



City of Atlantic Beach
***Amended Agenda**
Special Called Meeting of the City Commission
Wednesday, September 13, 2023 - 6:30 p.m.
Commission Chamber
City Hall, 800 Seminole Road, Atlantic Beach, Florida 32233

INVOCATION AND PLEDGE OF ALLEGIANCE
CALL TO ORDER

Page(s)

1. PUBLIC HEARINGS

- 1.A. **Adoption of a Tentative Millage Rate** 3 - 5
[Tentative Millage Rate and Ordinance No. 20-23-168](#)
- 1.B. **First Reading on Adoption of Ordinance No. 20-23-168**, establishing the 7 - 9
Operating Budget for Fiscal Year 2023/2024.
AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE CITY OF ATLANTIC
BEACH, FLORIDA FOR FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING
SEPTEMBER 30, 2024.
*[Link to FY 2023-24 Proposed Budget](#)
*[Link to FY2023-24 Proposed Budget \(pdf\)](#)
[Tentative Millage Rate and Ordinance No. 20-23-168](#)

2. ADJOURNMENT

***Amended on 9-13-23 to provide updated links and budget book in pdf.**

This meeting will be live-streamed and videotaped. To access live or recorded videos, click on the [Meeting Videos tab](#) on the city's home page at www.coab.us.

If any person decides to appeal any decision made by the City Commission with respect to any matter considered at any meeting, such person may need a record of the proceedings, and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record shall include the testimony and evidence upon which the appeal is to be based.

Any person wishing to speak to the City Commission on any matter at this meeting should submit a request to the City Clerk prior to the meeting. For your convenience, forms for this purpose are available at the entrance to the Commission Chamber.

Every effort is made to indicate what action the City Commission is expected to take on each agenda item. However, the City Commission may act upon any agenda subject, regardless of how the matter is stated on the agenda.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, FL 32233, no later than 5:00 PM on the Thursday prior to the meeting.

**CITY OF ATLANTIC BEACH
CITY COMMISSION MEETING
STAFF REPORT**

AGENDA ITEM: Public Hearings on adopting a tentative millage rate and first reading of Ordinance 20-23-168 adopting the operating budget for the City of Atlantic Beach, Florida, for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

SUBMITTED BY: Brittany Percell, Director of Finance

TODAY'S DATE: September 8, 2023

MEETING DATE: September 13, 2023

BACKGROUND: To adopt a millage rate and operating budget, the City Commission must adhere to a strict process, per state law. Attached is an outline for the public hearings, with the first to be held on September 13, 2023, in the Commission Chamber, at 6:30 p.m., as was noticed to all property owners by the Duval County Property Appraiser's Office. The format is the same as in previous years and is to be read into the record as presented in order to assure compliance with TRIM laws (s. 200.065, F.S.).

In advance of the public hearings, the City Manager presented a Proposed Operating Budget and held three public workshops to review and make adjustments with the City Commission's guidance. The Proposed Operating Budget is funded using the millage rate of 2.9785. This is a 4.85% increase over the rolled-back rate.

There will be a second public hearing for the final adoption of the millage by resolution and a second public hearing for the final adoption of the Operating Budget, Ordinance No. 20-23-168, on September 25, 2023, at 6:30 p.m., in the City Commission Chamber.

BUDGET IMPACT: Proposed Fiscal Year 2023-24 budget expenditures = \$55,829,446

RECOMMENDATION: Hold two public hearings as described in the attached outline and approve both the Tentative Millage Rate of 2.9785 and first reading of the Operating Budget Ordinance No. 20-23-168 with total expenditures of \$55,829,446.

ATTACHMENTS: Ordinance No. 20-23-168
LINK: FY 2023-24 Proposed Budget

REVIEWED BY ^{DEPUTY} **CITY MANAGER:**



**ADOPTION OF A TENTATIVE MILLAGE AND OPERATING BUDGET
FOR FISCAL YEAR 2023-24**

First item to be considered:

Adoption of a Tentative Millage Rate of 2.9785

Open Public Hearing

State the following:

The Millage Rate is 3.1035

The Tentative Millage Rate is 2.9785

The Roll-Back Rate is 2.8410

The Tentative Millage Rate is 4.84% more than the roll back rate and is the percentage increase in property taxes per sec. 200.065(2)(c) Florida Statutes.

The purpose for adopting the millage rate of 2.9785 is to maintain a level of ad valorem tax revenue sufficient to maintain adequate funding for the existing level of services at anticipated and proposed cost and to continue to maintain the City's infrastructure.

Motion to adopt a Tentative Millage Rate for operating purposes of 2.9785

Vote

Close Public Hearing

Second item to be considered:

Ordinance No. 20-23-168 establishing the Operating Budget Fiscal Year 2023-24 of \$55,829,446.

Open Public Hearing

Motion to adopt Ordinance No. 20-23-168 establishing the Operating Budget for fiscal year 2023-24.

Vote

Close Public Hearing

ORDINANCE 20-23-168

AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE CITY OF ATLANTIC BEACH, FLORIDA FOR FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024.

WHEREAS, the City Commission of the City of Atlantic Beach, Florida, on September 13, 2023, held a public hearing as required by Florida Statutes Section 200.065; and

WHEREAS, the City Commission of the City of Atlantic Beach, Florida on September 25, 2023, held a second public hearing as required by Florida Statutes Section 200.065; and

WHEREAS, The City Commission of the City of Atlantic Beach, Florida, set forth the appropriations and revenue estimates for the budget for Fiscal Year beginning October 1, 2023 and ending September 30, 2024 in the amount of **\$55,829,446**.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION ON BEHALF OF THE PEOPLE OF THE CITY OF ATLANTIC BEACH, FLORIDA, that;

1. The Fiscal Year 2023-24 budget dated _____, 2023 is hereby adopted.
2. This ordinance shall take effect immediately upon its adoption.

PASSED by the City Commission on first reading following the first public hearing on the 13th day of September, 2023.

PASSED AND ADOPTED by the City Commission on second and final reading following the second public hearing this 25th day of September, 2023.

ATTEST:

Donna L. Bartle
City Clerk

Curtis Ford
Mayor

Approved as to form and correctness:

Jason Gabriel
City Attorney

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