

## July 3, 2019 Regular Board of Education Meeting

Bonita USD

July 03, 2019 6:00PM

115 W. Allen Avenue San Dimas, CA 91773 (909) 971-8200 Fax: (909) 971-8329

### 1. ANNOUNCEMENTS

#### Quick Summary / Abstract:

These announcements are designed to alert the public that Bonita Unified School District Board of Education meetings are recorded pursuant to Gov. Code 54953.5 and rebroadcast on Community Channel 3. The recording may capture images and sounds of those attending the meeting.

Copies of the Board agenda materials are available upon request at Bonita Unified School District, 115 W. Allen Avenue, San Dimas, CA 91773.

### 2. CALL TO ORDER

### 3. ROLL CALL

### 4. REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

#### Quick Summary / Abstract:

The public has the opportunity to address the Board on agenda items. The Board may limit the total time for each agenda item to twenty (20) minutes. Any person wishing to speak on an agenda item may be granted up to three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Requests to Speak On Non-Agenda Items-Communication From The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Adela Droe, Senior Executive Assistant to the Superintendent. Any person addressing the Board should first state their name, association with the District, and address.

### 5. CLOSED SESSION AGENDA - 5:30 PM

#### 5.1. Public Employee Discipline/Dismissal/Release - Pursuant to Government Code 54957

##### Speaker:

Carl Coles, Superintendent

##### Rationale:

Public Employee Discipline/Dismissal/Release - Government Code 54954.5(e) Pursuant to Government Code 54957

#### 5.2. Conference with Legal Counsel - Anticipated Litigation Pursuant to Government Code 54956.9(d)

##### Speaker:

Matthew Wien, Assistant Superintendent Educational Services

##### Rationale:

Number of potential cases: One

Approval/Ratification of the June 14, 2019 Final Settlement Agreement and General Release, District Case # 20190614 for Student #120902667 and Bonita Unified School District.

##### Financial Impact:

Specialized Services - Not to Exceed \$1,000 for Advocate Fees

### 6. OPEN SESSION AGENDA

### 7. CALL TO ORDER

#### Quick Summary / Abstract:

The Board of Education will reconvene into Open Session to report those actions taken in Closed Session, if any, that are required to be reported pursuant to Government Code Section 54957.1.

### 8. REPORT OUT OF CLOSED SESSION

**Quick Summary / Abstract:**

Pursuant to Gov. Code Section  
54957.1

**9. PLEDGE OF ALLEGIANCE TO THE FLAG****10. APPROVAL OF AGENDA ORDER AND CONTENT****11. REPORTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT****Quick Summary / Abstract:**

Reports from Members of the Board and from the  
Superintendent

**12. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING****12.1. Adopt the Minutes of the June 12, 2019 Regular Board of Education Meeting****Speaker:**

Carl Coles, Superintendent

**Attachments:**

**June 12, 2019 Unofficial Board of Education Meeting Minutes**

**13. REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS****Quick Summary / Abstract:**

The public has the opportunity to address the Board on Agenda Items. The Board may limit the total time for each agenda item to twenty (20) minutes. Any person wishing to speak on an agenda item may be granted up to three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Requests to Speak On Non-Agenda Items-Communication from The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Adela Droe, Senior Executive Assistant to the Superintendent. Any person addressing the Board should first state their name, association with the District and address.

**14. CONSENT AGENDA****Quick Summary / Abstract:**

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

**14.1. EDUCATIONAL SERVICES****14.1.1. Approve Extended and Overnight Educational Field Trips****Speaker:**

Matthew Wien, Assistant Superintendent, Educational Services

**Rationale:**

Approve extended and overnight educational field trips as listed. The itineraries are on file in the Educational Services Department.

a. San Dimas High School Yearbook Editors to attend the "Yearbooks at the Beach" Workshop, Cal State University Long Beach, Long Beach, CA, July 27-31, 2019

b. Ramona Middle School Drama Club to attend the Junior Theater Festival, Sacramento, CA, February 7-10, 2020

c. San Dimas High School Spiritline to attend the TCS Summer Cheerleading and Dance Camp, Riverside, CA, July 25-27, 2019

#### **Attachments:**

#### **Extended/Overnight Field Trips-July**

#### **14.1.2. Approve Renewal Agreement Between Bonita Unified School District and CDW-G/Palo Alto Networks for the 2019-2020 School Year**

#### **Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

#### **Rationale:**

In the summer of 2017, the District purchased two next generation Palo Alto firewalls from CDW. These firewalls were necessary to ensure that the District was CIPA compliant by providing protection of student and staff internet traffic. To get the most value out of these firewalls, the District maintains advanced security services subscriptions in the form of anti-virus and malware detection licenses as well as a maintenance warranty. The security licenses allow the District to inspect and protect the internet traffic of the students and staff, while the maintenance warranty provides warranty replacement and technical support services. CIS is requesting renewal of the agreement every year.

A copy of the agreement is available for review in the Business Services Department.

