

Monday, January 22, 2024  
Regular Board Meeting Agenda

OPEN MEETING: 5:00 P.M.

Notice is hereby given that the Board of Trustees of the Katy Independent School District will hold a Regular Board Meeting on Monday, January 22, 2024 in the Board Room of the Katy ISD Education Support Complex, 6301 South Stadium Lane, Katy, Texas 77494. The Open Meeting will begin at 5:00 p. m. and the public may view the meeting through a free livestream service at Katy ISD Board Meeting Livestream. Access to the agenda documents will be available the day of the meeting at BoardDocs.com. Individuals who wish to participate in the Public Comment/Citizen Participation portion of the meeting may do so by signing up in advance of the meeting. To sign up to speak, that individual must send an email to publicrecords@katyisd.org by 2 p.m. Monday, January 22, 2024, with your name and specific topic of discussion. Please also include your mailing address, designate whether you reside in Katy ISD and if you have children in Katy ISD Schools. Speakers who have signed up by the 2p.m. deadline must also sign in at least 15 minutes before the meeting begins. The sign-in sheet will be available at the entry of the Board Room. Speakers that fail to sign up in advance and sign in at least 15 minutes before the meeting will not be called to speak. At the outset of Public Comment/Citizen Participation (about 5:00 p. m.), speakers that properly signed up in advance will be called forward individually and allowed to address the Board. Please note participation in public comment will remain governed by Katy ISD Board Policy BED.

**1. Call to Order - Upon announcement by the presiding officer that a quorum is present, the meeting will be called to order. The presiding officer will verify that the meeting has been duly called and notice of the meeting has been posted for the time and manner required by law.**

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## **2. Pledges of Allegiance**

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Subject :	2.1 Bethke Elementary student to lead the pledges of allegiance.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	2. Pledges of Allegiance
Type :	Pledge
Goals :	<a href="#">Katy ISD will actively support the emotional well-being of all learners.</a> <a href="#">All learning environments will foster engagement by integrating personalized learning experiences.</a>

## **Public Content**

Bethke Elementary 5th grade student Austin Elizondo will lead the pledges of allegiance to the United States and Texas flags.

Respectfully submitted,

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

Subject : 2.2 Members of the Morton Ranch High School Orchestra will perform the National Anthem.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 2. Pledges of Allegiance

Type : Pledge

Goals : [Katy ISD will actively support the emotional well-being of all learners.](#)  
[All learning environments will foster engagement by integrating personalized learning experiences.](#)

## Public Content

Members of the Morton Ranch High School Orchestra will perform the National Anthem.

Respectfully submitted,

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

## 3. Recognitions

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Subject : 3.1 City of Katy Proclamation in honor of School Board Recognition Month.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 3. Recognitions

Type : Recognition

Goals : [Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community.](#)

## Public Content

The City of Katy has presented a proclamation declaring January 2024 as School Board Recognition Month. The proclamation will be read.

Respectfully submitted,

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[012224 Recognition Presentation.pdf \(195 KB\)](#)

[012224 Recognition Script.pdf \(102 KB\)](#)

Subject : 3.2 Katy Independent School District Council of Parent Teacher Association book donation in honor of School Board Recognition Month.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 3. Recognitions

Type : Recognition

Goals : Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community. Katy ISD will actively support the emotional well-being of all learners. All learning environments will foster engagement by integrating personalized learning experiences.

## Public Content

Campus Parent Teacher Association (PTA) members will donate books to Katy ISD school libraries in honor of the service and dedication of Katy ISD Board of Trustees.

Respectfully submitted,

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

**4. Public Comment/Citizen Participation - In accordance with BED(LEGAL) and BED(LOCAL) the Board shall hear from persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up via email at [publicrecords@katyisd](mailto:publicrecords@katyisd).**

**org by 2:00 p.m. on Monday, January 22, 2024. Speakers must also sign in at least 15 minutes before the meeting begins.**

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Subject : 4.1 Public comment on posted agenda items.  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 4. Public Comment/Citizen Participation - In accordance with BED(LEGAL) and BED(LOCAL) the Board shall hear from persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up via email at publicrecords@katyisd.org by 2:00 p.m. on Monday, January 22, 2024. Speakers must also sign in at least 15 minutes before the meeting begins.

Type :  
Subject : 4.2 Public comment on non-agenda items.  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 4. Public Comment/Citizen Participation - In accordance with BED(LEGAL) and BED(LOCAL) the Board shall hear from persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up via email at publicrecords@katyisd.org by 2:00 p.m. on Monday, January 22, 2024. Speakers must also sign in at least 15 minutes before the meeting begins.

