

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, April 2, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.7)**

**Approval of Minutes**

7.1 [19-0560](#)

Minutes from February 5, 2019.

**Attachments:** [L&J 2.5.19 Minutes Final](#)

7.2 [19-0561](#)

Minutes from February 26, 2019.

**Attachments:** [L&J 2.26.19 Minutes Final](#)

7.3 [19-0558](#)

Executive Session minutes from February 26, 2019.

**CIRCUIT COURT CLERK**

7.4 [19-0484](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of February 2019.

**Attachments:** [County Board Report FY19 - 02 Feb 031419](#)

**PUBLIC DEFENDER**

7.5 [19-0547](#)

Report from Joy Gossman, Public Defender, for the month of February 2019.

**Attachments:** [02-19 Main](#)

[02-19 Main PTR](#)

[02-19 JUV Main](#)

[02-19 JUV PTR](#)

**SHERIFF'S OFFICE****7.6**     [19-0304](#)

Report from John D. Idleburg, Sheriff, for the month of December 2018.

**Attachments:**   [Report from John D. Idleburg, Sheriff for the month of December 2018.pdf](#)

**7.7**     [19-0305](#)

Report from John D. Idleburg, Sheriff, for the month of January 2019.

**Attachments:**   [Report form John D. Idleburg, Sheriff for the month of January 2019.pdf](#)

**REGULAR AGENDA****COURT ADMINISTRATION****7.8**     [19-0527](#)

Joint resolution authorizing execution of a contract with Journal Technologies, Inc., Los Angeles, California, (JTI) for software and implementation services for the replacement of the Lake County Integrated Case Management System.

- The Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney's Office and the Public Defender identified a need to procure a comprehensive Integrated Case Management System (ICMS) for the Lake County Justice Agencies.
- The current Clerk of Court Case Management System is Court Records Information Management System (CRIMS) and was developed and fully implemented in October 1998 as a highly customized on-site solution. Additional modules were implemented for the State's Attorney in 2004 and the Public Defender in 2005 which was enhanced in 2009.
- The County issued a Request for Proposal (RFP) on behalf of the justice agencies to identify a qualified firm to provide the ICMS and associated professional and support services.
- The RFP was extended to 43 vendors, proposals were received from eight vendors and four were selected for additional on-site vendor demonstrations.
- In accordance with the evaluation criteria established in the RFP, the selection review team determined that the proposal submitted by JTI is the most qualified and favorable for Lake County.
- JTI provides a hosted, commercial off-the-shelf software solution that is highly configurable and integrates the separate modules for the justice agencies into one integrated solution that allows the justice agencies to improve operational efficiencies through built-in workflow that allows processes to change as courts or agencies evolve.
- The contract includes professional implementation services in the amount of \$2,275,000, which is due just after go-live implementation, estimated March 2022. An additional negotiated amount of \$94,000 annually is included in the contract at the option of the county for hosted cloud storage.
- The Software License, Maintenance and Support Agreement in the amount of \$733,000 goes into effect just prior to go-live. This amount continues on an ongoing basis and increases annually by CPI.
- An additional \$227,500 of funding is recommended for an owner controlled contingency.
- The Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney's Office and

the Public Defender's Office have worked diligently with the County Administrator's Office to develop a funding plan, which relies heavily on the special revenue funds specifically created for expenses such as these project costs.

- These Funds will cover both implementation and ongoing expenses in an amount determined by the allocation of the Courts, Prosecutor and Public Defender modules of the system.
- The Corporate Capital Improvement Plan (CCIP) funds and the General Fund will supplement the State's Attorney and Public Defender portion of the expenses. While excess amount of the project costs is initially being appropriated in the CCIP to execute the contract, sufficient revenues will accumulate in the special revenue funds by the actual payment date to cover the appropriate portions of the project costs.
- The Court Automation E-Citation, and Document Storage funds will contribute 73 percent of total implementation and ongoing maintenance costs. The State's Attorney Automation fund will offset a portion of the 18 percent of the project costs associated with the Prosecutor module, while the CCIP will fund the remaining portion and the 9 percent portion for the Public Defender module.

