



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Agenda**  
**Thursday, May 9, 2024**  
**Town Office, 10 W. Marshall Street**  
**6:00 PM**



- I.** Call meeting to order
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Public Comment
- V.** Special Recognition by Mayor and Council
  - V.A.** Resolution of Appreciation - Terence Cooke  
[050924 - Resolution of Appreciation - Terry Cooke.pdf](#)
- VI.** Public Hearing and Related Action Items
  - VI.A.** Fiscal Year 2025 Budget  
No action to be taken during this meeting  
[2024.05.09 - FY2025 Budget Public Hearing.pdf](#)  
[FY25 Changes as of 05.03.2024.pdf](#)  
[FY25 REV Format PROPOSED BUDGET for COUNCIL.pdf](#)
  - VI.B.** Ordinance - Water and Sewer Rate Fee Increase  
[2024.05.09 - FY2025 Water and Sewer Rates and Fees.pdf](#)  
[Ordinance- Water & Sewer Rate Fee Increase - 2024.pdf](#)  
[Utility rate increase - FY25 Budget.pdf](#)
- VII.** Public Presentations
- VIII.** Consent Agenda
  - VIII.A.** Council Approval - April 11, 2024 Regular Meeting Minutes  
[04-11-2024 - Regular Council Meeting Minutes.pdf](#)
- IX.** Staff Reports
  - IX.A.** April 2024  
[Monthly Report - April 2024 - Town Clerk .pdf](#)  
[Director of Business Development and Community Partnerships Report 05.09.2024-combined.pdf](#)

[April 2024 Monthly Report - Police.pdf](#)  
[Deputy Town Manager report 2024\\_05.pdf](#)  
[May 2024 TAR 4861-1369-3627 v.1.pdf](#)

**IX.B.** Town Hall Project Report - Town Clerk North  
Back-up materials to be distributed on Tuesday

**X.** Reports of Town Committees/Council Liaisons (if applicable)

**XI.** Action Items (Non Public Hearing Related)

**XI.A.** Council Approval - Award of Contract - Asbury Church Community Engagement Services

[Memo - Award of Contract - Asbury Church Community Engagement Services.pdf](#)  
[Middleburg Standard Contract - Asbury Church Community Engagement Services - Commonwealth Preservation Group w PWP signature.pdf](#)

[Commonwealth Preservation Group - RFP Response - Asbury Community Church Engagement Services\\_DIGITAL.pdf](#)

[RFP - Asbury Church Community Engagement \(final\).pdf](#)

**XI.B.** Town Council Vision, Mission Statement & Strategic Priorities 2024-2025  
Back-up materials to be distributed on Tuesday

**XII.** Discussion Items

**XII.A.** Proposed FY '25 Budget - Town Manager Davis

**XII.B.** General Assembly Legislative Update - Town Manager Davis

**XIII.** Information Items

**XIV.** Closed Session

**XIV.A.** Legal Advice of Counsel; Appointments to Middleburg Arts Council; Personnel  
[050924 - Closed Session - Consultation with Legal Counsel; Apt to MAC; Personnel.pdf](#)

**XV.** Adjournment