Type :

**5. Closed Meeting - Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purposes listed below.**

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**6. Reconvene from Closed Meeting - The Board will reconvene from Closed Meeting.**

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**7. Public Hearing**

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Subject : 7.1 Presentation on the 2022-2023 Annual Report to include the Texas Academic Performance Report (TAPR)  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 7. Public Hearing  
Type : Presentation  
Goals : [All learning environments will foster engagement by integrating personalized learning experiences.](#)

# Public Content

All public school districts in the state are required by Texas Education Code (TEC) §39.306 reflected in [Board Policy AIB \(Legal\)](#) to hold a public hearing to present an annual report which includes a summary of the TAPR report, produced by the Texas Education Agency (TEA).

Katy ISD will hold a hearing for public discussion of the 2022-2023 Annual Performance Report. The report will include the 2022-2023 Texas Academic Performance Report (TAPR), PEIMS Financial Standard, accreditation status, campus performance objectives, special education determination status, violent or criminal incidents, student performance in post-secondary institutions, and progress towards meeting HB3 goals. The report is located on the Katy ISD website under Research, Assessment and Accountability.

No action is required by the Board of Trustees (Public Hearing).

Respectfully submitted,

Natalie Martinez, M.Ed.

Executive Director of School Improvement

Christine W. Caskey, Ed.D.

Chief Academic Officer

Ken Gregorski, Ed.D.

Superintendent

**Subject :** 7.2 Public Hearing on the 2022-2023 Annual Report to include the Texas Academic Performance Report (TAPR)  
**Meeting :** Jan 22, 2024 - Regular Board Meeting Agenda  
**Category :** 7. Public Hearing  
**Type :** Public Hearing  
**Goals :** [All learning environments will foster engagement by integrating personalized learning experiences.](#)

## 8. Reports

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**Subject :** 8.1 Presentation on the Board Academic Quarterly Report  
**Meeting :** Jan 22, 2024 - Regular Board Meeting Agenda  
**Category :** 8. Reports  
**Type :** Report  
**Subject :** 8.2 2024 - 2025 Budget Update  
**Meeting :** Jan 22, 2024 - Regular Board Meeting Agenda

Category : 8. Reports  
Type : Report  
Goals : Katy ISD will address challenges in the school finance system.  
Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community.  
Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.

## Public Content

The Chief Financial Officer will present an initial Budget update.  
As per Board policy [CE\(LEGAL\)](#) and [CE\(LOCAL\)](#) budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them.

Respectfully submitted,  
Christopher J. Smith  
Chief Financial Officer  
Ken Gregorski, Ed.D.  
Superintendent

### File Attachments

[Budget\\_Update\\_Jan2024.pdf \(557 KB\)](#)

## 9. Discussion items

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Subject : 9.1 Discuss and consider Board approval of the January 2024 budget amendments.  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 9. Discussion items  
Type : Action (Consent), Discussion  
Recommended Action : It is recommended that the Board of Trustees approves the District's January 2024 budget amendments.  
Goals : Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.

## Public Content

As per Board Policy [CE \(LEGAL\)](#) and [CE \(LOCAL\)](#), the Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

The TEA Financial Accountability System Resource Guide requires Board approval for any change to a revenue object or a function expenditure category. The attached proposed amended budget and the individual amendments reflect these changes.

**Impact Statement:** General Operating fund expenses are increased \$30,673 to cover the increased cost of SOFTDOCS software used by the district. All other expenditure amendments are equal offsets between different functions. Approval of these amendments will result in a \$30,673 decrease to the General Operating fund balance.

Respectfully submitted,

Esperanza Rios

Director, Budget and Treasury

Sharri S. Butterfield

Executive Director, Budget and Treasury

Jamey Hynds

Executive Director of Finance

Christopher J. Smith

Chief Financial Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[January 2024.pdf \(226 KB\)](#)

## Consent

A consent agenda shall include items of a routine or recurring nature. The Board shall be furnished with background material for each item. At the Regular Board Meeting, consent agenda items shall be grouped together under one action item. All items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. BE (LEGAL); BE(LOCAL)

Subject :	9.2 Discuss and consider Board Approval of the November 2023 Financial Reports.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	9. Discussion items
Type :	Action, Discussion
Recommended Action :	It is recommended that the Board of Trustees approves the District's November 2023 financial statements.

## Public Content

Board Policy [BAA\(LEGAL\)](#) and [BAA\(LOCAL\)](#) indicates that the Board shall monitor District finances to ensure proper maintenance of the Districts financial procedures and records.