**Attachments:** [CMS RFP Number 17209](#)

[17209 JTI Award Recommendation.pdf](#)

[17209 summary score sheet.pdf](#)

[JTI Vendor Disclosure Statement.pdf](#)

[CMS Governance Structure-final draft-04112018](#)

## 7.9 [19-0523](#)

Joint resolution authorizing a contract with MTG Management Consultants, LLC, Seattle, Washington, for professional consulting and project management services for the implementation of the Integrated Case Management System (ICMS).

- The Nineteenth Judicial Circuit Court, Circuit Court Clerk, State's Attorney's Office and the Public Defender have requested approval for the implementation of a comprehensive ICMS for the Lake County Justice Agencies.
- A need for contract consulting and project management services to successfully implement has been identified.
- The County issued a Request for Proposal (RFP) on behalf of the justice agencies and sealed proposals were received from six vendors.
- An interdepartmental review team was assembled and interviews were held with three firms.
- Based on the criteria set forth in the RFP, MTG was selected as the most favorable proposal for Lake County.
- The scope of work will include a dedicated project management resource to represent the justice agencies during the transition, implementation and post-implementation of the selected system.
- MTG will report directly to the ICMS Project Executive Steering Committee, composed of representation from each justice agency, County Administrator's Office and Enterprise Information Technology, and have overall responsibility for successful project completion.
- The total contract is based on the monthly rate of \$38,875 for an initial term of two years in the amount of \$933,000 with the option to renew for an additional one year, subject to

acceptable performance and appropriation of sufficient funds.

- Funding is provided for the contract through the funds specifically allocated to Integrated Justice initiatives in the Corporate Capital Improvement funds.

**Attachments:** [18052 Award Recommendation.pdf](#)  
[18052 RFP ICMS Project Manager final.pdf](#)  
[18052 summary score sheet.pdf](#)  
[18052 MTG contract-DRAFT.pdf](#)  
[MTG Vendor Disclosure Statement.pdf](#)

## SHERIFF'S OFFICE

### 7.10 [19-0393](#)

Joint resolution approving and authorizing the Lake County Sheriff's Office to enter into a contract with Axon Enterprise, Inc., Scottsdale, Arizona, for dashboard camera hardware, video storage, removal of old equipment and installation of new equipment in 125 vehicles.

- There is a need to procure new in-car dashboard video cameras, software and digital media evidence storage for the Lake County Sheriff's Office (LCSO) fleet of 125 vehicles.
- The current contract was executed in 2012 and all one-year contract extensions were enacted and now exhausted.
- The current equipment uses outdated technology, is at the end of its useful lifespan, and is no longer supported by the vendor.
- In accordance with Section 10-101 of the Lake County Purchasing Ordinance, the County Purchasing Division has identified a competitively solicited and awarded cooperative purchasing contract for telecommunications services offered by Axon, through the National Purchasing Partners, which would allow for an integrated camera system with the Axon Body cameras already in use since 2017.
- The initial cost to procure 125 in-car dashboard cameras, unlimited video storage, removal of existing camera hardware and installation of new hardware is \$512,245. There is an ongoing software maintenance cost for years two through five estimated at \$196,500 annually.
- The term of this contract is April 2019 through March 2024.
- This contract will be funded within the Sheriff's Office current operating budget.

**Attachments:** [Axon 19053 Award Information.pdf](#)  
[Axon Camera 012119 LCSO 125Fleetv3.pdf](#)  
[Axon VENDOR\\_DISCLOSURE\\_STATEMENT\\_Axon.pdf](#)

## PUBLIC DEFENDER

### 7.11 [19-0593](#)

Public Defender's Office Update.

**Attachments:** [PD Presentation April 2019](#)

- 8. Executive Session
- 9. County Administrator's Report
- 10. Members' Remarks
- 11. Adjournment

Next Meeting: May 7, 2019