



City of Atlantic Beach

Agenda

Arts, Recreation, and Culture Committee (ARCC) Meeting

Tuesday, July 11, 2023 - 6:00 p.m.

Commission Chamber
City Hall, 800 Seminole Road

Page(s)

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- 2.A. Approve minutes of the June 13, 2023, Arts, Recreation, and Culture Committee meeting. 3 - 5

[ARCC Minutes June 13th](#)

3. RECOGNITION OF VISITORS/PUBLIC COMMENTS

4. ONGOING BUSINESS

- 4.A. Commission Meeting Report - Jane
4.B. Final Discussion on the OIII and IMEP Programs
4.C. Boys and Girls Club Sites Awarded
4.D. ARCC Grants
4.E. ARCC Open Position
4.F. ARCC and ESC July 5th Meeting Report - Joe

5. NEW BUSINESS

6. OPEN / FOLLOW UP

- 6.A. Database of Programs
6.B. Volunteer Program

7. OTHER AGENDA ITEMS/ANNOUNCEMENTS

8. ADJOURNMENT

Any person wishing to speak to the Arts, Recreation, and Culture Committee on any matter at this meeting should submit a Comment Card located at the entrance to Commission Chamber prior to the start of the meeting.

This meeting will be live-streamed and videotaped. To access live or recorded videos, click on the [Meeting Videos tab](#) on the city's home page at www.coab.us.

In accordance with the American with Disabilities Act and Section 286.26 of the Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact City Clerk Donna Bartle at (904) 247-5809 or Deputy City Clerk Ladayija Nichols at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, Florida not less than three (3) business days prior to the date of this meeting.



MINUTES
Arts, Recreation, and Culture Committee (ARCC)
Meeting
Tuesday, June 13, 2023 - 6:00 PM
Commission Chamber

Present: An Oskarsson, CARAC Chair
Jane Stevens, Member
Lisa Goodrich, Member
Joseph Schwarz, Member

Absent: Hillary Hickam, Member
Carol Silcox, Member
Mary Mullahey, Member
Wally Sears, Alternate Member
Jessica Ring, Commissioner - Seat 5

Also Present: Latrenia Thomas, Recreation and Cultural Arts Director (RCAD)

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- A. Approve minutes of the May 9, 2023, Arts, Recreation, and Culture Committee meeting.**

3. RECOGNITION OF VISITORS/PUBLIC COMMENTS

- A. Osher Lifelong Learning Program - Laurel Conderman**

Laurel Conderman gave a presentation to the Committee on the Osher Life Learning Institute. Latrenia explained how the idea of OLLI was initiated and how it would be a good idea to incorporate the classes with the senior activities. Committee members inquired about the number of members involved, does the program offer transportation as well as the enrollment process. The committee request to have a further discussion in regard to incorporating classes in Atlantic Beach. Laurel mentioned that she would reach out to Latrenia to discuss moving forward.

4. ONGOING BUSINESS

- A. ARCC Grantees Final Report's**

Lisa shared that the Grantee's Final / Progress Reports were submitted and download on a thumb drive for each Committee member to individually review. Lisa recommended for members to thoroughly review the reports to help with scoring for reapplying applicants for the organizations and schools. An mentioned that the Mayport Garden Report should be held to the same standard as the other schools and organizations recipients. Lisa was thanked for her efforts in putting the reports into a spreadsheet

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document for the Committee to review. There was further discussion in regard to the liaisons affiliation once the grants go live.

B. 2023 -2024 ARCC Grant Funding Application Review and Q&A's

Bob Birch from the Beaches Train Club came before the Committee to discuss the permanent exhibit that is scheduled to be installed in Adele Grage. His purpose for attending was to inquire about applying for grant funds to assist with the structure for the exhibit.

C. Final Approval for the ARCC Strategic Plan

Latrenia shared that at Kevin Hogencamp's request, the Committee would do a final review of the draft of the ARCC Strategic Plan to approve. The Committee voted unanimously to approve the draft to go before the Commission.

D. Commission Meeting Report - Jane Stevens

Jane gave an update on the approval for the Splash Pad at Donner Park. She also mentioned the ongoing commotion between the Pickleball and Tennis groups in the city that was discussed in the meeting. She also shared that the Commission is forming a parking committee due to the complaints in regard to parking issues in some areas. It was also mentioned that the Atlantic Beach mural wasn't approved by the Commission and the funds for the mural were reallocated for the splash pad. There was also mentioning of the pickleball and tennis courts and how instructors were charging for lessons but not paying for permits. Latrenia shared that she is working on restructuring the fees for the recreation department. The committee gave several recommendations to support the structure of fees.

E. IMEP Follow Up - An Oskarsson

Lisa explained that the IMEP program would be a program that would be offered to seniors in the city. She gave details as far as cost, training, facilitators and materials. She mentioned that she spoke with someone from First Baptist Church of Atlantic Beach and the church offered to host the program at their church. She also spoke with Laurie Anderson from the Beaches Council on Aging in regard to promoting the job application to assist with hiring a facilitator. Committee members shared their views on funding the program and what would be the next step moving forward with the program. An O. agreed to speak with Cathy Tupper to get some final details to report back to the committee.

5. NEW BUSINESS

A. Collaborating with the Environmental Stewardship Committee / Volunteer Recruitment - An Oskarsson

An O. shared that she met with the Chair from ESC to discuss developing a volunteer program that would benefit the city overall. She mentioned that they agreed on a member from ARCC to attend their outreach subcommittee to discuss the best way to recruit volunteers for events.

Joe S. mentioned that he is going to report back next month with some ideas to revamp the event tent for the recreation department along with some other ideas.

B. Mayport Flyover Mural Status

Lisa G. shared her thoughts that the mural should be supported due to the fact that it would be located at the entrance of the city. She mentioned that she read the proposal and had some concerns about the RFP. Lisa also shared the role of the Committees involvement in regard to the project.

C. Cultural Arts and Recreation Proposed Budget

Latrenia shared a copy of the Recreation 2023 - 2024 FY budget proposal. Committee members inquired about specific areas in the budget and gave recommendations to present to the City Manager and Finance Director.

6. OTHER AGENDA ITEMS/ANNOUNCEMENTS

7. ADJOURNMENT

There being no further business, Chair Joe Schwarz adjourned the meeting at 8:14 p.m.

Attest:

An Oskarsson, Chair

Latrenia Thomas

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