To ensure compliance with this policy, attached for your approval are the District's financial statements, construction report, and tax report for the period ending November 30, 2023. A summary of the November 2023 check registers is also included for your approval.

The financial statements include revenues, expenditures, and changes in fund balance for all budgeted funds and an analysis of expenditures by function and object, while the construction report presents summarized information for District capital projects.

The tax report provides information on the tax levy assessed, collections to date, and balances yet to be collected through the most recent financial reporting period.

The check register summarizes District expenditures for the month of November 2023.

Respectfully submitted,  
Jamey R. Hynds  
Executive Director of Finance  
Christopher J. Smith  
Chief Financial Officer  
Ken Gregorski, Ed.D.  
Superintendent

## File Attachments

- [1 Financial Statements - November 2023.pdf \(66 KB\)](#)
- [2 Function Object Analysis - November 2023.pdf \(86 KB\)](#)
- [3 Construction Report- November 2023.pdf \(176 KB\)](#)
- [4 Tax Report- November 2023.pdf \(44 KB\)](#)
- [5 Check Register-November 2023.pdf \(186 KB\)](#)

Subject : 9.3 Discuss and consider Board approval of the annual financial audit report.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action

Recommended Action : It is recommended that the Board of Trustees approves the 2022-2023 annual financial audit report.

Goals : Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community. Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.

## Public Content

Board Policy [BAA\(LEGAL\)](#) and [BAA\(LOCAL\)](#) indicates that the Board shall ensure that district fiscal accounts are audited annually as required by Education Code 44.008. The audit is to be approved by the Board of Trustees and filed with the Texas Education Agency within 150 days of the close of the fiscal year.

Representatives from the audit firm Whitley Penn LLP will review the draft of the 2022-2023 financial audit with the Board.

Respectfully submitted,  
Christopher J. Smith  
Chief Financial Officer  
Ken Gregorski, Ed.D.  
Superintendent

## File Attachments

- [Katy ISD presentation FY23.pdf \(550 KB\)](#)
- [Financial Audit Report Drafts Board memo.pdf \(165 KB\)](#)
- [2023 - ACFR Draft as of 01.18.2023.pdf \(1,926 KB\)](#)
- [Katy ISD State Single Audit draft reviewed 12.21.23.pdf \(1,242 KB\)](#)
- [Katy ISD Federal Single Audit Draft reviewed 12.21.23.pdf \(1,238 KB\)](#)

Subject : 9.4 Discuss and consider Board approval of the 2025-2026 Instructional Calendar.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action, Discussion



# Public Content

The 2025-2026 Instructional Calendar is being recommended for approval.

Dr. Grooms will present the results of the 2025-2026 Instructional Calendar feedback survey administered by *K12Insight*.

Board Policies [EB\(LEGAL\)](#) and [EB\(LOCAL\)](#) require districts to provide at least 75,600 operational minutes. Katy Independent School District elementary campuses meet for 437 operational minutes per day, junior high campuses acquire 437 operational minutes per day, and high school campuses obtain 447 minutes per day.

Two calendar options were created for consideration:

Option A, District of Innovation Plan: First day of school - Wednesday, August 13; Last day for seniors - Friday, May 15; Last day of school - Thursday, May 21. An earlier start date allows for seniors to graduate early and for school to end before Memorial Day.

Option B, Traditional: First day of school - Monday, August 25; Last day of school - Wednesday, June 3. The traditional start date ends school in June and does not graduate seniors early.

Survey feedback on the calendar options was also obtained through the Katy Improvement Council.

After review of the survey data and comments from stakeholder groups, the administration is recommending Instructional Calendar Option A be approved for the 2025-2026 school year.

Respectfully submitted,

Sherri Ashorn

Director of Student Affairs

Andrea M. Grooms, Ph.D.

Chief Communications Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[2025-26 Instructional Calendar - Option A - DOI - Revised 12.07.23.pdf \(149 KB\)](#)

[2025-26 Instructional Calendar - Option B - Traditional - Revised 12.07.23.pdf \(149 KB\)](#)

Subject :	9.5 Discuss and consider Board approval of a Professional Development Waiver for the 2025-2026 instructional calendar.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	9. Discussion items
Type :	Action, Discussion

# Public Content

In accordance with [BF\(LEGAL\)](#), following the Boards approval of the Instructional Calendar, the District may request calendar-related waivers from the Texas Education Agency (TEA).

TEA offers a staff development waiver that will waive a maximum of 2,100 minutes (five days) to use for professional development between the first and last day of school.