#### **Financial Impact:**

General Fund CIS - Not to Exceed \$50,000

#### **14.1.3. Approve Renewal Agreement Between Bonita Unified School District and SoftChoice for August 1, 2019 through July 31, 2020**

#### **Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

#### **Rationale:**

The District maintains a volume license agreement now serviced through SoftChoice for its Microsoft Windows, Microsoft Office, and other Microsoft licenses. This agreement has been in place for several years through the CAMSA agreement and allows the District to save costs by bundling Microsoft license costs based on FTE. CIS is requesting renewal of the agreement effective August 1, 2019 through July 31, 2020.

A copy of the agreement is available for review in the Business Services office.

#### **Financial Impact:**

General Fund - Not to Exceed \$35,000

#### **14.1.4. Approve Partnership Agreement Between Bonita Unified School District and Mt. San Antonio College for Non-AB 288 Dual Enrollment for the 2019-2020 School Year**

#### **Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

#### **Rationale:**

Mt. San Antonio College (Mt. SAC) will join in a partnership with Bonita Unified to offer Non-AB 288 Dual Enrollment Courses for the upcoming school year. These courses have been selected jointly by BUSD and Mt. SAC. Students who successfully complete Dual Enrollment courses will receive high school credit on their transcript in the appropriate area and will also receive up to six UC and/or CSU approved credits, depending on the course.

A copy of the agreement is available for review in the Educational Services Department.

For the 2019-2020 school year, the proposal is to offer the following at Bonita High School and San Dimas High School:

**Bonita High School:**

Math 180/Calculus and Analytical Geometry-UC/CSU approved credits/4 units  
 Math 181/Calculus and Analytical Geometry-UC/CSU approved credits/4 units  
 Sign 101/American Sign Language 1-UC/CSU approved credits/4 units  
 Sign 102/American Sign Language 2-UC/CSU approved credits/4 units  
 Sign 103/American Sign Language 3-UC/CSU approved credits/4 units

**San Dimas High School:**

English 1A/Freshman Composition-UC/CSU approved credits/5 units  
 English 1C/Critical Thinking and Writing-UC/CSU approved credits/4 units

**Financial Impact:**

No costs to BUSD or BUSD students.

**14.1.5. Approve Professional Services Contract between Bonita Unified School District and Robust Physical Fitness Testing for 2019-20 School Year**

**Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

**Rationale:**

Bonita Unified School District is required to report physical fitness test data to the State of California. We have struggled to collect this data accurately and effectively for reporting. Robust PFT is a web-based software that allows our Physical Education teachers to collect and enter live physical fitness test data via a mobile device which is then compiled and reported to the State of California. Robust PFT was piloted in 2018-19 with all our school sites, and the response was favorable.

**Comments:**

The Agreement for the 2019-20 school year provides access to use Robust PFT's Web and Mobile application to collect data. It also includes support and collaboration with Robust PFT in planning, implementing, and leading staff training throughout the 2019-20 school year. Services include, and are not limited to, providing customer care, technical support, ongoing updates, and upgrades throughout the term of the Agreement.

**Financial Impact:**

Educational Services - Not to Exceed \$2,700 (\$225 per school site)

**14.1.6. Approve Adoption of Benchmark Advance Publishing for Grades K-1, McGraw Hill Publishing for Grades 2, 3, 5, and Studies Weekly for Elementary History Social Science (HSS) Materials**

**Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

**Rationale:**

After reviewing, piloting, and submitting materials for public review, the Elementary History Social Science Focus Group has selected to adopt (for a minimum of 6 years - maximum 8 years) the programs listed below:

Benchmark Advanced Spot On Social Studies Grades K and 1  
 McGraw Hill Impact - Grades 2, 3, and 5

## Studies Weekly Social Studies- Grade 4

The mixed adoption allows Bonita students, grades K-5, to successfully master grade level HSS standards. The instructional shifts of the new programs include an emphasis on literacy and inquiry. Students are required to ask questions, develop and support arguments, conduct research, evaluate evidence, and present findings in a cogent and persuasive manner. The programs also include clear standards-based instruction, inquiry skills, literacy, and promote citizenship. Materials in this adoption contain written material and robust digital components which allow students and parents to access the curriculum on any device away from school. The programs include components for our English Language Learners, students needing remediation, and students who need more challenging material.

### Comments:

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Benchmark Advanced Spot On Social Studies is not on the state adoption list and therefore was evaluated to ensure the District adhered to EC Sections 60002, 60040–60045. The HSS Focus Group also followed the guidelines in the Standards for Evaluating Instructional Materials for Social Content.

### Financial Impact:

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Lottery Instructional Materials - Not to Exceed \$470,000 for an eight year program (\$370,000 for a six year adoption, and an additional \$50,000 each year for years seven and eight).

### 14.1.7. Approve Non-Public Agency Master Contracts for 2019-2020

#### Speaker:

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Matthew Wien, Assistant Superintendent Educational Services

#### Rationale:

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Approve Master Contracts between Bonita Unified School District and Non-Public Agencies for July 1, 2019 through June 30, 2020. Copies of each Master Contract are available for review in the Specialized Student Services Department.

#### **a. Applied Behavior Analysis (ABA) Bears**

Applied Behavior Analysis (ABA) Bears is a certified Non-Public Agency that will provide individualized behavior support for student(s) per their Individual Education Program (IEP).

