



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, JULY 11, 2023 at 6:00 P.M.

EARLY WORK SESSION
Training Room – 6:00 P.M.

Convene Meeting in Open Session

1. **Receive a Presentation and Discuss the General Fund Budget for Fiscal Year 2023-2024**
2. **Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for July 11, 2023**

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION
Training Room

3. **Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

OPEN SESSION
City Council Chambers – 7:30 P.M.

4. **Call Meeting to Order**
5. **Prayer led by Deputy Mayor Pro Tem Brian Fiorenza**
6. **Pledge of Allegiance to the U.S. and Texas flags led by Deputy Mayor Pro Tem Brian Fiorenza: *“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”***

7. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
 - **Presentation of a Proclamation designating July as Park and Recreation Month**
8. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
9. **City Manager/Staff Reports**

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

10. **Consider approval of Minutes of the Special City Council Worksession held on June 17, 2023**
11. **Receive Budget Reports for Period ending May 31, 2023**

ACTION AGENDA

12. **Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
13. **Conduct a Public Hearing and Consider Ordinance 2023-1303 amending the City's Comprehensive Zoning Ordinance and Zoning Map by amending the Development and Use Regulations relating to Signage Criteria for the Building located on Lot 3R, Block A, The District of Highland Village, commonly known as 2570 Justin Road, Building C (1st of two reads)**

14. Consider Resolution 2023-3076 authorizing a Contract for Construction Services with C. Green Scaping, LP for the First Responders Monument Project

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

15. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
16. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 7TH DAY OF JULY 2023 NOT LATER THAN 6:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 for additional information.

Removed from posting on the _____ day of _____, 2023 at _____

am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 07/11/2023

**SUBJECT: Receive a Presentation and Discuss the General Fund Budget
for Fiscal Year 2023-2024**

PREPARED BY: Ken Heerman, Assistant City Manager

COMMENTS

City staff will provide a presentation on the Fiscal Year 2023-2024 General Fund Budget.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 7

MEETING DATE: 07/11/2023

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Angela Miller, City Secretary

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of a Proclamation designating July as Park and Recreation Month in Highland Village

Proclamation

The City of Highland Village

Whereas, parks and recreation is an integral part of communities and is fundamental to the environmental well-being throughout this country, including Highland Village; and

Whereas, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

Whereas, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, splash pads, pools and many other activities designed to promote active lifestyles; and

Whereas, park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

Whereas, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

Whereas, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature.

NOW THEREFORE, I, Daniel Jaworski, Mayor of the City of Highland Village, do hereby recognize the benefits derived from parks and recreation resources and proclaim July 2023 as Park and Recreation Month in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 11th day of July 2023.

Daniel Jaworski, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 07/11/2023

**SUBJECT: Consider approval of Minutes of the Special City Council
Worksession held on June 17, 2023**

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to contact the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff can make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve the minutes of the Special City Council Worksession held on June 17, 2023.



**MEETING MINUTES OF THE SPECIAL WORKSESSION
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL SERVICE CENTER
PUBLIC WORKS TRAINING ROOM
948A HIGHLAND VILLAGE ROAD
SATURDAY, JUNE 17, 2023**

Convene Meeting in Open Session

1. Call Meeting to Order

Mayor Jaworski called the meeting to order at 8:34 a.m.

Roll Call

Present: Daniel Jaworski Mayor
Jon Kixmiller Mayor Pro Tem
Shawn Nelson Councilmember
Rhonda Hurst Councilmember
Robert Fiester Councilmember
Brian A. Fiorenza Deputy Mayor Pro Tem

Absent: Kevin Cox Councilmember

Staff Members: Paul Stevens City Manager
Ken Heerman Assistant City Manager
Kevin Laughlin City Attorney
Angela Miller City Secretary
Doug Reim Chief of Police
Jason Collier Fire Chief
Scott Kriston Public Works Director
Phil Lozano Parks and Recreation Director
Andrew Chong Public Safety Systems Administrator
Jana Onstead Human Resources Director
Kim Lopez Human Resources Manager
Ingrid Rex Deputy City Secretary
Laurie Mullens Marketing & Communications Director

2. Receive a Presentation by City Attorney regarding Duties and Obligations of Members of the Highland Village City Council relating to Laws, Ordinances and Policies Governing such, and other related Topics including, but not Limited to:

- **Open Meetings Act**
- **Public Information Act**
- **City Code of Ethics**
- **Conduct of Meetings**

City Attorney Kevin Laughlin provided an orientation for Councilmembers. Topics included the council-manager form of government; powers of the City Council, a review of Council appointed positions, Open Meetings Act, Public Information Act, email and electronic communications, social media, Code of Ethics, standards of conduct and conflicts of interest.

3. Receive an Update from Denton County Transportation Authority (DCTA) regarding Projects, Operations and Services

DCTA Chief Executive Officer Paul Cristina and Board member Dianne Costa provided an agency update for Council. Also in attendance from DCTA were the following: Chief Operations Officer Maurice Bell, Chief Planner Tim Palermo and Vice Chair of the North Texas Mobility Corporation Fred Busche.

Mrs. Costa provided a history of her years serving on the DCTA Board of Directors, beginning with the recent change/search for a new CEO - Mr. Cristina was appointed CEO in September 2022. She also provided background on legislation change to Chapter 460 of the Texas Transportation Code that reduced the number of voting members on the DCTA Board of Directors. She reported on staffing challenges/changes in recent years, updates to DCTA's bylaws, meeting agenda changes to provide for citizen/visitor comments, and establishing a decorum policy. Mrs. Costa provided information on the makeup of the Regional Transportation Council, which is the independent transportation policy body of the North Central Texas Council of Governments (NCTCOG), the metropolitan planning organization for our region of North Texas, where Mrs. Costa also serves.

Mr. Cristina reported DCTA serves as a multi-modal transportation agency and provided information on each of its services. Financial contributions to DCTA were presented, and included a fiscal year breakdown by source since 2019. The agency is supported by funding received from all member cities, federal/other grants, and passenger revenues. Using 2022 Census data, Mr. Cristina reported DCTA receives approximately \$93/per year per Highland Village citizen.

Safety, Service and Ridership Performance

Reportable incidents for bus/GoZone/rail services was presented and reflected a good safety rating. Service performance data for bus and GoZone services was also provided. Mr. Cristina reported seat availability is improving, while wait times are being reduced. Overall ridership from 2011 to present was presented and Mr. Cristina reported they have recovered 100% of their riders since before the pandemic.

A-Train Corridor and Rail Trail Value Enhancement

In looking ahead, an A-Train Value Enhancement Study is being conducted with the following objectives: to improve schedule and frequency for regional connectivity; consider service extension to a new station in Carrollton; and to consider impacts of a new station in Corinth. Mr. Cristina also reported DART is working to provide future Silver Line service along SH 121 from the northern portion of DFW Airport into Plano, and that DCTA wishes to extend its A-train service so riders could go from Highland Village to Downtown Carrollton, then access DART to go to the airport. Mr. Cristina reported a possible joint rail operating facility that would enable collocated maintenance for A-train and DART Silver Line vehicles is also being studied, as well as exploring stations located at/near transit oriented developments (TOD) located along the train route from the Downtown Denton Transit Center, through the cities of Corinth, Highland Village and Lewisville, to a Downtown Carrollton Extension and Station site.

Councilmember Hurst questioned the use of Highland Village sales tax to grow Corinth's economy when they are not part of the paying membership. Mr. Cristina stated Corinth is building a mixed-use development, similar to a TOD. As Corinth is not a member city and does not have a transit stop, Mr. Cristina reported they are developing an idea of what it would take and should have that study by the end of the year. He added that, depending on the outcome of the study, if Corinth wishes to come into the system it will be incumbent upon him and the DCTA Board of Directors to ensure the financial and operational interests of DCTA stakeholders/paying members are upheld. He further stated that he and the DCTA Board of Directors believe they can find opportunities to do that with cities that have not previously paid into the system, but are interested in joining. Mr. Cristina added they cannot and would not do that at the expense of the member cities who have been supporting the system since its inception. Councilmember Hurst asked if Corinth could still get a station even without having paid into the system. Because many cities are capped and unable to contribute a ½-cent sales tax to DCTA, Mrs. Costa stated one thing she addressed with the Chapter 460 changes was an opportunity for those cities to provide equivalent funds through TIFs or other financial investments. She also reported these cities would not serve on the DCTA Board of Directors until they contribute an equivalent to the ½-cent sales tax. Mr. Cristina added they are working through the study to determine the impact and that no decisions or commitments have been made, it is a merely fact finding exercise right now.

Councilmember Hurst asked if they have had any discussion with non-contributing cities about HB 157 that was passed in 2015 regarding restructuring their debt in order to become contributing members. She stated legislators in 2015 gave an out and a way to restructure. Mr. Cristina stated he has not had any such discussion and has been focused on DCTA and its member cities.

Spotlight on Highland Village

Mr. Cristina reported a Member City TOD Study on the Canadian Pacific Kansas City Railroad Corridor is currently being conducted. Part of the study is to look at options/alternatives for the potential of a commuter rail station in Highland Village. He stated this could align with the City's FM 407 Trail Corridor and Amenity Plan. The study should be completed in December 2023 or January 2024. Mrs. Costa added that part of the study is to also look at economic development opportunities.

Information on the use of GoZone on-demand rideshare service was presented. The program launched in 2021 and monthly active ridership in Highland Village has increased since the launch. Data presented for Fiscal Year 2022 showed Highland Village ridership at 2,720, and Fiscal Year 2023 is projected to have 7,245 riders. A snapshot of all GoZone passengers starting or ending in Highland Village through May 2023 was also presented. The data presented showed economic centers being major trip generators on GoZone, with riders moving regularly from Highland Village all across Lewisville. Mr. Cristina explained that paratransit is a service that is provided for the disabled and elderly (65+) residents of the city. He reported there are around fifteen (15) riders in the city that use the service regularly, with 84% of paratransit trips being used for employment and educational trips, adding this includes trips to learning centers and nonprofit agencies.

Information on the Transportation Reinvestment Program (TRiP) was also presented. The program is to improve mobility, air quality, economic development and livability for the DCTA service area and Denton County at large by providing financial assistance to DCTA member cities for transit-supportive projects. Mr. Cristina reported almost \$300,000 was provided toward the Highland Village Road sidewalk project.

Regional Connectivity

The following updates were provided:

- The city of Frisco is not a member but has contracted with DCTA to provide contracted service to Frisco since 2015. The contracted service provides for a certain number of trips and ensures any costs are covered by Frisco.
- The cities of Allen, Wylie and Fairview have recently had their contract with DART terminated, and NCTCOG has requested DCTA expand its contracted services to this area. The DCTA Board of Directors is evaluating this; however, Mr. Cristina stated a separation of fiscal resources would have to be maintained.
- The Town of Flower Mound expressed interest in expanding GoZone along the FM 2499 corridor. Information was provided to the Flower Mound Town Council; however, they did not wish to pursue this further.

Councilmember Hurst asked if DCTA still funds Mobility as a Service (MaaS) programs, specifically relating to a 2018 study regarding connectivity service to the Star in Frisco. Mr. Cristina stated he could not recall any ongoing study right now that DCTA is paying for services in any other locations. She also asked if the partnership with the Frisco Transportation Management Association has ended. Mrs. Costa reported the study was funded through NCTCOG and related to autonomous vehicles; DCTA participated by providing their knowledge and insight, but nothing financially.

