



City of Dallas

**ENVIRONMENTAL COMMISSION
REGULAR MEETING**

September 13, 2023 at 5:30 PM

Dallas City Hall, 6ES Council Briefing Room and Videoconference (Webex)

Videoconference Link: <https://bit.ly/EVCSEP>

Telephone: +1-469-210-7159 United States Toll (Dallas)

+1-408-418-9388 United States Toll

Access code: 2481 945 6003

The City of Dallas will make Reasonable Accommodations/Modifications to programs and/or other related activities to ensure any and all residents have access to services and resources to ensure an equitable and inclusive meeting. Anyone requiring auxiliary aid, service, and/or translation to fully participate in the meeting should notify the Office of Environmental Quality & Sustainability by calling (214) 671-8522 three (3) business days prior to the scheduled meeting. A video stream of the meeting will be available twenty-four (24) hours after adjournment by visiting <https://dallastx.new.swagit.com/views/113>.

Individuals and interested parties wishing to speak must register with the Office of Environmental Quality & Sustainability by [filling out this form](#) or calling (214) 671-8522, at least twenty-four (24) hours prior to the meeting date and time.

La Ciudad de Dallas llevará a cabo "Adaptaciones Razonables" a los programas y/o otras actividades relacionadas para garantizar que todos y cada uno de los residentes tengan acceso a los servicios y recursos para garantizar una reunión equitativa e inclusiva. Cualquier persona que necesite ayuda auxiliar, servicio y/o traducción para participar de forma plena en la reunión, debe notificar a la Oficina de Calidad Ambiental y Sustentabilidad llamando al (214) 671-8522 o TTY (800) 735-2989, cuarenta y ocho (48) horas antes de la reunión programada. Una transmisión de video de la reunión estará disponible dos días hábiles luego del levantamiento de la reunión visitando

<https://dallastx.new.swagit.com/views/113>.

Las personas y las partes interesadas que deseen hacer uso de la palabra deben registrarse con la Oficina de Calidad Ambiental y Sustentabilidad [aquí](#) o llamando al (214) 671-8522, veinticuatro (24) horas antes de la fecha y horario de la reunión.

Kathryn Bazan, Chair, District 9
Esther Villarreal, Vice Chair, District 6

Mark Wootton, District 2
Candace Thompson, District 4
Tracy Wallace, District 5
Temeckia Derrough, District 7
Renee Roberson, District 8

Andrew Siegel, District 10
Colleen Murray, District 11
Barry Lachman, District 12
Paula Day, District 14
Julie Hiromoto, District 15

AGENDA

- I. **Call to Order**
- II. **Announcements**
- III. **Public Speakers**
- IV. **Approval of Minutes**
 - a. [August 9, 2023](#)
- V. **Briefing Memorandums**
 - a. **City of Dallas Water Conservation Five-Year Work Plan Community Survey**
[Carlos Evans, Director, Office of Environmental Quality & Sustainability]
Attachment: [Memo](#)
 - b. **Quarterly Forestry Master Plan Updates**
[Carl P. Simpson, Assistant City Manager]
Attachment: [Memo](#)
- VI. **Discussion Items**
 - a. **Appointment of Technical Panel Members to Subcommittees**
 - b. **Monthly Subcommittee Updates**
 - i. Environmental Health
 - ii. Environmental Justice
 - iii. Implementation
 - iv. Outreach & Engagement
 - v. Strategic Partnerships & Innovation
 - c. **Monthly District Updates from Commissioners**
 - d. **Upcoming Meetings**
 - i. Parks, Trails, & Environment Council Committee
Monday, October 2, 2023, 9:00AM – 11:00AM
 - ii. Environmental Commission
Wednesday, October 11, 2023, 5:30PM – 7:30PM
- VII. **Adjournment**

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon into any open meeting on this property."

