842-309276:	\$ 6,049,495.03	Electronic payments (EFT):	212,216.88		-----	Total \$	6,261,711.91
Check numbers 308842-309276:	\$ 6,049,495.03									
Electronic payments (EFT):	212,216.88									

Total \$	6,261,711.91									
<p><u>Attachments:</u> 1. Roster</p>										

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
001 GENERAL FUND					
000 FUND ACTIVITY					
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	916.37
308843	03/01/2023	99992	CIVIC REC REFUNDS	RECREATION REFUND	1,000.00
308845	03/08/2023	70001	BENTON COUNTY TREASURER	CRIME VICTIM'S COMPENSATION	1,717.08
308846	03/08/2023	99992	CIVIC REC REFUNDS	RECREATION REFUND	100.00
308849	03/08/2023	70000	WASHINGTON STATE TREASURER	FEBRUARY 2023 - COURT FINES	132,180.92
309098	03/15/2023	99990	MISC REFUNDS	PARTIAL RELEASE FOR PP 21-02 BOND	87,037.14
309275	03/29/2023	99990	MISC REFUNDS	REFUND SUBDIVISION GUARANTEE	1,406.00
Total amount by Division					\$224,357.51
011 CITY COUNCIL					
308855	03/10/2023	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	607.70
308994	03/10/2023	556	MILLBAUER, JIM	TRAVEL REIMBURSEMENT	1,122.90
309067	03/10/2023	7334	TRUMBO, JOHN	TRAVEL REIMBURSEMENT	622.72
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	319.07
Total amount by Division					\$2,672.39
012 CITY MANAGER					
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	87.50
309217	03/24/2023	1406	MOSLEY, MARIE	TRAVEL REIMBURSEMENT	181.54
Total amount by Division					\$269.04
023 RECREATION SERVICES					
EFT	03/02/2023	77146	GLOBAL PAYMENTS	GLOBAL CIVIC REC FEES	2,434.17
308887	03/10/2023	7653	BSN SPORTS WEST	PORTABLE SCORE CLOCKS	1,141.36
308900	03/10/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	NUMERICA PAVILION SHRED SERVICE	47.66
308979	03/10/2023	504	KYCO LLC	DINO DROP-IN PROGRAM FEES	496.00
308979	03/10/2023	504	KYCO LLC	PROGRAM FEES-MARCH	248.00
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	264.60
309105	03/24/2023	5911	AMERICAN BUILDING MAINTENANCE	EVENT CLEANING NUMERICA PAVILION	475.00
309127	03/24/2023	7653	BSN SPORTS WEST	VOLLEYBALLS	895.30
309144	03/24/2023	9553	COLUMBIA SAFETY LLC	CPR/FIRST AID TRAINING FOR GUEST SERVICES REPRESENTATIVES	80.00
309154	03/24/2023	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY	51.36
309176	03/24/2023	80	BUSINESS INTERIORS OF IDAHO	OFFICE CHAIRS	1,917.42
309258	03/24/2023	172	THE TRI-CITY HERALD	RFP CONCESSION AD	160.12
Total amount by Division					\$8,210.99
024 FACILITIES MAINTENANCE					
308853	03/10/2023	8623	ACE SALES & SERVICE INC	PORTA POT	118.90

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308853	03/10/2023	8623	ACE SALES & SERVICE INC	PORTA POT	1,181.50
308853	03/10/2023	8623	ACE SALES & SERVICE INC	PORTA POT	328.00
308858	03/10/2023	10587	ALOHA GARAGE DOOR COMPANY INC	HINGES AND CABLES	1,056.24
308858	03/10/2023	10587	ALOHA GARAGE DOOR COMPANY INC	DIAGNOSE AND REPAIR	1,345.16
308858	03/10/2023	10587	ALOHA GARAGE DOOR COMPANY INC	NEW PHOTO EYES FOR EAST GATE	342.41
308861	03/10/2023	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET META	CONDENSER FAN	455.19
308861	03/10/2023	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET META	HEATER - BLOWER MOTOR	738.58
308861	03/10/2023	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET META	2023-3 HVAC MAINT	3,184.82
308872	03/10/2023	4052	BATTERIES PLUS	STOCK	17.49
308886	03/10/2023	9635	BRUNSON, ROGER	BOOT REIMBURSEMENT	221.60
308891	03/10/2023	310	BUILDERS FIRSTSOURCE	GREENWAY'S TRAILER DECK	229.25
308892	03/10/2023	749	BUILDERS HARDWARE & SUPPLY CO	DOOR STOPS	58.93
308930	03/10/2023	5426	EWING IRRIGATION PRODUCTS, INC	BALL FIELD CONTROLLER	93.07
308930	03/10/2023	5426	EWING IRRIGATION PRODUCTS, INC	BALL FIELD CHALK AND MVP	2,085.58
308933	03/10/2023	8774	FASTENAL COMPANY	CONCRETE ANCHORS	25.13
308936	03/10/2023	9237	FIKES NORTHWEST CORP	SCENT	40.35
308936	03/10/2023	9237	FIKES NORTHWEST CORP	SCENT	20.17
308936	03/10/2023	9237	FIKES NORTHWEST CORP	SCENT	40.35
308936	03/10/2023	9237	FIKES NORTHWEST CORP	SCENT	60.52
308936	03/10/2023	9237	FIKES NORTHWEST CORP	SCENT	40.35
308941	03/10/2023	409	FRONTIER FENCE INC	GATE CLIPS	380.45
308948	03/10/2023	1413	GOODMAN & MEHLENBACHER, INC.	RETAINAGE RELEASE BALL FIELD LEVELING	2,265.80
308952	03/10/2023	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM - GRIGGS	98.00
308952	03/10/2023	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM - GRIGGS	98.00
308966	03/10/2023	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - FEBRUARY 2023	13,608.00
308971	03/10/2023	3349	KCDA PURCHASING COOPERATIVE	RETAINAGE RELEASE ROOF MAINTENANCE PROGRAM	2,529.01
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	NEW OUTLET FOR EVIDENCE	83.96
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	FOR CAR WASH	50.49
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	URINAL REPAIR	92.23
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	URINAL REPAIR	181.51
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	TOILETS	127.82
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	HOSE BIB	87.24
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	LIGHTS	199.86
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	HOSE BIB	26.46
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRRIGATION REPAIR	99.98
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRRIGATION REPAIR	481.33
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	RETURN FOR IRRIGATION REPAIR	-227.56
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	BALL FIELD SPRINKLERS	197.49
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRRIGATION REPAIR	117.84
308975	03/10/2023	539	KEVIN WALTERS	REIMBURSEMENT FOR JEANS	141.28

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308982	03/10/2023	10534	LIBERTY LAWN AND SAW SHOP	LEAF VAC	3,150.58
308992	03/10/2023	8626	MCDONALD & ASSOCIATES, DBA MCDONALD EXCAVATING	BALL FIELD DIRT	173.92
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	43.48
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	332.90
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	27.18
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	43.48
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	27.18
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	130.44
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	43.48
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	244.58
309010	03/10/2023	4217	O'REILLY AUTO PARTS	REPAIRS	32.46
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	130.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	65.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	65.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	130.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	65.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	315.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	315.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	195.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	130.00
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	97.50
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	250.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	295.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	415.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	305.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	325.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	280.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	285.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	285.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	290.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	245.00
309020	03/10/2023	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHT BULBS	147.95
309024	03/10/2023	957	RANCH & HOME INC	BALLFIELD PAINT	56.35
309024	03/10/2023	957	RANCH & HOME INC	CLIPS FOR BALL FIELD NETTING	24.76
309024	03/10/2023	957	RANCH & HOME INC	CUTOFF GRINDING WHEEL	18.97
309024	03/10/2023	957	RANCH & HOME INC	SHOP	13.34
309024	03/10/2023	957	RANCH & HOME INC	MOUSE BAIT	65.21
309024	03/10/2023	957	RANCH & HOME INC	MARKING PAINT	19.85
309024	03/10/2023	957	RANCH & HOME INC	IRRIGATION REPAIR	34.76
309024	03/10/2023	957	RANCH & HOME INC	TIE DOWNS	22.42

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309039	03/10/2023	7555	SHERWIN-WILLIAMS COMPANY	PAINT RESTROOMS	279.30
309040	03/10/2023	680	SIERRA ELECTRIC, INC.	CIVIC FIELDS-INSTALL POLE	13,842.67
309052	03/10/2023	6811	SUPERIOR TREE SERVICE LLC	TREE TRIMMING	2,712.07
309052	03/10/2023	6811	SUPERIOR TREE SERVICE LLC	ARBO REMOVAL	4,777.37
309057	03/10/2023	5945	TK ELEVATOR	ELEVATOR MAINTENANCE	55.73
309062	03/10/2023	6270	TRI-CITY SIGN & BARRICADE, CONSTRUCTION AHEAD INC	RESTROOM SIGNAGE	271.21
309070	03/10/2023	3564	US LINEN AND UNIFORM	LINEN SERVICE	285.22
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	1,179.09
309080	03/10/2023	104	WA STATE LABOR & INDUSTRIES	ANNUAL OPERATING CERT	298.00
309082	03/10/2023	1035	WASHINGTON HARDWARE AND, FURNITURE CO	CLEANER	21.71
309082	03/10/2023	1035	WASHINGTON HARDWARE AND, FURNITURE CO	CORD	4.34
309082	03/10/2023	1035	WASHINGTON HARDWARE AND, FURNITURE CO	METAL GARBAGE CAN LINER	38.03
309082	03/10/2023	1035	WASHINGTON HARDWARE AND, FURNITURE CO	HEATER	99.98
309092	03/10/2023	8020	WORKMAN, THOMAS	JEANS REIMBURSEMENT	123.95
309093	03/10/2023	7698	WRIGHT, DAMIEN	JEAN REIMBURSEMENT	136.90
309104	03/24/2023	10587	ALOHA GARAGE DOOR COMPANY INC	NEW CHAIN ON OPENER	129.90
309109	03/24/2023	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET META	RADIANT HEATER - SIGN SHOP	1,928.23
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	54.48
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	2,948.59
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	126.54
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	41.62
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	17.14
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	53.33
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	3,284.94
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	290.28
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	6,808.80
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	854.52
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	192.52
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	287.86
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	13,037.15
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	16.71
309128	03/24/2023	10584	CAMTEK INC	FIRE SYSTEM	439.15
309130	03/24/2023	83	CASCADE NATURAL GAS	GAS SERVICE	11,241.78
309130	03/24/2023	83	CASCADE NATURAL GAS	GAS SERVICE	9,337.30
309170	03/24/2023	5426	EWING IRRIGATION PRODUCTS, INC	BALL FIELD IRRIGATION REPAIR	402.26
309170	03/24/2023	5426	EWING IRRIGATION PRODUCTS, INC	BALL FIELD IRRIGATION REMOTE	121.09
309171	03/24/2023	166	FARMERS EXCHANGE	BLOWER	260.87
309171	03/24/2023	166	FARMERS EXCHANGE	CHAIN FOR SAW	204.30
309171	03/24/2023	166	FARMERS EXCHANGE	WEED EATER STRING	65.21
309171	03/24/2023	166	FARMERS EXCHANGE	HEARING PROTECTION	38.03

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309172	03/24/2023	8774	FASTENAL COMPANY	DOCK BOLTS	96.48
309173	03/24/2023	4147	FEDEX	SHIPPING	93.99
309174	03/24/2023	86	FERGUSON ENTERPRISES INC	RESTROOM PARTS FOR START UP	169.47
309184	03/24/2023	15	HARBOR FREIGHT TOOLS	TO REMOVE PIP	154.18
309186	03/24/2023	865	HD FOWLER COMPANY INC	TRAINING	65.22
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRR. WRENCHS	74.48
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	TOOL TO CUT GRASS AROUND SPRINKLER HEADS	91.67
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	BALL FIELD IRRIGATION REPAIR	22.79
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRRIGATION REPAIR	308.99
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	BALL FIELD IRRIGATION REPAIR	115.58
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	RESTROOM REPAIR	371.24
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRRIGATION REPAIR	81.68
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	BALLFIELD TOOLS	36.37
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	RESTROOM START UP	105.11
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	SPRINKLER TOOL	61.86
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	IRRIGATION TOOL	61.86
309198	03/24/2023	377	KENNEWICK IRRIGATION DISTRICT	2023 PARK IRRIGATION ASSESMENTS	28,196.95
309198	03/24/2023	377	KENNEWICK IRRIGATION DISTRICT	2023 FACILITES IRRIGATION ASSESMENTS	3,487.57
309213	03/24/2023	484	MILNE NAIL,POWER TOOL & REPAIR	FOR DIVING BOARD BASE REMOVAL	137.19
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	CITY HALL - 112317	50.00
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	KPD - 11305	90.77
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	FROST - 119529	43.48
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	SOUTHRIDGE - 17229	81.53
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	FIRE - 27578	46.75
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	COLUMBIA PARK GOLF - 34879	81.47
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	FIRE STATION #4 - FIR2620	81.53
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	FIRE STATION #2 - FIR414	81.53
309222	03/24/2023	4217	O'REILLY AUTO PARTS	MISC REPAIR	29.08
309231	03/24/2023	957	RANCH & HOME INC	VANDALISM REPAIR	26.61
309231	03/24/2023	957	RANCH & HOME INC	TRAILER TIE DOWNS	60.85
309231	03/24/2023	957	RANCH & HOME INC	RATCHET STRAPS	30.43
309231	03/24/2023	957	RANCH & HOME INC	CASTER FOR BLEACHERS	79.50
309231	03/24/2023	957	RANCH & HOME INC	HITCH FOR TRUCK	230.93
309231	03/24/2023	957	RANCH & HOME INC	SIGN REPAIR	19.10
309231	03/24/2023	957	RANCH & HOME INC	SPRAYER REPAIRS	21.72
309231	03/24/2023	957	RANCH & HOME INC	BALL FIELD TOOLS	173.15
309233	03/24/2023	3803	RDO EQUIPMENT	BACK PAK BLOWER REPLACMENT	686.06
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	3,518.41
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	3,518.41
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	3,518.41

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	3,518.41
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	3,518.41
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - TOYOTA CENTER	1,012.15
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	2,307.75
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	1,831.83
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	1,831.83
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	1,831.83
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	626.49
309245	03/24/2023	7555	SHERWIN-WILLIAMS COMPANY	PAINT SUPPLIES	219.56
309250	03/24/2023	6811	SUPERIOR TREE SERVICE LLC	TRIM	17,277.87
309250	03/24/2023	6811	SUPERIOR TREE SERVICE LLC	TRIMMING	864.17
309271	03/24/2023	1755	WILBUR-ELLIS COMPANY	SPORTS FIELD LINE MARKING	2,506.77
Total amount by Division					\$201,316.21
026	ECONOMIC DEVELOPMENT				
308912	03/10/2023	410	COMMUNITY ATTRIBUTES INC	ECONOMIC DEVELOPMENT STRATEGIC PLAN	6,227.50
309050	03/10/2023	1812	SUNBELT RENTALS	MANLIFT TO REMOVE DECORATIONS	929.74
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	87.50
Total amount by Division					\$7,244.74
032	ACCOUNTING				
308981	03/10/2023	202	LEGARD, DAN	TRAVEL REIMBURSEMENT	385.14
309011	03/10/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES - 1099NEC ENVELOPES	78.22
309011	03/10/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES - 1099MISC BLANK 3UP 50PK	21.72
309026	03/10/2023	1314	REHN & ASSOCIATES, INC.	COBRA RIGHTS LETTERS	400.00
309202	03/24/2023	202	LEGARD, DAN	TRAVEL REIMBURSEMENT	305.51
309223	03/24/2023	3700	OFFICE DEPOT INC	HANGING FOLDERS	35.89
309223	03/24/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	50.71
309223	03/24/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	3.79
309234	03/24/2023	1314	REHN & ASSOCIATES, INC.	COBRA RIGHTS LETTERS	125.00
Total amount by Division					\$1,405.98
033	HUMAN RESOURCES				
309001	03/10/2023	1030	NAVIA BENEFIT SOLUTIONS, CLIENT PAY	FLEX PLAN SERVICES	563.30
309113	03/24/2023	541	AVA BACON	TRAFFIC BOX ART	300.00
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	61.23
309224	03/24/2023	7831	ON SCENE MEDICAL SERVICES PC	DOT PHYSICALS AND ANNUAL HAZMAT FIRE PHYSICAL	665.00
309249	03/24/2023	8315	STERLING	NATIONAL CRIMINAL SEARCH	313.06
309251	03/24/2023	548	SUSAN K VITULLI	TRAFFIC BOX ART	300.00
309270	03/24/2023	4408	WFCA: THE DAILY DISPATCH	RECRUITMENT FOR DEPUTY FIRE CHIEF	7,920.00
Total amount by Division					\$10,122.59

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
034 CIVIL SERVICE					
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	87.50
Total amount by Division					\$87.50
035 CUSTOMER SERVICE					
EFT	03/02/2023	70016	U.S. BANK	MERCHANT FEES	17,398.10
308921	03/10/2023	3530	DATAPROSE INC	DATAPROSE SVCS 1/1-1/31	6,702.55
309086	03/10/2023	4479	WEBCHECK INC	LIEN SEARCH FEES - FEBRUARY 2023	929.39
309157	03/24/2023	3530	DATAPROSE INC	DATAPROSE MAILING SERVICE AND POSTAGE FOR 2/1-2/28	7,305.89
Total amount by Division					\$32,335.93
036 CODE ENFORCEMENT					
308869	03/10/2023	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	3,100.83
308893	03/10/2023	509	C. WAYNE MAY	LEGAL SERVICES FOR 109 E 13TH AVE ABATEMENT	3,325.00
308893	03/10/2023	509	C. WAYNE MAY	INTERIOR ABATEMENT CLEAN-UP AT 109 E 13TH AVE.	5,978.50
308893	03/10/2023	509	C. WAYNE MAY	LEGAL SERVICES FOR 109 E 13TH AVE ABATEMENT	316.67
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	227.03
309115	03/24/2023	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	3,100.83
Total amount by Division					\$16,048.86
042 CITY ATTORNEY					
309022	03/10/2023	3467	PRONTO PROCESS SERVICE, INC	LEGAL MESSENGER SERVICE-FEB 2023	70.00
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	107.77
309088	03/10/2023	853	WEST GROUP PAYMENT CENTER	WEST LAW SUBSCRIPTION-MAR 2023	2,592.75
309088	03/10/2023	853	WEST GROUP PAYMENT CENTER	WEST LAW LIBRARY PLAN-MARCH 2023	48.19
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	22.82
309192	03/24/2023	9739	INSIGHT PUBLIC SECTOR INC	MICROSOFT O365 LICENSES AND POWERBI LICENSE	189.18
Total amount by Division					\$3,030.71
051 CITY CLERK					
308877	03/10/2023	34	BENTON COUNTY AUDITOR	RECORDING FEES - EASEMENT VAC-607 E COL DR	204.50
308878	03/10/2023	34	BENTON COUNTY AUDITOR	RECORDING FEE FOR OUA AT 6406 W ARROWHEAD AVE	207.50
309055	03/10/2023	172	THE TRI-CITY HERALD	PUBLICATION - ORD 6008-6011 SUMMARIES	131.20
309121	03/24/2023	34	BENTON COUNTY AUDITOR	RECORDING FEE FOR OUA AT 6705 W. ARROWHEAD AVENUE	207.50
Total amount by Division					\$750.70
053 PURCHASING					
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	41.25
Total amount by Division					\$41.25
054 INFORMATION TECHNOLOGY					
308928	03/10/2023	7621	ENVIRONMENTAL SYSTEMS, RESEARCH INSTITUTE INC.	ESRI ANNUAL SUBSCRIPTION	63,046.00
308928	03/10/2023	7621	ENVIRONMENTAL SYSTEMS, RESEARCH INSTITUTE INC.	ESRI ANNUAL SUBSCRIPTION	271.75

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308950	03/10/2023	491	GRANICUS LLC	ACTIVITIES CONVERSION TO SUBREQUEST	3,000.00
308965	03/10/2023	9739	INSIGHT PUBLIC SECTOR INC	MICROSOFT O365 LICENSES AND POWERBI LICENSE	74.47
309042	03/10/2023	8210	SMARSH INC	NET GUARD	1,484.44
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	1,003.03
309095	03/10/2023	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	7,262.56
309116	03/24/2023	4052	BATTERIES PLUS	RECYCLING OF FROST UPS BATTERIES	15.00
309131	03/24/2023	8295	CENTURYLINK	PS/ALI - ALI/SR PER 100 REC	7.02
309147	03/24/2023	6375	COMPUNET INC	LABOR FOR CISCO VOICE ASSISTANCE - FORWARDING ISSU	112.50
309150	03/24/2023	3344	CONSOLIDATED TECHNOLOGY SVCS, WA STATE CONSOLIDA	BENTON COUNTY DATA CENTER MOVE - SWITCHED LD	11.63
309156	03/24/2023	7619	DATABANK IMX LLC	ONBASE ANNUAL MAINTENANCE 2023-2024	71,955.39
309162	03/24/2023	8611	DOCUSIGN INC	NOTARY SUBSCRIPTION	4,785.25
309206	03/24/2023	5193	LOWE, AARON	TRAVEL REIMBURSEMENT	1,262.36
309255	03/24/2023	8	TELCO WIRING & REPAIR INC	CITY NETWORK CONNECTIONS	6,961.01
Total amount by Division					\$161,252.41
062	PLANNING				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	-28,125.00
309055	03/10/2023	172	THE TRI-CITY HERALD	LEGAL PUBLICATION - VAR-2022-0001 NOPH	207.59
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	7.82
Total amount by Division					\$-27,909.59
070	POLICE REVENUES				
EFT	03/02/2023	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	1,325.00
EFT	03/16/2023	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	1,652.00
EFT	03/31/2023	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	1,179.00
Total amount by Division					\$4,156.00
071	KPD-ADMINISTRATION				
308900	03/10/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHREDDING SERVICES	300.74
308903	03/10/2023	422	CLARITY POINT PLLC	WELLNESS PROGRAM	1,061.45
308907	03/10/2023	1682	COLUMBIA FITNESS SYSTEMS	MAINTENANCE & REPAIRS	339.54
309048	03/10/2023	3654	SULLIVAN, JOSHUA	CJTC ACADEMY TRAINING	351.00
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	52.01
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	50.24
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	31.86
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	30.97
309095	03/10/2023	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	251.62
309120	03/24/2023	14	BENTON COUNTY	JAG GRANT	4,780.00
309138	03/24/2023	422	CLARITY POINT PLLC	WELLNESS PROGRAM	1,200.00
309200	03/24/2023	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICES	198.07
309264	03/24/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	53.28

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309264	03/24/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	30.63
Total amount by Division					\$8,731.41
072	KPD-CRIMINAL INVESTIGATION				
308896	03/10/2023	3527	CASADAY BEE-LINE SERVICE, & TOWING LLC	SIU TOW SERVICE	464.69
308897	03/10/2023	2432	CHARTER COMMUNICATIONS	DISTINCT IDENTIFICATIONS	50.00
308897	03/10/2023	2432	CHARTER COMMUNICATIONS	DISTINCT IDENTIFICATIONS	100.00
308897	03/10/2023	2432	CHARTER COMMUNICATIONS	DISTINCT IDENTIFICATIONS	50.00
308897	03/10/2023	2432	CHARTER COMMUNICATIONS	DISTINCT IDENTIFICATIONS	100.00
308951	03/10/2023	537	GRAYSHIFT LLC	GRAYSHIFT SOFTWARE RENEWAL	11,951.57
308990	03/10/2023	3842	MARTIN BUSINESS SYSTEMS, NEIL MARTIN	EVIDENCE LOG FORMS	390.57
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	92.94
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	81.53
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	81.53
309053	03/10/2023	7988	T-MOBILE USA, INC, LAW ENFORCEMENT RELATIONS	TOWER DUMP	50.00
309060	03/10/2023	7228	TRANSUNION RISK ALTERNATIVE, DATA SOLUTIONS INC	PEOPLE SEARCH	214.14
Total amount by Division					\$13,626.97
073	KPD-PATROL				
308881	03/10/2023	4965	BETTENDORF'S PRINTING & DESIGN, JUDY BETTENDORF	BUSINESS CARDS	233.70
308898	03/10/2023	547	CHRISTIAN DUNN	PRO-RATED UNIFORM ALLOWANCE	625.00
308937	03/10/2023	521	FLOCK GROUP INC	FALCON CAMERAS	6,793.75
308956	03/10/2023	9714	HBLE	SWAT SUPPLIES	3,990.70
308985	03/10/2023	545	LOGAN BURRUP	PRO-RATED UNIFORM ALLOWANCE	625.00
308988	03/10/2023	543	MAKINNA BRUNS	PRO-RATED UNIFORM ALLOWANCE	625.00
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	81.53
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	81.53
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	163.05
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	81.53
308993	03/10/2023	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	81.53
309019	03/10/2023	241	PERFORMANCE SYSTEMS INTEGRATION	FIRE EXTINGUISHER REFILL/RECERT	793.20
309024	03/10/2023	957	RANCH & HOME INC	K-9 SUPPLIES	130.42
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	8,563.00
309077	03/10/2023	971	WA CRIMINAL JUSTICE, TRAINING COMMISSION	BLEA	4,212.00
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	4.77
309248	03/24/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	48.36
309256	03/24/2023	10971	THE BUNKER	ARMOR VEST	661.50
309256	03/24/2023	10971	THE BUNKER	ARMOR VEST	1,022.80
Total amount by Division					\$28,818.37
074	KPD-STAFF SERVICES				

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
EFT	03/02/2023	70016	U.S. BANK	MERCHANT FEES	119.98
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	92.47
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	19.02
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	58.67
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	160.62
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	53.63
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	DARE SUPPLIES	137.31
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	66.60
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	71.91
309083	03/10/2023	1033	WASHINGTON STATE PATROL	CPL BACKGROUND CHECKS - FEB 22	901.00
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	24.91
309200	03/24/2023	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICES	2,223.78
309248	03/24/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	31.31
Total amount by Division					\$3,961.21
075	KPD-INTERGOVERNMENTAL				
308875	03/10/2023	14	BENTON COUNTY	JAIL SERVICE - JAN 23	97,588.46
308910	03/10/2023	10141	COLUMBIA VALLEY EMERGENCY, PHYSICIANS	PRISONER MEDICAL	124.00
308974	03/10/2023	5291	KENNEWICK RADIOLOGY GROUP PC	PRISONER MEDICAL	2,556.00
308974	03/10/2023	5291	KENNEWICK RADIOLOGY GROUP PC	PRISONER MEDICAL	80.00
309064	03/10/2023	9790	TRIOS HEALTH, RCCH TRIOS HEALTH LLC	PRISONER MEDICAL	7,243.84
309119	03/24/2023	14	BENTON COUNTY	JAIL SERVICES - FEB 2023	145,827.19
309199	03/24/2023	5291	KENNEWICK RADIOLOGY GROUP PC	PRISONER MEDICAL	727.00
309262	03/24/2023	9790	TRIOS HEALTH, RCCH TRIOS HEALTH LLC	PRISONER MEDICAL	4,454.97
Total amount by Division					\$258,601.46
076	KPD-SPECIAL SERVICES				
308853	03/10/2023	8623	ACE SALES & SERVICE INC	PORTABLE TOILET - SHOOTING RANGE	107.30
308867	03/10/2023	3649	AXON ENTERPRISE INC	BODY CAMERAS SUPPLIES	1,255.49
308867	03/10/2023	3649	AXON ENTERPRISE INC	BODY CAMERA SUPPLIES	510.35
308903	03/10/2023	422	CLARITY POINT PLLC	REGIONAL PEER WELLNESS TRAINING	500.00
309032	03/10/2023	710	SANDY'S TROPHIES INC	FLAG BOX	145.65
309043	03/10/2023	9312	SOUND UNIFORM/BRATWEAR, SEATTLE SEWING SOLUTIONS	QUARTERMASTER SUPPLIES - NEW HIRES	728.29
309043	03/10/2023	9312	SOUND UNIFORM/BRATWEAR, SEATTLE SEWING SOLUTIONS	QUARTERMASTER SUPPLIES - NEW HIRES	781.01
309043	03/10/2023	9312	SOUND UNIFORM/BRATWEAR, SEATTLE SEWING SOLUTIONS	QUARTER MASTER SUPPLIES - NEW HIRES	375.56
309049	03/10/2023	6187	SUN BADGE COMPANY	BADGES	1,081.75
309049	03/10/2023	6187	SUN BADGE COMPANY	BADGES	833.00
309049	03/10/2023	6187	SUN BADGE COMPANY	BADGES	1,255.93
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	80.11
309247	03/24/2023	9312	SOUND UNIFORM/BRATWEAR, SEATTLE SEWING SOLUTIONS	QUARTERMASTER SUPPLIES	778.84
309247	03/24/2023	9312	SOUND UNIFORM/BRATWEAR, SEATTLE SEWING SOLUTIONS	QUARTERMASTER SUPPLIES	514.69

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309248	03/24/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	QUARTERMASTER SUPPLIES	65.17
309256	03/24/2023	10971	THE BUNKER	QUARTERMASTERS SUPPLIES	309.08
309256	03/24/2023	10971	THE BUNKER	QUARTERMASTER SUPPLIES	1,022.80
Total amount by Division					\$10,345.02
081	FIRE ADMINISTRATION				
308859	03/10/2023	5681	AMERIGAS PROPANE LP	PROPANE - ST #4	320.37
308900	03/10/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHREDDING SERVICES	71.96
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION 4 - MARKERS	4.43
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION 4 - OXICLEAN	4.39
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	2.97
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #2	257.88
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #1	129.92
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #1	31.03
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #3	199.71
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #3	5.05
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #4	80.79
309054	03/10/2023	7617	TARGETSOLUTIONS LEARNING, LLC	VECTOR SCHEDULING 2023 & 2024	1,848.67
309058	03/10/2023	930	TOTAL ENERGY MANAGEMENT	RETAINAGE NEDERMAN REPAIR - STATIONS 2, 4 & 5	1,171.61
309063	03/10/2023	168	TRILOGY MEDWASTE WEST LLC	MEDWASTE - MONTHLY SERVICE FEE	15.37
309134	03/24/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	ONSITE 32 GALLON - RECURRING SHRED SERVICE	23.99
Total amount by Division					\$4,168.14
082	FIRE SUPPRESSION				
308850	03/10/2023	552	10TH AVENUE CLEANERS,LLC	UNIFORM CLEANING	20.06
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	MEDIC UNIT REPAIR	584.95
308943	03/10/2023	5823	GALLS, LLC	BADGE AND PANEL - UNIFORM	145.73
308943	03/10/2023	5823	GALLS, LLC	BADGE, PANEL & SEAL - UNIFORM	63.58
308943	03/10/2023	5823	GALLS, LLC	UNIFORM SHIRTS	63.81
308943	03/10/2023	5823	GALLS, LLC	SOFTSHELL JACKET	9.02
308943	03/10/2023	5823	GALLS, LLC	NAME PLATE	3.37
308943	03/10/2023	5823	GALLS, LLC	NAME PLATES	14.00
309006	03/10/2023	5059	NORTHWEST SAFETY CLEAN	TURNOUT CLEANING	417.38
309006	03/10/2023	5059	NORTHWEST SAFETY CLEAN	TURNOUT CLEANING	1,483.39
309024	03/10/2023	957	RANCH & HOME INC	STATION BOOTS	27.72
309029	03/10/2023	50472	ROMERO, DELREY	STATION BOOTS	33.75
309034	03/10/2023	7872	SEA WESTERN INC	ELKHART NOZZLES	20,049.42
309034	03/10/2023	7872	SEA WESTERN INC	BOOTS FOR JAN23 NEW RECRUITS	1,384.73
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	18.31
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	15.98
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	15.49

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	17.40
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	14.84
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	19.12
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	14.84
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	17.12
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	1,174.43
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	5.59
309224	03/24/2023	7831	ON SCENE MEDICAL SERVICES PC	DOT PHYSICALS AND ANNUAL HAZMAT FIRE PHYSICAL	220.00
Total amount by Division					\$25,834.03
083	FIRE PREVENTION/INVESTIGATION				
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	11.10
Total amount by Division					\$11.10
090	ENGINEERING				
308847	03/08/2023	553	HATTON HOMES LLC	PERMIT REFUND DPW-2022-8500	75.00
308855	03/10/2023	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	729.90
309011	03/10/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	13.25
309011	03/10/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	18.88
309011	03/10/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	51.99
309036	03/10/2023	8804	SEATTLE DEPT OF TRANSPORTATION	UNDER BRIDGE INSPECTION TRUCK (UBIT) SERVICES	4,824.58
309056	03/10/2023	8582	TIGER SUPPLIES INC	PLANS BIN & TAPE	6,459.29
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	655.73
309223	03/24/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	44.67
309265	03/24/2023	30	VERIZON NORTHWEST	AIR CARD FOR CAMERA PROJECT	53.02
Total amount by Division					\$12,926.31
100	GF-NONDEPARTMENTAL				
EFT	03/02/2023	75668	KENNEWICK GOLF CORPORATION	OPERATING TRANSFER	30,000.00
EFT	03/13/2023	511	WA STATE DEPT OF RETIREMENT, SYSTEMS	PRIOR SERVICE CONTRIBUTION	217.00
308861	03/10/2023	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET META	2023-3 HVAC MAINT	254.72
308902	03/10/2023	542	JOHANNA CAICEDO	DECOR FOR BOARDS AND COMMISSION BANQUET	488.70
308939	03/10/2023	549	FRAZER WAMBEKE	ENTERTAINMENT FOR BOARDS AND COMMISSIONS BANQUET	500.00
308961	03/10/2023	769	HISTORIC DOWNTOWN KENNEWICK, PARTNERSHIP	DOWNTOWN KENNEWICK BANQUET TABLE RESERVATION	480.00
308966	03/10/2023	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - FEBRUARY 2023	5,070.00
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	MOP SINK	106.06
308991	03/10/2023	8208	MCBRIDE PUBLIC AFFAIRS LLC, THOMAS AND ANGELA MCB	LOBBYIST EXPENSES	4,120.00
308996	03/10/2023	5112	MOON SECURITY SERVICES, INC	FIRE SYSTEM- TEGRIS	43.48
309015	03/10/2023	10512	PACIFIC BACKFLOW SERVICES, PACIFIC BACKFLOW SERVI	FIRE SYSTEM	65.00
309016	03/10/2023	8809	PACIFIC FIRE INSPECTION, SERVICES INC	FIRE SYSTEM	315.00
309118	03/24/2023	8297	BENTON CO COMMISSIONERS	BCDC/PROBATION EXPENSES - FEBRUARY 2023 (16.89%)	63,273.67

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309118	03/24/2023	8297	BENTON CO COMMISSIONERS	OPD EXPENSES - FEBRUARY 2023	62,739.63
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	1,713.10
309130	03/24/2023	83	CASCADE NATURAL GAS	GAS SERVICE	1,597.14
309135	03/24/2023	435	CITY OF PASCO	ANIMAL CONTROL SHELTERING SERVICE - JULY-DEC 22	318,764.78
309154	03/24/2023	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY	526.65
309154	03/24/2023	7711	CULLIGAN WATER CONDITIONING	WATER DELIVERY	48.10
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	MCL - 113129	50.00
309259	03/24/2023	2817	THREE RIVERS CONVENTION CTR	BOARDS & COMMISSIONS BANQUET 2023	6,670.31
Total amount by Division					\$497,043.34
Total amount by Fund					\$1,509,460.58
102	STREET FUND				
000	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	26.83
Total amount by Division					\$26.83
010	FUND ACTIVITY				
308859	03/10/2023	5681	AMERIGAS PROPANE LP	TANK FOR CRACK SEALER	110.72
308863	03/10/2023	2181	ARROW CONSTRUCTION SUPPLY LLC	RPM'S FOR STREET MARKERS	720.92
308864	03/10/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	91.26
308866	03/10/2023	9445	AVERY DENNISON CORPORATION	INK FOR SIGN PLOTTER	2,139.07
308933	03/10/2023	8774	FASTENAL COMPANY	ANCHORS FOR PAVEMENT MARKINGS	29.77
308933	03/10/2023	8774	FASTENAL COMPANY	BOLT FOR STREET	0.59
308952	03/10/2023	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM - GRIGGS - 1ST HALF COM	98.00
308972	03/10/2023	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - FEBRUARY 2023	131.55
309000	03/10/2023	10230	NATIONAL BARRICADE AND SIGN CO, LEGEND INVESTMENT	IMPACT ANCHOR KIT 4" LAG SCREWS FOR ASPHALT	391.32
309024	03/10/2023	957	RANCH & HOME INC	PROPANE	29.25
309059	03/10/2023	367	TRAFFIC SAFETY SUPPLY CO INC	SIGN BLANKS	1,050.05
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	259.68
309085	03/10/2023	10694	WEATHERNET, NARWHAL MET LLC	WEATHER SERVICE	575.00
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	393.25
Total amount by Division					\$6,020.43
110	TRAFFIC				
308855	03/10/2023	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	606.06
308879	03/10/2023	84	BENTON PUD NO. 1	ELECTRICITY	110.61
308972	03/10/2023	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - FEBRUARY 2023	131.55
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	415.77
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	182.46
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	45.78

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	475.55
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	766.33
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	1,481.44
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	64.92
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	3,827.34
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	63.68
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	46.63
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	277.16
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	17,151.41
Total amount by Division					\$25,646.69
Total amount by Fund					\$31,693.95
 103 ARTERIAL STREET FUND					
010 FUND ACTIVITY					
308964	03/10/2023	113	INLAND ASPHALT COMPANY, CPM DEVELOPMENT CORP	P2123 PAY EST 7	19,387.10
309062	03/10/2023	6270	TRI-CITY SIGN & BARRICADE, CONSTRUCTION AHEAD INC	WHITE PAINT FOR SURVEY MARKINGS	63.52
309258	03/24/2023	172	THE TRI-CITY HERALD	ACCEPTANCE OF WORK AD FOR P2125-22	54.15
309258	03/24/2023	172	THE TRI-CITY HERALD	INVITATION TO BID FOR P2305-23 PROJECT	381.95
Total amount by Division					\$19,886.72
Total amount by Fund					\$19,886.72
 106 BI-PIN OPERATIONS FUND					
010 FUND ACTIVITY					
308913	03/10/2023	6375	COMPUNET INC	BIPIN 23 F5 RENEWAL	13,436.58
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	128.75
309255	03/24/2023	8	TELCO WIRING & REPAIR INC	CITY NETWORK CONNECTIONS	270.00
309255	03/24/2023	8	TELCO WIRING & REPAIR INC	BIPIN NETWORK CONNECTIONS	10,066.31
Total amount by Division					\$23,901.64
Total amount by Fund					\$23,901.64
 107 COMMUNITY DEVELOPMENT FUND					
130 CDBG					
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	57.30
Total amount by Division					\$57.30
 140 HOME					
308880	03/10/2023	4125	BENTON-FRANKLIN TITLE CO.	REHAB RECONVEY 98-04	280.00
309124	03/24/2023	4125	BENTON-FRANKLIN TITLE CO.	RECONVEY FOR LOAN #85-02	280.00
Total amount by Division					\$560.00

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
Total amount by Fund					\$617.30
111 ASSET FORFEITURE FUND					
010 FUND ACTIVITY					
308874	03/10/2023	2595	BENNETT, CHRIS	CAT REIMBURSEMENT	300.00
308874	03/10/2023	2595	BENNETT, CHRIS	CAT REIMBURSEMENT	200.00
309117	03/24/2023	2595	BENNETT, CHRIS	CAT REIMBURSEMENT	100.00
309117	03/24/2023	2595	BENNETT, CHRIS	CAT REIMBURSEMENT	80.00
Total amount by Division					\$680.00
Total amount by Fund					\$680.00
116 LODGING TAX FUND					
010 FUND ACTIVITY					
309061	03/10/2023	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2023-FEB	22,639.00
309097	03/13/2023	73761	TRI-CITIES VISITOR & CONV. BUR	FEBRUARY - 23 TOURISM PROMOTION	48,569.00
Total amount by Division					\$71,208.00
Total amount by Fund					\$71,208.00
117 CRIMINAL JUSTICE SALES TAX FND					
042 CITY ATTORNEY					
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	53.88
309088	03/10/2023	853	WEST GROUP PAYMENT CENTER	WEST LAW SUBSCRIPTION-MAR 2023	864.31
309088	03/10/2023	853	WEST GROUP PAYMENT CENTER	WEST LAW LIBRARY PLAN-MARCH 2023	16.10
309192	03/24/2023	9739	INSIGHT PUBLIC SECTOR INC	MICROSOFT O365 LICENSES AND POWERBI LICENSE	37.85
Total amount by Division					\$972.14
072 KPD-CRIMINAL INVESTIGATION					
309045	03/10/2023	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED/MISSING/ORG CONSULTATION/RETAINING FEES	6,016.75
Total amount by Division					\$6,016.75
073 KPD-PATROL					
309023	03/10/2023	1997	PUBLIC SAFETY TESTING, INC.	BACKGROUND INVESTIGATIONS FOR KPD PRE EMPLOYMENT	1,980.40
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	1,133.69
309229	03/24/2023	1997	PUBLIC SAFETY TESTING, INC.	CANDIDATE TESTING AGENCY ADD-ONS	143.00
Total amount by Division					\$3,257.09
Total amount by Fund					\$10,245.98
118 HIDTA FIDUCIARY PROGRAM					
010 FUND ACTIVITY					
308856	03/10/2023	465	AFFIRMA CONSULTING LLC	WEBSITE IMPLEMENTATION	642.50

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308899	03/10/2023	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	5,538.13
308924	03/10/2023	10225	DURAN, MATTHEW LAWRENCE	NATIONAL LICENSE PLATE READER PROGRAM	1,049.48
308924	03/10/2023	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	7,400.86
308929	03/10/2023	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	3,864.40
308942	03/10/2023	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	3,750.73
308955	03/10/2023	403	HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	3,405.97
308995	03/10/2023	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER	3,750.00
309013	03/10/2023	351	OSMAN, WERDA M.	JOINT RESPONSE TEAM	46.24
309013	03/10/2023	351	OSMAN, WERDA M.	HIDTA SUPERVISOR SYMPOSIUM	193.34
309025	03/10/2023	10914	RASK, ANDREA ROBIN	NW HIDTA OPERATIONS MANAGER	5,089.02
309030	03/10/2023	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	4,860.13
309035	03/10/2023	402	SEAN CHRISTOPHER BLUMENKRANTZ	NW HIDTA PROGRAM ASSISTANT	3,405.97
309038	03/10/2023	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST	3,864.40
309038	03/10/2023	396	SHAWN ALEXANDER MITCHELL	WEEKLY TRAVEL TO SUPPORT INITIATIVES	479.20
309087	03/10/2023	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR	8,661.36
309103	03/24/2023	465	AFFIRMA CONSULTING LLC	WEBSITE IMPLEMENTATION 2/13 - 2/26	935.00
309103	03/24/2023	465	AFFIRMA CONSULTING LLC	WEBSITE IMPLEMENTATION 2/27 - 3/12	745.00
309133	03/24/2023	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	5,538.13
309163	03/24/2023	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	7,400.86
309169	03/24/2023	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	3,864.40
309178	03/24/2023	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	3,750.73
309185	03/24/2023	403	HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	3,405.97
309214	03/24/2023	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER	3,750.00
309232	03/24/2023	10914	RASK, ANDREA ROBIN	NW HIDTA OPERATIONS MANAGER	5,089.02
309232	03/24/2023	10914	RASK, ANDREA ROBIN	2023 INITIATIVE SUPERVISOR / COMMANDER SYMPOSIUM	357.15
309236	03/24/2023	4573	RICOH USA INC	ANNUAL MAINTENANCE CONTRACT FOR PRINTER	3,386.88
309236	03/24/2023	4573	RICOH USA INC	RICOH COPIER IM C4500	9,632.54
309238	03/24/2023	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	4,860.13
309240	03/24/2023	402	SEAN CHRISTOPHER BLUMENKRANTZ	NW HIDTA PROGRAM ASSISTANT	3,405.97
309241	03/24/2023	262	SELIG FAMILY HOLDINGS LLC	MONTHLY RENT-NW HIDTA	20,028.00
309244	03/24/2023	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST	3,864.40
309269	03/24/2023	10001	WEINER, JONATHAN M	NW HIDTA DIRECTOR	8,661.36
309269	03/24/2023	10001	WEINER, JONATHAN M	TRAVEL REIMBURSEMENT - FLORIDA MEETINGS	2,234.19
Total amount by Division					\$146,911.46
Total amount by Fund					\$146,911.46

119 CORONAVIRUS FISCAL RECOVERY FD

010 FUND ACTIVITY

308885	03/10/2023	1135	BRUCE HEATING &, AIR CONDITIONING INC	95% PAYMENT FEBRUARY LIBRARY HVAC REPLACEMENT	53,301.80
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City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309146	03/24/2023	436	COMMUNICATIONS INTERNATIONAL INC	PORTABLE FIRE DEPT RADIOS	215,514.47
Total amount by Division					\$268,816.27
Total amount by Fund					\$268,816.27
300 CAPITAL IMPROVEMENTS FUND					
010 FUND ACTIVITY					
308927	03/10/2023	182	ELLISON EARTHWORKS LLC	P2207 PAY EST 4	181,386.23
309135	03/24/2023	435	CITY OF PASCO	1/3 COST OF NEW ANIMAL SHELTER	45,839.61
Total amount by Division					\$227,225.84
160 LAND & FACILITIES					
308948	03/10/2023	1413	GOODMAN & MEHLENBACHER, INC.	K2190 PAY EST 8	73,383.80
308976	03/10/2023	468	KG FENCING LLC	95% PAYMENT FROST CAMPUS SECURITY GATES	102,978.25
309203	03/24/2023	401	LIBERTY MUTUAL GROUP INC	K2109 BUILDER RISK POLICY	508.00
309228	03/24/2023	524	PREMIER LANDSCAPE & DESIGN	95% PAYMENT POOL CHLORINATOR SYSTEMS	28,304.92
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - BOB OLSON, STEP	2,905.88
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - VISTA	2,905.88
309242	03/24/2023	817	SENSKE LAWN & TREE CARE INC	18-040 MAINT - VISTA	2,905.88
Total amount by Division					\$213,892.61
Total amount by Fund					\$441,118.45
303 URBAN ARTERIAL STREET FUND					
010 FUND ACTIVITY					
308926	03/10/2023	7864	ECONOLITE CONTROL PRODUCTS INC	RHINO TERMINAL CABINETS	4,269.74
308926	03/10/2023	7864	ECONOLITE CONTROL PRODUCTS INC	RHINO TERMINAL CABINETS WA DES FEE	64.05
309158	03/24/2023	867	DAVID EVANS & ASSOCIATES, INC.	P1402 CONSULTANT INVOICE	1,570.72
309168	03/24/2023	8310	EPIC LAND SOLUTIONS, INC	P2010 CONSULTANT INVOICE	2,261.87
309268	03/24/2023	63	WA STATE DEPT TRANSPORTATION, HIGHWAYS & LOCAL PR	P1402 WATERLINE	182,458.77
Total amount by Division					\$190,625.15
Total amount by Fund					\$190,625.15
350 PARK IMPACT FEE FUND					
000 FUND ACTIVITY					
309099	03/15/2023	557	P&R CONSTRUCTION	PERMIT REFUND BLDR-2023-0427	1,064.00
309100	03/22/2023	564	PSA INC	PERMIT REFUND	4,896.00
Total amount by Division					\$5,960.00
Total amount by Fund					\$5,960.00
360 TIF RESERVE FUND					

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
000	FUND ACTIVITY				
309099	03/15/2023	557	P&R CONSTRUCTION	PERMIT REFUND BLDR-2023-0427	1,515.00
Total amount by Division					\$1,515.00
Total amount by Fund					\$1,515.00
371	GO BOND 2022 FUND				
010	FUND ACTIVITY				
308857	03/10/2023	10058	ALLIANCE MANAGEMENT &, CONSTRUCTION SOLUTIONS	CONTRACT 19-020 MOD.3 - FS #1 CONST. MGMT.	7,031.25
308871	03/10/2023	6720	BANLIN CONSTRUCTION LLC	FIRE STATION #1 CONSTRUCTION	998,014.36
308913	03/10/2023	6375	COMPUNET INC	911 PHONE FOR FIRE ONE	657.50
308967	03/10/2023	529	INTERMOUNTAIN MATERIAL TESTING	FS #1 - MATERIALS TESTING & SAMPLING SERVICES	647.50
308984	03/10/2023	10613	LOCUTION SYSTEMS, INC.	FS#1 LOCUTION STATION ALERTING SYSTEM	10,151.49
309193	03/24/2023	529	INTERMOUNTAIN MATERIAL TESTING	FS #1 - MATERIALS TESTING & SAMPLING SERVICES	263.75
309205	03/24/2023	10613	LOCUTION SYSTEMS, INC.	FS#1 LOCUTION STATION ALERTING SYSTEM	7,787.27
309254	03/24/2023	7079	TCA ARCHITECTURE PLANNING INC	FIRE STATION #1 ARCHITECTURAL SERVICES	7,440.94
Total amount by Division					\$1,031,994.06
Total amount by Fund					\$1,031,994.06
402	MEDICAL SERVICES FUND				
000	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	0.78
Total amount by Division					\$0.78
010	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	15,086.16
308850	03/10/2023	552	10TH AVENUE CLEANERS,LLC	UNIFORM CLEANING	113.64
308859	03/10/2023	5681	AMERIGAS PROPANE LP	PROPANE - ST #4	320.37
308884	03/10/2023	3495	BOUND TREE MEDICAL LLC	BANDAGES	7.49
308884	03/10/2023	3495	BOUND TREE MEDICAL LLC	GENERAL MEDICAL SUPPLIES	941.12
308895	03/10/2023	7715	CARDINAL HEALTH 411, INC	EPINEPHRINE	49.31
308895	03/10/2023	7715	CARDINAL HEALTH 411, INC	MEDICATION	39.46
308895	03/10/2023	7715	CARDINAL HEALTH 411, INC	MEDICATION	7.83
308895	03/10/2023	7715	CARDINAL HEALTH 411, INC	MEDICATION	28.87
308895	03/10/2023	7715	CARDINAL HEALTH 411, INC	MEDICATION	35.45
308895	03/10/2023	7715	CARDINAL HEALTH 411, INC	MEDICATION	196.98
308900	03/10/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHREDDING SERVICES	71.95
308905	03/10/2023	695	COLUMBIA BASIN COLLEGE	CBC TUITION	1,508.50
308943	03/10/2023	5823	GALLS, LLC	BADGE AND PANEL - UNIFORM	825.83
308943	03/10/2023	5823	GALLS, LLC	BADGE, PANEL & SEAL - UNIFORM	360.26
308943	03/10/2023	5823	GALLS, LLC	UNIFORM SHIRTS	361.55

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308943	03/10/2023	5823	GALLS, LLC	SOFTSHELL JACKET	51.09
308943	03/10/2023	5823	GALLS, LLC	NAME PLATE	19.07
308943	03/10/2023	5823	GALLS, LLC	NAME PLATES	79.36
308983	03/10/2023	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	1,430.66
308983	03/10/2023	8868	LIFE-ASSIST	IV CATHETER & NEEDLELESS CONNECTOR	3,038.17
308983	03/10/2023	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	1,069.61
308983	03/10/2023	8868	LIFE-ASSIST	GENERAL MEDICAL SUPPLIES	1,207.94
309014	03/10/2023	917	OXARC, INC.	OXYGEN	112.85
309014	03/10/2023	917	OXARC, INC.	OXYGEN	81.91
309014	03/10/2023	917	OXARC, INC.	CYLINDER RENTAL	71.36
309024	03/10/2023	957	RANCH & HOME INC	STATION BOOTS	157.06
309029	03/10/2023	50472	ROMERO, DELREY	STATION BOOTS	191.25
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION 4 - MARKERS	4.44
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION 4 - OXICLEAN	4.39
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	STATION OPERATING SUPPLIES	2.95
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #2	257.88
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #1	129.92
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #1	31.04
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #3	5.05
309046	03/10/2023	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	SUPPLIES - ST #4	80.78
309047	03/10/2023	5689	STRYKER SALES CORPORATION, STRYKER MEDICAL	LUCAS PATIENT STRAPS	721.65
309054	03/10/2023	7617	TARGETSOLUTIONS LEARNING, LLC	VECTOR SCHEDULING 2023 & 2024	7,631.71
309058	03/10/2023	930	TOTAL ENERGY MANAGEMENT	RETAINAGE NEDERMAN REPAIR - STATIONS 2, 4 & 5	1,171.59
309063	03/10/2023	168	TRILOGY MEDWASTE WEST LLC	MEDWASTE - MONTHLY SERVICE FEE	15.37
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	103.70
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	90.54
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	87.77
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	98.64
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	84.08
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	108.33
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	84.08
309069	03/10/2023	5807	UPTOWN CLEANERS, SANDRA R NINEMIRE	UNIFORM CLEANING	97.01
309073	03/10/2023	9909	VENDNOVATION	RX VENDING MACHINE - SOFTWARE	1,847.90
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	868.05
309096	03/10/2023	6869	ZOLL MEDICAL CORPORATION	CPR & ECG ELECTRODE & FILTER LINE	2,133.71
309096	03/10/2023	6869	ZOLL MEDICAL CORPORATION	SENSOR, SPO2 & CONNECTOR	1,469.62
309096	03/10/2023	6869	ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	429.50
309096	03/10/2023	6869	ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	1,158.66
309134	03/24/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHREDDING SERVICES	99.82
309134	03/24/2023	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	ONSITE 32 GALLON - RECURRING SHRED SERVICE	23.98

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	31.69
309252	03/24/2023	10778	SYSTEMS DESIGN WEST LLC	EMS BILLING FOR FEBRUARY	9,375.43
Total amount by Division					\$55,714.38
Total amount by Fund					\$55,715.16
403	BUILDING SAFETY FUND				
000	FUND ACTIVITY				
308842	03/01/2023	544	AMES PETERSON	BLDC-2023-0319 PERMIT REFUND	163.31
308844	03/01/2023	462	INNOVATIVE SOLUTIONS CONSTRUCTION LLC	BLDC-2023-0462 PERMIT REFUND	554.94
309099	03/15/2023	557	P&R CONSTRUCTION	PERMIT REFUND BLDR-2023-0427	1,459.77
309274	03/29/2023	380	FLAMINCO LLC	PERMIT REFUND BLDC-2023-0799	43.28
Total amount by Division					\$2,221.30
010	FUND ACTIVITY				
EFT	03/02/2023	70016	U.S. BANK	MERCHANT FEES	2,309.42
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	386.29
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	82.07
Total amount by Division					\$2,777.78
Total amount by Fund					\$4,999.08
405	STORMWATER UTILITY FUND				
010	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	4,330.05
308862	03/10/2023	5050	ARG INDUSTRIAL	CAM LOCK FOR HOSE	15.01
308864	03/10/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	254.14
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	TOOLS FOR CORP MANHOLES	47.30
309007	03/10/2023	5460	NRC ENVIRONMENTAL SERVICES INC	19TH AND ELY WASTE DISPOSAL	3,190.96
309012	03/10/2023	5251	ONSITE ENVIRONMENTAL INC	19TH AND ELY VACTOR SOIL TEST	550.00
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	301.49
309095	03/10/2023	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	71.03
309189	03/24/2023	6729	HIGUERA, JEFF	UNIFORM ALLOWANCE	391.63
309258	03/24/2023	172	THE TRI-CITY HERALD	INVITATION TO BID FOR P2116-23 PROJECT	338.01
Total amount by Division					\$9,489.62
Total amount by Fund					\$9,489.62
410	WATER AND SEWER FUND				
000	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	18.77
308848	03/08/2023	551	QUALITY BACKHOE DBA SEWER PROS	PERMIT REFUND DPW-2022-7709	680.00

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308870	03/10/2023	108	BADGER METER INC	INV 300	2,175.69
308870	03/10/2023	108	BADGER METER INC	INV 300 METERS	8,320.28
308957	03/10/2023	865	HD FOWLER COMPANY INC	INV WATER/SEWER	-228.36
309186	03/24/2023	865	HD FOWLER COMPANY INC	INV 400 HD FOWLER	938.45
309186	03/24/2023	865	HD FOWLER COMPANY INC	310001 A.M.S. - 3/4" - OLD STYLE FLARE COPPER X M	8,981.89
309186	03/24/2023	865	HD FOWLER COMPANY INC	INV 300 HD FOWLER	8,589.93
309186	03/24/2023	865	HD FOWLER COMPANY INC	INV 300 METER ADAPTERS	5,383.69
309186	03/24/2023	865	HD FOWLER COMPANY INC	INV 400 3 INCH SPOOLS	2,118.88
Total amount by Division					\$36,979.22
010	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	85,462.34
308855	03/10/2023	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	1,184.11
308860	03/10/2023	7400	ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE TESTING	265.00
308861	03/10/2023	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET META	2023-3 HVAC MAINT	720.58
308862	03/10/2023	5050	ARG INDUSTRIAL	WATER FILL HOSE FOR VAC TRUCKS	195.58
308864	03/10/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	261.95
308864	03/10/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	389.80
308864	03/10/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	41.28
308868	03/10/2023	316	B & B EXPRESS PRINTING, INC	WATER METER REPLACEMENT PROJECT NOTIFICATION CARDS	686.39
308872	03/10/2023	4052	BATTERIES PLUS	WTP SCADA SERVER RACK UPS BATTERIES	1,322.34
308873	03/10/2023	3707	BAXTER AUTO PARTS	OIL FILTERS FOR UV SYSTEM AND INTERMEDIATE CLARIFI	64.31
308882	03/10/2023	9733	BNSF RAILWAY COMPANY	RAILROAD LEASE -EDISON & METALINE	100.00
308883	03/10/2023	8065	BOLT, ALLEN	UNIFORM ALLOWANCE	217.19
308888	03/10/2023	2063	BUCK, DARRELL	UNIFORM ALLOWANCE	157.42
308906	03/10/2023	6389	COLUMBIA ELECTRIC SUPPLY	SCADA ROCKWELL AUTOMATION SOFTWARE MAINT SUPPORT	3,350.13
308909	03/10/2023	2614	COLUMBIA SNAKE RIVER, IRRIGATORS ASSOCIATION	CSRIA 2023 MEMBERSHIP DUES	2,000.00
308915	03/10/2023	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	19TH & OLYMPIA HEATER	3,396.88
308920	03/10/2023	8116	D&D TELECOMMUNICATIONS, PROPERTIES, LLC	INSPIRATION POINT - MARCH 2023	782.87
308931	03/10/2023	166	FARMERS EXCHANGE	CHAINSAW CHAINS	117.37
308935	03/10/2023	86	FERGUSON ENTERPRISES INC	FIRE HYDRANTS	88,577.93
308935	03/10/2023	86	FERGUSON ENTERPRISES INC	P1822 PAY EST 10	72,095.85
308935	03/10/2023	86	FERGUSON ENTERPRISES INC	COUPLERS FOR ICE HARBOR METER	105.07
308935	03/10/2023	86	FERGUSON ENTERPRISES INC	COPPER TO GALVANIZED COUPLERS	166.58
308935	03/10/2023	86	FERGUSON ENTERPRISES INC	P1822 PAY EST 11	700,495.41
308940	03/10/2023	10537	FREEMAN, LUKE	UNIFORM ALLOWANCE	342.38
308944	03/10/2023	499	GERLACH, DUSTIN	UNIFORM ALLOWANCE	159.48
308944	03/10/2023	499	GERLACH, DUSTIN	TRAVEL REIMBURSEMENT	151.26
308946	03/10/2023	10930	GOMEZ JR, ANGEL	UNIFORM ALLOWANCE	376.04
308949	03/10/2023	1775	GRAINGER	BUCKET TO SEND OFF WAS SAMPLE TO BDP PRESS CO	26.42

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308949	03/10/2023	1775	GRAINGER	LABELS FOR LAB AND SHIPPING	24.93
308949	03/10/2023	1775	GRAINGER	LOCATE PAINT MARKING GUNS	176.75
308949	03/10/2023	1775	GRAINGER	BULK HEAD FITTING FOR 47TH AND OLY CHLORINE GENERA	76.73
308949	03/10/2023	1775	GRAINGER	BALL VALVE AND PVC GLUE FOR HYPO TANK REPAIR AT 47	166.87
308957	03/10/2023	865	HD FOWLER COMPANY INC	PARTS TO REPLACE BROKEN 2" VALVE	651.87
308957	03/10/2023	865	HD FOWLER COMPANY INC	18" SPOOL FOR 18TH AND KELLOGG METER REPLACEMENT	2,413.22
308963	03/10/2023	9099	IDEXX DISTRIBUTION INC	STERILE WATER FOR FECAL TEST	89.82
308966	03/10/2023	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - FEBRUARY 2023	487.50
308972	03/10/2023	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - FEBRUARY 2023	135.54
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	BRASS NIPPLE FOR LOW LIFT BUBBLE TRAP	4.20
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	PARTS FOR BUBBLER TUBE INSTALL LOWLIFT TURBIDIMETE	61.52
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	PARTS FOR BUBBLER TUBE INSTALLATION LOW LIFT TURBI	18.96
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	TEFLON TAPE AND PASTE	51.38
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	ZIP TIES TO SECURE INSULATION ON LOW LIFT EYE WASH	42.09
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	TEE FOR TURBIDAMETER BUBBLE TRAP WATER LINE AT LOW	4.24
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	PARTS FOR HYPO LINE REPAIR AT 47TH AND OLYMPIA RES	12.48
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	GAS TO BRASS FITTING FOR EYE WASH AT LOW LIFT	27.20
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	NEW BACK FLOW FOR JEFFERSON & ARROWHEAD LIFT STATI	399.73
308973	03/10/2023	78	KENNEWICK INDUSTRIAL & ELEC	NIPPLE FOR BACK FLOW @ JEFFERSON & ARROWHEAD	3.03
308977	03/10/2023	9852	KOZAK, ROBERT	UNIFORM ALLOWANCE	372.36
308986	03/10/2023	3154	M & M BOLT COMPANY, LLC	WASHERS FOR METER INSTALL 6 MIL	5.80
308997	03/10/2023	10463	MORAN, BALDOMERO	UNIFORM ALLOWANCE	296.84
308998	03/10/2023	3962	MUNICIPAL SVCS PETTY CASH	PW PETTY CASH REIMBURSEMENT	204.02
309002	03/10/2023	1290	NCL OF WISCONSIN, INC.	LAB SUPPLIES	456.30
309003	03/10/2023	4466	NORTHSTAR CHEMICAL INC	WTP CHEMICALS RC5	6,883.02
309005	03/10/2023	8022	NORTHWEST BIOSOLIDS MANAGEMENT, ASSOCIATION	2023 ANNUAL MEMBERSHIP DUES	630.00
309008	03/10/2023	6668	NW CONSTRUCTION SUPPLY	WEED BARRIER FABRIC FOR CLEARWELL LANDSCAPE	488.06
309011	03/10/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	51.99
309020	03/10/2023	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	18TH & KELLOGG BOOSTER STATION FLOWMETER	10.59
309020	03/10/2023	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	18TH & KELLOGG FLOWMETER REPLACEMENT	185.19
309021	03/10/2023	45	PLUCKER, ROBERT	UNIFORM ALLOWANCE	188.15
309024	03/10/2023	957	RANCH & HOME INC	BRACKET FOR ECO 900	2.37
309024	03/10/2023	957	RANCH & HOME INC	MIRROR SUPPORT FOR THE ECO 900	5.41
309024	03/10/2023	957	RANCH & HOME INC	ANTIFREEZE FOR VALVE TURNER	104.18
309031	03/10/2023	6567	RS AMERICAS INC	BOOSTER STATIONS FLOWMETER FITTINGS	370.91
309031	03/10/2023	6567	RS AMERICAS INC	LIFT STATION INTRINSIC BARRIERS & PROX SWITCH	1,839.00
309058	03/10/2023	930	TOTAL ENERGY MANAGEMENT	NEW MINI SPLIT AC AND HEATER UNIT FOR WTP CONF RM	10,010.19
309059	03/10/2023	367	TRAFFIC SAFETY SUPPLY CO INC	WORK LIGHT FOR NIGHT WORK	3,345.25
309066	03/10/2023	393	TROJAN TECHNOLOGIES	UV LAMP REPLACEMENT AND ASSEMBLY PARTS (REACTOR 1@	8,607.01
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	35.90