Councilmember Hurst reported DCTA has approved the allocation of up to \$2.4 million to work on MaaS as an option, and according to DCTA the money was spent in Frisco. She then asked for more information regarding the North Texas Mobility Corporation (NTMC). Mr. Cristina clarified the NTMC receives funds approved by the DCTA Board of Directors and serves as the entity that operates DCTA's bus and paratransit services. As state law prohibits DCTA from collective bargaining with labor unions, NTMC was created to do so. Councilmember Hurst asked if employees and salaries are being duplicated and could they be streamlined. Mr. Cristina reported that is not the case as ten (10) positions have been removed recently to ensure efficiencies and to share some functions without overlapping, such as Human Resources and Finance. He added that there are no bus operators or dispatchers working in the DCTA organization.

Councilmember Hurst asked what percentage of taxpayer's funds, grants and federal monies fund DCTA and how that compares with other similar entities. She stated DCTA appears to rely more than most public transit agencies on subsidized taxpayer funds and asked if that would be reduced. Mr. Cristina noted some agencies in other states receive state funding for public transit whereas DCTA does not. He added that DCTA does maximize federal grant funds whenever possible.

Mayor Jaworski thanked Mr. Cristina for providing the metrics specific to Highland Village.

Council took a short recess from 11:15 a.m. until 11:25 a.m.

4. Receive a Presentation and Discuss the Use of Scooters and Electric Motor Bicycles in Highland Village

Chief Reim reported a working group has been established to address recent concerns on this topic. The group consists of representatives from the Police, Fire, Public Works, Parks & Recreation, and Marketing & Communications Departments, with Mayor Pro Tem Kixmiller providing Council representation.

Chief Reim reviewed definitions and highlights from the City's current ordinances. City Manager Paul Stevens reported some of the language in the current ordinances are

conflicting and need to be addressed. A scooter safety course, age limit, permitted areas of operation, crosswalks, and enforcement information was presented. Chief Reim stated he favors a scooter safety course and issuance of an "ID" similar to a driver license which would allow quick contact information if a parent needs to be notified.

Possible amendments include amending the "motor-assisted scooter" definition to include 1000 watts or less due to top speeds on different models, and adding a definition for "motor vehicles" as it relates to Parks and Recreation.

Parks and Recreation Director Phil Lozano reported trail signage similar to those found along White Rock Lake Park Trail in Dallas would be beneficial. The signs include information to determine specific locations along a trail in the case of an emergency, with rules posted at entry points, and the inclusion of stops signs and posted speed limits. Mr. Lozano clarified that a trail typically includes anything eight (8) foot and over, and a sidewalk includes anything less than that. Chief Reim stressed the importance of an education/media campaign once an ordinance is in place. Mayor Jaworski voiced his desire to have a scooter safety class this summer, prior to the start of school. Chief Reim reported Officer McElvey and Corporal Harney would like to conduct voluntary classes regarding motor-assisted scooter safety before the start of school. The Police Department does currently offer free scooter training sessions upon request.

Chief Reim requested direction from Council on the following topics:

- Allowing scooters on the trails – consensus is to allow scooters on the trails but with restrictions, such as specific times during the school year
- Inclusion of E-bikes in the ordinance update – consensus to include
- Allowing E-bikes on the trails – consensus is to allow them on the trails but with similar scooter restrictions
- Allow golf carts on the trails – this topic will not be addressed by the working group as there are already restrictions in place regarding golf carts

Mayor Jaworski voiced the need to enforce the restrictions included in the golf cart ordinance more aggressively; Chief Reim stated this could be done in conjunction with the education efforts along the trails. Councilmember Fiester recommended parents accompany their children that attend the scooter safety courses.

5. Receive an Update on Fiscal Year 2023-2024 Budget and Projected Capital Projects

Assistant City Manager Ken Heerman reported the City's three (3) primary revenue sources come from property tax, sales tax and franchise fees. Due to recent legislation limiting the amount of revenue to cities, Mr. Heerman projects approximately 3.5% revenue received, at best. He voiced caution of a downturn in the next five (5) to six (6) years, which will impact the City's revenue as well.

Expenditures

An overview of expenditures was presented. Mr. Heerman stated primary challenges relate to personnel - staffing and compensation, equipment replacement and maintaining service levels. He stated that maintaining staffing levels for public safety has always been challenging since Highland Village is a smaller city; however, it is even more challenging right now as Highland Village is competing with nearby larger cities and other smaller cities that are experiencing a high rate of growth.

Fire Department Staffing Plan

Mr. Heerman reported the Town of Flower Mound provided notice to Highland Village of the need to reduce our reliance on mutual aid. With current staffing, Mr. Heerman also

reported the Fire Chief and Assistant Fire Chief are required to be on-call to provide incident command structure, if needed. Mr. Heerman presented a plan to address these issues. The proposal includes adding four (4) part-time paramedics that will be used during peak hours, and two (2) full-time firefighter/paramedics, essentially providing two (2) additional positions per shift. There is currently a vacancy for a second Assistant Fire Chief position that will be eliminated in order to help offset costs for the additional personnel.

He added that some procedural changes when clearing calls have been implemented, as well as contracting of some administrative functions such as fire inspection. These will reduce our reliance on mutual aid by freeing up available personnel to respond to calls for service. Deputy Mayor Pro Tem Fiorenza asked if volunteers were considered rather than adding part-time staff. Chief Collier reported since the City is now a paid entity rather than volunteer, the training requirements for EMS has resulted in very few people wanting to volunteer.

Equipment Replacement

Mr. Heerman reported there are three (3) primary categories for equipment replacement: fleet vehicles (police cars, pickups, etc), large/specialty vehicles (ambulance, fire engine, dump trucks, etc), and small equipment (mowers, ATVs, etc). Replacement schedules for each category was presented. Mr. Heerman reported the pandemic has put us behind on fleet vehicle replacements, and voiced concern about the challenges caused by market and supply chain issues.

Mr. Heerman reported the issuance of a tax note in Fiscal Year 2024 is proposed to cover the cost of replacement equipment that is \$60,000+. This can be approved by Council and provides for short-term debt, with a 7-year maximum repayment.

City Financial Overview

Mr. Heerman presented a preliminary financial overview and reported the City has used overages above the 20-25% targeted fund balance to cover any deficit. However, as the city reaches build out, he voiced concern in future years, as there is an impact of limited revenue and rising costs for equipment, public safety gear and technology.

6. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

The following items were discussed for future agenda items:

- Included in a future legislative update, Mayor Jaworski requested an in-depth explanation of HB 2127, known as the "Death Star" bill and its effect(s) on the city
- Councilmember Hurst requested an item relating to registration and inspection of single-family rental properties prior to a change in occupancy as this may cut down on homes being turned into boarding houses and multi-family units. She also requested an item for discussion on HB 157 passed in 2015 as it relates to restructuring and reallocating of our dedicated sales tax to address some of these issues.

7. Adjournment

Mayor Jaworski adjourned the meeting at 12:55 p.m.

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary

DRAFT

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 11

MEETING DATE: 07/11/2023

SUBJECT: Receive Budget Reports for Period Ending May 31, 2023

PREPARED BY: Mike McWhorter, Budget & Accounting Administrator

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for May represents the eighth report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending May 31, 2023.

General Fund Summary

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget (Includes Budget Amendments) | Year to Date | Variance | % Received |
|-----------------------|----------------------|------------------------------------------------|----------------------|-----------------------|------------|
| Property Tax | \$ 13,218,726 | \$ 13,218,726 | \$ 13,126,087 | \$ (92,639) | 99% |
| Sales Tax | 3,643,905 | 3,643,905 | 1,916,415 | (1,727,490) | 53% |
| Franchise Fees | 1,543,490 | 1,543,490 | 794,359 | (749,131) | 51% |
| Licensing & Permits | 343,945 | 343,945 | 169,529 | (174,416) | 49% |
| Park/Recreation Fees | 173,800 | 173,800 | 100,386 | (73,414) | 58% |
| Public Safety Fees | 685,913 | 685,913 | 549,245 | (136,668) | 80% |
| Rents | 179,919 | 179,919 | 133,401 | (46,518) | 74% |
| Municipal Court | 91,800 | 91,800 | 74,251 | (17,549) | 81% |
| Interest Income | 146,160 | 146,160 | 250,440 | 104,280 | 171% |
| Miscellaneous | 249,500 | 249,500 | 220,681 | (28,819) | 88% |
| Total Revenues | \$ 20,277,158 | \$ 20,277,158 | \$ 17,334,795 | \$ (2,942,363) | 85% |

| Other Sources | | | | | |
|----------------------------------|----------------------|----------------------|----------------------|-----------------------|----|
| Transfers In | \$ 534,000 | \$ 534,000 | | \$ (534,000) | 0% |
| Sale of Assets | \$ - | | \$ 19,825 | \$ 19,825 | 0% |
| Total Available Resources | \$ 20,811,158 | \$ 20,811,158 | \$ 17,354,620 | \$ (3,476,363) | |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|--------------------------------------|----------------------|----------------------|----------------------|---------------------|------------|
| City Manager Office | \$ 612,372 | \$ 612,372 | \$ 482,132 | \$ 130,240 | 79% |
| Finance (includes Mun. Court) | 1,431,563 | 1,431,563 | 948,910 | 482,653 | 66% |
| Human Resources | 608,654 | 608,654 | 306,896 | 301,758 | 50% |
| City Secretary Office | 456,383 | 456,383 | 282,118 | 174,265 | 62% |
| Information Services | 1,254,727 | 1,254,727 | 789,757 | 464,970 | 63% |
| Marketing and Communications | 454,086 | 454,086 | 301,052 | 153,035 | 66% |
| Police | 5,811,852 | 5,811,852 | 3,339,214 | 2,472,638 | 57% |
| Fire | 3,381,562 | 3,381,562 | 1,983,239 | 1,398,323 | 59% |
| Community Services | 385,049 | 385,049 | 254,177 | 130,872 | 66% |
| Streets/Drainage | 1,640,845 | 1,640,845 | 839,719 | 801,126 | 51% |
| Maintenance | 2,175,296 | 2,175,296 | 1,222,262 | 953,034 | 56% |
| Parks | 2,529,285 | 2,529,285 | 1,495,300 | 1,033,985 | 59% |
| Recreation | 601,065 | 601,065 | 316,886 | 284,178 | 53% |
| Total Expenditures | \$ 21,342,739 | \$ 21,342,739 | \$ 12,561,662 | \$ 8,781,077 | 59% |

| Capital Summary | (Included in totals above - summary information only) | | | | |
|-----------------------|-------------------------------------------------------|------------|-----------|------------|-----|
| Equipment Replacement | \$ 390,900 | \$ 390,900 | \$ 96,669 | \$ 294,231 | 25% |

| Other Uses | | | | | |
|---------------------------|----------------------|----------------------|----------------------|---------------------|----|
| Transfers Out | \$ 16,000 | \$ 16,000 | | 16,000 | 0% |
| Total Expenditures | \$ 21,358,739 | \$ 21,358,739 | \$ 12,561,662 | \$ 8,797,077 | |

| Fund Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------|---------------------|---------------------|----------------------|
| Beginning Fund Balance | 7,077,867 | 8,228,716 | 8,228,716 |
| + Net Increase (Decrease) | (547,581) | (547,581) | 4,792,958 |
| Ending Fund Balance | \$ 6,530,286 | \$ 6,530,286 | \$ 13,021,674 |