"De conformidad con la Sección 46.03, Código Penal (coloca armas prohibidas), una persona no puede llevar un arma de fuego u otra arma a ninguna reunión abierta en esta propiedad."

EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt . Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]



Environmental Commission Regular Meeting Minutes

August 9, 2023

AGENDA

LOCATION: City Hall 6ES & Webex

CHAIR KATHRYN BAZAN PRESIDING

PRESENT: [12]

***Mark Wootton, District 2	Kathryn Bazan, District 9
*Candace Thompson, District 4	** Andrew Siegel, District 10
*Tracy Wallace, District 5	Colleen Murray, District 11
Esther Villarreal, District 6	Barry Lachman, District 12
Temeckia Derrough, District 7	Paula Day, District 14
Renee Roberson, District 8	Julie Hiromoto, District 15

ABSENT: [2]

Philip Hiatt Haigh, District 1
Charlie Dankert, District 13

**Note: Members of the Environmental Commission participated in this meeting by video conference.*

***Note: Indicates arrival time after meeting called to order/reconvened*

The meeting was called to order at 5:34PM with a quorum of the Environmental Commission present.

ANNOUNCEMENTS

Chair Bazan provided opening announcements.

PUBLIC SPEAKERS

There were no public speakers registered for this meeting.

ENVIRONMENTAL COMMISSION MEETING MINUTES
August 9, 2023

APPROVAL OF MINUTES

Vice Chair Villarreal moved to adopt the June 14, 2023 Environmental Commission meeting minutes as presented. The motion was seconded by Commissioner Lachman and unanimously adopted.

BRIEFING ITEMS

I) Dallas Community Air Management Program (D-CAMP)

[Kevin Overton, Senior Environmental Coordinator, Office of Environmental Quality & Sustainability]

Attachment: Presentation (see agenda)

a) The speaker briefed the Commission on the August 5th Urban Heat Island Mapping Study, as well as progress updates on D-CAMP initiatives.

b) Questions/Comments

i) Commissioner Hironoto

(1) Thank you for all your work!

ii) Commissioner Lachman

(1) Regarding the heat island study, will we be able to look at trends over time?

(a) This is the first year the City of Dallas participated in the study. The data will provide a snapshot and will allow us to compare with other cities. We may do it again in the future.

(2) Environmental justice data in the absence of outcomes is just data. Parkland Center for Clinical Innovation (PCCI) has done great work around asthma outcomes (can match this up with location of batch plants). Inviting them to be at the summit would be valuable.

(a) PCCI will be on the list. Please let us know if there is anyone else you'd like us to invite (email maritza.figy@dallas.gov).

(b) Director Evans: Other organizations have done similar studies in Dallas. This study will supplement existing data. The purpose of the air summit will be to understand what information various programs/organizations are collecting and what it can be used for, so we can move forward in a collaborative and consistent direction to better inform policy.

iii) Commissioner Roberson

(1) Regarding the list of monitor locations, I don't see McCommas Bluff Landfill.

(a) The Joppa monitor in South Central Park is downwind of McCommas so it should be picking up that data.

(2) Will there be a monitor in District 8?

(a) There is a paper processing plant – we're looking at putting one as close as possible to it.

(3) Who created the map provided for the heat island study?