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	49.59
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	17.05
309068	03/10/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	31.22
309070	03/10/2023	3564	US LINEN AND UNIFORM	LINEN SERVICE	114.36
309071	03/10/2023	7925	HD SUPPLY INC	CL17 FREE CHLORINE REAGENT SET	508.31
309071	03/10/2023	7925	HD SUPPLY INC	FILTERS FOR PERMAGENATE RESIDUAL TESTING (HAB)	234.51
309071	03/10/2023	7925	HD SUPPLY INC	FILTER PLANT RESIDUAL ANALYZER SPARE COLORIMETER	869.47
309072	03/10/2023	3881	UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	291.54
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	2,781.80
309078	03/10/2023	164	WA STATE DEPARTMENT OF ECOLOGY	WWTP PERMIT FEES - 2ND HALF PAYMENT - FY 2023	37,841.04
309079	03/10/2023	7297	WA STATE DEPT OF HEALTH	2023 OPERATING PERMIT FEE	26,560.50
309082	03/10/2023	1035	WASHINGTON HARDWARE AND, FURNITURE CO	MILK HOUSE HEATER FOR LOW LIFT PUMP ROOM	86.94
309095	03/10/2023	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	462.87
309106	03/24/2023	7400	ANALYTICAL SERVICES INC	ENDOSPORE ANALYSIS	265.00
309107	03/24/2023	2738	ANATEK LABS INC	DBP SAMPLE ANALYSIS	3,000.00
309108	03/24/2023	739	ANDERSON PERRY & ASSOCIATES, INC	P1905 CONSULTANT INVOICE	3,830.36
309110	03/24/2023	5050	ARG INDUSTRIAL	PLUG FOR THE ECO 900	6.44
309110	03/24/2023	5050	ARG INDUSTRIAL	PRESSURE WASHER TIPS FOR VALVE TURNING TRUCK	17.02
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	211.86
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	45.61
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	111.90
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	76.08
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	46.31
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	103.09
309111	03/24/2023	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	174.59
309116	03/24/2023	4052	BATTERIES PLUS	WTP SECURITY PANEL UPS	22.99
309122	03/24/2023	93	BENTON FRANKLIN DISTRICT, HEALTH	BACT SAMPLE ANALYSIS	2,670.00
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	45.13
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	30,956.64
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	11,978.21
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	22,110.02
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	604.54
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	21.46
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	8,745.07
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	261.71
309123	03/24/2023	84	BENTON PUD NO. 1	ELECTRICITY	17,595.25
309126	03/24/2023	177	BRIAN BRITAIN	UNIFORM ALLOWANCE	259.25
309129	03/24/2023	555	CASCADE COLUMBIA DISTRIBUTION, CO	WTP CHEMICALS	12,806.80
309130	03/24/2023	83	CASCADE NATURAL GAS	GAS SERVICE	3,470.00
309130	03/24/2023	83	CASCADE NATURAL GAS	GAS SERVICE	438.80

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309140	03/24/2023	6389	COLUMBIA ELECTRIC SUPPLY	RANNEY COLLECTOR 4 WELL PUMP SOFT START REPLACEMEN	14,335.99
309140	03/24/2023	6389	COLUMBIA ELECTRIC SUPPLY	LIFT STATION PARTS	825.96
309140	03/24/2023	6389	COLUMBIA ELECTRIC SUPPLY	RANNEY COLLECTOR 5 UV	2.43
309142	03/24/2023	498	COLUMBIA PUMPING/CONSTRUCTION	SIDEWALK REPLACEMENT CLEAR WELL	2,174.00
309143	03/24/2023	114	COLUMBIA RIGGING CORPORATION	CHAINS TO TIE DOWN 60G EXCAVATOR	97.72
309148	03/24/2023	4853	CONNELL OIL INC, 76 DISTRIBUTING	OIL FOR MOTORS (HSPR) FLOC BASIN	1,403.13
309165	03/24/2023	9032	ENDRESS + HAUSER INC	CANYON & ARROWHEAD LEVEL TRANSDUCER REPLACEMENT	1,312.76
309167	03/24/2023	10299	ENVIRONMENTAL PRODUCTS AND, ACCESSORIES LLC	VAC TRUCK PARTS	1,611.05
309173	03/24/2023	4147	FEDEX	SHIPPING	49.94
309174	03/24/2023	86	FERGUSON ENTERPRISES INC	FLANGE SPOOL FOR NEW 3" METER SET	3,453.22
309180	03/24/2023	1775	GRAINGER	HEAT TAPE FOR DOUBLE CHECK VALVE AND VAPEX UNIT	123.86
309180	03/24/2023	1775	GRAINGER	PRESSURE GAUGE FOR THE VAPEX UNIT	26.36
309182	03/24/2023	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	KEROSENE - OIL RES CLEAN & STEP LADDER - INST. CAL	99.98
309183	03/24/2023	7234	GROUNDWATER SOLUTIONS INC, GSI WATER SOLUTIONS	P2119 CONSULTANT INVOICE	6,824.50
309187	03/24/2023	6569	HDR INC	P2117 CONSULTANT INVOICE	31,955.70
309194	03/24/2023	4713	J-U-B ENGINEERS INC	P2114 CONSULTANT INVOICE	10,973.00
309194	03/24/2023	4713	J-U-B ENGINEERS INC	P2113 CONSULTANT INVOICE	56,009.27
309195	03/24/2023	4624	JCI JONES CHEMICALS INC	RC5 CHEMICALS	10,694.34
309195	03/24/2023	4624	JCI JONES CHEMICALS INC	WTP CHEMICALS	10,957.17
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	FITTINGS FOR PRESSURE GAUGE, VAPEX UNIT	9.25
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	HYP0 PUMP REPAIR PARTS RC5	24.73
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	REPAIR PARTS FOR RC5 HYP0 PUMP	25.14
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	REPAIR PARTS FOR RC5 HYP0 PUMP	2.46
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	PARTS FOR HYP0 PUMP LEAK REPAIR	23.51
309197	03/24/2023	78	KENNEWICK INDUSTRIAL & ELEC	REPAIR PARTS FOR HYP0 PUMP LEAK RC5	13.28
309198	03/24/2023	377	KENNEWICK IRRIGATION DISTRICT	2023 WATER IRRIGATION ASSESSMENT	2,734.96
309211	03/24/2023	1576	MID COLUMBIA FORKLIFT, INC.	FORK EXTENSIONS FOR PERMAGENATE ROOM UPGRADES	804.38
309212	03/24/2023	1955	MID-AMERICAN RESEARCH CHEMICAL	ODOR BLOCKS FOR LIFT STATIONS	493.67
309215	03/24/2023	1086	MONARCH MACHINE & TOOL CO INC	REPAIR ON VACTOR DIGGING TUBE	228.69
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	WFP - 10128	46.75
309216	03/24/2023	5112	MOON SECURITY SERVICES, INC	SCADA - DAK0001	36.96
309218	03/24/2023	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	RE-KEYED TRUCK 5702 AFTER IT WAS STOLEN	1,304.40
309223	03/24/2023	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	44.30
309227	03/24/2023	2344	PNCWA	PNCWA 2023 MEMBERSHIP DUES	70.00
309239	03/24/2023	6567	RS AMERICAS INC	THOMPSON HILL RESERVOIR COMMUNICATIONS	196.24
309239	03/24/2023	6567	RS AMERICAS INC	LIFT STATIONS-REPLACE SPARE ISB UTILIZED AT JEFFER	1,210.56
309239	03/24/2023	6567	RS AMERICAS INC	FINISHED WATER FLOWMETER INSTALL & JEFFERSON ARROW	675.24
309258	03/24/2023	172	THE TRI-CITY HERALD	NPH UTILITY EASEMENT AT 607 E. COLUMBIA DRIVE	121.57
309260	03/24/2023	2693	TMG SERVICES, INC	RANNEY COLLECTOR WELLS PORTABLE UV TRANSMITTANCE	2,441.40
309263	03/24/2023	393	TROJAN TECHNOLOGIES	GEL FOR THE WIPERS ON THE UV	510.02

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309264	03/24/2023	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	83.54
309267	03/24/2023	164	WA STATE DEPARTMENT OF ECOLOGY	BIOSOLIDS ANNUAL PERMIT FEE	14,381.95
Total amount by Division					\$1,370,289.27
Total amount by Fund					\$1,407,268.49
501	EQUIPMENT RENTAL FUND				
000	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	175.24
308908	03/10/2023	505	COLUMBIA GRAIN & FEED INC	INV 700 STIHL PARTS	258.04
308911	03/10/2023	8852	COMMERCIAL TIRE	INV 800 TIRES	1,981.65
308914	03/10/2023	4853	CONNELL OIL INC, 76 DISTRIBUTING	INV 700 OIL	1,071.89
308917	03/10/2023	5727	COSTCO ANYWHERE CITI VISA	INV 700 KUBOTA FILTERS	144.16
308931	03/10/2023	166	FARMERS EXCHANGE	INV 700 FARMERS EXCHANGE	69.04
308962	03/10/2023	8711	HUGHES FIRE EQUIPMENT INC	INV 700 FIRE TRUCK BRAKES	2,640.20
308962	03/10/2023	8711	HUGHES FIRE EQUIPMENT INC	INV 700 HUGHES FIRE	440.08
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	429.59
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	192.67
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	127.03
309010	03/10/2023	4217	O'REILLY AUTO PARTS	INV 700 COMPRESSOR FILTERS	155.97
309028	03/10/2023	3691	RMT EQUIPMENT	INV 700 JACOBSEN BLADES NEW	1,103.69
309028	03/10/2023	3691	RMT EQUIPMENT	INV 700 RMT	877.88
309132	03/24/2023	4185	CHRISTENSEN INC	INV 700 COOLANT DRUM	549.42
309139	03/24/2023	1310	COLEMAN OIL COMPANY	INV 700 DEF	586.05
309152	03/24/2023	5727	COSTCO ANYWHERE CITI VISA	INV 700 DETROIT FILTER	32.37
309171	03/24/2023	166	FARMERS EXCHANGE	INV 700 PRE MIX FUEL	956.56
309171	03/24/2023	166	FARMERS EXCHANGE	INV 700 PRE MIX FUEL	1,913.12
309179	03/24/2023	10783	GOODYEAR COMMERCIAL TIRE, GOODYEAR TIRE & RUBBER	INV 800 GOODYEAR	175.91
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	INV 700 HUGHES FIRE	93.86
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	INV 700 FIRE TRUCK BRAKES	2,486.01
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	99.32
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	148.33
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTERS NAPA	215.04
Total amount by Division					\$16,923.12
010	FUND ACTIVITY				
308851	03/10/2023	8802	A1 TRUCK WASH	TRUCK WASH VEH 156 AND 4100	261.36
308851	03/10/2023	8802	A1 TRUCK WASH	TRUCK WASH VEH 155	110.00
308851	03/10/2023	8802	A1 TRUCK WASH	TRUCK WASH VEH 0154 AND 4701	220.00
308862	03/10/2023	5050	ARG INDUSTRIAL	V3210 REPLACEMENT HOSE	44.37
308862	03/10/2023	5050	ARG INDUSTRIAL	V3818 REPLACEMENT HOSES W FITTINGS	278.95

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308862	03/10/2023	5050	ARG INDUSTRIAL	V3818 REPLACEMENT HOSE W FITTINGS	217.02
308865	03/10/2023	4247	AUTOZONE	V7366 CV AXLE	160.87
308865	03/10/2023	4247	AUTOZONE	V7827 TRANSMISSION MOUNT	94.69
308865	03/10/2023	4247	AUTOZONE	V7939 CABIN AIR FILTER	20.64
308890	03/10/2023	2579	BUD CLARY FORD/HYUNDAI, CLARY LONGVIEW LLC	2023 FORD INTERCEPTOR ADMIN VEHICLE V7323	53,203.80
308890	03/10/2023	2579	BUD CLARY FORD/HYUNDAI, CLARY LONGVIEW LLC	2023 FORD INTERCEPTOR DETECTIVE VEH 7327	48,901.41
308894	03/10/2023	10504	CANYON COUNTRY CYCLE, CANYON COUNTRY CYCLE LLC	V3315 TROUBLESHOOT REPAIR	1,477.07
308894	03/10/2023	10504	CANYON COUNTRY CYCLE, CANYON COUNTRY CYCLE LLC	V3315 PARTS FOR REPAIR	356.48
308904	03/10/2023	1310	COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL	19,680.04
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V7677 KIT	124.98
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V7104 WEATHERTEK MATS	123.32
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V7940 WEATHERTEK FLOOR MATS	133.19
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V7807 BLOWER MOTOR	156.26
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V3734 WIRE ASSEMBLY	46.47
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V7341 VALVE ASSEMBLY	34.78
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	V2716 SENSOR	222.84
308922	03/10/2023	9827	DAY WIRELESS SYSTEMS	AMBER LIGHTING 2022 FORD RANGER 3208	1,916.90
308923	03/10/2023	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL LATITUDE 5430 RUGGED W DOCKING STATION - FIRE	3,247.31
308923	03/10/2023	229	DELL MARKETING L.P., C/L DELL USA L.P.	HONEYWELL VUQUEST 3320G USB KIT BARCODE SCAN - PD	369.61
308923	03/10/2023	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL LATITUDE 5430 RUGGED W DOCKING STATION - FIRE	873.62
308923	03/10/2023	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL NASPO COMPUTER PER QUOTE 3000133692401.1 - PD	406.37
308923	03/10/2023	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL NASPO COMPUTER PER QUOTE 3000133692401.1 - PD	2,756.98
308923	03/10/2023	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL NASPO COMPUTER PER QUOTE 3000133692401.1 - PD	691.18
308931	03/10/2023	166	FARMERS EXCHANGE	V3210 V BELT	163.03
308931	03/10/2023	166	FARMERS EXCHANGE	V3818 FILTERS	89.10
308931	03/10/2023	166	FARMERS EXCHANGE	V3523 FILTERS	89.10
308959	03/10/2023	8572	HIGH DESERT MAINTENANCE INC	PIVOT POINTS FAB FOR FLEET	663.61
308962	03/10/2023	8711	HUGHES FIRE EQUIPMENT INC	V2717 SEATBELTS	421.02
308968	03/10/2023	3363	JIM'S PACIFIC GARAGES INC	V2003 DIAGNOSE COOLANT LEAK	385.55
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V4802 SHOCKS	124.83
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V4802 BRAKES	195.15
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3737 FUSE	6.22
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V7677 ANTIFREEZE	10.50
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V2717 FILTERS	235.71
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V2901 DEX COOLANT	10.79
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3818 OIL	39.98
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V4105 OIL FILTER	14.98
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V4105 AIR FILTER	46.37
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3807 BATTERY CORE RETURN	-9.78
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3631 BATTERY CORE RETURN	-9.78

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3631 BATTERY AND CORE	69.36
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V7925 OIL FILTER	6.57
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3201 AIR FILTER	15.65
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V2717 OIL FILTER	24.19
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3807 BATTERY W CORE	69.36
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3807 AIR FILTER	14.57
308999	03/10/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3523 AIR FILTER	14.57
309004	03/10/2023	1677	NORTHSTAR CLEAN CONCEPTS HOTSYS, CLEAN CONCEPTS GR	PARTS WASHER MAINTENANCE	335.40
309017	03/10/2023	6603	PAPE MACHINERY INC	HYDRAULIC VALVE FOR VEH 5300	2,991.38
309017	03/10/2023	6603	PAPE MACHINERY INC	V4901 REPLACE TRACKS	5,499.68
309024	03/10/2023	957	RANCH & HOME INC	PROPANE	20.48
309070	03/10/2023	3564	US LINEN AND UNIFORM	LINEN SERVICE	128.64
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	133.75
309076	03/10/2023	6105	PROFESSIONAL AUTOMOTIVE PAINT DISTRIBUTION LLC	SHOP TOWELS FOR FLEET	422.66
309101	03/24/2023	8802	A1 TRUCK WASH	TRUCK WASHES VEH 0150 AND 4510	283.14
309110	03/24/2023	5050	ARG INDUSTRIAL	HOSE AND FITTINGS VEH 3907	385.29
309112	03/24/2023	4247	AUTOZONE	TRANSMISSION MOUNT VEH 7826	109.75
309139	03/24/2023	1310	COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL	26,358.32
309141	03/24/2023	505	COLUMBIA GRAIN & FEED INC	CARB AND FILTERS VEH W056	194.34
309141	03/24/2023	505	COLUMBIA GRAIN & FEED INC	IGNITION AND FILTERS VEH S073	213.94
309145	03/24/2023	8852	COMMERCIAL TIRE	V4104 TIRES	475.85
309151	03/24/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	BATTERY REPLACEMENT VEH 6513	282.49
309155	03/24/2023	9415	CUMMINS INC	GENERATOR REPAIR PD01	1,536.62
309159	03/24/2023	9827	DAY WIRELESS SYSTEMS	MIC HOLDER VEH 7827	45.74
309160	03/24/2023	754	DEPARTMENT OF LICENSING	FUEL TAX REBATE OVERPAYMENT	453.96
309161	03/24/2023	601	DIRECT AUTOMOTIVE DISTRIBUTING	BRAKE PARTS VEH 7105	167.91
309161	03/24/2023	601	DIRECT AUTOMOTIVE DISTRIBUTING	BRAKE PARTS VEH 7105	40.75
309166	03/24/2023	9818	ENVIRO-CLEAN EQUIPMENT INC	REDUCER VEH 4612	549.12
309171	03/24/2023	166	FARMERS EXCHANGE	FILTERS VEH 3524	89.10
309177	03/24/2023	7860	FTRS, LLC	FUEL TAX RECOVERY FEE 7/1/2022 - 12/31/2022	633.62
309188	03/24/2023	8572	HIGH DESERT MAINTENANCE INC	FABRICATION REPAIR VEH 0086	2,163.24
309188	03/24/2023	8572	HIGH DESERT MAINTENANCE INC	FABRICATE AND INSTALL CHIPPER BOX TOP FOR V3200	9,333.12
309188	03/24/2023	8572	HIGH DESERT MAINTENANCE INC	MOUNTING BRACKETS VEH 5300	191.58
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	BRAKE AND COMPRESSOR PARTS VEH 2717	5,732.90
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	COMPRESSOR AND VALVE VEH 2717	3,246.89
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	CREDIT BRAKE AND COMPRESSOR PARTS VEH 2717	-5,732.90
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	SEAT BELTS VEH 2717	795.76
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	CHASSIS SERVICE VEH 2717	2,027.04
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	VALVE REPAIR VEH 2717	1,802.67
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	CYLINDER REPAIR VEH 2717	344.85

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	REPAIRS AND INSPECTION VEH 2717	5,441.02
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	BRAKE VALVE REPAIR VEH 2717	321.86
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	PUMP TEST AND REPAIR VEH 2717	482.79
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	V2307 DOOR SWITCH	24.92
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	V0228 PUMP TEST	724.19
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	V2717 PUMP TEST	563.26
309190	03/24/2023	8711	HUGHES FIRE EQUIPMENT INC	V0230 PUMP TEST	563.26
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	45.75
309196	03/24/2023	2285	JIFFY CAR WASH, INC.	FLEET CAR WASHES MARCH	652.20
309204	03/24/2023	136	LITHIA DODGE OF TRI-CITIES	TAIL LAMP VEH 3901	145.55
309207	03/24/2023	3955	M-B COMPANIES INC	2022 PETERBILT MAXI560A PAINT TRUCK VEHICLE 4201	517,452.72
309208	03/24/2023	531	MAJOR POLICE SUPPLY	POLICE VEHICLE TRUCKVAULTS RFQ 22-018	19,941.36
309208	03/24/2023	531	MAJOR POLICE SUPPLY	POLICE VEHICLE TRUCKVAULTS RFQ 22-018	9,020.73
309208	03/24/2023	531	MAJOR POLICE SUPPLY	POLICE VEHICLE TRUCKVAULTS RFQ 22-018	63,340.62
309209	03/24/2023	2357	MCCURLEY CHEVROLET INC	MOUNT VEH 2803	110.05
309210	03/24/2023	2254	MCMASTER-CARR SUPPLY COMPANY	BATTERIES AND SPRINGS VEH 0480	305.88
309210	03/24/2023	2254	MCMASTER-CARR SUPPLY COMPANY	RAZOR BLADES FOR FLEET	33.89
309210	03/24/2023	2254	MCMASTER-CARR SUPPLY COMPANY	BUMPER VEH 3907	70.85
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	STABILIZER VEH 0480	124.83
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	OIL SEAL VEH 2717	26.81
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH 3810	45.75
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CREDIT FILTER VEH 3810	-45.75
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	VALVE VEH 2717	36.60
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	WINDSHIELD FLUID FOR FLEET	71.61
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FUEL FILTER VEH 4906	8.02
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	MOUNTING KIT VEH 5100	8.87
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	CONNECTORS VEH 5300	59.93
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 3907	19.17
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	AIR FILTER VEH 5001	17.87
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BATTERY AND CONNECTORS VEH 3530	127.84
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	OIL VEH 3524	45.59
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BATTERY VEH 0474	219.17
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH 3906	37.44
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	BULBS VEH 7939	7.83
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V0474 CORE DEPOSIT RETURN	-19.57
309219	03/24/2023	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	V3733 WINDSHIELD WIPERS	31.44
309220	03/24/2023	7121	NOREGON SYSTEMS LLC	JPRO PROFESSIONAL SYSTEM	4,455.83
309222	03/24/2023	4217	O'REILLY AUTO PARTS	BATTERY VEH 3525	208.79
309222	03/24/2023	4217	O'REILLY AUTO PARTS	COMPRESSOR AND BELT VEH 2716	315.09
309225	03/24/2023	6603	PAPE MACHINERY INC	RECEIVER VEH 0094	76.40

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309225	03/24/2023	6603	PAPE MACHINERY INC	HOSE VEH 0094	251.51
309226	03/24/2023	6241	PASCO TIRE FACTORY INC	TIRE SERVICE VEH 2801	534.48
309226	03/24/2023	6241	PASCO TIRE FACTORY INC	TIRE SERVICE VEH 2715	68.44
309237	03/24/2023	3691	RMT EQUIPMENT	CYLINDER AND HARDWARE VEH 3907	440.97
309237	03/24/2023	3691	RMT EQUIPMENT	CYLINDER AND SUSPENSION VEH 3907	849.81
309253	03/24/2023	4379	TACOMA SCREW PRODUCTS INC, ACCTS RECEIVABLE	BRAKE CLEANER FOR FLEET	250.57
309261	03/24/2023	9195	TRI-CITY TOOL SOLUTIONS LLC, ANDREW ZOLLER	IMPACT WRENCH FOR FLEET	778.24
Total amount by Division					\$828,372.72
Total amount by Fund					\$845,295.84
502	CENTRAL STORES FUND				
000	FUND ACTIVITY				
EFT	03/24/2023	167	WA STATE DEPT OF REVENUE	EXCISE TAX - FEB 2023	45.67
308918	03/10/2023	481	CROWN PAPER & JANITORIAL, SUPPLY	INV 200 CROWN JANITORIAL	732.26
308949	03/10/2023	1775	GRAINGER	INV 200 GRAINGER	841.11
308949	03/10/2023	1775	GRAINGER	INV 200 GRAINGER	292.06
308949	03/10/2023	1775	GRAINGER	INV 200 GRAINGER	894.17
308949	03/10/2023	1775	GRAINGER	INV 200 GRAINGER	44.26
308949	03/10/2023	1775	GRAINGER	INV 200 GRAINGER	493.10
309000	03/10/2023	10230	NATIONAL BARRICADE AND SIGN CO, LEGEND INVESTMENT	INV 900 NATIONAL BARRICADE	2,631.63
309051	03/10/2023	3697	SUNWEST SPORTSWEAR, A DIVISION OF US LINEN	INV 200 HATS	610.68
309153	03/24/2023	481	CROWN PAPER & JANITORIAL, SUPPLY	INV 200 CROWN JANITORIAL	12,066.24
309153	03/24/2023	481	CROWN PAPER & JANITORIAL, SUPPLY	INV 200 CROWN JANITORIAL	3,295.78
309153	03/24/2023	481	CROWN PAPER & JANITORIAL, SUPPLY	INV 200 CROWN JANITORIAL	69.95
309170	03/24/2023	5426	EWING IRRIGATION PRODUCTS, INC	INV 500 EWING	447.62
309170	03/24/2023	5426	EWING IRRIGATION PRODUCTS, INC	INV 500 EWING	4,374.08
309180	03/24/2023	1775	GRAINGER	INV 200 GRAINGER	414.40
309257	03/24/2023	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	INV 200 RENOWN TOWELS	3,171.00
309273	03/24/2023	4578	ZUMAR INDUSTRIES INC	INV 900 SIGN POSTS	5,456.74
309273	03/24/2023	4578	ZUMAR INDUSTRIES INC	INV 900 ARM BRACKETS	245.07
Total amount by Division					\$36,125.82
010	FUND ACTIVITY				
308852	03/10/2023	1526	ABADAN	COPIER MAINTENANCE - 2023	127.43
308852	03/10/2023	1526	ABADAN	COPIER MAINTENANCE - 2023	569.73
308852	03/10/2023	1526	ABADAN	12 COPIER MAINTENANCE - 2023	423.07
308980	03/10/2023	6743	LEAF CAPITAL FUNDING LLC	12 COPIER LEASE - 2023	1,215.84
308980	03/10/2023	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2023	519.59
309201	03/24/2023	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2023	453.52
309201	03/24/2023	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2023	210.87

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309201	03/24/2023	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2023	544.60
309201	03/24/2023	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2023	181.53
Total amount by Division					\$4,246.18
Total amount by Fund					\$40,372.00
 503 RISK MANAGEMENT FUND					
010 FUND ACTIVITY					
EFT	03/07/2023	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	105.00
EFT	03/09/2023	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	105.00
EFT	03/10/2023	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	30.00
EFT	03/15/2023	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	75.00
EFT	03/20/2023	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	60.00
EFT	03/23/2023	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	15.00
308901	03/10/2023	395	CITY OF KENNEWICK	PLUMBING PERMIT-PLAYGROUND OF DREAMS RESTROOM	97.00
308901	03/10/2023	395	CITY OF KENNEWICK	BUILDING PERMIT-PLAYGROUND OF DREAMS RESTROOM	1,746.75
308901	03/10/2023	395	CITY OF KENNEWICK	MECHANICAL PERMIT-PLAYGROUND OF DREAMS RESTROOM	81.90
308915	03/10/2023	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT 10TH & STEPTOE	4,511.05
308915	03/10/2023	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT 10TH & CHEMICAL	2,715.72
308915	03/10/2023	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT CLEARWATER & SUNNYVALE	657.79
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	KEY REPLACEMENT, PARKS #3734	108.57
308916	03/10/2023	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	CREDIT MEMO-CATALYTIC CONVERTER	-1,076.28
308938	03/10/2023	81	FNS COLLISION GROUP LLC	BALANCE ON REPAIR OF KPD #7678	92.61
308938	03/10/2023	81	FNS COLLISION GROUP LLC	REPAIR TO KPD #7128	1,348.54
308954	03/10/2023	519	H&L AUTO GLASS LLC	WINDSHIELD REPLACEMENT, KPD #7936	521.68
309010	03/10/2023	4217	O'REILLY AUTO PARTS	CATALYTIC CONVERTER, PARKS #3734	708.80
309028	03/10/2023	3691	RMT EQUIPMENT	PARKS MOWER #3737-COMPARTMENT DOOR REPAIR	1,042.37
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	41.25
309102	03/24/2023	8615	ADVANCED TRAFFIC PRODUCTS INC	REPLACE PED PUSHBUTTON AT CCB & OKANOGAN	442.72
309102	03/24/2023	8615	ADVANCED TRAFFIC PRODUCTS INC	REPLACE PED PUSHBUTTON AT CANAL & KELLOGG	442.72
309137	03/24/2023	5296	CKJT ARCHITECTS PLLC	K2113 CONSULTANT INVOICE	2,522.00
309149	03/24/2023	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE LIGHT POLE AT 4TH & KELLOGG	1,408.88
309149	03/24/2023	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE PED PUSHBUTTON AT CLEARWATER & UNION	2,462.06
309221	03/24/2023	648	NORTHWEST PLAYGROUND EQUIPMENT, INC	BENCH AT COLUMBIA PARK - JUDD SETTLEMENT	3,129.83
Total amount by Division					\$23,395.96
Total amount by Fund					\$23,395.96
 611 FIREMENS PENSION FUND					
010 FUND ACTIVITY					
309125	03/24/2023	4065	BERNA, LETA	LEOFF 1 PENSION	354.81

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309164	03/24/2023	5685	ECKERT, NANCY	LEOFF 1 PENSION	1,582.64
309181	03/24/2023	122	GRAVES, MARJORIE	LEOFF 1 PENSION	2,618.65
309230	03/24/2023	6700	PURDY, PAULA	LEOFF 1 PENSION	1,010.42
309235	03/24/2023	145	REMUS, LARRY J	LEOFF 1 PENSION	941.96
309243	03/24/2023	148	SHAW, LEONARD	LEOFF 1 PENSION	685.85
309246	03/24/2023	150	SLEATER, LARRY L	LEOFF 1 PENSION	1,483.25
309266	03/24/2023	152	VICKERMAN, THOMAS	LEOFF 1 PENSION	519.81
309272	03/24/2023	154	WILLEBY, DONALD R	LEOFF 1 PENSION	768.65
Total amount by Division					\$9,966.04
Total amount by Fund					\$9,966.04

612 OPEB TRUST FUND

010 FUND ACTIVITY

308854	03/10/2023	24	ADKINS, WILLIAM	RETIREE MEDICAL	164.90
308889	03/10/2023	185	BUCK, GARY E	RETIREE MEDICAL	164.90
308925	03/10/2023	1894	EASLING, CONNIE	RETIREE MEDICAL	164.90
308932	03/10/2023	41	FARNKOFF, ROBERT C	RETIREE MEDICAL	164.90
308934	03/10/2023	58	FEARING, DOUG	RETIREE MEDICAL	164.90
308945	03/10/2023	181	GIER, CHARLES W.	RETIREE MEDICAL	164.90
308947	03/10/2023	134	GONDERMAN, DAVID A	RETIREE MEDICAL	164.90
308953	03/10/2023	62	GROSS, ROBERT	RETIREE MEDICAL	164.90
308958	03/10/2023	455	HEIMBIGNER, MICHAEL	RETIREE MEDICAL	164.90
308960	03/10/2023	6744	HIRSCHEL, ARTHUR D	RETIREE MEDICAL	104.90
308969	03/10/2023	3891	JOPLIN, ALAN	RETIREE MEDICAL	164.90
308970	03/10/2023	65	JUERGENS, CURT	RETIREE MEDICAL	164.90
308978	03/10/2023	60	KRAFT, JAMES	RETIREE MEDICAL	164.90
308987	03/10/2023	50	MACE, BILL	RETIREE MEDICAL	164.90
308989	03/10/2023	52	MAPLETHORPE, JOHN G., JR	RETIREE MEDICAL	15.40
308989	03/10/2023	52	MAPLETHORPE, JOHN G., JR	RETIREE MEDICAL	164.90
309009	03/10/2023	142	O'HAIR, RONALD L	RETIREE MEDICAL	164.90
309018	03/10/2023	5554	PENNEY, MICHAEL	RETIREE MEDICAL	134.00
309027	03/10/2023	145	REMUS, LARRY J	RETIREE MEDICAL	174.00
309027	03/10/2023	145	REMUS, LARRY J	RETIREE MEDICAL	139.50
309033	03/10/2023	1821	SCHARNHORST, DEAN	RETIREE MEDICAL	4,763.00
309033	03/10/2023	1821	SCHARNHORST, DEAN	RETIREE MEDICAL	164.90
309037	03/10/2023	148	SHAW, LEONARD	RETIREE MEDICAL	164.90
309041	03/10/2023	150	SLEATER, LARRY L	RETIREE MEDICAL	164.90
309044	03/10/2023	66	SOUTHWICK, JOHN J., JR.	RETIREE MEDICAL	164.90
309065	03/10/2023	1318	TRIPP, GREG	RETIREE MEDICAL	164.90

City of Kennewick

Claims Roster

3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
309075	03/10/2023	152	VICKERMAN, THOMAS	RETIREE MEDICAL	164.90
309081	03/10/2023	8584	WAGNER, BRIAN	RETIREE MEDICAL	164.90
309084	03/10/2023	9944	WATERS, DENNIS	RETIREE MEDICAL	148.50
309089	03/10/2023	154	WILLEBY, DONALD R	RETIREE MEDICAL	6,456.76
309089	03/10/2023	154	WILLEBY, DONALD R	RETIREE MEDICAL	164.90
309090	03/10/2023	2997	WILLIAMS, GARY	RETIREE MEDICAL	164.90
309091	03/10/2023	1415	WILLIAMS, KEN	RETIREE MEDICAL	735.25
309094	03/10/2023	9776	YADEN, MARK	RETIREE MEDICAL	164.90
Total amount by Division					\$16,793.81
Total amount by Fund					\$16,793.81
634	BI-COUNTY POLICE INFO NETWORK				
010	FUND ACTIVITY				
309191	03/24/2023	6	IMPREST PETTY CASH FUND	PETTY CASH IMPREST	40.00
Total amount by Division					\$40.00
Total amount by Fund					\$40.00
642	METRO DRUG FORFEITURE FUND				
000	FUND ACTIVITY				
308876	03/10/2023	14	BENTON COUNTY	METRO OT REIMBURSEMENT - JANUARY	1,526.61
309136	03/24/2023	1516	CITY OF WEST RICHLAND	METRO OT REIMBURSEMENT - JANUARY	345.18
309136	03/24/2023	1516	CITY OF WEST RICHLAND	METRO OT REIMBURSEMENT - FEBRUARY 2023	172.58
309175	03/24/2023	2655	FRANKLIN COUNTY SHERIFF'S	METRO OT REIMBURSEMENT - FEBRUARY	159.04
309175	03/24/2023	2655	FRANKLIN COUNTY SHERIFF'S	METRO OT REIMBURSEMENT - JANUARY	675.92
309276	03/31/2023	3091	MERKL, ISAAC	METRO BUY FUNDS	10,000.00
Total amount by Division					\$12,879.33
010	FUND ACTIVITY				
308919	03/10/2023	7711	CULLIGAN WATER CONDITIONING	CULLIGAN WATER SERVICE	57.07
309074	03/10/2023	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	41.25
309095	03/10/2023	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	158.93
309114	03/24/2023	3649	AXON ENTERPRISE INC	AXON BWC (YEAR 2)	3,349.77
Total amount by Division					\$3,607.02
Total amount by Fund					\$16,486.35
888	RESIDUAL FUND				
000	FUND ACTIVITY				
EFT	03/24/2023	5000	COMMERCIAL CARD SOLUTIONS, JP MORGAN CHASE - VISA	PCARD PURCHASES FEBRUARY 2023	77,255.00
Total amount by Division					\$77,255.00

City of Kennewick
Claims Roster
3/1/2023 - 3/31/2023

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount
Total amount by Fund					<u>\$77,255.00</u>
Grand Total:					<u><u>\$6,261,711.91</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 308842 through 309276:	\$6,049,495.03
Electronic Payments (EFT) :	<u>\$ 212,216.88</u>
Total	\$6,261,711.91

Exceptions:

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
001 GENERAL FUND				
CITY COUNCIL	10182	PROCARD, ASSOCIATION OF WASHINGTON	REGISTRATION FOR JTRUMBO - AWC CITY ACTION DAYS	200.00
CITY COUNCIL	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	RETIREMENT PLAQUE FOR CITY COUNCIL MEETING	133.66
CITY MANAGER	999998	P-CARD OTP	SEO TRAINING FOR DDOLLARHYDE	10.00
CITY MANAGER	10158	PROCARD, CANVA	CANVA CHARGE FOR DDOLLARHYDE.	12.99
CITY MANAGER	6006	ADOBE SYSTEMS, INC	ADOBE CREATIVE CLOUD SOFTWARE FOR DDOLLARHYI	32.60
RECREATION SERVICES	7237	GOTPRINT.COM	BUSINESS CARDS FOR BRENDA BETANCOURT	36.52
RECREATION SERVICES	6620	STK*SHUTTERSTOCK.COM	IMAGES FOR MARKETING PURPOSES	31.53
RECREATION SERVICES	3883	U R M CASH & CARRY	POPCORN SUPPLIES FOR COMMUNITY CENTER	45.97
RECREATION SERVICES	3883	U R M CASH & CARRY	VALENTINES DAY CANDY FOR KCC	8.82
RECREATION SERVICES	3717	AMAZON.COM	BROOM AND SWIFFER DUSTER FOR KCC	32.21
RECREATION SERVICES	172	THE TRI-CITY HERALD	TRI CITY HERALD SUBSCRIPTION	15.99
RECREATION SERVICES	3883	U R M CASH & CARRY	COFFEE AND POPCORN SUPPLIES FOR KCC	85.70
RECREATION SERVICES	7217	FACEBOOK	FACEBOOK ADVERTISING	302.11
RECREATION SERVICES	3717	AMAZON.COM	HAND SANITIZER	13.91
RECREATION SERVICES	2877	SCHOOL OUTFITTERS	SCHOOL OUTFITTERS - CREDIT FOR CHAIR BASE	(330.55)
RECREATION SERVICES	2877	SCHOOL OUTFITTERS	SCHOOL OUTFITTERS REFUND FOR CHAIR BASE	(330.55)
RECREATION SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES	3.33
RECREATION SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES	5.72
RECREATION SERVICES	3717	AMAZON.COM	CORK BOARD	79.34
RECREATION SERVICES	3717	AMAZON.COM	SUPPLIES FOR NUMERICA PAVILION	697.88
RECREATION SERVICES	999998	P-CARD OTP	CPR CLASS/ ACCREDITATION	14.95
RECREATION SERVICES	2877	SCHOOL OUTFITTERS	CREDIT FOR CHAIRS	(326.10)
RECREATION SERVICES	3717	AMAZON.COM	DRAPE HOLDER AND SUPPLIES	239.65
RECREATION SERVICES	999998	P-CARD OTP	YOUTUBE TV FOR PAVILION	59.77
RECREATION SERVICES	3717	AMAZON.COM	RETURN OF LAUNDRY BASKET THAT CAME IN DAMAGEI	(248.92)
RECREATION SERVICES	4167	SURVEYMONKEY COM	SURVEY MONKEY PAYMENT	508.72
RECREATION SERVICES	7680	PANDORA*INTERNET RADIO	PANDORA FOR PAVILION	26.95
RECREATION SERVICES	8367	GREEN CLEANERS	PIPE AND DRAPE CLEANING	176.92
RECREATION SERVICES	3717	AMAZON.COM	FRENCHIE HEATER	26.08
RECREATION SERVICES	3717	AMAZON.COM	FRENCHIE OFFICE SUPPLIES	9.77
RECREATION SERVICES	3717	AMAZON.COM	FRENCHIE OFFICE SUPPLIES	63.85
RECREATION SERVICES	8220	PROCARD, VARIDESK	VARIDESK FOR NICK F	285.34
RECREATION SERVICES	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR DREA'S TRAINING	256.54
RECREATION SERVICES	3292	BEST BUY	WEB CAMERA FOR DIRECTORS MEETINGS	70.65

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
RECREATION SERVICES	3223	WALMART SUPERCENTER	TARIFOLD UNIT	36.91
RECREATION SERVICES	3554	DELTA AIRLINES	FLIGHT FOR CONFERENCE-TRAINING NOT OPEN YET	364.20
FACILITIES MAINTENANCE	3717	AMAZON.COM	LAPTOP CAR CHARGER - IAN D	53.80
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	SR SHOP SUPPLIES	69.51
FACILITIES MAINTENANCE	999998	P-CARD OTP	TRAINING FOR NICK L	40.00
FACILITIES MAINTENANCE	9877	PROCARD, WASTE MGMT WM EZPAY	GARBAGE AT FOODIES	368.80
FACILITIES MAINTENANCE	8220	PROCARD, VARIDESK	VARIDESK FOR NICK F	285.34
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	PLANTERS FOR LSP	1,204.18
FACILITIES MAINTENANCE	6036	A W W A CENTRAL WA SUB-SECTION	TRAINING FOR TYREL	500.00
FACILITIES MAINTENANCE	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR DREA'S TRAINING	256.55
FACILITIES MAINTENANCE	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR IAN'S TRAINING	513.09
FACILITIES MAINTENANCE	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR JOE'S TRAINING	513.09
FACILITIES MAINTENANCE	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR KEN'S TRAINING	513.09
FACILITIES MAINTENANCE	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR NICK L'S TRAINING	513.09
FACILITIES MAINTENANCE	9665	PROCARD, THE DAVENPORT GRAND HO	HOTEL FOR PAUL'S TRAINING	513.09
FACILITIES MAINTENANCE	104	WA STATE LABOR & INDUSTRIES	INSPECTION	149.00
FACILITIES MAINTENANCE	104	WA STATE LABOR & INDUSTRIES	FEE FOR PAYMENT	3.95
FACILITIES MAINTENANCE	3292	BEST BUY	WEB CAMERA FOR DIRECTORS MEETINGS	70.65
FACILITIES MAINTENANCE	3223	WALMART SUPERCENTER	TARIFOLD UNIT	36.91
FACILITIES MAINTENANCE	3223	WALMART SUPERCENTER	VACUMM FOR CITY HALL	107.61
FACILITIES MAINTENANCE	7672	DOG WASTE DEPOT, ZW USA INC	DOG WASTE STATION SUPPLIES	759.95
FACILITIES MAINTENANCE	10999	PROCARD, GRC EPAY	RENEWAL FOR THOMAS W	77.00
FACILITIES MAINTENANCE	3554	DELTA AIRLINES	FLIGHT FOR CONFERENCE-TRAINING NOT OPEN YET	364.20
FACILITIES MAINTENANCE	3554	DELTA AIRLINES	NICK L'S FLIGHT FOR CONFERENCE-NOT OPEN YET	658.40
FACILITIES MAINTENANCE	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	JUSTIN C 2022 ORDER	268.78
FACILITIES MAINTENANCE	6036	A W W A CENTRAL WA SUB-SECTION	TRAINING FOR THOMAS	500.00
FACILITIES MAINTENANCE	3223	WALMART SUPERCENTER	CHARGING CABLES	18.46
FACILITIES MAINTENANCE	336	BRUCHIS CHEESE STEAKS & SUBS, MANTIS ENT	LUNCH FOR WORK MEETING	63.73
ECONOMIC DEVELOPMENT	7237	GOTPRINT.COM	BUSINESS CARDS FOR ROHANA CARMICHAEL	36.52
ECONOMIC DEVELOPMENT	3554	DELTA AIRLINES	FLIGHT FOR EL TO LAS VEGAS FOR ICSC CONFERENCE	417.40
ECONOMIC DEVELOPMENT	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AN	SUPPLIES FOR ECONOMIC DEVELOPMENT	20.32
ECONOMIC DEVELOPMENT	3442	ICSC INTERNATIONAL COUNCIL OF, SHOPPING C	EVENT REGISTRATION FOR RC AND EL TO ICSC, YEARLY	1,590.00
ECONOMIC DEVELOPMENT	3442	ICSC INTERNATIONAL COUNCIL OF, SHOPPING C	EVENT REGISTRATION FOR RC AND EL TO ICSC, YEARLY	125.00
ECONOMIC DEVELOPMENT	8305	CONSTANT CONTACT INC	EMAIL MANAGEMENT SERVICES FOR BUSINESS NEWSLE	244.58
ECONOMIC DEVELOPMENT	4936	FLAMINGO HOTEL	DEPOSIT FOR RC HOTEL ROOM FOR ICSC	265.31
ECONOMIC DEVELOPMENT	4936	FLAMINGO HOTEL	HOTEL RESERVATION FOR EL FOR ICSC	463.72
ACCOUNTING	11028	PROCARD, GOVERNMENT FINANCE OFFIC	BUDGET PRESENTATION AWARD PROGRAM	575.00

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
HUMAN RESOURCES	4544	SPARE TIME LANES	SPARE TIME LANES WELLNESS - S.QUANDT	669.59
HUMAN RESOURCES	4544	SPARE TIME LANES	SPARE TIME LANES - ADDT'L #'S - WELLNESS S. QUANDT	552.75
HUMAN RESOURCES	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AN	SUPPLIES FOR ARTS COMMISSION ART MARKERS FOR DC	35.47
HUMAN RESOURCES	999998	P-CARD OTP	30 DAY JOB POSTING	295.00
HUMAN RESOURCES	999998	P-CARD OTP	ABELL MEMBERSHIP FEE	25.00
HUMAN RESOURCES	3700	OFFICE DEPOT INC	OFFICE SUPPLIES FOR HR	65.84
HUMAN RESOURCES	999998	P-CARD OTP	30 DAY JOB POSTING - CONTRACTS SPECIALIST	244.00
HUMAN RESOURCES	856	BEST WESTERN HOTELS	HEALTHY WORKSITE SUMMIT HOTEL REGISTRATION	288.13
HUMAN RESOURCES	999998	P-CARD OTP	TRELLO ACCOUNT FOR HR TEAM	260.86
HUMAN RESOURCES	1211	FRED MEYER	MEETING SUPPLIES.	19.98
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES - SELF INKING DATE STAMP	28.79
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES - STAMP INK	17.38
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	50.50
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	219.64
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	18.47
CUSTOMER SERVICE	3717	AMAZON.COM	STANDING DESKS AND FLOOR MATS	524.97
CODE ENFORCEMENT	1380	WACE TREASURER, WA ASSOC CODE ENFORCE	WACE MEMBERSHIP DUES	55.00
CODE ENFORCEMENT	3717	AMAZON.COM	OFFICE SUPPLIES - TONER	100.97
CODE ENFORCEMENT	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	CODE EDUCATION	450.00
CITY ATTORNEY	3292	BEST BUY	BLUETOOTH DONGLE - CHRISTINA PEREZ	21.73
CITY ATTORNEY	3292	BEST BUY	BLUETOOTH HEADSET - CHRISTINA PEREZ	130.43
CITY ATTORNEY	6963	PROCARD, UMATILLA CNTY TRL08024	CERTIFIED COURT RECORDS - DEVONTEA WRIGHT 2A035	17.85
CITY ATTORNEY	4600	WSAMA	WSAMA 2023 SPRING CONFERENCE REGISTRATION FEE -	260.00
CITY CLERK	10904	PROCARD, WSU PROF ED	NW CLERKS PROF DEV 4 - TOWNSEND	1,125.00
CITY CLERK	999998	P-CARD OTP	IIMC MEMBERSHIP - TOWNSEND	125.00
PURCHASING	1566	TYLER TECHNOLOGIES INC	TYLER CONNECT 2023 - STACEY SAPPINGTON - REGISTR/	1,099.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	RETURN OF WALL CALENDAR - WRONG YEAR WAS SENT	(29.24)
INFORMATION TECHNOLOGY	3717	AMAZON.COM	KEYBOARD AND MOUSE GEL WRIST REST - JOHN REED	35.86
INFORMATION TECHNOLOGY	999998	P-CARD OTP	ACCIS MEMBERSHIP RENEWAL - JOHN BARADA	75.00
INFORMATION TECHNOLOGY	10704	PROCARD, PROGRESS SOFTWARE	TELERIK SOFTWARE MAINTENANCE RENEWAL	1,194.61
INFORMATION TECHNOLOGY	10459	PROCARD, PAYFLOW/PAYPAL	MONTHLY CREDIT CARD PROCESSING FEES	553.15
INFORMATION TECHNOLOGY	1476	TECHSMITH	CAMTASIA ANNUAL MAINTENANCE RENEWAL (2 SEATS)	97.29
INFORMATION TECHNOLOGY	3717	AMAZON.COM	REPLACEMENT PROJECTOR LAMP - IT TRAINING ROOM	119.55
INFORMATION TECHNOLOGY	999998	P-CARD OTP	ANNUAL PS/ALI E911 SERVICE CHARGES	750.00
INFORMATION TECHNOLOGY	39	BRIDGEPAY NETWORK SOLUTIONS	MONTHLY CREDIT CARD PROCESSING FEES	79.10
INFORMATION TECHNOLOGY	4107	WWW.METROLINEDIRECT.COM	DESK PHONES (4)	102.96
INFORMATION TECHNOLOGY	3717	AMAZON.COM	OFFICE CHAIR REPLACEMENT HYDRAULIC CYLINDER - I	43.43

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
INFORMATION TECHNOLOGY	999998	P-CARD OTP	INTERNATIONAL TRANSACTION FEE FOR LSOFT KILLDIS	1.95
INFORMATION TECHNOLOGY	999998	P-CARD OTP	KILL DISK ULTIMATE - IT	130.22
INFORMATION TECHNOLOGY	3717	AMAZON.COM	IPHONE CHARGING CORDS/SCREEN PROTECTORS	7.57
INFORMATION TECHNOLOGY	10608	PROCARD, ZOOM.US	MOVE KRYSTAL UNDER MAIN ZOOM LICENSE	242.89
INFORMATION TECHNOLOGY	3717	AMAZON.COM	SCREEN CLEANER WIPES - IT	21.73
INFORMATION TECHNOLOGY	3700	OFFICE DEPOT INC	OFFICE CHAIR FOR RON KILMER	413.05
INFORMATION TECHNOLOGY	10646	NEXVORTEX	MONTHLY PHONE LINE CHARGES	400.64
INFORMATION TECHNOLOGY	6183	DIGICERT	WILDCARD SSL CERTIFICATE RENEWAL - 2 YEARS - CLKI	1,891.81
INFORMATION TECHNOLOGY	3717	AMAZON.COM	PRINTER RIBBON FOR ID CARD PRINTER - IT	110.54
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(5) USB FLASH DRIVES - 64GB - IT	113.00
INFORMATION TECHNOLOGY	8937	PROCARD, SMARTSIGN	200 BARCODE ASSET TAGS - IT	353.64
KPD-ADMINISTRATION	3717	AMAZON.COM	IPHONE CHARGING CORDS/SCREEN PROTECTORS	21.69
KPD-ADMINISTRATION	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL THUNDERBOLT DOCKING STATION - JOSH SULLIVAN	257.88
KPD-ADMINISTRATION	229	DELL MARKETING L.P., C/L DELL USA L.P.	DELL 24" MONITOR - JOSH SULLIVAN KPD	459.13
KPD-ADMINISTRATION	716	CDW GOVERNMENT, INC.	ADOBE PRO DC LICENSE - BJ MOOS - KPD	31.94
KPD-ADMINISTRATION	2432	CHARTER COMMUNICATIONS	BASIC CABLE SERVICE	263.69
KPD-ADMINISTRATION	10776	SWAMPY'S BBQ SAUCE	LUNCH FOR STAFF RETREAT	856.01
KPD-ADMINISTRATION	10776	SWAMPY'S BBQ SAUCE	LUNCH FOR STAFF RETREAT	630.03
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	EVIDENCE FREEZER FOR POLICE ASSET TAG 37159	6,750.00
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	SHIPPING CHARGE POLICE EVIDENCE FREEZER ASSET TAG	347.83
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	COMPUTER CABLES- SURGE PROTECTOR & IPHONE CHARGING	27.58
KPD-CRIMINAL INVESTIGATION	3444	THE UPS STORE #1940	EVIDENCE BOX	30.38
KPD-CRIMINAL INVESTIGATION	10424	MOULTRIE MOBILE	SURVEILLANCE CAMERA MONTHLY DUES	36.92
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	COMPUTER CABLES- TYPE C CABLE & SHIPPING	19.51
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	EVIDENCE FRIDGE AND FREEZER MONITORS	647.84
KPD-CRIMINAL INVESTIGATION	999998	P-CARD OTP	CLASS TUITION FOR DET MOORE-SURVEILLANCE	300.00
KPD-CRIMINAL INVESTIGATION	2432	CHARTER COMMUNICATIONS	ICAC LAB INTERNET SERVICE	119.99
KPD-PATROL	4107	WWW.METROLINEDIRECT.COM	DESK PHONES (4)	38.52
KPD-PATROL	3717	AMAZON.COM	LATEX PPE GLOVES	755.47
KPD-PATROL	3717	AMAZON.COM	LATEX PPE GLOVES	256.54
KPD-PATROL	10533	CRASH DATA GROUP INC	CRASH DATA CABLE FOR TRAFFIC UNIT	311.74
KPD-PATROL	999998	P-CARD OTP	TRAINING TUITION-OFC PERKINS -SNIPER TRAINING	300.00
KPD-PATROL	999998	P-CARD OTP	TUTION FOR OFC CONTRERAS- LL INSTRUCTOR COURSE	350.00
KPD-PATROL	999998	P-CARD OTP	DUTY TO INTERVENE TRAINING-CAIN AND PURSELY	198.00
KPD-PATROL	999998	P-CARD OTP	TUITION REFUND FROM CANCELLED K9 CLASS	(700.00)
KPD-PATROL	999998	P-CARD OTP	TUITION FOR NAMOA-NEWTON, PETERSON, COOPER	450.00
KPD-PATROL	999998	P-CARD OTP	TUITION FOR GANG TRAINING-OFC CONTRERAS	375.00

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
KPD-PATROL	999998	P-CARD OTP	SWAT TRAINING-OFC KUHN	300.00
KPD-STAFF SERVICES	4107	WWW.METROLINEDIRECT.COM	DESK PHONES (4)	38.52
KPD-STAFF SERVICES	1253	WSCPA	TUITION -OFC TRUJILLO	300.00
KPD-STAFF SERVICES	3717	AMAZON.COM	MEDIA ROOM SUPPLIES	13.03
KPD-STAFF SERVICES	3717	AMAZON.COM	MEDIA ROOM SUPPLIES	84.66
KPD-STAFF SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES	41.19
KPD-STAFF SERVICES	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	142.66
KPD-STAFF SERVICES	8559	PAPERDIRECT, INC.	OFFICE SUPPLIES	213.10
KPD-SPECIAL SERVICES	10944	PROCARD, STREETPARKING	KPD FITNESS APP	16.31
KPD-SPECIAL SERVICES	552	10TH AVENUE CLEANERS,LLC	CLASS A UNIFORM CLEANING FOR NEW HIRE SIMPSON	16.42
KPD-SPECIAL SERVICES	3554	DELTA AIRLINES	FLIGHTS-OFC SULLIVAN TAC OFFICER TRAINING	289.20
KPD-SPECIAL SERVICES	4586	AGENT FEE	FLIGHTS-OFC SULLIVAN TAC OFFICER TRAINING	35.00
KPD-SPECIAL SERVICES	999998	P-CARD OTP	FLIGHTS-OFC SULLIVAN TAC OFFICER TRAINING	437.19
KPD-SPECIAL SERVICES	10971	THE BUNKER	NEW HIRE UNIFORM AND GEAR-SIMPSON	300.20
KPD-SPECIAL SERVICES	999998	P-CARD OTP	COATS FOR NEW HIRES-QUARTERMASTER EXTRAS	772.14
KPD-SPECIAL SERVICES	3717	AMAZON.COM	KEY KUBATONS FOR NEW HIRES	93.40
KPD-SPECIAL SERVICES	3717	AMAZON.COM	FLASHLIGHT HOLDERS NEWHIRES-DUNN, BRUNS, BURRI	21.19
KPD-SPECIAL SERVICES	3717	AMAZON.COM	MAGAZINE HOLDERS FOR NEW HIRES-DUNN, BRUNS, BU	134.49
KPD-SPECIAL SERVICES	3717	AMAZON.COM	2 SETS OF HANDCUFFS FOR NEW HIRES-DUNN, BURRUP, .	212.10
KPD-SPECIAL SERVICES	3717	AMAZON.COM	HANDCUFF HOLDERS AND KEEPERS FOR NEW HIRES BUI	103.62
KPD-SPECIAL SERVICES	3717	AMAZON.COM	RADIO HOLDERS FOR NEW HIRES BRUNS, DUNN AND BU	130.08
KPD-SPECIAL SERVICES	10642	5.11, INC.	UNIFORM PANTS	156.53
KPD-SPECIAL SERVICES	10971	THE BUNKER	NEW HIRE QUARTERMASTER SUPPLIES	283.52
KPD-SPECIAL SERVICES	10971	THE BUNKER	NEW HIRES QUARTERMASTER SUPPLIES	545.21
KPD-SPECIAL SERVICES	999998	P-CARD OTP	DEPARTMENT ID'S	100.00
KPD-SPECIAL SERVICES	3883	U R M CASH & CARRY	WATER	39.03
KPD-SPECIAL SERVICES	11079	PROCARD, OUR COOKIE HOUSE	RETIREMENT SUPPLIES	81.52
KPD-SPECIAL SERVICES	3883	U R M CASH & CARRY	TRAINING SUPPLIES	44.37
FIRE SUPPRESSION	3717	AMAZON.COM	REFLECTIVE TAPE TO FIX TRAFFIC CONES	50.84
FIRE SUPPRESSION	999998	P-CARD OTP	TRT BOOKS	73.92
FIRE PREVENTION/INVESTIGATION	581	CONSTRUCTION EXAM CENTER	ICC FIRE INSP 1 & PERMIT TECH COURSES	2,385.00
FIRE PREVENTION/INVESTIGATION	999998	P-CARD OTP	SMOKE ALARM PAMPHLETS	237.95
FIRE PREVENTION/INVESTIGATION	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	2021 CODE BOOKS	1,365.91
GF-NONDEPARTMENTAL	7070	PROCARD, SQUARE INC	TRIDEC ANNUAL MEETING REGISTRATION	60.00
GF-NONDEPARTMENTAL	927	RED DOOR PARTY RENTALS LLC	RED CARPET RENTAL FOR BOARDS & COMMISSIONS BA	100.00
GF-NONDEPARTMENTAL	999998	P-CARD OTP	REGIONAL CHAMBER LUNCHEON REGISTRATION	150.00
GF-NONDEPARTMENTAL	3680	PIZZA HUT	MEETING SUPPLIES FOR 2023 CITIZEN'S ACADEMY.	70.30

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
GF-NONDEPARTMENTAL	10201	PROCARD, EZCATERDICKEYS BARBEC	CITIZEN'S ACADEMY MEETING SUPPLIES.	255.66
GF-NONDEPARTMENTAL	3233	MICHAELS #9605	SUPPLIES FOR BOARDS & COMMISSIONS BANQUET.	65.20
Fund Total:				\$51,117.83
102 STREET FUND				
FUND ACTIVITY	5039	IMSA	IMSA TRAINING - PAUL G	40.00
FUND ACTIVITY	295	SWANA - SOLID WASTE ASSOC, OF NORTH AME	MOLO VIRTUAL TRAINING COURSE - JOSH SOGGIE	674.05
TRAFFIC	999998	P-CARD OTP	PANEL MOUNT FLASHER RELAY	925.08
Fund Total:				\$1,639.13
106 BI-PIN OPERATIONS FUND				
FUND ACTIVITY	3717	AMAZON.COM	ZEBRA PRINTER LABEL STOCK - BIPIN	18.24
Fund Total:				\$18.24
117 CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	4600	WSAMA	WSAMA 2023 SPRING CONFERENCE REGISTRATION FEE -	260.00
KPD-PATROL	2432	CHARTER COMMUNICATIONS	REDUNDANT INTERNET CONNECTION	580.00
KPD-PATROL	999998	P-CARD OTP	TUITION FOR OFC CRISTELLI TRAINING SURVEILLANCE	300.00
Fund Total:				\$1,140.00
371 GO BOND 2022 FUND				
FUND ACTIVITY	11071	COSTCO	LG 48" TV - NEW FIRE STATION 61	1,032.63
FUND ACTIVITY	11071	COSTCO	(3) LG 48" TV'S AND WALL MOUNTS - NEW FIRE STATION	3,445.68
Fund Total:				\$4,478.31
402 MEDICAL SERVICES FUND				
FUND ACTIVITY	3717	AMAZON.COM	BLUETOOTH KEYBOARDS FOR EMS	43.02
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	MEDICATION VENDING MACHINE AIR FILTER	6.50
FUND ACTIVITY	3717	AMAZON.COM	MEDICATION VENDING MACHINE AIR FILTER 12 PACK	47.48
Fund Total:				\$97.00
403 BUILDING SAFETY FUND				
FUND ACTIVITY	581	CONSTRUCTION EXAM CENTER	NICK POTVIN: ICC 2021 COMMERCIAL BLDG. INSPECT. EX	995.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	DAN WOOLSEY: ICC SPECIAL INSPECT. MANUAL	112.94
FUND ACTIVITY	3717	AMAZON.COM	DAN WOOLSEY: AMAZON FIRE TRAINING BOOK	98.91
FUND ACTIVITY	3717	AMAZON.COM	TONY OSTOJA: AMAZON PRINTER BATTERY	147.03
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	TONY OSTOJA: ICC 2021 & 2018 CODE BOOKS	234.47
FUND ACTIVITY	3717	AMAZON.COM	TONY OSTOJA: AMAZON CAR CHARGER/MOBILE PRINTE	14.12

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23


Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	NICK POTVIN: ICC INSPECTOR RESIDENTIAL CODE BOOK	290.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	MECHANICAL INSPECTOR EXAM	290.00
FUND ACTIVITY	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	PERMIT TECH EXAM - ANNA BOLT	230.00
Fund Total:				\$2,412.47
410 WATER AND SEWER FUND				
FUND ACTIVITY	10179	PROCARD, BINARY FORTRESS SOFTWARE	DISPLAYFUSION SOFTWARE - DUSTIN GERLACH	34.00
FUND ACTIVITY	999998	P-CARD OTP	INTERNATIONAL TRANSACTION FEE FOR DISPLAYFUSIO	0.51
FUND ACTIVITY	3292	BEST BUY	HDMI CABLE - DUSTIN GERLACH	29.34
FUND ACTIVITY	3292	BEST BUY	SAMSUNG 43" MONITOR - DUSTIN GERLACH	326.09
FUND ACTIVITY	3292	BEST BUY	IPHONE 12 SCREEN PROTECTOR - ALLEN BOLT	27.16
FUND ACTIVITY	3292	BEST BUY	IPHONE 12 CASE - ALLEN BOLT	55.43
FUND ACTIVITY	4107	WWW.METROLINEDIRECT.COM	REPLACEMENT CONFERENCE PHONE - FROST MAIN CON	113.92
FUND ACTIVITY	999998	P-CARD OTP	2023 WA WATER UTILITIES COUNCIL DUES	2,000.00
FUND ACTIVITY	3869	HAMPTON INNS	HOTEL STAY IN TAMPA, FL FOR BOB BEPPLE- WWTP PH 2	392.70
FUND ACTIVITY	6036	A W W A CENTRAL WA SUB-SECTION	PNWS-AWWA 2023 CONFERENCE REGISTRATION - C. IREI	1,500.00
Fund Total:				\$4,479.15
501 EQUIPMENT RENTAL FUND				
FUND ACTIVITY	999998	P-CARD OTP	CERTIFIED WEIGHT VEHICLE 4201	13.00
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31