The instructional calendar for the 2025-2026 school year contains five days of staff development that will require a waiver.

The staff development waiver was presented to the District's advisory group, the Katy Improvement Council, on December 7, 2023. There was no objection to the waiver being presented to the Board for approval.

Respectfully submitted,

Sherri Ashorn

Director of Student Affairs

Leslie Haack

Deputy Superintendent

Ken Gregorski, Ed.D.

Superintendent

Subject : 9.6 Discuss and consider Board approval of a contract for the land and real estate consulting services.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action, Discussion

Recommended Action : It is recommended that the Board of Trustees awards a contract to Consolidated Property Advisors, Ltd. for the land and real estate consulting services.

Goals : [Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.](#)

## Public Content

Katy Independent School District has worked with Consolidated Property Advisors, Ltd. since April 1998 on numerous land transactions. The company assists in locating potential school campus and facility sites based upon demographic projections, assessing the value of those sites, including utilities and drainage; negotiations with Municipal Utility District (MUD) engineers and attorneys; and negotiating the purchase number of sites. They also assist in the assessment of property that is currently owned by the District, determining what might be considered surplus and marketing those properties.

Terms of compensation include, in part, that in the event Consolidated Property Advisors, Ltd. (Consultant) represents or provides consulting services to Katy Independent School District in the purchase or acquisition of a real estate site, Consultant will be paid a professional service fee equal to four percent (4%) of the first \$500,000 of the purchase price and three percent (3%) of the balance of the purchase price. Other compensation details are provided in section four (4) of the agreement, Compensation. The proposed fee structure is consistent with the fee structure in previous years.

Compensation for this professional service is an expense from the Capital Construction budget and/or Bond funds.

This contract has been reviewed by District legal counsel and approved as to form. Board approval of this request is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:** Approval of this recommendation at this time will meet the District's need for continued land and real estate consulting services.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[CPALtd. Contract 2024.pdf \(6.634 KB\)](#)

Subject : 9.7 Discuss and consider Board approval to award a contract for design services necessary for the renovations to Mayde Creek Elementary School and Sundown Elementary School.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action, Discussion

Recommended Action : It is recommended that the Board of Trustees awards a contract to HKS, Inc. for design services necessary for the renovations to Mayde Creek Elementary School and Sundown Elementary School.

Goals : [Katy ISD will actively support the emotional well-being of all learners.](#)  
[Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.](#)

## Public Content

The \$806 million bond authorization provides funding for renovations to Mayde Creek Elementary School and Sundown Elementary School. The renovations include mechanical/electrical/plumbing renovations and architectural improvements to provide spaces for curriculum and programs. HKS, Inc. is being recommended to provide design services for this project at a fee of seven percent (7%) of the final construction cost. The firm has extensive experience in K-12 design services including Katy ISD with the work at Schmalz Elementary School and West Memorial Elementary School being the most recent.

**PROJECT FUNDING SOURCE.....2023 Bond**

This contract has been reviewed by District legal counsel and approved as to form. Board approval of this request is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:** Approval of this recommendation at this time will assist in meeting the projected school opening date of August 2027 for Mayde Creek Junior High School and August 2028 for Sundown Elementary School.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[AIA B101 2017 HKS MCE SE KatyISD.pdf \(7.626 KB\)](#)

[Exhibit A HKS COI KatyISD.pdf \(65 KB\)](#)

[Exhibit B HKS HourlyRates KatyISD.pdf \(58 KB\)](#)

**Subject :** 9.8 Discuss and consider Board approval to award a contract for design services necessary for the renovations and additions to Beck Junior High School and Katy Junior High School.

**Meeting :** Jan 22, 2024 - Regular Board Meeting Agenda

**Category :** 9. Discussion items

**Type :** Action, Discussion

**Recommended Action :** It is recommended that the Board of Trustees awards a contract to Texas Arcadis, Inc. for design services necessary for the renovations and additions to Beck Junior High School and Katy Junior High School.

**Goals :** [Katy ISD will actively support the emotional well-being of all learners.](#)  
[Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.](#)

## Public Content

The \$806 million bond authorization provides funding for renovations and additions to Beck Junior High School and Katy Junior High School. The renovations include mechanical/electrical/plumbing renovations, building addition, and architectural improvements to provide spaces for the curriculum and the programs, including additional science classrooms. Texas Arcadis, Inc. is being recommended to provide design services for this project at a fee of seven percent (7%) of the final construction cost. The firm has extensive experience in K-12 design services including Katy ISD with the Career and Technology Education renovations at five junior highs, including McDonald Junior High School, being the most recent.