ENVIRONMENTAL COMMISSION MEETING MINUTES

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- (a) CAPA Strategies.
- iv) Vice Chair Villarreal
 - (1) Please do the heat island study next year. Great media coverage as well. Let us know if we can advocate for more funding for this.
 - (a) Once results come in, we can share with the commission.
 - (b) The study covered around 100 square miles and the City is around 350 square miles. There's an opportunity to do the study in the other areas.
 - (2) Where are the Hinton collocating monitors going? I would like to know volatile organic compound (VOC) levels next to GAF.
 - (a) The monitors from Texas A&M are going to West Dallas. We'll look at sites soon.
 - (b) We may need to put multiple pods around GAF (one for VOCs, one for sulfur dioxide).
 - (c) Would like to get one that measures VOCs further West on Singleton close to two fuel terminals.
 - (3) We should market existing monitors. Can we post plaques with QR codes near the monitors that take people to the dashboard? Can we train staff at recreation centers that are hosts for the monitors?
 - (a) Now that we have the dashboard, this is something we could work on (i.e. signs/posters in recreation centers).
- v) Commissioner Derrough
 - (1) During the heat island study, when using an app to navigate, some may lose signal in areas with low broadband coverage.
 - (a) Navigators may use a combination of the app and paper instructions.
 - (b) Commissioner Roberson noted that schools in southern Dallas don't have many trees. When the data comes in, we can share it with Dallas Independent School District and Texas Trees Foundation.
- vi) Commissioner Roberson
 - (1) Is the Commission invited to the air quality summit?
 - (a) Yes!
- vii) Dr. Afolabi
 - (1) For the air quality summit, will there be a virtual option?
 - (a) We are still working out logistics, so aren't sure yet (aren't sure if it's feasible).
- viii) Dr. Jack
 - (1) In the list of all potential sites for future monitors, it's great that the EJScreen data was used. Please consider PCCI and health data as well.
 - (a) This was just an initial list - we will definitely consider that.
- ix) Chair Bazan
 - (1) Would it be possible to do the heat island study with cyclists instead of vehicles?
 - (a) CAPA Strategies has used cyclists in other studies but found that the data collected from bicycles and cars isn't compatible. It would be great if we could work it out in the future!

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- (2) Timeline for installation of a monitor in Floral Farms?
 - (a) As soon as we get permission from the City Attorney's Office and the landowner to install on the property.
- x) Dr. Boccalandro
 - (1) Can we use Dallas College campuses for monitors? We're here to support if needed.

VOTING ITEM

I) Environmental Health Committee Vaping Policy Recommendations

Attachment: Memo (see agenda)

- a) Chair Thompson provided a summary of the committee's recommendations.
- b) Vice Chair Villarreal moved to approve the recommendations.
- c) Seconded by Commissioner Lachman.
- d) Dr. Afolabi, Commissioner Lachman, Commissioner Wallace, and Chair Bazan discussed the motion.
- e) Motion passed unanimously.

DISCUSSION ITEMS

I) Texas Star Ready Mix, LLC Batch Plant Permit

- a) Chair Bazan
 - i) State Rep. Toni Rose requested a public meeting on this permit.
 - ii) The meeting will be on August 17, 2023, 7PM, at the Crowne Plaza Hotel downtown. Parking is \$20, but we've made transportation arrangements with the City.
- b) Commissioner Roberson
 - i) There were many barriers for people to attend, so we will provide transportation.
 - ii) We need them to operate within air quality standards.
- c) Commissioner Derrough
 - i) The company has been operating illegally.
 - ii) With the help of the City, we've organized two vans to provide transportation.
 - iii) The U.S. Environmental Protection Agency is also supporting our opposition.
- d) Chair Bazan
 - i) We'll share a fact sheet with talking points (the online comment period is open). You may register to speak on-site.
 - ii) Information on van routes and times will be finalized soon and shared.
- e) Director Evans
 - i) This is an environmental justice issue. Our Air Compliance team identified the violation (operating without a permit). We referred it to the Texas Commission on Environmental Quality, and they take enforcement action after that.
- f) Commissioner Wallace
 - i) In wealthier areas of town, do we have batch plants?

ENVIRONMENTAL COMMISSION MEETING MINUTES

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- (1) We have a map and can get this out to the commission. Batch plants are concentrated in south and southern, and west Dallas exclusively.

II) Monthly Subcommittee Updates

- a) The Environmental Health, Environmental Justice, Implementation, Outreach & Engagement, and Strategic Partnerships & Innovation Committees provided monthly updates.

III) Monthly District Updates from Commissioners

Attachment: [Outreach & Engagement Form](#)

- a) The Commission provided updates on events and meetings they've attended in their districts.

