

AGENDA
PUBLIC HEARING AND REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JUNE 11, 2024, AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net by clicking on the “Live Meetings” button.

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD

Per City of Live Oak Code of Ordinances

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: “Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker.”

Section 2-21.1 – Preservation of order includes: “The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members’ motives.”

5. CONSENT AGENDA
 - A. Approval of Minutes
 1. May 28, 2024
 - B. City Council to approve the Authorization to Designate in accordance with Article 5, Section 5.03 of the City of Live Oak City Charter regarding serving as Acting City Manager in the absence of the City Manager
 - C. City Council to approve an excused absence for Councilmember Erin Perez from the May 28, 2024, City Council Meeting
 - D. City Council to approve an excused absence for Councilmember Bob Tullgren from the May 28, 2024, City Council Meeting.
 - E. City Council to approve Bexar Metro 9-1-1 Network District FY 2025 Proposed Financial Plan and Budget.
 - F. City Council to approve Bexar Appraisal District FY 2025 Proposed Budget.
6. SPECIAL CONSIDERATION
 - A. Presentation of Certificate of Appreciation to Assistant Fire Chief Steven Santana on his retirement.
 - B. Proclamation for Elder Abuse Awareness Month, June 2024—Mayor Dennis
7. NEW BUSINESS
 - A. Public Hearing – the City Council of the City of Live Oak will conduct a public hearing for a de-annexation request for an application and request filed by Alamo Colleges for Northeast Lakeview College for two tracts of land, .016 acre tract of land and .014 acre tract of land.

1. Presentation from Applicant
 2. Public Comments
 3. City Council Comments
 4. Close Public Hearing
- B. Discussion and possible action for City Council to approve an Ordinance related to de-annexation of City property on the Alamo College property at Northeast Lakeview Campus for providing VIA services—Mr. Farias, Alamo Colleges, Northeast Lakeview Campus
 - C. Discussion and possible action to amend City Code of Ordinances Chapter 15- Offenses and Miscellaneous Provisions, Section 15-19, Sexual Offenders related to distance restrictions from various locations as it pertains to children—Assistant Chief Fratus
 - D. Discussion and possible action to amend City Code of Ordinances Chapter 3, adding Article II, Alcohol Distance Regulations—Ms. Rodriguez
 - E. Presentation, discussion, and possible action regarding an update of the City’s Annual Storm Water Management Program—Mr. McNew
 - F. Discussion and possible action to accept and award a bid from Texas Materials Group in the amount of \$4,650,000; authorize the City Manager to enter into an agreement for Phase II of the 2022 Bond, Improvements to Streets, Bridges, and Sidewalks Project; and further authorize the City Manager to enter a change order for additional work not to exceed 25% of the Base Bid for additional work not to exceed a total amount of \$5,812,500—Mr. Wagster
 - G. Discussion and possible action for City Council to accept and approve the Monthly Financial Report ending April 30, 2024—Mr. Kowalik

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council


1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

- B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

10. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on June 6, 2024, by 5:00 p.m.


 Isa Gaytan, TRMC
 City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office, for concerns or requests, at (210) 653-9140, Ext. 2213

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 28, 2024, AT 7:00 PM
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER
Mayor Dennis called the meeting to order at 7:00 p.m.

2. ROLL CALL
Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren (Absent)
Councilmember Dr. Erin Perez (Absent)
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

Staff

Anas Garfaoui, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

3. INVOCATION/PLEDGE OF ALLEGIANCE
Mr. Sam Wyatt and Mr. Tony Wilkerson lead the Pledge of Allegiance.

At this time, Mayor Dennis introduced her parents, Sam and Mary Wyatt, friends Tony and Cora Wilkerson, and Mary Fulton Moore.

4. CITIZENS TO BE HEARD

No citizens to be heard.

5. CONSENT AGENDA

- A. Approval of Minutes

1. May 14, 2024, Regular Meeting
2. May 16, 2024, Special Canvassing Meeting

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Councilmember Bob Tullgren (Absent)
Councilmember Dr. Erin Perez (Absent)
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

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5. CONSENT AGENDA

A. Approval of Minutes

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2. May 16, 2024, Special Canvassing Meeting

- B. Discussion and possible action regarding a Resolution authorizing the adoption of the Live Oak Municipal Court Confidentiality policy and update to the City of Live Oak personnel policy manual; and establishing an effective date.

Councilmember Dahl made a motion to approve Consent Agenda; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

6. SPECIAL CONSIDERATION

- A. Proclamation for National Safety Month, June 2024—Mayor Dennis and Mr. Kowalik

Councilmember Cimics read the Proclamation for National Safety Month. Mayor Dennis presented the proclamation to Mr. Kowalik.

- B. Proclamation for National Garden Week, June 2 through June 8, 2024—Mayor Dennis and Mr. Wagster

Councilmember Morgan read the Proclamation for National Garden Week. Mayor Dennis presented the proclamation to members of the Garden club who were present.

- C. Proclamation for Small Cities Month, June 2024—Mayor Dennis

Mayor Dennis read the Proclamation for Small Cities Month.

- D. Proclamation for National Oral Health Month, June 2024—Mayor Dennis and Dr. Schlepp

Mayor Pro Tem Dahl read the Proclamation for National Oral Health month. Mayor Dennis presented the proclamation to Dr. Schlepp and staff.