#### **b. Augmentative Communication Therapies (ACT)**

Augmentative Communication Therapies (ACT) is a certified Non-Public Agency that will provide support aimed at developing the student's ability to use alternate forms of communication other than oral language as specified in their Individual Education Program (IEP).

#### **c. Autism Spectrum Therapies (AST)**

Autism Spectrum Therapies (AST) is a certified Non-Public Agency that will provide early intervention, social skills training and positive behavior support programs in the home and school for Bonita Unified School District student(s) per their Individual Education Program (IEP).

#### **d. Center for Autism Related Disorders (CARD)**

Center for Autism Related Disorders (CARD) is a certified Non-Public Agency that will provide Intensive Special Instruction for Bonita Unified School District student(s) per their Individual Education Program (IEP).

**e. Casa Colina Centers for Rehabilitation**

Casa Colina Centers for Rehabilitation is a licensed Non-Public Agency that provides services in physical and certain types of speech therapy. These related services are included in an Individual Education Program (IEP) and implemented throughout the school year.

**f. Gallagher Pediatric Therapy**

Gallagher Pediatric Therapy is a licensed Non-Public Agency that will provide occupational and physical therapy to students as specified in their Individual Education Program (IEP) and in accordance with the Education Code.

**g. Genesis Speech & Language Associates**

Genesis Speech & Language Associates is a Non-Public Agency to provide speech therapy to students as specified in their Individual Education Program (IEP).

**h. Justine Sherman & Associates, Inc.**

Justine Sherman & Associates, Inc. is a licensed Non-Public Agency to provide speech services to students as specified in their Individual Education Program (IEP).

**i. Maxim Healthcare Services**

Maxim Healthcare Services is a certified Non-Public Agency that will provide nursing services for medically fragile students per their Individual Education Programs (IEP), as needed.

**j. Premier Healthcare Services**

Premier Healthcare Services is a certified Non-Public Agency that will provide nursing services for a Bonita Unified School District student. This student will require a nurse while attending school.

**k. Marshall B. Ketchum University**

Marshall B. Ketchum University-University Eye Center at Ketchum Health Anaheim will provide vision assessments and therapy as needed for student(s) per their Individual Education Program (IEP).

**l. Resources for Education, Advocacy, Communication, and Housing (REACH)**

REACH will provide communication coaching and assistive and augmentative assessments for students with Individual Education Programs (IEP).

**m. Services That Accelerate Results (S.T.A.R.) Academy**

Services That Accelerate Results (S.T.A.R.) Academy will provide behavioral support and intervention services for special education students as specified in the Individual Education Program (IEP).

**Quick Summary / Abstract:**

Approve Master Contracts between Bonita Unified School District and Non-Public Agencies for the 2019-2020 school year.

- a. Applied Behavior Analysis (ABA) Bears
- b. Augmentative Communication Therapies (ACT)
- c. Autism Spectrum Therapies (AST)
- d. Center for Autism Related Disorders (CARD)
- e. Casa Colina Centers for Rehabilitation
- f. Gallagher Pediatric Therapy
- g. Genesis Speech & Language Associates
- h. Justine Sherman & Associates, Inc.

- i. Maxim Healthcare Services
- j. Premier Healthcare Services
- k. Marshall B. Ketchum University
- l. Resources for Education, Advocacy, Communication, and Housing (REACH)
- m. Services That Accelerate Results (S.T.A.R.) Academy

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#### **Financial Impact:**

Specialized Services - Funding Total - \$745,000

#### **14.1.8. Approve Non-Public School Master Contracts for 2019-2020**

##### **Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

##### **Rationale:**

Approve Master Contracts between Bonita Unified School District and Non-Public Schools for the 2019-2020 school year. Copies of each Master Contract are available for review in the Business Office.

##### **a. Devereux Advanced Behavioral Health**

Devereux Advanced Behavioral Health is a certified Non-Public School that provides special education instructional services, related services, and residential board and care/mental health care to students as specified in their Individual Education Programs (IEP) and in accordance with the Education Code

##### **b. Frostig Center**

Frostig Center is a certified Non-Public School that provides special education instructional services and related services to students as specified in their Individual Education Programs (IEP) and in accordance with the Education Code.

##### **c. Institute of Redesign-Westmoreland Academy**

Westmoreland Academy is a certified Non-Public School that provides special education instructional services and related services to students as specified in their Individual Education Programs (IEP) in accordance with the Education Code.

##### **d. Oak Grove Institute Foundation**

Oak Grove Center is a certified Non-Public School that provides specialized services to students as specified in their Individual Education Programs (IEP) and in accordance with the Education Code.

##### **e. Port View Preparatory**

Port View Preparatory is a certified Non-Public School that provides special education instructional services and related services to students as specified in their Individual Education Programs (IEP) in accordance with the Education Code.

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#### **Quick Summary / Abstract:**

Approve Master Contracts between Bonita Unified School District and Non-Public Schools for the 2019-2020 school year.

