



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, May 25, 2023
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
 - IV.A. Council Approval - Resolution in Memory - Jim Poston
[052523 - Resolution in Memory - Jim Poston.pdf](#)
 - IV.B. Promotion Ceremony - Lieutenant Mark Putnam and Corporal Jason Davis
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. Zoning Text Amendment 23-01: Addition of Inn as Special Use in C-1 Commercial District
[ZTA 23-01 - Inn as a Special Exception Use in C-1 TC 2023_05_25.pdf](#)
[ZTA 23-01 Draft 1.pdf](#)
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. April Utility Report
[Middleburg Utility Report April 2023.pdf](#)
 - VIII.B. Special Projects Status Report - Deputy Town Manager Moore
Suggested Action: Back-up materials to be distributed on Tuesday
- IX. Reports of Town Committees/Council Liaisons (if applicable)
 - IX.A. Middleburg Charitable Foundation - Councilmember Miller

X. Consent Agenda

XI. Action Items (Non Public Hearing Related)

XI.A. Council Approval - Appropriations Ordinance - FY '24

[Budget Appropriations Memo FY24.pdf](#)

[Appropriations Ordinance - FY '24.pdf](#)

[FY24 BUDGET - Town of Middleburg - FOR ADOPTION.pdf](#)

XI.B. Council Approval - Ordinance Setting Water and Sewer User Charges - FY '24

[Utility Rates Ordinance Memo FY24.pdf](#)

[Ordinance- Water & Sewer Rate Fee Increase - 2023.pdf](#)

XI.C. Council Approval - Hiring of Town Attorney - Martin Crim, Sands Anderson

Suggested Action: Back-up materials to be distributed on Tuesday

XII. Discussion Items

XIII. Information Items

XIV. Closed Session

XIV.A. Consultation with Legal Counsel; Property Acquisition; Personnel

[052523 - Closed Session - Consultation with Legal Counsel; Property Acquisition;](#)

[Personnel.pdf](#)

XV. Adjournment

.Town Hall Parking Lot Closed

Due to construction, the Town Hall Parking Lot is closed. Individuals who wish to attend the meeting in-person will need to locate on-street parking. Those who wish to attend remotely may do so by calling (540-339-6355. Anyone who wishes to speak remotely during the public hearing or public comment period are encouraged to notify Rhonda North, Town Clerk, at (540) 687-5152 or rnorth@middleburgva.gov.