- E. Presentation of new Assistant City Manager, Mr. Ron Ruthven—Mr. Garfaoui

City Manager, Mr. Garfaoui, presented the new Assistant City Manager, Mr. Ron Ruthven.

7. NEW BUSINESS

- A. Discussion and presentation of Certificates of Election, Oath of Office and Statement of Officers to candidates for Mayor and two City Council Members Place Two, and Four to the City Council and declaring the results and the members as “elected” for the General Election held May 4, 2024—Mrs. Gaytan

Mrs. Gaytan presented the elected officials from the General Election held on May 4, 2024. Judge Phillips presented the Certificate of Election and Oath of Office to the newly reelected officials.

- C. Discussion and possible action to elect a Mayor Pro-Tem—City Council

Councilmember Dahl made a motion to nominate Councilmember Bob Tullgren as Mayor Pro-Tem; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

- D. Discussion and possible action to consider a Resolution authorizing the conveyance of multiple tracts of Real Property, consisting of approximately 0.627 acres, located north of Avery Road and South of Montanio Park from the Live Oak Economic Development Corporation to be used for public park purposes to the City of Live Oak – Mrs. Lowder

Councilmember Morgan made a motion to approve Agenda item 7D; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

- E. Discussion and possible action to consider a Resolution authorizing the conveyance of multiple tracts of Real Property, consisting of approximately 3.78 acres, located north of Miller Road and South of Woodcrest Park from the Live Oak Economic Development Corporation to be used for public park purposes to the City of Live Oak – Mrs. Lowder

Councilmember Cimics made a motion to approve Agenda item 7E; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

- F. Discussion and possible action to consider a Resolution authorizing the conveyance of a tract of Real Property, consisting of approximately 32.78 acres, locate north of Miller Road from the Live Oak Economic Development Corporation to be used for public park purposes to the City of Live Oak – Mrs. Lowder

Councilmember Morgan made a motion to approve Agenda item 7F; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

- G. Discussion and possible action to consider a Resolution authorizing the conveyance of multiple tracts of Real Property, consisting of approximately 2.71 acres, located north adjacent to Woodcrest Park and South of Forest Stream from the Live Oak Economic Development Corporation to be used for public park purposes to the City of Live Oak – Mrs. Lowder

Councilmember Cimics made a motion to approve Agenda item 7G; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

- H. Discussion and possible action to consider a Resolution authorizing the conveyance of a tract of Real Property, consisting of approximately 1.65 acres, located northwest of Miller Road and southwest adjacent to Woodcrest Park from the Live Oak Economic

Development Corporation to be used for public park purposes to the City of Live Oak – Mrs. Lowder

Councilmember Morgan made a motion to approve Agenda item 7H; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Cimics, and Dahl; Passed 3/0

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

There were no comments from Council members.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Mrs. Lowder announced a ribbon cutting for the Breakroom will be on May 31 at 4:00 p.m.

Chief Surber announced the Live Oak Fire Department will have an event called Engine and Ladder Push In on June 11 at 6:15 p.m. before City Council meeting.

Mr. Wagster announced the Junior Fishing event will be this Saturday at 7:00 a.m. also announced the city pool will be opening later that afternoon.

Mrs. Gaytan read a letter to Mayor Dennis from Judge Sakai congratulating her for the Re-election as Mayor of City of Live Oak.

Mayor Dennis expressed how grateful she is to be serving another term as Mayor and thanked all of Council and Staff.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Dahl. The City Council meeting adjourned at 7:36 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 5B

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve the Authorization to Designate in accordance with Section 5.03 of the City of Live Oak City Charter regarding serving as Acting City Manager in the absence of the City Manager.

Staff Briefing:

Under Section 5.03 of the Live Oak City Charter, the City Manager may designate a qualified city officer to serve as the Acting City Manager during his temporary absence. The letter in your packet outlines the temporary designation of authority to the Assistant City Manager.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1,2,&3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.



June 11, 2024

Reference: Designation of Authority

Mayor and City Council,

In accordance with Article 5, Section 5.03 of the City of Live Oak City Charter, this letter will serve as the Designation of Authority for Acting City Manager in my absence. The following positions, in the order listed below, shall serve as Acting City Manager in my absence or disability.

Should one of the positions listed below be absent or vacant, the following position will serve in the Acting City Manager position.

1. Assistant City Manager
2. Director of Public Works
3. Chief of Police
4. Finance Director

Anas Garfaoui
City Manager
City of Live Oak



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 5C

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve an excused absence for Councilmember Erin Perez from the May 28, 2024, City Council Meeting.

Staff Briefing:

Councilmember Erin Perez is requesting an excused absence from the May 28, 2024, City Council Meeting.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 5D

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve an excused absence for Councilmember Bob Tullgren from the May 28, 2024, City Council Meeting.

Staff Briefing:

Councilmember Bob Tullgren is requesting an excused absence from the May 28, 2024, City Council Meeting.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	N/A
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item:5E

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve Bexar Metro 9-1-1 Network District FY 2025 Proposed Financial Plan and Budget.

Staff Briefing:

City Council will review and make their recommendation regarding the FY 2025 Proposed Financial Plan and Budget. The City Secretary will forward your comments to arrive at the Bexar Metro office by July 31, 2024.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.