IV) Upcoming Meetings

- a) Environment & Sustainability (now Parks, Trails, & Environment) Council Committee:
Tuesday, September 5, 2023, 9AM - 11AM (adjusted for Labor Day holiday)
- b) Environmental Commission: Wednesday, September 13, 2023, 5:30PM - 7:30PM

ADJOURNMENT

After all business of the Environmental Commission had been considered, Vice Chair Villarreal moved to adjourn the meeting. The motion was seconded by Commissioner Thompson and unanimously accepted. The Environmental Commission meeting was adjourned at 7:19PM.

ENVIRONMENTAL COMMISSION MEETING MINUTES
August 9, 2023

Erin Diehl

Drafted by:
Erin Diehl, Board Coordinator
Office of Environmental Quality & Sustainability

09/08/2023

Date

Approved by:
Kathryn Bazan, Chair
Environmental Commission

Date

Attachments:
[Meeting Recording](#)

Memorandum



CITY OF DALLAS

DATE September 13, 2023

TO Honorable Chair Bazan and Members of the Environmental Commission

SUBJECT **City of Dallas Water Conservation Five-Year Work Plan Community Survey**

As part of the State of Texas requirements for a Water Conservation Plan, the Office of Environmental Quality & Sustainability – Water Conservation Division and Dallas Water Utilities (DWU) are updating the 2016 Water Conservation Five-Year Work Plan. To increase public awareness and engagement regarding this effort, the OEQS-Water Conservation Division is distributing a survey requesting input; and staff is available to meet with the community.

The survey is available online at www.savedallaswater.com and advertised on social media and the water bill insert. Additionally, staff has been distributing the survey at Budget Townhall meetings, ForwardDallas Open Houses, and other events. The public may visit the Save Dallas Water website to learn more about Water Conservation and find additional resources to meet their needs.

Water Conservation staff is available to provide an overview of current programs and initiatives offered to DWU water customers. For any future requests to discuss water conservation programs, please email alicia.lee@dallas.gov. Four in-person meetings were set up as follows:

Tuesday	8/29/2023	6 PM	Lake Highlands Rec Center	9940 White Rock Trail
Thursday	8/31/2023	1 PM	Kiest Rec Center	3081 S. Hampton Road
Saturday	9/02/2023	1 PM	MLK Jr Rec Center	2901 Pennsylvania Ave
Tuesday	9/12/2023	6 PM	West Dallas Multi-Purpose Center	2828 Fish Trap Road

Please contact Carlos Evans, Director, Office of Environmental Quality & Sustainability at carlos.evans@dallas.gov for any questions.

Carlos Evans

Carlos Evans
Director, Office of Environmental Quality & Sustainability

c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Periera, Assistant City Manager
Majed A. Al-Ghafry, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Director

Memorandum



CITY OF DALLAS

DATE September 13, 2023

TO Environmental Commission

SUBJECT **Urban Forestry Master Plan Updates**

The City of Dallas Forestry Task Force is a multi-department task force established by the City Manager to formalize the efforts to address operational and aspirational needs of our urban tree canopy. As part of the operational needs of the City, departments have coordinated initiatives and activities to accomplish major objectives of the Dallas Urban Forest Master Plan. The Urban Forest Master Plan identified short- and long-term elements that will be accomplished over the course of 10-15 years.

This plan for action includes the treatment and removals of ash trees for emerald ash borer, tree inventory and assessment efforts, wildfire prevention and planning initiatives, community engagement through tree planting programs, and public information outreach that promotes awareness programs targeted to public/private property owners. Various programs and efforts have a direct connection to the Urban Forest Master Plan, other city plans and reporting tools.