General Fund Expenditure Summary

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|---------------|--------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 14,632,172 | \$ 14,632,172 | \$ 8,671,929 | \$ 5,960,243 | 59% |
| Services / Supplies | 6,319,667 | 6,319,667 | 3,793,064 | 2,526,603 | 60% |
| Capital | 390,900 | 390,900 | 96,669 | 294,231 | 25% |
| | \$ 21,342,739 | \$ 21,342,739 | \$ 12,561,662 | \$ 8,781,077 | 59% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|--------------|--------------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 10,354,377 | \$ 10,354,377 | \$ 6,093,405 | \$ 4,260,972 | 59% |
| <i>Employee Benefits</i> | 4,277,796 | 4,277,796 | 2,578,524 | 1,699,271 | 60% |
| <i>Total Personnel</i> | \$ 14,632,172 | \$ 14,632,172 | \$ 8,671,929 | \$ 5,960,243 | 59% |

| | | | | | |
|------------------------------------|--------------|--------------|--------------|--------------|-----|
| Services / Supplies | | | | | |
| <i>Professional Services</i> | \$ 2,009,115 | \$ 2,009,115 | \$ 1,460,058 | \$ 549,057 | 73% |
| <i>Employee Development</i> | 385,511 | 385,511 | 198,318 | 187,193 | 51% |
| <i>Office Supplies / Equipment</i> | 1,969,182 | 1,969,182 | 1,227,368 | 741,814 | 62% |
| <i>Utilities</i> | 406,410 | 406,410 | 205,196 | 201,214 | 50% |
| <i>Other</i> | 1,549,449 | 1,549,449 | 702,124 | 847,325 | 45% |
| <i>Total Services / Supplies</i> | \$ 6,319,667 | \$ 6,319,667 | \$ 3,793,064 | \$ 2,526,603 | 60% |

| | | | | | |
|-----------------------------|------------|------------|-----------|------------|-----|
| Capital | | | | | |
| <i>Equipment / Vehicles</i> | \$ 390,900 | \$ 390,900 | \$ 96,669 | \$ 294,231 | 25% |
| <i>Total Capital</i> | \$ 390,900 | \$ 390,900 | \$ 96,669 | \$ 294,231 | 25% |

| | | | | | |
|-----------------------------------------------|---------------|---------------|---------------|--------------|-----|
| Total General Fund Expenditure Summary | \$ 21,342,739 | \$ 21,342,739 | \$ 12,561,662 | \$ 8,781,077 | 59% |
|-----------------------------------------------|---------------|---------------|---------------|--------------|-----|

General Fund Revenue

FY 2022/2023 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-----------------------|----------------------|----------------------|----------------------|-----------------------|------------|
| Property Tax | \$ 13,218,726 | \$ 13,218,726 | \$ 13,126,087 | \$ (92,639) | 99% |
| Sales Tax | 3,643,905 | 3,643,905 | 1,916,415 | (1,727,490) | 53% |
| Franchise Fees | 1,543,490 | 1,543,490 | 794,359 | (749,131) | 51% |
| Licensing & Permits | 343,945 | 343,945 | 169,529 | (174,416) | 49% |
| Park/Recreation Fees | 173,800 | 173,800 | 100,386 | (73,414) | 58% |
| Public Safety Fees | 685,913 | 685,913 | 549,245 | (136,668) | 80% |
| Rents | 179,919 | 179,919 | 133,401 | (46,518) | 74% |
| Municipal Court | 91,800 | 91,800 | 74,251 | (17,549) | 81% |
| Interest Income | 146,160 | 146,160 | 250,440 | 104,280 | 171% |
| Miscellaneous | 249,500 | 249,500 | 220,681 | (28,819) | 88% |
| Total Revenues | \$ 20,277,158 | \$ 20,277,158 | \$ 17,334,795 | \$ (2,942,363) | 85% |

City Manager Office FY 2022/2023 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 392,754 | \$ 392,754 | \$ 275,230 | \$ 117,524 | 70% |
| Services / Supplies | 219,618 | 219,618 | 206,902 | 12,716 | 94% |
| Capital | - | - | - | - | 0% |
| | \$ 612,372 | \$ 612,372 | \$ 482,132 | \$ 130,240 | 79% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 315,900 | \$ 315,900 | \$ 215,568 | \$ 100,332 | 68% |
| <i>Employee Benefits</i> | 76,853 | 76,853 | 59,661 | 17,192 | 78% |
| Total Personnel | \$ 392,754 | \$ 392,754 | \$ 275,230 | \$ 117,524 | 70% |

| | | | | | |
|---------------------------------------------------------------|------------|------------|------------|-------------|------|
| Services / Supplies | | | | | |
| <i>Professional Services (City-wide legal - \$98,500)</i> | \$ 148,500 | 148,500 | \$ 194,403 | \$ (45,903) | 131% |
| <i>Employee Development</i> | 15,100 | 15,100 | 7,479 | 7,622 | 50% |
| <i>Supplies / Equipment</i> | 5,730 | 5,730 | 5,021 | 709 | 88% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Contingency + Data Processing)</i> | 50,288 | 50,288 | - | 50,288 | 0% |
| Total Services / Supplies | \$ 219,618 | \$ 219,618 | \$ 206,902 | \$ 12,716 | 94% |

| | | | | | |
|-----------------------------|------|------|------|------|----|
| Capital | | | | | |
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|---------------------------|------------|------------|------------|------------|-----|
| Total City Manager | \$ 612,372 | \$ 612,372 | \$ 482,132 | \$ 130,240 | 79% |
|---------------------------|------------|------------|------------|------------|-----|

Finance Department FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 923,680 | \$ 923,680 | \$ 579,598 | \$ 344,082 | 63% |
| Services / Supplies | 507,883 | 507,883 | 369,312 | 138,571 | 73% |
| Capital | - | - | - | - | 0% |
| | \$ 1,431,563 | \$ 1,431,563 | \$ 948,910 | \$ 482,653 | 66% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 677,246 | \$ 677,246 | \$ 415,967 | \$ 261,279 | 61% |
| <i>Employee Benefits</i> | 246,434 | 246,434 | 163,631 | 82,803 | 66% |
| Total Personnel | \$ 923,680 | \$ 923,680 | \$ 579,598 | \$ 344,082 | 63% |

| Services / Supplies | | | | | |
|------------------------------------------------------------------------------------------------------|------------|------------|------------|------------|-----|
| <i>Professional Services</i> <i>(City-wide liability insurance - \$184,223 / DCAD - \$97,000)</i> | \$ 465,083 | 465,083 | \$ 353,976 | \$ 111,107 | 76% |
| <i>Employee Development</i> | 13,794 | 13,794 | 9,880 | 3,914 | 72% |
| <i>Supplies / Equipment</i> | 7,757 | 7,757 | 4,309 | 3,448 | 56% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Data Processing Equipment + Supplies)</i> | 21,249 | 21,249 | 1,148 | 20,101 | 0% |
| Total Services / Supplies | \$ 507,883 | \$ 507,883 | \$ 369,312 | \$ 138,571 | 73% |

| Capital | | | | | |
|---------------------------------|--------------|--------------|------------|------------|-----|
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |
| Total Finance Department | \$ 1,431,563 | \$ 1,431,563 | \$ 948,910 | \$ 482,653 | 66% |

Human Resources

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 444,243 | \$ 444,243 | \$ 231,235 | \$ 213,009 | 52% |
| Services / Supplies | 164,411 | 164,411 | 75,662 | 88,749 | 46% |
| Capital | - | - | - | - | 0% |
| | \$ 608,654 | \$ 608,654 | \$ 306,896 | \$ 301,758 | 50% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 336,772 | \$ 336,772 | \$ 169,832 | \$ 166,940 | 50% |
| <i>Employee Benefits</i> | 107,471 | 107,471 | 61,403 | 46,069 | 57% |
| Total Personnel | \$ 444,243 | \$ 444,243 | \$ 231,235 | \$ 213,009 | 52% |

| Services / Supplies | | | | | |
|----------------------------------|------------|------------|-----------|-----------|-----|
| <i>Professional Services</i> | \$ 77,610 | \$ 77,610 | \$ 37,914 | \$ 39,696 | 49% |
| <i>Employee Development</i> | 72,901 | 72,901 | 36,526 | 36,375 | 50% |
| <i>Supplies / Equipment</i> | 1,475 | 1,475 | 559 | 916 | 38% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Safety Programs)</i> | 12,425 | 12,425 | 663 | 11,762 | 5% |
| Total Services / Supplies | \$ 164,411 | \$ 164,411 | \$ 75,662 | \$ 88,749 | 46% |

| Capital | | | | | |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|------------------------------|------------|------------|------------|------------|-----|
| Total Human Resources | \$ 608,654 | \$ 608,654 | \$ 306,896 | \$ 301,758 | 50% |
|------------------------------|------------|------------|------------|------------|-----|

City Secretary Office FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 274,043 | \$ 274,043 | \$ 179,500 | \$ 94,543 | 66% |
| Services / Supplies | 182,340 | 182,340 | 102,618 | 79,722 | 56% |
| Capital | - | - | - | - | - |
| | \$ 456,383 | \$ 456,383 | \$ 282,118 | \$ 174,265 | 62% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|--------------|-----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 188,563 | \$ 188,563 | \$ 123,035 | \$ 65,528 | 65% |
| <i>Employee Benefits</i> | 85,480 | 85,480 | 56,465 | 29,014 | 66% |
| Total Personnel | \$ 274,043 | \$ 274,043 | \$ 179,500 | \$ 94,543 | 66% |

| | | | | | |
|-------------------------------------------------------------------------------|------------|------------|------------|-----------|------|
| Services / Supplies | | | | | |
| <i>Professional Services</i> | \$ 53,900 | \$ 53,900 | \$ 8,785 | \$ 45,115 | 16% |
| <i>Employee Development</i> <small>(City Council related \$42,704)</small> | 59,639 | 59,639 | 35,005 | 24,634 | 59% |
| <i>Supplies / Equipment</i> | 16,301 | 16,301 | 6,328 | 9,973 | 39% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Outside Services)</i> | 52,500 | 52,500 | 52,500 | - | 100% |
| Total Services / Supplies | \$ 182,340 | \$ 182,340 | \$ 102,618 | \$ 79,722 | 56% |

| | | | | | |
|-----------------------------|------|------|------|------|----|
| Capital | | | | | |
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|------------------------------------|------------|------------|------------|------------|-----|
| Total City Secretary Office | \$ 456,383 | \$ 456,383 | \$ 282,118 | \$ 174,265 | 62% |
|------------------------------------|------------|------------|------------|------------|-----|

Information Services FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 794,436 | \$ 794,436 | \$ 496,193 | \$ 298,243 | 62% |
| Services / Supplies | 460,291 | 460,291 | 293,564 | 166,727 | 64% |
| Capital | - | - | - | - | 0% |
| | \$ 1,254,727 | \$ 1,254,727 | \$ 789,757 | \$ 464,970 | 63% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|--------------|------------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 596,234 | \$ 596,234 | \$ 367,287 | \$ 228,947 | 62% |
| <i>Employee Benefits</i> | 198,202 | \$ 198,202 | 128,906 | 69,297 | 65% |
| Total Personnel | \$ 794,436 | \$ 794,436 | \$ 496,193 | \$ 298,243 | 62% |

| Services / Supplies | | | | | |
|----------------------------------|------------|------------|------------|------------|-----|
| <i>Professional Services</i> | \$ 197,464 | 197,464 | \$ 159,708 | \$ 37,756 | 81% |
| <i>Employee Development</i> | 27,270 | 27,270 | 6,004 | 21,266 | 22% |
| <i>Supplies / Equipment</i> | 3,760 | 3,760 | 510 | 3,250 | 14% |
| <i>Utilities</i> | 115,260 | 115,260 | 18,335 | 96,925 | 16% |
| <i>Other (Data Processing)</i> | 116,537 | 116,537 | 109,007 | 7,530 | 94% |
| Total Services / Supplies | \$ 460,291 | \$ 460,291 | \$ 293,564 | \$ 166,727 | 64% |

| Capital | | | | | |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|----------------------------------------|--------------|--------------|------------|------------|-----|
| Total City Information Services | \$ 1,254,727 | \$ 1,254,727 | \$ 789,757 | \$ 464,970 | 63% |
|----------------------------------------|--------------|--------------|------------|------------|-----|