BEXAR METRO

9-1-1 Network

MEMORANDUM

TO: Bexar Metro 9-1-1 Network Participating Jurisdictions

SUBJECT: Proposed Fiscal Year 2025 Financial Plan and Budget

DATE: May 24, 2024

Enclosed for your review and comment is the Proposed Bexar Metro 9-1-1 Network Fiscal Year 2025 (FY2025) Financial Plan and Budget. The Bexar Metro Board of Managers approved this proposed budget at their regularly scheduled and properly noticed meeting held on Wednesday, May 15, 2024.

Please address your written comments to the Chairman of the Board at the address on the bottom of this memorandum. A postcard is enclosed to facilitate your response. The contents are consistent with the provisions of the Texas Health & Safety Code, Chapter 772.309, which enables each participating jurisdiction to either approve or disapprove the District's annual budget. Should a jurisdiction choose to take no action, budget approval is by operation of law on the sixty-first day following the jurisdiction's receipt of the proposed budget.

Please forward your comments to ensure arrival at the Bexar Metro office not later than 5:00 p.m. on Wednesday, July 31, 2024. The Board will review your comments, make changes as necessary, and adopt the Fiscal Year 2025 Financial Plan and Budget during the August Regular Board Meeting.

Furthermore, the following documents pertaining to the Fiscal Year 2023 operating period are provided for your reference:

- Independent Auditor's Reports and Basic Financial Statements
- Annual Report

Digital versions of the enclosed documents are available upon request. Please contact the district offices at 210-408-3911 or email admin@bexarmetro.org to request copies.

On behalf of the District's Board of Managers and Staff, thank you for your continued support of the Bexar Metro 9-1-1 Network and our mission to provide high-quality 9-1-1 emergency communication services to the residents of Bexar, Comal, and Guadalupe Counties. Please do not hesitate to contact me directly at 210-408-3911 with any questions on the information provided.

Respectfully,


Brett M. Schneider | Executive Director
Bexar Metro 9-1-1 Network





**BEXAR METRO 9-1-1 NETWORK
FISCAL YEAR 2025
FINANCIAL PLAN AND BUDGET**

PROPOSED

May 15, 2024



VISION STATEMENT

Through excellence and transparency, provide the citizens, participating jurisdictions, and public safety professionals within Bexar, Comal, and Guadalupe counties with a high-quality, robust, financially secure, well-maintained, and ever-evolving 9-1-1 emergency communications system.



PURPOSE

The purpose of the Fiscal Year 2025 Financial Plan and Budget is to obtain consensus approval by Bexar Metro 9-1-1 Network's (Bexar Metro or District) board of managers and the governing bodies of its forty (40) participating jurisdictions; and provide the continuing operational and fiscal authority necessary for the staff to aggressively establish and maintain all components necessary to provide the citizens of Bexar, Comal, and Guadalupe counties with immediate access to police, fire, and medical services via a highly survivable and resilient 9-1-1 system.

AUTHORITY

The authority for Bexar Metro is the Texas Health and Safety Code, Chapter 772, Subchapter D, Section 772.301—formerly Vernon's Annotated Civil Statutes Article 1432e, as approved by the Texas 69th Regular Legislative Session in Senate Bill 750 on May 21, 1985; and subsequently approved by a local election on January 17, 1987. This legislation's purpose is to enable the provision of affordable, high quality, countywide Enhanced 9-1-1 service through the establishment of Emergency Communication Districts (ECDs).

MANAGEMENT

A governing board of managers, appointed according to criteria in the enabling legislation, establishes policy and provides oversight of the District. The board members and their appointing authority include:

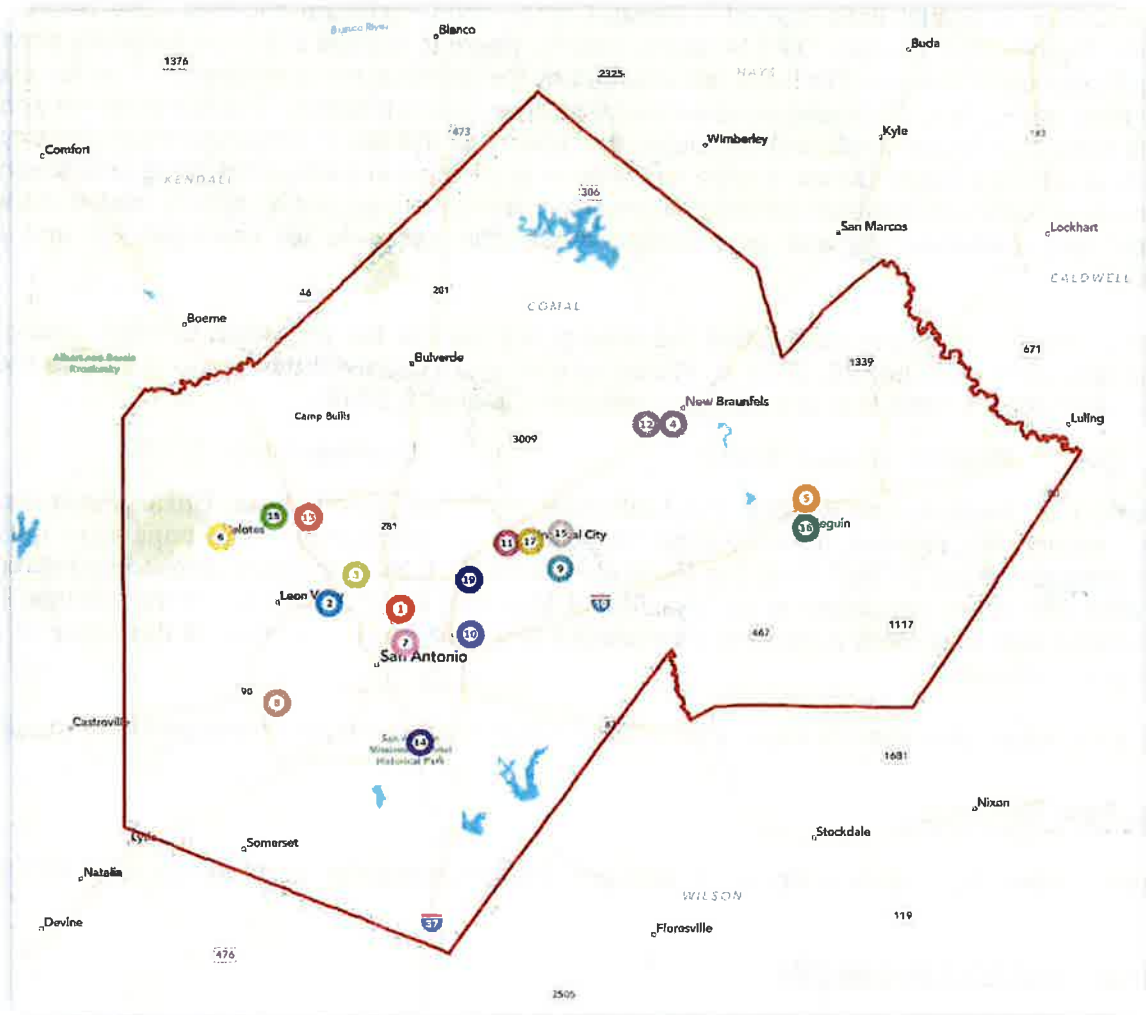
<u>Board Member</u>	<u>Authority</u>
James C. Hasslocher, Chair	Bexar County
Stephen R. Schneider	Bexar County
Judge Sherman Krause	Comal County
Jim Wolverton	Guadalupe County
Heberto Gutierrez	City of San Antonio
Chief Bill McManus	City of San Antonio
Rusty Brockman	City of New Braunfels
Mayor Suzanne de Leon	Member at Large
Principal Service Provider (Non-Voting)	(Vacant)

Brett M. Schneider, Executive Director

RESPONSIBILITY

To successfully accomplish the mission, Bexar Metro must install, manage, and maintain a technology neutral network and the specialized 9-1-1 equipment utilized by Emergency Communications Centers (ECCs) to process emergency voice and text requests; create and maintain highly accurate, spatially precise geospatial databases used to route 9-1-1 requests to the appropriate ECC, enable location determination technologies, and drive computer aided dispatch (CAD) systems; coordinate with jurisdictional addressing and planning authorities to ensure the District managed databases contain accurate, standardized, and logical location information required to easily and quickly locate a citizen during critical emergencies; and provide 9-1-1 operations relevant training and educational resources to ECC personnel. Safeguarding the robustness, cyber-resilience, and operational readiness of the 9-1-1 emergency communications system and supporting critical infrastructure is paramount.

EMERGENCY COMMUNICATIONS CENTERS (ECCs)



- | | |
|---------------------------|---------------------------------|
| 1 - ALAMO HEIGHTS PD | 11 - LIVE OAK PD |
| 2 - BALCONES HEIGHTS PD | 12 - NEW BRAUNFELS PD |
| 3 - CASTLE HILLS PD | 13 - QUARRY RUN/BEXAR COUNTY SO |
| 4 - COMAL COUNTY SO | 14 - SAN ANTONIO PD/FIRE/EMS |
| 5 - GUADALUPE COUNTY SO | 15 - SCHERTZ PD |
| 6 - HELOTES PD | 16 - SEGUIN PD |
| 7 - JBSA-FORT SAM HOUSTON | 17 - UNIVERSAL CITY PD |
| 8 - JBSA-LACKLAND | 18 - UTSA PD |
| 9 - JBSA-RANDOLPH | 19 - WINDCREST PD |
| 10 - KIRBY PD | |

Non-Service Fee Revenue

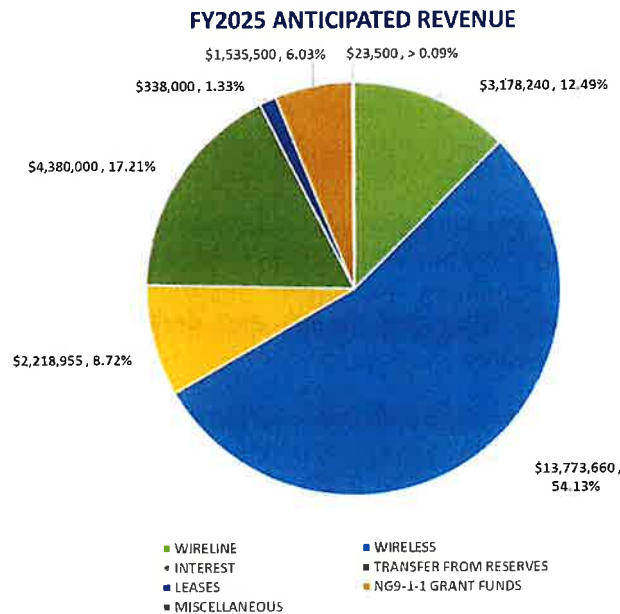
Projections for non-service fee revenue, sourced from investment income, leases, grants and miscellaneous sources, such as rebates and special jurisdiction fees, are as follows:

- **Investment Income (Interest):** A \$2,218,955 return on deposits and investment accounts is anticipated this fiscal year. This reflects an increase of 96.71% over the prior fiscal year.
- **Intergovernmental Revenue (Leases):** Revenue from Data Center contracts will remain unchanged at \$338,000.
- **Grant Funds:** Disbursement of \$1,535,500 from the Senate Bill 8 Coronavirus State Fiscal Recovery Act dedicated to monthly charges associated with ongoing Next Generation Core Service (NGCS) integration and operations.
- **Miscellaneous Income:** Revenue from special use fees and rebates will decrease by -7.72% to \$23,500.