### PROJECT FUNDING SOURCE.....2023 Bond

This contract has been reviewed by District legal counsel and approved as to form. Board approval of this request is consistent with Board Policy CV(LEGAL) and CV(LOCAL).

**Impact Statement:**Approval of this recommendation at this time will assist in meeting the projected school opening date of August 2026 for Katy Junior High School and August 2027 for Beck Junior High School.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[AIA B101 2017 TX Arcadis BJH KJH KatyISD.pdf \(7,905 KB\)](#)

[Exhibit A Insurance TX Arcadis KatyISD.pdf \(124 KB\)](#)

[Exhibit B Standard Hourly Rates TX Arcadis KatyISD.pdf \(218 KB\)](#)

Subject :	9.9 Discuss and consider Board approval to award a contract for design services necessary for the projects at Katy High School, Pattison Elementary School, Cimarron Elementary School, and Nottingham Country Elementary School.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	9. Discussion items
Type :	Action, Discussion
Recommended Action :	It is recommended that the Board of Trustees awards a contract to VLK Architects for the projects at Katy High School, Pattison Elementary School, Cimarron Elementary School, and Nottingham Country Elementary School.
Goals :	<a href="#">Katy ISD will actively support the emotional well-being of all learners.</a> <a href="#">Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.</a>

## Public Content

The \$806million bond authorization provides funding for projects including Katy High School, Pattison Elementary School, Cimarron Elementary School, and Nottingham Country Elementary School.

Projects specifics include:

Katy High School:Construct a new band and orchestra hall; reconfigure the 1971 Vocational Building into classroom space; investigation and design of mechanical/electrical/plumbing in A and B halls.

Pattison Elementary:Ten (10) classroom additions to support growth.

Cimarron Elementary:Reconfigure the front office to provide foran enhanced entry for safety and security.

Nottingham Country Elementary:Reconfigure the front office to provide foran enhanced entry for safety and security and enclose the library to meet current District program standards.

VLK Architects, Inc. is being recommended to provide design services for this project at a fee of seven (7%) of the final construction cost. The firm has extensive experience in K-12 design services with Katy ISD including the elementary prototypes; previous work at Katy High School and Pattison Elementary; and front entry work at Winborn Elementary (sister school to Cimarron and Nottingham Country).

**PROJECT FUNDING SOURCE.....2023 Bond**

This contract has been reviewed by District legal counsel and approved as to form. Board approval of this request is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:**Approval of this recommendation at this time will assist in meeting the projected school opening dates.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

**File Attachments**

[AIA B101 2017\\_VLK\\_KHS\\_PE\\_CE\\_NCE\\_KatyISD.pdf \(7,962 KB\)](#)

[Exhibit A\\_COI\\_VLK\\_KatyISD.pdf \(151 KB\)](#)

[Exhibit B\\_Standard Hourly Rates\\_VLK\\_KatyISD.pdf \(221 KB\)](#)

Subject : 9.10 Discuss and consider Board approval to award a contract for design services necessary for the renovations to Bear Creek Elementary School, Hayes Elementary School, McRoberts Elementary School, and the Shaw Center expansion.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action, Discussion

Recommended Action : It is recommended that the Board of Trustees awards a contract to Stantec Architecture for design services necessary for the renovations to Bear Creek Elementary School, Hayes Elementary School, McRoberts Elementary School, and the Shaw Center expansion.

Goals : [Katy ISD will actively support the emotional well-being of all learners.](#)  
[Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.](#)

## Public Content

The \$806million bond authorization provides funding for projects including Bear Creek Elementary School, Hayes Elementary School, McRoberts Elementary School, and the Shaw Center.

Projects specifics include:

Bear Creek, Hayes and McRoberts elementary schools are renovations which include mechanical/electrical/plumbing renovations and architectural improvements to provide spaces for curriculum and programs.

Shaw Center expansion to include four (4) additional bays and a larger shop workspace.

Stantec Architecture is being recommended to provide design services for these projects at a fee of seven (7%) of the final construction cost. The firm has extensive experience in K-12 design services with Katy ISD including Fielder Elementary, Hutsell Elementary, Outdoor Learning Center, and the original Shaw Center.