City of Kennewick

Pcard Roster

Paid by EFT - 03/24/23

Fund/Division	Vendor #	Vendor Name	Description of Services	Amount
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.31
FUND ACTIVITY	999998	P-CARD OTP	TACTICAL SEAT COVERS FOR 2023 POLICE VEHICLES	216.40
FUND ACTIVITY	999998	P-CARD OTP	VALVE VEH 3737 WO 1785 T2	9.23
FUND ACTIVITY	754	DEPARTMENT OF LICENSING	LICENSE AND REGISTRATION VEH 6200	63.50
FUND ACTIVITY	754	DEPARTMENT OF LICENSING	LICENSE AND REGISTRATION VEH 7201 AND 7323	63.61
FUND ACTIVITY	754	DEPARTMENT OF LICENSING	LICENSE AND REGISTRATION VEH 7201 AND 7323	63.60
FUND ACTIVITY	10389	ONESTEPGPS.COM	FEBRUARY 2023 GPS DEVICE SERVICE	1,739.20
Fund Total:				\$8,441.53
503 RISK MANAGEMENT FUND				
FUND ACTIVITY	8679	PROCARD, AMERICAN SOCIETY OF SA	TRAINING FOR DLEMIEUX	1,970.00
Fund Total:				\$1,970.00
642 METRO DRUG FORFEITURE FUND				
FUND ACTIVITY	10156	PROCARD, TEAMVIEWER.GMBH.US	TEAMVIEWER ANNUAL SUBSCRIPTION	1,461.34
Fund Total:				\$1,461.34
Pcard Grand Total:				\$77,255.00

Council Agenda Coversheet	Agenda Item Number: 4.c. Council Date: 4/18/2023 Agenda Item Type: General Business Item	Category: Consent Agenda
	Subject: Toyota Center/Arena Accounts Department: Finance Ord/Reso # Contract # Project # Permit #	
<p><u>Recommendation</u> Staff recommends that Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for January 2023.</p> <p><u>Motion for Consideration</u> Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for January 2023 in the amount of \$457,032.79.</p> <p><u>Summary</u> Comprised of check numbers 25958-26043 in the amount of \$264,513.35 and electronic transfers in the amount of \$192,519.44.</p> <p><u>Alternatives</u> None.</p> <p><u>Fiscal Impact</u> Total \$457,032.79.</p>		
<p>Attachments: 1. Roster</p>		

**Toyota Center and Arena
Claims Roster
January 2023**

<u>Date</u>	<u>Check</u>	<u>Method</u>	<u>Name</u>	<u>Amount</u>
<u>TOYO Sterling Operating Account</u>				
01/11/2023		Wire Transfer	Icon Concerts (00000422)	28,654.13
	01/11/2023	Peppa Pig Settle 12/4/22	Peppa Pig Settle 12/4/22	28,654.13
	102150	• A/P Settlements	Peppa Pig Settle 12/4/22	28,654.13
01/09/2023		Wire Transfer	King Beverage (00000486)	1,572.00
	01/09/2023	2621318	Beer Order 1/5/22	1,572.00
	101413	• Inventory - Beer	Beer Order 1/5/22	1,572.00
01/13/2023		Wire Transfer	King Beverage (00000486)	438.00
	01/13/2023	2622760	Beer Order 1/6/22	438.00
	101413	• Inventory - Beer	Beer Order 1/6/22	438.00
01/13/2023	25958	Auto Check	8x8, INC (00002829)	1,081.62
	01/13/2023	3678101	Phone Services DEC 22	1,081.62
	107204	• Other Utilities	Phone Services DEC 22	540.81
			Due To/From TRCC	540.81
01/13/2023	25959	Auto Check	Abbott & Abbott LLC (00002770)	352.18
	01/13/2023	448-010245	FiltaFry Service	273.92
	107508	• F&B Equipment Repairs & Maintenance	FiltaFry Service	273.92
	01/13/2023	448-010289	FiltaFry Fryer Service	78.26
	107508	• F&B Equipment Repairs & Maintenance	FiltaFry Fryer Service	78.26
01/13/2023	25960	Auto Check	Advanced Protection Services, Inc. (00002751)	1,699.94
	01/13/2023	P81865	Service Call	204.12
	107209	• Security & Fire Alarm System	Service Call	204.12
	01/13/2023	P81845	Service Call	201.10
	107209	• Security & Fire Alarm System	Service Call	201.10
	01/13/2023	R140093	TA Comm Fire Monitoring JAN 23	73.86
	107209	• Security & Fire Alarm System	TA Comm Fire Monitoring	73.86
	01/13/2023	R140094	Ammonia Monitoring JAN 23	68.43
	107209	• Security & Fire Alarm System	Ammonia Monitoring	68.43
	01/13/2023	R140095	Com Fire Monitoring JAN 23	73.86
	107209	• Security & Fire Alarm System	Com Fire Monitoring JAN 23	73.86
	01/13/2023	R140096	Open Eye JAN 23	725.39
	107209	• Security & Fire Alarm System	Open Eye JAN 23	725.39
	01/13/2023	R140097	Com Security Monitoring JAN 23	43.43
	107209	• Security & Fire Alarm System	Com Security Monitoring JAN 23	43.43
	01/13/2023	R140098	Vault Security Monitor JAN 23	43.43
	107209	• Security & Fire Alarm System	Vault Security Monitor JAN 23	43.43
	01/13/2023	P81897	Service Call 1/9/23	266.32
	107209	• Security & Fire Alarm System	Service Call 1/9/23	266.32
01/13/2023	25961	Auto Check	Andy See (00002880)	43.13
	01/13/2023	REIMB: Mileage 12/19/22	REIMB: Mileage 12/19/22	43.13
	107112	• Travel & Entertainment	REIMB: Mileage 12/19/22	43.13
01/13/2023	25962	Auto Check	Ann Doherty (00003036)	90.00
	01/13/2023	LTS: December 2022	LTS: December 2022	90.00
	107304	• Contracted Services	LTS: December 2022	90.00
01/13/2023	25963	Auto Check	Apollo Heating and Air Conditioning (00002933)	9,765.99
	01/13/2023	KS-940042477	HVAC Repair	446.52
	107210	• HVAC Repairs & Maintenance	HVAC Repair	446.52
	01/13/2023	KS-940042455	HVAC Repair	3,294.37
	107210	• HVAC Repairs & Maintenance	HVAC Repair	3,294.37
	01/13/2023	KS-940042650	HVAC Repair - Portable Cooler	956.56
	107210	• HVAC Repairs & Maintenance	HVAC Repair - Portable Cooler	956.56
	01/13/2023	KS-940042670	HVAC Repair	465.15
	107210	• HVAC Repairs & Maintenance	HVAC Repair	465.15
	01/13/2023	KS-940042859	Condenser Cleaning	735.36
	107210	• HVAC Repairs & Maintenance	Condenser Cleaning	735.36
	01/13/2023	KS-940043043	HVAC Repair	1,303.54
	107210	• HVAC Repairs & Maintenance	HVAC Repair	1,303.54
	01/13/2023	KS-940046643	Water Leak Repair	546.30
	107210	• HVAC Repairs & Maintenance	Water Leak Repair	546.30
	01/13/2023	KS-940046872	Maintenance Contract JAN 23	2,018.19
	107210	• HVAC Repairs & Maintenance	Maintenance Contract JAN 23	2,018.19

**Toyota Center and Arena
Claims Roster
January 2023**

<u>Date</u>	<u>Check</u>	<u>Method</u>	<u>Name</u>	<u>Amount</u>
01/13/2023	25964	Auto Check	Ascentis Corporation (00002983)	1,374.83
	01/13/2023	SI-138654	NOVA 5000 Series DEC 22	1,374.83
	107070	• Payroll Processing	NOVA 5000 Series DEC 22	
			Due To/From TRCC	687.41 687.42
01/13/2023	25965	Auto Check	Barb May (00003338)	140.00
	01/13/2023	Cocomelon refund	Cocomelon refund	140.00
	104725	• Settlement Costs	Customer refund on closed event	
				140.00
01/13/2023	25966	Auto Check	Baskin Robbins (00002754)	3,857.15
	01/13/2023	44922.9431	Third Party Sales 12/27/22	926.52
	104690	• Concession Sales - Third Party Expense	Third Party Sales 12/27/22	926.52
	01/13/2023	44932.8610	Third Party Sales 12/31/22	1,179.46
	104690	• Concession Sales - Third Party Expense	Third Party Sales 12/31/22	1,179.46
	01/13/2023	44932.9122	Third Party Sales 1/6/23	739.78
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/6/23	739.78
	01/13/2023	44933.9104	Third Party Sales 1/7/23	1,011.39
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/7/23	1,011.39
01/13/2023	25967	Auto Check	Batteries Plus Bulbs (00002790)	293.88
	01/13/2023	P55916101	PO3981 - Bulbs	148.83
	107201	• Tools & Supplies	Bulbs	148.83
	01/13/2023	P56825284	PO4009 - Batteries	145.05
	107201	• Tools & Supplies	Batteries	145.05
01/13/2023	25968	Auto Check	Becker Arena Products, Inc (00002755)	3,381.84
	01/13/2023	607556	TA Sizing Mat	181.99
	107215	• Building Equipment	Sizing Mat	181.99
	01/13/2023	607636	PO4024 - Rental Hockey Skates	3,199.85
	107215	• Building Equipment	Rental Hockey Skates	3,199.85
01/13/2023	25969	Auto Check	Blue Mountain Fire Protection, Inc. (00002875)	1,521.80
	01/13/2023	1973	Fire Pump Test	1,521.80
	107209	• Security & Fire Alarm System	Fire Pump Test	1,521.80
01/13/2023	25970	Auto Check	Brashear Electric, Inc. (00002756)	2,177.93
	01/13/2023	39083	Stage Set Up for Mannheim	896.78
	104327	• Reimbursed Contract Labor	Stage Set Up for Mannheim	896.78
	01/13/2023	39039	Set Up for Fuerza	896.78
	104327	• Reimbursed Contract Labor	Set Up for Fuerza	896.78
	01/13/2023	39094	Counter Circuit Changes	384.37
	107212	• Building Repairs & Maintenance	Counter Circuit Changes	384.37
01/13/2023	25971	Auto Check	Canon Solutions (00002757)	33.91
	01/13/2023	6002962617	QHM Copier Maintenance	33.91
	107105	• Printing / Copying	QHM Copier Maintenance	33.91
01/13/2023	25972	Auto Check	Central Washington Refrigeration, LLC (00002949)	1,196.03
	01/13/2023	46714	Service Work	1,196.03
	107212	• Building Repairs & Maintenance	Service Work	1,196.03
01/13/2023	25973	Auto Check	Chapala Express (00002758)	5,789.49
	01/13/2023	44922.9427	Third Party Sales 12/27/22	1,201.92
	104690	• Concession Sales - Third Party Expense	Third Party Sales 12/27/22	1,201.92
	01/13/2023	44932.8708	Third Party Sales 12/31/22	2,141.42
	104690	• Concession Sales - Third Party Expense	Third Party Sales 12/31/22	2,141.42
	01/13/2023	44932.9161	Third Party Sales 1/6/23	1,050.18
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/6/23	1,050.18
	01/13/2023	44933.9118	Third Party Sales 1/7/23	1,395.97
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/7/23	1,395.97
01/13/2023	25974	Auto Check	Chem-Aqua (00002759)	4,021.80
	01/13/2023	8056499	Water Treatment Program	4,021.80
	107304	• Contracted Services	Water Treatment Program	4,021.80

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name	Amount
01/13/2023	25975	Auto Check	Chisholm's Saw & Supply, Inc. (00002760)	218.45
	01/13/2023 107201	80646 • Tools & Supplies	Zamboni Knives Maintenance Zamboni Knives Maintenance	218.45
01/13/2023	25976	Auto Check	Christian Meyer (00003325)	320.00
	01/13/2023 105005	Refund: Adult Hockey League • Adult Hockey League	Refund: Adult Hockey League Refund: Adult Hockey League	320.00
01/13/2023	25977	Auto Check	CI Information Management (00002840)	45.82
	01/13/2023 107304	0144373 • Contracted Services	Shred Service 12/20/22 Shred Service 12/20/22	45.82
01/13/2023	25978	Auto Check	Coca-Cola (00000213)	2,405.55
	01/13/2023 101411	134888 • Inventory - Food	Beverage Order 1/5/22 Beverage Order 1/5/22	3,264.00
	01/13/2023 101411	134889 • Inventory - Food	Beverage Credit 1/5/22 Beverage Credit 1/5/22	-750.00
	01/13/2023 101411	711848 • Inventory - Food	Overpayment Credit Overpayment Credit	-108.45
01/13/2023	25979	Auto Check	Coffee Crush (00002762)	1,876.37
	01/13/2023 104690	44910.9075 • Concession Sales - Third Party Expense	Third Party Sales 12/15/22 Third Party Sales 12/15/22	345.92
	01/13/2023 104690	44922.9421 • Concession Sales - Third Party Expense	Third Party Sales 12/27/22 Third Party Sales 12/27/22	366.15
	01/13/2023 104690	44932.8194 • Concession Sales - Third Party Expense	Third Party Sales 12/31/22 Third Party Sales 12/31/22	471.54
	01/13/2023 104690	44932.9193 • Concession Sales - Third Party Expense	Third Party Sales 1/6/23 Third Party Sales 1/6/23	353.27
	01/13/2023 104690	44933.9167 • Concession Sales - Third Party Expense	Third Party Sales 1/7/23 Third Party Sales 1/7/23	339.49
01/13/2023	25980	Auto Check	Concessions Supply (00002860)	277.55
	01/13/2023 101411	90516 • Inventory - Food	Food Order 1/3/22 Food Order 1/3/22	277.55
01/13/2023	25981	Auto Check	Cougar Digital Marketing & Design (00002861)	182.75
	01/13/2023 107302	10829 • Venue Marketing & Non-Event Advertising	TA Website Maintenance Website Maintenance	182.75
01/13/2023	25982	Auto Check	Craig Bond (00002810)	380.00
	01/13/2023 107304	LTS: December 2022 • Contracted Services	LTS: December 2022 LTS: December 2022	380.00
01/13/2023	25983	Auto Check	Culligan Water Conditioning (00002766)	75.00
	01/13/2023 107201	127743 • Tools & Supplies	Bottle Water 1/5/23 Bottle Water 1/5/23	75.00
01/13/2023	25984	Auto Check	DevFuzion (00000278)	8,823.13
	01/13/2023 107104	20906 • IT Support Services	PC's for Staff PC's for Staff	3,385.31
	01/13/2023 107104	20820 • IT Support Services	IT Services JAN 23 IT Services JAN 23	5,437.82
01/13/2023	25985	Auto Check	Doggie Style Gourmet (00002767)	5,515.67
	01/13/2023 104690	44922.9505 • Concession Sales - Third Party Expense	Third Party Sales 12/27/22 Third Party Sales 12/27/22	1,048.21
	01/13/2023 104690	44932.8224 • Concession Sales - Third Party Expense	Third Party Sales 12/31/22 Third Party Sales 12/31/22	1,895.35
	01/13/2023 104690	44932.9083 • Concession Sales - Third Party Expense	Third Party Sales 1/6/23 Third Party Sales 1/6/23	1,017.85
	01/13/2023 104690	44933.9126 • Concession Sales - Third Party Expense	Third Party Sales 1/7/23 Third Party Sales 1/7/23	1,554.26
01/13/2023	25986	Auto Check	Douglas Patnode (00003324)	160.00
	01/13/2023 105005	Refund: Adult Hockey League • Adult Hockey League	Refund: Adult Hockey League Refund: Adult Hockey League	160.00

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name		Amount
01/13/2023	25987	Auto Check	EZ Facility Inc. (00003329)		2,230.52
	01/13/2023	SUP052133	EZ-Core Maintenance		2,230.52
	107103	• Computer Equipment & Software	EZ-Core Maintenance	2,230.52	
01/13/2023	25988	Auto Check	Ferrell Gas (00002769)		746.31
	01/13/2023	1121795876	Propane		519.32
	107204	• Other Utilities	Propane	259.66	
				Due To/From TRCC	259.66
	01/13/2023	2029843542	Propane		120.65
	107204	• Other Utilities	Propane	60.32	
				Due To/From TRCC	60.33
	01/13/2023	1121376304	Propane		106.34
	107204	• Other Utilities	Propane	53.17	
				Due To/From TRCC	53.17
01/13/2023	25989	Auto Check	Janine Adamson (00002809)		190.00
	01/13/2023	LTS: December 2022	LTS: December 2022		190.00
	107304	• Contracted Services	LTS: December 2022	190.00	
01/13/2023	25990	Auto Check	Jennifer Bond (00002941)		1,510.00
	01/13/2023	LTS: December 2022	LTS: December 2022		1,510.00
	107304	• Contracted Services	LTS: December 2022	1,510.00	
01/13/2023	25991	Auto Check	Jessica Boyd (00002812)		60.00
	01/13/2023	LTS: December 2022	LTS: December 2022		60.00
	107304	• Contracted Services	LTS: December 2022	60.00	
01/13/2023	25992	Auto Check	Jet Ice (00002982)		1,236.28
	01/13/2023	121597	PO4056-Clearcoat Package Pink		1,576.98
	107601	• Ice-Related Expenses	Clearcoat Package Pink	1,576.98	
	01/13/2023	CN7498	Vendor Credit		-340.70
	107601	• Ice-Related Expenses	Vendor Credit	-340.70	
01/13/2023	25993	Auto Check	KC Brand (00002773)		6,301.88
	01/13/2023	44922.9520	Third Party Sales 12/27/22		1,415.33
	104690	• Concession Sales - Third Party Expense	Third Party Sales 12/27/22	1,415.33	
	01/13/2023	44932.8725	Third Party Sales 12/31/22		2,200.40
	104690	• Concession Sales - Third Party Expense	Third Party Sales 12/31/22	2,200.40	
	01/13/2023	44932.9071	Third Party Sales 1/6/23		992.13
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/6/23	992.13	
	01/13/2023	44933.9146	Third Party Sales 1/7/23		1,694.02
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/7/23	1,694.02	
01/13/2023	25994	Auto Check	Kennewick Ranch & Home (00003069)		127.41
	01/13/2023	2212-561801	Propane Gallon		127.41
	107204	• Other Utilities	Propane Gallon	127.41	
01/13/2023	25995	Auto Check	Margaret Kaplan (00003323)		70.00
	01/13/2023	Refund: Learn to Skate	Refund: Learn to Skate		70.00
	105004	• Learn to Skate	Refund: Learn to Skate	70.00	
01/13/2023	25996	Auto Check	Michelle Gustafson (00002670)		142.18
	01/13/2023	REIMB: Mannheim Backstage	Reimbursement: Mannheim Food		142.18
	101411	• Inventory - Food	Reimbursement: Mannheim Backstage Food	142.18	
01/13/2023	25997	Auto Check	Pacific Fire Inspection Services (00002879)		1,050.00
	01/13/2023	2301030800	Fire Sprinkler Inspection		1,050.00
	107209	• Security & Fire Alarm System	Fire Sprinkler Inspection	1,050.00	
01/13/2023	25998	Auto Check	Pape Material Handling (00003034)		11.17
	01/13/2023	80082610-1	PO3964 - Zamboni Repair		11.17
	107211	• Equipment Repairs & Maintenance	PO3964 - Zamboni Hydraulic Leak Repair	11.17	

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name		Amount
01/13/2023	25999	Auto Check	Reign Drop LLC (00003211)		1,180.50
	01/13/2023	S4176-22-9391	Pizza Order 12/31/22		147.99
	101411	• Inventory - Food	Pizza Order 12/31/22	147.99	
	01/13/2023	S4176-22-9390	Pizza Order 12/31/22		271.49
	101411	• Inventory - Food	Pizza Order 12/31/22	271.49	
	01/13/2023	S4176-22-9370	Pizza Order 12/27/22		103.99
	101411	• Inventory - Food	Pizza Order 12/27/22	103.99	
	01/13/2023	S4176-22-9371	Pizza Order 12/27/22		70.99
	101411	• Inventory - Food	Pizza Order 12/27/22	70.99	
	01/13/2023	S4176-22-9192	Pizza Order 12/15/22		117.79
	101411	• Inventory - Food	Pizza Order 12/15/22	117.79	
	01/13/2023	S4176-22-9193	Pizza Order 12/15/22		65.79
	101411	• Inventory - Food	Pizza Order 12/15/22	65.79	
	01/13/2023	S4176-23-9456	Pizza Order 1/6/23		76.99
	101411	• Inventory - Food	Pizza Order 1/6/23	76.99	
	01/13/2023	S4176-23-9457	Pizza Order 1/6/23		43.49
	101411	• Inventory - Food	Pizza Order 1/6/23	43.49	
	01/13/2023	S4176-23-9459	Pizza Order 1/7/23		118.99
	101411	• Inventory - Food	Pizza Order 1/7/23	118.99	
	01/13/2023	0001	Pizza Order 1/7/23		162.99
	101411	• Inventory - Food	Pizza Order 1/7/23	162.99	
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01/13/2023	26000	Auto Check	Rob Gierke (00002700)		50.00
	01/13/2023	REIMBt: Gift Card	Reimbursement: Gift Card		50.00
	107111	• Employee Development & Recognition	Reimbursement: Gift Card	25.00	
			Due To/From TRCC	25.00	
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01/13/2023	26001	Auto Check	Stephens Media Group (00002844)		1,339.60
	01/13/2023	IN-122129660	Radio Ads - Mannheim		1,339.60
	107402	• Event Advertising	Radio Ads - Mannheim	1,339.60	
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01/13/2023	26002	Auto Check	Sunbelt Rentals, Inc. (00002783)		1,601.98
	01/13/2023	134030610-0001	Manlift Rentals		1,601.98
	107305	• General Rental Equipment	Manlift Rentals	1,601.98	
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01/13/2023	26003	Auto Check	Tim Berry (00002808)		120.00
	01/13/2023	LTS: December 2022	LTS: December 2022		120.00
	107304	• Contracted Services	LTS: December 2022	120.00	
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01/13/2023	26004	Auto Check	Ting (00003322)	VOID	0.00
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01/13/2023	26005	Auto Check	Tri-City Americans (00000851)		47,801.44
	01/13/2023	111010123TY	Naming Rights Sponsorship		8,333.33
	104240	• Signage & Sponsorship	Naming Rights Sponsorship	8,333.33	
	01/13/2023	Ams v Lethbridge 12/2/22	Ams v Lethbridge 12/2/22		6,634.24
	102150	• A/P Settlements	Ams v Lethbridge 12/2/22	6,634.24	
	01/13/2023	Ams v Kelowna 12/3/22	Ams v Kelowna 12/3/22		10,436.06
	102150	• A/P Settlements	Ams v Kelowna 12/3/22	10,436.06	
	01/13/2023	Ams v Pr George 12/9	Ams v Pr George 12/9		5,757.60
	102150	• A/P Settlements	Ams v Pr George 12/9	5,757.60	
	01/13/2023	Ams v Pr George 12/10	Ams v Pr George 12/10		16,640.21
	102150	• A/P Settlements	Ams v Pr George 12/10	16,640.21	
<hr/>					
01/13/2023	26006	Auto Check	US Foods (00002786)		7,365.61
	01/13/2023	3946297	Food Order 1/5/22		5,258.29
	101411	• Inventory - Food	Food Order 1/5/22	5,258.29	
	01/13/2023	3946298	Food Order 1/5/22		2,107.32
	101411	• Inventory - Food	Food Order 1/5/22	2,107.32	
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01/13/2023	26007	Auto Check	Velasa Sports Inc dba Sparx Hockey (00002813)		331.46
	01/13/2023	10204	Radius Rings		331.46
	107201	• Tools & Supplies	Radius Rings	331.46	
<hr/>					
01/13/2023	26008	Auto Check	VenuWorks, Inc. (00000894)		10,406.41
	01/13/2023	18387	Management Fee - JAN 23		10,406.41
	107306	• VenuWorks Management Fee	Management Fee - JAN 23	10,406.41	

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name	Amount
01/13/2023	26009	Auto Check	Victory Way Sports (00003164)	3,724.83
	01/13/2023 106001	5692 • Concessions COGS - Food	Hockey Helmets Hockey Helmets	3,724.83
01/13/2023	26010	Auto Check	Visit Tri Cities (00002901)	12,500.00
	01/13/2023 107602	159219 • Visitor & Convention Bureau Funding	Diamond Membership Dues Diamond Membership Dues - Second Half	12,500.00
			Due To/From TRCC	6,250.00 6,250.00
01/13/2023	26011	Auto Check	Washington Finance Officers Association (00003333)	75.00
	01/13/2023 107106	22-63738499 • Dues & Subscriptions	Membership Dues 2023 Membership Dues 2023	75.00
			Due To/From TRCC	37.50 37.50
01/13/2023	26012	Auto Check	WCP Solutions (00002788)	856.81
	01/13/2023 107203	13066927 • Janitorial Supplies	PO4054 - Housekeeping Supplies Housekeeping Supplies	768.18
	01/13/2023 107203	13066928 • Janitorial Supplies	PO4054 - Housekeeping Supplies Housekeeping Supplies	88.63
01/19/2023			Odom East LLC (00003343)	-1.00
	01/19/2023 101413	14467094 • Inventory - Beer	Beer Credit 1/17/23 Beer Credit 1/17/23	-1.00
01/19/2023		Wire Transfer	Nederlander (00002659)	7,542.11
	01/19/2023 104725	Promoter settle Mannheim 12/15 • Settlement Costs	Promoter settle Mannheim 12/15 Promoter settle Mannheim 12/15	7,542.11
01/19/2023		Wire Transfer	King Beverage (00000486)	2,402.20
	01/19/2023 101413	2626307 • Inventory - Beer	Beer Order 1/17/22 Beer Order 1/17/22	2,402.20
01/20/2023		Wire Transfer	Southern Glazer's of WA (00002855)	818.13
	01/20/2023	426158	Liquor Order 1/18/23	818.13
			Due To/From TRCC	818.13
01/17/2023	26013	Auto Check	Canon Solutions (00002757)	15.14
	01/17/2023 107105	6003003718 • Printing / Copying	UMT Copier Contract UMT Copier Contract	15.14
01/17/2023	26014	Auto Check	Cascade Natural Gas (00000161)	12,413.81
	01/17/2023 107217	12/09/2022-01/10/2023 • Natural Gas	Gen Com Service 12/9-1/10/23 Gen Com Service 12/9-1/10/23	12,413.81
01/17/2023	26015	Auto Check	Cascade Natural Gas (00000161)	4,855.07
	01/17/2023 107217	12/9/22-1/10/23 • Natural Gas	Gen Com Service 12/9-1/10/23 Gen Com Service 12/9-1/10/23	4,855.07
01/17/2023	26016	Auto Check	Pitney Bowes Global Financial Services LLC (00002894)	102.43
	01/17/2023 107101	3316777854 • Postage & Shipping	Mailstation 1/20-4/19/23 Mailstation 1/20-4/19/23	102.43
			Due To/From TRCC	51.21 51.22
01/17/2023	26017	Auto Check	US Foods (00002786)	146.25
	01/17/2023 101411	3490369 • Inventory - Food	Food Order 12/14/22 Food Order 12/14/22	146.25
01/17/2023	26018	Auto Check	WCP Solutions (00002788)	129.35
	01/17/2023 107201	13073676 • Tools & Supplies	PO4067 - Dust Mops Dust Mops	129.35

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name	Amount
01/25/2023		Wire Transfer	Washington State Department of Revenue (00002989)	28,940.34
	01/25/2023	Dec 2022 B&O taxes	Dec 2022 B&O taxes	28,940.34
	102325	• B&O Tax Payable	Dec 2022 B&O taxes	2,679.00
	102310	• Sales Tax Payable - State	Dec 2022 B&O taxes	19,063.00
	107312	• Sales & Use Tax Expense	Dec 2022 B&O taxes	7,198.34
	101010	• Sterling Operating Account	Dec 2022 B&O taxes	28,940.34
			Due To/From TRCC	-28,940.34
01/27/2023		Wire Transfer	Southern Glazer's of WA (00002855)	1,488.70
	01/27/2023	4268157	Liquor Order 1/25/23	1,488.70
	101415	• Inventory - Liquor	Liquor Order 1/25/23	1,488.70
01/26/2023		Wire Transfer	Odom East LLC (00003343)	629.60
	01/26/2023	1488684	Beer Order 1/26/23	629.60
	101413	• Inventory - Beer	Beer Order 1/26/23	629.60
01/23/2023		Wire Transfer	Harlem Globe Trotters (00000397)	102,029.49
	01/23/2023	2023 Settlement		102,029.49
	102150	• A/P Settlements	Globetrotter settlement 2023	102,029.49
01/26/2023	26019	Auto Check	Backstage Electric, Inc. (00002752)	2,467.29
	01/26/2023	2472	Conference Floor Outlets	2,467.29
	104370	• Reimbursed Outside Event Expense	Conference Floor Outlets	2,467.29
01/26/2023	26020	Auto Check	Trade Show Supply House, Inc (00002806)	15,131.04
	01/26/2023	3586	Conference Booths	15,131.04
	104315	• Reimbursed Event Rentals	Conference Booths	15,131.04
01/30/2023		Wire Transfer	King Beverage (00000486)	8,494.18
	01/30/2023	2630825	Beer Order 1/26/23	8,494.18
	101413	• Inventory - Beer	Beer Order 1/26/23	8,494.18
01/30/2023		Wire Transfer	Odom East LLC (00003343)	688.00
	01/30/2023	14803481	Beer Order 1/26/23	688.00
	101413	• Inventory - Beer	Beer Order 1/26/23	688.00
01/31/2023		Wire Transfer	Umpqua Bank (00003286)	489.54
	01/31/2023	Account Analysis - Jan 23	Account Analysis - Jan 23	489.54
	107311	• Banking Fees	Account Analysis - Jan 23	244.77
			Due To/From TRCC	244.77
01/31/2023		Wire Transfer	American Payment Solutions - APS (00002969)	346.09
	01/31/2023	APS CC Fees - TOYO Jan 23	APS CC Fees - TOYO Jan 23	346.09
	107310	• Credit Card Fees	APS CC Fees - TOYO Jan 23	346.09
01/31/2023		Wire Transfer	Revel Systems (00003299)	7,836.60
	01/31/2023	POS CC Fees - TOYO Jan 23	F&B POS CC Fees - TOYO Jan 23	2,266.82
	107510	• F&B Tools, Supplies & Equipment	F&B POS CC Fees - TOYO Jan 23	2,266.82
	01/31/2023	F&B CC Fees - TOYO Jan 23	F&B CC Fees - TOYO Jan 23	5,569.78
	107310	• Credit Card Fees	F&B CC Fees - TOYO Jan 23	5,569.78
01/31/2023		Wire Transfer	Fintech (00003296)	23.37
	01/31/2023	12047652	F&B Credit Card Fees - Jan 23	23.37
	107514	• F&B Credit Card & Banking Fees	F&B Credit Card Fees - Jan 23	23.37
01/30/2023	26021	Auto Check	Abbott & Abbott LLC (00002770)	195.66
	01/30/2023	448-010370	FiltaFry Fryer Service 1/19/23	195.66
	107508	• F&B Equipment Repairs & Maintenance	FiltaFry Fryer Service 1/19/23	195.66
01/30/2023	26022	Auto Check	Baskin Robbins (00002754)	1,040.46
	01/30/2023	44944.9070	Third Party Sales 1/18/23	488.73
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/18/23	488.73
	01/30/2023	44947.4107	Third Party Sales 1/20/23	551.73
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/20/23	551.73

**Toyota Center and Arena
Claims Roster
January 2023**

<u>Date</u>	<u>Check</u>	<u>Method</u>	<u>Name</u>	<u>Amount</u>
01/30/2023	26023	Auto Check	Benton PUD (00000121)	19,832.39
	01/30/2023	12/08/2022-01/08/2023	Small Gen Services 12/8-1/8/23	292.81
	107216	• Electricity	Small Gen Services 12/8-1/8/23	292.81
	01/30/2023	12/08/23-1/8/23	Large Gen Services 12/8-1/8/23	19,539.58
	107216	• Electricity	Large Gen Services 12/8-1/8/23	19,539.58
01/30/2023	26024	Auto Check	Canon Financial Services, Inc (00002793)	362.24
	01/30/2023	29817490	Copier Contract JAN 2023	362.24
	107105	• Printing / Copying	Copier Contract JAN 2023	181.12
			Due To/From TRCC	181.12
01/30/2023	26025	Auto Check	Chapala Express (00002758)	1,001.73
	01/30/2023	44944.9151	Third Party Sales 1/18/23	1,001.73
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/18/23	1,001.73
01/30/2023	26026	Auto Check	Coca-Cola (00000213)	12,332.50
	01/30/2023	1013384	Beverage Credit 1/17/22	-20.00
			Due To/From TRCC	-20.00
	01/30/2023	135275	Beverage Order 1/17/22	6,184.50
	101411	• Inventory - Food	Beverage Order 1/17/22	6,184.50
	01/30/2023	135662	Beverage Order 1/23/23	204.00
	101411	• Inventory - Food	Beverage Order 1/23/23	204.00
	01/30/2023	135705	Beverage Order 1/26/23	5,964.00
	101411	• Inventory - Food	Beverage Order 1/26/23	5,964.00
01/30/2023	26027	Auto Check	Coffee Crush (00002762)	2,037.33
	01/30/2023	44947.7767	Third Party Sales 1/21/23	608.31
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/21/23	608.31
	01/30/2023	44949.5895	Third Party Sales 1/22/23	977.20
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/22/23	977.20
	01/30/2023	44944.9286	Third Party Sales 1/18/23	279.52
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/18/23	279.52
	01/30/2023	44947.4141	Third Party Sales 1/20/23	172.30
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/20/23	172.30
01/30/2023	26028	Auto Check	Columbia Safety LLC (00002876)	3,267.00
	01/30/2023	KP2022-978	EMT Services - NOV 22	3,267.00
	107304	• Contracted Services	EMT Services	473.00
	107304	• Contracted Services	EMT Services	561.00
	107304	• Contracted Services	EMT Services	374.00
	107304	• Contracted Services	EMT Services	341.00
	107304	• Contracted Services	EMT Services	363.00
	107304	• Contracted Services	EMT Services	374.00
	107304	• Contracted Services	EMT Services	418.00
	107304	• Contracted Services	EMT Services	363.00
01/30/2023	26029	Auto Check	Concessions Supply (00002860)	2,591.07
	01/30/2023	90573	Food Order 1/10/23	1,524.48
	101411	• Inventory - Food	Food Order 1/10/23	1,524.48
	01/30/2023	90699	Food Order 1/24/23	1,066.59
	101411	• Inventory - Food	Food Order 1/24/23	1,066.59
01/30/2023	26030	Auto Check	Culligan Water Conditioning (00002766)	239.97
	01/30/2023	128230	Bottle Water 1/20/23	92.94
	107201	• Tools & Supplies	Bottle Water 1/20/23	92.94
	01/30/2023	127059	Bottle Water 12/19/22	119.84
	107201	• Tools & Supplies	Bottle Water 12/19/22	119.84
	01/30/2023	128091	Cold Cooler 1/18-2/18	27.19
	107201	• Tools & Supplies	Cold Cooler 1/18-2/18	27.19
01/30/2023	26031	Auto Check	DevFuzion (00000278)	1,099.61
	01/30/2023	20947	PC Replacement for Lyle	1,099.61
	107103	• Computer Equipment & Software	PC Replacement for Lyle	1,099.61

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name	Amount
01/30/2023	26032	Auto Check	Doggie Style Gourmet (00002767)	2,217.49
	01/30/2023	44947.7964	Third Party Sales 1/21/23	379.18
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/21/23	379.18
	01/30/2023	44944.9163	Third Party Sales 1/18/23	779.53
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/18/23	779.53
	01/30/2023	44947.4119	Third Party Sales 1/20/23	1,058.78
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/20/23	1,058.78
01/30/2023	26033	Auto Check	Hailey Liu Ting (00003349)	75.00
	01/30/2023	Refund: Learn to Skate	Refund: Learn to Skate	75.00
	105004	• Learn to Skate	Refund: Learn to Skate	75.00
01/30/2023	26034	Auto Check	KC Brand (00002773)	2,129.37
	01/30/2023	44947.7360	Third Party Sales 1/21/23	189.44
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/21/23	189.44
	01/30/2023	44944.9214	Third Party Sales 1/18/23	613.25
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/18/23	613.25
	01/30/2023	44947.4129	Third Party Sales 1/20/23	1,326.68
	104690	• Concession Sales - Third Party Expense	Third Party Sales 1/20/23	1,326.68
01/30/2023	26035	Auto Check	KZHR-FM (00003151)	4,233.00
	01/30/2023	3684512-2	Fuerza Radio Ads	1,513.00
	101660	• Prepaid Expenses - Manual	Fuerza Radio Ads	1,513.00
	01/30/2023	3684512-1	Fuerza Radio Ads	731.00
	101660	• Prepaid Expenses - Manual	Fuerza Radio Ads	731.00
	01/30/2023	3456809-3	PBR Radio Ads	773.50
	101660	• Prepaid Expenses - Manual	PBR Radio Ads	773.50
	01/30/2023	3456809-2	PBR Radio Ads	1,215.50
	101660	• Prepaid Expenses - Manual	PBR Radio Ads	1,215.50
01/30/2023	26036	Auto Check	Loomis (00002895)	296.72
	01/30/2023	13163984	Armored Car Service - DEC 22	296.72
	107304	• Contracted Services	Armored Car Service - DEC 22	148.36
			Due To/From TRCC	148.36
01/30/2023	26037	Auto Check	Mid Columbia Hockey Officials Association (00002777)	1,835.00
	01/30/2023	22-019	Games Worked 12/5-1/1/23	1,835.00
	107304	• Contracted Services	Games Worked 12/5-1/1/23	1,835.00
01/30/2023	26038	Auto Check	Purchase Power (00002904)	100.00
	01/30/2023	Postage Fees: DEC 2022	Postage Fees: DEC 2022	100.00
	107101	• Postage & Shipping	Postage Fees: DEC 2022	50.00
			Due To/From TRCC	50.00
01/30/2023	26039	Auto Check	Reign Drop LLC (00003211)	530.94
	01/30/2023	S4176-23-9505	Pizza Order 1/18/23	107.99
	101411	• Inventory - Food	Pizza Order 1/18/23	107.99
	01/30/2023	S4176-23-9507	Pizza Order 1/20/23	58.49
	101411	• Inventory - Food	Pizza Order 1/20/23	58.49
	01/30/2023	S4176-23-9506	Pizza Order 1/20/23	137.49
	101411	• Inventory - Food	Pizza Order 1/20/23	137.49
	01/30/2023	S4176-23-9504	Pizza Order 1/18/23	82.99
	101411	• Inventory - Food	Pizza Order 1/18/23	82.99
	01/30/2023	S4176-23-9508	Pizza Order 1/21/23	85.49
	101411	• Inventory - Food	Pizza Order 1/21/23	85.49
	01/30/2023	S4176-23-9509	Pizza Order 1/21/23	58.49
	101411	• Inventory - Food	Pizza Order 1/21/23	58.49
01/30/2023	26040	Auto Check	Staples Advantage (00002740)	621.49
	01/30/2023	3527738018	PO 4069 - Office Supplies	621.49
	107102	• Office Supplies	Office Supplies	310.74
			Due To/From TRCC	310.75

**Toyota Center and Arena
Claims Roster
January 2023**

Date	Check	Method	Name	Amount
01/30/2023	26041	Auto Check	US Foods (00002786)	8,210.82
01/30/2023	4214980		Food Order 1/17/23	6,844.90
	101411	• Inventory - Food	Food Order 1/17/23	146.18
01/30/2023	4223133		Food Order 1/17/23	146.18
	101411	• Inventory - Food	Food Order 1/17/23	1,088.03
01/30/2023	4269648		Food Order 1/19/23	1,088.03
	101411	• Inventory - Food	Food Order 1/19/23	131.71
01/30/2023	4269649		Food Order 1/19/23	131.71
	101411	• Inventory - Food	Food Order 1/19/23	
01/30/2023	26042	Auto Check	Vistar Corporation (00002787)	4,875.02
01/30/2023	67067651		Food Order 1/18/23	2,778.29
	101411	• Inventory - Food	Food Order 1/18/23	2,096.73
01/30/2023	67141806		Food Order 1/25/23	2,096.73
	101411	• Inventory - Food	Food Order 1/25/23	
01/30/2023	26043	Auto Check	WCP Solutions (00002788)	1,996.96
01/30/2023	13088707		PO4054 - Toilet Paper	213.40
	107203	• Janitorial Supplies	PO4054 - Toilet Paper	1,415.71
01/30/2023	13090406		PO4077 - Janitorial Supplies	43.70
	107203	• Janitorial Supplies	PO4077 - Janitorial Supplies	289.69
01/30/2023	13090407		PO4077 - Janitorial Supplies	34.46
	107203	• Janitorial Supplies	PO4077 - Janitorial Supplies	
01/30/2023	13090408		PO4077 - Janitorial Supplies	34.46
	107203	• Janitorial Supplies	PO4077 - Janitorial Supplies	
01/30/2023	13091258		PO4077 - Janitorial Supplies	34.46
	107203	• Janitorial Supplies	PO4077 - Janitorial Supplies	

TOYO Sterling Box Office Account

01/31/2023		Wire Transfer	American Express Card Processing (00003298)	127.96
01/31/2023	AMEX Box Office Fees - Jan 23		AMEX Box Office Fees - Jan 23	127.96
	107310	• Credit Card Fees	AMEX Box Office Fees - Jan 23	
			Credit Card Fees	127.96

Total Paid: \$ 457,032.79

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this




Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 25958-26043	\$ 264,513.35
Electronic transfers - Operations	192,391.48
Electronic transfers - Box Office	127.96
Total	\$ 457,032.79

Exceptions:

Council Agenda Coversheet	Agenda Item Number: 4.d. Council Date: 4/18/2023 Agenda Item Type: General Business Item	Category: Consent Agenda
	Subject: Claims Roster - Columbia Park Golf Course Department: Finance Ord/Reso # Contract # Project # Permit #	
<p><u>Recommendation</u> That Council approve the Claims Roster for the Columbia Park Golf Course Account for February 2023.</p> <p><u>Motion for Consideration</u> Motion to approve the Claims Roster for the Columbia Park Golf Course Account for February 2023.</p> <p><u>Summary</u> The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.</p> <p><u>Alternatives</u> None.</p> <p><u>Fiscal Impact</u> \$34,093.09.</p>		
Attachments: 1. Roster		

**COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
FEBRUARY 2023**

Check Number	Vendor Check Name	Check Date	Amount	Type
2734	COURSECO, INC	2/1/2023	1,825.00	Check
2735	KENNEWICK GOLF CORPORATION	2/1/2023	5,106.45	Check
2736	COLUMBIA POINT GOLF COURSE	2/14/2023	384.60	Check
2737	TOTAL E INTEGRATED INC.	2/14/2023	137.95	Check
2738	YELP	2/14/2023	40.00	Check
ADPTS 2421669	ADP TOTAL SOURCE (AUTOPAY)	2/10/2023	4,763.95	EFT
NW 364179395	NATIONWIDE	2/1/2023	675.49	EFT
WA DOR 603064145	DEPARTMENT OF REVENUE	2/27/2023	1,397.13	EFT
460725	CITY OF KENNEWICK ELECTRICAL	2/8/2023	\$137.36	EFT
461762	CO-ENERGY	2/23/2023	\$544.05	EFT
462045	NORTHWEST GOLF CARS LLC	2/28/2023	\$230.30	EFT
Paid by ACH	CINTAS CORPORATION #085	2/9/2023	\$146.53	EFT
Paid by ACH	COLEMAN OIL COMPANY	2/9/2023	\$829.34	EFT
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	2/9/2023	\$105.50	EFT
Paid by ACH	WESTERN EQUIPMENT	2/9/2023	2,833.11	EFT
Paid by ACH	CINTAS CORPORATION #085	2/24/2023	16.31	EFT
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	2/24/2023	\$33.72	EFT
Paid by ACH	WESTERN EQUIPMENT	2/24/2023	\$308.46	EFT
Paid by ACH	CINTAS CORPORATION #085	2/28/2023	\$130.22	EFT
Paid by ACH	COLEMAN OIL COMPANY	2/28/2023	\$481.08	EFT
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	2/28/2023	\$218.12	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	2/10/2023	\$3,408.72	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	2/24/2023	\$5,681.44	EFT
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	2/28/2023	\$4,100.68	EFT
Bank Deduction	MERCHANT SERVICES	2/1/2023	\$522.12	EFT
Bank Deduction	US Bank	2/14/2023	\$35.46	EFT
			<u>\$34,093.09</u>	

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director


The payments on this claims roster are comprised of the following:

Check numbers 2734-2738	\$ 7,494.00
Electronic transfers	26,599.09
Total	<u>\$ 34,093.09</u>

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
2734	COURSECO, INC	2/1/2023		\$1,825.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$1,825.00
	PURCH	18400-000-244-00	PREPAID INSURANCE	\$1,825.00	
2735	KENNEWICK GOLF CORPORATION	2/1/2023		\$5,106.45	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$5,106.45
	PURCH	59600-080-244-00	ACCOUNTING FEES	\$1,277.20	
	PURCH	59610-080-244-00	MANAGEMENT FEE	\$3,829.25	
2736	COLUMBIA POINT GOLF COURSE	2/14/2023		\$384.60	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$384.60
	PURCH	50100-060-244-00	SALARIES	\$192.30	
	PURCH	50100-080-244-00	SALARIES	\$192.30	
2737	TOTAL E INTEGRATED INC.	2/14/2023		\$137.95	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$137.95
	PURCH	51900-050-244-00	CONTRACT SERVICES	\$137.95	
2738	YELP	2/14/2023		\$40.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	\$40.00	
ADPTS 2421669	ADP TOTAL SOURCE (AUTOPAY)	2/10/2023		\$4,763.95	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$4,763.95
	PURCH	50800-050-244-00	HEALTH BENEFITS	\$2,820.00	
	PURCH	50800-060-244-00	HEALTH BENEFITS	\$1,943.95	
NW 364179395	NATIONWIDE	2/1/2023		\$675.49	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$675.49
	PURCH	18400-000-244-00	PREPAID INSURANCE	\$675.49	
WA DOR 603064145	DEPARTMENT OF REVENUE	2/27/2023		\$1,397.13	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$1,397.13
	PURCH	20300-000-244-00	SALES TAX PAYABLE	\$802.97	
	PURCH	91101-000-244-00	OTHER STATE TAXES	\$594.16	
460725	CITY OF KENNEWICK ELECTRICAL	2/8/2023		\$137.36	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$137.36
	PURCH	52200-060-244-00	UTILITIES - GAS & ELECTRIC	\$108.27	
	PURCH	52210-060-244-00	IRRIGATION ELECTRICITY	\$29.09	
461762	CO-ENERGY	2/23/2023		\$544.05	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$544.05
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	\$544.05	
462045	NORTHWEST GOLF CARS LLC	2/28/2023		\$230.30	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$230.30
	PURCH	54900-050-244-00	REPAIR GOLF CART OUTSIDE LABOR	\$230.30	
Paid by ACH	CINTAS CORPORATION #085	2/9/2023		\$146.53	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$146.53
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$57.47	
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$89.06	
Paid by ACH	COLEMAN OIL COMPANY	2/9/2023		\$829.34	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$829.34
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	\$829.34	
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	2/9/2023		\$105.50	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$105.50
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	\$47.60	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	\$57.90	
Paid by ACH	WESTERN EQUIPMENT	2/9/2023		\$2,833.11	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$2,833.11
	PURCH	58100-060-244-00	EQUIPMENT PARTS	\$1,325.99	
	PURCH	58400-060-244-00	EQUIPMENT OUTSIDE REPAIRS	\$1,507.12	
Paid by ACH	CINTAS CORPORATION #085	2/24/2023		\$16.31	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$16.31
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$16.31	
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	2/24/2023		\$33.72	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$33.72
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	\$33.72	
Paid by ACH	WESTERN EQUIPMENT	2/24/2023		\$308.46	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$308.46
	PURCH	58100-060-244-00	EQUIPMENT PARTS	\$308.46	
Paid by ACH	CINTAS CORPORATION #085	2/28/2023		\$130.22	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$130.22
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$89.06	
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$41.16	

Check	Vendor	Date	Amount	Debit	Credit
Paid by ACH	COLEMAN OIL COMPANY	2/28/2023		\$481.08	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$481.08
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	\$481.08	
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	2/28/2023		\$218.12	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$218.12
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	\$34.30	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	\$164.82	
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$19.00	
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	2/10/2023		\$3,408.72	
	PAY	50000-000-244-00	TEMPORARY ACCT		\$3,408.72
	PURCH	50200-050-244-00	HOURLY WAGES	\$1,979.13	
	PURCH	50200-060-244-00	HOURLY WAGES	\$1,708.96	
	PURCH	50800-050-244-00	HEALTH BENEFITS		\$562.29
	PURCH	50800-060-244-00	HEALTH BENEFITS		\$381.15
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C	\$341.34	
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C	\$277.00	
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C	\$18.03	
	PURCH	52100-050-244-00	CELL PHONE	\$27.70	
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	2/24/2023		\$5,681.44	
	PAY	50000-000-244-00	TEMPORARY ACCT		\$5,681.44
	PURCH	50200-050-244-00	HOURLY WAGES	\$2,112.66	
	PURCH	50200-060-244-00	HOURLY WAGES	\$2,510.56	
	PURCH	50300-050-244-00	BONUSES	\$1,000.00	
	PURCH	50800-050-244-00	HEALTH BENEFITS		\$562.29
	PURCH	50800-060-244-00	HEALTH BENEFITS		\$381.15
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C	\$537.64	
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C	\$415.57	
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C	\$20.75	
	PURCH	52100-050-244-00	CELL PHONE	\$27.70	
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	2/28/2023		\$4,100.68	
	PURCH	50000-000-244-00	TEMPORARY ACCT		\$4,100.68
	PURCH	11400-000-244-00	A/R OTHER	\$1,188.78	
	PURCH	11400-000-244-00	A/R OTHER	\$594.39	
	PURCH	51300-080-244-00	EDUCATION & TRAINING	\$149.00	
	PURCH	51400-060-244-00	PROFESSIONAL DUES & FEES	\$430.00	
	PURCH	51500-050-244-00	TRAVEL LODGING & ENT	\$574.40	
	PURCH	51500-060-244-00	TRAVEL LODGING & ENT	\$574.40	
	PURCH	52300-060-244-00	GARBAGE & DEBRIS REMOVAL	\$126.50	
	PURCH	52800-080-244-00	SUBSCRIPTIONS & PUBLICATIONS	\$9.26	
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	\$101.25	
	PURCH	54900-050-244-00	REPAIR GOLF CART OUTSIDE LABOR	\$61.92	
	PURCH	58100-060-244-00	EQUIPMENT PARTS	\$260.36	
	PURCH	58500-060-244-00	EQUIPMENT SHOP SUPPLIES	\$30.42	
Bank Deduction	MERCHANT SERVICES	2/1/2023		\$522.12	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$522.12
	PURCH	54000-080-244-00	BANK CHARGES	\$522.12	
Bank Deduction	US Bank	2/14/2023		\$35.46	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$35.46
	PURCH	54000-080-244-00	BANK CHARGES	\$35.46	

Council Agenda Coversheet	Agenda Item Number: 4.e. Council Date: 4/18/2023	Category: Consent Agenda
	Agenda Item Type: General Business Item Subject: Payroll Roster Department: Finance Ordinance/Reso # Contract # Project # Permit #	
<u>Recommendation</u> Staff recommends that Council approve the Payroll Roster. <u>Motion for Consideration</u> Motion to approve the Payroll Roster for the pay period ending 3/31/2023. <u>Summary</u> None. <u>Alternatives</u> None. <u>Fiscal Impact</u> Total: \$2,572,750.28.		
Attachments: 1. Roster		

April 18, 2023

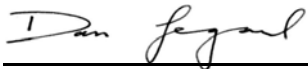
All Departments:

March 31, 2023


ADMINISTRATIVE TEAM		3,753.99
CITY COUNCIL		4,787.50
CITY MANAGER		13,679.36
CIVIL SERVICE		5,382.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		27,569.78
EMPLOYEE & COMMUNITY RELATIONS		49,478.83
ENGINEERING		75,356.12
FACILITIES & GROUNDS		96,866.52
FINANCE		58,990.65
FIRE		97,277.06
LEGAL SERVICES		19,653.56
MANAGEMENT SERVICES		104,497.83
POLICE		549,177.81
	Subtotal General Fund	<u>1,106,471.01</u>
STREETS		23,458.63
TRAFFIC		20,578.21
	Subtotal Street Fund	<u>44,036.84</u>
BI-PIN		11,226.07
BUILDING SAFETY		46,625.07
COMMUNITY DEVELOPMENT		3,232.95
CRIMINAL JUSTICE		80,952.13
EQUIPMENT RENTAL		15,129.57
MEDICAL SERVICES		363,993.27
RISK MANAGEMENT		5,026.50
STORMWATER UTILITY		26,032.16
WATER & SEWER		150,262.12
	Subtotal Other Funds	<u>702,479.84</u>
	Total Salaries and Wages	<u>1,852,987.69</u>
<u>Benefits:</u>		
Comp Time Payout		55,971.07
Dental Insurance		21,652.95
Industrial Insurance		55,574.68
Medical Insurance		322,438.59
Medical Retirement Account		3,187.50
Retirement		138,681.08
Social Security (FICA)		114,729.11
Vision Insurance		3,553.90
WA Family Leave		3,973.71
	Total Benefits	<u>719,762.59</u>
	Grand Total	<u><u>\$2,572,750.28</u></u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,572,750.28 comprised of check numbers 76509 through 76531 and direct deposit numbers 211896 through 212313.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet	Agenda Item Number: 4.f. Council Date: 4/18/2023 Agenda Item Type: General Business Item	Category: Consent Agenda
	Subject: Tourism Promotion Area Reserve Fund Department: City Manager Ordinance/Reso # Contract # Project # Permit #	
<p><u>Recommendation</u> That Council approve the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission to release reserve funds in the amount of \$441,500 in excess funds from the TPA Reserve Funds.</p> <p><u>Motion for Consideration</u> Motion to approve the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission to release reserve funds in the amount of \$441,500 in excess funds from the TPA Reserve Funds.</p> <p><u>Summary</u> The attached request is to approve the release of \$441,500 from the TPA Reserves for projects that include: high-end photo and video production, tourism education, promotions to increase leisure travel stays, funds to secure new conventions and sports tournaments, online platforms, digital marketing campaigns, workforce retention strategies, and media asset curation and management to enhance destination marketing, education, and storytelling. A summary of the projects and the associated expenditures is attached for your review.</p> <p><u>Alternatives</u> None recommended.</p> <p><u>Fiscal Impact</u> None.</p>		
Attachments: 1. Reserve Request		



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Kennewick, WA 99336
509-735-8486
1-800-254-5824
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

March 3, 2023

Ms. Marie Mosley
City of Kennewick
P.O. Box 6108
Kennewick, WA 99336

Dear Ms. Mosley:

Thank you for the opportunity to present the Visit Tri-Cities 2022 Annual Report, 2023 Work Plan and to make a request to utilize Tourism Promotion Area reserve funds to the Kennewick City Council on Tuesday, April 11, 2023.

On behalf of the Tri-City Regional Hotel-Motel Commission, Visit Tri-Cities would like to request the transfer of \$441,500 from Tourism Promotion Area Reserve Account to be reinvested in additional tourism marketing projects.

As a result of careful resource management and conservative budgeting, our TPA reserve account currently has \$914,892 in funds available for reinvestment. These funds are in addition to the minimum reserve requirement of \$500,000. The minimum balance was determined by the City Managers who participate at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches \$500,000, any additional funds should actively be used to promote the Tri Cities as a destination, creating increased visitor spending in the community. In addition, capital investments and funding for destination development are often included in reserve requests. The projects under consideration this year accomplish these goals.

Earlier this year, the Commissioners of the Tri-City Regional Hotel-Motel Commission voted in favor of re-investing \$441,500 of the surplus revenues, for projects that include: high-end photo and video production, tourism education, promotions to increase leisure travel stays, funds to secure new conventions and sports tournaments, online platforms, digital marketing campaigns, workforce retention strategies, and media asset curation and management to enhance destination marketing, education, and storytelling. A summary of the projects and the associated expenditures is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Lewis", written over a white background.

Kevin Lewis
President and CEO

Enclosure

2023 Proposed TPA Reserve Investments

Creative Production

\$50,000

The Visit Tri-Cities Creative Department is producing, directing, and editing multiple campaigns that require ongoing acquisition and capturing of photo, video and digital assets. The funds for this budget are for contracting with professional photographers and videographers, as well as licensing for multimedia assets included in the production of digital assets. The produced assets will be used in various marketing channels, including but not limited to Visit Tri-Cities social media, digital marketing campaigns, print advertising campaigns, website content, online video content, partner content, and more.

Media Asset Curation and Management

\$15,000

The Visit Tri-Cities Creative Department is establishing a creative asset management workflow, as well as expanding its digital library of creative assets in the form of archival photography, videography, audio, print media, and editorial for the purpose of destination marketing, education, and storytelling. The funds for this project will be applied towards a part time, temporary internship tasked with assessing, documenting, and managing the several terabytes of existing creative assets within the Creative Department's digital library, as well as curating new assets from community partners. Funds will also be applied towards adding required storage for internal archival of new assets and building an online platform for public access to produced content.

Marketing FAMs

\$23,000

The Visit Tri-Cities Marketing Department is hosting multiple members of traditional media (bloggers, journalists, reporters, and travel writers), as well as social influencers, for in-person Familiarization (FAM) visits from spring to fall. The guests on the FAM tour are selected by Visit Tri-Cities or vetted through our public relations company or other third parties like the State of Washington Tourism. They are chosen to cover a wide range of attractions and areas of interest based on Visit Tri-Cities' marketing strategy. They will enjoy an immersive experience of our rivers, restaurants, wine and other attractions to develop storytelling content. Both traditional media and social influencers have already established trust with a dedicated audience. Contracting with qualified, social influencers with a travel focus with the capacity to tell an authentic story about their Tri-Cities visit will reinforce the VTC branded marketing messages. The requested amount will cover costs for the visits.

- Group FAM Tour (\$8,000): We are targeting up to 5 media writers for various publications (STEM, cultural, outdoor rec, wine).
- STEM FAM Tours (\$5,000): We target science and learning-oriented social influencers to produce content on the STEM offerings in the area.
- DEI FAM Tours (\$5,000): These FAMs are selected as a continuation of our Tri-IDEAs initiative, and focus on DEI in travel for our key market segments.
- Continued tours/promotion with people we met at TBEX (\$5,000): These are additional FAMs or media relationship receptions with the goal of fostering relationships forged during TBEX. We host past writers/influencers or other applicable parties either in the Tri-Cities to give destination updates and maintain relations.

Wine Convention Booth Upgrade Contracting

\$25,000

Visit Tri-Cities is working with a contractor to craft a new wine trade show booth, materials, and strategy that will allow Visit Tri-Cities to have a stronger presence at the largest wine-related event in Washington State, Taste Washington, in 2024. This event directly reaches one of our most important key markets, which is wine-related tourism in Seattle, and a key goal is to bolster our overall strategy around wine tourism here in the Heart of Washington Wine Country. Funding of the booth upgrade will give the Tri-Cities more visibility and allow our booth to be comparable to our biggest competitors, especially Walla Walla. A competitive presence at Taste Washington will also give us a better ability to connect with wine writers to open possibilities of future FAMs. The expense of \$25,000 covers but is not limited to the contractor fee, cost to create the physical booth itself, and materials.

Taste Washington Digital Campaign

\$20,000

This digital campaign is an additional initiative that will go with our all-out wine booth upgrade in 2024 which will allow us to bolster our wine story before, during, and after Taste Washington, and make sure that our efforts deliver a measurable return on investment. This digital campaign will focus on the Seattle market that attends Taste Washington.

Marketing Platforms

\$7,500

The Visit Tri-Cities Marketing Department is implementing social and marketing solutions that integrate social channels and digital content into a single platform to increase workload efficiency, comprehensive analytics, enhance creative abilities, and create greater brand cohesion across our growing digital presence. It will also allow for implementation of digital tools to benefit partners and visitors, creating greater value to our community and intuitive experiences for those who explore our region.

Staff Retention Incentives

\$45,000

A current trend in the United States and elsewhere post-pandemic is a significant amount of movement within the workforce. The job market is extremely competitive in the Tri-Cities and Visit Tri-Cities is not insulated from the lure of new opportunity. Our organization has been impacted by this greater trend, leading to significant staffing changes in recent months. We want to take proactive measures to ensure that our experienced administrative and manager-level staff choose to remain at Visit Tri-Cities and feel confident in their decision to do so. These are positions that are critical to our success in growing hotel lodging revenue and achieving the Visit Tri-Cities mission. These proactive measures would also reduce the impact caused by turnover, including loss of institutional knowledge and industry expertise, hiring and onboarding costs, and the reduced ability of remaining staff to execute on existing projects and advance the work we are doing to promote the Tri-Cities as a premier destination. Retention incentives may include performance-based bonuses, a structured retention program and rewards to support and retain talented employees with specialized skills, knowledge and experience.

Publish e-Proposal

\$6,000

Publish is an application that is fully integrated within the iDSS Cyclone CRM platform, currently utilized by VTC for account management and lead distribution. Publish will provide the sales team the power to create beautiful, brand-on, print-ready electronic proposals utilizing key iDSS data, free-form content creation, and custom artwork. The application uses powerful page building tools and templates, helping to streamline the proposal creation process from start to finish.

State of Washington Tourism 2024 Conference

\$25,000

State of Washington Tourism (SWT), the official state tourism office, hosts an annual conference each year where Washington's tourism industry professionals can convene for professional development, topical panel discussions, industry breakout sessions and networking. SWT is seeking an enthusiastic host destination for their 2023 and 2024 Conferences. Visit Tri-Cities will be submitting a bid to host the 2024 Conference. Destination host responsibilities include serving on the planning committee, arranging area Familiarization (FAM) tours including transportation, arranging transportation for speakers and attendees, and coordinating for local art, culture and attractions to be showcased during the event. Hosting the conference in Tri-Cities gives us the opportunity to showcase our destination while educating key tourism partners on the unique attractions and assets we offer, as well as building on future opportunities for collaboration.

IRONMAN Event Support

\$125,000


Visit Tri-Cities is pursuing a bid to host a world-renowned IRONMAN event. As with most large national/international sporting events there is a requirement for financial support from the organizers. This financial support would only be incurred if the event is awarded to the destination. IRONMAN is one of the world's strongest brands, famous for being the premier triathlon series. An IRONMAN race consists of a unique 2.4-mile swim, 112-mile bike, and 26.2-mile run. An IRONMAN 70.3 race consists of a unique 1.2-mile swim, 56-mile bike, and 26.2-mile run. IRONMAN events typically attract more than 2,000 participants and over 5,000 spectators for each event and generate between \$4-7 million in economic impact for host destinations.

S.P.O.R.T.S Relationship Conference

\$100,000

Visit Tri-Cities is preparing a bid to host the 2024 S.P.O.R.T.S Relationship Conference presented by SportsEvents Media Group. S.P.O.R.T.S. is a national hosted-buyer, multi-day event that attracts sports event planners and sports event suppliers to a single location to share educational and networking opportunities. The event attracts an estimated 70-80 sports event planners who are directly responsible for more than \$24 million in sports-tourism-related spending. In fact, just one event booked by an attendee at S.P.O.R.T.S. is estimated to generate an average of \$261,000.00 in direct spending for the destination. In addition to pre-set appointments between destinations and sports planners, the conference provides general sessions, roundtables, workshops, and opportunities for destination marketing organizations to collaborate.

