



**NATIONAL CITY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING AGENDA**

May 1, 2024 - 5:30 PM

When: May 1, 2024 05:30 PM Pacific Time (US and Canada)
Topic: Board of Library Trustees Meeting
National City City Hall – Second Floor Large Conference Room
1243 National City Blvd., National City CA 91950

Public Comments: There are two ways you can make sure your opinions are heard and considered by the Library Board of Trustees:

1. **Submit your public comment prior to the meeting:** To submit a comment in writing, email or mail to: lbtPubComment@nationalcityca.gov, provide the agenda item and title of the item in the subject line of your email. Public comments or testimony is limited to up to three (3) minutes. If the comment is not related to a specific agenda item: Indicate *General Public Comment* in the subject line. All email comments received by 3:30 p.m. on the day of the meeting will be read into the record at the Library Board of Trustees meeting and retained as part of the official record. All comments will be available on the City website within 48 hours following the meeting.
2. **Participate in live public comment during the meeting:** Each speaker is allowed up to three (3) minutes to address the Library Board of Trustees. Please be aware that the Chair may limit the comments' length due to the number of persons wishing to speak or if comments become repetitious or unrelated. All comments are subject to the same rules as would otherwise govern speaker comments at the meeting. Speakers are asked to be respectful and courteous. Please address your comments to the Library Board of Trustees as a whole and avoid personal attacks against members of the public, Library Trustees, and City staff.

AGENDA

Call to Order

Roll Call

Public Comment

Consent Agenda

1. Approval of Agenda dated May 1, 2024
2. Approval of March 6, 2024 Minutes
3. Approval of April Warrants

New and Unfinished Business

1. Selection of National City Public Library Mural

City Librarian Report

Other Reports

1. Friends of the Library Report

Board Member Comments

Adjournment: Next meeting June 5, 2024 at 5:30 p.m.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact Danielle Ghio, Acting City Librarian at (619) 470-5800 or by email at dghio@nationalcityca.gov to request a disability-related modification or accommodation. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting.

I, Sarah Ruiz, Administrative Secretary of the City of National City, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Board of Library Trustees of the City of National City, California, was delivered and/or notice by email not less than 72 hours, before the hour of 6:00 p.m. on **April 25, 2024** to the members of the Board of Library Trustees, and caused the agenda to be posted on the City's website at www.nationalcityca.gov and at the Library, 1401 National City Blvd., National City, CA 91950, and at National City City Hall, 1243 National City Blvd., National City, California 91950

/s/:Sarah Ruiz



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes

March 6, 2024

CALL TO ORDER

The regular meeting of the Board of Library Trustees of the National City Public Library was called to order by Chair Godshalk at 5:30 p.m. on March 6, 2024.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Margaret Godshalk, Chair
Bradley Bang, Secretary
Cindy Lopez, Member Trustee
Jake Zindulka, Member Trustee
Patricia McGhee, Alternate Board Member

BOARD OF TRUSTEES ABSENT: Jissan Ravanilla, Member Trustee

STAFF PRESENT: Mervin Jensen, Senior Librarian
Myra Pina, Management Analyst II

PUBLIC COMMENTS AND COMMUNICATION

- None, zero received by email or in-person

CONSENT AGENDA, ITEMS 1-2:

ACTION: Motion by Secretary Bang, to approve Consent Agenda Items 1-2, Second by Member Lopez.

Motion carried by unanimous vote

CONSENT AGENDA, ITEM 3:

ACTION: Motion by Secretary Bang, to approve Consent Agenda Item 3, Second by Member Zindulka.

Motion carried by unanimous vote

NEW AND UNFINISHED BUSINESS

CITY LIBRARIAN REPORT

Senior Librarian Jensen mentioned that City Council approved the Lunch at the Library Grant, budget meetings have started for FY 24-25, upcoming Library events, and outreach events. Senior Librarian Jensen showed the Board the new Library Logo.

Given that Acting City Librarian Ghio and several members of the Board will be absent for the April 2024 meeting, Senior Librarian Jensen asked how the board wanted to handle the upcoming meeting.

ACTION: Motion by Secretary Bang, to cancel April 2024 BOLT Meeting, Second by Member Lopez.
Motion carried by unanimous vote

OTHER REPORTS – Friends of the Library

Chair Godshalk mentioned that the Community Breakfast. She also mentioned that Friends would host a talk and tea on March 23 from 2-4 p.m. in honor of Women’s History Month.

BOARD TRUSTEE COMMENTS/COMMUNICATION

Secretary Bang asked about the policy for disseminating information of interest to board members that is not on the agenda.

Alt. Member McGhee asked if National City Public Library had ever participated in * Member Zindulka inquired about the Adult Literacy Volunteer Program.

ADJOURNMENT

ACTION: Motion by Secretary Bang, seconded by Member Zindulka to adjourn the meeting.
Motion carried by unanimous vote

Meeting adjourned at 6:05 p.m. The next Board Meeting is scheduled for Wednesday, May 1, 2024 at 5:30 p.m.

Respectfully submitted,

Danielle Ghio
Acting City Librarian

Library Warrants					
FY 24-25					
Board Meeting	Wednesday, May 1, 2023				
		FUNDS			
Vendor Name	Description	Gen Fund #104	Capital Outlay #108	Grant #320	Total
ALLSTATE	SECURITY GUARD, FEB.	\$ 5,761.39			\$ 5,761.39
	SECURITY GUARD, MAR.	\$ 5,982.41			\$ 5,982.41
AMAZON	MATERIALS AND SUPPLIES-LITERA			\$ 3,001.80	\$ 3,001.80
AMAZON	TOOLS- U-TOOLIZE SUSTAINABILITY GRANT			\$ 2,394.66	\$ 2,394.66
AMAZON	MATERIALS AND SUPPLIES	\$ 522.58			\$ 522.58
AMAZON	MATERIALS AND SUPPLIES- STAY AND PLAY GRANT	\$ 377.21			\$ 377.21
MATRIX	DATABASE			\$ 1,350.00	\$ 1,350.00
STAPLES	MATERIALS AND SUPPLIES-LITERACY			\$ 746.83	\$ 746.83
STAPLES	MATERIALS AND SUPPLIES- GENERAL			\$ 389.79	\$ 109.73

DEMCO	RUGS- STAY AND PLAY GRANT			\$ 1,228.27	\$ 1,228.27
MOBILE BEACON	11 HOT SPOTS CIRCUALTION			\$ 770.00	\$ 770.00
MOBILE BEACH	HOT SPOTS- LITERACY			\$ 4,200.00	\$ 4,200.00
				TOTAL	\$ 26,444.88



AGENDA REPORT

Department: Library and Community Services
Prepared by: Danielle Ghio, Acting City Librarian
Meeting Date: Tuesday, April 2, 2024
Approved by: Benjamin A. Martinez, City Manager

SUBJECT:

Selection of National City Public Library Mural

RECOMMENDATION:

Library staff recommends the Public Arts Committee rank images of a mural to be installed.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

The National City Library would like to add a vibrant mural in the children's area, created by and in partnership with a talented artist. The colorful artwork will depict a whimsical scene that will ignite young imaginations and add an engaging element to the space, enhancing the library experience for young visitors. This collaboration between the library and local artist highlights the community's commitment to showcasing creativity and supporting artistic expression in public spaces.

Option 1:



Option 2:



Option 3:



Option 4:



FINANCIAL STATEMENT:

The cost of the mural will be covered by the City Manager's Office account and is estimated to cost between \$8,000 and \$10,000.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Parks, Recreation and Library

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:

Not Applicable

EXHIBITS:

Not Applicable