- a. Devereux Advanced Behavioral Health
- b. Frostig Center
- c. Institute of Redesign-Westmorland Academy
- d. Oak Grove Institute Foundation
- e. Port View Preparatory

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#### **Financial Impact:**

Specialized Services - Funding Total - \$600,000

#### **14.1.9. Approve Specialized Services Agreements for Professional Services for 2019-**

**2020****Speaker:**

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Matthew Wien, Assistant Superintendent Educational Services

**Rationale:**

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Approve Agreements for Professional Services between Bonita Unified School District and Contractors for July 1, 2019 through June 30, 2020. Copies of the agreements are available for review in the Business Office.

**a. Building Blocks Therapy 4 Kids**

Building Blocks Therapy 4 Kids will provide occupational therapy as needed for Bonita Unified School District students with Individual Education Programs (IEPs).

**b. Crisis Prevention Institute (CPI)**

Crisis Prevention Institute (CPI) will contract with Bonita Unified School District to provide Non-Violent Crisis Intervention training for the Specialized Services Department.

**c. Duchenne Therapy Network, Inc.**

Duchenne Therapy Network, Inc. will provide specialized physical therapy as needed for Bonita Unified School District students with Individual Education Programs (IEPs).

**d. Gunn Psychological Services, Inc.**

Gunn Psychological Services, Inc. will provide independent educational evaluations for District students as specified in their Individual Education Programs (IEP).

**e. Hollar Speech and Language Services**

Hollar Speech and Language Services will contract with Bonita Unified School District to provide language and speech assessments for District students with Individual Education Programs (IEPs).

**f. Karen Schnee M.A. CCC-SLP/BCET**

Ms. Schnee will provide educational therapy to Bonita Unified School District students with Individual Education Programs (IEPs).

**g. Integrity Therapy for Kids-Launch Pad**

Integrity Therapy for Kids-Launch Pad to provide Individual Educational Evaluations for Occupational Therapy as needed for Bonita Unified School District students with Individual Education Programs (IEPs).

**h. Kohtz & Spurling Optometry**

Kohtz & Spurling, will contract with Bonita Unified School District to provide optometric assessments for students with Individual Education Programs (IEPs).

**i. Lindamood Bell Learning Processes**

Lindamood Bell Learning Processes will contract with Bonita Unified School District to provide specialized academic instruction for Bonita Unified School District students per their Individual Education Programs (IEPs).

**j. Magnus International, Inc.**

Magnus International, Inc. will contract with Bonita Unified School District to provide interpreters and translating services for Individual Education Program (IEP) meetings, as needed.

**k. Professional Tutors of America, Inc.**

Professional Tutors of America, Inc. is a certified Non-Public Agency that provides



students with Intensive Instruction, speech and social skills services as specified in their Individual Education Programs (IEPs) and in accordance with the Education Code.

### **I. Sky Pediatric Therapy**

Sky Pediatric Therapy will contract with Bonita Unified School District to conduct physical therapy assessments for BUSD students with Individual Education Programs (IEPs).

### **m. Quality Home Health Care**

Quality Home Health Care will provide skilled nursing care for students with Individual Education Programs (IEPs).

### **n. The Regents of the University of California San Diego, Dr. Taras**

The District will contract with California University of San Diego, Howard Taras, M.D. to provide medical consultation services as needed for Bonita Unified School District.

### **o. West Shield Adolescent Services**

West Shield Adolescent Services is a Non-Public Agency that provides transportation/relocation of student(s) to out-of-state Non-Public School(s) per their Individual Education Program (IEP). The cost of these services varies for each student due to out-of-state location, mileage and amount of agent hours and other pertinent costs necessary.

### **p. Western University of Health Sciences**

The District will contract with Western University of Health Sciences, College of Optometry, Eye Care Institute at Pomona to provide vision assessments and therapy as needed for BUSD students on IEPs.

## **Quick Summary / Abstract:**

Approve Specialized Services Agreements for Professional Services for the 2018-2019 school year.

- a. Building Blocks, OT
- b. Crisis Prevention Institute (CPI)
- c. Duchenne Therapy Network, Inc.
- d. Gunn Psychological Services, Inc.
- e. Hollar Speech and Language Services
- f. Karen Schnee M.A. CCC-SLP/BCET
- g. Integrity Therapy for Kids-Launch Pad
- h. Kohtz & Spurling Optometry
- i. Lindamood Bell Learning Processes
- j. Magnus International, Inc.
- k. Professional Tutors of America
- l. Sky Pediatric Therapy
- m. Quality Home Health Care
- n. The Regents of the University of California San Diego, Dr. Taras
- o. West Shield Adolescent Services
- p. Western University of Health Sciences

## **Financial Impact:**

Specialized Services - Funding Total - \$349,500

### **14.1.10. Approve Specialized Services Reimbursements for 2019-2020**

#### **Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

**Rationale:**

Approve reimbursements between Bonita Unified School District and parents of students with Individual Education Programs (IEPs) for July 1, 2019 through June 30, 2020.

- a. Reimbursement to parents for the cost of Independent Educational Evaluations (IEEs) for students with an Individual Education Program (IEP). These evaluations are conducted by a qualified examiner who is not employed by the Bonita Unified School District for the purpose of educational planning. Due to federal requirements to fund IEEs at public expense, the need periodically arises to reimburse parents for the IEEs.
- b. Mileage Reimbursement to parents of students with an Individual Education Program (IEP). Transportation of a student with an IEP is a service allowed under the Individuals with Disabilities Education Act (IDEA) and is indicated on a student's IEP. Sometimes it is necessary for parents to transport the student to a Designated Instructional Service (DIS) and be reimbursed for their mileage.