### PROJECT FUNDING SOURCE.....2023 Bond

This contract has been reviewed by District legal counsel and approved as to form. Board approval of this request is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:** Approval of this recommendation at this time will assist in meeting the projected school opening dates.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[AIA B101 2017 Stantec KatyISD.pdf \(7,892 KB\)](#)

[Exhibit A COI general Stantec KatyISD.pdf \(68 KB\)](#)

[Exhibit A COI professional Stantec KatyISD.PDF \(23 KB\)](#)

[Exhibit B Standard Hourly Rates Stantec KatyISD.pdf \(198 KB\)](#)

Subject : 9.11 Discuss and consider Board approval to award a contract for design services necessary for the renovations and additions to various maintenance facilities, Support Service Complex, and Law Enforcement Center.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action, Discussion

Recommended Action : It is recommended that the Board of Trustees awards a contract to PBK Architects, Inc. for design services necessary for the renovations and additions to various maintenance facilities, Support Service Complex, and Law Enforcement Center.

Goals : [Katy ISD will actively support the emotional well-being of all learners.](#)  
[Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.](#)

## Public Content

The \$806 million bond authorization provides funding for the renovations and additions, including site work, to various maintenance facilities, Support Service Complex, and Law Enforcement Center. The renovations include mechanical/electrical/plumbing renovations, and space reconfiguration and adjustments to support growth. PBK Architects, Inc. is being recommended to provide design services for this project at a fee of seven percent (7%) of the final construction cost. The firm has extensive experience in K-12 design services including our current junior high and high school prototypes.

PROJECT FUNDING SOURCE.....2023 Bond



This contract has been reviewed by District legal counsel and approved as to form. Board approval of this request is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:** Approval of this recommendation at this time will assist in meeting the projected school opening date of August 2027.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

## File Attachments

[AIA B101 2017 PBK KatyISD.pdf \(7,908 KB\)](#)

[Exhibit A PBK COI KatyISD.pdf \(1,503 KB\)](#)

[Exhibit B PBK KatyISD.pdf \(106 KB\)](#)

Subject :	9.12 Discuss and consider Board approval of the design associated with the new Northwest Transportation and Maintenance Facility.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	9. Discussion items
Type :	Action, Discussion
Recommended Action :	It is recommended that the Board of Trustees approves the design to VLK Architects associated with the new Northwest Transportation and Maintenance Facility.
Goals :	<a href="#">Katy ISD will actively support the emotional well-being of all learners.</a> <a href="#">Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.</a>

## Public Content

The Board of Trustees retained VLK Architects, Inc. on August 28, 2023, to provide design services relating to a new Northwest Transportation and Maintenance Facility. This facility will be located west of Youngblood Elementary and on the north side of Longenbaugh

Road.As details are finalized and construction documents are completed, some changes may be necessary, but the overall concept should not be affected.In response to construction market conditions/budget challenges and/or to support additional needs viewed as beneficial to the project, project alternates may be requested as part of the pricing phase of the project and may be recommended for acceptance, subject to available funding.

**PROJECT FUNDING SOURCE.....2021 Bond**

Board approval of this recommendation for the construction delivery method is consistent with Board Policy [CV\(LEGAL\)](#) and [CV\(LOCAL\)](#).

**Impact Statement:**Approval of this recommendation will allow for this project to meet a 2025 completion date.

Respectfully submitted,

Lisa Kassman

Executive Director of Facilities, Planning, and Construction

Ted Vierling

Chief Operations Officer

Ken Gregorski, Ed.D.

Superintendent

**File Attachments**

[2024\\_01\\_16\\_NWTC\\_BOARD\\_MTG\\_DD.pdf \(13,400 KB\)](#)

Subject :	9.13 Discuss and consider Board Approval of the proposal for the Builders Risk Insurance for the 2023 Bond Projects.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	9. Discussion items
Type :	Action (Consent)
Recommended Action :	It is recommended that the Board of Trustees approves the proposal for Builders Risk Insurance coverage for the 2023 Bond Projects.

**Public Content**

Board Policy [CRB\(Legal\)](#) states that "A district may purchase insurance protection against claims for property damage, personal injury, or death proximately."

Immediately following the Bond Election of 2023 a formal Request for Proposal(RFP) process was implemented to secure quotes for Builders Risk Coverage for the period April 1, 2024- April 1, 2026. Proposals were sought based on expected building and remodeling projects as part of the bond package with a guaranteed rate structure.

This policy covers the following during construction: buildings, structures and contents, mobile equipment, boiler and machinery, as well as liability during the construction phase. Major perils include fire, flood, earthquake, windstorm, named windstorm, and hail. The total insured value is based on the individual project and its location. During the term of coverage, values will fluctuate based on the beginning and end dates. This program allows for the specific designation of a project to be insured allowing for the management of premiums during the life of the bond program.