Marketing and Communications FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 337,083 | \$ 337,083 | \$ 213,103 | \$ 123,980 | 63% |
| Services / Supplies | 117,003 | 117,003 | 87,948 | 29,055 | 75% |
| Capital | - | - | - | - | 0% |
| | \$ 454,086 | \$ 454,086 | \$ 301,052 | \$ 153,035 | 66% |

| - - - Detail - - - | | | | | |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|------------|------------|------------|------------|-----|
| <i>Salaries / Wages</i> | \$ 240,215 | \$ 240,215 | \$ 150,569 | \$ 89,646 | 63% |
| <i>Employee Benefits</i> | 96,869 | \$ 96,869 | 62,534 | 34,334 | 65% |
| Total Personnel | \$ 337,083 | \$ 337,083 | \$ 213,103 | \$ 123,980 | 63% |

| | | | | | |
|----------------------------------|------------|------------|-----------|-----------|-----|
| <i>Professional Services</i> | \$ 83,808 | \$ 83,808 | \$ 64,740 | \$ 19,068 | 77% |
| <i>Employee Development</i> | 6,845 | 6,845 | 2,244 | 4,601 | 33% |
| <i>Supplies / Equipment</i> | - | - | - | - | 0% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Special Events)</i> | 26,350 | 26,350 | 20,964 | 5,386 | 80% |
| Total Services / Supplies | \$ 117,003 | \$ 117,003 | \$ 87,948 | \$ 29,055 | 75% |

| Capital | | | | | |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|-------------------------------------------|------------|------------|------------|------------|-----|
| Total Marketing and Communications | \$ 454,086 | \$ 454,086 | \$ 301,052 | \$ 153,035 | 66% |
|-------------------------------------------|------------|------------|------------|------------|-----|

Police Department FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|---------------------|----------------------------|----------------------------|---------------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 5,229,121 | \$ 5,229,121 | \$ 2,918,633 | \$ 2,310,489 | 56% |
| Services / Supplies | 572,731 | 572,731 | 420,582 | 152,149 | 73% |
| Capital | 10,000 | 10,000 | - | 10,000 | 0% |
| | <u>\$ 5,811,852</u> | <u>\$ 5,811,852</u> | <u>\$ 3,339,214</u> | <u>\$ 2,472,638</u> | 57% |

| - - - Detail - - - | | | | | |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|---------------------|----------------------------|----------------------------|---------------------|-----|
| <i>Salaries / Wages</i> | \$ 3,753,300 | <u>3,753,300</u> | <u>\$ 2,109,808</u> | \$ 1,643,492 | 56% |
| <i>Employee Benefits</i> | 1,475,821 | <u>1,475,821</u> | <u>808,824</u> | 666,997 | 55% |
| Total Personnel | <u>\$ 5,229,121</u> | <u>\$ 5,229,121</u> | <u>\$ 2,918,633</u> | <u>\$ 2,310,489</u> | 56% |

| Services / Supplies | | | | | |
|---------------------------------------|-------------------|--------------------------|--------------------------|-------------------|-----|
| <i>Professional Services</i> | \$ 289,454 | \$ 289,454 | \$ 246,666 | \$ 42,788 | 85% |
| <i>Employee Development</i> | 45,339 | 45,339 | 28,683 | 16,656 | 63% |
| <i>Supplies / Equipment</i> | 130,091 | 130,091 | 74,200 | 55,891 | 57% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Animal Care - \$91,542)</i> | 107,847 | 107,847 | <u>71,033</u> | \$ 36,814 | 66% |
| Total Services / Supplies | <u>\$ 572,731</u> | <u>\$ 572,731</u> | <u>\$ 420,582</u> | <u>\$ 152,149</u> | 73% |

| Capital | | | | | |
|-----------------------------|------------------|-------------------------|-------------|------------------|----|
| <i>Equipment / Vehicles</i> | 10,000 | 10,000 | | 10,000 | 0% |
| Total Capital | <u>\$ 10,000</u> | <u>\$ 10,000</u> | <u>\$ -</u> | <u>\$ 10,000</u> | 0% |

| | | | | | |
|--------------------------------|---------------------|----------------------------|----------------------------|---------------------|-----|
| Total Police Department | <u>\$ 5,811,852</u> | <u>\$ 5,811,852</u> | <u>\$ 3,339,214</u> | <u>\$ 2,472,638</u> | 57% |
|--------------------------------|---------------------|----------------------------|----------------------------|---------------------|-----|

Fire Department FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|--------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 2,966,826 | \$ 2,966,826 | \$ 1,760,476 | \$ 1,206,350 | 59% |
| Services / Supplies | 414,736 | 414,736 | 222,763 | 191,973 | 54% |
| Capital | - | - | - | - | 0% |
| | \$ 3,381,562 | \$ 3,381,562 | \$ 1,983,239 | \$ 1,398,323 | 59% |

| - - - Detail - - - | | | | | |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|----------------|------------------|----------------|--------------|-----|
| <i>Salaries / Wages</i> | \$ 2,029,874 | <u>2,029,874</u> | \$ 1,202,815 | \$ 827,060 | 59% |
| <i>Employee Benefits</i> | <u>936,952</u> | <u>936,952</u> | <u>557,661</u> | 379,290 | 60% |
| Total Personnel | \$ 2,966,826 | \$ 2,966,826 | \$ 1,760,476 | \$ 1,206,350 | 59% |

| Services / Supplies | | | | | |
|-------------------------------------------------------------|---------------|---------------|--------------|---------------|-----|
| <i>Professional Services</i> | \$ 130,011 | \$ 130,011 | \$ 95,337 | \$ 34,674 | 73% |
| <i>Employee Development</i> <i>(Training - \$52,950)</i> | 68,490 | 68,490 | 40,201 | 28,289 | 59% |
| <i>Supplies / Equipment</i> | 172,585 | 172,585 | 79,832 | 92,753 | 46% |
| <i>Utilities</i> | 1,850 | 1,850 | 1,145 | 705 | 62% |
| <i>Other</i> <i>(Safety Programs)</i> | <u>41,800</u> | <u>41,800</u> | <u>6,249</u> | <u>35,551</u> | 15% |
| Total Services / Supplies | \$ 414,736 | \$ 414,736 | \$ 222,763 | \$ 191,973 | 54% |

| Capital | | | | | |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | | - | | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|------------------------------|--------------|--------------|--------------|--------------|-----|
| Total Fire Department | \$ 3,381,562 | \$ 3,381,562 | \$ 1,983,239 | \$ 1,398,323 | 59% |
|------------------------------|--------------|--------------|--------------|--------------|-----|

Community Services FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 351,104 | \$ 351,104 | \$ 229,397 | \$ 121,707 | 65% |
| Services / Supplies | 33,945 | 33,945 | 24,779 | 9,166 | 73% |
| Capital | - | - | - | - | 0% |
| | \$ 385,049 | \$ 385,049 | \$ 254,177 | \$ 130,872 | 66% |

| - - - Detail - - - | | | | | |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|------------|------------|------------|------------|-----|
| <i>Salaries / Wages</i> | \$ 250,628 | 250,628 | \$ 158,502 | \$ 92,126 | 63% |
| <i>Employee Benefits</i> | 100,476 | 100,476 | 70,895 | 29,580 | 71% |
| <i>Total Personnel</i> | \$ 351,104 | \$ 351,104 | \$ 229,397 | \$ 121,707 | 65% |

| Services / Supplies | | | | | |
|----------------------------------|-----------|-----------|-----------|----------|------|
| <i>Professional Services</i> | \$ 8,000 | 8,000 | \$ 12,115 | (4,115) | 151% |
| <i>Employee Development</i> | 16,852 | 16,852 | 8,478 | 8,374 | 50% |
| <i>Supplies / Equipment</i> | 9,093 | 9,093 | 4,186 | 4,907 | 46% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other</i> | - | - | - | - | 0% |
| <i>Total Services / Supplies</i> | \$ 33,945 | \$ 33,945 | \$ 24,779 | \$ 9,166 | 73% |

| Capital | | | | | |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| <i>Total Capital</i> | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|----------------------------------|------------|------------|------------|------------|-----|
| <i>Total Building Operations</i> | \$ 385,049 | \$ 385,049 | \$ 254,177 | \$ 130,872 | 66% |
|----------------------------------|------------|------------|------------|------------|-----|

Streets Division FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|--------------|------------|--------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 861,548 | \$ 861,548 | \$ 532,605 | \$ 328,944 | 62% |
| Services / Supplies | 779,297 | 779,297 | 307,114 | 472,183 | 39% |
| Capital | - | - | - | - | 0% |
| | \$ 1,640,845 | \$ 1,640,845 | \$ 839,719 | \$ 801,126 | 51% |

| - - - Detail - - - | | | | | |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|------------|------------|------------|------------|-----|
| <i>Salaries / Wages</i> | \$ 593,300 | \$ 593,300 | \$ 357,909 | \$ 235,390 | 60% |
| <i>Employee Benefits</i> | 268,249 | 268,249 | 174,695 | 93,554 | 65% |
| Total Personnel | \$ 861,548 | \$ 861,548 | \$ 532,605 | \$ 328,944 | 62% |

| Services / Supplies | | | | | |
|-----------------------------------|------------|------------|------------|------------|-----|
| <i>Professional Services</i> | \$ 77,816 | 77,816 | \$ 14,558 | \$ 63,258 | 19% |
| <i>Employee Development</i> | 12,981 | 12,981 | 3,769 | 9,212 | 29% |
| <i>Supplies / Equipment</i> | 60,850 | 60,850 | 16,634 | 44,216 | 27% |
| <i>Utilities (Streetlights)</i> | 86,000 | 86,000 | 59,546 | 26,454 | 69% |
| <i>Other (Street Maintenance)</i> | 541,650 | 541,650 | 212,607 | 329,043 | 39% |
| Total Services / Supplies | \$ 779,297 | \$ 779,297 | \$ 307,114 | \$ 472,183 | 39% |

| Capital | | | | | |
|-----------------------------|------|------|------|------|----|
| <i>Equipment / Vehicles</i> | - | - | - | - | 0% |
| Total Capital | \$ - | \$ - | \$ - | \$ - | 0% |

| | | | | | |
|----------------------|--------------|--------------|------------|------------|-----|
| Total Streets | \$ 1,640,845 | \$ 1,640,845 | \$ 839,719 | \$ 801,126 | 51% |
|----------------------|--------------|--------------|------------|------------|-----|

Maintenance Division FY 2022/2023 Budget

YEAR TO DATE MAY

Percent of Budget Year Transpired

66.7%

- - - Summary - - -

| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|---------------------|-----------------|----------------|--------------|------------|--------|
| Personnel | \$ 402,114 | \$ 402,114 | \$ 257,308 | \$ 144,806 | 64% |
| Services / Supplies | 1,576,282 | 1,576,282 | 964,954 | 611,328 | 61% |
| Capital | 196,900 | 196,900 | - | 196,900 | 0% |
| | \$ 2,175,296 | \$ 2,175,296 | \$ 1,222,262 | \$ 953,034 | 56% |