**Quick Summary / Abstract:**

- a. Reimbursements for Independent Educational Evaluations (IEEs).
- b. Mileage reimbursements to parents of students with an Individual Education Program (IEP).

**Financial Impact:**

Specialized Services - Funding Total - \$60,000

**14.1.11. Approve Students Entering Kindergarten Before the Statutory Approved Age Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

**Rationale:**

Per Education Code 48000, the Governing Board of any school district maintaining one or more kindergartens may, on a case-by-case basis, admit a kindergarten child having attained the age of five years at any time during the school year with the approval of the parent or guardian, subject to the following conditions: (1) The Governing Board determines that the admittance is in the best interests of the child; and (2) The parent or guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance.

Teachers at each school conducted a thorough assessment of academics and social skills. Teachers and principals met with the parents to review the assessments and discuss the possible advantages and disadvantages to early enrollment in kindergarten. Students entering early will begin kindergarten on or after their fifth birthday. Based upon these discussions the principals have recommended early enrollment for the students listed below:

Temporary Student ID#123456A  
 Temporary Student ID#123456B  
 Temporary Student ID#123456C  
 Temporary Student ID#123456D  
 Temporary Student ID#123456E  
 Temporary Student ID#123456F  
 Temporary Student ID#123456G  
 Temporary Student ID#123456H  
 Temporary Student ID#123456I  
 Temporary Student ID#123456J

**Financial Impact:**

Not Applicable

#### **14.1.12. Approve Starting and Ending Times for Regular, Compact, Minimum, Assembly, and Finals Days for Elementary and Secondary Schools for the 2019-2020 School Year**

##### **Speaker:**

Matthew Wien, Assistant Superintendent Educational Services

##### **Rationale:**

Annually the Governing Board is requested to approve starting and ending times for the upcoming school year. The starting and ending times include input and recommendations from each of the site principals. The full-day kindergarten program is included in the elementary school schedules.

Program beginning and ending times are noted on Attachment "A" and vary by site. Compact days and minimum days will continue to be offered for all schools throughout the year as noted in Attachment "A". Attachment "B" is the full day kindergarten program tiered schedules and the transitional kindergarten schedule.

##### **Comments:**

The recommended starting and ending times meet the State and District length of term and instructional minute requirements as specified in Education Codes 37202 and 46201.5.

##### **Financial Impact:**

Not Applicable

##### **Attachments:**

19-20 Kinder & TK Start & End Times  
19-20 Start & End Times

#### **14.2. BUSINESS SERVICES**

##### **14.2.1. Approve and/or Ratify "A" Warrants (Payments for School Employees) and "B" Warrants (Payments for Equipment, Supplies, Services of Non-School Employees and Other Non-Salary Expenditures), as Listed**

##### **Speaker:**

Susan Cross Hume, Assistant Superintendent, Business Services

##### **Attachments:**

A Warrants 7-3-19  
B Warrants 7-3-19

##### **14.2.2. Approve and/or Ratify Purchase Orders (Authorization for Purchase of Equipment, Supplies and the Services of Non-School Employees), as Listed**

##### **Speaker:**

Susan Cross Hume, Assistant Superintendent, Business Services

##### **Attachments:**

PO Report 7-3-19

##### **14.2.3. Approve Budget Transfers Between Major Object Codes, as Listed**

##### **Speaker:**

Susan Cross Hume, Assistant Superintendent, Business Services

##### **Attachments:**

Budget Adjustment Summary 07-03-19

##### **14.2.4. Declare Items Listed as Surplus in Accordance with Education Code 17545**

**and Authorize Disposal****Speaker:**

Susan Cross Hume, Assistant Superintendent Business Services

**Rationale:**

San Dimas High School and the CIS Department have requested that the equipment listed on the attached lists be declared obsolete. Schools and departments periodically review their furniture and equipment items to identify obsolete items for disposal.

Board Policy 3270 details the various options for the disposal of surplus property, with the exception of E-waste. The District is currently disposing of salvageable items by using a public auction service. E-waste, which includes computers, printers, and other technology equipment, is palletized and identified by a serial number. In order to comply with current regulations on the disposal of E-waste, the equipment is then disposed of by a qualified contractor.

The obsolete items identified by the school sites and departments have a value of less than \$2,500 and will be disposed of as detailed in Education Code Section 17546(2).

Storage of these items creates an unnecessary hazard that can be eliminated by declaring the items as surplus and approving their disposal.

**Comments:**

School sites and departments continue to monitor classrooms, offices, and storage areas in an effort to identify and dispose of unusable and obsolete items.

**Financial Impact:**

Not Applicable

**Attachments:**

**Surplus/Obsolete 7-03-19**

**14.2.5. Approve Requests for Sunday Use of Facilities****Speaker:**

Susan Cross Hume, Assistant Superintendent Business Services

**Rationale:**

La Verne Lazars Soccer Club has requested the use of Allen Avenue Elementary School and Ramona Middle School playfields on Sundays from June 1, 2019 through May 31, 2020.