The Risk Management Department determined the need to address market conditions as the current Builders Risk Program for 2021 Bond Projects will expire in May 2024. Following the review of the results, the Risk Management Department is proposing the program from Zurich for 2023 Bond Projects. The change in rates from the expiring program are as follows:

Expiring Renewal

New Construction .13 .200/.150

Non Structural Renovations .13 .21625/.16625

Structural Renovations .13 .2325/.1825

Total Premium is based on rates per \$100 in project values with a time element of completion.

Respectfully submitted,

Lance N. Nauman

Director of Risk Management

Christopher J. Smith

Chief Financial Officer

Ken Gregorski, Ed.D

Superintendent

## File Attachments

[Builders Risk 2024.pdf \(142 KB\)](#)

## Consent

A consent agenda shall include items of a routine or recurring nature. The Board shall be furnished with background material for each item. At the Regular Board Meeting, consent agenda items shall be grouped together under one action item. All items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. BE (LEGAL); BE(LOCAL)

Subject :	9.14 Discuss and consider Board adoption of the Order calling for a regular election of the School Board Trustees to be held on May 4, 2024 and authorization of the Administration to provide official notice of the election as required by the Texas Election Code.
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	9. Discussion items
Type :	Discussion

# Public Content

The Administration is presenting the Order of Election for the May 4, 2024 School Board Trustees Election.

Respectfully submitted in accordance with [BBB\(Legal\)](#) and [BBB\(Local\)](#).

Justin Graham

General Counsel and Elections Administrator

Ken Gregorski, Ed.D.

Superintendent

Subject : 9.15 Discuss and consider Board approval of the minutes for the December meetings.

Meeting : Jan 22, 2024 - Regular Board Meeting Agenda

Category : 9. Discussion items

Type : Action

Recommended Action : It is recommended that the Board of Trustees approve the minutes for the December Board meetings.

Goals :

- Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.
- Katy ISD will develop meaningful, effective assessments that inspire and inform students and educators toward continuous improvement.
- Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community.
- Katy ISD will create and sustain best-in-class infrastructure to securely accommodate the current and next generation of digital content and tools for all stakeholders.
- Katy ISD will attract and support high quality staff members to optimize their impact on student learning and create a culture of staff retention.
- Katy ISD will address challenges in the school finance system.
- Katy ISD will actively support the emotional well-being of all learners.
- All learning environments will foster engagement by integrating personalized learning experiences.

# Public Content

In accordance with [BE\(LEGAL\)](#) and [BE\(LOCAL\)](#), a board shall prepare and keep minutes of each open meeting. The minutes shall state the subject matter of each deliberation and indicate each vote, order, decision, or other action taken. The minutes must reflect each members

attendance at or absence from the meeting. Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

## 10. Information Items

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Subject :	10.1 Donated Items to Katy Independent School District
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	10. Information Items
Type :	Information
Goals :	<a href="#">Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community.</a>

## Public Content

Items and/or monies are periodically donated to the District by various groups and individuals. In compliance with Board policy [CDC\(LEGAL\)](#) and [CDC\(LOCAL\)](#), the Superintendent or his designee shall evaluate all offers of gifts to the District. Gifts accepted by the District are reported to the Board of Trustees during regularly scheduled meetings. The attached listing of item(s), donor(s), and estimated value is submitted for your review.

Respectfully submitted,  
Gloria Truskowski  
Executive Director of Purchasing & Distribution  
Jennifer Chiu  
Director of Purchasing  
Christopher J. Smith  
Chief Financial Officer  
Ken Gregorski, Ed.D.  
Superintendent

### File Attachments

[Donation Report- January 2024.pdf \(139 KB\)](#)

Subject :	10.2 Cooperative Purchasing Contract Management Fees Report
Meeting :	Jan 22, 2024 - Regular Board Meeting Agenda
Category :	10. Information Items
Type :	Procedural, Report
Goals :	<a href="#">Katy ISD will develop intentional strategic partnerships which capitalize on the strengths, resources and talents of all stakeholders in order to engage the entire community.</a>

## Public Content

As required by Education Code, Section 44.0331, this report provides the Board of Trustees with a list of all management or administrative fees paid by the District to cooperative purchasing programs for purchases over \$25,000 during the 2023 school year.

Each of the cooperatives listed below may be utilized by the District when it offers an item or service through an awarded contract at a cost that offers the best value for the District. As a general rule, most of these cooperatives do not charge administrative or management fees to the District. However, when vehicles are purchased through a cooperative, it will charge a fee for the administrative costs of establishing and

maintaining contracts from which the vehicles can be purchased. Accordingly, a breakdown of all such fees paid by the District during the 2023 school year is included below.

