



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, July 27, 2023
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
 - IV.A. Council Approval - Resolution of Appreciation - Jennifer Long
[072723 - Resolution of Appreciation - Jennifer Long.pdf](#)
- V. Public Comment
- VI. Public Hearing and Related Action Items
 - VI.A. Zoning Text Amendment 23-03 - Definition of Professional Offices & Associate Regulations
Suggested Action: The back-up materials for this agenda item will be distributed on Tuesday.
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. June Utilities Report - Stuart Will, IES
[Middleburg Utility Report June 2023.pdf](#)
 - VIII.B. Special Projects Status Report - Deputy Town Manager Moore
Suggested Action: The back-up materials for this agenda item will be distributed on Tuesday.
- IX. Reports of Town Committees/Council Liaisons (if applicable)
- X. Consent Agenda
- XI. Action Items (Non Public Hearing Related)
 - XI.A. Council Approval - Grant Request - Masters of Fox Hounds Association
[2023.07.27 TC - Dog Daze Grant Request.pdf](#)

[POLICY - TOWN GRANTS AND SPONSORSHIPS.pdf](#)

- XI.B.** Council Approval - Amendments to Employee Handbook - Town Manager Davis
[2023.07.27 - HR Handbook Updates.pdf](#)
[Employee Handbook - 08012023 DRAFT - Operating Hours - Red Line \(003\).pdf](#)
[Employee Handbook - 08012023 DRAFT - Operating Hours - CLEAN.pdf](#)

XII. Discussion Items

- XII.A.** Draft Town Hall Use Policy, Town Grounds Use Policy, and Disruptive Persons and Facility Ban Policy - Town Clerk North
[Memo - Draft Town Hall Use Policies - 07272023.pdf](#)
[Policy - Use of Town Hall Facilities \(draft - revised 07202023\).pdf](#)
[Policy - Use of Town Grounds - \(draft\) \(07102023\).pdf](#)
[Policy - Disruptive Persons \(draft\) \(07102023\) .pdf](#)
- XII.B.** Proposed Name for Marshall Street Park & Naming of Village Green - Town Manager Davis
[2023.07.27 - Naming of Parks at Town Hall.pdf](#)
- XII.C.** Update on Strategic Plan Initiatives - Town Manager Davis
[2023.07.27 - Strategic Plan - Quarterly Update.pdf](#)

XIII. Information Items

XIV. Closed Session

- XIV.A.** Consultation with Legal Counsel; Appointment to Middleburg Arts Council
[072723 - Closed Session - Consultation with Legal Counsel; Apt to MAC.pdf](#)

XV. Adjournment