



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Agenda**  
**Thursday, March 28, 2024**  
**Town Office, 10 W. Marshall Street**  
**6:00 PM**



- I.** Call meeting to order
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Public Comment
- V.** Public Hearing and Related Action Items
- VI.** Special Recognition by Mayor and Council
- VII.** Public Presentations
  - VII.A.** Annual Report - Economic Development Advisory Committee - Mike Kilian, Chair  
Suggested Action: The back-up materials for this item will be distributed on Tuesday
- VIII.** Staff Reports
  - VIII.A.** February Utilities Report - Stuart Will, of IES  
[Middleburg Utility Report Feb 2024.pdf](#)
  - VIII.B.** Special Projects Report - Deputy Town Manager Moore  
Suggested Action: The back-up materials for this item will be distributed on Tuesday
- IX.** Reports of Town Committees/Council Liaisons (if applicable)
- X.** Consent Agenda
  - X.A.** Council Approval - Amendment to Agreement with X-Charge - Town Manager Davis  
Suggested Action: The back-up materials for this item will be distributed on Tuesday
- XI.** Action Items (Non Public Hearing Related)
- XII.** Discussion Items

- XII.A.** Marketing Plan for Middleburg Day - Business Development & Community Partnerships  
Director MacIntyre  
Suggested Action: The back-up materials for this item will be distributed on Tuesday.
  
- XII.B.** Report - Planning Commission Action Related to Special Use Permit Applications for Short-term Rentals - Deputy Town Manager Moore  
Suggested Action: This will be a verbal report.
  
- XII.C.** Update on Council Strategic Planning Retreat - Town Manager Davis  
[Memo - Strategic Planning Retreat Update - 03282024.pdf](#)  
[Agenda - Strategic Plan Retreat - 2024.04.02-04.03.pdf](#)  
[Issues List Middleburg - Council Retreat - 2024.pdf](#)
  
- XII.D.** Proposed FY '25 General Fund & Capital Budget - Town Manager Davis  
[2024.03.28- FY2025 Budget Discussion.pdf](#)  
[FY25 REV Format PROPOSED BUDGET for COUNCIL.pdf](#)  
[FY2025 Budget Discussion Topics.pdf](#)
  
- XII.E.** Rescheduling of April 25th Meeting - Mayor Littleton  
[Memo - Reschedule April 25th Council Meeting.pdf](#)

**XIII.** Information Items

**XIV.** Closed Session

- XIV.A.** Consultation with Legal Counsel  
[032824 - Closed Session - Consultation with Legal Counsel.pdf](#)

**XV.** Adjournment