Katy Independent School District (Katy ISD) is a member of the following purchasing cooperatives:

Name of Co-op	Annual Fee
BuyBoard	\$1,200 PO fee to cover administrative costs for bus/truck purchases only
Central Texas Purchasing Alliance (Other Texas School Districts)	\$150 Annual fee to cover various administrative fees
Department of Information Resources (DIR)	N/A
General Services Administration (GSA)- Schedules 70 and 84	N/A
Harris County Department of Education/Choice Partners	N/A
Houston-Galveston Area Council (HGAC)	\$0
Purchasing Solutions Alliance (PSA)	N/A
OMNIA Partners(Formerly US Communities/TCPN)	N/A
Region 3 Education Service Center Interlocal Cooperative Act (PCA)	N/A
Region 4 Education Service Center OMNIA Partners(Formerly US Communities/TCPN)	N/A
Region 5 Education Service Center COOP South East Texas Purchasing	N/A
Region 8 Education Service Center The Interlocal Purchasing System (TIPS)	N/A
Region 11 Education Service Center COOP	N/A

Region 14 Education Service Center COOP National Cooperative Purchasing Alliance	N/A
Region 19 Education Service Center COOP The Allied State Cooperative	N/A
Region 20 Education Service Center COOP The Purchasing Solutions Alliance (PACE)	N/A
STATE OF TEXAS Cooperative Purchasing Program (TXSmartBuy)	\$100.00 Annual fee to cover various administrative fees
Texas A & M University	N/A
Texas Association of School Board (TASB) Energy COOP	N/A

Respectfully submitted,  
Gloria Truskowski  
Executive Director of Purchasing and Distribution  
Christopher J. Smith  
Chief Financial Officer  
Ken Gregorski, Ed. D.  
Superintendent

**Subject :** 10.3 Quarterly Investment Report

**Meeting :** Jan 22, 2024 - Regular Board Meeting  
Agenda

**Category :** 10. Information Items

**Type :** Information

**Goals :** [Katy ISD will develop operational systems and resources that will ensure equity in response to the needs of a growing district with rapidly changing demographics.](#)

## Public Content

### Public Content

Attached for your review is the Investment Report for the quarter ended November 2023.

As per Board Policy [CE\(LEGAL\)](#) and [CE\(LOCAL\)](#), not less than quarterly an investment officer shall prepare and submit to a board a written report of investment transactions for all funds covered by the

Public Funds Investment Act for the preceding reporting period. This report shall be presented to a board and a superintendent, not less than quarterly, within a reasonable time after the end of the reporting period.

The Public Funds Investment Act (the "Act") requires the reporting of this investment information including the disclosure of market values for the beginning and end of the period. The Act also requires this information to be submitted to the board not less than quarterly. This report must be signed by the investment officers of the District and state the compliance of the investment portfolio as it relates to our investment policy and the Public Funds Investment Act.

In connection with these reporting requirements, it is our opinion that the investment portfolio is in compliance with the investment strategy expressed in our current investment policies and the attached reports comply with those policies.

Respectfully submitted,

Esperanza Rios

Director, Budget and Treasury

Sharri S. Butterfield  
Executive Director, Budget and Treasury

Jamey Hynds  
Executive Director of Finance

Christopher J. Smith  
Chief Financial Officer

Ken Gregorski, Ed.D.  
Superintendent

**File Attachments**

[Katy ISD November 2023 Quarterly Investment Report.pdf \(341 KB\)](#)

Subject : 10.4 Recap of Board member requests for information.  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 10. Information Items  
Type : Information

**11. Future Meetings**

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Subject : 11.1 Special Board Meeting-Strategic Design-February 8, 2024  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 11. Future Meetings



Type :  
Subject : 11.2 Board Work Study Meeting - February 19, 2024  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 11. Future Meetings  
Type :  
Subject : 11.3 Regular Board Meeting - February 26, 2024  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 11. Future Meetings  
Type : Procedural

## **12. Closed Meeting**

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## **13. Reconvene**

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Subject : 13.1 Consider Board action on a Level Three FNG grievance (FNG 23-025) pursuant to Katy Independent School District policy FNG(LEGAL) and FNG(LOCAL) regarding student and parent complaints/grievances.  
Meeting : Jan 22, 2024 - Regular Board Meeting Agenda  
Category : 13. Reconvene  
Type : Action (Closed)

## **14. Adjournment**

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