- - - Detail - - -

| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|---------------------------------------|-----------------|----------------|--------------|------------|--------|
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 273,056 | 273,056 | \$ 172,912 | \$ 100,144 | 63% |
| <i>Employee Benefits</i> | 129,057 | 129,057 | 84,396 | 44,662 | 65% |
| <i>Total Personnel</i> | \$ 402,114 | \$ 402,114 | \$ 257,308 | \$ 144,806 | 64% |
| Services / Supplies | | | | | |
| <i>Professional Services</i> | \$ 80,260 | \$ 80,260 | \$ 51,105 | \$ 29,155 | 64% |
| <i>Employee Development</i> | 3,340 | 3,340 | 1,527 | 1,813 | 46% |
| <i>Supplies / Equipment</i> | 1,200,204 | 1,200,204 | 826,480 | 373,724 | 69% |
| <i>Utilities</i> | 70,000 | 70,000 | 52,759 | 17,241 | 75% |
| <i>Other (Capital Lease Payments)</i> | 222,478 | 222,478 | 33,084 | \$ 189,394 | 0% |
| <i>Total Services / Supplies</i> | \$ 1,576,282 | \$ 1,576,282 | \$ 964,954 | \$ 611,328 | 61% |
| Capital | | | | | |
| <i>Equipment / Vehicles</i> | 196,900 | 196,900 | - | 196,900 | 0% |
| <i>Total Capital</i> | \$ 196,900 | \$ 196,900 | \$ - | \$ 196,900 | 0% |
| <i>Total Maintenance</i> | \$ 2,175,296 | \$ 2,175,296 | \$ 1,222,262 | \$ 953,034 | 56% |

Parks Division FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-----------------|----------------|---------------|---------------|------------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 1,448,044 | \$ 1,448,044 | \$ 879,171 | \$ 568,873 | 61% |
| Services / Supplies | 917,241 | 917,241 | 519,460 | 397,781 | 57% |
| Capital | <u>164,000</u> | <u>164,000</u> | <u>96,669</u> | <u>67,331</u> | <u>59%</u> |
| | \$ 2,529,285 | \$ 2,529,285 | \$ 1,495,300 | \$ 1,033,985 | 59% |

| - - - Detail - - - | | | | | |
|--------------------------|-----------------|----------------|----------------|----------------|------------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | | | | | |
| <i>Salaries / Wages</i> | \$ 937,220 | <u>937,220</u> | \$ 560,908 | \$ 376,312 | 60% |
| <i>Employee Benefits</i> | <u>510,823</u> | <u>510,823</u> | <u>318,263</u> | <u>192,560</u> | <u>62%</u> |
| <i>Total Personnel</i> | \$ 1,448,044 | \$ 1,448,044 | \$ 879,171 | \$ 568,873 | 61% |

| Services / Supplies | | | | | |
|----------------------------------|--------------|--------------|--------------|------------|------------|
| <i>Professional Services</i> | \$ 397,209 | \$ 397,209 | \$ 220,878 | \$ 176,331 | 56% |
| <i>Employee Development</i> | 28,465 | 28,465 | 15,163 | 13,302 | 53% |
| <i>Supplies / Equipment</i> | 356,686 | 356,686 | 208,843 | 147,843 | 59% |
| <i>Utilities</i> | 133,300 | 133,300 | 73,411 | 59,889 | 55% |
| <i>Other</i> | <u>1,581</u> | <u>1,581</u> | <u>1,165</u> | <u>416</u> | <u>74%</u> |
| <i>Total Services / Supplies</i> | \$ 917,241 | \$ 917,241 | \$ 519,460 | \$ 397,781 | 57% |

| Capital | | | | | |
|-----------------------------|---------|---------|--------|--------|-----|
| <i>Equipment / Vehicles</i> | 164,000 | 164,000 | 96,669 | 67,331 | 59% |
| <i>Total Capital</i> | 164,000 | 164,000 | 96,669 | 67,331 | 59% |

| | | | | | |
|--------------------|--------------|--------------|--------------|--------------|-----|
| <i>Total Parks</i> | \$ 2,529,285 | \$ 2,529,285 | \$ 1,495,300 | \$ 1,033,985 | 59% |
|--------------------|--------------|--------------|--------------|--------------|-----|

Recreation Division FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| - - - Summary - - - | | | | | |
|---------------------|-------------------|-------------------|-------------------|-------------------|------------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 207,176 | \$ 207,176 | \$ 119,482 | \$ 87,693 | 58% |
| Services / Supplies | 373,889 | 373,889 | 197,404 | 176,485 | 53% |
| Capital | <u>20,000</u> | <u>20,000</u> | <u>-</u> | <u>20,000</u> | <u>0%</u> |
| | \$ 601,065 | \$ 601,065 | \$ 316,886 | \$ 284,178 | 53% |

| - - - Detail - - - | | | | | |
|--------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|-------------------|-------------------|-------------------|------------------|------------|
| <i>Salaries / Wages</i> | \$ 162,068 | \$ 162,068 | \$ 88,293 | \$ 73,775 | 54% |
| <i>Employee Benefits</i> | <u>45,108</u> | <u>45,108</u> | <u>31,190</u> | <u>13,918</u> | <u>69%</u> |
| Total Personnel | \$ 207,176 | \$ 207,176 | \$ 119,482 | \$ 87,693 | 58% |

| Services / Supplies | | | | | |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <i>Professional Services</i> | \$ - | \$ - | \$ (127) | \$ 127 | 0% |
| <i>Employee Development</i> | 14,495 | 14,495 | 3,360 | 11,135 | 23% |
| <i>Supplies / Equipment</i> | 4,650 | 4,650 | 465 | 4,185 | 10% |
| <i>Utilities</i> | - | - | - | - | 0% |
| <i>Other (Recreation Programs)</i> | <u>354,744</u> | <u>354,744</u> | <u>193,705</u> | <u>161,039</u> | <u>55%</u> |
| Total Services / Supplies | \$ 373,889 | \$ 373,889 | \$ 197,404 | \$ 176,485 | 53% |

| Capital | | | | | |
|-----------------------------|------------------|------------------|-------------|------------------|-----------|
| <i>Equipment / Vehicles</i> | 20,000 | 20,000 | - | 20,000 | 0% |
| Total Capital | \$ 20,000 | \$ 20,000 | \$ - | \$ 20,000 | 0% |

| | | | | | |
|-------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| Total Recreation | \$ 601,065 | \$ 601,065 | \$ 316,886 | \$ 284,178 | 53% |
|-------------------------|-------------------|-------------------|-------------------|-------------------|------------|

Equipment Replacement / Capital Schedule

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-------------------------------------|-------------------|-------------------|------------------|-------------------|------------|
| City Manager Office Capital Outlay | - | - | - | - | 0% |
| Finance Capital Outlay | - | - | - | - | 0% |
| Human Resources Capital Outlay | - | - | - | - | 0% |
| City Secretary Capital Outlay | - | - | - | - | 0% |
| Information Services Capital Outlay | - | - | - | - | 0% |
| Marketing Capital Outlay | - | - | - | - | 0% |
| Police Dept Capital Outlay | 10,000 | 10,000 | - | 10,000 | 0% |
| Fire Dept Capital Outlay | - | - | - | - | 0% |
| Community Services Capital Outlay | - | - | - | - | 0% |
| Streets Dept Capital Outlay | - | - | - | - | 0% |
| Maintenance Capital Outlay | 196,900 | 196,900 | - | 196,900 | 0% |
| City Parks Capital Outlay | 164,000 | 164,000 | 96,669 | 67,331 | 59% |
| City Recreation Capital Outlay | 20,000 | 20,000 | - | 20,000 | 0% |
| Total Expenditures | \$ 390,900 | \$ 390,900 | \$ 96,669 | \$ 294,231 | 25% |

Utility Fund Revenues

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Fees | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|----------------------------|---------------------|---------------------|--------------------|--------------------|------------|
| <i>Electronic Payment</i> | \$ (189,000) | \$ (189,000) | \$ (118,920) | \$ (70,080) | 63% |
| <i>Charges / Penalties</i> | 88,250 | 88,250 | 51,167 | 37,083 | 58% |
| Total Fees | \$ (100,750) | \$ (100,750) | \$ (67,753) | \$ (32,997) | 67% |

Licenses & Permits

| | | | | | |
|-------------------------------------|-------------|-------------|-------------|-------------|-----------|
| <i>Construction Inspection</i> | \$ - | \$ - | | \$ - | 0% |
| Total Licenses & Permits | \$ - | \$ - | \$ - | \$ - | 0% |

Charges for Services

| | | | | | |
|----------------------------------|----------------------|----------------------|---------------------|---------------------|------------|
| <i>Water Sales</i> | \$ 5,483,922 | \$ 5,483,922 | \$ 2,744,255 | \$ 2,739,667 | 50% |
| <i>Sewer Sales</i> | 4,626,689 | 4,626,689 | 2,814,868 | 1,811,821 | 61% |
| <i>Inspection Fees</i> | 4,000 | 4,000 | - | 4,000 | 0% |
| Total Charges for Service | \$ 10,114,611 | \$ 10,114,611 | \$ 5,559,124 | \$ 4,555,487 | 55% |

Interest

| | | | | | |
|------------------------------------|------------------|------------------|-------------------|---------------------|-------------|
| <i>Interest (Operations)</i> | \$ 68,000 | \$ 68,000 | \$ 186,144 | \$ (118,144) | 274% |
| <i>Interest (Capital Projects)</i> | 6,000 | 6,000 | 29,605 | (23,605) | 493% |
| Total Interest | \$ 74,000 | \$ 74,000 | \$ 215,749 | \$ (141,749) | 292% |

Impact Fees

| | | | | | |
|--------------------------|------------------|------------------|-------------|------------------|-----------|
| <i>Impact Fees</i> | \$ 50,000 | \$ 50,000 | \$ - | \$ 50,000 | 0% |
| Total Impact Fees | \$ 50,000 | \$ 50,000 | \$ - | \$ 50,000 | 0% |

Miscellaneous Income

| | | | | | |
|-----------------------------------|-----------------|-----------------|-----------------|-------------------|-------------|
| <i>Miscellaneous Income</i> | \$ 5,000 | \$ 5,000 | \$ 6,534 | \$ (1,534) | 131% |
| Total Miscellaneous Income | \$ 5,000 | \$ 5,000 | \$ 6,534 | \$ (1,534) | 131% |

| | | | | | |
|------------------------------------|----------------------|----------------------|---------------------|---------------------|------------|
| Total Utility Fund Revenues | \$ 10,142,861 | \$ 10,142,861 | \$ 5,713,654 | \$ 4,429,207 | 56% |
|------------------------------------|----------------------|----------------------|---------------------|---------------------|------------|