**Comments:**

District Policy 1330, Regulation 1330.1 requires Board approval for applications requesting use of District facilities on Sundays.

**Financial Impact:**

Not Applicable

**14.2.6. Independent Contract Agreements****Speaker:**

Susan Cross Hume, Assistant Superintendent, Business Services

**Rationale:**

Approve/Ratify Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractors(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.

a.) **Debbie Tausch.** The District will contract with Debbie Tausch to provide consulting services for Frontline testing and next phase implementation through June 2021, not to

exceed \$45,000. Funding: General Fund

b.) **Veronica Flores.** The District will contract with Veronica Flores to provide tutoring to Bonita Unified School District Title 1 students who attend Holy Name of Mary School, not to exceed \$900. Funding: General Fund

c.) **Trianne Castro.** The District will contract with Trianne Castro to provide tutoring to Bonita Unified School District Title 1 students who attend Holy Name of Mary School, not to exceed \$900. Funding: General Fund

d.) **Leadership Associates, LLC.** the District will contract with Leadership Associates, LLC to provide superintendent advisement, superintendent evaluation facilitation, and Board workshops during the 2019-2020 school year, not to exceed \$18,000. Funding: General Fund.

### Quick Summary / Abstract:

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### Comments:

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### 14.2.7. Independent Contract Agreements - Specialized Services

#### Speaker:

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Susan Cross Hume, Assistant Superintendent, Business Services

#### Rationale:

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Approve/Ratify Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractors(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.

a.) **Susanne Smith Roley, OTD, OTR/L, FAOTA.** The District will contract with Susanne Smith Roley to conduct occupational therapy assessments and consultations for District students with IEPs, as needed.

b.) **Doug W. Stephey, O.D., M.S., Inc.** The District will contract with Dr. Doug Stephey to conduct vision assessments for District students with IEPs, as needed.

c.) **Beatrice Braun, Au.D.** The District will contract with Dr. Beatrice Braun to conduct auditory processing assessments for District students with IEPs, as needed.

d.) **Perry David Passaro, Ph.D.** The District will contract with Dr. Perry Passaro to conduct neuropsychological assessments for District students with IEPs, as needed.

e.) **Kimberly Hiddleston.** The District will contract with Kimberly Hiddleston to conduct speech and language assessments for District students with IEPs, as needed.

f.) **Auditory Instruments, Inc., Dr. Corinne Mann.** The District will contract with Dr. Corinne Mann of Auditory Instruments, Inc. to conduct audiological assessments for District students with IEPs, as needed.

g.) **Dr. Annette Ermshar & Associates.** The District will contract with Dr. Annette Ermshar and Associates to conduct psychoeducational assessments for District students with IEPs, as needed.

h.) **Abbey Rozenberg.** The District will contract with Abbey Rozenberg, a speech and language specialist, to provide assessment and treatment of speech and language disorders for District students with IEPs, as needed.

i.) **Synergy Psychological Inc., Dr. Joe Dilley.** The District will contract with Dr. Joe Dilley to provide psychological assessments and Executive Functioning Skills Therapy for District students with IEPs, as needed.

j.) **Inclusive Education & Community Partnership, Rick Clemens.** The District will contract with Rick Clemens of Inclusive Education and Community Partnership to provide consultation, assessments, observations, and training for District staff and students with IEPs, as needed.

k.) **Dr. Veronica Olvera.** The District will contract with Dr. Veronica Olvera, Bilingual Clinical Neuropsychologist, to provide neurological services, assessments, observations, and IEP attendance for District students with IEPs, as needed.

l.) **Nancy Aliff.** The District will contract with Nancy Aliff to conduct psychoeducational assessments for District students with IEPs, as needed.

m.) **Timothy R. Walker, M.Ed., Ed.s.** The District will contract with Timothy Walker to provide coaching and support for the Specialized Services Department staff for the 2019-2020 school year, as needed.

n.) **Dr. Cydney Fox.** The District will contract with Dr. Cydney Fox, Audiologist, to provide auditory processing evaluations for District students with IEPs, as needed.

### Quick Summary / Abstract:

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### Comments:

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### Financial Impact:

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Specialized Services Fund, not to exceed \$75,000.

### 14.2.8. Approve Agreement Between Bonita Unified School District and A-1 Maintenance Services CA

#### Speaker:

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Susan Cross Hume, Assistant Superintendent Business Services

#### Rationale:

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A-1 Maintenance Services CA will sweep the parking lots at Roynon Elementary School, Bonita High School and the District Complex in San Dimas two times a month for the period of July 1, 2019 through June 30, 2020.

### Comments:

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A-1 Maintenance Services CA has the equipment and the experience to provide sweeping services.

### Financial Impact:

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Roynon Elementary School - \$113/month

Bonita High School - \$150/month

District Office Complex - \$268/month

General Fund/Recreation Assessment District Fund

### 14.2.9. Approve Agreement Between Bonita Unified School District and Pro-Line Gym Floors - Bonita High School and San Dimas High School

#### Speaker:

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Susan Cross Hume, Assistant Superintendent Business Services

**Rationale:**

Pro-Line Gym Floors will provide cleaning services for the gym floors at Bonita High School and San Dimas High School.