The following update is a preview of the progress to date, with respect to the Urban Forest Master Plan:

Recommendation 1. Complete a comprehensive tree inventory of all right-of-way and park trees: 15%

Items of Note: Procurement in progress for third party support to inventory and assess all trees on public property. Staff has initiated inventory of public property with the emphasis on ash trees to address the Emerald Ash Borer Action Plan.

Recommendation 2. Centralize the City of Dallas's urban forestry programs and activities: **Complete 100%**

Items of Note: Formalized actions through the establishment of the City of Dallas Forestry Task Force includes Dallas Water Utilities and Park and Recreation Departments as the Lead, with City Managers Office oversight. Additional departments participating include Aviation, Dallas Fire Rescue, Development Services, and Public Works. Coordination departments are brought in depending upon the task.

Recommendation 3. Develop a Storm Response and Recovery Plan: 50%

Items of Note: Existing response plans are under review and meetings have been initiated to develop logistics, draft process, needs and questions.

Recommendation 4. Strengthen and support existing relationships and partnerships: 75%

Items of Note: Established and ongoing Stakeholder Meetings, partnership training, marketing with multiple civic groups and non-profits.

Recommendation 5. Work towards development of a City Urban Forest Management Plan: Work/Management Plan: will be developed as City-Wide tree inventory is completed. Annual planting plan: **Complete 100%**

Recommendation 6. Ensure Dallas regulations, best management practices, and guidelines are in place to support tree canopy growth, protection, and preservation: 50%

Items of Note: Completed Landscape and Tree Manual review and updates, Ash tree/EAB code amendments completed, and Article X review ongoing

Recommendation 7. Develop and implement a strategy to maximize investment and resources to meet Dallas's desired level of service for urban forestry programs and management: **Complete 100%**

Items of Note: EAB Action Plan. FY2023 Budget enhancement/additional positions completed. Marketing ongoing

Recommendation 8. Create a plan to strategically plant and care for trees to ensure equitable access to tree canopy across Dallas: **Complete 100%**

Items of Note: Planting plan developed annually. All plantings partner with volunteer, civic and neighborhood groups.

Recommendation 9. Create and implement a management program to monitor and address environmental threats to Dallas' urban forest: **Complete 100%**

Items of Note: EAB Action Plan. Ash tree inventory and treatments. Public and Private trainings and presentations.

Recommendation 10. Develop and implement a public engagement, outreach, and education plan: **Complete 100%**

Items of Note: Forestry webpage update 2023. EAB Awareness campaign ongoing. Community and private EAB presentations. Forestry marketing programs initiated 2023.

Recommendation 11. Formulate a strategy to manage wood waste and identify the highest and best use of wood from trees removed by the City: 25%

Items of Note: Wood waste program implemented by PKR and staff is coordinating staffing resources to execute the program.

Recommendation 12. Strengthen working relationships and partnerships with private utilities, organizations, and contractors whose activities impact trees by instituting regular dialogue and project coordination: Ongoing

Items of Note: Ongoing staff-led outreach educational activities, quarterly stakeholder meetings with non-profit partners who provide public awareness activities

Recommendation 13. Enhance and develop programs that encourage and support active participation by residents and volunteers in the planting and care of Dallas's urban forest: **Complete 100%**

Items of Note: Ongoing, and will continue to engage through existing programs such as the Community Foresters, Branching Out, Branch Out Dallas, MowMentum Agreements, and other partnerships with non-profit organizations.

DATE September 13, 2023
SUBJECT **Urban Forestry Master Plan Updates**
PAGE **#3 of #3**

Recommendation 14. Review and update the Great Trinity Forest Management Plan: 0%
Items of Note: Preliminary work towards addressing land acquisition, completion of Dallas Floodway Levee System improvements, tree inventory and assessment activities, and overlay outreach for FY2024. Subsequent updates will occur in the future years.

The Dallas Forestry Task Force continues to work diligently to achieve various initiatives and objectives of the Urban Forest Master Plan. The Task Force will provide quarterly updates.



Carl P. Simpson
Assistant City Manager

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