Non-service fee revenue constitutes 19.54% of income in this budget, amounting to \$4,115,955.

Transfer from Reserves

A transfer of \$4,380,000 from encumbered capital reserve accounts will fund the second phase of the 9-1-1 system capital improvement project started in the prior fiscal year. This project aims to upgrade all 9-1-1 system host, call handling equipment, and network infrastructure enabling 9-1-1 services by end of FY2025.



Revenue Summary

Total revenue for fiscal year 2025 will amount to \$25,447,855, encompassing income generated from both service fee and non-service fee sources, augmented by a strategic transfer of \$4,380,000 from capital reserves, dedicated to the 9-1-1 system upgrade project.

- ❖ **9-1-1 Program Specialist:** The 9-1-1 Program Specialist will assist the Director of Program Operations in developing and maintaining programs directly focused on improving the operational efficiencies with the ECCs through program development, training, and evaluating the impact of evolving technologies on ECC operations and call delivery.

The proposed personnel budget provides for twenty-six (26) full-time staff positions to support the District's mission in the planning, management, and maintenance of the network, equipment and databases enabling 9-1-1 communication services.

The adjustments in compensation and inclusion of the two full-time equivalents (FTEs) will result in a 7.65% increase, amounting to \$270,425, in the personnel expenditure compared to the previous fiscal year. \$3,804,045 is allocated to direct and indirect compensation in this budget.

Administrative and Financial Services

The Administrative and Financial Services Department plays a crucial role in overseeing various aspects of the District's financial, administrative, and human resource operations. Its mission includes the following key responsibilities:

- Financial Services:
 - Assist the Executive Director in the management of the financial activities of the District.
 - Manage accounts payable and accounts receivable services.
- Payroll Services:
 - Manages payroll processing for District employees, including salary disbursements and deductions.
- Administrative:
 - Engages with external experts or firms to provide legal advice, perform financial audits, and offer consulting services as needed.
 - Manages the District's records while ensuring they are retained in compliance with legal and regulatory requirements.
 - Ensures compliance with District rules and policies.
- Human Resources:
 - Coordinates employee performance evaluations, ensuring that employees' work is assessed, and feedback is provided to facilitate professional development.
 - Manages employee benefit programs, encompassing benefits such as healthcare, retirement plans, and other programs offered to employees.

Expenses are projected to increase by \$67,948 over the previous year to \$465,090. The following factors directly contributed to the 17.11% increase in this budget:

- Anticipated increases in general liability, automobile, and real property insurance costs.
- Costs associated with a single audit to meet federal grant requirements.
- General Counsel expenses related to legal, regulatory, and contract review previously managed by staff.

Technical Operations

The Technical Operations department is tasked with the maintenance and operations of the District's 9-1-1 system and other mission critical systems supporting public safety operations. Department strategic objectives include:

- Implementing Next Generation 9-1-1 (NG9-1-1) technologies, which enhance the capabilities of the traditional 9-1-1 service by supporting text, image, video, and data communications.

Programs and Engagement

The 9-1-1 telecommunicator serves as the crucial first contact for the public during emergencies. The primary objectives of the Programs and Engagement department is to establish and manage programs geared to enhancing ECC operations by providing these first responders with the equipment and training required to effectively and efficiently perform their critical duties. Through close collaboration with management, the team further ensures ECC personnel are aware of emerging trends and new services with the potential to impact their operations.

TELECOMMUNICATOR TRAINING AND EDUCATION

Provide high quality, public safety training to ensure 9-1-1 telecommunicators have the skills, knowledge, and resources required to expedite a quality response. Bexar Metro recognizes continued learning and professional development is paramount to public safety operations. In addition to Texas Commission on Law Enforcement (TCOLE) mandated training, the District offers a wide array of courses at no cost to ECC personnel. Law enforcement dispatch, fire service dispatch, telecommunicator wellbeing, telecommunicator CPR, and how to handle family violence calls are a sampling of course content.

Education content is continuously analyzed to ensure curriculum remains relevant and addresses changes in technology and operational requirements.

In addition to the District-sponsored educational content, scholarships are offered to telecommunicators and ECC management interested in related operational topics, allowing personnel the flexibility to pursue subject matter not included in the District's curriculum or outside normal training hours.

COMMUNITY ENGAGEMENT

Community engagement is vital for promoting 9-1-1 awareness and ensuring the public understands how to effectively utilize 9-1-1 services. This program aims to organize outreach events, distribute educational materials, and collaborate with local organizations and schools to educate the general public on 9-1-1 services and the impact changing technologies have on 9-1-1 operations. Programs include partnerships with area school Districts to promote the "Bear" Metro safety program, using teddy bears to teach children about 9-1-1 and CPR. The District will also remain an active participant in the San Antonio Fire Department's Hero Like Her camps.