\$441,500

Council Agenda Coversheet	Agenda Item Number: 4.g. Council Date: 4/18/2023	Category: Consent Agenda
	Agenda Item Type: Contract/Agreement/Lease Subject: HVAC Maintenance Department: Parks & Recreation Ord/Reso # Contract # 23-021 Project # Permit #	
<p><u>Recommendation</u> The City Council awards contract # 23-021 utilizing Washington State Department of Enterprise Services Master Contract No. 02919 HVAC Services to Apollo Heating & Air Conditioning to conduct HVAC maintenance in the amount of \$120,407 and execute the contract.</p> <p><u>Motion for Consideration</u> Motion to award Contract 23-021 utilizing Washington State Department of Enterprise Services Master Contract No.02919 HVAC Services to Apollo Heating & Air Conditioning to conduct HVAC maintenance in the amount of \$120,407 and authorize the City Manager to execute the contract.</p> <p><u>Summary</u> The City of Kennewick's current HVAC Maintenance Contract has expired. This contract will provide quarterly preventative maintenance, testing, and inspection of all HVAC units in the City of Kennewick facilities, including the Toyota Center Complex, and the Union Library. The preventative maintenance, testing, and inspection of these HVAC units is needed to ensure efficient and reliable year-round operation.</p> <p><u>Alternatives</u> None recommended.</p> <p><u>Fiscal Impact</u> The proposed contract has a one-year fiscal impact on the City of Kennewick of \$120,407. This amount is within the 2023-24 Contractual HVAC Budget approved by the Council.</p>		
<p><u>Attachments:</u> 1. HVAC</p>		

Project Name:
Heating, Ventilation and Air Conditioning (HVAC) Systems
Maintenance

Project Number:
Contract 23-021

THIS CONTRACT is made and entered into by and between the City of Kennewick (Owner), and Apollo Heating & Air Conditioning, a Washington Corporation, (Contractor). Contractor and Owner may hereinafter be referred to as "Parties." This Contract shall be effective on the last date set forth on the signature page. This Contract shall be the agreed basis of performing the Work identified and defined in the Contract Documents.

FIRST: The Contractor agrees to furnish all material, labor, tools, equipment, apparatus, facilities, etc. necessary to perform and complete in a workmanship like manner the Work called for in the Contract Documents for the Project noted above, according to the terms of this Contract and the Contract Documents, which documents are incorporated herein by reference, as if set forth herein in full. The Contractor, for himself, and for his heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the covenants contained in the Contract Documents.

The Contract Documents shall include:

- Exhibit A: Washington State DES Master Contract 02919 HVAC Services
- Exhibit B: Apollo Heating & Air Conditioning Proposal dated 2/21/2023
- Exhibit C: City of Kennewick HVAC Inventory Listing
- Exhibit D: E-Verify Affidavit
- Exhibit E: Insurance Certificate

SECOND: Time for Completion: The Work to be performed under this Contract shall commence as soon as the Contractor has been officially notified to proceed and shall continue through September 9, 2025, though extensions executed by Washington State Contract will apply if, if both parties agree..

THIRD: HVAC Maintenance Services: The Contractor shall provide and bear all expenses of any sort whatsoever that may be required for constructing and completing the Work provided for in the Contract Documents, except such as are mentioned in the Contract Documents as being the responsibility of the Owner or other parties. Owner hereby agrees to pay the Contractor the Contract Award Amount indicated below, not including State Sales Tax, as consideration for the agreements set forth above, including but not limited to, Contractor's completion of all Work, in strict accord with the Contract Documents, as follows:

HVAC Maintenance Services: \$120,407.00 per year, payable at time of service in installments of \$10,033.92 per month.

No liability shall attach to the Owner by reason of entering into this Contract, except as expressly provided herein. The Owner will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

FOURTH: The parties to this Contract understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this

Contract and/or for documents and/or materials provided to the City under this Contract, generally such information will be a public record and must be disclosed to the public records requester. However, the City agrees to notify the Contractor if it receives such a public records request and the date the City plans to release the records. If the Contractor fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Contractor shall be deemed to have given the City full authority to release the records on the date specified, and the Contractor understands it has thereby given up all rights to challenge the disclosure in any forum.

This Contract shall be construed and governed by the laws and statutes of the State of Washington.

If any portion of this Contract is found to be invalid by the Superior Court of Benton County, such invalidation of such portion shall not invalidate the remaining portions of the Contract, and they shall remain in full force and effect as written.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract by having their authorized representatives affix their signatures below. This Contract may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Contract may be delivered by electronic means and those signatures shall be treated as original signatures for all applicable purposes.

Owner:
City of Kennewick

Contractor:
Apollo Heating & Air Conditioning

Marie E. Mosley
City Manager

Name: _____

Date Signed: _____

Title: _____

Date Signed: _____

ATTEST:

Terri L. Wright
City Clerk

Date Signed: _____

City of Kennewick

HVAC MAINTENANCE CONTRACT
Page 3 of 3

APPROVED AS TO FORM:

Lisa Beaton
City Attorney

Date Signed: _____

EXHIBIT A



MASTER CONTRACT

No. 02919

HVAC SERVICES

For Use by Eligible Purchasers

By and Between

**STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES**

and

APOLLO MECHANICAL CONTRACTORS

Dated January 3, 2022

MASTER CONTRACT

No. 02919

HVAC SERVICES

This Master Contract (“Master Contract”) is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency (“Enterprise Services”) and Apollo Sheet Metal, Inc., a Washington Corporation (“Contractor”) and is dated and effective as of January 3, 2022.

RECITALS

- A. Pursuant to Legislative direction codified in RCW chapter 39.26, Enterprise Services, on behalf of the State of Washington, is authorized to develop, solicit, and establish master contracts for goods and/or services for general use by Washington state agencies and certain other entities (eligible purchasers).
- B. On behalf of the State of Washington, Enterprise Services, as part of a competitive governmental procurement, issued Competitive Solicitation No. 02919-1 dated August 23, 2021, regarding HVAC Services, to increase the Master Contracts coverage areas.
- C. Enterprise Services evaluated all responses to the Competitive Solicitation and identified Contractor as an apparent successful bidder.
- D. Enterprise Services has determined that entering into this Master Contract will meet the identified needs and be in the best interest of the State of Washington.
- E. The purpose of this Master Contract is to enable eligible purchasers to purchase the goods/services as set forth herein.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein, the parties hereto hereby agree as follows:

- 1. **TERM.** The initial term of this Master Contract is twenty-nine (29) months, commencing January 3, 2022, and ending June 3, 2024. Maximum contract term is through September 9, 2025, through extensions to be executed at Enterprise Services’ option.
- 2. **ELIGIBLE PURCHASERS.** This Master Contract may be utilized by any of the following types of entities (“Purchaser”):
 - 2.1. **WASHINGTON STATE AGENCIES.** All Washington state agencies, departments, offices, divisions, boards, and commissions.
 - 2.2. **WASHINGTON STATE INSTITUTIONS OF HIGHER EDUCATION.** Any of the following specific institutions of higher education in Washington:
 - State universities – i.e., University of Washington & Washington State University;
 - Regional universities – i.e., Central Washington University, Eastern Washington University & Western Washington University;
 - Evergreen State College;

- Community colleges; and
 - Technical colleges.
- 2.3. MCUA PARTIES. This Master Contract also may be utilized by any of the following types of entities that have executed a Master Contract Usage Agreement with Enterprise Services:
- Political subdivisions (e.g., counties, cities, school districts, public utility districts) in the state of Washington;
 - Federal governmental agencies or entities;
 - Public-benefit nonprofit corporations (i.e., § 501(c)(3) nonprofit corporations that receive federal, state, or local funding); and
 - Federally-recognized Indian Tribes located in the State of Washington.

3. SCOPE – INCLUDED GOODS/SERVICES AND PRICE.

- 3.1. CONTRACT SCOPE. Pursuant to this Master Contract, Contractor is authorized to sell only those goods/services set forth in *Exhibit A – Included HVAC Services* for the prices set forth in *Exhibit B – Prices for HVAC Services*. Contractor shall not represent to any Purchaser under this Master Contract that Contractor has contractual authority to sell any services beyond those set forth in *Exhibit A – Included HVAC Services*.
- (a) Goods. For purposes of this Master Contract, “Goods” means all equipment, materials, supplies, ancillary parts, accessories, components and other items purchased by Purchaser pursuant to this Master Contract and as identified in the Purchase Order.
 - (b) Services. For purposes of this Master Contract, “Services” means all services of any nature ordered by Purchaser pursuant to this Master Contract and as identified in the Purchase Order.
 - (c) Specifications. Where applicable, specifications for Goods and/or Services are detailed in this Master Contract and the Purchase Order. Unless otherwise specified in the Purchase Order, all Goods and/or Services provided shall be new and unused of the latest model or design.
- 3.2. STATE’S ABILITY TO MODIFY SCOPE OF MASTER CONTRACT. Subject to mutual agreement between the parties, Enterprise Services reserves the right to modify the goods/services included in this Master Contract; *Provided*, however, that any such modification shall be effective only upon thirty (30) days advance written notice; and *Provided further*, that any such modification must be within the scope of this Master Contract.
- 3.3. PRICE ADJUSTMENTS. Contractor’s percentage over prevailing wage as set forth in *Exhibit B – Prices for HVAC Services* will not be adjusted. However, the applicable prices shall be adjusted semi-annually based on published Washington State Department of Labor and Industries’ prevailing wage rates upon request of Contractor to the Enterprise Services contract administrator.
- 3.4. PREVAILING WAGE COMPLIANCE. This Master Contract is subject to Washington’s Prevailing Wage on Public Works Act (RCW 39.12). Accordingly, for work pursuant to this Contract, Contractor, unless exempt, shall pay all workers employed in the performance of any part of the work in

accordance with RCW 39.12 and the rules promulgated by the Washington State Department of Labor and Industries.

- 3.5. PRICE CEILING. Although Contractor may offer lower prices to Purchasers, during the term of this Master Contract, Contractor guarantees to provide the Goods/Services at no greater than the prices set forth in *Exhibit B – Prices for HVAC Services*.
 - 3.6. MASTER CONTRACT INFORMATION. Enterprise Services shall maintain and provide to eligible Purchasers information regarding this Master Contract, including scope, pricing, and lowest responsive, responsible bidder designation. In addition, Enterprise Services identifies awarded contractors who qualify as Washington Small Businesses, Certified Veteran-Owned Businesses, or that, pursuant to the Master Contract provide Goods/Services that meet specified state procurement priorities as set forth in the Competitive Solicitation.
- 4. CONTRACTOR REPRESENTATIONS AND WARRANTIES.** Contractor makes each of the following representations and warranties as of the effective date of this Master Contract and at the time any order is placed pursuant to this Master Contract. If, at the time of any such order, Contractor cannot make such representations and warranties, Contractor shall not process any orders and shall, within three (3) business days notify Enterprise Services, in writing, of such breach.
- 4.1. QUALIFIED TO DO BUSINESS. Contractor represents and warrants that it is in good standing and qualified to do business in the State of Washington, that it possesses and shall keep current all required licenses and/or approvals, and that it is current, in full compliance, and has paid all applicable taxes owed to the State of Washington.
 - 4.2. EXECUTIVE ORDER 18-03 WORKERS' RIGHTS (MANDATORY INDIVIDUAL ARBITRATION). Contractor represents and warrants, as previously certified in Contractor's Bidder's Certification, that Contractor does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers. Contractor further represents and warrants that, during the term of this Contract, Contractor shall not, as a condition of employment, require its employees to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.
 - 4.3. LICENSES; CERTIFICATIONS; AUTHORIZATIONS; & APPROVALS. Contractor represents and warrants that Contractor possesses and shall keep current during the term of this Master Contract all required licenses, certifications, permits, authorizations, and approvals necessary for Contractor's proper performance of this Master Contract.
 - 4.4. SUSPENSION & DEBARMENT. Contractor represents and warrants that neither it nor its principals or affiliates presently are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any governmental contract by any governmental department or agency within the United States.
 - 4.5. WAGE VIOLATIONS. Contractor represents and warrants that, during the term of this Master Contract and the three (3) year period immediately preceding the award of the Master Contract, it is not determined, by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction, to be in willful violation of any provision of Washington state wage laws set forth in RCW chapters 49.46, 49.48, or 49.52.

- 4.6. AUTHORIZED DEALER. Contractor represents and warrants that it is an authorized service provider and/or product reseller for the services and that it shall maintain its authorized service provider and/or product reseller status for the Term of this Master Contract. Upon request by Enterprise Services, Contractor shall provide evidence of its status as an authorized service provider.
- 4.7. CIVIL RIGHTS. Contractor represents and warrants that Contractor complies with all applicable requirements regarding civil rights. Such requirements prohibit discrimination against individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin.
- 4.8. QUALITY OF GOODS OR SERVICES. Contractor represents and warrants that any services sold pursuant to this Master Contract shall be merchantable, shall conform to this Master Contract and Purchaser's Purchase Order, shall be fit and safe for the intended purposes, and shall be produced and delivered in full compliance with applicable law. The rights and remedies of the parties under this warranty are in addition to any other rights and remedies of the parties provided by law or equity, including, without limitation, actual damages, and, as applicable and awarded under the law, to a prevailing party, reasonable attorneys' fees and costs.
- 4.9. PROCUREMENT ETHICS & PROHIBITION ON GIFTS. Contractor represents and warrants that it complies fully with all applicable procurement ethics restrictions including, but not limited to, restrictions against Contractor providing gifts or anything of economic value, directly or indirectly, to Purchasers' employees.
- 4.10. WASHINGTON'S ELECTRONIC BUSINESS SOLUTION (WEBS). Contractor represents and warrants that it is registered in Washington's Electronic Business Solution (WEBS), Washington's contract registration system and that, all of its information therein is current and accurate and that throughout the term of this Master Contract, Contractor shall maintain an accurate profile in WEBS.
- 4.11. STATEWIDE PAYEE DESK. Contractor represents and warrants that it is registered with the Statewide Payee Desk, which registration is a condition to payment.
- 4.12. MASTER CONTRACT PROMOTION; ADVERTISING AND ENDORSEMENT. Contractor represents and warrants that it shall use commercially reasonable efforts both to promote and market the use of this Master Contract with eligible Purchasers and to ensure that those entities that utilize this Master Contract are eligible Purchasers. Contractor understands and acknowledges that neither Enterprise Services nor Purchasers are endorsing Contractor's services or suggesting that such services are the best or only solution to their needs. Accordingly, Contractor represents and warrants that it shall make no reference to Enterprise Services, any Purchaser, or the State of Washington in any promotional material without the prior written consent of Enterprise Services.
- 4.13. MASTER CONTRACT TRANSITION. Contractor represents and warrants that, in the event this Master Contract or a similar contract, is transitioned to another contractor (e.g., Master Contract expiration or termination), Contractor shall use commercially reasonable efforts to assist Enterprise Services for a period of sixty (60) days to effectuate a smooth transition to another contractor to minimize disruption of service and/or costs to the State of Washington.

5. CONTRACTOR RESPONSIBILITIES.

- 5.1. SERVICE AND MAINTENANCE SUPPORT. All HVAC services to be performed pursuant to the Master Contract shall be performed by manufacturer certified technicians properly trained and/or authorized to perform such services in a professional manner in accordance with industry standard best practices. Contractor shall obtain and pass through to Purchaser all warranties available from the Original Equipment Manufacturer (OEM). The premises shall be left in a neat, clean, and undamaged condition. Purchaser reserves the right to require Contractor to repair any damage caused during maintenance services or provide full compensation as determined by the Purchaser.
- 5.2. ON SITE REQUIREMENTS. While on Purchaser's premises, Contractor, its agents, employees, or subcontractors shall comply, in all respects, with Purchaser's physical, fire, access, or other security requirements. Contractor shall ensure, at its own expense, that any individuals, employees and/or subcontractors providing services are authorized annually, to work on the Purchaser's premises. Authorization requirements might include, but not be limited to 1) a criminal background check with results that do not include records of any crimes or negative actions, and 2) fingerprinting. If applicable, Contractor will be required to maintain documentation of criminal background checks, and fingerprinting on all employees and/or subcontractors.
- 5.3. RESPONSE TIME. Contractor agrees to respond to Purchaser's notification of non-scheduled repair via telephone or email within thirty (30) minutes to determine the appropriate technician response time. For emergency repairs needed to correct defects which might cause danger to tenants or damage to the buildings or tenant's property, Contractor's qualified service technician shall make a reasonable effort to be on-site within two (2) hours, or as otherwise mutually agreed to between Purchaser and Contractor.
- 5.4. TRAVEL COSTS. Contractor may include travel costs at the prices *Exhibit B – Prices for HVAC Services*. Travel costs will be charged only after one (1) non-paid travel hour has passed. Travel time on Purchase Orders will be consistent with estimated travel time as stated in *Exhibit B – Prices for HVAC Services*. Contractor will state accurate travel times in Purchase Orders for travel to and from the location of the respective service provider as stated in *Exhibit B – Prices for HVAC Service*.

6. PREVAILING WAGE.

- 6.1. PREVAILING WAGE COMPLIANCE. This Master Contract is subject to Washington's Prevailing Wage on Public Works Act (RCW 39.12). Accordingly, for work pursuant to this Contract, Contractor unless exempt, shall pay all workers employed in the performance of any part of the work in accordance with RCW 39.12 and the rules promulgated by the Washington State Department of Labor and Industries.
- 6.2. WAGE RATES. Contractor, or any other person doing any portion of the work covered by this Contract, shall not pay any laborer, worker, or mechanic less than the applicable and most current prevailing hourly wage rates and fringe benefits for said worker's classification to all laborers workers or mechanics who perform any work pursuant to any resulting contract, in conformance with the scope or work description of the Industrial Statistician of the Washington State Department of Labor and Industries. Contractor shall have sole responsibility to ascertain

the applicable prevailing rate of wage for such classification, as set forth by the State of Washington for the County in which the work is performed. The applicable prevailing wage rates are set forth on the website for the Washington State Department of Labor and Industries. Prevailing wage rates are updated twice a year, on the first business day in February and August, and take effect thirty (30) days after publication.

- 6.3. STATEMENT OF INTENT TO PAY PREVAILING WAGES. Before commencing any work under this Contract, Contractor (and all subcontractors) shall file with the Washington State Department of Labor and Industries, for approval, a statement, under oath, certifying its Intent to Pay Prevailing Wages. Contractor also shall provide a copy of the Intent to Pay Prevailing Wages to Enterprise Services.
- 6.4. INVOICES & CONTRACT PAYMENTS. Contractor understands and agrees that each invoice for payment submitted to Enterprise Services shall state that prevailing wages have been paid in accordance with the pre-filed Statement(s) of Intent, as approved. Copies of the Intent to Pay Prevailing Wages shall be posted on the work site with the address and telephone number of the Industrial Statistician of the Washington State Department of Labor and Industries where a complaint or inquiry regarding prevailing wages may be made.
- 6.5. AFFIDAVIT OF WAGES PAID. Upon completion of the work under this Contract, Contractor (and each subcontractor) shall file with the Washington State Department of Labor and Industries the approved Affidavit of Wages Paid. Enterprise Services shall condition final payment to Contractor on the submittal of such Affidavit of Wages Paid.
- 6.6. LABOR & INDUSTRIES FEES. Contractor shall pay to the Washington State Department of Labor and Industries any applicable fees for the Statement of Intent and/or Affidavit of Wages Paid that are to be submitted to the Washington State Department of Labor and Industries for certification.
- 6.7. PAYROLL RECORDS. Contractor shall retain payroll records pertaining to work performed for this Contract for three (3) years following expiration or termination of this Contract and, upon request, provide certified copies of such payroll records to Enterprise Services.

7. USING THE MASTER CONTRACT – PURCHASES.

- 7.1. ORDERING REQUIREMENTS. Eligible Purchasers shall order services from this Master Contract, consistent with the terms hereof and by using any ordering mechanism agreeable both to Contractor and Purchaser but, at a minimum, including the use of a purchase order. When practicable, Contractor and Purchaser also shall use telephone orders, email orders, web-based orders, and similar procurement methods (collectively “Purchaser Order”). All order documents must reference the Master Contract number. The terms of this Master Contract shall apply to any Purchase Order and, in the event of any conflict, the terms of this Master Contract shall prevail. Notwithstanding any provision to the contrary, in no event shall any ‘click-agreement,’ software or web-based application terms and conditions, or other agreement modify the terms and conditions of this Master Contract.
- 7.2. DELIVERY REQUIREMENTS. Contractor must ensure that delivery of goods for the applicable services will be made as required by this Master Contract, the Purchase Order used by Purchasers, or as otherwise mutually agreed in writing between the Purchaser and Contractor. The following apply to all deliveries:

- (a) Contractor shall make all deliveries to the applicable delivery location specified in the Purchase Order. Such deliveries shall occur during Purchaser's normal work hours and within the time period mutually agreed in writing between Purchaser and Contractor at the time of order placement.
 - (b) Contractor shall ship all goods needed for the services purchased pursuant to this Master Contract, freight charges prepaid by Contractor, FOB Purchaser's specified destination with all transportation and handling charges included. Contractor shall bear all risk of loss, damage, or destruction of the goods/services ordered hereunder that occurs prior to delivery, except loss or damage attributable to Purchaser's fault or negligence.
 - (c) All packing lists, packages, instruction manuals, correspondence, shipping notices, shipping containers, and other written materials associated with this Master Contract shall be identified by the Master Contract number set forth on the cover of this Master Contract and the applicable Purchaser's Purchase Order number. Packing lists shall be enclosed with each shipment and clearly identify all contents and any backorders.
- 7.3. RECEIPT AND INSPECTION OF GOODS AND/OR SERVICES. Goods and/or services purchased under this Master Contract are subject to Purchaser's reasonable inspection, testing, and approval at Purchaser's destination. Purchaser reserves the right to reject and refuse acceptance of goods that are needed for services that are not in accordance with this Master Contract and Purchaser's Purchase Order. Purchaser may charge Contractor for the cost of inspecting rejected goods. If there are any apparent defects in the goods at the time of delivery, Purchaser promptly will notify Contractor. At Purchaser's option, and without limiting any other rights, Purchaser may require Contractor to repair or replace, at Contractor's expense, any or all of the damaged goods or, at Purchaser's option, Purchaser may note any damage to the goods on the receiving report, decline acceptance, and deduct the cost of rejected goods from final payment. Payment for any goods under such Purchase Order shall not be deemed acceptance of the goods.
- 7.4. ON SITE REQUIREMENTS. While on Purchaser's premises, Contractor, its agents, employees, or subcontractors shall comply, in all respects, with Purchaser's physical, fire, access, or other security requirements.

8. INVOICING & PAYMENT.

- 8.1. CONTRACTOR INVOICE. Contractor shall submit to Purchaser's designated invoicing contact properly itemized invoices. Such invoices shall itemize the following:
- (a) Master Contract No. 02919
 - (b) Contractor name, address, telephone number, and email address for billing issues (i.e., Contractor Customer Service Representative)
 - (c) Contractor's Federal Tax Identification Number
 - (d) Date(s) of delivery
 - (e) Invoice amount; and
 - (f) Payment terms, including any available prompt payment discounts.

Contractor's invoices for payment shall reflect accurate Master Contract prices. Invoices will not be processed for payment until receipt of a complete invoice as specified herein.

- 8.2. **PAYMENT.** Payment is the sole responsibility of, and will be made by, the Purchaser. Payment is due within thirty (30) days of invoice. If Purchaser fails to make timely payment(s), Contractor may invoice Purchaser in the amount of one percent (1%) per month on the amount overdue or a minimum of \$1. Payment will not be considered late if a check or warrant is mailed within the time specified.
- 8.3. **OVERPAYMENTS.** Contractor promptly shall refund to Purchaser the full amount of any erroneous payment or overpayment. Such refunds shall occur within thirty (30) days of written notice to Contractor; *Provided*, however, that Purchaser shall have the right to elect to have either direct payments or written credit memos issued. If Contractor fails to make timely payment(s) or issuance of such credit memos, Purchaser may impose a one percent (1%) per month on the amount overdue thirty (30) days after notice to the Contractor.
- 8.4. **NO ADVANCE PAYMENT.** No advance payments shall be made for any products or services furnished by Contractor pursuant to this Master Contract.
- 8.5. **NO ADDITIONAL CHARGES.** Unless otherwise specified herein, Contractor shall not include or impose any additional charges including, but not limited to, charges for shipping, handling, or payment processing.
- 8.6. **TAXES/FEES.** Contractor promptly shall pay all applicable taxes on its operations and activities pertaining to this Master Contract. Failure to do so shall constitute breach of this Master Contract. Unless otherwise agreed, Purchaser shall pay applicable sales tax imposed by the State of Washington on purchased goods and/or services. Contractor, however, shall not make any charge for federal excise taxes and Purchaser agrees to furnish Contractor with an exemption certificate where appropriate.

9. CONTRACT MANAGEMENT.

- 9.1. **CONTRACT ADMINISTRATION & NOTICES.** Except for legal notices, the parties hereby designate the following contract administrators as the respective single points of contact for purposes of this Master Contract. Enterprise Services' contract administrator shall provide Master Contract oversight. Contractor's contract administrator shall be Contractor's principal contact for business activities under this Master Contract. The parties may change contractor administrators by written notice as set forth below.

Any notices required or desired shall be in writing and sent by U.S. mail, postage prepaid, or sent via email, and shall be sent to the respective addressee at the respective address or email address set forth below or to such other address or email address as the parties may specify in writing:

Enterprise Services

Attn: April Overstreet
Washington Dept. of Enterprise Services
PO Box 41411
Olympia, WA 98504-1411
Tel: (360) 407-8456
Email: DESContractsTeamCedar@des.wa.gov

Contractor

Attn: Jeannette Thomas
Apollo Heating & Air Conditioning
1133 W. Columbia Dr.
Kennewick, WA 99336
Tel: 509-440-2348
Email: jeannette.thomas@apollosm.com

Notices shall be deemed effective upon the earlier of receipt, if mailed, or, if emailed, upon transmission to the designated email address of said addressee.

- 9.2. **CONTRACTOR CUSTOMER SERVICE REPRESENTATIVE.** Contractor shall designate a customer service representative (and inform Enterprise Services of the same) who shall be responsible for addressing Purchaser issues pertaining to this Master Contract.
- 9.3. **LEGAL NOTICES.** Any legal notices required or desired shall be in writing and delivered by U.S. certified mail, return receipt requested, postage prepaid, or sent via email, and shall be sent to the respective addressee at the respective address or email address set forth below or to such other address or email address as the parties may specify in writing:

Enterprise Services

Attn: Legal Services Manager
Washington Dept. of Enterprise Services
PO Box 41411
Olympia, WA 98504-1411
Email: greg.tolbert@des.wa.gov

Contractor

Attn: Jeannette Thomas
Apollo Heating & Air Conditioning
1133 W. Columbia Dr.
Kennewick, WA 99336
Tel: 509-440-2348
Email: jeannette.thomas@apollosm.com

Notices shall be deemed effective upon the earlier of receipt when delivered, or, if mailed, upon return receipt, or, if emailed, upon transmission to the designated email address of said addressee.

10. Contractor Sales Reporting; Vendor Management Fee; & Contractor Reports.

- 10.1. **MASTER CONTRACT SALES REPORTING.** Contractor shall report total Master Contract sales quarterly to Enterprise Services, as set forth below.
 - (a) **Master Contract Sales Reporting System.** Contractor shall report quarterly Master Contract sales in Enterprise Services' Master Contract Sales Reporting System. Enterprise Services will provide Contractor with a login password and a vendor number. The password and vendor number will be provided to the Sales Reporting Representative(s) listed on Contractor's Bidder Profile.
 - (b) **Data.** Each sales report must identify every authorized Purchaser by name as it is known to Enterprise Services and its total combined sales amount invoiced during the reporting period (i.e., sales of an entire agency or political subdivision, not its individual subsections). The "Miscellaneous" option may be used only with prior approval by Enterprise Services. Upon request, Contractor shall provide contact information for all authorized purchasers specified herein during the term of the Master Contract. If there are no Master Contract sales during the reporting period, Contractor must report zero sales.
 - (c) **Due dates for Master Contract Sales Reporting.** Quarterly Master Contract Sales Reports must be submitted electronically by the following deadlines for all sales invoiced during the applicable calendar quarter.

10.2. **VENDOR MANAGEMENT FEE.** Contractor shall pay to Enterprise Services a vendor management fee (“VMF”) of 1.5 percent on the purchase price for all Master Contract sales (the purchase price is the total invoice price less applicable sales tax).

- (a) The sum owed by Contractor to Enterprise Services as a result of the VMF is calculated as follows:

Amount owed to Enterprise Services = Total Master Contract sales
invoiced (not including sales tax) x .0150.

- (b) The VMF must be rolled into Contractor’s current pricing. The VMF must not be shown as a separate line item on any invoice unless specifically requested and approved by Enterprise Services.
- (c) Enterprise Services will invoice Contractor quarterly based on Master Contract sales reported by Contractor. Contractors are not to remit payment until they receive an invoice from Enterprise Services. Contractor’s VMF payment to Enterprise Services must reference this Master Contract number, work request number (if applicable), the year and quarter for which the VMF is being remitted, and the Contractor’s name as set forth in this Master Contract, if not already included on the face of the check.
- (d) Failure to accurately report total net sales, to submit a timely usage report, or remit timely payment of the VMF, may be cause for Master Contract termination or the exercise of other remedies provided by law. Without limiting any other available remedies, the Parties agree that Contractor’s failure to remit to Enterprise Services timely payment of the VMF shall obligate Contractor to pay to Enterprise Services, to offset the administrative and transaction costs incurred by the State to identify, process, and collect such sums. The sum of \$200.00 or twenty-five percent (25%) of the outstanding amount, whichever is greater, or the maximum allowed by law, if less.
- (e) Enterprise Services reserves the right, upon thirty (30) days advance written notice, to increase, reduce, or eliminate the VMF for subsequent purchases, and reserves the right to renegotiate Master Contract pricing with Contractor when any subsequent adjustment of the VMF might justify a change in pricing.

10.3. **SMALL BUSINESS INCLUSION.** Upon request by Enterprise Services, Contractor shall provide, within thirty (30) days, an Affidavit of Amounts Paid. Such Affidavit of Amounts Paid either shall state, if applicable, that Contractor still maintains its MWBE certification or state that its subcontractor(s) still maintain(s) its/their MWBE certification(s) and specify the amounts paid to each certified MWBE subcontractor under this Master Contract. Contractor shall maintain records supporting the Affidavit of Amounts Paid in accordance with this Master Contract’s records retention requirements.

11. RECORDS RETENTION & AUDITS.

11.1. **RECORDS RETENTION.** Contractor shall maintain books, records, documents, and other evidence pertaining to this Master Contract and orders placed by Purchasers under it to the extent and in such detail as shall adequately reflect performance and administration of payments and fees. Contractor shall retain such records for a period of six (6) years following expiration or

termination of this Master Contract or final payment for any order placed by a Purchaser against this Master Contract, whichever is later; *Provided*, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.

- 11.2. **AUDIT.** Enterprise Services reserves the right to audit, or have a designated third party audit, applicable records to ensure that Contractor has properly invoiced Purchasers and that Contractor has paid all applicable contract management fees. Accordingly, Contractor shall permit Enterprise Services, any Purchaser, and any other duly authorized agent of a governmental agency, to audit, inspect, examine, copy and/or transcribe Contractor's books, documents, papers and records directly pertinent to this Master Contract or orders placed by a Purchaser under it for the purpose of making audits, examinations, excerpts, and transcriptions. This right shall survive for a period of six (6) years following expiration or termination of this Master Contract or final payment for any order placed by a Purchaser against this Master Contract, whichever is later; *Provided*, however, that if any litigation, claim, or audit is commenced prior to the expiration of this period, such period shall extend until all such litigation, claims, or audits have been resolved.
- 11.3. **OVERPAYMENT OF PURCHASES OR UNDERPAYMENT OF FEES.** Without limiting any other remedy available to any Purchaser, Contractor shall (a) reimburse Purchasers for any overpayments inconsistent with the terms of this Master Contract or orders, at a rate of 125% of such overpayments, found as a result of the examination of the Contractor's records; and (b) reimburse Enterprise Services for any underpayment of fees, at a rate of 125% of such fees found as a result of the examination of the Contractor's records (e.g., if Contractor underpays the Vendor Management Fee by \$500, Contractor would be required to pay to Enterprise Services $\$500 \times 1.25 = \625).

12. INSURANCE.

- 12.1. **REQUIRED INSURANCE.** During the Term of this Master Contract, Contractor, at its expense, shall maintain in full force and effect the insurance coverages set forth in *Exhibit C – Insurance Requirements*. All costs for insurance, including any payments of deductible amounts, shall be considered incidental to and included in the prices for goods/services and no additional payment shall be made.
- 12.2. **WORKERS COMPENSATION.** Contractor shall comply with applicable workers compensation statutes and regulations (e.g., RCW Title 51, Industrial Insurance). If Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, Enterprise Services may terminate this Master Contract. This provision does not waive any of the Washington State Department of Labor and Industries (L&I) rights to collect from Contractor. In addition, Contractor waives its immunity under RCW Title 51 to the extent it is required to indemnify, defend, and hold harmless the State of Washington and its agencies, officials, agents, or employees.

13. CLAIMS.

- 13.1. **ASSUMPTION OF RISKS; CLAIMS BETWEEN THE PARTIES.** Contractor assumes sole responsibility and all risks of personal injury or property damage to itself and its employees, agents, and Contractors in connection with Contractor's operations under this Master Contract. Enterprise Services has

made no representations regarding any factor affecting Contractor's risks. Contractor shall pay for all damage to any Purchaser's property resulting directly or indirectly from its acts or omissions under this Master Contract, even if not attributable to negligence by Contractor or its agents.

- 13.2. **THIRD-PARTY CLAIMS; INDEMNITY.** To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless Enterprise Services and any Purchaser and their employees and agents from and against all claims, demands, judgments, assessments, damages, penalties, fines, costs, liabilities or losses including, without limitation, sums paid in settlement of claims, attorneys' fees, consultant fees, and expert fees (collectively "claims") arising from any act or omission of Contractor or its successors, agents, and subcontractors under this Master Contract, except claims caused solely by Enterprise Services or any Purchasers' negligence. Contractor shall take all steps needed to keep Purchaser's property free of liens arising from Contractor's activities, and promptly obtain or bond the release of any such liens that may be filed.

14. DISPUTE RESOLUTION.

- 14.1. The parties shall cooperate to resolve any dispute pertaining to this Master Contract efficiently, as timely as practicable, and at the lowest possible level with authority to resolve such dispute. If, however, a dispute persists and cannot be resolved, it may be escalated within each organization. In such situation, upon notice by either party, each party, within five (5) business days shall reduce its description of the dispute to writing and deliver it to the other party. The receiving party then shall have three (3) business days to review and respond in writing. In the event that the parties cannot then agree on a resolution of the dispute, the parties shall schedule a conference between the respective senior manager of each organization to attempt to resolve the dispute. In the event the parties cannot agree, either party may resort to court to resolve the dispute.

15. SUSPENSION & TERMINATION; REMEDIES.

- 15.1. **SUSPENSION & TERMINATION FOR DEFAULT.** Enterprise Services may suspend Contractor's operations under this Master Contract immediately by written cure notice of any default. Suspension shall continue until the default is remedied to Enterprise Services' reasonable satisfaction; *Provided*, however, that, if after thirty (30) days from such a suspension notice, Contractor remains in default, Enterprise Services may terminate Contractor's rights under this Master Contract. All of Contractor's obligations to Enterprise Services and Purchasers survive termination of Contractor's rights under this Master Contract, until such obligations have been fulfilled.
- 15.2. **DEFAULT.** Each of the following events shall constitute default of this Master Contract by Contractor:
- (a) Contractor fails to perform or comply with any of the terms or conditions of this Master Contract including, but not limited to, Contractor's obligation to pay contract management fees when due;
 - (b) Contractor breaches any representation or warranty provided herein; or
 - (c) Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary.

15.3. REMEDIES FOR DEFAULT.

- (a) Enterprise Services' rights to suspend and terminate Contractor's rights under this Master Contract are in addition to all other available remedies.
- (b) In the event of termination for default, Enterprise Services may exercise any remedy provided by law including, without limitation, the right to procure for all Purchasers replacement goods and/or services. In such event, Contractor shall be liable to Enterprise Services for damages as authorized by law including, but not limited to, any price difference between the Master Contract price and the replacement or cover price as well as any administrative and/or transaction costs directly related to such replacement procurement – e.g., the cost of the competitive procurement.

15.4. LIMITATION ON DAMAGES. Notwithstanding any provision to the contrary, the parties agree that in no event shall any party or Purchaser be liable to the other for exemplary or punitive damages.

15.5. GOVERNMENTAL TERMINATION.

- (a) Termination for Withdrawal of Authority. Enterprise Services may suspend or terminate this Master Contract if, during the term hereof, Enterprise Services' procurement authority is withdrawn, reduced, or limited such that Enterprise Services, in its judgment, would lack authority to enter into this Master Contract; *Provided*, however, that such suspension or termination for withdrawal of authority shall only be effective upon twenty (20) days prior written notice; and *Provided further*, that such suspension or termination for withdrawal of authority shall not relieve any Purchaser from payment for goods and/or services already ordered as of the effective date of such notice. Except as stated in this provision, in the event of such suspension or termination for withdrawal of authority, neither Enterprise Services nor any Purchaser shall have any obligation or liability to Contractor.
- (b) Termination for Convenience. Enterprise Services, for convenience, may terminate this Master Contract; *Provided*, however, that such termination for convenience must, in Enterprise Services' judgment, be in the best interest of the State of Washington; and *Provided further*, that such termination for convenience shall only be effective upon sixty (60) days prior written notice; and *Provided further*, that such termination for convenience shall not relieve any Purchaser from payment for goods and/or services already ordered as of the effective date of such notice. Except as stated in this provision, in the event of such termination for convenience, neither Enterprise Services nor any Purchaser shall have any obligation or liability to Contractor.

15.6. TERMINATION PROCEDURE. Regardless of basis, in the event of suspension or termination (in full or in part), the parties shall cooperate to ensure an orderly and efficient suspension or termination. Accordingly, Contractor shall deliver to Purchasers all goods and/or services that are complete (or with approval from Enterprise Services, substantially complete) and Purchasers shall inspect, accept, and pay for the same in accordance with this Master Contract and the applicable Purchase Order. Unless directed by Enterprise Services to the contrary, Contractor shall not process any orders after notice of suspension or termination inconsistent therewith.

16. GENERAL PROVISIONS.

- 16.1. TIME IS OF THE ESSENCE. Time is of the essence for each and every provision of this Master Contract.
- 16.2. COMPLIANCE WITH LAW. Contractor shall comply with all applicable law.
- 16.3. INTEGRATED AGREEMENT. This Master Contract constitutes the entire agreement and understanding of the parties with respect to the subject matter and supersedes all prior negotiations, representations, and understandings between them. There are no representations or understandings of any kind not set forth herein.
- 16.4. AMENDMENT OR MODIFICATION. Except as set forth herein, this Master Contract may not be amended or modified except in writing and signed by a duly authorized representative of each party hereto.
- 16.5. AUTHORITY. Each party to this Master Contract, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Master Contract and that its execution, delivery, and performance of this Master Contract has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
- 16.6. NO AGENCY. The parties agree that no agency, partnership, or joint venture of any kind shall be or is intended to be created by or under this Master Contract. Neither party is an agent of the other party nor authorized to obligate it.
- 16.7. ASSIGNMENTS. Contractor may not assign its rights under this Master Contract without Enterprise Services' prior written consent and Enterprise Services may consider any attempted assignment without such consent to be void; *Provided*, however, that, if Contractor provides written notice to Enterprise Services within thirty (30) days, Contractor may assign its rights under this Master Contract in full to any parent, subsidiary, or affiliate of Contractor that controls or is controlled by or under common control with Contractor, is merged or consolidated with Contractor, or purchases a majority or controlling interest in the ownership or assets of Contractor. Unless otherwise agreed, Contractor guarantees prompt performance of all obligations under this Master Contract notwithstanding any prior assignment of its rights.
- 16.8. BINDING EFFECT; SUCCESSORS & ASSIGNS. This Master Contract shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
- 16.9. PUBLIC INFORMATION. This Master Contract and all related documents are subject to public disclosure as required by Washington's Public Records Act, RCW chapter 42.56.
- 16.10. ASSIGNMENT OF ANTITRUST RIGHTS REGARDING PURCHASED GOODS/SERVICES. Contractor irrevocably assigns to Enterprise Services, on behalf of the State of Washington, any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of state or federal antitrust laws in connection with any goods and/or services provided in Washington for the purpose of carrying out the Contractor's obligations under this Master Contract, including, at Enterprise Services' option, the right to control any such litigation on such claim for relief or cause of action.
- 16.11. FEDERAL FUNDS. To the extent that any Purchaser uses federal funds to purchase goods and/or services pursuant to this Master Contract, such Purchaser shall specify, with its order, any applicable requirement or certification that must be satisfied by Contractor at the time the order is placed or upon delivery.

- 16.12. SEVERABILITY. If any provision of this Master Contract is held to be invalid or unenforceable, such provision shall not affect or invalidate the remainder of this Master Contract, and to this end the provisions of this Master Contract are declared to be severable. If such invalidity becomes known or apparent to the parties, the parties agree to negotiate promptly in good faith in an attempt to amend such provision as nearly as possible to be consistent with the intent of this Master Contract.
- 16.13. WAIVER. Failure of either party to insist upon the strict performance of any of the terms and conditions hereof, or failure to exercise any rights or remedies provided herein or by law, or to notify the other party in the event of breach, shall not release the other party of any of its obligations under this Master Contract, nor shall any purported oral modification or rescission of this Master Contract by either party operate as a waiver of any of the terms hereof. No waiver by either party of any breach, default, or violation of any term, warranty, representation, contract, covenant, right, condition, or provision hereof shall constitute waiver of any subsequent breach, default, or violation of the same or other term, warranty, representation, contract, covenant, right, condition, or provision.
- 16.14. SURVIVAL. All representations, warranties, covenants, agreements, and indemnities set forth in or otherwise made pursuant to this Master Contract shall survive and remain in effect following the expiration or termination of this Master Contract, *Provided*, however, that nothing herein is intended to extend the survival beyond any applicable statute of limitations periods.
- 16.15. GOVERNING LAW. The validity, construction, performance, and enforcement of this Master Contract shall be governed by and construed in accordance with the laws of the State of Washington, without regard to its choice of law rules.
- 16.16. JURISDICTION & VENUE. In the event that any action is brought to enforce any provision of this Master Contract, the parties agree to submit to exclusive in personam jurisdiction in Thurston County Superior Court for the State of Washington and agree that in any such action venue shall lie exclusively at Olympia, Washington.
- 16.17. ATTORNEYS' FEES. Should any legal action or proceeding be commenced by either party in order to enforce this Master Contract or any provision hereof, or in connection with any alleged dispute, breach, default, or misrepresentation in connection with any provision herein contained, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs incurred in connection with such action or proceeding, including costs of pursuing or defending any legal action, including, without limitation, any appeal, discovery, or negotiation and preparation of settlement arrangements, in addition to such other relief as may be granted.
- 16.18. FAIR CONSTRUCTION & INTERPRETATION. The provisions of this Master Contract shall be construed as a whole according to their common meaning and not strictly for or against any party and consistent with the provisions contained herein in order to achieve the objectives and purposes of this Master Contract. Each party hereto and its counsel has reviewed and revised this Master Contract and agrees that the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be construed in the interpretation of this Master Contract. Each term and provision of this Master Contract to be performed by either party shall be construed to be both a covenant and a condition.
- 16.19. FURTHER ASSURANCES. In addition to the actions specifically mentioned in this Master Contract, the parties shall each do whatever may reasonably be necessary to accomplish the transactions contemplated in this Master Contract including, without limitation, executing any additional

documents reasonably necessary to effectuate the provisions and purposes of this Master Contract.

- 16.20. EXHIBITS. All exhibits referred to herein are deemed to be incorporated in this Master Contract in their entirety.
- 16.21. CAPTIONS & HEADINGS. The captions and headings in this Master Contract are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Master Contract nor the meaning of any provisions hereof.
- 16.22. ELECTRONIC SIGNATURES. A signed copy of this Master Contract or any other ancillary agreement transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Master Contract or such other ancillary agreement for all purposes.
- 16.23. COUNTERPARTS. This Master Contract may be executed in any number of counterparts, each of which shall be deemed an original and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Master Contract at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Master Contract.

EXECUTED as of the date and year first above written.

STATE OF WASHINGTON
Department of Enterprise Services

By: Alexander Kenesson
Alexander Kenesson
Its: Procurement Supervisor

Apollo Sheet Metal, Inc.,
dba Apollo Mechanical Contractors
a Washington Corporation

By: Dale Hollandsworth
Dale Hollandsworth
Its: Vice President Apollo North

Included HVAC Services

MANUFACTURER CERTIFICATIONS. HVAC Services shall be performed by manufacturer certified technicians properly trained and/or authorized to perform such services.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Alerton | <input checked="" type="checkbox"/> Mitsubishi |
| <input checked="" type="checkbox"/> Bacharach Industries | <input checked="" type="checkbox"/> Motors and Amatures |
| <input checked="" type="checkbox"/> Baldor Motors | <input checked="" type="checkbox"/> Mueller Industries Inc. |
| <input checked="" type="checkbox"/> Belimo | <input checked="" type="checkbox"/> Munters |
| <input checked="" type="checkbox"/> Bell and Gossett (ITT) | <input checked="" type="checkbox"/> Nibco Inc. |
| <input checked="" type="checkbox"/> Bohn Products | <input checked="" type="checkbox"/> Nu-Calgon Products |
| <input checked="" type="checkbox"/> Bussmann | <input checked="" type="checkbox"/> Phoenix |
| <input checked="" type="checkbox"/> Carrier | <input checked="" type="checkbox"/> Ranco Controls |
| <input checked="" type="checkbox"/> Chandler Refrigeration | <input checked="" type="checkbox"/> Raychem HTS |
| <input checked="" type="checkbox"/> Cleaver-Brooks | <input checked="" type="checkbox"/> Refrigeration Hardware |
| <input checked="" type="checkbox"/> Climate Control Products | <input checked="" type="checkbox"/> Ritchie Engineering |
| <input checked="" type="checkbox"/> Compressors Unlimited | <input checked="" type="checkbox"/> Robertair Manufacturing |
| <input checked="" type="checkbox"/> Copeland Refrigeration | <input checked="" type="checkbox"/> Robertshaw Controls |
| <input checked="" type="checkbox"/> Danfoss Products | <input checked="" type="checkbox"/> Russell Products |
| <input checked="" type="checkbox"/> Dwyer Instruments Inc. | <input checked="" type="checkbox"/> Sealed Unit Parts |
| <input checked="" type="checkbox"/> Flo-Control Inc. | <input checked="" type="checkbox"/> Siemens |
| <input checked="" type="checkbox"/> General Electric | <input checked="" type="checkbox"/> Smith A.O.Corp. |
| <input checked="" type="checkbox"/> Honeywell Inc. | <input checked="" type="checkbox"/> Sporlan Valves |
| <input checked="" type="checkbox"/> ITT McDonnell | <input checked="" type="checkbox"/> Trane |
| <input checked="" type="checkbox"/> Johnson Controls | <input checked="" type="checkbox"/> Universal Enterprise |
| <input checked="" type="checkbox"/> Klein Tools Inc. | <input checked="" type="checkbox"/> Vykon/Tridium |
| <input checked="" type="checkbox"/> Larkin Refrigeration | <input checked="" type="checkbox"/> White-Rodgers |
| <input checked="" type="checkbox"/> Lochinvar | <input checked="" type="checkbox"/> York |
| <input checked="" type="checkbox"/> Manitowoc Equipment | |

Certified Areas of Experience:

- DDC/BACnet Control Systems
- Heating, Ventilation & Air Conditioning Commercial technology
- Commercial Plumbing, to Include Potable Water, Wastewater, Storm Water, Pumps, Backflow Prevention Certification & Inspection, Boilers & Domestic Hot Water Systems, Waste Line Cleaning and Maintenance.
- Washington State and Local Jurisdiction Building Codes, Mechanical Codes Electrical Codes, Etc.

Prices for HVAC Services

Afterhours/Emergency Hourly	Markup on Parts and Materials	Subcontractor Markup
14%	14%	20%

County	Hourly Cost Electricians - Inside (Journeyman Level)			Location (County)	Estimated Travel Time (In hours)
Adams	Prevailing Wage x	175	%	BENTON	1
Benton	Prevailing Wage x	140	%	BENTON	1
Columbia	Prevailing Wage x	140	%	BENTON	1
Franklin	Prevailing Wage x	140	%	BENTON	1
Garfield	Prevailing Wage x	140	%	BENTON	2
Grant	Prevailing Wage x	140	%	BENTON	1.5
Klickitat	Prevailing Wage x	140	%	BENTON	1
Lincoln	Prevailing Wage x	193	%	SPOKANE	1
Pend Oreille	Prevailing Wage x	193	%	SPOKANE	1
Spokane	Prevailing Wage x	193	%	SPOKANE	0.5
Stevens	Prevailing Wage x	193	%	SPOKANE	1
Walla Walla	Prevailing Wage x	140	%	BENTON	1
Whitman	Prevailing Wage x	193	%	SPOKANE	1

County	Hourly Cost Refrigeration & Air Conditioning Mechanic	Location (County)	Estimated Travel Time (In hours)
Adams	Prevailing Wage x 120 %	BENTON	1
Benton	Prevailing Wage x 120 %	BENTON	1
Columbia	Prevailing Wage x 120 %	BENTON	1
Franklin	Prevailing Wage x 120 %	BENTON	1
Garfield	Prevailing Wage x 120 %	BENTON	2
Grant	Prevailing Wage x 120 %	BENTON	1.5
Klickitat	Prevailing Wage x 120 %	BENTON	1
Lincoln	Prevailing Wage x 133 %	SPOKANE	1
Pend Oreille	Prevailing Wage x 188 %	SPOKANE	1
Spokane	Prevailing Wage x 188 %	SPOKANE	0.5
Stevens	Prevailing Wage x 188 %	SPOKANE	1
Walla Walla	Prevailing Wage x 120 %	BENTON	1
Whitman	Prevailing Wage x 133 %	SPOKANE	1

County	Hourly Cost Plumber & Pipefitter	Location (County)	Estimated Travel Time (In hours)
Adams	Prevailing Wage x 120 %	BENTON	1
Benton	Prevailing Wage x 120 %	BENTON	1
Columbia	Prevailing Wage x 120 %	BENTON	1
Franklin	Prevailing Wage x 120 %	BENTON	1
Garfield	Prevailing Wage x 120 %	SPOKANE	1
Grant	Prevailing Wage x 120 %	BENTON	1.5
Klickitat	Prevailing Wage x 120 %	BENTON	1
Lincoln	Prevailing Wage x 133 %	SPOKANE	1
Pend Oreille	Prevailing Wage x 188 %	SPOKANE	1
Spokane	Prevailing Wage x 167 %	SPOKANE	0.5
Stevens	Prevailing Wage x 188 %	SPOKANE	1
Walla Walla	Prevailing Wage x 120 %	BENTON	1
Whitman	Prevailing Wage x 133 %	SPOKANE	1

County	Hourly Cost Sheet Metal Worker	Location (County)	Estimated Travel Time (In hours)
Adams	Prevailing Wage x 170 %	BENTON	1
Benton	Prevailing Wage x 155 %	BENTON	1
Columbia	Prevailing Wage x 155 %	BENTON	1
Franklin	Prevailing Wage x 155 %	BENTON	1
Garfield	Prevailing Wage x 155 %	BENTON	2
Grant	Prevailing Wage x 170 %	BENTON	1.5
Klickitat	Prevailing Wage x 155 %	BENTON	1
Lincoln	Prevailing Wage x 188 %	SPOKANE	1
Pend Oreille	Prevailing Wage x 188 %	SPOKANE	1
Spokane	Prevailing Wage x 188 %	SPOKANE	0.5
Stevens	Prevailing Wage x 188 %	SPOKANE	1
Walla Walla	Prevailing Wage x 155 %	BENTON	1
Whitman	Prevailing Wage x 166 %	SPOKANE	1

Insurance Requirements

1. **INSURANCE OBLIGATION.** During the Term of this Master Contract, Contractor obtain and maintain in full force and effect, at Contractor's sole expense, the following insurance coverages:
 - a. **COMMERCIAL GENERAL LIABILITY INSURANCE.** Commercial General Liability Insurance (and, if necessary, commercial umbrella liability insurance) covering Bodily Injury and Property Damage on an 'occurrence form' in the amount of not less than \$2,000,000 per occurrence and \$4,000,000 general aggregate. This coverage shall include Contractual Liability insurance for the indemnity provided under this Master Contract.
 - b. **COMMERCIAL AUTOMOBILE LIABILITY INSURANCE.** 'Symbol 1' Commercial Automobile Liability coverage (and, if necessary, commercial umbrella liability insurance) including coverage for all owned, hired, and non-owned vehicles. The combined single limit per accident shall not be less than \$1,000,000.
 - c. **WORKERS' COMPENSATION INSURANCE & EMPLOYER'S LIABILITY (STOP GAP).** Contractor shall comply with applicable Workers' Compensation or Industrial Accident insurance providing benefits as required by law, including Employer's or Stop-Gap Liability with a minimum limit of \$1,000,000 per occurrence.
 - d. **PROPERTY INSURANCE.** Property insurance coverage shall be in respect to Purchaser facilities against physical damage to and loss of occupancy and use of the facility arising out of an accident or breakdown due to actions/omissions of Contractor with limits of \$1,000,000 per occurrence.

The limits of all insurance required to be provided by Contractor shall be no less than the minimum amounts specified. Coverage in the amounts of these minimum limits, however, shall not be construed to relieve Contractor from liability in excess of such limits. Contractor waives all rights against the State of Washington for the recovery of damages to the extent such damages are covered by any insurance required herein.

A cross-liability clause or separation of insured condition shall be included in all general liability, professional liability, pollution, and errors and omissions policies required by this Master Contract.

2. **INSURANCE CARRIER RATING.** Coverages provided by the Contractor must be underwritten by an insurance company deemed acceptable to the State of Washington's Office of Risk Management. Insurance coverage shall be provided by companies authorized to do business within the State of Washington and rated A- Class VII or better in the most recently published edition of Best's Insurance Rating. Enterprise Services reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.
3. **ADDITIONAL INSURED.** Except for Works' Compensation, Professional Liability, Personal Automobile Liability, and Pollution Liability Insurance, all required insurance shall include the State of Washington and all authorized Purchasers (and their agents, officers, and employees) as Additional Insureds evidenced by copy of the Additional Insured Endorsement attached to the Certificate of Insurance on such insurance policies.
4. **CERTIFICATE OF INSURANCE.** Upon request by Enterprise Services, Contractor shall furnish to Enterprise Services, as evidence of the insurance coverage required by this Master Contract, a

certificate of insurance satisfactory to Enterprise Services that insurance, in the above-stated kinds and minimum amounts, has been secured. A renewal certificate shall be delivered to Enterprise Services no less than ten (10) days prior to coverage expiration. Failure to provide proof of insurance, as required, will result in contract cancellation. All policies and certificates of insurance shall include the Master Contract number stated on the cover of this Master Contract.

5. **PRIMARY COVERAGE.** Contractor's insurance shall apply as primary and shall not seek contribution from any insurance or self-insurance maintained by, or provided to, the additional insureds listed above including, at a minimum, the State of Washington and/or any Purchaser. All insurance or self-insurance of the State of Washington and/or Purchasers shall be excess of any insurance provided by Contractor or subcontractors.
6. **SUBCONTRACTORS.** Contractor shall include all subcontractors as insureds under all required insurance policies. Alternatively, prior to utilizing any subcontractor, Contractor shall cause any such subcontractor to provide insurance that complies with all applicable requirements of the insurance set forth herein shall furnish separate Certificates of Insurance and endorsements for each subcontractor. Each subcontractor must comply fully with all insurance requirements stated herein. Failure of any subcontractor to comply with insurance requirements does not limit Contractor's liability or responsibility.
7. **WAIVER OF SUBROGATION.** Contractor waives all rights of subrogation against the State of Washington and any Purchaser for the recovery of damages to the extent such damages are or would be covered by the insurance specified herein.
8. **NOTICE OF CHANGE OR CANCELLATION.** There shall be no cancellation, material change, exhaustion of aggregate limits, or intent not to renew insurance coverage, either in whole or in part, without at least sixty (60) days prior written Legal Notice by Contractor to Enterprise Services. Failure to provide such notice, as required, shall constitute default by Contractor. Any such written notice shall include the Master Contract number stated on the cover of this Master Contract.
9. **EXTENDED REPORTING PERIOD.** If any required insurance coverage is on a claims-made basis (rather than occurrence), Contractor shall maintain such coverage for a period of no less than three (3) years following expiration or termination of the Master Contract.



— MECHANICAL CONTRACTORS —

City of Kennewick

Mechanical Investment Service Proposal

Date:

2/21/2023

Proposal Number:

FS01077

Prepared for:

City of Kennewick
7400 West Quinault Avenue
Kennewick, Washington 99336

Prepared by:

Eric Blankenship
509-586-1104
eric.blankenship@apollomech.com





— MECHANICAL CONTRACTORS —

MAINTENANCE AGREEMENT FOR ENVIRONMENTAL SYSTEMS

Company

Apollo Facility Services
1119 W. Columbia Dr.
Kennewick, WA 99336

Proposal Date: 2/21/2023
Proposal Number: FS01077
Agreement Number:

Ph: 509-586-1104 Fax:

Bill To Identity	Agreement Location
City of Kennewick 7400 West Quinault Avenue Kennewick, Washington 99336 Attn: Ian Dezember	City of Kennewick 7400 West Quinault Avenue Kennewick, Washington 99336 Attn: Ian Dezember

Apollo Facility Services will provide the services described in the maintenance program indicated below.

MAINTENANCE PROGRAM: Planned Maintenance **SCHEDULES:** *Equipment Schedule

Agreement coverage will commence on .

The Agreement price is \$120,407.00 per year, payable at time of service in installments of \$10,033.92 per Month beginning on the effective date of .

The pricing is based off of DES agreement #02919. This includes the Labor and Materials for a quarterly maintenance for 1 year.



Planned Maintenance Program

This agreement is designed to provide the Customer with an ongoing maintenance agreement. This agreement will be initiated, scheduled, administered, monitored and updated by the Service Provider. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Service Provider's own experience. The Customer is informed of the agreement's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customer's review, approval signature and record.

WE WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT):

TEST AND INSPECT: On-Site labor, travel labor and travel and living expenses required to visually INSPECT and TEST equipment to determine its operating condition and efficiency. Typical activities include:

*TESTING for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, control system(s), etc.

*INSPECTING for worn, failed or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTIVE MAINTENANCE: On-Site labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust and lubricate equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency. Typical activities include:

*CLEANING coil surfaces; fan impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc.

*ALIGNING belt drives; drive couplings; coil fins, etc.

*CALIBRATING safety controls; temperature and pressure controls, etc.

*TIGHTENING electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.

*ADJUSTING belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.

*LUBRICATING motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc
t.