**Comments:**

Pro-Line Gym Floors has the expertise and experience to complete the project as specified.

**Financial Impact:**

Recreation Assessment District Fund - \$15,200

**14.2.10. Approve Agreement Between Bonita Unified School District and Sports Facilities Group, Inc. for Bleacher Maintenance at Lone Hill Middle School, Ramona Middle School, Bonita High School, and San Dimas High School**

**Speaker:**

Susan Cross Hume, Assistant Superintendent Business Services

**Rationale:**

Sports Facilities Group, Inc. will provide routine bleacher maintenance for the gyms at Lone Hill Middle School, Ramona Middle School, Bonita High School, and San Dimas High School.

**Comments:**

Sports Facilities Group, Inc. has the equipment and expertise necessary to complete this routine maintenance.

**Financial Impact:**

General Fund/Recreation Assessment District Fund - \$27,600

**14.2.11. Approve Change Order #1 for the Bonita High School Stadium Project - Team Inspections**

**Speaker:**

Susan Cross Hume, Assistant Superintendent Business Services

**Rationale:**

The Board of Education, at its regularly scheduled meeting on April 11, 2018, approved an agreement with Team Inspections for DSA inspection services for the Bonita High School Bleacher Replacement/Stadium Project.

District staff and the project manager have determined that an extension to the inspection schedule is necessary. The changes identified in Change Order #1 include inspection of alterations to the athletic field, toilet building, bleachers and related site work, and an extension in timeline from May 6, 2019 through September 15, 2019.

The Change Order for additional time totals \$72,816. The total contract amount is now \$173,456.

**Comments:**

During the course of construction, alterations were made that require DSA Inspection. In order to proceed with the project and obtain DSA approval, District staff and the project manager determined that the additional time detailed in Change Order #1 was appropriate and should be completed.

**Financial Impact:**

Building Fund - Measure AB - Change Order #1 - \$72,816, bringing the total contract with Change Order #1 to \$173,456.

## 14.2.12. Accept Report on Quarterly Facility Inspections

### Speaker:

Susan Cross Hume, Assistant Superintendent Business Services

### Rationale:

The Williams Lawsuit Settlement requires all schools participating in the School Facilities Program or Deferred Maintenance Program establish a school facilities inspection system. The inspection system will help to ensure that schools are maintained in good repair. Education Code Section 17002 defines "good repair" to mean that the facility is maintained in a manner that ensures that it is clean, safe and functional as determined pursuant to an Interim Evaluation Instrument developed by the Office of Public School Construction (OPSC).

On June 5, 2005, the Board of Education adopted Resolution 2005-40 establishing facility inspection procedures as required by the Williams Lawsuit Settlement. District staff use the OPSC Interim Evaluation Instrument as the method for documenting the inspections.

Conditions to be inspected include: gas leaks, HVAC problems, broken windows, doors gates and fences, unsafe and unclean interior surfaces, hazardous materials, structural damage, nonfunctioning emergency equipment, pest or vermin infestations, sewer line stoppages and inaccessible, unclean or nonfunctioning restrooms or drinking fountains.

Inspections for the fourth quarter of 2018-2019 were conducted at Roynon Elementary School and Ramona Middle School. Areas needing minor repairs were identified but no major safety or emergency repairs were identified.

Copies of the Facility Inspection Reports are on file in the Business Office.

### Comments:

To comply with the District's Facility Inspection Plan, inspections were completed at multiple school sites.

### Financial Impact:

Not Applicable

## 14.2.13. Accept Quarterly Report on Williams Lawsuit Settlement

### Speaker:

Susan Cross Hume, Assistant Superintendent Business Services

### Rationale:

In May 2000, the American Civil Liberties Union filed a lawsuit claiming that California was failing to provide students in low performing schools with adequate educational opportunities. The lawsuit alleged that there were three areas of inadequacies: condition of facilities, lack of sufficient educational materials and lack of credentialed teachers. The lawsuit was settled by Governor Schwarzenegger in September 2004.

A requirement of the settlement is that a quarterly report on complaints be presented to the Board of Education and the County Superintendent of Schools.

### Comments:

Summaries of the fourth quarter reports for 2018-2019 required by the Williams Lawsuit Settlement are included with this Board item.

### Financial Impact:

Not Applicable

### Attachments:



## Williams Lawsuit Settlement Quarterly Report 2018-2019 Fourth Qtr

### 14.3. HUMAN RESOURCES DEVELOPMENT

**14.3.1. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Certificated and Certificated Management Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule**

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Attachments:**

Certificated Personnel Report

**14.3.2. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Classified, Classified Management and Confidential Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule**

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Attachments:**

Classified Personnel Report

**14.3.3. Approve/Ratify Classified/Certificated Attendance at Conferences, Conventions, Workshops and Meetings as Listed. Actual and Necessary Expenses Incurred by Such Attendance to be Paid by Bonita Unified School District Unless Otherwise Specified in Accordance With Board Policy 3350**

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Attachments:**

Conference Report

**14.3.4. Approve Agreement Between Bonita Unified School District and the University of La Verne to Participate in the Partnership Award Agreement for School Districts Program**

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Rationale:**

The District has been approached by the University of La Verne to participate in a partnership that will allow full-time employees or permanent part-time employees an award that will be applied to the cost of tuition based on enrollment status with the University. The University will extend the Partnership Awards to spouses and registered domestic partners of school district employees as well. Awards range from \$300 to \$1,200, depending on the units the employee registers for.