CRITICAL APPLICANT SCREENING SERVICE

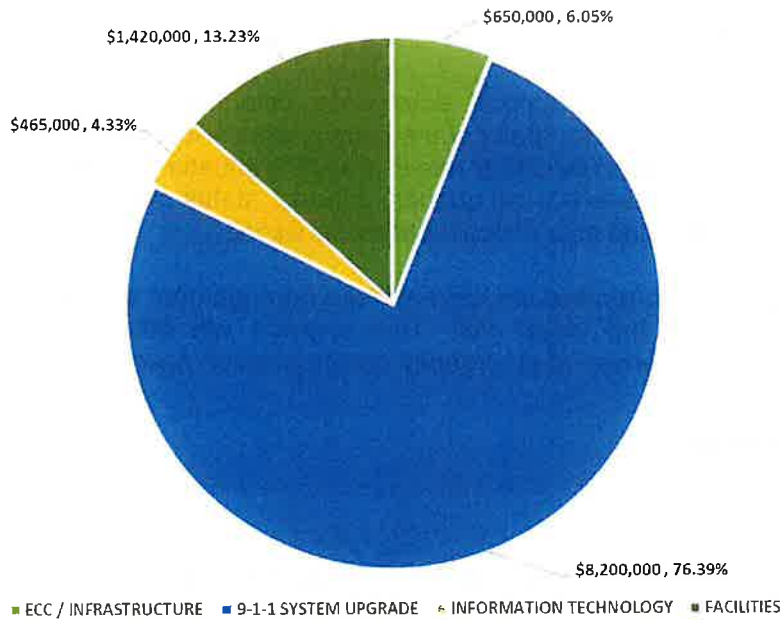
Coordinate use and oversight of a pre-employment screening application offered at no cost to the ECCs to evaluate potential telecommunicator and dispatcher candidates through a battery of questions and scenarios focusing on knowledge, skills and abilities (KSA) crucial to public safety communications.

TELECOMMUNICATOR EMERGENCY RESPONSE TASKFORCE

The Telecommunicator Emergency Response Taskforce (TERT) is a specialized program designed to provide support and assistance to ECCs during times of crisis or disaster. TERT stands as a dedicated volunteer cadre of certified and credentialed public safety telecommunicators, specially trained to respond, relieve, assist, and augment ECC staffing during manmade or natural disasters. With a focus on ensuring seamless communication and support in times of crisis, the Texas TERT (TX-TERT) program plays a crucial role in enhancing emergency response efforts and safeguarding the community. As part of our commitment to the program, Bexar Metro will provide comprehensive training, fully equipped go-bags, and transportation to designated disaster areas.

CAPITAL EXPENDITURES

FY2025 CAPITAL IMPROVEMENT EXPENSES



9-1-1 System and Network Upgrade

Budget Allocation: \$8,200,000

Over the course of the previous two fiscal years, the District has focused its efforts on improving network redundancy through network interconnection redesign and migration of critical 9-1-1 routing services to Next Generation Core Services (NGCS). In April 2024, the District embarked on an eighteen-month project to upgrade the 9-1-1 transport network and call handling equipment used by the ECCs to process 9-1-1 calls. An outlay of \$4,380,000 from encumbered capital reserves will provide funds for the second phase of this project.

The FY2025 project scope includes:

- Installation of new primary and secondary transport networks between the two geo-diverse 9-1-1 Host and remote ECCs.
- Installation of dedicated internet at all ECCs to support new mapping system interconnection to cloud services and as a carrier diverse backup (4th path) 9-1-1 call delivery transport.
- Replacement of 235 9-1-1 call handling equipment consoles at 20 ECC locations.
- Deployment of new mapping and location determination services.
- Deployment of new comprehensive call transcription services.

ECC Infrastructure Enhancements

Budget Allocation: \$650,000

These funds are specifically allocated to support Emergency Communication Centers in enhancing their operational efficiency and communication infrastructure. Previous initiatives encompassed various projects such as upgrading console furniture, adding additional 9-1-1 positions, replacing call recording systems, reinforcing