Inventory of Equipment

Qty	Equipment	Manufacturer	Model	Serial#	Rating	Location	Area Served
1	CITY HALL				1		
1	CITY HALL ANNEX				1		
1	DAN FROST MUNICIPAL SERVICES				1		
1	FIRE STATION #1				1		
1	FIRE STATION #2				1		
1	FIRE STATION #3				1		
1	FIRE STATION #4				1		
1	FIRE STATION #5				1		
1	FORMER WATER SHOP 414 E 10TH				1		
1	POLICE STATION				1		
1	PURCHASING EQUIPMENT RENTAL				1		
1	STREET/PAINT STORAGE 414 E 10TH				1		
1	HISTORICAL MUSEUM				1		
1	KENNEWICK ACTIVITY CENTER				1		
1	SENIOR CENTER				1		
1	HIGHLANDS GRANGE HALL				1		
1	SOUTHRIDGE SPORTS AND EVENTS COMPLEX				1		
1	WATER TREATMENT PLANT				1		
1	WASTEWATER TEATMENT PLANT				1		
1	RIVER LEVEE LIFT STATION				1		
1	CANYON LAKES RESERVOIR				1		
1	19TH AND OLYMPIA RESERVOIR				1		
1	47TH AND OLYMPIA RESERVOIR				1		
1	54TH AND OLYMPIA RESERVOIR				1		
1	PANORAMIC HEIGHTS RSERVOIR				1		
1	18TH AND KELLOG RESERVOIR				1		
1	GOLF COURSE BOOSTER STATION				1		
1	HANSEN PARK 4M RESERVOIR				1		
1	COLLECTOR 5				1		
1	THOMPSON HILL RESERVOIR				1		
1	ZONE 6 BOOSTER STATION				1		
1	ZONE 5 BOOSTER STATION				1		
1	ASR BOOSTER				1		
1	KENNEWICK BRANCH LIBRARY				1		
1	TOYOTA CENTER				1		



— MECHANICAL CONTRACTORS —

Qty	Equipment	Manufacturer	Model	Serial#	Rating	Location	Area Served
	COLISEUM						
1	2ND ICE SHEET				1		
1	COLUMBIA PARK CAFE				1		
1	TOYOTA CENTER CHILLER ANNEX				1		

CITY HALL and CITY HALL ANNEX
Schedule 1, Items 1 - 2

Item #1 CITY HALL - 210 West 6th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
PU11	CARRIER GAS/AC	48TJD016---510QA	4894F236678	230V	4-16x20x2 4-20x20x2	2-B44	
PU12	CARRIER GAS/AC	48TJE012---501AA	0595G30155	230V	4-20x20x2	A48	
PU14	CARRIER GAS/AC	48TJE005---501YP	0294G01825	230V	2-16x25x2	1-A31	
PU15	CARRIER GAS PKG.	48TJE012---511QE	1499G30738	230V	4-20x20x2	1-A-51	Unit #6 Started 4/1999
PU16	GE HP/ELECTRIC	BWC120C200B1	185281T01	230V	4-20x20x2 2-16x25x2 2-20x25x2	1-4L560	
PU17	CARRIER GAS/AC	48YJE006---501YP	0194G01143	230V	2-16x25x2	1-A34	
PU18	CARRIER GAS/AC	48TJE005---501QE	1094G01548	230V	2-16x25x2	1-A33	
SS19	CARRIER AC CARRIER AHU	38CK060540 FB4BNF060	0994E14766 2204A72674	230V	NA Washable	NA DIRECT DRIVE	
SS20	CARRIER AC CARRIER AHU	38CK060560 FA4CNB060	4594E08943 0806A88120	230V	NA Washable	NA DIRECT DRIVE	Basement #SS20 STARTED 5/3/06
PU21	CARRIER GAS/AC	48TME006-A-501	0907G50185	230V	2-16X25X2	A42	RTU #4 STARTED 4/2/07
PU22	CARRIER GAS/AC	48TJE006---501YP	0294G01538	230V	2-16x25x2	1-A34	
PU23	CARRIER GAS/AC	48TJE006---501YP	0294G01541	230V	2-16x25x2	1-A33	
PU24	CARRIER GAS/AC	48TJE006---501QE	0594G01188	230V	2-61x25x2	1-A33	
PU25	CARRIER GAS/AC	48TJE007---501SR	4293G00919	230V	2-16x25x2	1-A39	
PU26	CARRIER GAS/AC	48TJE004---501YP	0294G01867	230V	2-16x25x2	1-A33	
	CARRIER	FB4BNF060 38CKC060-571	2204A72674 1204E45125	230V	20x20x1	NA	Basement - Started 6/2004 *6-10 COMPRESSOR WARRANTY
PU27	CARRIER GAS PACK	48TME005A501	0106E20167	230V	2-16X25X2	A36	RTU #27 STARTED 1/22/6

**CITY HALL and CITY HALL ANNEX
Schedule 1, Items 1 - 2**

Item #1 CITY HALL - 210 West 6th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS28	LIEBERT COND. UNIT LIEBERT AH/AC/HUM.	DCSL104-P2022 B4067A-DAE15554	0623C87312 835554-001	230V	*	NA A-43	*29.5X28.5X4/PT#136550P2 STARTED 7/20/06
SS29	CARRIER AC TRANE AIR HANDLER	38CKM048320 BWE748C100A0	2392E14254 410713A40	230V	NA WASHABLE	NA DIRECT DRIVE	
	CARRIER	48TJ012-511QE	1898G30959	230V	4-20X20X2	1-A51	
IS	CARRIER ELEC. PKG.	50TFF006-301GA	5000G20885	230V	2-16X25X2	1-A40	Started 12/2000 IS GROUND UNIT W. SIDE
	AAON - Gas/Elec	RM-A02-1-0-BA01-211	200710-AMGB36797	230V	4- 16x20x2		Installed 11/07 New Customer Service

EXHAUST FANS

EF1	GREENHECK	CI - 6 - D	67479	115V	NA	DIRECT DRIVE	
EF2	GREENHECK	CBI-13-6	67484	115V	3L320	BELT	
EF3	DOMEX	DX9B	N/A	115V	4L220	BELT	
EF4	COOK	90C10DM	N/A	115V	NA	DIRECT DRIVE	
EF5	GREENHECK	CBI-16-4	67486	115V	3L300	BELT	
EF6	DAYTON	3C401-A	N/A	115V	NA	DIRECT DRIVE	
EF7	DOMEX	DX9B	N/A	115V	NA	DIRECT DRIVE	
EF8	DOMEX	DX9B	N/A	115V	NA	4L220	
EF9	DOMEX	DX9B	N/A	115V	NA	4L220	
EF10	DOMEX	DX9B	N/A	115V	NA	4L220	
EF	EXHAUST FAN	90C10DM	N/A	115V	N/A	DIRECT DRIVE	
EF	EXHAUST FAN	TBD		115V			11/07 New Customer Service

ITEM #2 CITY HALL ANNEX - Behind city Hall

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS30	WESCO AHU/ELEC. WESCO AC	5132506 3103-1-83A	B674592 27908 311150	230V 230V	2-20x20x1 N/A	DIRECT DRIVE N/A	

POLICE STATION (existing)
Schedule 1, Item 3

ITEM #3 POLICE STATION (EXISTING) - 741 South Dayton Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
PU38	TRANE GAS/AC	YCD048A3H0AA	D45143086D		2-20x25x1	DIRECT DRIVE	
PU39	TRANE GAS/AC	YCD048A3H0AA	D45143090D		2-20x25x1	DIRECT DRIVE	
PU40	TRANE GAS/AC	YCD036A3L0AA	D25143192D		2-20x25x1	DIRECT DRIVE	
PU41	TRANE GAS/AC	YCD060A3H0AA	D45143089D		2-20x25x1	DIRECT DRIVE	
PU42	TRANE GAS/AC	YCD048A3H0AA	D45153089D		2-20x25x1	DIRECT DRIVE	
PU43	CARRIER GAS/AC	48DH005-6---560	E811478		1-20x20x1 1-20x25x1	DIRECT DRIVE	
PU44	TRANE GAS/AC	YCH048A3H0AA	D24143926D		2-24x24x1	DIRECT DRIVE	
PU45	TRANE GAS/AC	YCD060A3H0AA	D24143709D		3-20x25x1	DIRECT DRIVE	
PU46	TRANE GAS/AC	YCD036A3L0AA	D19142248D		2-20x25x1	DIRECT DRIVE	
PU47	TRANE GAS/AC	YCD048A3H0AA	D45143093D		2-20x25x1	DIRECT DRIVE	
PU48	TRANE GAS/AC	TCD036A3L0AA	D23143607D		2-20x25x1	DIRECT DRIVE	

EXHAUST FANS

EF11	COOK EXHAUST FAN	100C3B	N/A	115V	OILABLE	DIRECT DRIVE	
EF12	COOK EXHAUST FAN	N/A	N/A	115V	NO SERVICE	DIRECT DRIVE	
EF13	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF14	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF15	COOK EXHAUST FAN	N/A	N/A	115V	NO SERVICE	DIRECT DRIVE	
EF16	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF17	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF18	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF19	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF20	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF21	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF22	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	

POLICE STATION (existing)
Schedule 1, Item 3

ITEM #3 POLICE STATION (EXISTING) - 741 South Dayton Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
EF23	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF24	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF25	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	
EF26	COOK EXHAUST FAN	N/A	N/A	115V	OILABLE	DIRECT DRIVE	

NEW POLICE STATION
Schedule 1, Item 3A

ITEM #3A POLICE STATION (NEW) - 211 West 6th Avenue

Will start up in spring 2008

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
AHU - 1	McQUAY	RDT050CSW	FBOUO71001393-02	208V	21-16x25x2 PL 7-16x20x2 PL	3-BX70 2-B83	Roof - South Side
AHU - 2	McQUAY	RDT045CSW	FBOUO71001392-02	208V	21-16x25x2 PL 7-16x20x2 PL	3-B70 2-B83	Roof - North Side
RAC-2 AC/CH-2	CARRIER	40KMC018 38HDF018-301	907132790 1406X90614	208V 208V	washable n/a	n/a n/a	Cassette, Ceiling Mounted, Indoor - Room #268; Roof - West wing
RAC-1 AC/CH-1	CARRIER	40QNC09-3 38HDV009---3	1807Y30050 1706Y01010	208V 208V	washable n/a	n/a n/a	High wall mounted - Indoor Unit- Room #104; Roof - East Wing
AH/CU-3	CARRIER Air-Cooled Condensing	24ABR348A520	2407E10306	208V	n/a	n/a	Roof - SW serves AHU #3
AH/CU-4	CARRIER Air-Cooled Condensing	24ABR348A520	2407E10305	208V	n/a	n/a	Roof - SE serves AHU #3
AHU - 3	McQUAY	LAH 004 ADH	TLNU071000076	208V	2-16xx20x2 PL	A-31	Indoor for Garage / Storage oilble motor
VAV -101 to 130	ENVIROTECH	CFR (23), SDR (7); 30 units total			YES	n/a	First Floor 30 Units
VAV -201 to 228	ENVIROTECH	All CFR 28 Units			YES	n/a	Second Floor 28 Units
BLR - 1	AERCO Condensing Boiler	MLX - 909	06H00068	115V	n/a	n/a	Mechanical Room #192
BLR - 1	AERCO Condensing Boiler	MLX - 909	06H00069	115V	n/a	n/a	Mechanical Room #192
LOOP	Advantage Controls Neptune Chem.Pump	AGF-1 DBF-2HP					Glycol Feeder for closed loop
CONTROL	(TBD) ALERTON						Control Sytem

EXHAUST FANS - all roof mount

ALL BELT DRIVE MOTORS ARE OILABLE

EF-1	PENNBARRY DOMEX	DX16B	G07AD26345	120V	N/A	Yes/A26	Serves Garage
EF-2	PENNBARRY DOMEX	DX06B	G07AD27835	120V	N/A	Yes/3L230	Serves Rooms 139 - 143
EF-3	PENNBARRY DOMEX	DX11B	G07AD25979	120V	N/A	Yes/4L230	Serves Central toilets (both floors)
EF-4	PENNBARRY DOMEX	DX06B	G07AD27834	120V	N/A	Yes/3L220	Serves Cannine office and R/R
EF-5	PENNBARRY DOMEX	DX18B	G07AD26373	120V	N/A	Yes/A28	Serves Locker Rooms
EF-6	PENNBARRY DOMEX	DX 4B	G07AD21348	120V	N/A	Yes/4L260	Serves Exercise Room
EF-7	PENNBARRY DOMEX	DX08R	G07AD23522	120V	N/A	Direct Dr.	Serves Toilet Room #218
EF-8	PENNBARRY DOMEX	DX10R	G07AD21275	120V	N/A	Direct Dr.	Serves Toliet Rooms 229, 230
EF-9	PENNBARRY DOMEX	DX10R	G07AD27785	120V	N/A	Direct Dr.	Serves Toilet Room #270

DAN FROST MS BLDG
Schedule 1, Item 4

ITEM #4 DAN FROST MS BUILDING - 1010 East Chemical Drive

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
CH-1	CARRIER	30RAN040-E-611PT	3106Q06046	460V/3	N/A	N/A	GROUND UNIT FRONT OF BLDG
BLR - 1	LOCHINVAR Knight Boiler	KBN- 285	F06H10014847	120V/1P	N/A	N/A	LOCATED IN MECH ROOM
BLR - 2	LOCHINVAR Knight Boiler	KBN- 285	F06H10014845	120V/1P	N/A	N/A	LOCATED IN MECH ROOM
RTU-1	LENNOX East side	GCS16-953-200-3G	5688L00416	460/3P	4-16X20X2	A-45	Main Offices - Roof Top
RTU-2	LENNOX West side	GCS9-653-120A5G	5488M05733 ?	460/3P	2-20X20X1	D.D.	Main Offices - Roof Top
CONTROLS	LONSTATION HONEYWELL						Control Sytem

FAN COIL AIR HANDLER UNITS

FC - 1	YORK	60YSHW6	046866	277/1P	2-20X20X1	5L410	Nov-06
FC -2	YORK	24YSHW6	046888	277/1P	1-16X25X1	5L360	Nov-06
FC -3	YORK	48YSHW6	046984	277/1P	2-16X20X1	5L380	Nov-06
FC -4	YORK	48YSHW6	046985	277/1P	2-16X20X1	5L380	Nov-06
FC -5	YORK	24YSHW6	046882	277/1P	1-16X25X1	5L360	Nov-06
FC -6	YORK	36YSHW6	046877	277/1P	2-16X20X1	5L360	Nov-06
FC -7	YORK	36YSHW6	046875	277/1P	2-16X16X2	5L360	Nov-06
FC -8	YORK	60YSHW6	046867	277/1P	2-20X20X1	5L410	Nov-06
FC -9	YORK	36YSHW6	046876	277/1P	2-16X16X2	5L360	Nov-06
FC -10	YORK	60YSHW6	046868	277/1P	2-20X20X1	5L410	Nov-06
FC -11		Future					Future

RADIANT HEATERS

RH -1	DETROIT	DR30 NSP-4	4027892002	120V/1P	N/A	N/A	Nov-06
RH-2	DETROIT	DR30 NSP-4	9017892003	120V/1P	N/A	N/A	Nov-06
RH-3	DETROIT	DR75 NSP-4	9027892016	120V/1P	N/A	N/A	Nov-06
RH-4	DETROIT	DR75 NSP-4	9027892015	120V/1P	N/A	N/A	Nov-06
RH-5	DETROIT	DR75 NSP-4	9027892010	120V/1P	N/A	N/A	Nov-06
RH-6	DETROIT	DR75 NSP-4	9027892018	120V/1P	N/A	N/A	Nov-06
RH-7	DETROIT	DR75 NSP-4	9027892007	120V/1P	N/A	N/A	Nov-06
RH-8	DETROIT	DR30 NFS-4	9027892003	120V/1P	N/A	N/A	Nov-06
RH-9	DETROIT	DR75 NSP-4	9027892006	120V/1P	N/A	N/A	Nov-06
RH-10	DETROIT	DR75 NSP-4	9027892017	120V/1P	N/A	N/A	Nov-06

DAN FROST MS BLDG
Schedule 1, Item 4

ITEM #4 DAN FROST MS BUILDING - 1010 East Chemical Drive

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
RH-11	DETROIT	DR75 NSP	9027892011	120V/1P	N/A	N/A	Nov-06
RH-12	DETROIT	DR75 NSP-4	9027892008	120V/1P	N/A	N/A	Nov-06
RH-13	DETROIT	DR75 NSP-4	9027892004	120V/1P	N/A	N/A	Nov-06
RH-14	DETROIT	DR75 NSP-4	9027892014	120V/1P	N/A	N/A	Nov-06
RH - 15	DETROIT	DR75 NFS-2	0606VEMC75646 0006	120V/1P	N/A	N/A	Nov-06
RH - 16	DETROIT	DR75 NFS-2	0606VEMC75646 0008	120V/1P	N/A	N/A	Nov-06
RH - 17	DETROIT	DR30 NFS-2	0606VEMC75646 0001	120V/1P	N/A	N/A	Nov-06
RH - 18	DETROIT	DR50 NFS-2	0606VEMC75646 0004	120V/1P	N/A	N/A	Nov-06
RH - 19	DETROIT	DR75 NFS-2	0606VEMC75646 0007	120V/1P	N/A	N/A	Nov-06
RH - 20	DETROIT	DR75 NFS-2	0606VEMC75646 0005	120V/1P	N/A	N/A	Nov-06
RH - 21	DETROIT	DR75 NFS-2	0606VEMC75646 0010	120V/1P	N/A	N/A	Nov-06
RH - 22	DETROIT	DR75 NFS-2	0606VEMC75646 0009	120V/1P	N/A	N/A	Nov-06
RH -23	DETROIT	DR75 NSP	N/A	120V/1P	N/A	N/A	NO LIFT ACCESS
RH -24	DETROIT	DR30 NFS	0606VEMC75646 0002	120V/1P	N/A	N/A	NO LIFT ACCESS LFT OF #9 BREAK ROOM

EXHAUST FANS

EF-1	GREENHECK	GB-101-3-X	06F21809	120V/1P	N/A	3L210	Locker rooms
EF-2	GREENHECK	GB-081-4-X	06F21786	120V/1P	N/A	3L190	Exercise Room
EF-3	GREENHECK	CSP-A190-QD	10525414	120V/1P	N/A	DD	Restrooms UPSTAIRS
EF-4	GREENHECK	LD-75	06G14372	120V/1P	N/A	DD	Elevator Mechanical Room
EF-5	DAYTON	SC195	N/A	120V/1P	N/A	DD	W/S Shop
EF-6	BROAN	509	N/A	120V/1P	N/A	DD	Paint Shop
EF-7	GREENHECK	CWB-098-4	06F21705	120V/1P	N/A	3L200	Sign Shop
EF-8	GREENHECK	CWB-098-4-X	06F21706	120V/1P	N/A	3L200	Carpentry Shop
EF-9	DAYTON	N/A	N/A	120V/1P	N/A	DD	Welding (E)
EF-10	N/A	N/A	N/A	120V/1P	N/A	N/A	QUADRANT C N. SIDE
EF-11	GREENHECK	GW-100-B	89C03841	120V/1P	N/A	DD	Electrical Storage (E)
EF-12	GREENHECK	GW-75-DGEX-QD	89AD5131	120V/1P	N/A	DD	Mechanical Room (E)
EF-13	N/A	N/A	N/A	120V/1P	N/A	DD	Welding Hood - Snorkel
EF-14	GREENHECK	G-75-DGEX-QD	88K04397	120V/1P	N/A	DD	ABOVE CONF RM NEAR RTV

**EXCERCISE ANNEX, PURCHASING EQUIPMENT RENTAL
Schedule 1, Items 5 - 7**

ITEM #5 EXERCISE ANNEX (formerly Parks & Recreation) 304 1/2 West 6th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS36	WESCO A/C WESCO AHU/ELEC.	CF736-1G 10.3	2790728322 N/A	208/230	2-20x20x1	DIRECT DRIVE	
SS37	CARRIER WESCO A/C	FB4BNF036 CF736-1G	2504A82410 27907289297	208/230	WASHABLE 161/2x 21 3/8x1	DIRECT DRIVE	34499 Changed out 7-9-04

ITEM #6 PURCHASING (formerly Water Shop) 414 East 10th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
EF28	DAYTON EX. FAN	N/A	N/A	115V	N/A	DIRECT DRIVE	SE & SW CORNERS
	CARRIER	58PAV111---16116	2099A04184	120V	20x20x1	DIRECT DRIVE	NCW Started 2/2000
2	RADIANT GAS HTR.	LTU75NS	N/A	115V	N/A	N/A	Truck Bay - Started 2/2000

ITEM #7 EQUIPMENT RENTAL (added area formerly Purchasing) 414 East 10th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS49	RHEEM HEAT PUMP RHEEM AHU	RHQA1210T	RF19796445	208V	1-16x20x1	DIRECT DRIVE	
UH51	CHROMALOX EUH	MUH 15-8	2-80-1023	208V	NA	DIRECT DRIVE	
UH52	CHROMALOX EUH	MUH 15-8	N/A	208V	NA	DIRECT DRIVE	
UH53	CHROMALOX EUH	MUH 15-8			NA	NA	
UH54	CHROMALOX EUH	MUH 15-8			NA	NA	
UH55	CHROMALOX EUH	MUH 15-8			NA	NA	
	CHROMALOX EUH	MUH 15-8			NA	NA	Warehouse 15KW
	CHROMALOX EUH	MUH 15-8			NA	NA	Warehouse 15KW
	OMNI ECON HEAT	OWH 500	OWH500-1376				Waste Oil Heater Started 10/2006

FIRE STATIONS
Schedule 1, Items 8 - 11

ITEM #8 FIRE STATION #1 - 600 South Dayton Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS1	CARRIER FURNACE CARRIER AC	58MVB120-20 38CKC060-570	3505A04732 3605E04656	208V-230V 3 PHASE	20X25X2 PLT	N/A	STARTED 11/15/5 JOB #4547
SS2	CARRIER FURNACE CARRIER AC	58MVB080-14 38CKC036-550	4205A00195 1305E37905	208V-230V 3 PHASE	20X25X2 PLT	N/A	STARTED 11/15/5 JOB #4547
EF1	NEDERMAN EXHAUST SYSTEM	BC-5W	05-Z04604-1-1	208V 3 PHASE	N/A	DIRECT DRIVE	
	SPACE RAY NORTH	ETU575-NS	421406	120V	N/A	N/A	STARTED 11/15/5
	SPACE RAY MIDDLE	ETU575-NS	421404	120V	N/A	N/A	STARTED 11/15/5
	SPACE RAY SOUTH	ETU575-NS	421405	120V	N/A	N/A	STARTED 11/15/5
EF2	GREENHECK	CSP-60	296	115V	N/A	DIRECT DRIVE	In attic above bathrooms
UH 1	MARKEL ELECTRIC	F3F-1507	N/A	208V	N/A	DIRECT DRIVE	3 PHASE
UH 2	MARKEL ELECTRIC	P3F-1507	N/A	208V	N/A	DIRECT DRIVE	3 PHASE

ITEM #9 FIRE STATION #2 - 414 North Morain Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
PU109	CARRIER GAS W/AC	48LJD006---531BD	3593G01426	230V	2-16x25x2	1-A38	
PU110	CARRIER GAS W/AC	48LJE004---531BD	3593G01566	230V	2-16x25x2	DIRECT DRIVE	
PU111	CARRIER GAS W/AC	48LJD005---531BD	3693G01503	230V	2-16x25x2	1-A38	
PU112	CARRIER GAS W/AC	48LJD008---521BD	3693G02125	230V	4-16x20x2	1-A46	
RH113	DAYTON GAS RAD	N/A	N/A	110V	N/A	N/A	
RH114	DAYTON GAS RAD	N/A	N/A	110V	N/A	N/A	
RH115	DAYTON GAS RAD	N/A	N/A	110V	N/A	N/A	
EF30	GREENHECK	GB-120-4	93106392	110V	N/A	4L210	

FIRE STATIONS
Schedule 1, Items 8 - 11

ITEM #9 FIRE STATION #2 - Con't.

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
EF31	GREENHECK	GB-80-4	93I06427	110V	N/A	3L220	
EF32	GREENHECK	GB-70-4	93I06405	110V	N/A	3L320	
EF33	GREENHECK	CUE-100-B	93I06271	110V	N/A	DIRECT DRIVE	
EF34	GREENHECK	BSQ-180HP-20	93J07365	240V	N/A	1-A54	
EF33	GREENHECK	BSQ-180HP-20		240V	N/A	1-A54	

ITEM #10 FIRE STATION #3 -Grandridge

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
VRF1	mitsubishi	TURYE1443AN40A	07W001477GFHD5				TWINNED UNIT
VRF2	mitsubishi	TURYE1443AN40A	09W001787GFHD5				TWINNED UNIT
CU3	mitsubishi	PUY-AZ4NHA7	09U20878D				SINGLE ZONE
FANCOIL1	mitsubishi	TPKA0A0241KA70	0YM0023365TKM0				RM117
FANCOIL2	mitsubishi	TPKFYP008LM140	04M0014265TLL8				RM130
FANCOIL3	mitsubishi	TPKFYP008LM140	04M0016965TLL8				RM131
FANCOIL4	mitsubishi	TPKFYP008LM140	04M0017265TLL8				RM132
FANCOIL5	mitsubishi	TPKFYP008LM140	04M0013365TLL8				RM133
FANCOIL6	mitsubishi	TPKFYP008LM140	07M0L005TLL8				RM134
FAINCOIL7	mitsubishi	TPKFYP0087LM14	07M0102065TLL8				RM135
FAINCOIL8	mitsubishi	TPEFYP015MH142	97W00317GEHA				RM127
FAINCOIL9	mitsubishi	TPEFYP015MH142	97W000327GEHA1				RM103
FAINCOIL10	mitsubishi	TBD	TBD				MAIN ENTRANCE
FAINCOIL11	mitsubishi	TPEFYP054MH142	06W001937GEHA8				TRAINING ROOM
FAINCOIL12	mitsubishi	TPEFYP054MH142	9ZW001447GEHA3				EXERCISE ROOM
FAINCOIL13	mitsubishi	TPEFYP054MH142	06W002707GEHA6				KITCHEN
FAINCOIL14	mitsubishi	TPEFYP054MH142	9ZW001437GEHA3				LOUNGE
FAINCOIL15	mitsubishi	TPKFY006LM140A	08M0148665TLL7				RM109
FAINCOIL16	mitsubishi	TPKFY006LM140A	08M0151465TLL7				RM110
FAINCOIL17	mitsubishi	TPKFY006LM140A	08M0147965TLL7				RM111
FAINCOIL18	mitsubishi	TPKFY006LM140A	97W000407GEHA1				RM120
FAINCOIL19	mitsubishi	TPKFY006LM140A	9YW00517GEHA1				DORM HALLWAY
FAINCOIL20	mitsubishi	TPKFY006LM140A	08M0146565TLL7				RM121
HRV1	FAN TECH	WCC2H	M20AP74918				RM128
HRV2	FAN TECH	WCC2H	M20AP74920				RM140
EF1	FAN TECH	WCC					
EF2	FAN TECH	WCC					

FIRE STATIONS
Schedule 1, Items 8 - 11

EF3	FAN TECH	WCC
EF4	FAN TECH	WCC
EF5	FAN TECH	WCC
EF6	FAN TECH	WCC
EF7	FAN TECH	WCC
EF8	FAN TECH	WCC
EF9	FAN TECH	WCC
EF10	FAN TECH	WCC

FIRE STATIONS
Schedule 1, Items 8 - 11

FIRE STATION #4 - 2620 West 27th Avenue

	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
	LENNOX FURNACE	CBH19-41-2P	5193M75780	208V/230V	1-20x24x1	DIRECT DRIVE	In Loft in the bay
	LENNOX HEAT PUMP	HP25-311-1P	5193M14001	208V/230V	N/A	N/A	
	LENNOX FURNACE	B19-51-1P	5194A77300	208V/230V	1-20x25x1	DIRECT DRIVE	In Loft in the bay
	LENNOX HEAT PUMP	HP25-411-1P	5193M10579	208V/230V	N/A	N/A	
RH125	DAYTON RAD. HTR.	N/A	N/A	120V	N/A	N/A	In bay need tall 4 leg latter 12 ft.
RH126	DAYTON RAD. HTR.	N/A	N/A	120V	N/A	N/A	In bay need tall 4 leg latter 12 ft.
EF34	GREENHECK	CUE-100-B	N/A	115V	N/A	DIRECT DRIVE	
EF35	GREENHECK	BSQ-180HP-10	N/A	208V	N/A	A54	Replaced motor 7/2003

MUSEUMS, STREET PAINT STORAGE
Schedule 1, Items 12 - 14

ITEM #12 TRANSPORTATION MUSEUM (Formerly Street shop & Engineering Lab) - 414 East 10th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS72	RHEEM FURNACE RHEEM AC	REAB-1420-T	RF22789171	208-230	1-16x20x1 N/A	DIRECT DRIVE N/A	
UH73	LENNOX UNIT HTR	LF3E-165-2	5890D11972	115V	N/A	DIRECT DRIVE	
	DAYTON UNIT HTR.	3.00E+228	5373K00D46	115V	N/A	DIRECT DRIVE	
SC75							
EF29	DAYTON EX. FAN	6K237A	N/A	115V	N/A	8212	
EF	COOK	90W15DH	N/A	115V	N/A	DIRECT DRIVE	
EF	COOK	90W15DH	N/A	115V	N/A	DIRECT DRIVE	
WH76	WESSIX WALL HTR	30WF	SF909766	115V	N/A	N/A	
WAC77	COLEMAN PARLOR STOVE	2123-826	N/A	115V	N/A	N/A	
UH78	WESTINGHOUSE AC	WAH119P2A1	JK13009100	230V	WASHABLE	N/A	

ITEM #13 STREET PAINT STORAGE - 414 East 10th Avenue (Will be moved to D. Frost MS Campus)

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
UH71	DAYTON RAD. HTR	2E774A	81020-030	115V	N/A	DIRECT DRIVE	

ITEM #14 HISTORICAL MUSEUM - 205 Keewaydin Drive

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS7	LENNOX FURNACE LENNOX AC	E12Q3-15-2P HS16-311-1P	5882B00161 CUT OFF	208V-230V	FILTER MEDIA NA	DIRECT DRIVE NA	
SS8	LENNOX FURNACE LENNOX AC	E12Q3-10-2P HS16-411V-2P	5882A07352 CUT OFF	208V-230V	FILTER MEDIA NA	DIRECT DRIVE NA	
UH9	TPI ELEC UNIT HTR	21UH5CQT03	N/A	240V	NA	NA	
UH10	TPI ELEC UNIT HTR	21UH5CQT03	N/A	240V	NA	NA	
SS6	CARRIER FURNACE	FB4ANF04800AFAA	2101A55794	208V-230V	WASHABLE	DIRECT DRIVE	

PARKS FACILITIES
Schedule 2, Items 1 - 6

ITEM #1 KENNEWICK ACTIVITY CENTER - 304 West. 6th Avenue

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
PU31	LENNOX GAS/AC	GCS16-513-125-3Y	5692F02106	230V	1-20x25x1	DIRECT DRIVE	1992
PU32	LENNOX GAS/AC	GCS16-513-125-3Y	5692F02849	230V	1-20x25x1	DIRECT DRIVE	1992
PU33	LENNOX GAS/AC	GCS16-048-120-5Y	5692C03261	230V	1-20x25x1	DIRECT DRIVE	1992; 7/2002 Replaced compressor.
SS34	CARRIER FURNACE CARRIER AC	58MXA100-20 38CKC060300	4998A01199 5198E09834	115V	2-20x20x1 NA	DIRECT DRIVE	Started 12/1998
SS35	RHEEM AC	AT-38B1M	791 RX F25751083	208/230	NA	NA	
	CARRIER GAS FRN.	58MXA080F15112	3801A17256	115V	2-20x20x1	DIRECT DRIVE	Downstairs Started 10/2001

ITEM #2 SENIOR CENTER - 500 South Auburn Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS3	LENNOX FURNACE	E11Q5-751-1P	58	208-230	Honeywell 20x25x4	NA	
SS4	LENNOX FURNACE	E11Q5-751-1P	53	208-230	Honeywell 20x25x4	NA	New condensing unit Jun-01
PU5	CARRIER HEAT PUMP	50PQ012-510	2089G46804	208-230	3-16x20x2 2-20x20x2 2-16x25x2 OA 1-20x25x1 OA 2-20x24x1	A41	Compressor Changed 2/18/4 (33479)
SS6	CARRIER FURNACE CARRIER AC	FA4ANF024000AEA/ 38CKC024320	0798A18136 1698E69622	208-230	1-20x20x1 NA	NA	Computer Room Started 1998
EF1	KITCHEN FAN	N/A	N/A	115V		A-54	
EF2	BATHROOM FAN	AB35	N/A	115V		4L210	
SS4	CARRIER A/C	38TK060---331	2101E02768	208-230			
SS3	CARRIER A/C	38TKB060---331	1801E00040	208-230			

PARKS FACILITIES
Schedule 2, Items 1 - 6

ITEM #3 DAYTON STREET BUILDING - 409 South Dayton Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
	WESCO A/C WESCO AHU/ELEC	RCC-30-1K	231072 31550				
	CARRIER A/C CARRIER AHU/ELEC	38TKB030-301 FB4ANF330000AFAA	1601E25381 2301A69167				Started 8/2001

ITEM #4 HIGHLANDS GRANGE HALL - 1500 South Union Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
	CARRIER	58MXA100-F-1-20	4202A11437	120V	1-14X24X1	DIRECT DRIVE	Installed 12/2002
	CARRIER	58MXA100-F-1-20	3902A12028	120V	1-20X20X1	DIRECT DRIVE	Installed 12/2002
	CARRIER	58MXA100-F-1-20	3902A12029	120V	1-20X20X1	DIRECT DRIVE	Installed 12/2002
	CARRIER	38TKB060-330	3302E19420	230V			Installed 12/2002
	CARRIER	38TKB060-330	3102E02599	230V			Installed 12/2002
	CARRIER	38TKB060-330	3102E02600	230V			Installed 12/2002

ITEM #5 COLUMBIA PARK SHOP/OFFICE - 5111 Columbia Park Trail

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS116	WESCO FURNACE	10.3	B-674595	230V	1-20x20x1	DIRECT DRIVE	
WH117	MARKEL WALL HTR	HF3163T	N/A	230V	N/A	N/A	
UH118	DAYTON EUH	3E354A	N/A	230V	N/A	DIRECT DRIVE	
UH119	DAYTON EUH	3E354A	N/A	230V	N/A	DIRECT DRIVE	
UH120	DAYTON EUH	3E354A	N/A	230V	N/A	DIRECT DRIVE	
WAC121	KENMORE WINDOW AC	1069721491	QC220784	110V	N/A	DIRECT DRIVE	

ITEM #6 COLUMBIA PARK STORAGE BLDG. - Across the street from CP Office/Shop

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
AHU122	SOUTHERN AIR OIL FURNACE	N/A	N/A	120V	1-20x25x1	1-4L480 1-L37-523 L37-286	

OTHER FACILITIES
Schedule #4, Items 1 and 2

ITEM #1 COMMUNITY RESOURCE CENTER - Columbia Center Mall

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
1	CARRIER	40BA009300	F971364	230V	2-20x25x1	1-A60	
AC	CARRIER	38ARZ008-501	2604G40010	230V	N/A	N/A	Started 7/2004

ITEM #2 KENNEWICK BRANCH LIBRARY - 1620 South Union Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
AHU-1	CARRIER	38AH-064-601BA	3507Q08810	460V	20-24x24x4	4-BX120 (S)	TBD- 12/2007
	ABB	ACH550-PD-031A	2074100736	460V	N/A	2-BX108 (R)	TBD- 12/2007
	ABB	ACH550-PD-059A	2074101476	460V	N/A	N/A	TBD- 12/2007
	CARRIER DUCTLESS SPLIT	38HDC043-331	2002X24551	208V	WASHABLE	N/A	COMPUTER ROOM Started 9/12/02 H043
	CARRIER	40QAB048-320	3202V14126	208V	WASHABLE	N/A	COMPUTER ROOM Started 9/12/02 H043
ATU-1					20X25X1		
ATU-2					20X25X1		
ATU-3					20X25X1		
ATU-4					16X20X1		
ATU-5					16X20X1		
ATU-6					16X20X1		
ATU-7					20X25X1		
ATU-8					16X20X1		
ATU-9					16X20X1		
ATU-10					16X20X1		
ATU-11					16X20X1		
ATU-12					16X20X1		
ATU-13					16X20X1		
ATU-14					20X25X1		
ATU-15					20X25X1		
ATU-16					16X20X1		
ATU-17					16X20X1		
ATU-18					20X25X1		
ATU-19					16X20X1		
ATU-20					16X20X1		
CONTROL	CARRIER						Control Sytem

TOYOTA CENTER and 2ND SHEET
Schedule 4, Items 3 - 4

ITEM #3 TOYOTA CENTER (Coliseum) 7100 West Quinault

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
HP-5-AL	MCQUAY	CCH048AMTS	7 TG27345	460/3	2-20x25x1P	DIRECT DRIVE	
HP-4-AL	MCQUAY	CCH060AMTS	7 TG26874 02	460/3	2-20x25x1P		
HP-7-CL	MCQUAY	CC750GP	7 TG26416	460/3	2-20x25x1P	1-A42	NEED 20x27x1 TO HIT COIL
HP-4-CL	MCQUAY	CC750GP	7 TG26412	460/3	2-20x25x1P	1-A42	
HP-3-CL	MCQUAY	CC750GP	7 TG26421	460/3	2-20x25x1P	1-A42	
HP-2-LL	MCQUAY	CC750GP	7 TG26420	460/3	2-20x25x1P	1-A42	
HP-13-LL	MCQUAY	CC750GP	7 TG26424	460/3	2-20x25x1P	1-A42	
HP-10-LL	MCQUAY	CC750GP	7 TG26411	460/3	2-20x25x1P	1-A42	
HP-9-LL	MCQUAY	CC750GP	7 TG26423	460/3	2-20x25x1P	1-A42	
HP-8-CL	MCQUAY	CC750GP	7 TG26413	460/3	2-20x25x1P	1-A42	
HP-16-LL	MCQUAY	CCH030AETE	7 TG25199	460/1	1-17x23x1P	DIRECT DRIVE	
HP-15-CL	MCQUAY	CCH024AETE	7 TG25619	460/3	1-17x23x1P	DIRECT DRIVE	
HP-17-LL	MCQUAY	CCH024AETE	7 TG25618	460/3	1-17x23x1P	DIRECT DRIVE	
HP-1-LL	MCQUAY	CCH024AETE	7 TG25200	460/3	1-17x23x1P	DIRECT DRIVE	
1	TRANE FORCE-FLO	LD34A012W	S 88F 44575	115V	10 3/4x58 1/2P	DIRECT DRIVE	
2	TRANE	UHSA-1265-8C-AAP	D88C05084				
HP-2-AL	MCQUAY	CCH060AETE	7 TG26754 02	460V	2-22x20x1P	DIRECT DRIVE	
HP-9-AL	MCQUAY	CCH009AEGE	7 TG26049	208/230/1	1-10x24x1	DIRECT DRIVE	
HP-14-LL	MCQUAY	CCH048AETE	7 TG27282	460/3	2-20x22x1P	DIRECT DRIVE	

TOYOTA CENTER and 2ND SHEET
Schedule 4, Items 3 - 4

ITEM #3 TOYOTA CENTER (Coliseum) 7100 West Quinault

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
HP-19-AL	MCQUAY	CCH060AETE	7 TG26755 02	460/3	2-20x22x1	DIRECT DRIVE	
HP-17-AL	MCQUAY	CCH060AETE	7 TG26753	460/3	2-20x22x1	DIRECT DRIVE	
HP-12-AL	MCQUAY	CCH060AMTS	7 TG26850 01	460/3	2-20x25x1P	DIRECT DRIVE	
HP-11-AL	MCQUAY	CCH060AMTS	7 TG26851 02	460/3	2-20x22x1P	DIRECT DRIVE	
HP-1-UL	MCQUAY	CC1000GP	7 TG25054	460/3	2-20x25x1P	1-A42	
HP-5-UL	MCQUAY	CC1000GP	7 TG25053	460/3	2-20x25x1P	1-A42	
HP-6-UL	MCQUAY	CC1000GP	7 TG25052	460/3	2-20x25x1P	1-A42	
HP-10-UL	MCQUAY	CC1000GP	7 TG	460/3	2-20x25x1P	1-A42	
AC-1	MCQUAY	VSC050B	5TG03508 01	460/3	18-20x20x2P	2-5VX800	
AC-2	MCQUAY	VSC050B	5TG03506 01	460/3	18-20x20x2P	2-5VX800	
AC-3	MCQUAY	VSC050B	5TG03505-01	460/3	18-20X20X2P	2-5VX800	
AC-4	MCQUAY	VSC050B	5TG03507 01	50 AMP	18-20X20X2P	2-5VX-800	
HP-23-UL	MCQUAY	CCH009AEGE	7 TG26042	208/230/1	1-10x24x1		
HP-3-S	MCQUAY	CC750GP	7 TG26417		2-20x25x1P	1-AP-42	
HP-4-S	MCQUAY	CC750GP	7 TG26425	460/3	2-20x25x1P	1-AP-42	
HP-5-S	MCQUAY	CC750GP	7 TG26414	460/3	2-20x25x1P	1-AP-42	
HP-11-UL	MCQUAY	CCH009AEGE	7TQ26044		10x24x1P		
HP-12-UL	MCQUAY	CCH009AMGS	7 TF25776	208/230/1	1-10x24x1P		
HP-13-UL	MCQUAY	CCH009AMGS	7TF25790	208/230/1	1-10x24x1P		

TOYOTA CENTER and 2ND SHEET
Schedule 4, Items 3 - 4

ITEM #3 TOYOTA CENTER (Coliseum) 7100 West Quinault

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
HP-14-UL	MCQUAY	CCH009AEGE	7 TG26039	208/230/1	1-10x24x1P		
HP-15-UL	MCQUAY	CCH009AEGE	7 TG26050	208/230/1	1-10x24x1P		
HP-16-UL	MCQUAY	CCH009AEGE	7 TG26040	208/230/1	1-10x24x1		
HP-17-UL	MCQUAY	CCH009AEGE	7 TG26048	208/230/1	1-10x24x1P		
HP-18-UL	MCQUAY	CCH009AEGE	7 TG26045	208/230/1	1-10x24x1P		
HP-19-UL	MCQUAY	CCH009AEGE	7 TG26046	208/230/1	1-10x24x1P		
HP-20-UL	MCQUAY	CCH009AEGE	7 TG	208/230/1	1-10x24x1P		
HP-22-S	MCQUAY	CCH009AEGE	7 TG26041	208/1	1-10x24x1P		
HP-6-S	MCQUAY	GC 750 GP	7 TG26426	460/3	2-20x25x1P	1-AP-42	
HP-18-S	MCQUAY	CC750GP	7 TG26419	460/3	2-20x25x1P	1-AP-42	
HP-19-S	MCQUAY	CC750GP	7 TG26422	460/3	2-20x25x1P	1-AP-42	
HP-20-S	MCQUAY	CC 750 GP	7 TG26415	460/3	2-20x25x1P	1-AP-42	
HP-21-S	MCQUAY	CC 750 GP	7 TG26418	460/3	2-20x25x1P	1-AP-42	
HP-22-AP	MCQUAY	CCH024AETE	7 TG25620	460/3	1-17 1/4x23 1/4x1P	DIRECT DRIVE	
HP-21-AL	MCQUAY	CCH036AETE	7 TG26521	460/3	1-16x20x1P 1-20x25x1	DIRECT DRIVE	
HP-10-AL	MCQUAY	CCH009AEGE	7 TG26047	208/230/1	1-10x24x1P		

EXHAUST FANS

EF-10	GREENHECK	DSQ-140-B	88I01905	115V	N/A	DIRECT DRIVE	
EF-11	GREENHECK	DSQ-100-AX-QD	87L04963	115V	N/A	DIRECT DRIVE	
EF-12	GREENHECK	DSQ-130-A	88I01898	115V	N/A	DIRECT DRIVE	
EF-13	GREENHECK	DSQ-130-A	88I01904	115V	N/A	DIRECT DRIVE	
EF-17	GREENHECK	BSQ-16-QD	88H05819	115/1	N/A	1-A56	

TOYOTA CENTER and 2ND SHEET
Schedule 4, Items 3 - 4

ITEM #3 TOYOTA CENTER (Coliseum) 7100 West Quinault

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
EF-18	GREENHECK	DSQ-120-A	88I01899	115/1/1725	N/A	DIRECT DRIVE	
EF-43						1-A39	
EF-44				208/3	N/A	1-A38	
EF-47				208/230V	N/A	1-A38	
EF-9	GREENHECK	DSQ-120-A	88I01896	460V	N/A		
RT	PALE	CRE-30AF-STD	88-5665-01				
RT	GREENHECK	CUBE-10-4G-QD	88C08448	115V	N/A	1-AK32 / 1-3L180	
RT	GREENHECK	G-90-DGEX-QD	88F05392	115V	N/A	DIRECT DRIVE	
RT	GREENHECK	CUBE-18-10G-QD3	88G04919	208/230/460	N/A	1-A-26	
RT	GREENHECK	G-100-BX-QD	88F06225	115V	N/A		
RT	GREENHECK	G-95-DGEX-QD	88C02322	115V	N/A	DIRECT DRIVE	

ITEM #4 2ND SHEET OF ICE (Rink B - Behind Toyota Center)

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
PU #1	CARRIER	48TJE008-G21QE	2699G30083	230V	4-16X20X2P	AP47	
SS #2	CARRIER	38CKC030-330 58MXA100-16	2000E21232 4399A01501	115V	1-16X25X1	DIRECT DRIVE	
RTU #3	CARRIER	48EWD034-610QA	1900F01480	460V	10-20X24X2P	2-5VX530	
UNIT #4	HUMIDIFIER	DH-130-3-DF-05	50-3613A	460V	1-16X20X2 P 3-18X20X2 P	DIRECT DRIVE	
RTU #5	CARRIER	48EWD034-610QA	1900F01474	460V	10-20X24X2P	2-5VX530	
EF #4	LOREN COOK	245R7B	N/A	208V	N/A	A28	
EF #5	LOREN COOK	150C3B	N/A	115V	N/A	4L240	
UH	MODINE	PD75AE0130	30011011500-3558				

WATER - SEWER STATIONS
Schedule 3, Items 3 - 11

SCHEDULE 3, ITEMS 3 through 11

Item #	UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
3	RIVER LEVEE LIFT STA. 416 N. Kingwood	CARRIER AC	5OSS-036-601AA	0597G40047	460			
	Adjacent @ Levee	GREENHECK	CUE-120-A	97L08499				
		GREENHECK	CUE-140-A	97L08500				
4	CANYON LAKES 4501 Olson Street	CARRIER	5OHJQ008-621HE	2103G40555		4 - 16X20X2	1 - A51	
		EXHAUST FANS						
5	19TH & OLYMPIA 1501 W. 19th Ave.	CARRIER AC	YHB243D	1297B75690	230/208	Washable	N/A	
		CARRIER AC	YHB243D	1297B75689	230/208	Washable	N/A	
		EXHAUST FANS						
6	47TH & OLYMPIA 4800 S. Olympia	CARRIER	XCH1010D	N/A		Washable	N/A	
	EF #1	DAYTON	6D574					
7	54TH & OLYMPIA 5302 S. Olympia	CARRIER	XCH101D	N/A		Washable	N/A	
	EF #1	DAYTON	6D574					
8	PANORAMIC HTS. 2609 S. Irving Street	CARRIER	5OHJQ008-621HE	0304G20575		4 - 16X20X2	1 - A51	
		EXHAUST FANS						
9	18TH & KELLOGG 1903 S. Kellogg	CARRIER	5OHJQ008-621HE	0304G20574		4 - 16X20X2	1 - A51	

WATER - SEWER STATIONS
Schedule 3, Items 3 - 11

SCHEDULE 3, ITEMS 3 through 11

Item #	UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
10	GOLF COURSE 314 N. Underwood	CARRIER	YHB243D	N/A		Washable	N/A	
		CARRIER	YHB243D	N/A		Washable	N/A	
		CARRIER	50SS060621AA	N/A		20X25X1	N/A	
		CARRIER	50SS060621AA	N/A		20X25X1	N/A	
		EXHAUST FANS						
11	HANSEN PARK 2100 S. Kansas St.	CARRIER	50HJQ005-531	1206G20465		4 - 16X25X2	1 - A51	
		EXHAUST FANS						

WATER - SEWER TREATMENT PLANTS
Schedule 3, Items 1 - 2

ITEM #1 WATER TREATMENT PLANT - 615 East Columbia Drive

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
SS79	CARRIER PKG UNIT	48TJE012---6115QE	2397G30994	208-230	4-20x20x2	1-A49	
UH81	CHROMALOX EUH				N/A	N/A	
UH82	CHROMALOX EUH				N/A	N/A	
UH83	CHROMALOX EUH				N/A	N/A	
UH84	CHROMALOX EUH				N/A	N/A	
UH85	CHROMALOX EUH				N/A	N/A	
UH86	CHROMALOX EUH				N/A	N/A	
UH87	CHROMALOX EUH				N/A	N/A	
UH88	CHROMALOX EUH				N/A	N/A	
UH89	CHROMALOX EUH				N/A	N/A	
UH90	CHROMALOX EUH				N/A	N/A	
UH91	CHROMALOX EUH				N/A	N/A	
UH92	CHROMALOX EUH				N/A	N/A	
UH93	CHROMALOX EUH				N/A	N/A	
UH94	CHROMALOX EUH				N/A	N/A	
UH95	CHROMALOX EUH				N/A	N/A	
UH96	CHROMALOX EUH				N/A	N/A	
UH97	CHROMALOX EUH				N/A	N/A	
	CARRIER	38QR030C-321	0305X21205		6-20X20X2	1-AX56	2005
	CARRIER	38QR018C-341	0205X00838		6-15X20X2	1-AP46	2005
	GREENHECK	1GX112-H22-DB	05024914				
	GREENHECK	1GX109-H12-HZ	05A11169				
	CARRIER	48AWM030MNF611ER	3906424768	460V/3			High Service Pump Room Started 6/2007
	GREENHECK	VSU-112-H2O-H2	10572584	460V/3			Chemical Room Started 6/2007
	CARRIER	38QRF030-301	2806X92239	230V			Conference Room Ceiling mtd. Started 6/2007
	CARRIER	38AQ007621 40RMQ008--B611GC	E054141866 2306U12021	460V/3 208/230/3			Low Lift Pump Station Started 6/2007 NE WTP Yard

WATER - SEWER TREATMENT PLANTS
Schedule 3, Items 1 - 2

ITEM #1 WATER TREATMENT PLANT - Con't.

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
1	OSA FILTER				6-24x24x1	N/A	
2	OSA FILTER				6-24x24x1	N/A	
3	OSA FILTER				8-24x24x1	N/A	
4	OSA FILTER				2-24x24x1	N/A	
5	OSA FILTERS				2-12x24x1	N/A	
6	OSA FILTERS				1-20x30x1	N/A	
					3-24x24x1	N/A	
					1-12x24x1	N/A	


EXHAUST FANS

EF1						4L270	
EF2	EXITAIRE	CX1221				4L220	
EF3	EXITAIRE	CS-3661-2				4L490	
EF4	EXITAIRE	CS-3661-2				4L490	
EF5	EXITAIRE	CS-3661-2				4L490	
EF6						4L390	
EF7						4L390	
EF8						4L390	
EF9						4L390	
EF10						4L390	
EF11						4L390	
EF12							
	COOK	90ACWL 90W15DL					Permanganate Rm - 6/2007
	PENNBERRY	WFX12BH		(1 of 2)			Chemical Room - 6/2007
	PENNBERRY	WFX12BH		(2 of 2)			Chemical Room - 6/2007
	PENNBERRY	WFX08B					Chemical Room - 6/2007
	GREENHECK	CWB-121-4-X		(1 of 4)			WTP Filter Bldg. - 6/2007
	GREENHECK	CWB-121-4-X		(2 of 4)			WTP Filter Bldg. - 6/2007
	GREENHECK	CWB-121-4-X		(3 of 4)			WTP Filter Bldg. - 6/2007
	GREENHECK	CWB-121-4-X		(4 of 4)			WTP Filter Bldg. - 6/2007
	GREENHECK	CWB-161-5-X		(1 of 2)			WTP Filter Bldg. - 6/2007
	GREENHECK	CWB-161-5-X		(2 of 2)			WTP Filter Bldg. - 6/2007

WATER - SEWER TREATMENT PLANTS
Schedule 3, Items 1 - 2

ITEM #2 WASTEWATER TREATMENT PLANT - 416 North Kingwood Street

UNIT No.	MANUFACTURER	MODEL No.	SERIAL No.	VOLTS	FILTERS	BELTS	NOTES
WH99	DAYTON WALL HTR				N/A	N/A	
WH100	DAYTON WALL HTR				N/A	N/A	
UH101	SINGER EUH				N/A	N/A	
UH102	DAYTON EUH	3E342A			N/A	N/A	
UH103	DAYTON EUH	3E342A			N/A	N/A	
UH104	CHROMALOX EUH				N/A	N/A	
UH105	DAYTON EUH				N/A	N/A	
	AMERI AIR	TBH1203600AOAOC	1-96-L-5475-48	208-230	1-20x20x1	DIRECT DRIVE	
	AMERI AIR	TBK1203600AOAOC	1-96-L-5486-48	208-230	1-20x20x1	DIRECT DRIVE	
	EMI	SHD12DDA00BAOA	1-96-M-6380-51	208-230	N/A	N/A	
	EMI	SHD12DDA00BAOA	1-96-M-6381-51	208-230	N/A	N/A	
	INTERCITY PROD.	NUGM050EFB1	L970357270	115V	2200 SG	DIRECT DRIVE	
	TEMP STAR	NTC5100BJC1	C963258164	115V	2200 SG	DIRECT DRIVE	
	SUN TEMP STAR	AV42H-3-09N CA9630VK82	G974355B L965183044	208V/230V 208V/230V	1-20X30X1 N/A	N/A N/A	This filter is for the MCC bldg. and is a stand alone w/o HVAC it is used for venting.
	TEMP STAR	CA9660VKA2	L971126038	208V/230V	N/A	N/A	
EF1	GREENHECK	RBS2130-10	97L10236				
EF2							
EF3	GREENHECK	RBS-2L30-10	97LI0235				
EF4							
EF5	GREENHECK	GW-100-BX-9D	97H06684			DIRECT DRIVE	Lab Exhaust
EF6	GREENHECK	GWB-18-5-X	97L09058			14L290	
	CARRIER	50TU-012-521QE	1000G30717		4-20x20x2	A51	
	CARRIER	50SS-036-601AA	0597G40047	208V/230V	1-16x20x1	DIRECT DRIVE	End of Canal Drive

Council Agenda Coversheet	Agenda Item Number: 4.h. Council Date: 4/18/2023 Agenda Item Type: General Business Item	Category: Consent Agenda
	Subject: AZ-2023-0001 - Steptoe St. Annexation Department: Community Planning Ord/Reso # Contract # Project # Permit # AZ-2023-0001	

Recommendation
Staff recommends that the City Council set the required public meeting for AZ-2023-0001 on May 2, 2023.

Motion for Consideration
Motion to set the date of May 2, 2023 for the required public meeting on AZ-2023-0001 King-Lowry Steptoe St Annexation.

Summary
On March 8, 2023 a Notice of Intent to Petition for Annexation was received. The proposal includes one parcel at 801 S Steptoe Street, totaling 1.13 acres. RCW 35A.14.120 requires that the City Council hold a public meeting with the petitioners to determine if the City will accept, reject or geographically modify the proposed annexation boundary, whether it shall require the simultaneous adoption of a proposed zoning regulation and whether it shall require the assumption of all or of any portion of existing city indebtedness by the area to be annexed.

Alternatives
Staff recommends including the adjacent .74 acres to the north, 721 S Steptoe Street, as part of the proposed annexation. Staff has been in contact with the adjacent owner and he is not opposed to the annexation.

Fiscal Impact
None

- Attachments:**
1. Notice of Intent
 2. Applicant Proposal
 3. Staff Proposal

NOTICE OF INTENTION TO COMMENCE ANNEXATION PROCEEDINGS

February 21, 2023

The Honorable Mayor and City Council
City of Kennewick
210 W. 6th Ave.
Kennewick, WA 99336


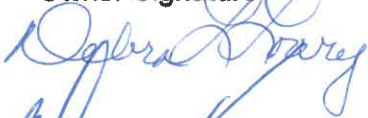

Dear Mayor and City Council:

LARRY + DEBI LOWRY + DENNIS KING, who is the sole owner of the acreage for which annexation is sought,
LARRY + DEBI LOWRY + DENNIS KING, hereby advises the City Council of the City of Kennewick that it is the desire of
LARRY + DEBI LOWRY + DENNIS KING, the owner of the subject property, to commence annexation proceedings:

The property herein referred to is legally described and geographically depicted on the property survey attached hereto.

It is requested that the City Council of the City of Kennewick set a date, not later than sixty (60) days after the filing of this request, for a meeting with the undersigned to determine:

1. Whether the City Council will accept, reject, or geographically modify the proposed annexation.
2. Whether the City Council will require the simultaneous adoption of the zoning for the proposed area in substantial compliance with the Comprehensive Plan as adopted by the City of Kennewick.
3. Whether the City Council will require the assumption of all or any portion of indebtedness by the area to be annexed.

	<i>Larry Lowry</i>	101884010981002	<i>3-6-2023</i>
Owner Signature	Printed Name	Address & Tax Parcel Number	Date Signed
	Debra L. Lowry		
	Dennis King		

Applicant Proposal

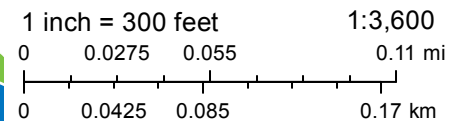


April 10, 2023

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

- CountyParcelLayer ○ BPUD Pole
- StreetName 🏠 Historic Bldg on Registry
- 📐 Preliminary Parcel 🏠 Historic Bldg NOT on Registry

- ▭ StructureBridge
- ▭ StructureBuilding



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Staff Proposal

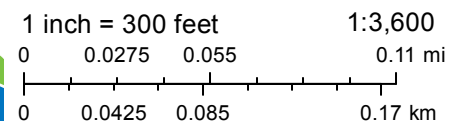


April 10, 2023


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- CountyParcelLayer ○ BPUD Pole
- StreetName □ Historic Bldg on Registry
- Preliminary Parcel □ Historic Bldg NOT on Registry

- StructureBridge
- StructureBuilding



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Council Agenda Coversheet 	Agenda Item Number: 4.i.	Council Date: 4/18/2023	Category: Consent Agenda
	Agenda Item Type: Contract/Agreement/Lease Subject: 2023 City-Wide Asphalt Overlay Department: Public Works Ord/Reso # Project #P2301-23	Contract # Permit #	

Recommendation

That City Council award Contract P2301-23 2023 City-Wide Asphalt Overlay to Granite Construction Co. in the amount of \$1,952,105.45, plus a 10% contingency of \$195,210.55, for a total amount of \$2,147,316.00.

Motion for Consideration

Motion to award Contract P2301-23 2023 City-Wide Asphalt Overlay to Granite Construction Co. in the amount of \$1,952,105.45, plus a 10% contingency of \$195,210.55, for a total amount of \$2,147,316.00.

Summary

Three (3) bids were received on April 11, 2023 at 10:00 a.m.

Granite Construction Co.	\$1,952,105.45
Inland Asphalt Co.	\$2,188,534.45
Central Washington Asphalt	\$2,263,000.00
Engineer's Estimate	\$2,293,370.00

This project is for HMA improvements for W. Canal Dr. (N. Columbia Center Blvd. to N. Kellogg St.) and W. 10th Ave. (S. Union St to US-395). Work will involve planing (grinding) as called for in the plans, HMA overlay, patching of miscellaneous failed areas, concrete sidewalk ramp upgrades, pavement lane striping, cross walks, stop bars, markings, cast-in-place traffic curbing and other related work.

This project will also be encroaching into US-395, where we are partnering with WSDOT in improving the transitions into the W. 10th Ave. intersection.

State law requires that we award contracts to a responsible bidder with the lowest responsive bid. We have reviewed all bids and determined them all to be responsive. We are recommending award of this project to Granite Construction Company, who we have determined to be a responsive bidder with the lowest responsive bid.

Alternatives

None recommended.

Fiscal Impact

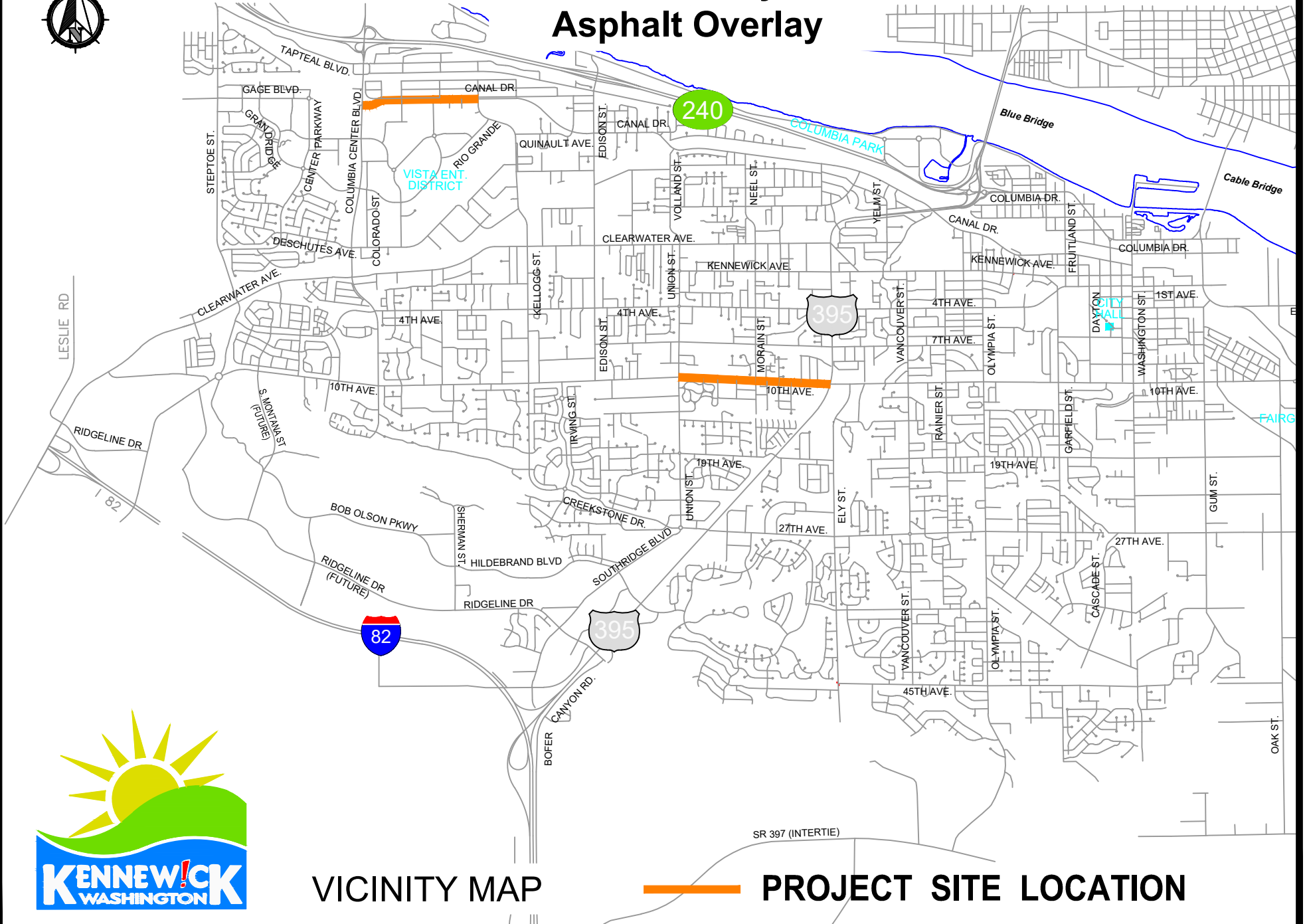
Contract Budget:	
Arterial Street Fund	
2023 Local Pavement Preservations	\$2,500,000
WSDOT Participation	\$ 24,000

Attachments:

1. Map




P2301 2023 City-Wide Asphalt Overlay



VICINITY MAP

 PROJECT SITE LOCATION

Council Agenda Coversheet	Agenda Item Number: 4.j. Council Date: 4/18/2023	Category: Consent Agenda
	Agenda Item Type: Contract/Agreement/Lease Subject: IAFF Contract Extension Department: Finance Ord/Reso # Contract # Project # Permit #	
<p><u>Recommendation</u> Staff recommends that Council approve and authorize the Mayor and City Manager to sign the proposed agreement extending the contract between the City of Kennewick and the International Association of Fire Fighters, Local #1296, through 2023.</p> <p><u>Motion for Consideration</u> Motion to approve and authorize the Mayor and City Manager to sign the proposed agreement extending the contract with the International Association of Fire Fighters, Local #1296, through 2023.</p> <p><u>Summary</u> The current collective bargaining agreement between the City and the International Association of Fire Fighters, Local #1296 (IAFF) expired on December 31, 2022. The parties have reached a tentative agreement to extend the contract for an additional year, through December 31, 2023, with the following changes:</p> <ol style="list-style-type: none"> 1. All IAFF employees will receive a 6% increase to base salary, retroactive to January 1, 2023. 2. The education/longevity matrix outlined in Article 26, section 1 of the contract will be amended to set the milestones for years of education at 5, 10, 15, 20, and 25 years from the current milestones of 8, 13, 18, 23 and 28 years. This amendment would also be retroactive to January 1, 2023. <p><u>Alternatives</u> None recommended.</p> <p><u>Fiscal Impact</u> The total cost associated with this one year extension is \$709,000, which is slightly higher than the projected increase in personnel costs for this group in 2023 included within the City's 2023-2024 adopted budget. However, City staff believe that this increase can be offset by savings in other areas of the budget.</p>		
<p><u>Attachments:</u> 1. Proposed Contract</p>		

202~~30~~ – 2022
COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF KENNEWICK
AND
THE KENNEWICK FIRE FIGHTERS ASSOCIATION
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL #1296

TABLE OF CONTENTS

ARTICLE 1	TERM AND SCOPE OF AGREEMENT	4
ARTICLE 2	UNION MEMBERSHIP/SECURITY	5 – 6
ARTICLE 3	CITY SECURITY	7
ARTICLE 4	CLASSIFICATIONS	8
ARTICLE 5	RECOGNITION	9
ARTICLE 6	EMPLOYER'S RESPONSIBILITIES	10
ARTICLE 7	GRIEVANCES AND ARBITRATION	11 – 13
ARTICLE 8	RIGHTS AND PRIVILEGES	14
ARTICLE 9	HOURS OF WORK	15 – 17
ARTICLE 10	OVERTIME AND PREMIUM RATES	18 – 19
ARTICLE 11	MEDICAL AND DENTAL	20
ARTICLE 12	HOLIDAYS	21
ARTICLE 13	SAFETY	22
ARTICLE 14	TEMPORARY ASSIGNMENT	23 – 24
ARTICLE 15	SICK LEAVE	25 – 26
ARTICLE 16	VACATION	27 – 28
ARTICLE 17	FORCE REDUCTION AND REHIRE	29
ARTICLE 18	LEAVE OF ABSENCE	30
ARTICLE 19	SENIORITY	31
ARTICLE 20	SALARIES	32 – 34
ARTICLE 21	OUTSIDE EMPLOYMENT	35
ARTICLE 22	NOTICES	36
ARTICLE 23	SHIFT EXCHANGE	37
ARTICLE 24	TOBACCO USE	38
ARTICLE 25	FORTY HOUR WEEK PERSONNEL	39
ARTICLE 26	FIRE FIGHTER CLASSIFICATION PROGRAM	40
ARTICLE 27	WELLNESS/FITNESS	41
ARTICLE 28	FIT FOR DUTY EVALUATION	42 – 44
ARTICLE 29	ADMINISTRATIVE CAPTAIN ASSIGNMENTS	45 – 47
ARTICLE 30	FIRE INSPECTORS	48 – 49
ARTICLE 31	TRAINING WAGE	50
APPENDIX A	SALARY SCHEDULE	52 – 57

20230—2022
COLLECTIVE BARGAINING AGREEMENT
BETWEEN
THE CITY OF KENNEWICK
AND
THE KENNEWICK FIRE FIGHTERS ASSOCIATION
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL #1296

This Agreement made and entered into by and between the City of Kennewick, Washington, hereinafter referred to as the "City", and the International Association of Fire Fighters, Local #1296, hereinafter referred to as the "Union", respectfully has as its purpose the setting forth of the Agreement between the parties on matters relating to wages, hours and working conditions and the promotion of mutual understanding between the parties.

The parties agree to incorporate into this Agreement the following Memoranda of Understanding:

- Kelly Day Scheduling and Fire Officer Development Program – June 13, 2018.
- Utility Firefighter Assignments – July 2, 2019.

WITNESSETH:

The City and the Union recognize that harmonious relations should be maintained between the City and the Union for the benefit of the public. All will benefit by continuous peace and by adjusting any differences which may arise by rational common sense methods.