Utility Division FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|-----------------------------------|-------|
| Percent of Budget Year Transpired | 66.7% |
|-----------------------------------|-------|

| --- Summary - Operations --- | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| | Original Budget | Revised Budget | Year to Date | Variance | % Used |
| Personnel | \$ 1,818,060 | \$ 1,818,060 | \$ 1,187,848 | \$ 630,212 | 65% |
| Services / Supplies | 6,837,971 | 6,837,971 | 4,047,395 | 2,790,577 | 59% |
| Capital | 20,000 | 20,000 | 110,749 | (90,749) | 554% |
| Total Utility Division | \$ 8,676,032 | \$ 8,676,032 | \$ 5,345,992 | \$ 3,330,040 | 62% |

| --- Detail - Operations --- | | | | | |
|-----------------------------|-----------------|----------------|--------------|----------|--------|
| Category | Original Budget | Revised Budget | Year to Date | Variance | % Used |

| Personnel | | | | | |
|--------------------------|---------------------|---------------------|---------------------|-------------------|------------|
| <i>Salaries / Wages</i> | \$ 1,238,673 | \$ 1,238,673 | \$ 805,501 | \$ 433,172 | 65% |
| <i>Employee Benefits</i> | 579,387 | 579,387 | 382,346 | 197,040 | 66% |
| Total Personnel | \$ 1,818,060 | \$ 1,818,060 | \$ 1,187,848 | \$ 630,212 | 65% |

| Services / Supplies | | | | | |
|---------------------------------------------------|---------------------|---------------------|-------------------|---------------------|------------|
| <i>Professional Services</i> | \$ 286,743 | \$ 286,743 | \$ 164,280 | \$ 122,463 | 57% |
| <i>Employee Development</i> | 67,255 | 67,255 | 74,670 | (7,415) | 111% |
| <i>Supplies / Equipment</i> | 78,762 | 78,762 | 35,376 | 43,386 | 45% |
| <i>Utilities</i> | 375,136 | 375,136 | 201,676 | 173,460 | 54% |
| <i>Other (Well Lot Maintenance)</i> | 1,197,954 | 1,197,954 | 464,628 | 733,326 | 39% |
| Sub-Total - Operations Services / Supplies | \$ 2,005,850 | \$ 2,005,850 | \$ 940,631 | \$ 1,065,220 | 47% |

| Wholesale Water / Wastewater | | | | | |
|-------------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| Note: UTRWD billing reflects a one month delay | | | | | |
| <i>UTRWD - Administration Fees</i> | \$ 5,270 | \$ 5,270 | \$ 5,269 | \$ 1 | 100% |
| <i>UTRWD - Water Volume Cost</i> | 1,119,972 | 1,119,972 | 672,043 | 447,929 | 60% |
| <i>UTRWD - Water Demand Charges</i> | 1,463,010 | 1,463,010 | 944,390 | 518,620 | 65% |
| <i>UTRWD - Sewer Effluent Volume Rate</i> | 622,955 | 622,955 | 374,655 | 248,300 | 60% |
| <i>UTRWD - Capital Charge Joint Facilities</i> | 1,389,179 | 1,389,179 | 926,119 | 463,060 | 67% |
| <i>UTRWD - HV Sewer Line to UTRWD</i> | 231,735 | 231,735 | 184,288 | 47,447 | 80% |
| <i>UTRWD - Wtr Transmission - Opus Develop</i> | - | - | - | - | 0% |
| Sub-Total - Wholesale Water / Wastewater | \$ 4,832,121 | \$ 4,832,121 | \$ 3,106,764 | \$ 1,725,357 | 64% |

| | | | | | |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| Total Services / Supplies | \$ 6,837,971 | \$ 6,837,971 | \$ 4,047,395 | \$ 2,790,577 | 59% |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|------------|

| Capital | | | | | |
|-----------------------------|------------------|------------------|-------------------|--------------------|-------------|
| <i>Equipment / Vehicles</i> | 20,000 | 20,000 | 110,749 | (90,749) | 554% |
| Total Capital | \$ 20,000 | \$ 20,000 | \$ 110,749 | \$ (90,749) | 554% |

| | | | | | |
|--------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| Total Utility Division - Operations | \$ 8,676,032 | \$ 8,676,032 | \$ 5,345,992 | \$ 3,330,040 | 62% |
|--------------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|

Utility Fund Working Capital FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|----------------------------------|----------------------|----------------------|---------------------|---------------------|------------|
| <i>Water Sales</i> | \$ 5,483,922 | \$ 5,483,922 | \$ 2,744,255 | \$ 2,739,667 | 50% |
| <i>Sewer Sales</i> | 4,626,689 | 4,626,689 | 2,814,868 | 1,811,821 | 61% |
| <i>Other Fees / Charges</i> | 97,250 | 97,250 | 57,701 | 39,549 | 59% |
| <i>Electronic Payment Credit</i> | (189,000) | (189,000) | (118,920) | (70,080) | 63% |
| <i>Interest</i> | 68,000 | 68,000 | 186,144 | (118,144) | 274% |
| Total Revenues | \$ 10,086,861 | \$ 10,086,861 | \$ 5,684,048 | \$ 4,402,813 | 56% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| <i>Administration</i> | \$ 456,661 | \$ 456,661 | \$ 291,946 | \$ 164,715 | 64% |
| <i>Operations</i> | 3,367,250 | 3,367,250 | 1,836,533 | 1,530,717 | 55% |
| <i>UTRWD</i> | 4,832,121 | 4,832,121 | 3,106,764 | 1,725,357 | 64% |
| <i>Debt Service</i> | 1,011,709 | 1,011,709 | 880,036 | 131,673 | 87% |
| <i>Capital Projects</i> | - | - | - | - | 0% |
| <i>Equipment Replace / Capital</i> | 20,000 | 20,000 | 110,749 | (90,749) | 554% |
| Total Expenditures | \$ 9,687,741 | \$ 9,687,741 | \$ 6,226,027 | \$ 3,461,713 | 64% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------------------------------|---------------------|---------------------|--------------|---------------------|-----------|
| <i>Transfers In (Applied Impact Fees)</i> | | | | \$ - | 0% |
| <i>Operating Transfers In / Utility Capital Projects</i> | | | | - | 0% |
| <i>Operating Transfers Out / Utility Capital Projects</i> | - | - | - | - | 0% |
| <i>Operating Transfers Out / General Fund</i> | (470,000) | (470,000) | - | (470,000) | 0% |
| Total Other Sources (Uses) | \$ (470,000) | \$ (470,000) | \$ - | \$ (470,000) | 0% |

| Fund Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------------|---------------------|---------------------|---------------------|
| <i>Net Increase/Decrease</i> | (70,880) | (70,880) | (541,979) |
| Beginning Working Capital | | | |
| <i>Operations</i> | 3,117,785 | 3,117,785 | 3,117,785 |
| <i>Available Impact Fees</i> | 1,282,718 | 1,282,718 | 1,282,718 |
| Total Available Working Capital | \$ 4,400,503 | \$ 4,400,503 | \$ 4,400,503 |
| Ending Working Capital | | | |
| <i>Operations</i> | 3,046,906 | 3,046,906 | 2,575,807 |
| <i>Designated Capital Project</i> | - | - | - |
| <i>Available Impact Fees</i> | 1,182,718 | 1,182,718 | 1,282,718 |
| Total Available Working Capital | \$ 4,229,624 | \$ 4,229,624 | \$ 3,858,525 |

| | | | |
|-----------------------------------------|-----------|-----------|-----------|
| <i>Impact Fees</i> | | | |
| <i>Beginning Balance</i> | 1,282,718 | 1,282,718 | 1,282,718 |
| <i>+ Collections</i> | 50,000 | 50,000 | - |
| <i>- Applied to offset Debt Service</i> | (150,000) | (150,000) | - |
| <i>Ending Balance</i> | 1,182,718 | 1,182,718 | 1,282,718 |

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|---------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <i>Park Entry Fees</i> | \$ 601,550 | \$ 601,550 | \$ 378,068 | \$ 223,482 | 63% |
| <i>Annual Park Passes</i> | 64,000 | 64,000 | 43,220 | 20,780 | 68% |
| <i>Concession Sales</i> | - | - | - | - | 0% |
| <i>Interest</i> | 30 | 30 | 1,896 | (1,866) | 6320% |
| Total Revenues | \$ 665,580 | \$ 665,580 | \$ 423,184 | \$ 242,396 | 64% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <i>Personnel</i> | \$ 222,990 | 222,990 | \$ 104,857 | \$ 118,133 | 47% |
| <i>Services / Supplies</i> | 458,841 | 458,841 | 89,754 | 369,087 | 20% |
| <i>Capital</i> | 55,000 | 55,000 | - | 55,000 | 0% |
| Total Expenditures | \$ 736,831 | \$ 736,831 | \$ 194,610 | \$ 542,221 | 26% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------------------------|-----------------|----------------|--------------|-------------|-----------|
| <i>Operating Transfers In / General Fund</i> | - | - | - | - | 0% |
| Total Other Sources (Uses) | \$ - | \$ - | \$ - | \$ - | 0% |

| Fund Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i> | \$ 739,992 | \$ 770,032 | \$ 770,032 |
| <i>+ Net Increase (Decrease)</i> | (71,251) | (71,251) | 228,574 |
| Ending Fund Balance | \$ 668,741 | \$ 698,781 | \$ 998,606 |

Debt Service Fund

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|------------------------------|---------------------|---------------------|---------------------|------------------|------------|
| <i>Property Tax Revenues</i> | \$2,106,550 | \$ 2,106,550 | \$ 2,087,578 | \$ 18,972 | 99% |
| <i>Interest Income</i> | 15,000 | 15,000 | 15,366 | (366) | 102% |
| Total Revenues | \$ 2,121,550 | \$ 2,121,550 | \$ 2,102,943 | \$ 18,607 | 99% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|---------------------------|---------------------|---------------------|---------------------|-------------------|------------|
| <i>Principal Payments</i> | \$ 1,600,000 | \$ 1,600,000 | \$ 1,600,000 | \$ - | 100% |
| <i>Interest Payments</i> | 1,028,131 | 1,028,131 | 530,991 | 497,140 | 52% |
| <i>Paying Agent Fees</i> | 3,000 | 3,000 | 1,326 | 1,674 | 44% |
| Total Expenditures | \$ 2,631,131 | \$ 2,631,131 | \$ 2,132,318 | \$ 498,813 | 81% |

| Other Sources (Uses) | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-------------------------------------|-------------------|-------------------|-------------------|------------------|------------|
| <i>Transfers In (Out) [To 4B]</i> | 537,581 | 537,581 | 438,366 | \$ 99,215 | 82% |
| <i>Proceeds from Refunding Debt</i> | - | - | | - | 0% |
| <i>Debt Issuance Cost</i> | - | - | | - | 0% |
| <i>Payment to Escrow Agent</i> | - | - | | - | 0% |
| Total Financing Sources | \$ 537,581 | \$ 537,581 | \$ 438,366 | \$ 99,215 | 82% |

| Beginning & Ending Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i> | \$ 87,355 | \$ 93,470 | \$ 93,470 |
| + Net Increase (Decrease) | 28,000 | 28,000 | 408,992 |
| Ending Fund Balance | \$ 115,355 | \$ 121,470 | \$ 502,462 |

Capital Projects Fund

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-----------------------|-------------------|-------------------|-------------------|--------------------|-------------|
| Grants | \$ - | \$ - | \$ - | \$ - | 0% |
| Contributions | - | - | 2,100 | (2,100) | 0% |
| Interest Income | 190,000 | 190,000 | 207,754 | (17,754) | 109% |
| Total Revenues | \$ 190,000 | \$ 190,000 | \$ 209,854 | \$ (19,854) | 100% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|---------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| 2018 GO Bond (Parks) | 1,033,531 | 1,033,531 | 883,461 | 150,070 | 85% |
| 2021 Bond Issue (Parks) | 1,564,035 | 1,564,035 | 224,426 | 1,339,609 | 14% |
| 2021 Bond Issue (Streets) | 5,730,000 | 5,730,000 | 193,977 | 5,536,023 | 3% |
| Total Expenditures | \$ 8,327,566 | \$ 8,327,566 | \$ 1,301,864 | \$ 7,025,702 | 16% |

| Other Financing Sources (Uses) | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|--------------------------------|-----------------|----------------|--------------|-------------|------------|
| Bond Issue Proceeds | | \$ - | | \$ - | 0% |
| Bond Discount / Premium | - | - | | - | 0% |
| Debt Issuance | | - | | - | 0% |
| Transfers In | - | - | - | - | 0% |
| Transfer Out | - | - | - | - | 0% |
| Total Financing Sources | \$ - | \$ - | \$ - | \$ - | 0% |

| Beginning & Ending Balance | Original Budget | Revised Budget | Year to Date |
|---------------------------------|---------------------|---------------------|----------------------|
| <i>Beginning fund balance</i> | \$ 15,796,600 | \$ 15,888,870 | \$ 15,888,870 |
| <i>+Net Increase (Decrease)</i> | (8,137,566) | (8,137,566) | (1,092,010) |
| Ending Fund Balance | \$ 7,659,034 | \$ 7,751,304 | \$ 14,796,860 |