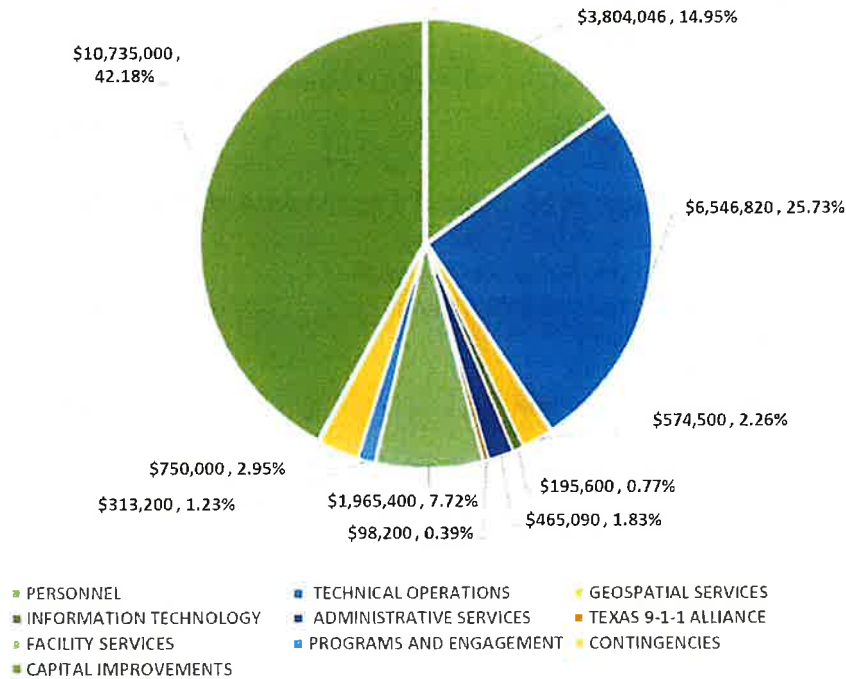
BUDGET SUMMARY

The Fiscal Year 2025 Financial Plan and Budget is deemed sufficient to cover all anticipated program and capital expenditures for the fiscal year, with the current 9-1-1 service fee rates in place. The recommended budget, totaling \$25,447,855 in expenditures, reflects a balanced financial plan. Anticipated revenues, including a \$4,380,000 transfer from capital reserve accounts for 9-1-1 system and capital improvements, contribute to this balance, projected to result in a \$2,389,000 (-8.58%) decrease in spending when compared to FY2024. Of the total proposed budget, \$14,712,855 is allocated for Operations & Maintenance and \$10,735,000 dedicated to capital improvements.

This budget is carefully crafted to align projected revenues with expected operating and capital expenses. In an effort to maintain responsiveness and operational flexibility, the Executive Director retains the authority to authorize fund transfers among budget line items, provided the overall annual budget amount remains unchanged.

Funds allocated to operational initiatives and capital improvements outlined in this budget continue to emphasize Bexar Metro’s commitment to provide the 2.4 million citizens residing in Bexar, Comal, and Guadalupe counties with immediate access to quality 9-1-1 services through one of the most technologically advanced, diverse, and ever-evolving 9-1-1 systems available.

FY2025 BUDGET EXPENDITURES





CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item:5F

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

City Council to approve Bexar Appraisal District FY 2025 Proposed Budget.

Staff Briefing:

City Council will review and make their recommendation regarding the FY 2025 Proposed Budget. This submission is made to the Board of Directors and participating taxing units in the district pursuant to Section 6.06(a) of the Texas Property Tax Code. Please Note: A resolution is necessary only if Live Oak disapproves the budget.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Under Consent.



BEXAR APPRAISAL DISTRICT

ROGELIO SANDOVAL
Chief Appraiser

411 N. Frio, P.O. Box 830248
San Antonio, TX 78283-0248
Phone (210) 224-8511
Fax (210) 242-2451

BOARD OF DIRECTORS

DAVE GANNON
Chair

JON FISHER
Vice-Chair


ADRIANA ROCHA GARCIA -
Councilwoman, District 4
Secretary

REBECCA RUIZ

ALBERT URESTI, MPA -
Tax Assessor-Collector

MEMORANDUM

TO: Board of Directors
Presiding Officer of the Governing Body for
Each Voting Tax Unit Participating in the Bexar Appraisal District

FROM: Rogelio Sandoval, Chief Appraiser 

DATE: May 14, 2024

RE: Submission of Bexar Appraisal District Proposed Budget for 2025

Enclosed for your review is a copy of the 2025 proposed budget for the Bexar Appraisal District. This submission is made to the Board of Directors and the participating taxing units in the district pursuant to Section 6.06 (a) of the Texas Property Tax Code.

In accordance with the Texas Property Tax Code, "The board of directors shall hold a public hearing to consider the budget. The secretary of the board shall deliver to the presiding officer of the governing body of each taxing unit participating in the district not later than the 10th day before the date of the hearing a written notice of the date, time, and place fixed for the hearing. The board shall complete its hearings, make any amendments to the proposed budget it desires, and finally approve a budget before September 15. If governing bodies of a majority of the taxing units entitled to vote on the appointment of board members adopt resolutions disapproving a budget and file them with the secretary of the board within thirty days after its adoption, the budget does not take effect, and the board shall adopt a new budget within 30 days of the disapproval." **Please note that a resolution is necessary only if your governing body disapproves the budget.**

The first 2025 budget levy statement will be mailed the first week in December 2024. Each tax unit's levy will reflect its proportionate share of the appraisal district budget as provided by the Property Tax Code.

Should you have any questions regarding the 2025 Proposed Budget, please feel free to contact me at 242-2406 or Crystal Khantharoth, our Finance Director, at 210-242-2402.

/RS

Bexar Appraisal District 2025 Budget Information and Highlights

The attached budget details the plan for district spending for appraisal year 2025. Not only is the budget a spending plan, but it is also a values statement for what the organization sees as most important. This district holds service to the public as the pinnacle of its mission, and the staff of this office is the reason that we are able to perform this function at the highest levels. Employee costs are the highest percentage of the budget but the staff of the district is second to none when it comes to their dedication to serving the public at large and the taxing units of Bexar County. It takes a committed staff to serve the public in the way that they have become accustomed and our staff receives accolades routinely for their assistance, courtesy, and knowledge. Operationally, this budget also accounts for additional costs required by legislation, costs to maintain a growing parcel inventory, growing appeals load, and potential costs from a more demanding litigation load. **The 2025 budget request contemplates spending \$28,175,700 which is an increase of \$2,274,500 (8.78%) from 2024.** While this is an increase over the 2024 budget, the additional funding is necessary to process our growing workload and includes the costs of unfunded legislative mandates. The information below summarizes the changes from 2024 and highlights the differences for your consideration:

Operating Expenses - (13.92% of the total budget amount)

In the operating expenses category, the increase in auto allowance accounts for a few new positions and reclassification of a few positions that receive less than the full auto allowance received by appraisal staff. The largest deviation in cost comes from the fact that we no longer are required to send "Truth In Taxation" postcards that were required in the past.