ARTICLE 1
TERM AND SCOPE OF AGREEMENT

1
2
3
4 Section 1.1 This Agreement shall be and hereby does become effective January 1,
5 202~~30~~, and shall remain in full force and effect to and including December 31, 202~~23~~.
6 To amend this contract, either party shall notify the other on or before May 1, 202~~32~~ of
7 its desire to terminate or amend the same. Termination or amendment of the same
8 shall be effective January 1 of the following year. The proposed changes, which shall
9 constitute the subject of the negotiations for amendment, shall accompany each notice
10 of such termination or amendment. This Agreement shall be subject to such changes or
11 modifications as shall be mutually agreed upon by the parties hereto, but such changes
12 or modifications, if made, shall not be retroactive unless mutually agreed upon by both
13 parties. The parties acknowledge that each party has had the right and opportunity to
14 make demands and proposals with respect to any matter which is a proper subject of
15 collective bargaining. The results of the exercise of that right are set forth in this
16 Agreement.

17
18 Neither party waives the right to open discussions on any subject during the life of this
19 Agreement. It is expressly understood that these discussions are not subject to the
20 Impasse Procedures provided in RCW 41.56.

21
22 Section 1.2 It is understood and agreed that if, during the term of this Agreement,
23 mandatory laws applicable to and in conflict with any of the provisions hereof shall
24 become effective and thereafter govern the parties in respect to such conflicting
25 provisions, then and in that event, this Agreement shall be subject to revisions by
26 mutual agreement of the parties hereto covering changes in the provisions which
27 conflict.

28
29 Section 1.3 It is understood by both parties that the terms of this Agreement shall be
30 applicable to all full-time regular fire fighters except the Fire Chief, Operations Chief,
31 Deputy Chief and Administrative 40-hour per week employees whose duties and/or job
32 descriptions are similar to other City employees in non-fire related occupations.

33
34 Section 1.4 This document constitutes agreements on negotiable items and no verbal
35 statements made prior to execution hereof shall supersede any of the provisions
36 contained herein.

37 **ARTICLE 2**
38 **UNION MEMBERSHIP/SECURITY**
39

40 Section 2.1 The negotiation and administration of this Agreement entail expenses that
41 the Union recognizes are appropriately shared by all employees who are beneficiaries
42 of this Agreement. The terms and conditions of this Agreement with regard to Union
43 membership or the payment of an agency shop fee or alternatives are set forth below in
44 accordance with RCW 41.56.
45

46 The parties agree that it is not a condition of employment to be a member of the Union
47 based on the Supreme Court of the United States ruling, *Janus v. AFSCME*, in 2018.
48 However, in order to preserve solidarity, employee benefits, and job security, the Union
49 encourages all eligible employees to become a Union member and remain a Union
50 member in good standing. The Union believes that Union membership is a means to
51 ensure the acquisition and maintenance of excellent benefits and job security. The
52 employer, while having to remain neutral in regard to membership, recognizes the
53 Union as the sole bargaining unit representative relative to wages, hours, and working
54 conditions for all firefighters and officers as enumerated in RCW 41.56. Employees
55 desiring to become, and/or remain, a member of the Union shall advise the employer
56 with an “opt-in” letter provided by the Union that authorizes the deduction of Union
57 dues/fees from the wages of employees who have chosen to “opt-in” and forward them
58 to the Union each month. Conversely, those who choose to “opt-out” of Union
59 membership shall advise the employer in the same manner.
60

61 Section 2.2 The City will deduct membership dues and will pay them to the Local #1296
62 from the wages of all employees who in writing have authorized the City to do so, and
63 will submit a monthly accounting of such deduction giving the amount deducted
64 opposite the employee's name as long as such assignment is not revoked or beyond
65 the termination of this Agreement, whichever occurs first.
66

67 The City shall have no obligation to deduct the dues of any employee whose net pay for
68 the payroll period, after all of the deductions, is insufficient to cover the amount of the
69 dues for the particular period. The Union shall not hold the City responsible for any loss
70 of dues or costs resulting from insufficient net pay for any employee. The Union agrees
71 to refund to the City any amounts paid to it in error on account of payroll deduction
72 provisions upon presentation of proper evidence thereof. The Union agrees to
73 indemnify and hold the City harmless against any and all claims, suits, orders, or
74 judgments brought or issued against the City as a result of any action taken by the
75 Employee or Union under the provisions of Section 2.2. Monthly dues will be divided
76 between the two pay periods.
77

78 Section 2.3 The City shall furnish bulletin board space for the use of the Union for
79 posting Union announcements and data. Any announcements or notices found
80 objectionable by the Fire Chief or the City Manager shall be removed, except this shall
81 not be done in an arbitrary manner.

82 The Union shall take full responsibility for the content of any material placed on the
83 bulletin board, agreeing to indemnify and hold the City harmless against any and all
84 claims, suits, orders, or judgments brought or issued against the City as a result of any
85 material so posted.

86

87 Section 2.4 Upon request, the Union agrees to furnish the City with an up-to-date list of
88 all its Union Officers and Negotiating Committee Members. The Union also agrees to
89 immediately notify the City in writing of any and all changes thereto.

90

91 Section 2.5 Union activities shall not interfere with Fire Department operations. Neither
92 the City nor the Union shall interfere with the right of the employees covered by this
93 Agreement to become or not become members of the Union, and there shall be no
94 discrimination against any such employees because of lawful Union membership or
95 non-membership activity or status.

ARTICLE 3
CITY SECURITY

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Section 3.1 The City and the Union signatory to this Agreement agree that the public interest requires the efficient and uninterrupted performance of fire related services. During the term of this Agreement, the Union and/or the employees covered by this Agreement shall not engage in any work stoppage, strike or slowdown while on duty.

Section 3.2 Because of the emergency nature of fire services, and the necessity for the protection of the lives and property of the citizens of the community, the City pledges not to cause a lock out of members of the bargaining unit.

ARTICLE 4
CLASSIFICATIONS

107
108
109
110 Section 4.1 The wage rates and positions of all full-time regular employees of the City
111 of Kennewick Fire Department covered by the terms of this collective bargaining
112 agreement shall be listed in Appendix "A" attached hereto. The Union may represent
113 probationary employees during their probationary period, except that probationary
114 employees may not appeal discharge under the terms of this Agreement; however, this
115 does not constitute a waiver of applicable public law.
116

117 Section 4.2 When it is found necessary to add new classifications to the Fire
118 Department, the City Manager and Fire Chief will establish an appropriate wage level
119 and conditions of new classifications. If the classification falls within the Union
120 bargaining unit, the City Manager and the Union shall reach an agreement on wages
121 and conditions of said new classifications and said agreement to be subject to approval
122 of the Union and the City Council.
123

124 Section 4.3 The City and the Union agree that they will not discriminate unfairly against
125 any employee by reason of race, creed, color, sex, national origin, religious beliefs or
126 marital status. Whenever words denoting the masculine gender are used in this
127 Agreement, they are intended to apply equally to either gender.

128 **ARTICLE 5**
129 **RECOGNITION**
130

131 Section 5.1 The City is engaged in public service which requires continuous operation
132 and it is agreed that recognition of such obligation of continuous service during the term
133 of this Agreement is imposed on both the City and the members of the Union.
134

135 Section 5.2 The Union agrees that its members, who are employees of the City, shall
136 individually and collectively perform efficient work and services; and that they shall
137 avoid and discourage waste of materials, time and manpower; that they shall use their
138 influence and best efforts to protect the property of the City and its interest and to
139 prevent loss of tools and materials; and that they shall cooperate with the City in
140 promoting and advancing the welfare of the City and the service.
141

142 Section 5.3 The City retains the right to exercise discipline for just cause in the interest
143 of good service and the proper conduct of its business provided that any regular
144 employee (or his representatives) who has been laid off, disciplined or discharged, shall
145 be advised of the reason or reasons for such action.
146

147 Section 5.4 The City retains the right to establish reasonable work rules and determine
148 reasonable schedules of work and to establish the methods and processes by which
149 work is to be performed.
150

151 Section 5.5 No member of the bargaining unit using reasonable judgment and actions
152 shall be held personally liable for any damages or claims for same resulting from any
153 act of commission or omission which may arise as a result of his or her employment by
154 the City.
155

156 Section 5.6 The Union hereby pledges for itself and all of its members, the employees
157 of the City, that they will continue to perform their work effectively and efficiently to the
158 best of their ability and will continue to perform their work effectively and efficiently, as
159 based on the performance of their peers.

160 **ARTICLE 6**
161 **EMPLOYER'S RESPONSIBILITIES**
162

163 Section 6.1 Subject to governing laws, all responsibilities and authorities held by the
164 City at the present time, which are not included in this Agreement, shall remain in force,
165 unchanged and unaffected in any manner by this Agreement. These responsibilities
166 and authorities include, but are not limited to, the following:
167

168 6.1.1 To recruit, assign, transfer and promote members to the positions within
169 the Department.
170

171 6.1.2 To suspend, demote, discharge or take other disciplinary actions against
172 members for just cause.
173

174 6.1.3 To determine methods, means and personnel necessary for the
175 Department operations.
176

177 6.1.4 To control the Department budget.
178

179 6.1.5 To take whatever actions are necessary in emergencies in order to assure
180 the proper functions of the Department.
181

182 Section 6.2 Definition of Emergency. If in the sole discretion of the City, it is
183 determined that extreme civil emergency conditions exist, including but not limited to
184 riots, civil disorders, floods or other similar catastrophes, the provisions of this
185 Agreement may be suspended. However, all provisions of this Agreement shall be
186 immediately reinstated once a civil emergency condition ceases to exist.
187

188 Should such an emergency arise, the local Union President shall be advised as soon as
189 possible of the nature and expected duration of the emergency.

190 **ARTICLE 7**
191 **GRIEVANCES AND ARBITRATION**
192

193 Section 7.1 Union employee grievances or disputes which may arise shall be settled in
194 the following manner: The Union Grievance Committee, upon receiving a written and
195 signed petition from a Union member, shall determine if a grievance exists. If in their
196 opinion no grievance exists, no further action is necessary. If a grievance does exist
197 with a disagreement involving an interpretation or application of this Agreement or any
198 other written agreement between the Union and the City, then the Union Grievance
199 Committee shall, with or without the employee, present the grievance in writing to the
200 Fire Chief within thirty (30) calendar days following the event giving rise to such
201 grievance for adjustment. The written grievance will include at least a statement
202 including the section of the agreement allegedly violated, the facts, and the remedy
203 sought. If the written grievance is not presented in thirty (30) calendar days following
204 the event of such grievance, the grieving party shall forfeit and waive such grieved
205 rights. The Fire Chief will answer the Union grievance within fifteen (15) calendar days
206 of the grievance being served on the Chief. If the decision is not satisfactory to the
207 Union, the grievance shall be referred to the City Manager in writing within fifteen (15)
208 calendar days, who will render a decision within fifteen (15) calendar days. If the
209 decision is not satisfactory to the Union, the grievance shall be referred to arbitration in
210 writing within fifteen (15) calendar days and submitted to a recognized arbitrator.
211

212 The parties shall attempt to agree upon an arbitrator within five (5) calendar days after
213 the grievance is referred to arbitration. In the event the parties are unable to agree on
214 an arbitrator within the five (5) day period, the parties shall immediately agree upon the
215 Federal Mediation and Conciliation Service, the American Arbitration Association,
216 PERC or a mutually agreeable source, to submit a panel of five (5) arbitrators for
217 consideration. Either party may reject one (1) entire panel and request that a new panel
218 be submitted by the same source. Once a source is agreed upon to provide a panel,
219 the two parties will stay with that source unless both mutually agree to use another
220 source.
221

222 In selecting an arbitrator from a five (5) member panel, the party requesting arbitration
223 shall strike the first two names. The other party shall then strike two names. The
224 remaining person shall be the arbitrator. In the event an odd-numbered panel of
225 arbitrators exceeding five (5) is given to the parties, the party requesting arbitration shall
226 strike the first two names, and the other party shall then strike two names. The party
227 requesting arbitration shall then strike one name, and the other party shall strike one
228 name. This process shall continue until only one name remains, and that person shall
229 be the arbitrator. The Arbitrator shall be notified of his or her selection by joint letter
230 from the Union and the City requesting that a time and place be set for the arbitration
231 subject to the availability of the Union and City representatives. All hearings shall be
232 conducted in Kennewick, Washington unless the parties mutually agree otherwise.
233

234 Failure to appeal the grievance within specified time limits will render the decision
235 acceptable and not subject to further review. The cost of the arbitrator shall be borne
236 equally by the City and the Union on a fifty-fifty (50-50) basis, and each party shall be
237 responsible for the cost of presenting its own case. The arbitrator shall render his or her

238 decision based on the interpretation and application of the provisions of this Agreement.
239 The decision shall be final and binding upon the parties to the grievance.
240

241 Neither the arbitrator nor any person or persons involved in the grievance procedures
242 shall have the power to negotiate new agreements or to change any of the present
243 provisions of this Agreement.
244

245 Section 7.2 City grievances shall be settled in the following manner: If the City
246 determines a grievance does exist involving the interpretation or application of this
247 Agreement or any other written agreement between the Union and the City, then the
248 City shall present the grievance in writing to the President of the I.A.F.F. Local #1296
249 within thirty (30) calendar days following the event giving rise to such grievance for
250 adjustment. The written grievance will include at least a statement including the section
251 of the Agreement allegedly violated, the facts and the remedy sought. If the written
252 grievance is not presented in thirty (30) calendar days following the event of such
253 grievance, the City shall forfeit and waive such grieved rights. The I.A.F.F. President
254 will answer the City grievance within fifteen (15) calendar days of the grievance being
255 served on the President. If the decision is not satisfactory to the City, the grievance
256 shall be referred to arbitration in writing within fifteen (15) calendar days and submitted
257 to a recognized arbitrator.
258

259 The parties shall attempt to agree upon an arbitrator within five (5) calendar days after
260 the grievance is referred to arbitration. In the event the parties are unable to agree on
261 an arbitrator within the five (5) day period, the parties shall immediately agree upon the
262 Federal Mediation and Conciliation Service, the American Arbitration Association,
263 PERC or a mutually agreeable source, to submit a panel of five (5) arbitrators for
264 consideration. Either party may reject one (1) entire panel and request that a new panel
265 be submitted by the same source. Once a source is agreed upon to provide a panel,
266 the two parties will stay with that source unless both mutually agree to use another
267 source.
268

269 In selecting an arbitrator from a five (5) member panel, the party requesting arbitration
270 shall strike the first two names. The other party shall then strike two names. The
271 remaining person shall be the arbitrator. In the event an odd-numbered panel of
272 arbitrators exceeding five (5) is given to the parties, the party requesting arbitration shall
273 strike the first two names, and the other party shall then strike two names. The party
274 requesting arbitration shall then strike one name, and the other party shall strike one
275 name. This process shall continue until only one name remains, and that person shall
276 be the arbitrator. The Arbitrator shall be notified of his or her selection by joint letter
277 from the Union and the City requesting that a time and place be set for the arbitration
278 subject to the availability of the Union and City representatives. All hearings shall be
279 conducted in Kennewick, Washington unless the parties mutually agree otherwise.
280

281 Failure to exercise this option will render the decision acceptable and not subject to
282 further review. The cost of the arbitrator shall be borne equally by the City and the
283 Union on a fifty-fifty (50-50) basis, and each party shall be responsible for the cost of
284 presenting its own case. The arbitrator shall render his or her decision based on the
285 interpretation and application of the provisions of this Agreement. The decision shall be

286 final and binding upon the parties to the grievance. Neither the arbitrator nor any
287 person or persons involved in the grievance procedure shall have the power to
288 negotiate new agreements or to change any of the present provisions of this
289 Agreement.

ARTICLE 8
RIGHTS AND PRIVILEGES

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Section 8.1 All rights and privileges held by the employees at the present time which are not included in this Agreement shall remain in force, unchanged and unaffected in any manner by this Agreement.

Section 8.2 The Chief of the Fire Department and the City may adopt rules and regulations for the operation of the Department and the conduct of its employees. Such rules shall not conflict directly or indirectly with the Union's rights to bargain any of the provisions of this Agreement, other written agreements between the parties, Civil Service regulations or an existing arbitration award or past practice without agreement of the Union.

ARTICLE 9
HOURS OF WORK

Section 9.1 The Fire Department schedule per year will be 108 shifts, or an approximate average of 49.8 hours per week shall constitute the standard work week, and 24 hours the standard work shift. The Fire Chief, subject to the approval of the City Manager, shall establish appropriate work shifts (commencing at 8:00 a.m.) and scheduled days of rest.

Section 9.2 The work week will be as follows, with the final schedule established by the Fire Chief. There will be three (3) shifts, each shift working twenty-four (24) hours on, twenty-four (24) hours off, twenty-four (24) hours on, twenty-four (24) hours off, twenty-four (24) hours on, ninety-six (96) hours off, then repeat.

Section 9.3 The normal minimum work shift will be as follows:

WORK HOURS

	<u>Monday thru Saturday</u>	<u>Holiday</u>	<u>Sunday</u>
Emergency and Non-emergency work	0800 – 1730	0800 – 1000	0800 – 1200

This period will include 1 hour of physical training and required breaks and lunch.

Emergency and Related work	1730 – 0700
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Emergency and Non-emergency work	0700 – 0800	0700 – 0800	0700 – 0800
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Definition – Related work when pertaining to Emergency work will be all duties associated with the actual performance of emergency responses, including return to service, clean-up, and reporting.

Section 9.4 Continuous Service Policy

9.4.1 All overtime shall be offered as far in advance as possible to be filled via volunteers whenever possible, and all efforts must be exhausted to obtain volunteers when attempting to fill overtime.

9.4.2 Notification for a known overtime need for the following shift shall be announced by 1000 hours of the current shift whenever possible, and time given to respond to the overtime opportunity shall be no less than 4 hours in length.

9.4.3 The continuous service policy shall be utilized when no one volunteers to work overtime.

- 351
352 9.4.4 The continuous service policy shall be utilized to maintain the preferred
353 staffing level as identified by departmental SOG.
354
- 355 9.4.5 Use of the continuous service policy shall be based on the needed
356 rank or certification and will be filled by the individual possessing the
357 needed qualifications who also has the lowest year-to-date overtime
358 accrual hours.
359
- 360 9.4.6 On-duty personnel that will not be starting their long change the
361 following shift, or do not have a Kelly day, vacation or shift trade
362 scheduled the following shift shall be assigned to fill the overtime for
363 the following shift and notified prior to shift change as soon as
364 possible.
365
- 366 9.4.7 A continuous service assignment may be refused by an employee if
367 the employee can produce evidence that he/she has a previous
368 commitment that will cause an unreasonable personal burden
369 (including but not limited to plane tickets, doctor appointment, tickets to
370 a performance or event, family celebration, anniversary, birthday, etc.).
371
- 372 9.4.8 Employees shall be notified by 1900 hours that they are up for a
373 continuous service assignment as the first or second option for the
374 rank, certification or specialty needed.
375
- 376 9.4.9 Employees who are assigned to continuous service will be allowed to
377 arrange for another equally qualified person to work part or all of the
378 overtime hours but will be required to remain on duty until relieved.
379 Each employee will be paid at the overtime rate for the hours that
380 he/she worked.
381
- 382 9.4.10 If a continuous service assignment is generated mid-shift due to an on-
383 the-job injury, sickness or family emergency, the overtime shall be
384 filled by first calling the off-duty personnel from the previous shift, with
385 those on long change called last.
386
- 387 9.4.11 Except in the instance of an on-the-job injury, sickness, family
388 emergency or scheduled vacation, an employee will not leave his/her
389 assigned duty shift until relieved of duty.
390
- 391 9.4.12 In the event an employee is holding over in an overtime capacity until
392 another employee arrives to work the overtime, whether filled
393 voluntarily or by a continuous service assignment, the overtime hours
394 worked will be split between the employees.
395
- 396 9.4.13 For consecutive shift moves between stations as a result of overtime or
397 last-minute scheduling changes, the holdover will receive overtime until

398 relieved in addition to the overtime received by the person moving
399 stations.
400
401 9.4.14 For consecutive shift moves between stations as a result of a shift
402 trade, the Local agrees to cover for the employee by means of either
403 early relief or holdover, with no overtime paid in those instances.
404 However, overtime will be paid if a holdover is needed as a result of a
405 late call.
406
407 9.4.15 Those who are assigned continuous service shall have the option of
408 having continuous service overtime added to the overtime list at a rate
409 of 2 hours for each hour worked.
410
411 9.4.16 The City shall implement an SOG relating to the preferred staffing
412 level.

ARTICLE 10
OVERTIME AND PREMIUM RATES

Section 10.1 The formula for calculating the hourly overtime rate shall be as follows: Employee's annual salary, divided by 2,592 hours, times one and one-half (1.5). The City agrees to appropriate funds to pay employees for overtime pay earned.

Section 10.2 The hourly overtime rate shall be paid for:

- 10.2.1 Hours in excess of the scheduled work shift at the request of the Chief or his representative.
- 10.2.2 Shifts worked on scheduled days of rest at the request of the Chief or his representative.
- 10.2.3 Call-in emergency work after the first hour at the request of the Chief or his representative.
- 10.2.4 Overtime will be paid to off-duty employees for time served as witnesses in court when said court appearances are the result of employment with the City.
- 10.2.5 When on-duty personnel are ordered to cover a personnel shortage up to and including one (1) hour past the end of the scheduled work shift.

Section 10.3 Premium Rates:

- 10.3.1 For any all-calls, employees shall receive two (2) hours pay at the overtime rate for the first hour of work.
- 10.3.2 For any other type of call-in emergency work, three (3) hours pay at the overtime rate for the first one hour of work.
- 10.3.3 When a minimum of four (4) hours' notice is provided for call-in work, payment shall be at the overtime rate only.
- 10.3.4 During any 24-hour shift, the maximum amount of premium pay and/or overtime pay that a bargaining unit member is entitled to receive is the equivalent of 24 hours of overtime. Therefore, the provisions of this Article shall not be interpreted as entitling an employee to any amount of premium pay or overtime pay in excess of this maximum amount.
- 10.3.5 When on-duty personnel are ordered to cover a personnel shortage, and the employee is required to work more than one hour, and less than four hours' notice has been given, the call in rate as outlined in Section 10.3.2 shall apply to the first hour after the end of the scheduled work shift.

461 Section 10.4 Three employees are authorized to carry Emergency Callback Pagers for
462 call-ins. In compensation for carrying the Emergency Callback Pager, the employee will
463 be paid one hour of their straight time rate for each uninterrupted 24 hour period carried
464 (as defined below). If during that 24 hour period the individual goes out of service, or is
465 called in to work, the one hour of straight time will not be paid. If called in to work, the
466 individual will receive the premium hour as per 10.3.2 or 10.3.3, whichever applies. The
467 Fire Chief may at his/her discretion increase the number of Emergency Callback Pagers
468 at any time.

469
470 24 hour period defined: The 24 hour period will be considered to be uninterrupted in
471 instances where an employee has notified the B/C of his intent to carry the Emergency
472 Callback Pager prior to 07:45 hours that day but was held over for a period of not more
473 than 1 hour and immediately upon being relieved from duty picked up one of the
474 Emergency Callback Pagers.

475
476 Section 10.5 Under the following circumstances, the employee shall be compensated
477 as outlined below for moving personnel and gear between fire stations:

478
479 10.5.1 When an on-duty employee is authorized to move to another station for
480 their next scheduled shift, the time spent moving gear off-duty shall not
481 be considered compensable time.

482
483 10.5.2 If an off-duty employee is requested to move from their scheduled
484 station to another station prior to the start of their scheduled shift, the
485 time spent moving gear shall be compensable at the rate equivalent to
486 15 minutes of overtime at the Top Step Firefighter (TSFF) rate with the
487 final amount rounded to the nearest dollar. The only exception is when
488 premium pay is given for call-in overtime, at which time the premium
489 pay covers the required move.

490
491 10.5.3 The City shall not provide compensation for shift trades, stand-ins, or
492 substitutions. However, the employee may submit a request for
493 mileage reimbursement as stated in Section 10.5.4.

494
495 10.5.4 All other mileage reimbursement shall be in accordance with City
496 policy, including travel in privately operated vehicles (POVs), provided
497 that the use of a POV by an employee is pre-authorized by the Shift
498 Battalion Chief.

ARTICLE 11
MEDICAL AND DENTAL

499
500
501
502 Section 11.1 The City shall pay for a \$25,000 Life Insurance policy for Fire Department
503 employees covered under this bargaining agreement.

504
505 Section 11.2 The City shall make available a consumer medical and vision insurance
506 plan for its employees and dependents. The City shall make available dental insurance
507 for its employees and dependents and shall pay the total premium for such insurance.
508

509 Employees covered by this Agreement shall be insured by a medical and vision
510 insurance plan through AWC that includes dependent coverage and major medical
511 coverage for employees and dependents. The parties agree that AWC controls the plan
512 design and the Board of Trustees may make changes from time to time.
513

514 Employees and their dependents will remain on the HealthFirst \$250 deductible plan.
515 Employees will be responsible for five percent (5%) of the health insurance premium
516 costs applicable to the level of coverage they select for themselves and their
517 dependents (single, married, married with dependents, etc.).
518

519 The City agrees that there shall be no decreases in medical benefits for the life of this
520 Agreement, with the exception of those made by the benefit trust board of the
521 Association of Washington Cities. If AWC's benefit trust board does make changes as
522 described above, the City agrees to bargain with the Union over the impacts of those
523 changes.
524

525 Section 11.3 The City shall contribute \$75 per month to the Washington State Council
526 of Firefighters Medical Expense Reimbursement Plan (MERP) for each member of the
527 bargaining unit.

528 **ARTICLE 12**
529 **HOLIDAYS**
530

531 Section 12.1 The following are holidays for all regular and probationary fire department
532 bargaining unit employees:
533

- 534 1. New Year's Day (January 1st)
 - 535 2. Martin Luther King's Birthday (3rd Monday of January)
 - 536 3. President's Day (3rd Monday of February)
 - 537 4. Memorial Day (Last Monday in May)
 - 538 5. Fourth of July (July 4th)
 - 539 6. Labor Day (1st Monday in September)
 - 540 7. Veteran's Day (November 11th)
 - 541 8. Thanksgiving Day (4th Thursday in November)
 - 542 9. The day immediately following Thanksgiving Day
 - 543 10. Christmas Day (December 25th)
 - 544 11. Floating Holiday
 - 545 12. Floating Holiday
 - 546 13. Floating Holiday (for 24 hour shift personnel only)
 - 547 14. Additional 16 hours of holiday pay (for 24 hour shift personnel only)
- 548

549 Any special holiday proclaimed by the Governor or the City Council and granted to all
550 other City employees shall be enjoyed by the firefighters as well.
551

552 It is recognized that all personnel may not be absent from duty on these particular
553 holidays; however, the holidays are creditable as official holidays for salary purposes.
554

555 Section 12.2 All regular full-time 24 hour shift employees covered by this Agreement
556 shall receive during the first week in December a lump sum equal to one-hundred
557 twenty (120) hours of pay at the straight time rates as compensation for work performed
558 on any/or all holidays as stipulated above. Employees who are not employed the entire
559 calendar year shall only be compensated for the ten (10) holidays listed above which fall
560 within their term of employment. 40 hour personnel shall not receive a lump sum
561 payment and instead will receive the identified holidays off with pay throughout the year.
562

563 For 24 hour shift personnel, forty hours (40) of the one-hundred twenty (120) hours of
564 pay is payment for any requirement for floating holidays. Employees who are not
565 employed the entire year shall receive a pro-rated amount of the forty hours based on
566 the number of full months during the year in which they were employed.
567

568 For 40 hour personnel, employees have the option to utilize their floating holidays to
569 care for themselves, their child(ren), or a seriously ill family member, including spouse,
570 parents, parents-in-law, grandparents, and adult children with disabilities, as allowed in
571 RCW 49.12.265 – RCW 49.12.295.

ARTICLE 13
SAFETY

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Section 13.1 The City will provide safety measures and safety rules to minimize accidents and health hazards to the employees during their hours of employment. The Union agrees to cooperate with the City to the end that the employees shall use such safety equipment when so provided and observe such safety and health regulations as provided by the City.

Section 13.2 The City agrees to furnish employees turnout uniforms and related protective equipment. In addition, the City will budget appropriate funds to be used to furnish and replace standard work shirts with insignias, pants and jackets and dress shoes or boots. The employee in consideration thereof shall report at the start of each shift in a clean and presentable condition.

ARTICLE 14
TEMPORARY ASSIGNMENT

Section 14.1 In connection with the Civil Service Commission's certification of promotional eligibility lists, the following requirements shall take effect for temporary assignments:

Battalion Chief: In the event there is no Battalion Chief on duty, nor an on-duty Captain who is on the Battalion Chief promotional list, the position shall be filled in the following order:

- 1) From the overtime list, by an off-duty person of the same rank or an off-duty person on the Battalion Chief promotional list.
- 2) By the best qualified on-duty person, as determined by the Chief, or his designee.

Captain: In the event there is no Captain on duty, nor an on-duty firefighter who is on the Captain's promotional list, the position shall be filled in the following order:

- 1) An on-duty firefighter who has completed the Fire Officer Development Program for Fire Captain, with preference given to members who have declared their intention to test, or an on-duty firefighter who has completed Step 1 of the Program;
- 2) If there are fewer than twelve (12) Local members who, at a minimum, have completed Step 1 or are on a current promotional list, a written list of individuals qualified to temporarily upgrade to the position of Fire Captain as necessary to bring the total number up to 12 will be established. This established list shall be submitted by the Fire Chief based on parameters agreed upon by the Chief and the Local. Parameters will include placement on a prior promotional list, members with at least ten years of service to the Department, and other qualifications as recognized by the Fire Chief and the Local. Those individuals placed on the list will have the option to deny placement on the list. Once at least 12 Local members have completed Step 1, then completion of Step 1 becomes the minimum requirement to upgrade to Captain. If the number of active participants that have completed, at a minimum, Step 1 drops below 12, the Fire Chief will submit a new list, and so on;
- 3) From the overtime list, by an off-duty officer or an off-duty firefighter who is either on the Captain promotional list or has completed, at a minimum, Step 1 of the Program;
- 4) If, after following these steps, the position is still vacant, the Continuous Service Policy as outlined in Section 9.4 of the CBA will be utilized.

The Parties will continue in good faith their work on the Officer Development Task Book for Battalion Chief with the intent of utilizing it as a part of the requirements for a temporary assignment to a Battalion Chief position.

632 Section 14.2 It is understood that the employees temporarily acting in a supervisory
633 capacity are covered by the terms of this entire section.

634
635 Section 14.3 Upgrades or acting appointments for Captains shall receive an increase
636 equivalent to the difference between top step fire fighter and second step Captain.

637
638 Section 14.4 Upgrades or acting appointments for Battalion Chief shall receive an
639 increase equivalent to the difference between top step Captain and second step
640 Battalion Chief.

641
642 Section 14.5 Temporary, provisional, and promotional appointments shall go to the first
643 step in the salary range that gives them an increase.

644
645 Section 14.6 In the event an employee completes only a portion of a shift in an upgrade
646 classification, he shall only receive the upgrade pay in proportion to the amount of the
647 shift hours worked in any upgrade.

648
649 Section 14.7 The promotional testing for Captain and Battalion Chief shall be as
650 determined by the Civil Service Commission.

651 **ARTICLE 15**
652 **SICK LEAVE**
653

654 Section 15.1 LEOFF II employees shall earn sick leave and may be granted time off
655 with pay covering periods of illness or involuntary physical incapacity except time off
656 caused by accidents or involuntary physical incapacity in connection with other gainful
657 employment.
658

659 Sick leave will be accrued as follows:
660

661 40 hour per week employees: 8 hours per month

662 24 hour shift employees:

- 663 1) During the first three years of employment – 24 hours per month
664 (except as provided in section 15.9)
665 2) After the first three years of employment – 12 hours per month
666

667 Sick leave may be accumulated up to a maximum of one thousand six hundred sixty-
668 four (1,664) hours. If sick leave is exhausted, the employee shall then receive all
669 benefits provided under the appropriate firefighter's pension plan. Any sick leave taken
670 shall be taken by the hour and on an hour-per-hour basis.
671

672 LEOFF II employees have the option to utilize earned accrued sick leave to care for
673 themselves, their child(ren), or a seriously ill family member, including spouse, parents,
674 parents-in-law, grandparents, and adult children with disabilities, as allowed by RCW
675 49.12.265 – RCW 49.12.295.
676

677 In order to be granted sick leave with pay, an employee must meet the following
678 conditions:
679

- 680 1. Report to the Fire Chief or the Officer in Charge the reason for the
681 absence. Sick report must be made not later than thirty (30) minutes
682 before the beginning of the scheduled work shift.
683
684 2. Keep the Fire Chief or the Officer in Charge informed of his condition if the
685 absence is to be more than one shift in duration. The Chief or his
686 representative shall make the determination of how often the employee is
687 to report based on the nature of illness or injury, although reporting will not
688 be more frequent than once per week.
689

690 Section 15.2 Employees covered under this Agreement ordered to work for limited duty
691 purposes may appeal duty assignments under Article 7 of this Agreement in the event
692 such assignment is beyond the scope of their duty capability as determined by an
693 accredited medical opinion.
694

695 Section 15.3 If the absence extends beyond three (3) working shifts duration, the
696 employee will be required, at the option of the Fire Chief, to submit a medical certificate
697 signed by a physician stating the kind and nature of sickness or injury and that the
698 employee has been incapacitated for work for the period of absence or quarantine

699 and/or is required to receive out-patient care and stating when he is again physically
700 able to perform his regular duties.

701
702 Section 15.4 The City will be permitted to make a medical examination or a nurse's visit
703 over and above the other medical opinions if the City deems it so desirable. Such
704 request shall be governed by Section 27.2 of this Agreement regarding Fitness for Duty
705 Evaluations. The expenses of such medical examinations or nursing visits shall be paid
706 by the City.

707
708 Section 15.5 Leave with pay shall be granted by the City up to a maximum of two (2)
709 consecutive work shifts in any calendar year for each death in the immediate family.
710 Such leave may be extended in special circumstances with approval of the City
711 Manager. Immediate family shall include only father, mother, grandfather, grandmother,
712 father-in-law, mother-in-law, spouse, brother, sister, children or grandchildren of the
713 employee. This section shall not pertain to an employee who is not receiving pay.

714
715 Section 15.6 Any employee found to have abused the sick leave benefit may thereupon
716 be subject to dismissal upon recommendation of the Fire Chief and at the discretion of
717 the City Manager.

718
719 Section 15.7 Time off for sickness in excess of accrued sick leave shall be charged to
720 unused vacation.

721
722 Section 15.8 Each LEOFF II employee at the time of leaving the employment of the
723 City, except for any such employee who is terminated for just cause, shall have twenty
724 five percent (25%) of his accumulated and unused sick leave converted to and be
725 added to any other accrued vacation time. This conversion shall be applied to a
726 maximum accumulation of 1,664 hours of unused sick leave only.

727
728 Section 15.9 Each new LEOFF II employee hired after December 31, 1990, shall
729 receive seventy-two (72) hours of sick leave upon hire. However, during the first six
730 months of employment, the employee will not accrue any additional sick leave. Should
731 the employee leave employment prior to the completion of six months of service, the
732 employee shall only be eligible within the guidelines of Section 15.9 for unused sick
733 leave that would normally have been accrued for the months employed.

734
735 Section 15.10 The current City of Kennewick Family Medical Leave policy shall be in
736 effect for the duration of this contract. In the case of an employee being seriously ill, the
737 first ten (10) shifts shall not be counted toward Family Medical Leave Act (FMLA) leave.
738 However, subsequent days off for the same illness/injury within the rolling year, will
739 count as part of the FMLA leave.

740 **ARTICLE 16**
741 **VACATION**

742
743 Section 16.1 Each full-time employee shall accrue vacation time as set forth below,
744 based on his/her continuous length of service accumulated as of the most recent
745 anniversary date of employment:

746
747 24 Hour Shift Personnel

748 <u>Service</u>	749 <u>Accrual</u>
750	
751 Start through 3 years	12 hours per month
752 Entering 4 through 9 years	15 hours per month
753 Entering 10 through 14 years	18 hours per month
754 Entering 15 through 19 years	21 hours per month
755 Entering 20 through 24 years	24 hours per month
756 Entering 25 years and over	26 hours per month

757
758 40 Hour Per Week Personnel

759 <u>Service</u>	760 <u>Accrual</u>
761	
762 Start through 5 years	10 hours per month
763 Entering 6 through 9 years	12 hours per month
764 Entering 10 through 14 years	14 hours per month
765 Entering 15 through 19 years	16 hours per month
766 Entering 20 years and over	18 hours per month

767
768 Section 16.2 Upon the death of any employee, the accrued vacation pay of the
769 deceased employee shall be paid to the same individual to whom is paid the employee's
770 accrued wages.

771
772 Section 16.3 Vacation hours shall be scheduled by the Chief or his designee, at time
773 when they will constitute minimum conflicts with work schedules. Once approved, the
774 vacation will not be subject to cancellation except for emergencies as defined in Section
775 6.2 or at the option of the employee. When two (2) or more employees put in a request
776 at the same time, for the same period, and the City will allow one (1) employee off for
777 that period, the employee with the longest service record shall be allowed the subject
778 vacation.

779
780 Employees have the option to utilize earned vacation leave to care for themselves, their
781 child(ren), or a seriously ill family member including spouse, parents, parents-in-law,
782 grandparents, and adult children with disabilities, as allowed by RCW 49.12.265 – RCW
783 49.12.295. The approval process to access annual leave for this purpose is as stated in
784 this article.

785 Section 16.4 No vacation shall be taken during the first six (6) months of probationary
786 employment. No accumulation of accrued vacation credit in excess of three hundred
787 (300) hours will be permitted.

788
789 Section 16.5 An employee who is discharged for any reason shall receive
790 compensation for all accrued vacation.

791
792 Section 16.6 Every consideration will be given to allowing regular employees summer
793 vacations.

ARTICLE 17
FORCE REDUCTION AND REHIRE

794
795
796
797 Section 17.1 In the case of personnel reduction the employee with the least seniority
798 shall be laid off first. Time in grade and time in the Fire Department shall be given the
799 utmost consideration. The right to lay off employees for lack of work or funds or
800 because of the occurrence of conditions beyond the control of the City shall not be
801 considered within negotiable matters pertaining to wages, hours and working conditions.
802 No new employee shall be hired until the laid off employees have been given an
803 opportunity to return to work at the first rehire available for full-time employment as a fire
804 fighter.

805
806 When the laid off employee is notified of the opportunity to return to work, the employee
807 shall have seven (7) calendar days to decide whether he/she will return to the job.
808 From the date of the decision, the employee must return to work within thirty (30)
809 calendar days, or their right to rehire will be considered waived.

ARTICLE 18
LEAVE OF ABSENCE

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Section 18.1 The City Manager may authorize unpaid leaves of absence up to a maximum duration of one (1) year, except in the case of a leave necessitated by service in the Armed Forces of the United States, in which case current State or Federal law will apply. Upon expiration of such regularly approved leave, the employee shall be reinstated in the position held at the time leave was granted. Failure on the part of the employee to report for duty promptly at the expiration of such leave shall be regarded as voluntary resignation.

Section 18.2 Upon expiration of an approved leave of absence or sick leave, an employee shall be reinstated in the position held at the time the leave was granted. Only the employees advanced to fill the temporary vacancies created by the leave of absence shall be affected, and in each case shall return to the jobs they left. Employees who are granted a leave of absence shall not lose their established seniority.

827 **ARTICLE 19**
828 **SENIORITY**

829
830 Section 19.1 Employees shall have their seniority determined by their total length of
831 continuous service with the Kennewick City Fire Department. In cases where two or
832 more employees start to work on the same date, the Civil Service Rules and
833 Regulations shall determine seniority.

834
835 Section 19.2 The first twelve (12) months of employment shall constitute a probationary
836 period. Seniority shall apply retroactively to date of hire after successful completion of
837 the probationary period.

838
839 Section 19.3 Any regular employee who is promoted to Captain or Battalion Chief shall
840 have a probation period consisting of twelve (12) months from the date of promotion. If
841 this employee fails to demonstrate he/she can completely and satisfactorily perform the
842 job within the twelve (12) month probation period, the City may retain the employee at
843 his/her present position, or at its discretion, return the employee to his/her former
844 position classification and pay status without any loss in seniority. Any other employees
845 who transferred or were promoted following, and as a result of this employee's transfer
846 or promotion, shall also be returned to their former position and pay status.

847
848 Section 19.4 In the event an employee covered under this Agreement is promoted into
849 a supervisory position not covered by this Agreement, he shall continue to earn seniority
850 in the classification from which he was promoted. In the event the employee is later
851 demoted to a lower classification and/or position, his latest earned seniority shall be
852 compared with the employee(s) currently occupying the classification and/or position to
853 determine who shall fill such position.

854 **ARTICLE 20**
855 **SALARIES**
856

857 Section 20.1 The schedules attached as Appendix "A" of this Agreement have been
858 approved by the Union and the City establishing salaries and hourly wages to be paid
859 beginning January 1, 2020.

860
861 The ~~2023~~~~20~~~~2022~~ salary schedule reflects the following increases:

862	2020 3 January 1	6 3 .0%
863	2021 January 1	3.0%
864	2022 January 1	3.0%

865
866 The total contribution to the ICMA deferred compensation program will be five percent
867 (5%). The city's contribution shall be based on the employee's monthly salary (as
868 identified in Appendix "A") plus classification and specialty pay if applicable.

869
870 Section 20.2 The Union recognizes the City's obligation to train personnel in the
871 methods of medical service training and agrees that the employees shall participate in
872 pre-scheduled courses. When training classes or instruction courses are required by
873 the City to be taken on off-duty time, the employee shall be compensated at the
874 overtime rate as stated in Appendix "A." In consideration of this, the Union agrees that
875 the certification level of Emergency Medical Technician shall be maintained by all
876 employees as a condition of employment.

877
878 Authorized leave will be granted to probationary employees to attend required EMT
879 certification classes, provided it does not create an overtime situation.

880
881 Section 20.3 Pay step increases, as stipulated in the Appendix of the contract, will be
882 made effective upon completion of the requirements for the corresponding step of the
883 Joint Apprenticeship and Training Committee (JATC) program. New employees falling
884 under the requirements of the JATC program must successfully complete each
885 applicable step of said program in order to achieve a pay step increase.

886
887 Section 20.4 Education and years of service shall be recognized in accordance with
888 Article 26 Firefighter Classification Program.

889
890 Section 20.5 Certified paramedics, authorized by the City, shall receive additional
891 compensation, calculated as twelve percent (12%) of top step fire fighter salary. Such
892 additional compensation shall be included as part of their base wage for fire fighter or
893 captain.

894
895 The City shall compensate paramedics at the overtime rate for off-duty attendance at
896 PALS, ACLS, Advanced Airway, as well as two required paramedic meetings annually
897 as mandated by the Medical Program Director.

898 Section 20.6 Captain salaries shall be based on a percentage of the top step fire fighter
899 salary in accordance with the following schedule:

900

<u>Appointment</u>	<u>1st Year</u>	<u>2nd Year</u>
107%	112%	117%

903

904 Section 20.7 Administrative Captain salaries shall be based on a percentage of the top
905 step firefighter salary in accordance with the following schedule:

906

<u>Appointment</u>	<u>1st Year</u>	<u>2nd Year</u>
121%	124%	127%

909

910 Section 20.8 The parties intend that in no instance will an individual moving from a Shift
911 Captain position to an Administrative Captain position take a cut in pay as determined
912 by comparing an Administrative Captain yearly salary to a Shift Captain yearly salary
913 plus holiday pay. To effectuate the intent of the parties, it is agreed that if a Shift
914 Captain at the 2nd Year Captain step moves into an Administrative Captain position,
915 he/she will bypass the Administrative Captain Hire Step and move directly into the 1st
916 Year Administrative Captain Step.

917

918 Section 20.9 Battalion Chiefs salaries shall be based on a percentage of the top step
919 firefighter salary in accordance with the following schedule:

920

<u>Appointment</u>	<u>1st Year</u>	<u>2nd Year</u>
126%	129%	132%

923

924 Section 20.10 Battalion Chief Training Officer shall have his/her salary calculated in the
925 following manner:

926

- 927 1. Determine the hourly wage of the appropriate Battalion Chief step.
- 928 2. Multiply the hourly rate times 96 hours (holiday pay).
- 929 3. Divide the figure obtained in step 2 by 12 to obtain a monthly figure.
- 930 4. Add the monthly total obtained in step 3 to the appropriate Battalion Chief
931 step.

932

933 Section 20.11 The salaries of apprentice fire fighters shall be based on a percentage of
934 the top step fire fighter salary in accordance with their progression toward obtaining
935 journeyman status as approved by the Washington State JATC:

936 JATC Step 1 (approx. 0-2000 hours): 76% of top step fire fighter

937 JATC Step 2 (approx. 2000-4000 hours): 84% of top step fire fighter

938 JATC Step 3 (approx. 4000-6000 hours): 92% of top step fire fighter

939 JATC Journeyman status: 100% of top step fire fighter

940

941 Section 20.12 Once entry into the paramedic program is approved by the Chief, the
942 City shall reimburse the paramedic student's tuition for paramedic training. The student
943 is obligated to complete and pass the course, or pay back to the City the funds
944 expended for tuition. Upon completion of the paramedic course, the paramedic is
945 obligated to maintain his/her certification, and to perform the duties of a paramedic for a

946 minimum of four years. If the paramedic drops or loses his/her certification prior to the
947 completion of four years of service, he/she will be required to pay back to the City 25%
948 of the cost of tuition for every complete year short of the four-year obligation.
949

950 Section 20.13 The City will provide overtime backfill to allow on-duty employees
951 approved for and enrolled in the CBC paramedic program to attend class when class is
952 not offered on the employees' regularly scheduled days off. If, however, on-duty
953 staffing is above the identified preferred staffing level, on-duty employees may be re-
954 assigned to attend class so long as the identified preferred staffing level is maintained.

ARTICLE 21
OUTSIDE EMPLOYMENT

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Section 21.1 The members of the Union agree that their first line of employment is with the City of Kennewick Fire Department and they shall give it first consideration. Outside employment shall in no way take preference over emergency call-in required by the Department.

ARTICLE 22
NOTICES

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Section 22.1 Any notice provided for herein shall be sufficient if it is in writing and delivered to an authorized representative. The notice must be signed.

Section 22.2 Authorized representatives of the Union include, but are not limited to, the President and the Secretary/Treasurer of the Local. Authorized representatives of the Employer (City) include, but are not limited to, the City Manager or his/her designee.

ARTICLE 23
SHIFT EXCHANGE

971
972
973
974 Section 23.1 Employees shall have the right to exchange up to fifteen (15) shifts during
975 a calendar year upon approval of the Fire Chief or designee when the change does not
976 interfere with the operation of the Fire Department, provided written notice is given to
977 the Chief, or designee, seven (7) days prior to the selected shift exchange. In
978 extraordinary situations, the Chief may approve additional shift exchanges.
979

980 The limitation on number of shift exchanges shall not apply to intra-shift trades or
981 matters regarding Union business.
982

983 Section 23.2 When non-City required training courses are given during on-shift periods
984 of time, employees may attend the course if they can arrange for their time on-shift to
985 be covered. There will be no compensation for off-shift periods of time for an employee
986 to attend classes.
987

988 Section 23.3 Trading shall be among persons of the same rank, with the exception that
989 persons who are qualified to be assigned from time to time to act in the higher
990 classification will be considered as an acceptable trade.
991

992 Section 23.4 Probationary fire fighters shall only be allowed to trade shifts with the
993 express approval of the Chief, or designee.
994

995 Section 23.5 Shift trades shall not result in any additional cost to the City as determined
996 at the time the shift trade is approved.
997

998 Section 23.6 The City has no obligation to ensure or facilitate any repayment of time
999 due an employee under this article, and the City will not monitor or mediate any
1000 situations involving shift trade paybacks.
1001

1002 Section 23.7 Once the trade is approved, the requesting employee is no longer
1003 obligated to report for the selected shift. By accepting a shift trade, the submitting
1004 employee agrees to take full responsibility for the selected shift.
1005

1006 Section 23.8 If the substituting employee separates from service with the Department
1007 for any reason before repaying a shift trade, the substituting employee will have one
1008 and one half (1.5) hours, or the monetary equivalent, subtracted from his or her vacation
1009 bank for each outstanding shift trade hour not yet repaid in order to cover the cost to the
1010 City of filling the potential overtime position.

ARTICLE 24
TOBACCO USE

1011
1012
1013
1014 Section 24.1 New employees covered by this agreement hired after July 1, 1993, will
1015 have agreed, as a condition of employment, to be tobacco-free on and off duty. If any
1016 of these employees begins tobacco use, they will be subject to progressive disciplinary
1017 action in accordance with the Kennewick Fire Department Rules and Regulations. The
1018 progressive action as outlined in Rule 8 shall include an oral warning for a first offense,
1019 and shall progress to a written warning for a second offense. Suspension and
1020 termination for continuing use of tobacco will result.

ARTICLE 25
FORTY HOUR WEEK PERSONNEL

At the discretion of the Fire Chief, forty-hour employees will earn overtime pay for emergency major alarm situations, or for all hours worked in excess of the employees' approved daily schedule (including eight-, nine-, or ten-hour shifts) or forty hours per week.

With the approval of the Chief, line-qualified, forty-hour personnel may be eligible for regular shift overtime provided it does not interfere with their normal work assignment.

Section 25.1 The hourly overtime rate shall be based on a 2,080 hour work year, at the rate of time and one-half (1.5). Overtime shall be based on Section 10.2 of this Agreement.

Section 25.2 Sick leave shall accrue at the rate of eight (8) hours per month for LEOFF II employees, to a maximum of one thousand six hundred sixty-four (1,664) hours, with the provisions of Article 15.9 governing payback. The City of Kennewick Personnel Rules and Regulations shall govern benefits such as holidays, leaves of absence, which include death or illness in the immediate family, doctor and dentist appointments, maternity leave, leave without pay, jury duty, voting, military leave, and family leave.

Section 25.3 As assigned by the Chief, the hours of work shall be forty hours per week broken down as eight (8) hours per day, Monday through Friday, 8:00 a.m. to 5:00 p.m., with a one-hour, unpaid lunch. At the request of the employee, the Chief will consider an alternate schedule consisting of either four ten-hour shifts or a nine-eighty schedule. With prior approval, employees may flex time within their designated work week.

Section 25.4 The Training Captain, EMS Captain and Captain Inspector/Deputy Fire Marshal will receive pro-pays for Hazmat, TRT, SCBA Technician and Fire Investigator based upon the requirements for each job description, and will be eligible to receive the differential for maintaining paramedic status.

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ARTICLE 26
FIRE FIGHTER CLASSIFICATION PROGRAM

Section 26.1 Employees covered under the terms and conditions of this bargaining agreement are eligible to qualify for combined education and longevity incentives based on the following matrix:

	<u>85 Years</u>	<u>103 Years</u>	<u>18-15 Years</u>	<u>2023 Years</u>	<u>28-25 Years</u>
45 college credits	1.0%	2.0%	2.5%	3.0%	3.5%
90 college credits	2.0%	3.0%	4.0%	5.0%	6.0%
135 college credits	3.0%	4.0%	5.0%	6.0%	7.0%
180 college credits	4.0%	5.0%	6.0%	7.0%	8.0%

1060 For the purpose of this policy, college credits refers to quarter credits. To convert
1061 semester credits, multiply them by 1.5 to determine the equivalent number of quarter
1062 credits. The revised rates included herein as part of the 2023 contract is shall be
1063 retroactive to January 1, 2023.

1064
1065 Section 26.2 The designated increases shall be applied to the individual’s base salary.

1066
1067 Section 26.3 The years of service listed in Section 26.1 indicates the number of years
1068 of service that must be completed before an individual qualifies in that row.

1069
1070 Section 26.4 An employee who qualifies for the combined education and longevity
1071 increase based on the above matrix is solely responsible for submitting his/her
1072 transcript in a timely manner. Transcripts must be submitted within one (1) year of the
1073 employee becoming eligible for the education/longevity increase. Should the employee
1074 fail to meet the one-year expectation, retroactive pay will only be reimbursed up to
1075 twelve (12) months from the date all required documentation is submitted and approved
1076 by the City.

ARTICLE 27
WELLNESS AND FITNESS

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Section 27.1 The City and the Union recognize that the physical and mental health of employees is important in assisting to fulfill the mission of the City and the Fire Department. Both parties will continue to work together to promote wellness and fitness.

ARTICLE 28
FIT FOR DUTY EVALUATION

Section 28.1 The City of Kennewick may send an employee for a Fitness for Duty Evaluation (FFDE) when the City has reasonable belief, based on objective evidence, that an employee's ability to perform the essential functions of the position may be impaired by a medical condition, or an employee will pose a direct threat due to a medical condition.

28.1.1 The City of Kennewick may send an employee who is on active duty and who has not missed any time from work, or has missed less than two (2) shifts of work, for an FFDE when:

1. A supervisor of the Kennewick Fire Department;
2. knows about a particular employee's medical condition; and
3. has observed performance problems; and
4. can reasonably attribute these problems to the employee's medical condition; and
5. the objective behavior or physical condition of the employee causes the supervisor to reasonably believe that the employee in question has a medical condition that will either immediately impair his/her ability to perform the essential functions of the job, or will pose an immediate direct threat to the safety of the employee or to fellow employees or the public; and
6. the supervisor has reported this concern to a command staff member as soon as practical.

28.1.2 The City may also send an employee for an FFDE when the employee is either returning to work after missing two or more shifts of work because of an injury or illness or when the employee is returning to full duty from a previous light duty position.

The written basis for ordering the FFDE described under Section 28.1.1 or Section 28.1.2 above must be provided to the employee at or before the time when the employee is directed to obtain the FFDE. The City will notify the Local, in writing, of the requirement that an employee attend an FFDE.

The FFDE must be job-related and consistent with business necessity. The basis of the FFDE shall be limited to determining whether the employee is able to perform the essential functions of his/her position without posing a direct threat, with or without restriction, based on their current job description. In order to assist with his/her analysis, the health care professional conducting the FFDE will be provided with a copy of the employee's current job description, the "Doctor's Release For Work" form found in SOG 1-V-9, and a copy of any written documentation of the employee's behavior or physical condition leading up to the FFDE.

The FFDE will be conducted by a health care professional who is chosen by the employee and who has expertise in the employee's specific condition(s).

1132
1133 Any expenses that are connected to the FFDE will be paid for under the health
1134 insurance plan that is provided to the employee by the City. Any additional costs or
1135 expenses of any kind that are connected with the FFDE (including, but not limited to,
1136 reasonable travel costs, co-pays, etc.) that are not covered by the City's health
1137 insurance shall be paid for by the City.

1138
1139 If the health care professional who is conducting the FFDE determines that the
1140 employee is able to perform the essential functions of his/her job without any
1141 restriction(s), and without posing any danger to themselves, their co-workers, or the
1142 public, this is the only information that will be provided to the City (i.e., the City will be
1143 informed that the employee is fit for duty and nothing more will be revealed about the
1144 employee's medical condition). In this case, the release to return to work and/or to
1145 return to a full duty position, signed by the employee's treating physician, will be
1146 considered to be sufficient by the City, and no requirements will be imposed upon the
1147 employee, except as outlined in Section 28.2 below.

1148
1149 Section 28.2 Second Opinion: If the City, after receiving the release to return to work
1150 and/or to return to a full duty position from the initial FFDE, can demonstrate in writing
1151 the need to obtain a second medical opinion regarding the employee's condition, then
1152 the City may direct the employee to obtain an additional FFDE. The second opinion
1153 evaluation shall be performed by a recognized occupational health provider or by a
1154 specialist in a field agreed upon by both parties. All of the conditions placed on the
1155 initial FFDE shall also apply to the second medical opinion (i.e., Union must be notified
1156 in writing, second FFDE must be job-related and a business necessity, costs shall be
1157 borne by the City's health insurance plan, etc.).

1158
1159 Section 28.3 Third Opinion: In the event there are two conflicting medical opinions
1160 after following the procedures identified above, the City expressly reserves the right to
1161 send the employee for a third opinion from a health care professional jointly selected by
1162 the City and Local 1296, which the parties sharing the expense on an equal basis. This
1163 third opinion shall be binding on both parties.

1164
1165 If the parties are unable to agree on the third health care professional, each party shall
1166 submit three names of qualified medical providers who will be placed on a list. The
1167 parties shall then alternatively strike names until one qualified provider remains. A coin
1168 flip shall determine who strikes first.

1169
1170 Section 28.4 Throughout the FFDE process, if it is determined by a health care
1171 professional that some sort of work restriction is needed in order for the employee to be
1172 able to continue to perform the essential functions of the job, or if it is determined that a
1173 danger of some sort does exist to the employee, the employee's co-workers, or the
1174 public, then the health care professional in question will provide the City with only the
1175 amount of information about such a situation that is necessary to allow the City to make
1176 a reasonable business decision about how to proceed. This will also be the case if the
1177 health care professional determines that the employee is currently unable to perform the
1178 essential functions of their position or is a danger to themselves or others either on a
1179 temporary or permanent basis. In this event, the employee, the President of Local

1180 1296, and the City would meet as soon as possible to discuss the situation in an
1181 attempt to reach an agreed-upon solution.

1182
1183 Section 28.5 All the time spent by the employee in either the initial FFDE, the second or
1184 third medical opinions, or any additional consultations with health care professionals in
1185 connection with this Fitness for Duty process shall be considered to be “hours worked”
1186 by the employee for the City, and the employee shall be entitled to compensation at
1187 such time in accordance with the relevant provisions of this Agreement.

1188 **ARTICLE 29**
1189 **ADMINISTRATIVE CAPTAIN ASSIGNMENTS**
1190

1191 Section 29.1 The Fire Chief shall be vested with the ultimate authority to appoint and
1192 remove individuals from the EMS Captain and Fire Training Captain assignments. No
1193 mandatory rotation or grandfathering of individuals into these positions shall exist. The
1194 Fire Chief, or his designee, retains the ability to reassign personnel as necessary in
1195 order to provide for the effective and efficient operation of the Department. Only
1196 company officers who have successfully completed probation are eligible for
1197 assignment, either voluntarily or involuntarily, to the role of EMS Captain or Fire
1198 Training Captain.
1199

1200 Section 29.2 In response to a request from KFD Administration, requests to transfer
1201 from Shift Captain to EMS Captain or Fire Training Captain will be submitted by the
1202 individual officer and forwarded through the chain-of-command to the Fire Chief. All
1203 requests to be assigned as the EMS Captain or Fire Training Captain shall clearly state
1204 the officer's basis for the request, to include a statement indicating the qualifications that
1205 make the officer well-suited to the role.
1206

1207 In determining whether a voluntary request for assignment as the EMS Captain or Fire
1208 Training Captain will be approved, the Department shall consider:
1209

- 1210 • Administrative Captain qualifications as outlined in the job description;
- 1211 • Demonstrated aptitude for training assignments specific to Administrative
1212 Captain functions;
- 1213 • Best interests of the Department;
- 1214 • Overall successful career performance;
- 1215 • Education; and
- 1216 • Special qualifications as appropriate.

1217
1218 Section 29.3 Unless extenuating circumstances warrant such action, an officer will not
1219 be assigned to serve as the EMS Captain or Fire Training Captain without his or her
1220 consent. However, an officer may be involuntarily transferred when said transfer is
1221 determined to be necessary and appropriate in the best interests of the Department as
1222 determined by the Fire Chief.
1223

1224 When determining whether a Shift Captain will be involuntarily assigned to serve as the
1225 EMS Captain or Fire Training Captain, the Department shall consider:
1226

- 1227 • The existence of a current EMS Captain or Fire Training Captain vacancy which
1228 no Shift Captain has volunteered to fill (opening posted for at least 30 days);
- 1229 • The availability of qualified and well-suited Shift Captains who would successfully
1230 fill the assignment as determined by the Fire Chief; and
- 1231 • The best interests of the Department.

1232
1233 The Fire Chief reserves the right to involuntarily assign a more suitable or qualified
1234 individual as the EMS Captain or Fire Training Captain in lieu of selecting any Shift
1235 Captain requesting the assignment in the event the Shift Captain requesting transfer is

1236 not well-suited or otherwise qualified to successfully fill the role as determined by the
1237 Fire Chief.

1238
1239 The decisions to involuntarily transfer a shift captain to serve as the EMS Captain or
1240 Fire Training Captain, or to deny the request of a Shift Captain seeking appointment as
1241 the EMS Captain or Fire Training Captain, are non-grievable actions that fall within
1242 management's contractual right to direct the work force.

1243
1244 Section 29.4 Members assigned to the role of EMS Captain or Fire Training Captain
1245 will remain in the assignment for a period of no less than three (3) years from the date
1246 of appointment unless removal is warranted upon mutual agreement of the parties or for
1247 cause. Employees assigned to the role of EMS Captain or Fire Training Captain will
1248 rotate out of the assignment after three (3) years, but may serve longer than three (3)
1249 years upon request and at the direction of the Fire Chief. Employees may be rotated
1250 out of the EMS Captain or Fire Training Captain assignment with or without cause at the
1251 Fire Chief's discretion at any point after the initial three-year term has expired. No
1252 probationary period applies to the assignment as the EMS Captain or Fire Training
1253 Captain.

1254
1255 Any employee removed for cause from the position of EMS Captain or Fire Training
1256 Captain within the initial three-year term retains the right to appeal such removal.
1257 However, removal from the assignment at the Fire Chief's discretion after the initial
1258 three-year term has expired is not considered discipline or demotion, and cannot be
1259 grieved. The employee has no right to appeal removal from the position of EMS
1260 Captain or Fire Training Captain after the first three years so long as the rank of Captain
1261 is retained by the employee.

1262
1263 Upon leaving assignment as the EMS Captain or Fire Training Captain, the employee
1264 shall either return to the classification and rate of pay previously held or move into a
1265 different Administrative Captain assignment. The Fire Chief shall determine the shift to
1266 which the returning Captain will be appointed if returning to shift status, or the next
1267 Administrative Captain assignment the employee shall assume.

1268
1269 Section 29.5 Appointment to the position of Captain/Deputy Fire Marshal shall be made
1270 by open, competitive examination under the established civil service process for the City
1271 of Kennewick. All interested and qualified members from the Department are able to
1272 test for placement on the Captain/Deputy Fire Marshall eligibility list. The Fire Chief
1273 retains the discretion to select the best-suited candidate for promotion to
1274 Captain/Deputy Fire Marshal from the three (3) top-ranking candidates on the certified
1275 eligibility list. Nothing in this provision is intended to modify any rights or privileges
1276 adhering to the City of Kennewick or the employee under the civil service rules as
1277 existing or as subsequently amended.

1278
1279 A one-year probationary period applies to promotion to the Captain/Deputy Fire
1280 Marshal, during which time the Fire Chief retains the discretion to remove the employee
1281 from the position with or without cause. Removal shall be handled in accordance with
1282 the terms of the current collective bargaining agreement and/or any applicable civil
1283 service rules. The Fire Chief shall determine the shift to which the returning Captain will

1284 be appointed if returning to line status.

1285
1286 Section 29.6 To aid in accessibility and communication, each Administrative Captain
1287 will be provided with a City-issued smart phone. The City reserves the right to
1288 discontinue the use of City-issued phones at any time and for any reason. City
1289 employees acquire no property interest in City-issued phones, and are not entitled to
1290 due process before use of a City-issued phone is terminated. The City does not intend
1291 to encourage, nor does it authorize, employees to accrue overtime compensation by
1292 utilizing the capabilities of City-issued smart phones (including use of email and
1293 internet) during off-duty hours.

1294
1295 Administrative Captains will be compensated for work-related off-duty contact under the
1296 following conditions:

- 1297
- 1298 1) The employee's City-issued cellular phone records reflect work-related
1299 contacts that occurred during off-duty hours; and
 - 1300
 - 1301 2) The employee maintains a log that details the nature of the call and the
1302 identification of the caller, and the calls captured in the employee log
1303 correspond with the information contained in the City cellular phone records.
 - 1304

1305 Time spent on work-related off-duty phone calls will aggregate and be reported for
1306 compensation on a monthly basis. When the total monthly aggregate time spent on
1307 work-related off-duty phone contact is 7 minutes 30 seconds or less, the contact will be
1308 regarded as *de minimus* and no right to compensation will accrue. When the total
1309 monthly aggregate time spent on work-related off-duty phone contact is more than 7
1310 minutes 30 seconds, the employee will be compensated for the actual number of
1311 minutes worked.