**Comments:**

This agreement will benefit BUSD employees who would like to enroll in courses offered by the University of La Verne at a decreased tuition fee.

**Financial Impact:**

Not applicable

**14.3.5. Approve Agreement Between Bonita Unified School District and San Jose University to Provide Students with Supervised Clinical Experience Effective August 1, 2019 through June 30, 2021**

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Rationale:**

The District provides opportunities for students from various Universities to gain experience under the supervision of teachers and administrators in our District. Assignments will be made through the Human Resources Department.

**Comments:**

This agreement creates a partnership between San Jose State University and Bonita Unified School District to develop and train competent educators in the field of social work for the District.

**Financial Impact:**

Not Applicable.

### 14.3.6. Approve Field Trip Requests for Athletes at Bonita and San Dimas High Schools to Participate in CIF, Masters or State Playoffs for the 2019-2020 School Year

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Rationale:**

Approval of this agenda item will allow student athletes to participate in CIF, Masters or State Playoff Competitions during the 2019-2020 school year without the need for Board ratification.

**Comments:**

Periodically the Governing Board has been asked to ratify sports-related field trips in order for students to participate in the CIF, Masters or State Playoff Competitions. The scheduled Board meeting dates frequently do not allow sufficient time for the school sites to submit field trip requests for Board approval if a student athlete advances to the next level of competition.

**Financial Impact:**

School site funds.

## 14.4. SUPERINTENDENT

### 14.4.1. Accept with Thanks the Donation of Gifts Valued at \$250

**Speaker:**

Carl Coles, Superintendent

**Rationale:**

Accept with thanks the donation of gifts valued by donor at \$250 in accordance with IRS guidelines and send letter of appreciation on behalf of the Board of Education.

Maintenance Department - Bonita Unified School District

San Dimas Festival of Arts donated 25 exhibit show lights for art programs.

### 14.4.2. Receive Second Reading and Adopt Revisions to Existing Board Policies

**Rationale:**

The District's Board policies are reviewed and updated periodically. As new state and federal laws and regulations are enacted, affected policies must be revised or updated.

The Board received the first reading of Board policies at the June 12, 2019, regular

Board of Education meeting. It is now appropriate for the Board of Education to receive for a second reading and adopt the recommended revisions to existing Board Policies.

**Attachments:**

**Second Reading and Adoption of Proposed Revisions to Board Policies**

**15. DISCUSSION/ACTION AGENDA**

**15.1. HUMAN RESOURCES DEVELOPMENT**

**15.1.1. Approve the Declaration of Need for Fully Qualified Educators**

**Speaker:**

Kevin Lee, Assistant Superintendent Human Resources Development

**Rationale:**

The Declaration of Need document requires the District to declare the number, type, and subject of emergency permits/limited assignments that are estimated to be needed for the 2019-2020 school year. Bonita Unified School District utilizes emergency permits/limited assignments in designated shortage subject fields for the purpose of staffing schools to meet the instructional needs of students when fully credentialed teachers are not available. Emergency permits are also used to expand the teaching authorization of teachers who are fully certified in another subject. Emergency permits are valid for one year.

**Comments:**

The District at this time is anticipating needs for the 2019-2020 school year based on the previous 2018-2019 school year experience.

**Financial Impact:**

No additional cost to the District.

**Attachments:**

**Declaration of Need 19-20**

**16. REQUESTS TO SPEAK ON NON-AGENDA ITEMS COMMUNICATION FROM THE PUBLIC**

**Quick Summary / Abstract:**

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to three (3) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Adela Droe, Senior Executive Assistant to the Superintendent. Any person addressing the Board should first state their name, association with the District, and address. At this time, the Board wishes to recognize:

Community (Individuals having completed a Request Card)

Parent Teacher Association (PTA)

Bonita Unified Teachers Association (BUTA)

California School Employees Association (CSEA)

Bonita Unified Management Team (BUMT)

**17. FUTURE MEETING DATES**

**17.1. Board of Education Study Session**

**Rationale:**

The Board of Education will conduct a Study Session on July 31, 2019, at 9:00 a.m. at the District Office, 115 W. Allen Avenue, San Dimas.

Topic: Facilities assessment and bond considerations

## 17.2. The Next Regular Board of Education Meeting Date

### Speaker:

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Carl Coles, Superintendent

### Quick Summary / Abstract:

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The next regular Board of Education is on August 7, 2019, at 6:00 p.m. at the District Office, 115 W. Allen Avenue, San Dimas.

## 18. ITEMS FOR FUTURE AGENDAS

### 19. ADJOURNMENT

### Disability Information:

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Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 909-971 8200, extension 5101.

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