



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, May 11, 2023
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. FY '24 Budget (public hearing only)
Suggested Action: No action to be taken during this meeting
[2023.05.04 - FY2024 Budget Public Hearing.pdf](#)
[Changes to FY24 Budget.pdf](#)
[PROPOSED FY24 BUDGET - Town of Middleburg - FOR COUNCIL.pdf](#)
[Appropriations Ordinance - FY '24.pdf](#)
 - VI.B. Setting of Water and Sewer User Charges (public hearing only)
[2023.05.11 - Water and Sewer Rates - FY24.pdf](#)
[Ordinance- Water & Sewer Rate Fee Increase - 2023.pdf](#)
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. April 2023
Suggested Action: Town Treasurer's monthly report will be distributed on Tuesday
[Monthly Report - April 2023 - Town Clerk.pdf](#)
[Director of BDCP- 5.11.2023-combined.pdf](#)
[April 2023 Town Council Report - Police.pdf](#)
[Deputy Town Manager report 2023_05.pdf](#)
[May 2023 Town Attorney Report.pdf](#)
[2023 Legislative Update rev.pdf](#)
 - VIII.B. Town Hall Project Report - Town Clerk North

[Town Hall Project Report - 05-11-13 \(with Downey & Scott Report\).pdf](#)

- IX.** Reports of Town Committees/Council Liaisons (if applicable)
- X.** Consent Agenda
 - X.A.** Council Approval - April 13, 2023 Regular Council Meeting Minutes
[04-13-2023 - Regular Council Meeting Minutes.pdf](#)
 - X.B.** Council Approval - Resolution of Support - Application for Source Water Protection Grant
[2023.05.11 - Source Water Protection Grant Application.pdf](#)
[Resolution of Support - Wellhead Protection Implementation Grant - 2023.pdf](#)
[HydroGeo Proposal #23-74014.pdf](#)
 - X.C.** Council Approval - Acceptance of Donations - Chief Jones' Promotion Reception
[2023.05.04 - Acceptance of Donations - Chief Jones Promotion Ceremony.pdf](#)
- XI.** Action Items (Non Public Hearing Related)
 - XI.A.** Council Appointments - VML Policy Committees
[Memo - VML 2023 Policy Committee Nominations.pdf](#)
[VML Policy Committee Appointments - 2023.pdf](#)
 - XI.B.** Council Approval - Termination of Agreement with Blink - Town Manager Davis
[2023.05.11 - EV Charging Update - Termination of Agreement with Blink.pdf](#)
 - XI.C.** Council Approval - Resolution to initiate Zoning Text Amendment 23-02 pertaining to lot requirements and building height in the R-2 Single Family Residential Zoning District and nonconforming lots of record
[Memo - Initiate ZTA 23-02.pdf](#)
[Resolution - Initiate ZTA 23-02 and refer to PC.pdf](#)
[ZTA 23-02 Draft 1.pdf](#)
[work plan 2023_05_11.pdf](#)
 - XI.D.** Council Approval - Resolution to Initiate Zoning Text Amendment 23-03 pertaining to the definition of professional office and associated regulations thereof
[Memo - Resolution to initiate ZTA 23-03.pdf](#)
[Resolution - Initiate ZTA 23-03 and refer to PC.pdf](#)
[ZTA 23-03 Draft 1.pdf](#)
 - XI.E.** Council Approval - Purchase of Replacement Maintenance Vehicle
[Memo - purchase of Maintenance Vehicle.pdf](#)
[Quotes Received.pdf](#)
- XII.** Discussion Items

XII.A. Zoning Text Amendment 23-01: Addition of Inn as Special Use in C-1 Commercial District -
Deputy Town Manager Moore
[ZTA 23-01 - Inn as a Special Exception Use in C-1 TC 2023_05_11.pdf](#)
[ZTA 23-01 Draft 1.pdf](#)
[Zoning Map.pdf](#)

XII.B. Proposed FY '24 Budget - Town Manager Davis
Suggested Action: Please refer to the public hearing documents

XIII. Information Items

XIV. Closed Session

XIV.A. Consultation with Legal Counsel (Town Hall Project Contract); Appointments to EDAC; Hiring of Town Attorney
[051123 - Closed Session - Consultation with Legal Counsel; Appointments to EDAC; Hiring TA.pdf](#)

XV. Adjournment

Town Hall Parking Lot Closed

Due to construction, the Town Hall Parking Lot is closed. Individuals who wish to attend the meeting in-person will need to locate on-street parking. Those who wish to attend remotely may do so by calling (540) 339-6355. Anyone who wishes to speak during the Public Comment section or during a Public Hearing is encouraged to notify Rhonda North, Town Clerk, no later than 4:00 p.m. the day of the meeting by calling (540) 687-5152 or at rnorth@middleburgva.gov.