



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Agenda**  
**Thursday, April 11, 2024**  
**Town Office, 10 W. Marshall Street**  
**6:00 PM**



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment
- V. Public Hearing and Related Action Items
  - V.A. Lease Agreement - EV Charging - Greenspot  
[2024.04.11 - Public Hearing - Agreement with Greenspot for EV Charging.pdf](#)  
[Ordinance - Authorizing Award of Bid - EV Charging - 2024 4881-3940-1138 v.169.pdf](#)  
[Greenspot Agreement - Middleburg, VA - TOM REV - Accepted \(03262024\).pdf](#)
- VI. Special Recognition by Mayor and Council
- VII. Public Presentations
- VIII. Staff Reports
  - VIII.A. March 2024  
[Monthly Report - March 2024 - Town Clerk .pdf](#)  
[Director of Business Development and Community Partnerships Report 04.11.2024-256.pdf](#)  
[March 2024 Town Council Report - Police.pdf](#)  
[Deputy Town Manager report 2024\\_04.pdf](#)
  - VIII.B. Town Hall Project Report - Town Clerk North  
[Town Hall Project Report - 04-11-2024 \(with Downey & Scott Report\).pdf](#)
- IX. Reports of Town Committees/Council Liaisons (if applicable)
- X. Consent Agenda
  - X.A. Council Approval - March 14, 2024 Regular Meeting Minutes  
[03-14-2024 - Regular Council Meeting Minutes.pdf](#)

**X.B.** Approval of Agreement with Atlantic Union Bank for Banking Services  
[2024.04.11 - Approval of Banking Services Agreement.pdf](#)  
[Standard Contract - AUB - Banking Services.pdf](#)

**X.C.** Change Time of April 25 Town Council Meeting  
[2024.04.11 - Change Meeting Start Time - April 25 2024.pdf](#)

**XI.** Action Items (Non Public Hearing Related)

**XI.A.** Council Appointments - 2024 VML Policy Committees  
[Memo - VML 2024 Policy Committee Nominations.pdf](#)  
[2024 VML Nominations Memo.pdf](#)  
[Explanation of policy committees and process 2024.pdf](#)  
[2023 Policy Committee Membership by Committee.pdf](#)  
[2024 Nominations Form.pdf](#)

**XII.** Discussion Items

**XII.A.** Special Use 24-01 Request of Salamander Farms, LLC for a special use permit for a Short-Term Rental at 800 Old Saddle Drive zoned R-1 Single Family Residential District  
[Memo - SU 24-01 800 Old Saddle Dr - TC 2024\\_04\\_11.pdf](#)  
[1 - SU 24-01 materials.pdf](#)  
[2 - Vicinity Map 2024\\_01.pdf](#)  
[3 - Excerpt - ZO Article V.pdf](#)

**XII.B.** Special Use 24-02 Request of Alexander Perdikis for a special use permit for a Short-Term Rental at 606 Martingale Ridge Drive zoned R-3 Residential District  
[Memo - SU 24-02 606 Martingale Ridge Dr - TC 2024\\_04\\_11.pdf](#)  
[1 - SU 24-02 materials.pdf](#)  
[2 - Vicinity Map 2024\\_01.pdf](#)  
[3 - Plats - Lots 12 and 13.pdf](#)  
[4 - Excerpt - ZO Article V.pdf](#)

**XII.C.** Special Use 24-03 Request of Mary and Thomas Gillespie for a special use permit for a Short-Term Rental at 601 Martingale Ridge Drive zoned R-3 Residential District  
[Memo - SU 24-03 601 Martingale Ridge Dr - TC 2024\\_04\\_11.pdf](#)  
[1 - SU 24-03 materials.pdf](#)  
[2 - Vicinity Map 2024\\_01.pdf](#)  
[3 - Plat - subject lot.pdf](#)  
[4 - Excerpt - ZO Article V.pdf](#)

**XII.D.** Special Use 24-04 Request of Daree Goodman for a special use permit for a Short-Term Rental at 700 W Washington Street zoned R-2 Single-Family Residential District  
[Memo - SU 24-04 700 W Washington St - TC 2024\\_04\\_11.pdf](#)  
[1 - SU 24-04 Materials.pdf](#)

[2 - SU 24-04 aerial photos.pdf](#)

[3 - Excerpt - ZO Article V.pdf](#)

**XII.E.** Follow-up to Council Strategic Planning Retreat - Town Manager Davis

**XII.F.** Draft FY '25 Utilities Fund Budget - Town Manager Davis

[2024.04.11- FY2025 Budget Discussion - Utility Fund.pdf](#)

[FY2025 Utility Fund Budget Pages.pdf](#)

**XIII.** Information Items

**XIV.** Closed Session

**XIV.A.** Legal Advice of Counsel

[041124 - Closed Session - Consultation with Legal Counsel.pdf](#)

**XV.** Adjournment