



City of Atlantic Beach

Agenda

Arts, Recreation, and Culture Committee (ARCC) Meeting

Tuesday, August 8, 2023 - 6:00 p.m.

Commission Chamber

City Hall, 800 Seminole Road

Page(s)

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

- 2.A. Approve minutes of the July 11, 2023, Arts, Recreation, and Culture Committee meeting.

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3. RECOGNITION OF VISITORS/PUBLIC COMMENTS

4. ONGOING BUSINESS

- 4.A. Open Discussion of the New and Returning Grant Applicants

Returning

- Nova Dance and Wellness
- Mayport Middle School Shark Bites
- Face4Kids
- Connecting Thru Music
- Brush Up Canvas Painting Class
- Fletcher Band
- ABE Cultural Arts Day / Afterschool Enrichment
- Beaches Fine Art Series
- New Age Hippy
- PossAbilities Plus
- Surfear NEGRA / Jax Board Riders

New Applicants

- First Coast Comedy Improv Education for Middle and High School
- Beaches Museum Harcourt Bull Collection Preservation
- No Sleep Till - Film
- Powerfully You Nature Program
- Flagler's Railway & the Continental Hotel Exhibit
- Florida Fiddle Fest
- FAME for Mayport Seaperch Underwater Robotics
- Preventative Health Care

4.B. Review of the Departments Programs, Grants and Events Database Programs

5. NEW BUSINESS

6. OPEN / FOLLOW UP ITEMS

6.A. Volunteer Program

7. OTHER AGENDA ITEMS/ANNOUNCEMENTS

8. ADJOURNMENT

Any person wishing to speak to the Arts, Recreation, and Culture Committee on any matter at this meeting should submit a Comment Card located at the entrance to Commission Chamber prior to the start of the meeting.

This meeting will be live-streamed and videotaped. To access live or recorded videos, click on the [Meeting Videos tab](#) on the city's home page at www.coab.us.

In accordance with the American with Disabilities Act and Section 286.26 of the Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact City Clerk Donna Bartle at (904) 247-5809 or Deputy City Clerk Ladayija Nichols at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, Florida not less than three (3) business days prior to the date of this meeting.



MINUTES
Arts, Recreation, and Culture Committee (ARCC)
Meeting
Tuesday, July 11, 2023 - 6:00 PM
Commission Chamber

Present: An Oskarsson, CARAC Chair
Jane Stevens, Member
Lisa Goodrich, Member
Hillary Hickam, Member
Mary Mullahey, Member
Joseph Schwarz, Member

Absent: Carol Silcox, Member
Wally Sears, Alternate Member

Also Present: Latrenia Thomas, Recreation and Cultural Arts Director (RCAD)

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

A. Approve minutes of the June 13, 2023, Arts, Recreation, and Culture Committee meeting.

B.

3. RECOGNITION OF VISITORS/PUBLIC COMMENTS

Jane introduced Heather who applied for an open seat on Arts, Cultural and Recreation Committee. Her purpose for attending the meeting was to observe the committee.

4. ONGOING BUSINESS

A. Commision Meeting Report - Jane

Jane shared that the Commission discussed the finalized contract for the Boys and Girls Club program.

B. Final Discussion on the OIII and IMEP Programs

Lisa G. mentioned that she shared her views in her prior email that she asked Latrenia to forward to all committee members. Her recommendation was that the IMEP program would be too expensive to start up in the city, but the OLLIE program would be better suitable, and they would also have the option to apply for a grant. Joe shared that he spoke with the Executive Director from OLLIE and they would be applying for a grant. There was further discussion in regard to committee member's involvement with organizations who are interested in applying for grants. An O. recommended that a follow up with IMEP would be necessary to make Catherine Tupper aware that the

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Committee would like to postpone having IMEP for a later time. Lisa G. agreed to contact her to touch base with her.

C. Boys and Girls Club Sites Awarded

Latrenia shared that the Boys and Girls Club organization were approved for funding to operate the afterschool and summer programs in the Gail Baker and Jordan Community Centers. The City is currently awaiting a contract to move forward with the partnership. Latrenia shared that the goal is to make the transition as smooth as possible.

D. ARCC Grants

Latrenia T. informed the committee in reference to the received grantees final and progress reports. She explains that PossAbilities Plus did not submit their final report due to an oversight from staff not sending them the notification. An O. shared that the Beaches Fine Artist Series had an issue with submitting their grant. There was further discussion on suggestions to improving the saving process of the grants. Latrenia T. recommend to the committee that if there are any unencumbered funds leftover from the grants the committee could recommend to the commission purchasing the proper software that would provide the features they would like to add to the application process for the grants.

E. ARCC Open Position

An O. asked if Carrol Silcox submitted a formal resignation to the City Clerk. It was shared that it wasn't clear if Carrol's notice was considered an actual resignation. An O. mentioned that the Board Member Review Committee meeting is on August 17th at 5:30 pm in the City Chambers and anyone is available to attend.

F. ARCC and ESC July 5th Meeting Report - Joe

Joe mentioned that he's met with Mark and Sarah from ESC on several occasions on defining the needs of a volunteer coordinator. Joe mentioned that Kevin and Latrenia are working on the vision for the position. Jane mentioned that she provided her info in regard to the volunteer coordinator to Mark and Sarah from ESC. An O. gave a brief description about ESC. An O. also shared how the ARCC and ESC could be beneficial for the 2 committees to partner with each other.

5. NEW BUSINESS

An O. shared that the first week of the SharkBite's program starts the first week of August if anyone is interested in viewing the program and she would email the flyer for Latrenia to share with the rest of the committee. Jane S. even suggested that they view the garden that the remainder of the grant funds supported.

6. OPEN / FOLLOW UP

A. Database of Programs

The committee discussed briefly the purpose of the data collection in regard to events and programs. They would like to look more closely into the data collection to review

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where there would be a need in activities and programs. The committee agreed to discuss at the next meeting of future programs they would like to consider in the next grant cycle.

B. Volunteer Program

Joe shared that the volunteer program can only be as good as the committees communicate. Joe provided everyone with notes from the previous ESC and ARCC meeting for the committee to have on hand.

7. OTHER AGENDA ITEMS/ANNOUNCEMENTS

8. ADJOURNMENT

There being no further business, Chair An Oskarsson adjourned the meeting at 6:44 p.m.

Attest:

An Oskarsson, Chair

Latrenia Thomas

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