1312
1313 Section 29.7 Each Administrative Captain will take home a City vehicle for the purpose
1314 of responding to calls as needed. All City employees are responsible to safeguard the
1315 City's property while it is in their custody/care and to minimize wear and tear to the
1316 extent possible. The City reserves the right to discontinue the use of City-issued
1317 vehicles at any time and for any reason. City employees acquire no property interest in
1318 City-issued vehicles, and are not entitled to due process before use of a City-issued
1319 vehicle is terminated.

1320 **ARTICLE 30**
1321 **FIRE INSPECTORS**
1322

1323 Section 30.1 The Fire Chief shall be vested with the ultimate authority to appoint and
1324 remove individuals from the Fire Inspector position in order to provide for the effective
1325 and efficient operation of the Department. Only journeyman Fire Fighters who have
1326 successfully completed probation are eligible for assignment to the role of Fire
1327 Inspector.
1328

1329 Vacancies at the Fire Inspector position shall be posted internally through the City's
1330 ordinary recruitment process. In determining how to fill such vacancies, the Department
1331 shall consider:

- 1332
- 1333 • Fire Inspector qualifications as outlined in the job description;
 - 1334 • Education;
 - 1335 • Other qualifications as appropriate;
 - 1336 • Overall career performance; and
 - 1337 • Best interests of the Department.
- 1338

1339 A one-year probationary period applies to the Fire Inspector position, during which time
1340 the Fire Chief retains discretion to remove an individual with or without cause. The
1341 decision to remove an individual during the probationary period shall be non-grievable.
1342 If removed, the Fire Chief shall determine the shift to which the returning Fire Fighter
1343 shall be assigned.
1344

1345 Following successful completion of the one-year probationary period, individuals
1346 assigned to the Fire Inspector position shall remain in such position unless removal is
1347 warranted based upon mutual agreement of the Fire Chief and the individual or upon
1348 just cause. The decision to remove an individual for cause shall be grievable consistent
1349 with Article 7.
1350

1351 Section 30.2 Fire Inspectors shall be paid at the monthly wage as Top Step Fire Fighter
1352 base wage (TSFF) not including any applicable specialty pay or pro-pay. Fire
1353 Inspectors will be compensated for obtaining advanced certifications as follows:
1354

- 1355 • Fire Inspectors will earn salary increases equal to two percent (2%) of TSFF for
1356 obtaining ICC Inspector I certification within six (6) months of appointment and
1357 two percent (2%) of TSFF for obtaining ICC Inspector II certification within twelve
1358 (12) months of appointment.
1359
- 1360 • Fire Inspectors will earn salary increases equal to three percent (3%) of TSFF for
1361 obtaining up to two (2) additional certifications to be pre-approved by the Fire
1362 Chief or designee, examples of which may include Public Educator, Fire Plans
1363 Reviewer, Fire Investigator, Alarms and Sprinklers, etc. within twenty-four (24)
1364 months of appointment. The parties' intent is not to replace the on-shift Fire
1365 Investigator specialty positions and the parties recognize that such a change
1366 would be subject to the bargaining process.
1367

- 1368
- 1369
- 1370
- 1371
- 1372
- Fire Inspectors will receive a total salary increase of ten percent (10%) of TSFF upon appointment to the position of Fire Inspector. However, if a Fire Inspector fails to obtain one or more identified certifications within the identified time frame, the Fire Inspector will not be further compensated for the certification(s) until actually obtained.

1373

1374 The City agrees to provide Fire Inspectors the opportunity to obtain all certifications identified above in the identified time frames.

1375

1376

1377 Fire Inspectors will not be eligible to receive any paramedic pay differential. The City agrees to maintain funding for this lost paramedic pay differential and will fill the paramedic vacancy as soon as is reasonably possible.

1378

1379

1380

1381 Section 30.3 Fire Inspectors shall work forty (40) hours per week, ten hours per day, either Monday through Thursday or Tuesday through Friday, from 0700 to 1800 hours, with a one-hour unpaid lunch break. The Fire Chief shall be responsible for determining individual shift assignments. After one year, the Fire Chief shall give consideration to alternate work schedules.

1382

1383

1384

1385

1386

1387

1388 Section 30.4 Fire Inspectors shall be subject to the provisions of Article 25 governing forty-hour personnel, including Section 25.2 governing holidays. Accordingly, consistent with Section 2-20-010 of the Kennewick Administrative Code as presently in effect, Fire Inspectors shall be entitled to twelve (12) holidays off work with pay, including three (3) floating holidays to accrue annually on February 1, February 12, and August 31. Consistent with Section 12.2, Fire Inspectors shall not receive a lump sum holiday payment and shall instead receive holidays off with pay throughout the year.

1389

1390

1391

1392

1393

1394

1395 Section 30.5 Consistent with Article 25, with the approval of the Fire Chief, line-qualified Fire Inspectors may be eligible for regular shift overtime provided it does not interfere with their normal work assignment.

1396

1397

1398

1399 Section 30.6 Fire Inspectors shall not be subject to the continuous service policy.

ARTICLE 31
TRAINING WAGE

The Parties agree to establish a fixed training wage for all members of the Kennewick Fire Department for voluntary training classes/courses that are compensable under the Fair Labor Standards Act (FLSA). The training wage shall be the federal or Washington State minimum wage, whichever is higher.

The training wage shall apply when the following conditions are met:

1. The employee submits a voluntary request to attend a job-related training class or course;
2. The Training Division reviews the request and determines the training class or course is compensable under the FLSA; and
3. The Training Division determines that approval of the training request is in the best interests of the Kennewick Fire Department.

The training wage shall not apply when the employee is ordered to attend a training class or course as part of his or her job requirements, nor shall it apply when the training class or course is not compensable under the FLSA.

DATED AT KENNEWICK, WASHINGTON, this ____ day of _____, 20~~23~~¹⁹.

KENNEWICK FIRE FIGHTERS
ASSOCIATION,
INTERNATIONAL ASSOCIATION
OF FIRE FIGHTERS,
LOCAL NO. 1296
KENNEWICK, WASHINGTON

THE CITY OF KENNEWICK
KENNEWICK, WASHINGTON

President

Mayor

Secretary-Treasurer

City Manager

**Appendix A
Monthly Salary Schedule
Fire Contract
January 1, 2020**

	Step-1	Step-2	Step-3	Step-4
Fire-Fighter	\$5,812	\$6,423	\$7,035	\$7,647
Fire-Fighter/Paramedic	\$6,730	\$7,341	\$7,953	\$8,565
Fire-Inspector	\$8,412*	---	---	---
Captain	\$8,182	\$8,565	\$8,947	---
Captain/Paramedic	\$9,100	\$9,483	\$9,865	---
Administrative-Captain	\$9,253	\$9,482	\$9,712	---
Battalion-Chief	\$9,635	\$9,865	\$10,094	---
Battalion-Chief/Training-Officer	\$9,992	\$10,230	\$10,468	---

~~Fire-Fighters who qualify for Hazmat, Technical-Rescue, SCBA Technician and Fire Investigator specialty pay, shall receive an additional 2.1% of top step Fire-Fighter added to their salary. Fire-Fighters who qualify for two or more specialties will receive 4.2% of top step Fire-Fighter added to their salary.~~

~~Fire-Fighters upgraded to the Fire-Captain position will receive an additional \$4.25 per hour.~~

~~Fire-Captains upgraded to the Battalion-Chief position will receive an additional \$4.25 per hour.~~

~~Fire-Inspectors will receive 10% certification pay upon appointment, but must obtain the certifications identified in Section 30.2 in order to maintain certification pay.~~

**Appendix A
Monthly Salary Schedule
Fire Contract
January 1, 2021**

	Step 1	Step 2	Step 3	Step 4
Fire Fighter	\$5,986	\$6,616	\$7,246	\$7,876
Fire Fighter/Paramedic	\$6,931	\$7,561	\$8,191	\$8,821
Fire Inspector	\$8,664*	---	---	---
Captain	\$8,427	\$8,821	\$9,215	---
Captain/Paramedic	\$9,372	\$9,766	\$10,160	---
Administrative Captain	\$9,530	\$9,766	\$10,003	---
Battalion Chief	\$9,924	\$10,160	\$10,396	---
Battalion Chief/Training Officer	\$10,292	\$10,536	\$10,781	---

~~Fire Fighters who qualify for Hazmat, Technical Rescue, SCBA Technician and Fire Investigator specialty pay, shall receive an additional 2.1% of top step Fire Fighter added to their salary. Fire Fighters who qualify for two or more specialties will receive 4.2% of top step Fire Fighter added to their salary.~~

~~Fire Fighters upgraded to the Fire Captain position will receive an additional \$4.38 per hour.~~

~~Fire Captains upgraded to the Battalion Chief position will receive an additional \$4.38 per hour.~~

~~Fire Inspectors will receive 10% certification pay upon appointment, but must obtain the certifications identified in Section 30.2 in order to maintain certification pay.~~

**Appendix A
Monthly Salary Schedule
Fire Contract
January 1, ~~2022~~2023**

	Step 1	Step 2	Step 3	Step 4
Fire Fighter	<u>\$6,1656,5</u> <u>35</u>	<u>\$6,8147,2</u> <u>23</u>	<u>\$7,4637,91</u> <u>1</u>	<u>\$8,1128,59</u> <u>9</u>
Fire Fighter/Paramedic	<u>\$7,1387,5</u> <u>67</u>	<u>\$7,7878,2</u> <u>55</u>	<u>\$8,4368,94</u> <u>3</u>	<u>\$9,0859,63</u> <u>1</u>
Fire Inspector	<u>\$8,9239,4</u> <u>59*</u>	---	---	---
Captain	<u>\$8,6809,2</u> <u>01</u>	<u>\$9,0859,6</u> <u>31</u>	<u>\$9,49110,0</u> <u>61</u>	---
Captain/Paramedic	<u>\$9,65310,</u> <u>233</u>	<u>\$10,05810</u> <u>,663</u>	<u>\$10,46411,</u> <u>093</u>	---
Administrative Captain	<u>\$9,81610,</u> <u>405</u>	<u>\$10,05910</u> <u>,663</u>	<u>\$10,30210,</u> <u>921</u>	---
Battalion Chief	<u>\$10,2211</u> <u>0,835</u>	<u>\$10,46411</u> <u>,093</u>	<u>\$10,70811,</u> <u>351</u>	---
Battalion Chief/Training Officer	<u>\$10,6001</u> <u>1,236</u>	<u>\$10,85211</u> <u>,504</u>	<u>\$11,10511,</u> <u>771</u>	---

Fire Fighters who qualify for Hazmat, Technical Rescue, SCBA Technician and Fire Investigator specialty pay, shall receive an additional 2.1% of top step Fire Fighter added to their salary. Fire Fighters who qualify for two or more specialties will receive 4.2% of top step Fire Fighter added to their salary.

Fire Fighters upgraded to the Fire Captain position will receive an additional **\$4.5078** per hour.

Fire Captains upgraded to the Battalion Chief position will receive an additional **\$4.5078** per hour.

Fire Inspectors will receive 10% certification pay upon appointment, but must obtain the certifications identified in Section 30.2 in order to maintain certification pay.

**Appendix A
Hourly Salary Schedule
Fire Contract
January 1, 2020**

	Step 1	Step 2	Step 3	Step 4
Fire Fighter	\$26.91	\$29.74	\$32.57	\$35.40
Fire Fighter/Paramedic	\$31.16	\$33.99	\$36.82	\$39.65
Fire Inspector	\$48.53*	---	---	---
Captain	\$37.88	\$39.65	\$41.42	---
Captain/Paramedic	\$42.13	\$43.90	\$45.67	---
Administrative Captain	\$53.38	\$54.71	\$56.03	---
Battalion Chief	\$44.61	\$45.67	\$46.73	---
Battalion Chief/Training Officer	\$57.65	\$59.02	\$60.39	---

~~Fire Fighters who qualify for Hazmat, Technical Rescue, SCBA Technician and Fire Investigator specialty pay, shall receive an additional 2.1% of top step Fire Fighter added to their salary. Fire Fighters who qualify for two or more specialties will receive 4.2% of top step Fire Fighter added to their salary.~~

~~Fire Fighters upgraded to the Fire Captain position will receive an additional \$4.25 per hour.~~

~~Fire Captains upgraded to the Battalion Chief position will receive an additional \$4.25 per hour.~~

~~Fire Inspectors will receive 10% certification pay upon appointment, but must obtain the certifications identified in Section 30.2 in order to maintain certification pay.~~

**Appendix A
Hourly Salary Schedule
Fire Contract
January 1, 2021**

	Step 1	Step 2	Step 3	Step 4
Fire Fighter	\$27.71	\$30.63	\$33.55	\$36.46
Fire Fighter/Paramedic	\$32.09	\$35.00	\$37.92	\$40.84
Fire Inspector	\$49.98*	---	---	---
Captain	\$39.01	\$40.84	\$42.66	---
Captain/Paramedic	\$43.39	\$45.21	\$47.04	---
Administrative Captain	\$54.98	\$56.34	\$57.71	---
Battalion Chief	\$45.94	\$47.04	\$48.13	---
Battalion Chief/Training Officer	\$59.38	\$60.78	\$62.20	---

~~Fire Fighters who qualify for Hazmat, Technical Rescue, SCBA Technician and Fire Investigator specialty pay, shall receive an additional 2.1% of top step Fire Fighter added to their salary. Fire Fighters who qualify for two or more specialties will receive 4.2% of top step Fire Fighter added to their salary.~~

~~Fire Fighters upgraded to the Fire Captain position will receive an additional \$4.38 per hour.~~

~~Fire Captains upgraded to the Battalion Chief position will receive an additional \$4.38 per hour.~~

~~Fire Inspectors will receive 10% certification pay upon appointment, but must obtain the certifications identified in Section 30.2 in order to maintain certification pay.~~

Appendix A
Hourly Salary Schedule
Fire Contract
January 1, 2023


	Step 1	Step 2	Step 3	Step 4
Fire Fighter	\$28.54\$30.25 0.25	\$31.55\$33.44 .44	\$34.55\$36.33 33	\$37.56\$39.81 81
Fire Fighter/Paramedic	\$33.05\$35.03 5.03	\$36.05\$38.22 .22	\$39.06\$41.40 40	\$42.06\$44.59 59
Fire Inspector	\$51.48\$54.44.57* 44.57*	---	---	---
Captain	\$40.19\$42.60 2.60	\$42.06\$44.59 .59	\$43.94\$46.58 58	---
Captain/Paramedic	\$44.69\$47.38 7.38	\$46.56\$49.37 .37	\$48.44\$51.36 36	---
Administrative Captain	\$56.63\$60.03 0.03	\$58.03\$61.52 .52	\$59.44\$63.00 00	---
Battalion Chief	\$47.32\$50.16 0.16	\$48.44\$51.36 .36	\$49.57\$52.55 55	---
Battalion Chief/Training Officer	\$61.15\$64.82 4.82	\$62.61\$66.37 .37	\$64.07\$67.91 91	---

Fire Fighters who qualify for Hazmat, Technical Rescue, SCBA Technician and Fire Investigator specialty pay, shall receive an additional 2.1% of top step Fire Fighter added to their salary. Fire Fighters who qualify for two or more specialties will receive 4.2% of top step Fire Fighter added to their salary.

Fire Fighters upgraded to the Fire Captain position will receive an additional \$4.5078 per hour.

Fire Captains upgraded to the Battalion Chief position will receive an additional \$4.5078 per hour.

Fire Inspectors will receive 10% certification pay upon appointment, but must obtain the certifications identified in Section 30.2 in order to maintain certification pay.

Council Agenda Coversheet	Agenda Item Number: 5.a. Council Date: 4/18/2023 Agenda Item Type: Ordinance	Category: Ordinance/Reso Quasi-Judicial
	Subject: Solbrack Change of Zone Department: Community Planning Ord/Reso # 6018 Contract # Project # Permit # COZ-2023-0001	
<p><u>Recommendation</u> The Planning Commission recommends that City Council concur with the findings and conclusions in staff report COZ-2023-0001 by adopting Ordinance 6018.</p> <p><u>Motion for Consideration</u> I move to adopt Ordinance 6018.</p> <p><u>Summary</u> Knutzen Engineering, c/o Nathan Machiela, applied to change the zoning of 25.41 acres from Commercial, Community (CC) to Residential, High Density (RH). The subject parcel is vacant and generally located at 9812 W Clearwater Avenue. The RH Zone is an implementing zoning district of the High Density Residential Comprehensive Plan Land Use Designation. In 2022 the land use designation for the site was changed from Commercial to High Density Residential.</p> <p>The Planning Commission held a public hearing on April 3, 2023 to review the proposal. At the hearing, staff presented an overview of the staff report and findings. The applicant's representative spoke in favor of the proposal and no other testimony was provided. The Planning Commission voted unanimously to recommend approval of COZ-2023-001 to City Council.</p> <p><u>Alternatives</u> None Recommended.</p> <p><u>Fiscal Impact</u> None</p>		
<p><u>Attachments:</u></p> <ol style="list-style-type: none"> 1. Presentation 2. Ordinance 3. Site Map 4. Staff Report 5. Minutes 6. PC Action Summary 		

City Council Meeting

CHANGE of ZONE COZ-2023-0001

APRIL 18, 2023



Application Summary

Applicant: Knutzen Engineering, c/o Nathan Machiela

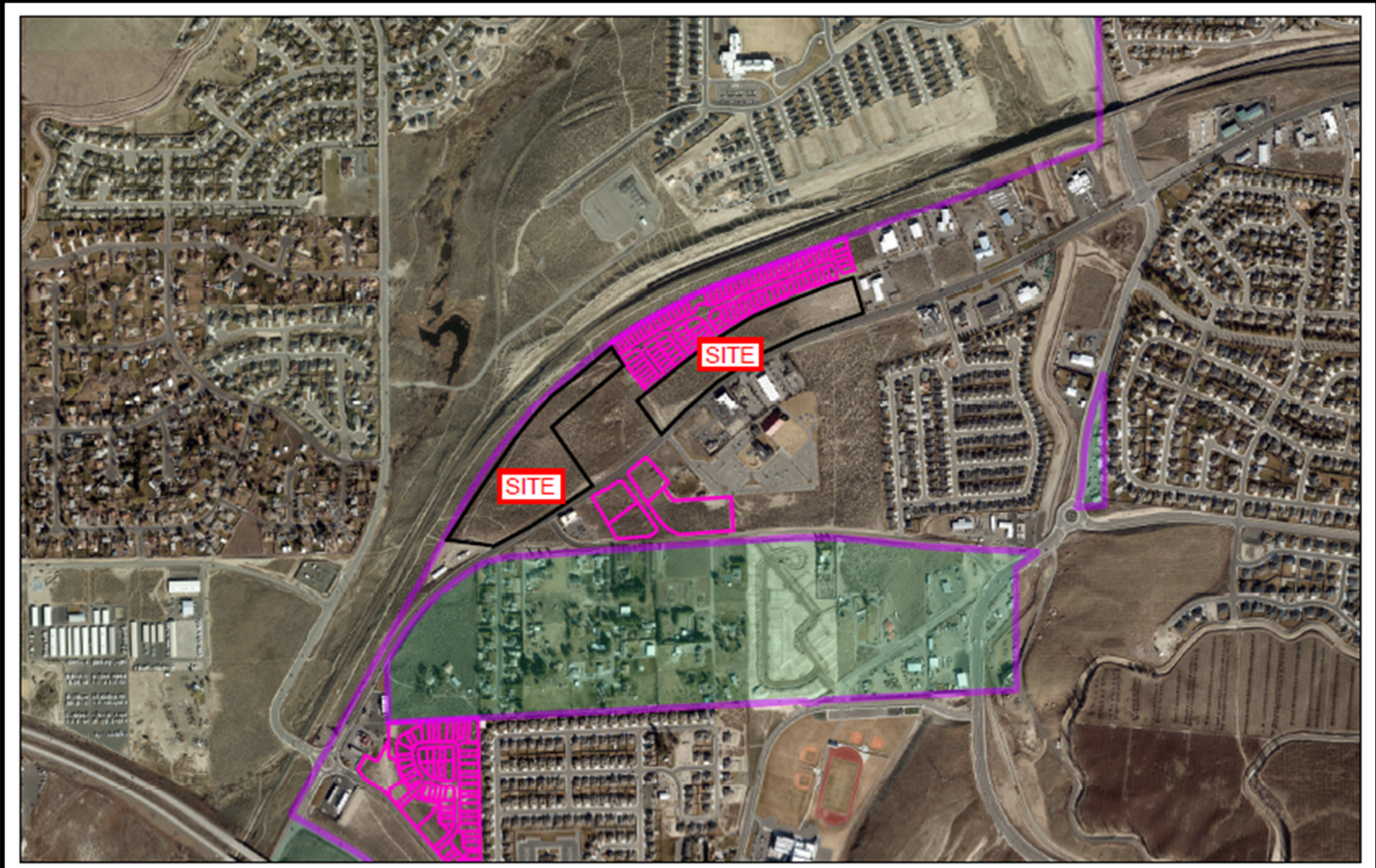
Owner(s): Tom and Vicki Solbrack

Proposal: Rezone 25.41 acres from Commercial, Community (CC) to Residential, High Density (RH)

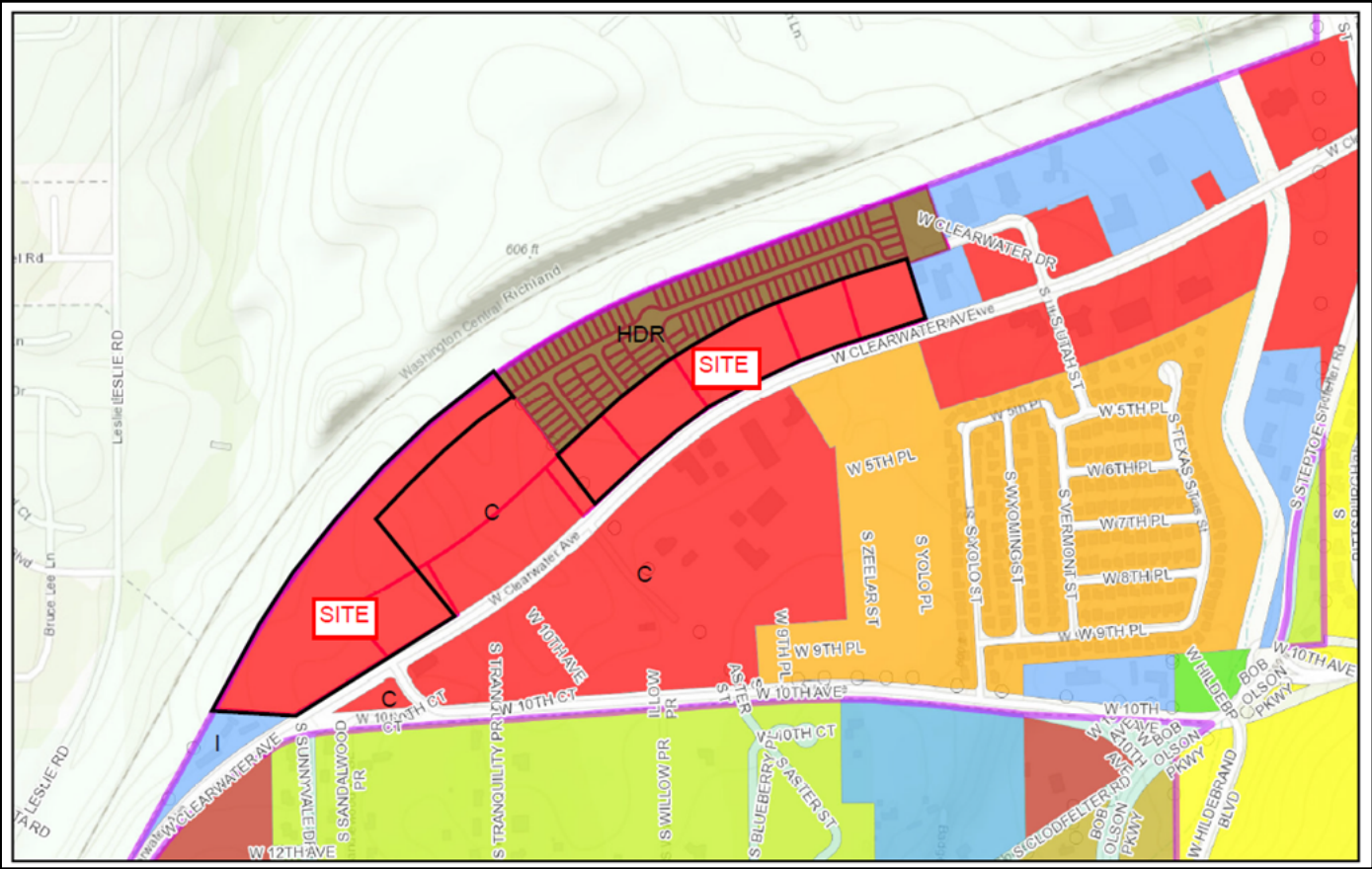
Comprehensive Plan Designation: High Density Residential

Location: 11358, 11228, 10314, 10600, 10072 and 9812 W Clearwater Avenue

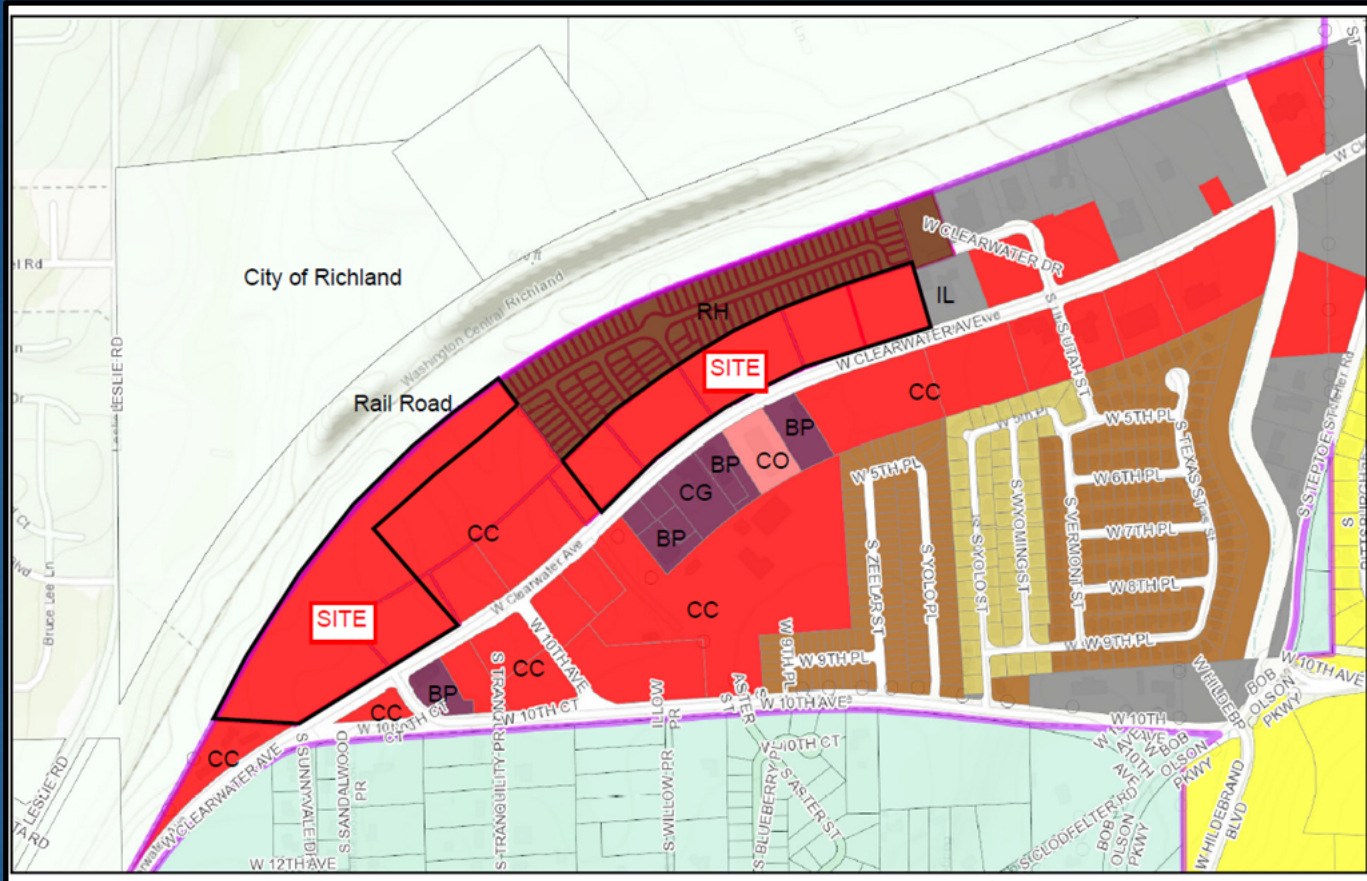
Vicinity Map



Land Use Map



Zoning Map



Property History

The City annexed the site on January 3, 1995 by Ordinance 3603. In 2012, the site was rezoned to its current zoning district. The City approved the amendment to change the site's land use designation from Commercial to High Density Residential during the City's 2022 Comprehensive Plan Amendment Cycle.

Permitted Uses

The CC District allows mainly commercial uses and the RH District permits residential uses with some commercial uses.

Change of Zone Findings

KMC 18.51.070(2)

- (a) The proposed amendment conforms with the comprehensive plan.
- (b) Promotes the public necessity, convenience and general welfare.
- (c) The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands which are deemed unacceptable by the City.
- (d) The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.
- (e) Single Family Residential zoned properties only; Property is adjacent and contiguous (which shall include corner touches and property located across a public right-of-way) to property of the same proposed zoning classification or higher zoning classification.

Hearing Summary

- ◆ The Planning Commission held a public hearing for the proposed Change of Zone on April 3, 2023.
- ◆ The applicant's representative spoke in favor of the proposal.
- ◆ No additional testimony was submitted by the public.

Recommendation

The Planning Commission recommends approval of COZ-2023-0001.

CITY OF KENNEWICK
ORDINANCE NO. 6018

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 9812, 10072, 10314, 10600, 11228, AND 11358 W. CLEARWATER AVENUE FROM COMMERCIAL, COMMUNITY (CC) TO RESIDENTIAL, HIGH DENSITY (RH) (COZ 2023-0001, Knutzen Engineering, c/o Nathan Machiela)

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 3001, as amended, the zoning ordinance of the City of Kennewick and the accompanying zoning map of the City of Kennewick being part of said ordinance shall be and hereby is changed from Commercial, Community (CC) to Residential, High Density (RH) for the real property described as follows:

Parcel Numbers 1-0188-4BP-5063-022, 1-0188-4BP-5063-008, 1-0188-4BP-5063-007, 1-0188-4BP-5063-006, 1-0188-4BP-5063-003 and 1-0188-4BP-5063-018:

AREA 1

LOTS 7 THROUGH 10, CITY OF KENNEWICK BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, RECORDS OF BENTON COUNTY, WASHINGTON,

TOGETHER WITH THAT PORTION OF LOT 6 OF SAID BINDING SITE PLAN LYING EASTERLY OF THE EASTERLY LINE OF THE BONNEVILLE POWER ADMINISTRATION RIGHT OF WAY.

AREA 2

THAT PORTION OF LOTS 1 THROUGH 3, CITY OF KENNEWICK BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, RECORDS OF BENTON COUNTY, WASHINGTON, LYING NORTHERLY AND WESTERLY OF THE FOLLOWING DESCRIBED LINES:

BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF SAID LOT 1 WITH THE NORTHERLY MARGIN OF WEST CLEARWATER AVENUE; THENCE NORTH 59°05'52" EAST ALONG SAID NORTHERLY MARGIN A DISTANCE OF 840.89 FEET; THENCE LEAVING SAID NORTHERLY MARGIN, NORTH 36°37'15" WEST A DISTANCE OF 544.43 FEET TO INTERSECT AN ARC THAT IS PARALLEL WITH AND 150.00 SOUTHERLY OF THE NORTH LINE OF SAID LOTS 1 AND 2; THENCE

NORTHEASTERLY ALONG SAID ARC TO INTERSECT THE EASTERLY LINE OF THE BONNEVILLE POWER ADMINISTRATION RIGHT OF WAY; THENCE NORTHWESTERLY ALONG SAID EASTERLY LINE TO SAID NORTH LINE OF LOT 2 AND THE END OF THIS LINE DESCRIPTION.

Section 2. The City Council finds the amendments described in Section 1 above are in conformance with the Comprehensive Plan of the City.

Section 3. Severability Clause. If any provision of this amendatory ordinance or its application to any persons or circumstances is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected.

Section 4. The Responsible Official for the State Environmental Policy Act has determined that the proposal will not have a probable significant adverse impact on the quality of the environment.

Section 5. This ordinance shall be in full force and effect five (5) days from and after its approval, passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th day of April, 2023, and signed in authentication of its passage this 18th day of April, 2023.

Attest:

W.D. MCKAY, Mayor

KRYSTAL TOWNSEND, Deputy City Clerk

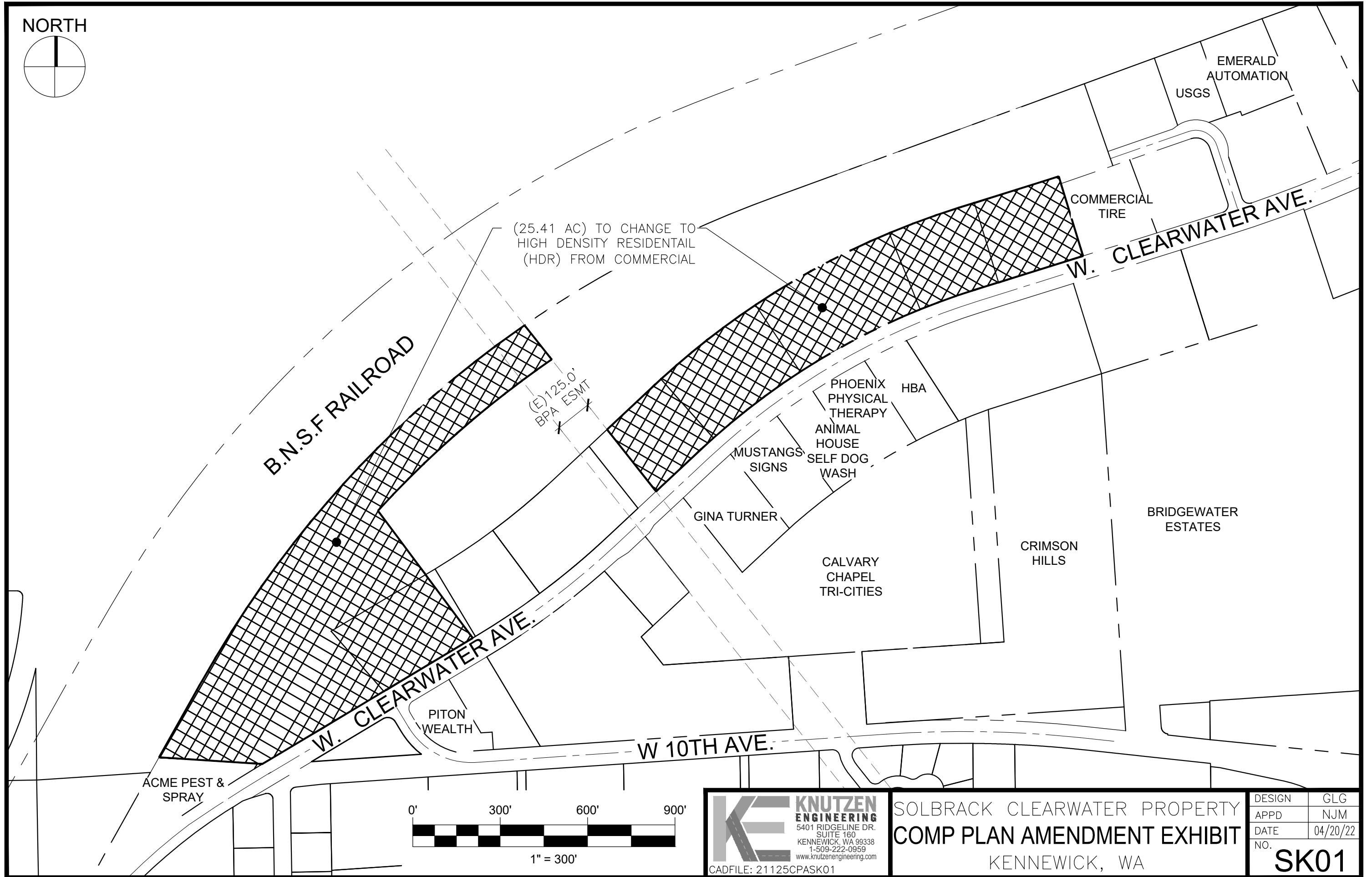
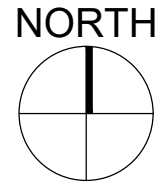
ORDINANCE NO. 6018 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 19th day of April, 2023.

Approved as to form:

LISA BEATON, City Attorney

KRYSTAL TOWNSEND, Deputy City Clerk

DATE OF PUBLICATION: _____



KE **KNUTZEN ENGINEERING**
 5401 RIDGELINE DR. SUITE 160
 KENNEWICK, WA 99338
 1-509-222-0959
 www.knutzenengineering.com
 CADFILE: 21125CPASK01

SOLBRACK CLEARWATER PROPERTY
COMP PLAN AMENDMENT EXHIBIT
 KENNEWICK, WA

DESIGN	GLG
APPD	NJM
DATE	04/20/22
NO.	SK01



COMMUNITY PLANNING DEPARTMENT

**STAFF REPORT AND RECOMMENDATION TO
THE PLANNING COMMISSION**

FILE No: COZ-2023-0001

Staff Report Date: March 27, 2023

Hearing Date & Location: April 3, 2023

Report Prepared By: Steve Donovan, AICP
Planning Manager

Report Reviewed By: Matt Halitsky, AICP
Senior Planner

Summary Recommendation: The City of Kennewick Planning Staff RECOMMENDS APPROVAL of Change of Zone 2023-0001.

Summary of Proposal: A Change of Zone from Commercial, Community (CC) to Residential, High Density (RH) for 25.41 acres.

Proposal Location: From 9812 W Clearwater Drive to 11358 W Clearwater Drive

Legal Description: See Exhibit 3

Property Owner: Tom Solbrack
2555 W Highway 24
Othello, WA 99344

Applicant: **Knutzen Engineering**
c/o Nathan Machiela
5401 Ridgeline Drive, Unit #160
Kennewick, WA 99338

Regulatory Controls:

1. Comprehensive Plan – Land Use
2. KMC Title 4 – Administrative Procedures
3. KMC Title 18 – Zoning
4. Washington State Environmental Policy Act

COZ Key Application Processing Dates:

Pre-Application/Feasibility Meeting	N/A
Application Submittal	January 6, 2023
Determination of Completeness Issued	January 12, 2023
Notice of Application Posted	January 12, 2023
SEPA Threshold Determination Issued	July 18, 2022
Property Posting Sign for SEPA Determination	July 18, 2022
SEPA Appeal Period	August 1, 2022
Date of Mailed Notice of Public Hearing	March 16, 2023
Property Posting Sign for Public Hearing	March 16, 2023
Date of Published Notice of Public Hearing	March 19, 2023

Exhibits:

1. Staff Report
2. Supplemental Questions
3. Legal Description
4. Vicinity/Site Map
5. Comprehensive Plan Map
6. Zoning Map
7. Notice of Mailing
8. SEPA DNS
9. Kennewick Irrigation District Comments
10. Bonneville Power Administration Email

Zoning adjacent to the site:

North: Residential, High Density (RH) and Railroad Right of Way

East: RH

South: Commercial, Community (CC), Business Park (BP) Commercial, General (CG) and Commercial, Office (CO)

West: Railroad Right of Way

Applicable Goals and Policies of the Comprehensive Plan:

Residential Goals and Policies:

- Goal 1: Provide for attractive, walkable, and well-designed residential neighborhoods, with differing densities and compatible with neighboring areas.
- Policy 2 Require multi-family housing to incorporate architectural forms and features compatible with the surrounding neighborhood. Features that promote compatibility include landscaping, setbacks, rooflines and building forms that reduce the appearance of bulk.
- Policy 3 Require that multi-family structures be located near a collector street with transit, or near an arterial street, or near a neighborhood center.
- Policy 4 Use natural and man-made features to separate different residential densities.

Policy 5 Encourage adequate pedestrian connections with nearby neighborhood and transit facilities in all residential site development.

Goal 3: Promote a variety of residential densities with a minimum density target of 3 units per acre as averaged throughout the urban area.

Policy 4 Residential High Density – Designate land for Residential High Density (HD) where access, topography, and adjacent land uses create conditions appropriate for a variety of unit types, or where there is existing multi-family development.

Goal 4: Provide more housing opportunities near commercial, transit and employment.

Policy 1 Locate the highest density residential areas close to shops and services and transportation hubs.

Policy 2 Encourage residential development within commercial areas.

Housing Goals and Policies:

Goal 1: Support and develop a variety of housing types and densities to meet the diverse needs of the population.

Policy 6 Maintain Design Guidelines to ensure new residential development is consistent with the character of existing neighborhoods.

Kennewick Municipal Code Findings:

The following findings shall be met in order to approve a change of zone:

KMC 18.51.070(2): Findings:

Findings Required. In order to amend the zoning map, the City Council must find that:

- a. The proposed amendment conforms with the comprehensive plan; and
Staff Response: The proposed Change of Zone conforms to the comprehensive plan because the RH Zoning District is an implementing zoning district of the site's current High Density Residential Land Use Designation.
- b. Promotes the public necessity, convenience and general welfare; and
Staff Response: The proposed Change of Zone promotes public necessity, convenience and welfare by establishing a zoning district that is compatible with the surrounding properties.
- c. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and
Staff Response: The proposed Change of Zone will not impose additional burdens on public facilities. Future development will be required to meet applicable levels of service.
- d. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and
Staff Response: The proposed amendment will establish a zoning district that complies with Comprehensive Plan. The RH Zone is an implementing zone of the site's High Density Residential Land Use Designation.
- e. Single Family Residential zoned properties only; Property is adjacent and contiguous (which shall include corner touches and property located across a

public right-of-way) to property of the same proposed zoning classification or higher zoning classification.

Staff Response: *Not applicable to proposal.*

Public Comments:

The public did not submit comments on the proposal.

Agency Comments:

Staff received comments from the Bonneville Power Administration (BPA). Future development will be subject to BPA review since BPA infrastructure and easements are on site.

Staff Analysis of Proposal & Discussion:

The City annexed the site on January 3, 1995 by Ordinance 3603. On May 15, 2012, Ordinance 5413 changed the site's zoning from BP to its current zoning district of CC. The City approved the amendment to change the site's land use designation from Commercial to High Density Residential during the City's 2022 Comprehensive Plan Amendment Cycle.

The proposed Change of Zone (COZ-2023-0001) is a request to change the zoning district for 25.41-acres. Pursuant to Table 1 of the Comprehensive Plan, the RH Zoning District is an implementing zoning district of the High Density Residential Land Use Designation. RCW 36.70A, Growth Management Act, requires that a City's development regulations implement its comprehensive plan.

Per KMC 18.03.040 (4), the purpose of RH zoning district is as follows:

RH - The purpose of the RH District is to establish areas for multiple residential buildings and promote a suitable residential environment. The district is a transitional use between commercial, low and medium density residential uses.

Future development of the entire site will be limited to only the permitted uses of the RH Zoning District. Development will be subject to meeting applicable concurrency requirements, which include utility and street improvements.

The proposed findings meet the requirements of KMC 18.51.070(2).

Findings:

1. The applicant is Knutzen Engineering, c/o Nathan Machiela, 5401 Ridgeline Drive, Unit 160, Kennewick, WA 99338.
2. The property owner is Tom and Vicki Solbrack, 2555 W Highway 24, Othello, WA 99344.
3. The proposed Change of Zone is located at 13358, 11228, 10600, 10314, 10072, and 9812 W Clearwater Avenue. Parcel Numbers: 1-0188-4BP-5063-018, 1-0188-4BP-5063-006, 1-0188-4BP-5063-0008 1-0188-4BP-5063-009, 1-0188-4BP-5063-003, and 1-0188-4BP-5063-007.
4. The City's Comprehensive Plan Land Use Designation for the subject property is High Density Residential.
5. The City changed the land use designation for the site on November 15, 2022 as part of the 2022 Comprehensive Plan Amendment Cycle.
6. The request is to change the zoning from Commercial, Community to Residential, High Density.

7. The Residential, High Density Zoning District is an implementing zone of the High Density Residential Comprehensive Plan Land Use Map Designation.
8. The application was submitted on January 6, 2023.
9. The application was declared complete, routed for review to City Departments and outside agencies on January 12, 2023.
10. Access to the site is via W Clearwater Avenue.
11. The Environmental Determination of Non-Significance, ED-2022-0008, was issued July 18, 2022.
12. The Property Posting sign for the public hearing was posted on site March 16, 2023.
13. Notice of the public hearing for this application was published in the Tri-City Herald on March 19, 2023. Notices were mailed to property owners within 300 feet of the site on March 16, 2023.
14. The proposed amendment conforms to the comprehensive plan.
15. The proposed amendment promotes the public necessity, convenience and general welfare.
16. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City.
17. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.

Conclusions:

1. Approval will implement the Comprehensive Plan Land Use Designation of High Density Residential.
2. Approval will not result in an increase of adverse environmental impacts.
3. Approval will implement Residential Goals 1, 3 and 4 and Housing Goal 1 of the City of Kennewick Comprehensive Plan.
4. Approval will result in the promotion of public necessity, convenience and/or general welfare.
5. The proposed Change of Zone complies with KMC 18.51.070(2).

Recommendation:

Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ-2023-0001 and recommend approval to City Council.

Motion:

I move that the Planning Commission concur with the findings and conclusions in staff report COZ-2023-0001 and recommend approval of the request to City Council.

Supplemental Questions

1. Please explain how the public necessity, convenience, and general welfare require the adoption of the proposed amendment.

The change of zone will align the property's zoning with the recently approved comprehensive plan amendment that changed the properties' land use designations from C to HDR. The comprehensive plan states that the City of Kennewick is planning for a population increase of 32,924 by 2037. The proposed project would provide housing for the population increase. According to the City of Kennewick's Land Use Table #2 on pg 19 of the Comprehensive Plan, it states that commercial land is in a large surplus while high density residential is in a deficiency. The zone change would help decrease the deficiency.

- 2.a. Are there sites presently available on the market which are correctly zoned for the proposed use? Yes
- 2.b. Are these sites within a 1/2 mile of the proposed site? Yes
- 2.c. Within 1 mile of the proposed site? Yes
- 2.d. If you answered yes to any of the above, please indicate the general location of the site(s) and the reasons why these sites are not proposed to be utilized.

While there is a property that was recently changed to RH - High Density Residential adjacent to the subject properties, the land is already owned by the same owner. There are no RH-zoned properties not owned by the land owner nearby available for purchase to our knowledge.

3. Please explain how the proposed amendment is consistent with the existing land use pattern in the area.

The proposed change of zone would align the property's zoning with the recently approved comprehensive plan amendment that changed the properties' land use designations from C to HDR. This would place RH-zoned land adjacent to existing RH-zoned land. Specifically parcel 101884BP5063019.

- 4.a. Are the existing uses in the area in conformance with the area's zoning classification? Yes
- 4.b. If NO, please explain the differences. If YES, please type NA. NA

- 5.a. Will the proposed amendment create an isolated district, or introduce a more intense land use to the area? No

- 5.b. Please explain:

The amendment would place RH-zoned land adjacent to existing RH-zoned land. Specifically parcel 101884BP5063019. According to KMC 18.21.030, residential zoning districts are less intense than CC-Commercial, therefore the amendment will not introduce a more intense land use to the area.

6. Please explain how the existing zoning prohibits reasonable use of the property.
The existing CC-zoning currently contradicts the comprehensive plan land-use designations for the properties (HDR). The owner of the properties wishes to develop the land into high density residential housing at a density only allowed in the RH-zoning district.
7. Please explain how residential character, in the immediate area, will or will not be adversely affected by the proposed amendment.
The subject properties are adjacent to an existing RH-zoned property, currently undeveloped. The proposal will not create conflicting residential usages or significant differences of zoning intensities. We do not expect the proposal to adversely affect the residential character in the immediate area.
8. Please explain how the proposed amendment will affect property values in the vicinity.
It is difficult to foresee how a change of zoning will affect property values in the immediate vicinity, as much of the land is currently undeveloped. We do not expect a change from commercial to high density residential usage to result in development detrimental to nearby land usages. Any proposed development will be required to comply with City of Kennewick residential design standards, including landscaping and property line setbacks.
- 9.a. Please explain how approval of the proposed amendment will or will not set a precedent for other similar proposals or uses.
The change of zone is intended to align the properties' zonings with the properties' recently changed land use designations. The majority of properties in the immediate vicinity are either already developed, railroad ROW, or already zoned RH. Therefore, the zone-change shouldn't result in additional zone changes to RH in the immediate vicinity.
- 9.b. Please explain how approval of the proposed amendment will or will not deter the use, improvement or development of adjacent property in accordance with the existing zoning.
The proposed amendment will align the properties' zoning with an existing RH-zoned property adjacent to the properties, owned by the same individual. The greater land area will give the owner more development options, encouraging development of the land.
10. Please explain how approval of the proposed amendment will or will not encourage more private investments which will be beneficial to the redevelopment of a deteriorated area.
The proposed amendment will produce multiple properties with the same zoning designation, giving the owner of the properties more residential development options by enabling efficient subdivision of the land. More development options could enable the owner to advertise the land to more land developers of varying specialties.

11. Please explain how approval of the proposed amendment will or will not combat any economic segregation and allow greater choice in the market.
The proposed amendment will enable high density residential development which would provide more housing opportunities in the City of Kennewick. The proposals affect on economic segregation will depend on how the land is developed, whether high income, middle income, or low income housing.
12. Please explain how approval of the proposed amendment will or will not create conflict between potential land uses and transportation patterns. See Above

Legal Descriptions

AREA 1

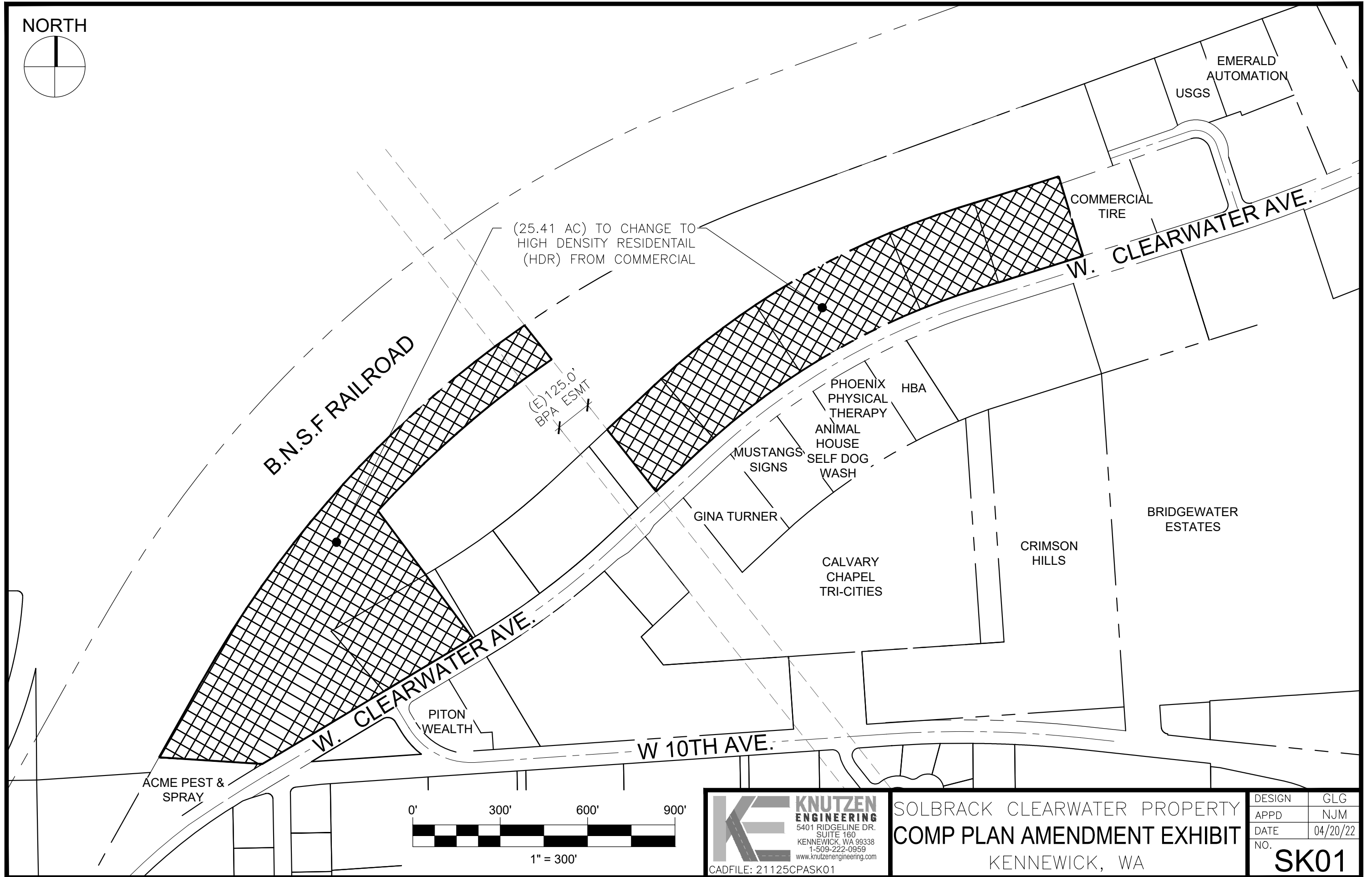
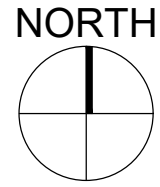
LOTS 7 THROUGH 10, CITY OF KENNEWICK BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, RECORDS OF BENTON COUNTY, WASHINGTON,

TOGETHER WITH THAT PORTION OF LOT 6 OF SAID BINDING SITE PLAN LYING EASTERLY OF THE EASTERLY LINE OF THE BONNEVILLE POWER ADMINISTRATION RIGHT OF WAY.

AREA 2

THAT PORTION OF LOTS 1 THROUGH 3, CITY OF KENNEWICK BINDING SITE PLAN RECORDED IN VOLUME 1 OF SURVEYS AT PAGE 5063, UNDER AUDITOR'S FILE NUMBER 2018-026507, RECORDS OF BENTON COUNTY, WASHINGTON, LYING NORTHERLY AND WESTERLY OF THE FOLLOWING DESCRIBED LINES:

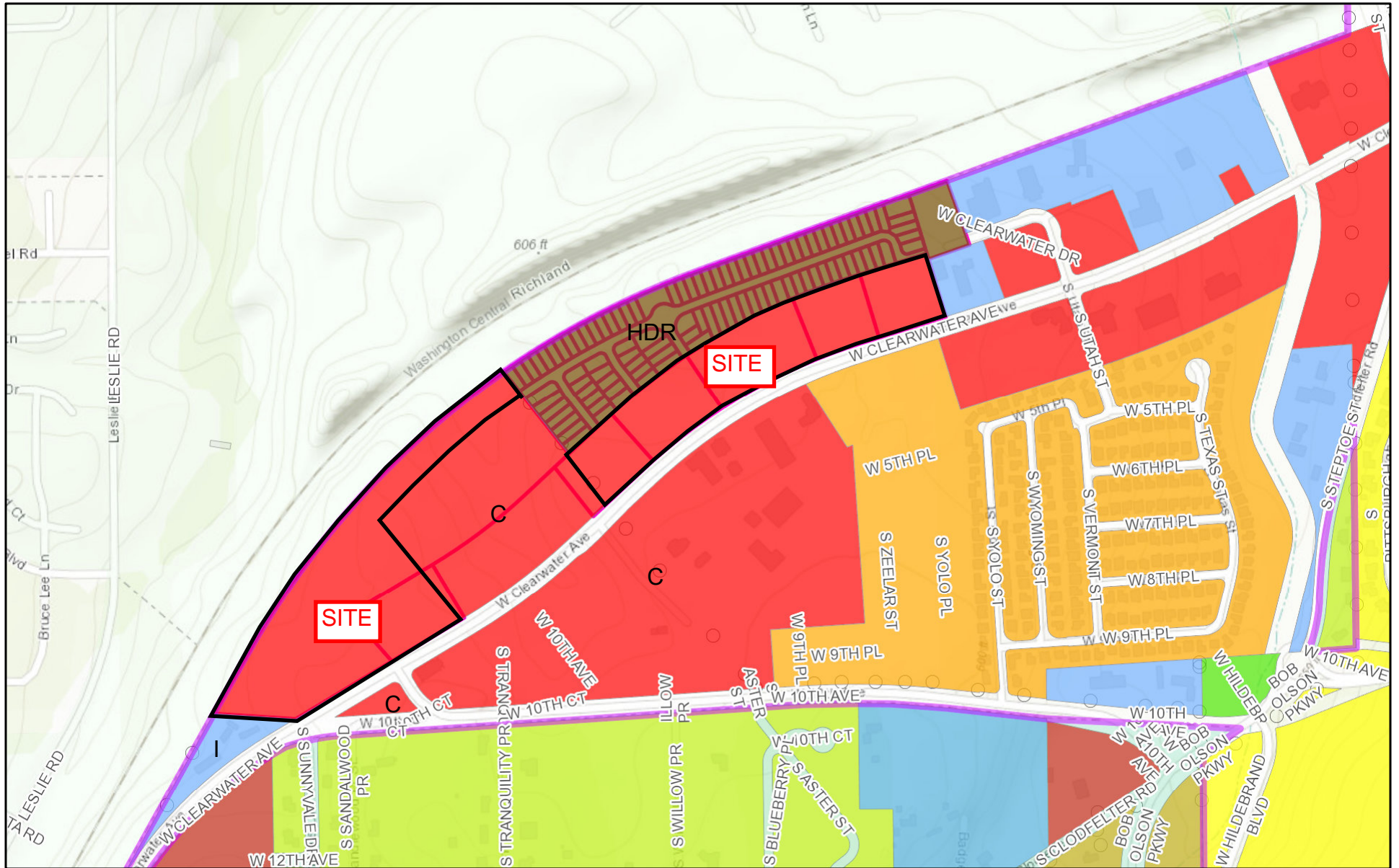
BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF SAID LOT 1 WITH THE NORTHERLY MARGIN OF WEST CLEARWATER AVENUE; THENCE NORTH 59°05'52" EAST ALONG SAID NORTHERLY MARGIN A DISTANCE OF 840.89 FEET; THENCE LEAVING SAID NORTHERLY MARGIN, NORTH 36°37'15" WEST A DISTANCE OF 544.43 FEET TO INTERSECT AN ARC THAT IS PARALLEL WITH AND 150.00 SOUTHERLY OF THE NORTH LINE OF SAID LOTS 1 AND 2; THENCE NORTHEASTERLY ALONG SAID ARC TO INTERSECT THE EASTERLY LINE OF THE BONNEVILLE POWER ADMINISTRATION RIGHT OF WAY; THENCE NORTHWESTERLY ALONG SAID EASTERLY LINE TO SAID NORTH LINE OF LOT 2 AND THE END OF THIS LINE DESCRIPTION.



KE **KNUTZEN ENGINEERING**
 5401 RIDGELINE DR. SUITE 160
 KENNEWICK, WA 99338
 1-509-222-0959
 www.knutzenengineering.com
 CADFILE: 21125CPASK01

SOLBRACK CLEARWATER PROPERTY
COMP PLAN AMENDMENT EXHIBIT
 KENNEWICK, WA

DESIGN	GLG
APPD	NJM
DATE	04/20/22
NO.	SK01



March 22, 2023 This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName	SV_CI_RICHLAND_10
SurveyCityLimits	SV_CI_COUNTY_10
 SV_CI_KENNEWICK_10	SurveyUrbanGrowthBoundary



1 inch = 600 feet 1:7,200

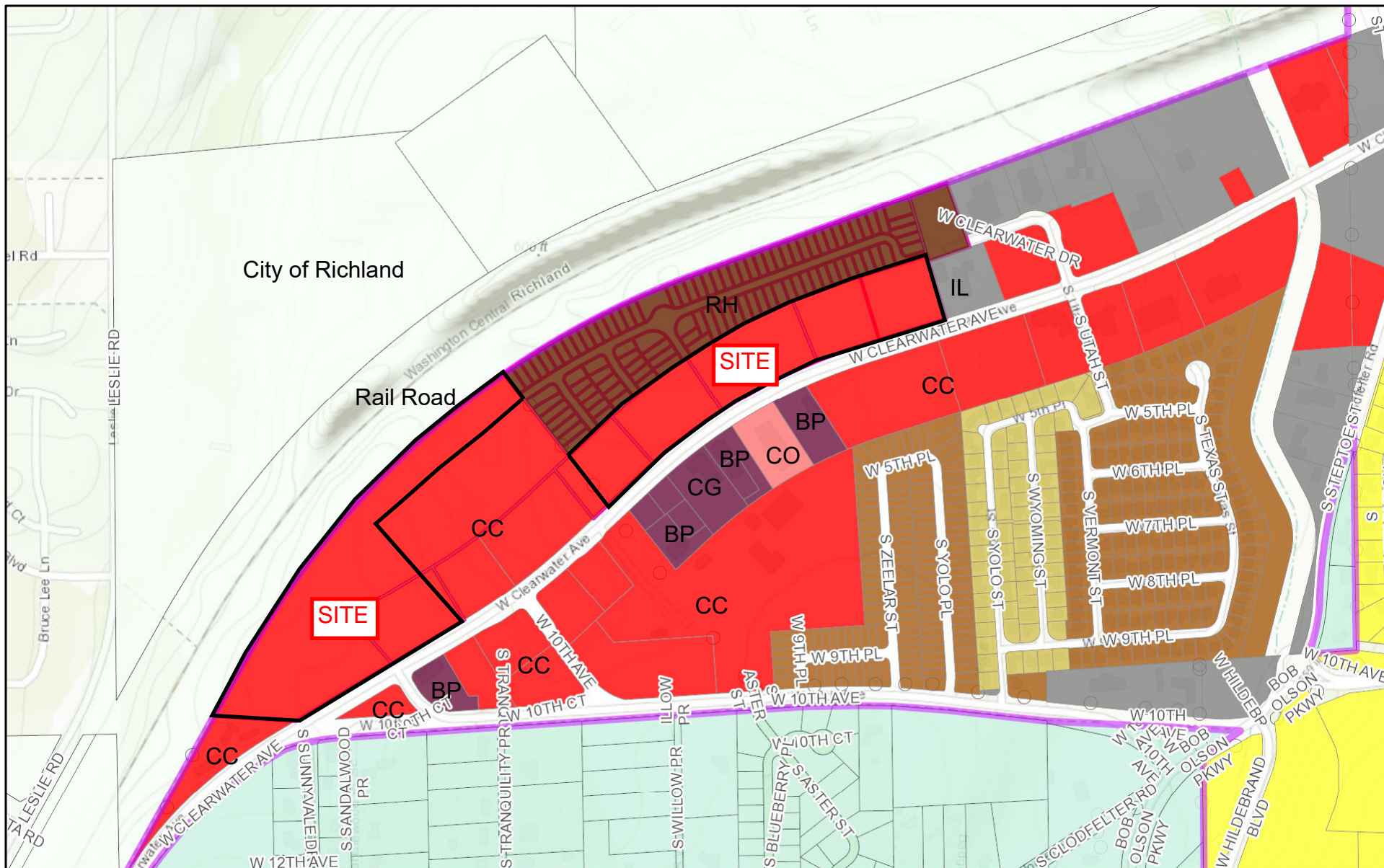
0 0.05 0.1 0.2 mi

0 0.075 0.15 0.3 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Zoning Map

Exhibit 6



March 22, 2023

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.