Drainage Utilities FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <i>Drainage Conversion Fee</i> | \$ 10,000 | 10,000 | \$ - | \$ 10,000 | 0% |
| <i>Drainage Fee Receipts</i> | 510,000 | 510,000 | 317,564 | 192,436 | 62% |
| <i>Miscellaneous</i> | - | - | - | - | 0% |
| <i>Interest</i> | 1,500 | 1,500 | 6,221 | (4,721) | 415% |
| Total Revenues | \$ 521,500 | \$ 521,500 | \$ 323,785 | \$ 197,715 | 62% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <i>Personnel</i> | \$ 367,162 | \$ 367,162 | \$ 238,862 | \$ 128,300 | 65% |
| <i>Services / Supplies</i> | 253,635 | 253,635 | 131,624 | 122,011 | 52% |
| <i>Capital</i> | 70,000 | 70,000 | - | 70,000 | 0% |
| Total Expenditures | \$ 690,797 | \$ 690,797 | \$ 370,486 | \$ 320,311 | 54% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|------------------------------------------------------|-----------------|----------------|--------------|-------------|-----------|
| <i>Transfers In - City Impervious / General Fund</i> | \$ 16,000 | \$ 16,000 | \$ - | 16,000 | 0% |
| <i>Operating TransfersOut / General Fund</i> | (16,000) | (16,000) | - | (16,000) | 0% |
| Total Other Sources (Uses) | \$ - | \$ - | \$ - | \$ - | 0% |

| Fund Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-------------------|-------------------|-------------------|
| <i>Beginning Fund Balance</i> | \$ 331,511 | \$ 333,079 | \$ 333,079 |
| <i>+ Net Increase (Decrease)</i> | (169,297) | (169,297) | (46,701) |
| Ending Fund Balance | \$ 162,214 | \$ 163,782 | \$ 286,378 |

Park Development Fee Fund FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-------------------------------|-----------------|----------------|--------------|------------|------------|
| <i>Interest</i> | \$ 300 | \$ 300 | \$ 2,336 | (2,036) | 0% |
| <i>Community Park Fees</i> | - | - | | - | 0% |
| <i>Linear Park Fees</i> | - | - | - | - | 0% |
| <i>Neighborhood Park Fees</i> | - | - | - | - | 0% |
| <i>Service Area II</i> | - | - | - | - | 0% |
| <i>Service Area IV</i> | - | - | - | - | 0% |
| Total Revenues | \$ 300 | \$ 300 | \$ 2,336 | \$ (2,036) | 0% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|--------------------------------------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Unity Park</i> | \$ - | \$ - | \$ - | \$ - | 0% |
| <i>Capital Outlay (Unity Park)</i> | - | - | - | - | 0% |
| <i>Capital Outlay (Village Park)</i> | - | - | - | - | 0% |
| <i>Capital Outlay - (St James development, Area I)</i> | - | - | - | - | 0% |
| Total Expenditures | \$ - | \$ - | \$ - | \$ - | 0% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|--------------------------------------------------------------------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Operating Transfers In</i> | \$ - | \$ - | \$ - | \$ - | 0% |
| <i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i> | - | - | - | - | 0% |
| Total Other Sources (Uses) | \$ - | \$ - | \$ - | \$ - | 0% |

| Fund Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-----------------|----------------|--------------|
| <i>Beginning Fund Balance</i> | \$ 82,124 | \$ 82,401 | \$ 82,401 |
| <i>+ Net Increase (Decrease)</i> | 300 | 300 | 2,336 |
| Ending Fund Balance | \$ 82,424 | \$ 82,701 | \$ 84,737 |

| Ending Fund Balance Detail | Original Budget | Year to Date |
|-----------------------------------------|-----------------|--------------|
| <i>Community Park Fees</i> | \$ - | - |
| <i>Linear Park Fees</i> | - | - |
| <i>Neighborhood Park Fees (Area I)</i> | - | - |
| <i>Neighborhood Park Fees (Area II)</i> | 82,424 | 85,037 |
| <i>Neighborhood Park Fees (Area IV)</i> | - | - |
| Total | \$ 82,424 | \$ 85,037 |

Public Safety Special Revenue Fund

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-----------------|-----------------|----------------|--------------|-----------|------------|
| Revenues | \$ 37,600 | 37,600 | \$ 22,222 | \$ 15,378 | 59% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|---------------|-------------|--------|
| Personnel | \$ - | \$ - | \$ - | \$ - | 0% |
| Services / Supplies | 13,600 | 13,600 | 46,305 | (32,705) | 340% |
| Capital | - | - | | (46,305) | 0% |
| Total Expenditures | \$ 13,600 | \$ 13,600 | \$ 46,305 | \$ (32,705) | 340% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|-----------------|--------------|-------------|--------|
| Operating Transfers In | \$ - | \$ - | \$ - | \$ - | 0% |
| Operating Transfers Out | (22,000) | (22,000) | - | (22,000) | 0% |
| Total Other Sources (Uses) | \$ (22,000) | \$ (22,000) | \$ - | \$ (22,000) | 0% |

| Beginning & Ending Balance | Original Budget | Revised Budget | Year to Date |
|---------------------------------------|-----------------|----------------|-----------------|
| Beginning Fund Balance | \$ 49,172 | \$ 76,966 | \$ 76,966 |
| + Net Increase (Decrease) | 2,000 | 2,000 | (24,083) |
| Ending Fund Balance | \$ 51,172 | \$ 78,966 | \$ 52,883 |

Municipal Court Technology Fee Fund FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| Percent of Budget Year Transpired | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-----------------|-----------------|----------------|--------------|----------|------------|
| Revenues | \$ 2,800 | \$ 2,800 | \$ 1,711 | 1,089 | 61% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| Services / Supplies | \$ 4,400 | \$ 4,400 | \$ 3,600 | \$ 800 | 82% |
| Total Expenditures | \$ 4,400 | \$ 4,400 | \$ 3,600 | \$ 800 | 0% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|----------------|--------------|----------|--------|
| Operating Transfers In | \$ - | \$ - | \$ - | \$ - | 0% |
| Operating Transfers Out | - | - | - | - | 0% |
| Total Other Sources (Uses) | \$ - | \$ - | \$ - | \$ - | 0% |

| Beginning & Ending Balance | Original Budget | Revised Budget | Year to Date |
|---------------------------------------|-----------------|----------------|--------------|
| Beginning Fund Balance | \$ 15,544 | \$ 15,542 | \$ 15,542 |
| + Net Increase (Decrease) | (1,600) | (1,600) | (1,889) |
| Ending Fund Balance | \$ 13,944 | \$ 13,942 | \$ 13,653 |

Municipal Court Building Security Fund FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-------------------------------|-----------------|----------------|--------------|----------|------------|
| Revenues (Court Fines) | \$ 3,000 | \$ 3,000 | \$ 2,088 | \$ 912 | 70% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Personnel (Bailiff)</i> | \$ - | \$ - | \$ - | \$ - | 0% |
| <i>Services / Supplies</i> | - | - | - | - | 0% |
| Total Expenditures | \$ - | \$ - | \$ - | \$ - | 0% |

| Beginning & Ending Balance | Original Budget | Revised Budget | Year to Date |
|----------------------------------|-----------------|----------------|--------------|
| Beginning Fund Balance | \$ 43,992 | \$ 44,110 | \$ 44,110 |
| + Net Increase (Decrease) | 3,000 | 3,000 | 2,088 |
| Ending Fund Balance | \$ 46,992 | \$ 47,110 | \$ 46,198 |

Highland Village Community Development Corporation
Working Capital Analysis (FY 2022)

| | <i>Actual</i> 2020-2021 | <i>Actual</i> 2021-2022 | <i>Budget</i> 2022-2023 | <i>YTD</i> 2022-2023 |
|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------|
| Beginning Fund Balance | \$ 109,678 | \$ 356,702 | \$ 650,602 | \$ 650,602 |
| Revenues | | | | |
| 4B Sales Tax | 1,532,222 | 1,730,003 | 1,739,289 | 902,614 |
| Park Fees (Rental) | 42,080 | 42,482 | 85,000 | 57,333 |
| Linear Park Fees | - | - | - | - |
| Miscellaneous Income | 1,000 | 2,593 | - | - |
| Interest Income | 60 | 1,475 | 500 | 19,310 |
| Total | \$ 1,575,362 | \$ 1,776,553 | \$ 1,824,789 | \$ 979,256 |
| Expenditures | | | | |
| <i>Personnel</i> | 302,812 | 308,473 | 331,609 | 185,279 |
| Services / Supplies | 193,044 | 335,823 | 407,678 | 129,165 |
| Reimburse GF (Support Functions) | 28,000 | - | - | - |
| Reimburse GF (Debt Service) | 804,482 | 838,357 | 565,581 | 438,366 |
| Total Non-Capital Expenditures | \$ 1,328,338 | \$ 1,482,653 | \$ 1,304,868 | \$ 752,810 |
| Capital | | | | |
| Equipment | - | - | 287,000 | 71,226 |
| Net Increase / (Decrease) | 247,024 | 293,900 | 232,921 | 155,220 |
| Working Capital Balance | \$ 356,702 | \$ 650,602 | \$ 883,523 | \$ 805,822 |

PEG Fee Fund

FY 2022/2023 Budget

YEAR TO DATE MAY

| | |
|------------------------------------------|--------------|
| <i>Percent of Budget Year Transpired</i> | 66.7% |
|------------------------------------------|--------------|

| Revenues | Original Budget | Revised Budget | Year to Date | Variance | % Received |
|-------------------------|-----------------|----------------|--------------|----------|------------|
| <i>PEG Fee Receipts</i> | \$ 24,000 | \$ 24,000 | \$ 15,523 | \$ 8,477 | 65% |
| Total Revenues | \$ 24,000 | \$ 24,000 | \$ 15,523 | \$ 8,477 | 65% |

| Expenditures | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|----------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Personnel</i> | \$ - | \$ - | \$ - | \$ - | 0% |
| <i>Services / Supplies</i> | 7,000 | 7,000 | 1,543 | 5,457 | 22% |
| <i>Capital</i> | | - | | - | 0% |
| Total Expenditures | \$ 7,000 | \$ 7,000 | \$ 1,543 | \$ 5,457 | 22% |

| Other Sources/Uses | Original Budget | Revised Budget | Year to Date | Variance | % Used |
|-----------------------------------|-----------------|----------------|--------------|----------|--------|
| <i>Operating Transfers In</i> | \$ - | \$ - | \$ - | \$ - | 0% |
| <i>Operating TransfersOut</i> | - | - | - | - | 0% |
| Total Other Sources (Uses) | \$ - | \$ - | \$ - | \$ - | 0% |

| Fund Balance | Original Budget | Revised Budget | Year to Date |
|---------------------------------|-----------------|----------------|--------------|
| <i>Beginning fund balance</i> | \$ 133,578 | \$ 143,589 | \$ 143,589 |
| <i>+Net Increase (Decrease)</i> | 17,000 | 17,000 | 13,979 |
| Ending Fund Balance | \$ 150,578 | \$ 160,589 | \$ 157,568 |

CITY OF HIGHLAND VILLAGE
CITY COUNCIL

AGENDA# 13

MEETING DATE: 07/11/2023

SUBJECT: Conduct a Public Hearing and Consider Ordinance 2023-1303 Amending the Regulations for Planned Development District 2012-1 (PD 2012-1) relating to the Signage Criteria for the building located on Lot 3R, Block A, The District of Highland Village, addressed as 2570 Justin Road, Building “C” (1st of two reads)

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

An application was received requesting an amendment to the development regulations for Planned Development No. 2012-1 (formerly known as “The District” but now known as “Bowery Park”) relating to Wall Signage. The requested amendment is specific to the building addressed as 2570 Justin Rd., Building “C”, located on Lot 3R, Block A, of The District subdivision.