1 inch = 600 feet

1:7,200

0 0.05 0.1 0.2 mi

0 0.075 0.15 0.3 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

StreetName

SV_CI_RICHLAND_10

SurveyCityLimits

SV_CI_COUNTY_10

SV_CI_KENNEWICK_10

SurveyUrbanGrowthBoundary



NOTICE OF MAILING

I, Steve Donovan, on 3/16, 2023
mailed 23 copies of NPH
for COZ-2023-0001
to surrounding properties within 300 feet
as shown on the attached list.

Signature

37 TOM & VICKI L SOLBRACK 2555 W HWY 24 OTHELLO WA 99344	37 MOODY FAMILY PROPERTY LLC 68908 E 669 PR NE RICHLAND WA 99338	37 ACME PEST & SPRAY LLC PO BOX 5478 RICHLAND WA 99352
37 ROBERT A STAFFORD 11911 W CLEARWATER AVE KENNEWICK WA 99338	37 LUXE PROPERTY MANAGEMENT CORPORATION 10505 WEST CLEARWATER AVENUE KENNEWICK WA 99336	37 WW REAL ESTATE LLC 8713 W 9TH AVE KENNEWICK WA 99336
37 BIRD CAPITAL MANAGEMENT LLC 7601 W CLEARWATER AVE STE 206 KENNEWICK WA 99336	37 THREE RIVERS MOBILE DENTISTRY LLC 10201 W CLEARWATER AVE KENNEWICK WA 99336	37 JEROLD C WILDE 10133 W CLEARWATER AVE KENNEWICK WA 99338
37 CALVARY CHAPEL OF TRI-CITIES 10611 W CLEARWATER AVE KENNEWICK WA 99338	37 ISAAC T & APRIL E BEDFORD 1007 S SUNNYVALE DRIVE KENNEWICK WA 99338	37 SCOTT & DENISE A HOWELL 6804 FRANKLIN COURT PASCO WA 99301
37 DESERT SAGEBRUSH PROPERTY LLC 9304 W CLEARWATER DR KENNEWICK WA 99336	37 ZULEMA URQUIETA 1103 S SUNNYVALE DRIVE KENNEWICK WA 99338	37 HOME BUILDERS ASSOCIATION OF TRICITIES 10001 W CLEARWATER AVEKENNEWICK WA 99336
37 SPENCER TRUSTEES CHARLES W & KARLEEN 1104 S SUNNYVALE DR KENNEWICK WA 99338	37 CRIMSON HILLS DEVELOPMENT INC 2555 W HIGHWAY 24 OTHELLO WA 99344	37 C2 MANAGEMENT GROUP LLC 12802 S COTTONWOOD CREEK BLVD KENNEWICK WA 99338
37 GARCIA RICARDO 1008 S SUNNYVALLE DR KENNEWICK WA 99337	37 CLA HOLDINGS LLC 2137 KIMBERLY CIR EUGENE OR 97405	37 C2 MANAGEMENT GROUP LLC 112577 WEST CLEARWATER AVE, STE 130 KENNEWICK WA 99336
37 J & S PROPERTY MANAGEMENT LLC 3920 S OLOSN PL KENNEWICK WA 99337	37 MUZZY KAYLA M & MUZZY JR ANTHONY S 1103 S SANDLEWOOD PRSE KENNEWICK WA99338	37

KENNEWICK PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

April 3, 2023 6:30 p.m.

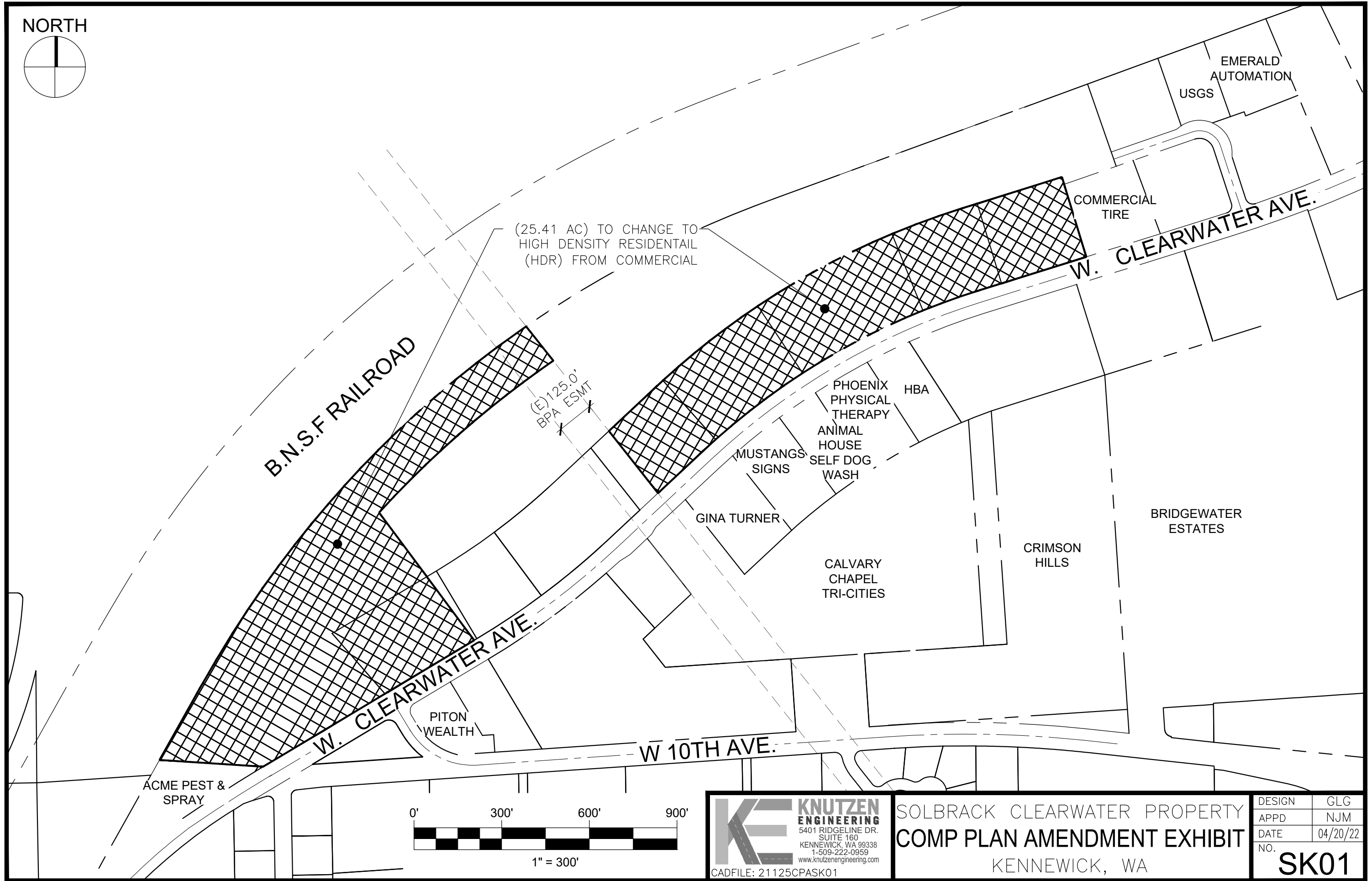
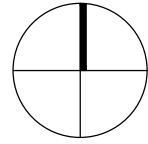
The Kennewick Planning Commission will hold a Public Hearing on Monday, April 3, 2023, at City Hall Council Chambers, 210 West 6th Avenue, at 6:30 p.m. or as soon as possible thereafter, to receive public comment on a proposed Change of Zone. Staff will be presenting their analysis and the Planning Commission will make a recommendation to the City Council on the item. The public hearing will be conducted in a hybrid setting which will allow interested parties to participate in person or virtually. To participate virtually in the hearing, use the link found at <https://www.go2kennewick.com/598/Planning-Commission>.

Permit# COZ-2023-0001 – A Change of Zone for 25.41 acres at generally located at 9812 and 11358 W Clearwater Avenue from Commercial, Community (CC) to Residential, High Density (RH). The site has a High Density Residential comprehensive plan land use designation. **Review the site map on the back of this notice.**

Submit written comments to Steve Donovan at steve.donovan@ci.kennewick.wa.us or mail to PO Box 6108, Kennewick, WA 99336. For questions about this project, please call Steve Donovan (509) 585-4361.

The City of Kennewick welcomes full participation in public meeting by all citizens. No qualified individual with a disability shall be excluded or denied the benefit of participating in such meetings. If you wish to use auxiliary aids or require assistance to comment at this public meeting, please contact Steve Donovan at (509) 585-4361 or TDD (509) 585-4425 or through the Washington Relay Service Center TTY at #711 at least ten days prior to the date of the meeting to make arrangements for special needs.

NORTH



KE **KNUTZEN ENGINEERING**
 5401 RIDGELINE DR. SUITE 160
 KENNEWICK, WA 99338
 1-509-222-0959
 www.knutzenengineering.com
 CADFILE: 21125CPASK01

SOLBRACK CLEARWATER PROPERTY
COMP PLAN AMENDMENT EXHIBIT
 KENNEWICK, WA

DESIGN	GLG
APPD	NJM
DATE	04/20/22
NO.	SK01



CITY OF KENNEWICK
DETERMINATION OF NON-SIGNIFICANCE

FILE/PROJECT NUMBER: ED-2022-0008
DESCRIPTION OF PROPOSAL: Proposal to amend the Comprehensive Plan to change the Land Use from Commercial to High Density Residential
PROPOSER: Knutzen Engineering
LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: 11358 W Clearwater Ave

LEAD AGENCY: CITY OF KENNEWICK

DETERMINATION: The City of Kennewick has determined that this proposal does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) will not be required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the City. This information is available to the public on request. Application for other required permits may require further review under SEPA procedures.

[X] There is no comment period for this DNS.

[] This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

[] This DNS is issued under 197-11-340(2); the City will not act on this proposal for fifteen days

from the date below. Comments must be submitted by _____. After the review period has elapsed, all comments received will be evaluated and the DNS will be retained, modified, or withdrawn as required by SEPA regulations.

RESPONSIBLE OFFICIAL: Anthony Muai, AICP
POSITION/TITLE: Community Planning Director
ADDRESS: 210 W 6th Ave., P.O. Box 6108, Kennewick, WA 99336
PHONE: (509) 585-4463

[X] Changes, modifications and /or additions to the checklist have been made on the attached Environmental Checklist Review.

This DNS is subject to the attached conditions:

[X] No Condition(s).

Date: 7/18/2022 Signature: [Handwritten Signature]

Appeal: An appeal of this determination must be submitted to the Community Planning Department within fourteen (14) calendar days after the date issued. This appeal must be written and make specific factual objections to the City's threshold determination. Appeals shall be conducted in conformance with Section 4.12.090(9) of the Kennewick Municipal Code and the required fees pursuant to the City's adopted Fee Schedule shall be paid at time of appeal submittal.

Copies of this DNS were mailed to: CITY OF KENNEWICK ENGINEERING DEPT; Dept of Ecology; CTIUR; Yakima Nation, Environmental Determination; WS Dept of Fish & Wildlife, Benton County

From: [Daniel Tissell](#)
To: [Steve Donovan](#)
Subject: RE: COZ-2023-0001
Date: Monday, January 30, 2023 8:05:23 AM
Attachments: [image004.png](#)
[image005.png](#)

Steve,

KID has no comments regarding this matter.

Thanks,

Daniel Tissell, P.E.
 Engineering Manager
 Kennewick Irrigation District
 2015 S. Ely Street
 Kennewick, WA 99337
 (509) 586-6012 ext. 116



From: Steve Donovan <Steve.Donovan@ci.kennewick.wa.us>
Sent: Thursday, January 12, 2023 8:34 AM
To: BC Planning - Greg Wendt <Greg.Wendt@co.benton.wa.us>; BC Planning - Michelle Cooke <michelle.cooke@co.benton.wa.us>; Ben Franklin Transit - Kevin Sliger <ksliger@bft.org>; Benton Clean Air Authority - Tyler Thompson <tyler.thompson@bentoncleanair.org>; Benton Clean Air John Lyle <john.lyle@bentoncleanair.org>; Benton Franklin Health Dept. - Erin Hockaday <erint@bfhd.wa.gov>; Benton Franklin Health Dept. - Seam Domagalski <seand@bfhd.wa.gov>; Benton PUD - engineering services <engservice@bentonpud.org>; Benton PUD - Jeff Vosahlo <vosahloj@bentonpud.org>; Benton PUD - Nancy Lang <langn@bentonpud.org>; Benton PUD Chad Brooks <brooksc@bentonpud.org>; Benton PUD Shanna Everson <eversons@bentonpud.org>; Benton PUD Tina Glines <glinest@bentonpud.org>; BPA - Deborah Rodgers <dxrogers@bpa.gov>; BPA - Nicole Cummings <NMCummings@bpa.gov>; Cascade Natural Gas - Sara Pineda <sara.pineda@cngc.com>; Charter - Junior Campos <junior.campos@charter.com>; Charter-Ryan Sams <Ryan.Sams@charter.com>; City of Richland - Mike Stevens <mstevens@ci.richland.wa.us>; CNGC- James Thomas <James.Thomas@cngn.com>; Columbia Irrigation District <cid@columbiairrigation.com>; Dustin Fisk - Kennewick School District (dustin.fisk@ksd.org) <dustin.fisk@ksd.org>; Homero Gonzalez <Homero.Gonzalez@ziply.com>; Development <development@kid.org>; Kyle McCauley <Kyle.McCauley@cngc.com>; Noah Lee <noah.lee@bentoncleanair.org>; US Army Corps of Engineers <CENWW-RE@usace.army.mil>; Williams Pipeline - Audie Neuson <audie.neuson@williams.com>; WSDOT <scplanning@wsdot.wa.gov>; Ziplly Fiber Christy Ross <christy.ross@ziply.com>
Subject: COZ-2023-0001

From: [Rodgers, Deborah \(CONTR\) - TERR-TRI CITIES RMHQ](#)
To: [Steve Donovan](#)
Cc: [Cummings, Nicole M \(BPA\) - TERR-TRI CITIES RMHQ](#)
Subject: RE: COZ-2023-0001
Date: Monday, January 30, 2023 8:50:36 AM
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)

In reply refer to: COZ-2023-0001

Tract Nos.: ABH-16-A-1, ABH-16-AR-1P1
Line Names: McNary- Badger Canyon No. 1
Franklin-Badger Canyon No. 1
Structures 6/2 & 29/2

Steven Donovan, AICP
City of Kennewick
Community Planning/Planning Manager

Dear Mr. Donovan:

The Bonneville Power Administration (BPA) has reviewed COZ-2023-0001. BPA does have some concerns with future activities that may occur within the proposed parcel.

BPA easements are taken with certain restrictions on the underlying land. In order to maintain operation and safety criteria, all activities planned within the BPA easement need to be approved by BPA prior to their occurrence. Activities that block maintenance crews (such as the installation of fences) or safety concerns (such as buildings, driveways, utilities, or small structures) need to be addressed prior to construction in order to avoid later modification, at the landowner's expense.

In order to avoid problems in this location and to notify prospective landowners, BPA requests that the following language be included on plat maps:

The Bonneville Power Administration (BPA) imposes certain conditions on the portions of these lots encumbered by its high voltage transmission line easement. BPA does not allow structures to be built within the easement, nor does it allow access to be blocked to any transmission facilities. Any activity that is to occur within the easement needs to be permitted by BPA prior to installation or construction. Information regarding the permitting process for proposed uses of the easement may be addressed to BPA Real Estate Field Services at (800) 282-3713.

In addition, BPA needs the opportunity to review the location of any proposed roads to ascertain whether or not the clearance here allows for safe passage of vehicles (per National Electric Safety Code). This process takes up to 90 days to complete and is typically initiated by a land use application that the developer submits to BPA.

Whether or not this property is subdivided and/or this plat approved, the owner will need to submit a land use application, the associated application fee and acquire a Land Use Agreement from BPA, along with the county's building permit for any portion of the owner's development plans that lie within BPA's easement.

If you have any questions regarding this request or need additional information, please feel free to contact Nicole Cummings at (509) 542-5499 or you may contact BPA's Realty Office toll-free at (800) 282-3713.

Sincerely,



Deborah Rodgers

Realty Technician Contractor

2211 North Commercial Avenue, Pasco, WA 99301

Bonneville Power Administration | TERR/Tri-Cities-RNHQ

Real Property Field Services | (509) 544-4749

From: Steve Donovan <Steve.Donovan@ci.kennewick.wa.us>

Sent: Thursday, January 12, 2023 8:34 AM

To: BC Planning - Greg Wendt <Greg.Wendt@co.benton.wa.us>; BC Planning - Michelle Cooke <michelle.cooke@co.benton.wa.us>; Ben Franklin Transit - Kevin Sliger <ksliger@bft.org>; Benton Clean Air Authority - Tyler Thompson <tyler.thompson@bentoncleanair.org>; Benton Clean Air John Lyle <john.lyle@bentoncleanair.org>; Benton Franklin Health Dept. - Erin Hockaday <erint@bfhd.wa.gov>; Benton Franklin Health Dept. - Seam Domagalski <seand@bfhd.wa.gov>; Benton PUD - engineering services <engservice@bentonpud.org>; Benton PUD - Jeff Vosahlo <vosahloj@bentonpud.org>; Benton PUD - Nancy Lang <langn@bentonpud.org>; Benton PUD Chad Brooks <brooksc@bentonpud.org>; Benton PUD Shanna Everson <eversons@bentonpud.org>; Benton PUD Tina Glines <glinest@bentonpud.org>; Rodgers, Deborah (CONTR) - TERR-TRI CITIES RMHQ <dxrogers@bpa.gov>; Cummings, Nicole M (BPA) - TERR-TRI CITIES RMHQ <NMCummings@bpa.gov>; Cascade Natural Gas - Sara Pineda <sara.pineda@cngc.com>; Charter - Junior Campos <junior.campos@charter.com>; Charter-Ryan Sams <Ryan.Sams@charter.com>; City of Richland - Mike Stevens <mstevens@ci.richland.wa.us>; CNGC- James Thomas <James.Thomas@cngn.com>; Columbia Irrigation District <cid@columbiairrigation.com>; Dustin Fisk - Kennewick School District (dustin.fisk@ksd.org) <dustin.fisk@ksd.org>; Homero Gonzalez <Homero.Gonzalez@ziply.com>; KID Development <development@kid.org>; Kyle McCauley <Kyle.McCauley@cngc.com>; Noah Lee <noah.lee@bentoncleanair.org>; US Army Corps of Engineers <CENWW-RE@usace.army.mil>; Williams Pipeline - Audie Neuson <audie.neuson@williams.com>; WSDOT <scplanning@wsdot.wa.gov>; Ziply Fiber Christy Ross <christy.ross@ziply.com>

Subject: [EXTERNAL] COZ-2023-0001

Attached is a proposed Change of Zone.

**KENNEWICK PLANNING COMMISSION
APRIL 3, 2023
MEETING MINUTES**

1. CALL TO ORDER

Recorder Melinda Didier called the meeting to order at 6:30 p.m. and asked the Planning Commissioners to nominate an Interim Chairman to chair the meeting in the absence of Chairman Morris. Commissioner Hempstead nominated Commissioner Helgeson as Interim Chairman; Commissioner Griffith seconded the nomination. Motion passed unanimously.

Interim Chairman Helgeson called the meeting to order at 6:33 p.m.

Commissioner Hempstead led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following present:

PRESENT: Commissioners James Hempstead, Thomas Helgeson, Tina Gregory, Nikki Griffith, Lola Franklin. (*Commissioner Nikki Griffith joined remotely*).

STAFF: Anthony Muai, AICP Planning Director, Steve Donovan, AICP Planning Manager; Matt Halitsky, Senior Planner; and Melinda Didier, Planning Administrative Assistant/Recorder.

Five commissioners were present; Ms. Didier declared a quorum was established.

New Planning Commissioner Lola Franklin was welcomed to the Board of Commissioners.

2. CONSENT AGENDA

- a. Approval of the minutes dated February 6, 2023.
- b. Approval of the agenda.
- c. Motion to enter Staff Report(s) into the Record.

MOTION: Commissioner Hempstead moved to approve the Consent Agenda; Commissioner Gregory seconded the motion.

DISCUSSION: None.

VOTE: The motion passed on a unanimous roll call vote.

3. PUBLIC HEARINGS:

Interim Chairman Helgeson made the following statement:

“Good evening and welcome to the April 3, 2023, Kennewick Planning Commission meeting.

It is important that everyone who wishes to do so has an opportunity to speak. Each person who has either signed-in (in person) or registered (via Zoom) will have one, three-minute opportunity to address the Planning Commission.

If you are attending via Zoom, please confirm your microphone has been unmuted before you begin your comments.

Please state your name and address for the record; once you begin your remarks the countdown timer will start. At the end of your time, please mute your microphone.

The order of the hearings shall be as follows:

1. Planning staff shall provide a staff report; the Commission may ask questions of staff;
2. The Applicant or Applicant's Representative(s) Presentation;
3. Testimony in Favor of the Request;
4. Testimony Either Neutral or Against the Request;
5. Final Applicant Comments;
6. Final Staff Comments;
7. Close the public hearing and discuss the request."

A. CHANGE OF ZONE (COZ) #2023-0001

Interim Chairman Helgeson opened the public hearing at 6:37 pm for Change of Zone (COZ) 2023-0001.

1. Mr. Donovan described the application, presented the staff report, and recommended the Planning Commission forward a recommendation for approval of COZ #2023-0001 to City Council.

Planning Commission Questions: Commissioner Gregory asked about the 2022 CPA for this zone change; Mr. Donovan explained that COZ-2023-0001 is the zone change follow-up to the associated Comp Plan Amendment approved last year.

2. Testimony of Applicant/Applicant's Representative: Nathan Machiela, Knutzen Engineering, 5401 Ridgeline Dr., #160, Kennewick, WA. Mr. Machiela said the COZ request is to match the 2022 CPA approved in 2022.
3. Testimony in Favor of the Request: None
4. Testimony Neutral/Against the Request: None
5. Testimony of Those Registered on Virtual Format: Not applicable.
6. Applicant/Owner Final Testimony: None
7. Staff Final Comments: None
8. Public Testimony Closed at 7:03 p.m.

MOTION: Commissioner Hempstead moved to concur with the findings and conclusions in staff report COZ 2023-0001 and recommend City Council approval of the request. Commissioner Franklin seconded the motion.

DISCUSSION: None.

VOTE: The motion passed on a unanimous roll call vote.

4. **VISITORS NOT ON AGENDA:** Dan Stafford, 11911 W. Clearwater Avenue, Kennewick: Asked about the density factor for the zone change; Mr. Donovan replied the zoning would allow 27 units per acre. Robert Stafford, 11911 W. Clearwater Avenue, Kennewick: Asked

about safety access to Clearwater for future development; Mr. Donovan said the Traffic Division will make safe access requirements for any future development.

5. OLD BUSINESS:

- a. City Council Action Updates: Mr. Muai said the code amendment to allow public housing in the Public Facility (PF) district was approved by Council.

6. NEW BUSINESS: None

7. REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

Commissioner Griffith asked Mr. Muai to review SB 1110 Housing bill under consideration in the WA State Legislature.

8. ADJOURNMENT: The meeting concluded at 7:03 p.m.

Planning Commission Action Summary
COZ-2023-0001 – Knutzen Engineering, c/o Nathan Machiela

The Kennewick Planning Commission conducted a public hearing on April 3, 2023. All interested parties were notified to come before the commission and be heard. After reviewing the staff report and all oral and written facts and opinions, the Commission passed a motion on the proposed Change of Zone, concurring with the findings and conclusions in the staff report COZ-2023-0001 and recommends to City Council approval of the proposed Change of Zone contained in the staff report.

Findings of Fact


1. The applicant is Knutzen Engineering, c/o Nathan Machiela, 5401 Ridgeline Drive, Unit 160, Kennewick, WA 99338.
2. The property owner is Tom and Vicki Solbrack, 2555 W Highway 24, Othello, WA 99344.
3. The proposed Change of Zone is located at 13358, 11228, 10600, 10314, 10072, and 9812 W Clearwater Avenue. Parcel Numbers: 1-0188-4BP-5063-018, 1-0188-4BP-5063-006, 1-0188-4BP-5063-0008 1-0188-4BP-5063-009, 1-0188-4BP-5063-003, and 1-0188-4BP-5063-007.
4. The City's Comprehensive Plan Land Use Designation for the subject property is High Density Residential.
5. The City changed the land use designation for the site on November 15, 2022 as part of the 2022 Comprehensive Plan Amendment Cycle.
6. The request is to change the zoning from Commercial, Community to Residential, High Density.
7. The Residential, High Density Zoning District is an implementing zone of the High Density Residential Comprehensive Plan Land Use Map Designation.
8. The application was submitted on January 6, 2023.
9. The application was declared complete, routed for review to City Departments and outside agencies on January 12, 2023.
10. Access to the site is via W Clearwater Avenue.
11. The Environmental Determination of Non-Significance, ED-2022-0008, was issued July 18, 2022.
12. The Property Posting sign for the public hearing was posted on site March 16, 2023.
13. Notice of the public hearing for this application was published in the Tri-City Herald on March 19, 2023. Notices were mailed to property owners within 300 feet of the site on March 16, 2023.
14. The proposed amendment conforms to the comprehensive plan.
15. The proposed amendment promotes the public necessity, convenience and general welfare.
16. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City.

17. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.

Conclusions of Law

1. Approval will implement the Comprehensive Plan Land Use Designation of High Density Residential.
2. Approval will not result in an increase of adverse environmental impacts.
3. Approval will implement Residential Goals 1, 3 and 4 and Housing Goal 1 of the City of Kennewick Comprehensive Plan.
4. Approval will result in the promotion of public necessity, convenience and/or general welfare.
5. The proposed Change of Zone complies with KMC 18.51.070(2).

The motion to approve was moved by Commissioner Hempstead and seconded by Commissioner Franklin. The motion passed unanimously, with Commissioners Hempstead, Helgeson, Gregory, Griffith, and Franklin all in favor.

Council Agenda Coversheet	Agenda Item Number: 5.b. Council Date: 4/18/2023 Agenda Item Type: Ordinance	Category: Ordinance/Reso
	Subject: Ordinance 6019: City Council Ethics Policy Department: City Attorney Ordinance/Reso # 6019 Contract # Project # Permit #	
<p><u>Recommendation</u> Approve Ordinance 6019</p> <p><u>Motion for Consideration</u> I move to adopt Ordinance 6019.</p> <p><u>Summary</u> On March 28, 2023 City Council held a Workshop Meeting during which staff presented proposed amendments to the Council Code of Ethics. Per the discussion at the workshop, staff has prepared an ordinance amending KMC 2.06. The amendments will provide an option for an informal resolution to ethics concerns and a shorter formal process for ethics complaints. The amendments eliminate the ethics officer process to minimize the amount of time spent on a complaint when a formal complaint is filed.</p> <p><u>Alternatives</u> None recommended</p> <p><u>Fiscal Impact</u> None</p>		
<p><u>Attachments:</u></p> <ol style="list-style-type: none"> 1. Ordinance Redline 2. Ordinance 		

CITY OF KENNEWICK
ORDINANCE NO. 6019

AN ORDINANCE RELATING TO ADMINISTRATION AND PERSONNEL
AND AMENDING CHAPTER 2.06 OF THE KENNEWICK MUNICIPAL
CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Chapter 2.06 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

CHAPTER 2.06 – COUNCIL CODE OF ETHICS

2.06.010: Policy:

(1) Purpose. The Kennewick City Council has adopted a Code of Ethics for members of the City Council to promote public confidence in the integrity of local government and its fair operation. ~~This Code of Ethics will provide the basis for education and training for Council Members; both elected and appointed, to ensure that the highest standards and best practices with regard to ethics will be followed.~~

(2) Intent. The citizens and businesses of Kennewick are entitled to have fair, ethical and accountable local government that has earned the public's full confidence. The City Council is committed to upholding the City of Kennewick Core Values which state:

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. We value integrity, inclusiveness, stewardship and communication.

We are accountable to our community for innovation and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

Integrity: We hold ourselves to the highest standard of professionalism and ethical conduct.

Inclusiveness: We embrace diversity and value different perspectives as we work together for the common good.

Stewardship: We ensure the public's resources are used responsibly to provide the greatest benefit.

Communication: We will listen and engage in an open, honest and timely exchange of information.

(3) In keeping with the City of Kennewick's commitment to excellence, the effective functioning of democratic government therefore requires that:

- (a) Public officials, both elected and appointed, comply with the laws and policies affecting the operations of government;
- (b) Public officials be independent, impartial and fair in their judgment and actions;
- (c) Public office be used for the public good, not for personal gain; and
- (d) Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

(Ord. 6019 Sec. 1, 2023; Ord. 5812 Sec. 1(part), 2019)

2.06.020: Definitions.

- (1) "Official" means a member of the City Council elected or appointed.
- (2) "Relative" means spouse or domestic partner, child, step-child, parent, step-parent, parent-in-law, grandparent, grandchild, sibling, aunt, uncle, niece, nephew, son- or daughter-in-law, brother- or sister-in-law.

(Ord. 6019 Sec. 1, 2023; Ord. 5812 Sec. 1(part), 2019)

2.06.030: Prohibited Conduct.

- (1) Conflicts of Interest. In order to ensure their independence and impartiality on behalf of the common good, officials shall not participate in government decisions in which any of the following has a financial interest:
 - (a) The official;
 - (b) A relative;
 - (c) An individual with whom the official resides; or
 - (d) An entity that the official serves as an officer, director, trustee, partner or employee.

Officials shall abstain from participating in deliberations and decision-making where conflicts exist.

- (2) ~~Appearance of Conflict. If it could appear to a reasonable person, having knowledge of the relevant circumstances, that the official's judgment is impaired because of either:~~
 - ~~(a) A personal or business relationship not covered under the foregoing subsection; or~~

~~(b) — A transaction or activity engaged in by the official; the official shall disclose the facts giving rise to the appearance of a conflict before participating in the matter.~~

- ~~(3)~~ — Misuse of Public Position or Resources. Except for infrequent use at little or no cost to the City, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.
- ~~(43)~~ Representation of Third Parties. The members of the City Council shall not appear on behalf of the financial interest of third parties before the Council or any board, commission or proceeding of the City, or in interaction with staff.
- ~~(54)~~ Solicitations of Charitable Contributions. No official may make direct personal solicitations for charitable contributions from city employees.
- ~~(65)~~ Gifts and Favors. Officials shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which are not available to the public in general. They may not solicit or receive any thing of monetary value from any person or entity where the thing of monetary value has been solicited, or received or given or, to a reasonable person, would appear to have been solicited, received or given with intent to give or obtain special consideration or influence as to any action by the official in his or her official capacity; provided, that nothing shall prohibit campaign contributions which are solicited or received and reported in accordance with applicable law.
- ~~(76)~~ Confidential Information. Officials shall not disclose or use any confidential information gained by reason of their official position for other than a city purpose. "Confidential information" means:
- (a) Specific information, rather than generalized knowledge, that are not available to a person who files a public records request; and
 - (b) Information made confidential by law.

~~(Ord. 6019 Sec. 1, 2023; Ord. 5812 Sec. 1(part), 2019-)~~

2.06.040: Ethical Standards.

In addition to Section 2.06.030 of the Code of Ethics, ~~which shall be administered by the Ethics' Officer,~~ officials are also required to comply with the following standards:

- (1) Compliance with Other Laws. Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include, but are not limited to: the United States and Washington Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies. See Appendix A. As required by RCW 42.17A.565, no official shall knowingly solicit or encourage, directly or indirectly, any political contribution from any city employee. Except under

limited circumstances described in RCW 42.17A.555 no official may use or authorize the use of the facilities of the City for the purpose of assisting a campaign for the election of any person to any office, or for the promotion of or opposition to any ballot proposition in a manner not available to the general public on the same terms.

- (2) Working for the Common Good. Recognizing that stewardship of the public interest must be their primary concern, officials will work for the common good of the people of Kennewick and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the City Council. ~~Officials need to be mindful that making special requests of staff—even when the response does not benefit the official personally—puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.~~
- (3) Respect for Process. Officials shall perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by city staff. Officials need to be mindful that making special requests of staff - even when the response does not benefit the official personally - puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.
- (4) Commitment to Transparency. Transparency, openness, and accountability are fundamental values of the City and are also required by the laws of the state of Washington. The public has a right to inspect and copy public records unless exempt by law from disclosure. All materials relating to the conduct of city government that are prepared, possessed, used or retained by any official, including email, text messages and other electronic records, are subject to requirements for retention, protection, and disclosure. ~~Officials may assume that all copies of materials received from city staff have already been archived and do not need to be retained.~~ Officials shall not discard, damage, or destroy the original copy of any public record unless directed by the city public records officer (the city clerk), who has responsibility to ensure that the City complies with the record retention schedules established under Chapter 40.14 RCW. ~~Officials shall promptly provide any records requested by the public records officer in response to a disclosure request under the Public Records Act, Chapter 42.56 RCW. It is the responsibility of the public records officer, together with the city attorney, to decide which records meet the definition of "public record" and whether or not they are exempt from disclosure; officials must not take it upon themselves to decide whether a record meets the definition of a public record, that a record is exempt from disclosure, or to otherwise conceal a record.~~

- (5) ~~Conduct of Public Meetings. Officials shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.~~
- ~~(6) Decisions Based on Merit. Officials shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.~~
- ~~(7) Ex Parte Communications. In quasi-judicial matters, officials shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.~~
- (86) Attendance. Attendance at regular council meetings by Council Members is required absent being excused per KMC 2.04.050(2). As provided in RCW 35A.12.060, a Council Member shall forfeit his or her office by failing to attend three consecutive regular meetings of the Council without being excused by the Council.
- (97) Nepotism. A Council Member may not vote or participate in the interview or appointment of a relative to boards or commissions or other appointed positions.
- (108) Advocacy. When acting in an official capacity as a city official representing the City, officials shall represent the official policies or positions of the City Council, to the best of their ability when the City Council, has taken a position or given an instruction. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Kennewick, nor will they allow the inference that they do. Officials have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to make or display endorsements during council meetings, board/commission meetings, or other official city meetings.
- (119) Policy Role of Officials. Officials shall respect and adhere to the council-manager structure of Kennewick city government as outlined by Chapter 35A.13 RCW. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and city staff. Except as provided by state law, officials shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they impair the ability of staff to implement Council policy decisions.

APPENDIX A

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.12.060	Vacancy for nonattendance
Ch. 35A.13 RCW	Council-Manager plan of government
	<u>Common Law</u>
	Incompatible offices
Ch. 40.14 RCW	Preservation and destruction of public records

RCW 42.17A.555	Use of public office or agency facilities in Campaigns - Prohibition - Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or Employees
Ch. 42.23 RCW	Code of Ethics for municipal officers - Contract Interests
Ch. 42.36 RCW	Appearance of Fairness Doctrine - Limitations
Ch. 42.56 RCW	Public Records Act

(Ord. 6019 Sec. 1, 2023; -Ord. 5888 Sec. 1, 2020 ; Ord. 5812 Sec. 1(part), 2019)

2.06.050: ~~Ethics Officer.~~

- (1) ~~—The City Council creates the office of the Ethics' Officer. The Ethics' Officer will interpret and apply the council code of ethics to complaints submitted to the Officer. The Ethics Officer will be appointed solely with regard to their qualifications for the duties of the office which shall include, but not be limited to, appropriate educational and legal experience. The Ethics' Officer, in addition to other duties, may recommend changes or additions to this Council Code of Ethics to the City Council.~~
- (2) ~~—The Council Interview Committee, City Manager and City Attorney will interview applicants who respond to the City's Request for Proposals for the Ethics Officer. The Committee will forward two candidates to the full City Council for review and appointment by a majority vote of the Council.~~

(~~Ord. 5812 Sec. 1(part), 2019~~)

2.06.060: Complaints, Investigations, Hearings and Enforcement:

~~The Ethics Officer may resolve inadvertent and minor violations of the Code of Ethics informally, unless the Ethics' Officer determines that doing so would not serve the public interest. When a violation is neither inadvertent nor minor, the Ethics' Officer shall initiate an action in accordance with this section.~~

- (1) Complaint Process.
- (a) Ethics complaints must be initiated within 45 days of the complainant becoming aware of a potential ethics violation by a sitting elected official.
- (b) The council member desiring to initiate a complaint shall first have a one on one discussion with the individual who is the subject of the complaint, if this solves the issue then the process ends.
- (c) If the issue remains unresolved the council member desiring to initiate a complaint shall request and Executive Session pursuant to RCW 42.30.110(1)(f) where the rationale for bringing the complaint may be

discussed with council.

- (d) The council member desiring to initiate a complaint following the Executive Session is required to wait 14 days (a cooling off period) before filing a formal complaint.
- (e) A formal complaint requires the signature of two council members only; the councilmember pursuing the complaint shall refrain from discussing the complaint with the other councilmembers outside of a public meeting.
- (f) The complaint will be filed with the City Clerk and must set forth specific facts with enough precision and detail for City Council to make a determination.
- (g) Within 7 days of the filing of the complaint, the City Clerk shall send notice to the official complained against that a complaint has been filed.
- (h) The complaint will be placed on the next regular city council meeting agenda for consideration by the whole council.
 - i. If at any point, a recall petition, Public Disclosure Commission (PDC) complaint, or any other filing with any regulatory or judicial agency is made based on substantially the same charges, the process may be stayed until the responsible agency provides resolution of that complaint. If the regulating agency finds that there is no such breach of regulations and/or law, the ethics complaint will be summarily dismissed.

~~Complaint Requirements—Service. Two officials are required to sign off on a written complaint before it can be filed with the Ethics' Officer alleging one or more violations of this Code of Ethics by an official. The complaint must set forth specific facts with enough precision and detail for the Ethics' Officer to make a determination of sufficiency. It must be signed under penalty of perjury by the officials submitting it in a manner consistent with Chapter 9A.72 RCW. The complaint shall be filed with the city clerk who will date stamp it as received and forward it to the Ethics Officer.~~

~~(b) — Finding of Sufficiency. The Ethics Officer shall make a determination of sufficiency within 30 days of receipt of the written complaint. A complaint shall be sufficient if the allegations, if established, would violate Section 2.06.030 or 2.06.040 of this Code. The Ethics Officer's determination is not reviewable. If the finding is one of sufficiency of the complaint, then the Ethics Officer shall investigate the complaint as set forth below.~~

~~(c) — Dismissal. The Ethics Officer shall dismiss the complaint if the Ethics Officer determines that the violation was inadvertent and minor; or a violation occurred, but appropriate actions have been taken to fully address the allegedly unethical conduct. A decision for dismissal as noted above is final and not~~

reviewable.

- ~~(d) — Notice. Notice of action by the Ethics Officer shall be provided as follows:~~
- ~~(i) — Notice of a finding of insufficiency or dismissal of a complaint by the Ethics Officer shall be sent to the officials who made the complaint and the official complained against within seven days of the decision by the Ethics Officer. A finding of insufficiency or dismissal of a complaint by the Ethics Officer is final and binding, and no administrative or other legal appeal is available through the Ethics Officer.~~
 - ~~(ii) — Within seven days of the Ethics Officer rendering a finding of sufficiency, the city clerk shall send notice to the officials who made the complaint and the official complained against, of the Ethics Officer's determination. If, after investigation, the Ethics Officer has reason to believe that a material violation of Section 2.06.030 or 2.06.040 has occurred, the city clerk shall give notice of the public hearing which will be held to determine if a violation has occurred. Notice shall be provided at least 30 days prior to the date set for the hearing. The following must be submitted to the Ethics Officer via the City Clerk at least fifteen days prior to the scheduled hearing:
 - ~~A. — Written response to the assertions in the complaint by the accused;~~
 - ~~B. — Any motions by the accused asserting Procedural or Technical challenges to the complaint;~~
 - ~~C. — Witness list including contact information (Name, Address, and Telephone number).~~~~
 - ~~(iii) — If at any point in the process, a recall petition is filed based on substantially the same charges as the ethics complaint as determined by the Ethics Officer, the process will be stayed until final resolution of the recall petition.~~
- ~~(e) — Stipulations. At any time after a complaint has been filed with the Ethics Officer, the Ethics Officer may seek and make recommendations that the City Council enter into a stipulation with the official complained against. The recommended stipulation will include the nature of the complaint, relevant facts, the reasons the Ethics Officer thinks a stipulation is appropriate, an admission of the violation by the official complained against, a promise by the official complained against not to repeat the violation, and if appropriate, a recommended remedy or penalty. The recommended stipulation shall be sent to the officials who made the complaint and the official complained against and forwarded to the City Council for action.~~

(2) Conduct of Hearings.

~~(a) — Unless the official who is the subject of the complaint requests a hearing, City Council may consider the complaint at a regular meeting without conducting a full public hearing. If requested by the official, City Council will schedule a public hearing. The public hearing may be held during a regular city council meeting. All hearings on complaints found to be sufficient shall be conducted by the Ethics Officer and are open to the public. The official who is the subject of the complaint may appear at the hearing with or without counsel and may call witnesses and cross examine witnesses. The hearing shall be informal, meaning that the Ethics Officer shall not be bound by the strict rules of evidence prevailing in courts of law or equity. The Ethics Officer may call witnesses on his or her own motion and compel the production of books, records, papers, or other evidence as needed. To that end, the Ethics Officer shall issue subpoenas and subpoenas duces tecum. All testimony shall be under oath administered by the Ethics Officer. The Ethics Officer may adjourn the hearing from time to time to allow for the orderly presentation of evidence. The Ethics Officer shall prepare an official record of the hearing, including all testimony, which shall be recorded by mechanical device, and exhibits; provided, that the Ethics Officer shall not be required to transcribe such records unless presented with a request accompanied by payment of the cost of transcription.~~

~~(b) — Within 30 days after the conclusion of the hearing, the Ethics Officer shall, based upon a preponderance of the evidence, make and fully record in his or her permanent records, findings of fact, conclusions of law, and his or her recommended disposition. A copy of the findings, conclusions, and recommended disposition shall be sent to the officials who made the complaint and to the official complained against. Additional copies of the findings, conclusions, and recommendations shall be forwarded to the City Council.~~

(3) City Council Action. Final City Council action to decide ~~the complaint upon stipulations and recommendations from the Ethics Officer or findings, conclusions, and recommendations from the Ethics Officer~~ shall be by a majority vote of City Council in a public meeting. Deliberations by the Council may be in executive session. The member of the Council against whom the complaint was made ~~will not~~ may participate in any executive session ~~but may not and shall not~~ vote on any matter involving him or herself. ~~However, upon request of the member of the Council against whom the complaint was made, a public meeting before the Council will be held on the issue of penalties.~~

(4) Disposition. ~~In the event the Ethics Officer finds that the person against whom the complaint was made has violated the Code of Ethics, then~~ The City Council may take any of the following actions by a majority vote of the Council. The action of the City Council shall be final and not subject to further review or appeal except

as may be otherwise provided by law or as provided in subsection (5) of this section.

- (a) Dismissal. Dismissal of the complaint without penalties.
- (b) Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.
- (c) Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the mayor pro-tem or his/her designee, to the official.
- (d) Reprimand. A reprimand shall be administered to the official by a motion of reprimand by the majority of the City Council.
- (e) Censure. A resolution of censure shall be a resolution read to the person in public. The resolution shall be prepared by the City Council and shall be signed by the mayor, or if the complaint is against the mayor, the mayor pro-tem. The person shall appear at a City Council meeting at a time and place directed by the City Council to receive the resolution of censure. Notice shall be given at least 20 calendar days before the scheduled appearance at which time a copy of the proposed resolution of censure shall be provided to the person. The resolution of censure shall be read publicly, and the person shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the official appears as required.
- (f) Civil Penalties. The City Council may assess a civil penalty of up to one thousand dollars or three times the economic value of anything received in violation of this Code of Ethics or three times the economic value of any loss to the City, whichever is greater. Any monetary penalty assessed civilly shall be placed in the City's general fund. The City Council may also suspend a portion of a civil penalty imposed on condition the Council Member have no other violations of the Council Code of Ethics for one year.
- (g) Contract Void. As provided by RCW 42.23.050, any contract made in violation of Chapter 42.23 RCW, "Code of Ethics for municipal officers - contract interests," is void.
- (h) Other Penalties. The City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the city for any regional or multijurisdictional body or membership on any

board or commission which requires an appointment or confirmation of an appointment by the City Council.

- (5) Review of Civil Penalties. If the City Council orders an official to pay a civil penalty, the official may seek a writ of review from the superior court pursuant to Chapter 7.16 RCW, within 30 days of the City Council's order.
- (6) Protection Against Retaliation. Neither the City nor any official may take or threaten to take, directly or indirectly, official or personal action, including, but not limited to, discharge, discipline, personal attack, harassment, intimidation, or change in job, salary, or responsibilities, against any council member because that council member files an ethics complaint. ~~with the Ethics Officer.~~
- (7) Public Records. Records filed with the Ethics Officer become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by RCW 42.56.230(2), identity information may be redacted when an unsubstantiated complaint is made available in response to a public records request; however, in each case, the justification for the redaction shall be explained fully in writing. A finding by the Ethics Officer determining that a complaint is sufficient shall contain at the beginning the following specific language:

NOTICE: ANY PORTION OF THIS FINDING DETERMINING SUFFICIENCY OF ANY PORTION OF A COMPLAINT DOES NOT DETERMINE THE TRUTH OR FALSITY OF THE ALLEGATIONS CONTAINED IN THE COMPLAINT FILED WITH THE ETHICS' OFFICER. THE ETHICS' OFFICER HAS ONLY DETERMINED THAT IF CERTAIN FACTS CONTAINED IN THE COMPLAINT ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED BY THE ETHICS' OFFICER, THEN VIOLATION(S) OF THE CODE OF ETHICS MAY BE FOUND TO HAVE OCCURRED.

The City shall release copies of any written reports resulting from an investigation of a sustained complaint, any Ethics' Officer Orders, and any written censures or reprimands issued by the City Council, in response to public records requests consistent with Chapter 42.56 RCW and any other applicable public disclosure laws.

- (8) Liberal Construction. ~~Limitation Period Effective Date.~~
 - (a) ~~T~~ This Code of Ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.
 - (b) ~~Any action taken under this Code of Ethics must be commenced within two years from the date of violation.~~

(Ord. 6019 Sec. 1, 2023; -Ord. 5888 Sec. 2, 2020 ; Ord. 5812 Sec. 1(part), 2019)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th day of April, 2023, and signed in authentication of its passage this 18th day of April, 2023.

Attest:

W.D. McKay, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 6019 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 19th day of April 2023.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

CITY OF KENNEWICK
ORDINANCE NO. 6019

AN ORDINANCE RELATING TO ADMINISTRATION AND PERSONNEL
AND AMENDING CHAPTER 2.06 OF THE KENNEWICK MUNICIPAL
CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Chapter 2.06 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

CHAPTER 2.06 – COUNCIL CODE OF ETHICS

2.06.010: Policy:

(1) Purpose. The Kennewick City Council has adopted a Code of Ethics for members of the City Council to promote public confidence in the integrity of local government and its fair operation.

2) Intent. The citizens and businesses of Kennewick are entitled to have fair, ethical and accountable local government that has earned the public's full confidence. The City Council is committed to upholding the City of Kennewick Core Values which state:

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. We value integrity, inclusiveness, stewardship and communication.

We are accountable to our community for innovation and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

Integrity: We hold ourselves to the highest standard of professionalism and ethical conduct.

Inclusiveness: We embrace diversity and value different perspectives as we work together for the common good.

Stewardship: We ensure the public's resources are used responsibly to provide the greatest benefit.

Communication: We will listen and engage in an open, honest and timely exchange of information.

(3) In keeping with the City of Kennewick's commitment to excellence, the effective functioning of democratic government therefore requires that:

(a) Public officials, both elected and appointed, comply with the laws and policies affecting the operations of government;

- (b) Public officials be independent, impartial and fair in their judgment and actions;
- (c) Public office be used for the public good, not for personal gain; and
- (d) Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

(Ord. 6019 Sec. 1, 2023; Ord. 5812 Sec. 1(part), 2019)

2.06.020: Definitions.

- (1) "Official" means a member of the City Council elected or appointed.
- (2) "Relative" means spouse or domestic partner, child, step-child, parent, step-parent, parent-in-law, grandparent, grandchild, sibling, aunt, uncle, niece, nephew, son- or daughter-in-law, brother- or sister-in-law.

(Ord. 6019 Sec. 1, 2023; Ord. 5812 Sec. 1(part), 2019)

2.06.030: Prohibited Conduct.

- (1) Conflicts of Interest. In order to ensure their independence and impartiality on behalf of the common good, officials shall not participate in government decisions in which any of the following has a financial interest:
 - (a) The official;
 - (b) A relative;
 - (c) An individual with whom the official resides; or
 - (d) An entity that the official serves as an officer, director, trustee, partner or employee.

Officials shall abstain from participating in deliberations and decision-making where conflicts exist.

- (2) Misuse of Public Position or Resources. Except for infrequent use at little or no cost to the City, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.
- (3) Representation of Third Parties. The members of the City Council shall not appear on behalf of the financial interest of third parties before the Council or any board, commission or proceeding of the City, or in interaction with staff.
- (4) Solicitations of Charitable Contributions. No official may make direct personal solicitations for charitable contributions from city employees.

- (5) Gifts and Favors. Officials shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which are not available to the public in general. They may not solicit or receive any thing of monetary value from any person or entity where the thing of monetary value has been solicited, or received or given or, to a reasonable person, would appear to have been solicited, received or given with intent to give or obtain special consideration or influence as to any action by the official in his or her official capacity; provided, that nothing shall prohibit campaign contributions which are solicited or received and reported in accordance with applicable law.
- (6) Confidential Information. Officials shall not disclose or use any confidential information gained by reason of their official position for other than a city purpose. "Confidential information" means:
 - (a) Specific information, rather than generalized knowledge, that are not available to a person who files a public records request; and
 - (b) Information made confidential by law.

(Ord. 6019 Sec. 1, 2023; Ord. 5812 Sec. 1(part), 2019)

2.06.040: Ethical Standards.

In addition to Section 2.06.030 of the Code of Ethics, officials are also required to comply with the following standards:

- (1) Compliance with Other Laws. Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include, but are not limited to: the United States and Washington Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies. See Appendix A. As required by RCW 42.17A.565, no official shall knowingly solicit or encourage, directly or indirectly, any political contribution from any city employee. Except under limited circumstances described in RCW 42.17A.555 no official may use or authorize the use of the facilities of the City for the purpose of assisting a campaign for the election of any person to any office, or for the promotion of or opposition to any ballot proposition in a manner not available to the general public on the same terms.
- (2) Working for the Common Good. Recognizing that stewardship of the public interest must be their primary concern, officials will work for the common good of the people of Kennewick and not for any private or personal interest, and they will ensure fair and equal treatment of all persons, claims and transactions coming before the City Council.

- (3) Respect for Process. Officials shall perform their duties in accordance with the processes and rules of order established by the City Council governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by city staff. Officials need to be mindful that making special requests of staff - even when the response does not benefit the official personally - puts staff in an awkward position. Questions for city staff members shall be submitted to the City Manager who will then coordinate with staff to provide a response.
- (4) Commitment to Transparency. Transparency, openness, and accountability are fundamental values of the City and are also required by the laws of the state of Washington. The public has a right to inspect and copy public records unless exempt by law from disclosure. All materials relating to the conduct of city government that are prepared, possessed, used or retained by any official, including email, text messages and other electronic records, are subject to requirements for retention, protection, and disclosure. Officials shall not discard, damage, or destroy the original copy of any public record unless directed by the city public records officer (the city clerk), who has responsibility to ensure that the City complies with the record retention schedules established under Chapter 40.14 RCW.
- (5) Ex Parte Communications. In quasi-judicial matters, officials shall publicly disclose substantive information that is relevant to a matter under consideration by the Council or boards and commissions, which they may have received from sources outside of the public decision-making process.
- (6) Attendance. Attendance at regular council meetings by Council Members is required absent being excused per KMC 2.04.050(2). As provided in RCW 35A.12.060, a Council Member shall forfeit his or her office by failing to attend three consecutive regular meetings of the Council without being excused by the Council.
- (7) Nepotism. A Council Member may not vote or participate in the interview or appointment of a relative to boards or commissions or other appointed positions.
- (8) Advocacy. When acting in an official capacity as a city official representing the City, officials shall represent the official policies or positions of the City Council, to the best of their ability when the City Council, has taken a position or given an instruction. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Kennewick, nor will they allow the inference that they do. Officials have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to make or display endorsements during council meetings, board/commission meetings, or other official city meetings.

- (9) Policy Role of Officials. Officials shall respect and adhere to the council-manager structure of Kennewick city government as outlined by Chapter 35A.13 RCW. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and city staff. Except as provided by state law, officials shall not interfere with the administrative functions of the City or the professional duties of city staff; nor shall they impair the ability of staff to implement Council policy decisions.

APPENDIX A

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.12.060	Vacancy for nonattendance
Ch. 35A.13 RCW	Council-Manager plan of government
	Common Law Incompatible offices
Ch. 40.14 RCW	Preservation and destruction of public records
RCW 42.17A.555	Use of public office or agency facilities in Campaigns - Prohibition - Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or Employees
Ch. 42.23 RCW	Code of Ethics for municipal officers - Contract Interests
Ch. 42.36 RCW	Appearance of Fairness Doctrine - Limitations
Ch. 42.56 RCW	Public Records Act

(Ord. 6019 Sec. 1, 2023; Ord. 5888 Sec. 1, 2020 ; Ord. 5812 Sec. 1(part), 2019)

2.06.050: Complaints, Investigations, Hearings and Enforcement:

- (1) Complaint Process.
- (a) Ethics complaints must be initiated within 45days of the complainant becoming aware of a potential ethics violation by a sitting elected official.
 - (b) The council member desiring to initiate a complaint shall first have a one on one discussion with the individual who is the subject of the complaint, if this solves the issue then the process ends.
 - (c) If the issue remains unresolved the council member desiring to initiate a complaint shall request and Executive Session pursuant to RCW 42.30.110(1)(f) where the rational for bringing the complaint may be discussed with council.
 - (d) The council member desiring to initiate a complaint following the Executive Session is required to wait 14 days (a cooling off period) before filing a formal complaint.
 - (e) A formal complaint requires the signature of two council members only; the councilmember pursuing the complaint shall refrain from discussing the complaint with the other councilmembers outside of a public meeting.

- (f) The complaint will be filed with the City Clerk and must set forth specific facts with enough precision and detail for City Council to make a determination.
 - (g) Within 7 days of the filing of the complaint, the City Clerk shall send notice to the official complained against that a complaint has been filed.
 - (h) The complaint will be placed on the next regular city council meeting agenda for consideration by the whole council.
 - i. If at any point, a recall petition, Public Disclosure Commission (PDC) complaint, or any other filing with any regulatory or judicial agency is made based on substantially the same charges, the process may be stayed until the responsible agency provides resolution of that complaint. If the regulating agency finds that there is no such breach of regulations and/or law, the ethics complaint will be summarily dismissed.
- (2) Conduct of Hearings. Unless the official who is the subject of the complaint requests a hearing, City Council may consider the complaint at a regular meeting without conducting a full public hearing. If requested by the official, City Council will schedule a public hearing. The public hearing may be held during a regular city council meeting. All hearings on complaints are open to the public. The official who is the subject of the complaint may appear at the hearing with or without counsel and may call witnesses and cross examine witnesses. The hearing shall be informal, meaning that City Council is not bound by the strict rules of evidence prevailing in courts of law or equity
- (3) City Council Action. Final City Council action to decide the complaint shall be by a majority vote of City Council in a public meeting. Deliberations by the Council may be in executive session. The member of the Council against whom the complaint was made may participate in any executive session but may not vote on any matter involving him or herself.
- (4) Disposition. The City Council may take any of the following actions by a majority vote of the Council. The action of the City Council shall be final and not subject to further review or appeal except as may be otherwise provided by law or as provided in subsection (5) of this section.
- (a) Dismissal. Dismissal of the complaint without penalties.
 - (b) Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.

- (c) Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the mayor pro-tem or his/her designee, to the official.
 - (d) Reprimand. A reprimand shall be administered to the official by a motion of reprimand by the majority of the City Council.
 - (e) Censure. A resolution of censure shall be a resolution read to the person in public. The resolution shall be prepared by the City Council and shall be signed by the mayor, or if the complaint is against the mayor, the mayor pro-tem. The person shall appear at a City Council meeting at a time and place directed by the City Council to receive the resolution of censure. Notice shall be given at least 20 calendar days before the scheduled appearance at which time a copy of the proposed resolution of censure shall be provided to the person. The resolution of censure shall be read publicly, and the person shall not make any statement in support of, or in opposition thereto, or in mitigation thereof. The resolution of censure shall be read at the time it is scheduled whether or not the official appears as required.
 - (f) Civil Penalties. The City Council may assess a civil penalty of up to one thousand dollars or three times the economic value of anything received in violation of this Code of Ethics or three times the economic value of any loss to the City, whichever is greater. Any monetary penalty assessed civilly shall be placed in the City's general fund. The City Council may also suspend a portion of a civil penalty imposed on condition the Council Member have no other violations of the Council Code of Ethics for one year.
 - (g) Contract Void. As provided by RCW 42.23.050, any contract made in violation of Chapter 42.23 RCW, "Code of Ethics for municipal officers - contract interests," is void.
 - (h) Other Penalties. The City Council may impose a restriction, loss of a committee assignment, or loss of appointment as a representative of the city for any regional or multijurisdictional body or membership on any board or commission which requires an appointment or confirmation of an appointment by the City Council.
- (5) Review of Civil Penalties. If the City Council orders an official to pay a civil penalty, the official may seek a writ of review from the superior court pursuant to Chapter 7.16 RCW, within 30 days of the City Council's order.
 - (6) Protection Against Retaliation. Neither the City nor any official may take or threaten to take, directly or indirectly, official or personal action, including, but

not limited to, discharge, discipline, personal attack, harassment, intimidation, or change in job, salary, or responsibilities, against any council member because that council member files an ethics complaint.

- (7) **Public Records.** Records filed with the Ethics Officer become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. To the extent required to prevent an unreasonable invasion of personal privacy interests protected by RCW 42.56.230(2), identity information may be redacted when an unsubstantiated complaint is made available in response to a public records request; however, in each case, the justification for the redaction shall be explained fully in writing. A finding by the Ethics Officer determining that a complaint is sufficient shall contain at the beginning the following specific language:

NOTICE: ANY PORTION OF THIS FINDING DETERMINING SUFFICIENCY OF ANY PORTION OF A COMPLAINT DOES NOT DETERMINE THE TRUTH OR FALSITY OF THE ALLEGATIONS CONTAINED IN THE COMPLAINT FILED WITH THE ETHICS' OFFICER. THE ETHICS' OFFICER HAS ONLY DETERMINED THAT IF CERTAIN FACTS CONTAINED IN THE COMPLAINT ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED ARE FOUND TO BE TRUE DURING A LATER HEARING TO BE CONDUCTED BY THE ETHICS' OFFICER, THEN VIOLATION(S) OF THE CODE OF ETHICS MAY BE FOUND TO HAVE OCCURRED.

The City shall release copies of any written reports resulting from an investigation of a sustained complaint, any Ethics' Officer Orders, and any written censures or reprimands issued by the City Council, in response to public records requests consistent with Chapter 42.56 RCW and any other applicable public disclosure laws.

- (8) **Liberal Construction.** This Code of Ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.

(Ord. 6019 Sec. 1, 2023; Ord. 5888 Sec. 2, 2020 ; Ord. 5812 Sec. 1(part), 2019)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th day of April, 2023, and signed in authentication of its passage this 18th day of April, 2023.

Attest:

W.D. McKay, Mayor

KRYSTAL TOWNSEND, Deputy City Clerk


ORDINANCE NO. 6019 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 19th day of April 2023.

Approved as to Form:

LISA BEATON, City Attorney

KRYSTAL TOWNSEND, Deputy City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet	Agenda Item Number: 6.a. Council Date: 4/18/2023 Agenda Item Type: Resolution Subject: Amending Six-Year TIP Department: Public Works Ord/Reso # 23-04 Contract # Project # Permit #	Category: Ordinance/Reso Public Mtg / Hrg
	<p><u>Recommendation</u> Staff recommends that the City Council hold a public hearing and adopt the amended Six-Year Transportation Plan (2023-2028).</p> <p><u>Motion for Consideration</u> I move to adopt Resolution 23-04.</p> <p><u>Summary</u> The Six-Year Transportation Improvement Plan (TIP) communicates capital street projects planned over the upcoming six years. It is developed to be in alignment with the transportation goals and policies of the City's Comprehensive Plan. The City of Kennewick prepares and publishes an annual update to this program as required by state law, in accordance with the Growth Management Act.</p> <p>The City adopts the Six-Year TIP each year by July to meet State mandated deadlines. The annual update includes the addition of any future projects and removal of projects completed in the past year.</p> <p>The current Six-Year TIP for 2023 -2028 was adopted by City Council on 5/17/2022 through Resolution 22-10. Since then, City staff has identified the need to amend this plan due to cost increases for the Systemic Safety Street Lighting Improvements project, which was originally estimated at \$363,000 in the Six-Year TIP.</p> <p>Due to increased scope and inflationary cost increases in material and labor, this estimate will need to be increased to \$475,000. An amendment to the Six-Year TIP is required when project estimates differ by 30% from the original estimate. By statute, the City Council may amend the City's Six-Year TIP following a public hearing.</p> <p><u>Alternatives</u> None Recommended.</p> <p><u>Fiscal Impact</u> All project costs are 100% reimbursable through a Federal safety grant. There is a potential loss of \$112,000 in additional grant funding if not passed.</p>	
<u>Attachments:</u> 1. Resolution 2. Exhibit-A		

CITY OF KENNEWICK
RESOLUTION NO. 23-04

A RESOLUTION AMENDING THE SIX-YEAR TRANSPORTATION
IMPROVEMENT PLAN AS REQUIRED BY RCW 35.77.010

IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK,
WASHINGTON, AS FOLLOWS:

Section 1. The City Council, subsequent to a public hearing on May 17, 2022, approved Resolution 22-10, adopting the 2023 - 2028 Six-Year Transportation Improvement Plan of the City of Kennewick. The 2023 - 2028 Six-Year Transportation Improvement Plan amendment is attached hereto as Exhibit “A”, incorporated herein by this reference, and is hereby adopted by the City Council for the City of Kennewick.

Section 2. Subsequent to the adoption of the 2023 – 2028 Six-Year Transportation Improvement Plan (TIP), an amendment to revise the following project is required to correctly indicate project cost estimates:

- (1) Systemic Safety Street Lighting Improvements project.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th
day of April, 2023, and signed in authentication of its passage this 18th day of April, 2023.

W.D. MCKAY, Mayor

RESOLUTION NO. 23-04 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington, this 19th day of April, 2023.

Attest:

KRYSTAL TOWNSEND, Deputy City Clerk

Approved as to Form:

LISA BEATON, City Attorney

KRYSTAL TOWNSEND, Deputy City Clerk

Six Year Transportation Improvement Program From 2023 to 2028

Agency: Kennewick

County: Benton

MPO/RTPO: BFCG

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		Systemic Safety Street Lighting Improvements City-Wide City-Wide to City-Wide Upgrade inductive sodium luminaries with LED luminaries on major arterials.	kenn100	05/17/22	05/17/22	04/18/23	22-10	21	P	0.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2023	HSIP	20,000		0	0	20,000
S	CN	2023	HSIP	455,000		0	0	455,000
Totals				475,000		0	0	475,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	20,000	0	0	0	0
CN	455,000	0	0	0	0
Totals	475,000	0	0	0	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Kennewick	475,000	0	0	475,000