It had been discovered by City Staff that the Dr. Pepper mural sign on the west side of the building had been removed and that painting of a new mural had commenced. The property owner was instructed to stop painting until the necessary approvals were obtained.

The existing Dr. Pepper mural is part of the approved signage criteria for The District PD; therefore, any changes require a PD amendment obtaining the necessary final approval from City Council to change the sign.

The applicant is requesting authorization to finish the new mural sign, stating the purpose of the new mural will be more community centric. The new mural will include the name “Bowery Park” along with the logos from the following schools:

- Marcus High School
- Flower Mound High School
- Lewisville High School
- Lake Dallas High School
- Argyle High School
- Guyer High School

IDENTIFIED NEED/S:

Public hearings are required at both Planning and Zoning and City Council. All public hearing notifications requirements have been met.

OPTIONS & RESULTS:

Options are to (1) approved as submitted, (2) approved with modifications, or (3) deny the request. City Council may also postpone any action in order to receive any additional information which it requests be presented.

PROGRESS TO DATE: (if appropriate)

As of this date of preparation of this briefing, June 28, 2023, staff has received no calls or emails inquiring on this request.

At the June 20, 2023 Planning and Zoning meeting, the Commission recommended sending the Ordinance forward as presented to City Council for approval. Vote (4-1)

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

An amendment to the Ordinance is required. A copy of the draft ordinance prepared by the City Attorney is attached.

RECOMMENDATION:

Staff recommends the City Council review and consider the recommendation of the Planning and Zoning Commission on the first read of Ordinance No. 2023-1303.

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2023-1303

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE HIGHLAND VILLAGE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP BY AMENDING THE DEVELOPMENT AND USE REGULATIONS OF PLANNED DEVELOPMENT NO. 2012-1 (PD 2012-1) AS PREVIOUSLY AMENDED, RELATING TO THE SIGNAGE CRITERIA FOR LOT 3R, BLOCK A, THE DISTRICT OF HIGHLAND VILLAGE; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, have conclude that the Comprehensive Zoning Ordinance and Zoning District Map of the City of Highland Village, Texas, as previously amended, should be further amended as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance ("CZO") and the Zoning Map of the City of Highland Village, Denton County, Texas, as previously amended, be further by amending as set forth in Section 2, below, the regulations of Planned Development No. 2012-1 (PD-2012-1), as enacted by Ordinance No. 2012-1132 and amended by both Ordinance No. 2021-1285 and Ordinance No. 2022-1293 (collectively, the "PD 2012- 1 Regulations") relating to the use and development of Lot 3R, Block A, The District of Highland Village, an addition to the City of Highland Village, Texas, according to the plat thereof recorded as Document No. 2013-205, Plat Records, Denton County, Texas (the "Property").

SECTION 2. The PD 2012-1 Regulations are amended as follows:

- A.** Exhibit "E" "Signage Criteria" Article VIII "Wall Building Signs" is amended by amending the last sentence of the first paragraph to read as follows:

"All wall building mounted signs are not to exceed thirty inches (30.0") in height except for the wall signs identified on Exhibit E-6 and the wall mural sign on the west elevation of Building C, which wall mural sign shall substantially comply with the dimensions and design shown on Exhibit E-10."

- B.** Exhibit "E-10" is amended to read in its entirety as set forth Attachment 1, attached hereto and incorporated herein by reference.

SECTION 3. All ordinances of the City of Highland Village related to the use and development of the Property heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 5. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THE FIRST READING, THIS THE 11TH DAY OF JULY, 2023.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON THE SECOND READING, THIS THE _____ DAY OF _____, 2023.

APPROVED:

Daniel Jaworski, Mayor

ATTEST:

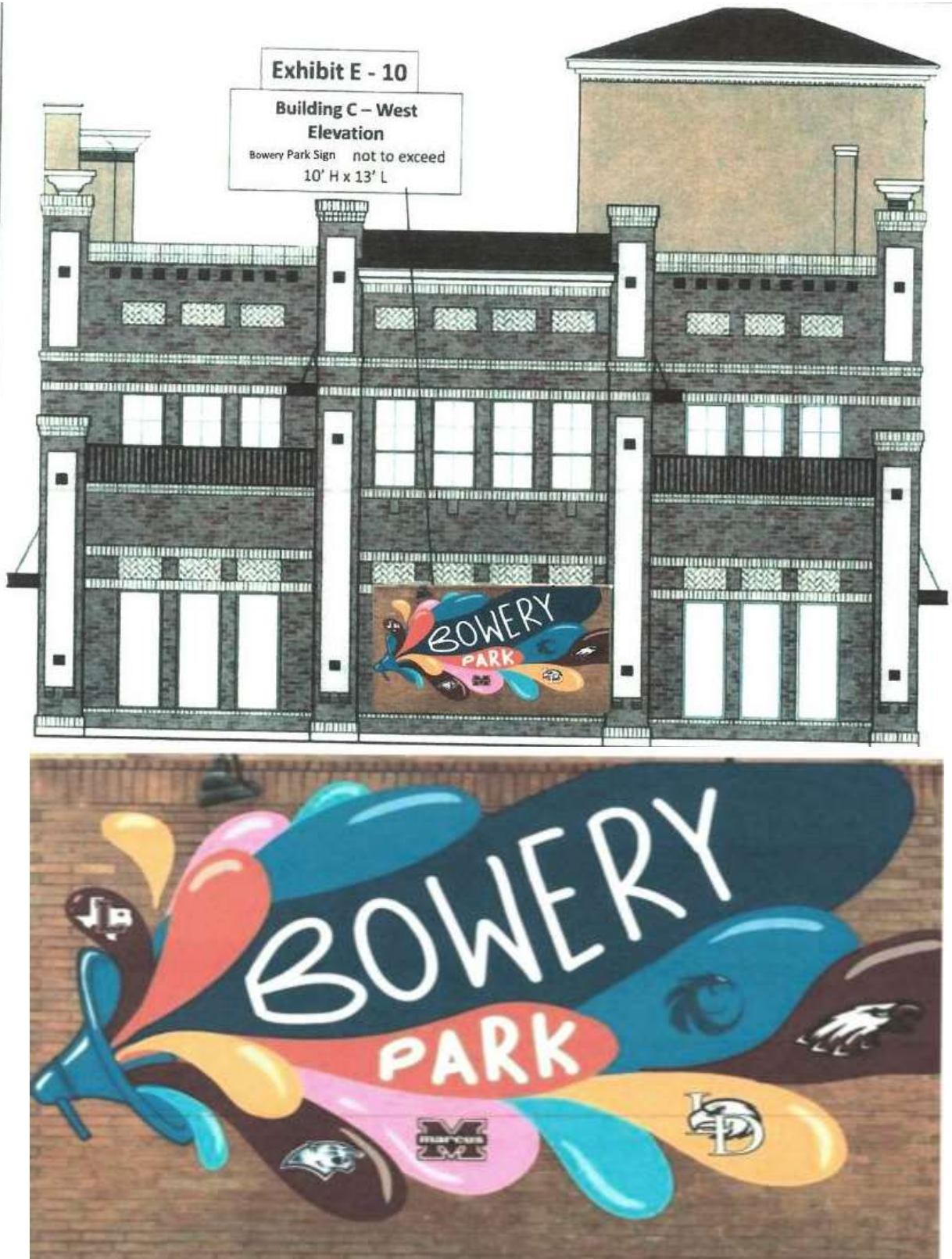
Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY

Kevin B. Laughlin, City Attorney

(kbl:6/13/2023:135483)

Ordinance No. 2023-1303
Attachment 1



CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 07/11/2023

SUBJECT: Consider Resolution 2023-3076 authorizing a Contract for Construction Services with C. Green Scaping, LP. for the First Responders Monument Project

PREPARED BY: Brian Norton, Deputy Director of Park Operations and Projects

BACKGROUND:

The park amenity station at the Municipal Center needs to be updated with new features and landscape to include the addition of a First Responders Monument (the "Project"). The Project includes:

- Installation of the First Responders Monument.
- Installation of new landscape and lighting.
- Installation of new site amenities to include picnic tables, benches, and trash receptacles.
- Modification of Veterans Memorial site to allow for expansion.

IDENTIFIED NEED/S:

The City would like to install a monument at the Municipal Center to honor first responders to include Police, Fire, and Dispatch personnel. The Veterans Memorial near the same location also needs to be expanded so that there is room to add more name plates in honor of our veterans.

OPTIONS & RESULTS:

The next step in the Project is to award a construction contract pursuant to applicable state law and city policies.

PROGRESS TO DATE:

Plans and specifications for the Project were prepared by The John R. McAdams Company Incorporated ("McAdams") and competitive sealed bids solicited and received. City administration has determined the bid obtained from C. Green Scaping, LP in the amount of \$111,598.40 is the lowest most responsible bid received.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

The project's total cost is \$111,598.40 and will be funded through the City Manager's Contingency Fund.

RECOMMENDATION:

To approve Resolution 2023-3076 authorizing a contract for construction services with C. Green Scaping, LP for the First Responders Monument Project.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2023-3076

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING A CONTRACT FOR CONSTRUCTION SERVICES WITH C. GREEN SCAPING, LP FOR THE FIRST RESPONDERS MONUMENT PROJECT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has previously directed the establishment of a First Responders Monument and the expansion of the Veterans Memorial located at the Municipal Center (the "Project"); and

WHEREAS, City administration, having solicited, received, and reviewed competitive sealed bids for construction of the Project, has determined that C. Green Scaping, LP has submitted the lowest most responsible bid in the amount of \$111,598.40; and recommends execution of a construction services agreement with C. Green Scaping, LP for the Project; and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to concur with said recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to execute an agreement for construction services with C. Green Scaping, LP for the Project in the amount of \$ 111,598.40, and, subject to applicable state laws, city policies, and, in the event of an increase in the contract amount, the availability of funds for such purpose, to negotiate and sign such change order(s) to said contract as the City Manager determines to be in the best interest of the City.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED THIS THE 11TH DAY OF July 2023.

APPROVED:

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:7/3/2023:135748)

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 15

MEETING DATE: 07/11/2023

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Angela Miller, City Secretary

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING MEETINGS

| | |
|---------------------------|-----------------------------------------------------|
| July 11, 2023 | Regular City Council Meeting - 7:30 pm |
| July 17, 2023 | Parks & Recreation Advisory Board Meeting – 6:00 pm |
| July 18, 2023 | Planning & Zoning Commission Meeting – 7:00 pm |
| July 25, 2023 | Highland Village Community Development – 4:30 pm |
| July 25, 2023 | Regular City Council Meeting - 7:00 pm |
| August 3, 2023 | Zoning Board of Adjust Meeting – 7:00 pm |
| August 8, 2023 | Regular City Council Meeting - 7:00 pm |
| August 15, 2023 | Planning & Zoning Commission Meeting – 7:00 pm |
| August 21, 2023 | Parks & Recreation Advisory Board Meeting – 6:00 pm |
| August 22, 2023 | Regular City Council Meeting - 7:00 pm |
| September 4, 2023 | City Offices Closed for Labor Day |
| September 7, 2023 | Zoning Board of Adjust Meeting – 7:00 pm |
| September 12, 2023 | Regular City Council Meeting - 7:00 pm |
| September 18, 2023 | Parks & Recreation Advisory Board Meeting – 6:00 pm |
| September 19, 2023 | Planning & Zoning Commission Meeting – 7:00 pm |
| September 26, 2023 | Regular City Council Meeting - 7:00 pm |

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.