After accounting for additional ancillary changes in this category, the total of this category of expenditure is projected to decrease by \$97,374.

Capital Expenses – (0.68% of the total budget amount)

The Capital Expenses category shows a net increase in the 2025 budget. The Furniture line item and CAMA hardware are increased for replacing some iPads and laser measuring devices used in the field. The Furniture line item is being increased to account for replacing broken items or new furniture as necessary. This category of expenses is being increased by a total of \$27,000 for 2025.

Debt Service- (0.00% of the total budget amount)

The district owns its current facility and therefore, has incurred no debt. This category remains at \$0 for 2025.

Employee Expenses – (63.72% of the total budget amount)

This category of expense is increasing in the budget request over 2024 by an amount of \$737,222.

Staffing Level

Public contact has been at all-time highs with phone calls and email correspondence growing tremendously in the past few years and that trend is expected to continue. For the past few years, we added positions to the staff count to assist in dealing with the growth that we have experienced in all aspects of the organization. We have found that there is a need for a few targeted positions in this year's budget that are directly attributable to growth. We are requesting the addition of 6 new positions in total for 2025 - 3 clerical positions, 2 appraiser positions, and 1 supervisor. These positions are necessary to handle the growth in public contact and re-apportion customer service staff. We believe that the addition of these positions will improve the efficiency and operation of the district while serving the public in the manner in which they have become accustomed.

Staff Salaries

Each year in history, we have adjusted the salary grid by 1% which had been helpful in keeping up with inflation and competition. Unfortunately, adjusting the grid by that amount has proven to be insufficient to keep up with these factors in recent years and the proposed budget accounts for an adjustment of the compensation grid by 2%. This results in our beginning minimum wage for 2025 to be \$18.45 per hour which is consistent with many of the entities in the county. It is our intention that over time, these annual adjustments will lessen the need to make significant increases in staff salaries in a single year.

Merit Increases

We have always maintained a merit-based performance increase system by which employees are compensated based upon their contribution to the district's mission. This budget also provides for merit increases for those staff members who qualify based upon their performance.

This budget also includes money to fund a retiree COLA that is paid out every other year; budgeting for half of the anticipated cost annually. We pay this cost up front as not to add significantly to our unfunded liability with TCDRS.

Overall, personnel costs remain close to two-thirds of the total budget amount and is calculated at 63.72% of the total budget for 2025.

Contract Services – (9.76% of the total budget amount)

The Contract Services category of the budget is increasing significantly for 2025, nearly doubling previous years' costs. Due to legislation that was passed late in a special session in 2023, the legislature changed the makeup of the CAD board of directors by adding three members popularly elected beginning in 2024. The appraisal district is required to pay for the election, however, the legislature did not allocate state funds to compensate districts for this expense. This unfunded mandate has required that the district add a new line item to account for the cost moving forward. Executive management sees it as prudent to establish a prorated amount for the election annually and place the money in reserves so that the cost is covered when the election takes place. This methodology stabilizes the budget over time.

In addition to the cost of elections, the district has experienced higher litigation costs as we have seen a 30% increase in lawsuits for 2023 and the settlement of these cases is protracted over several years. Our legal team has also been notified that outside counsel is raising their hourly rates which adds to the cost of resolving cases.

The total budgeted amount for this category of expenses is increasing by a total of \$1,215,500.

Information Systems Expenses – (2.32% of the total budget amount)

The Information Systems category of expenses is planned to increase by \$16,925 to account for software licensing renewals, new equipment leases, and ongoing hardware maintenance costs. The increase includes multi-year discounts for software renewals that will be incurred this year but will cover multi-year terms before subsequent renewal. We have also adjusted the Services line item to align closer with actual spending for the previous year.

Project Expenses – (5.39% of the total budget amount)

Field device maintenance and CAMA software costs are expected to increase as they are licensed primarily on a 'per parcel' basis and our parcel count and corresponding workload increase as we sustain growth. We are decreasing the Technology Improvements line item slightly to offset some of the increase as we anticipate less hardware replacement needs in the upcoming year. We do anticipate the need to add enhancements to our CAMA software and online services for the public.

This category of expense was initially expected to increase significantly due to the fact that appraisal districts are now required to conduct a homestead audit to verify homesteads every 5 years. The initial cost estimates for this service

were approximately \$800,000. Thankfully, our Information Systems staff has determined a way to conduct this internally with current resources, thus avoiding a cost increase for the homestead audit.

This category of expense is expected to increase in total by \$84,745 for 2025.

Other Expenses – (0.04% of the total budget amount)

This category of expenses remains unchanged in the budget plan for 2025.

Appraisal Review Board Expenses- (4.17% of the total budget amount)

The ARB category of expenses are expected to increase in the 2025 budget plan by a total of \$290,482. The ARB Compensation line item is increased to account for more members and to account for protest volume. One of the other increases in this category of expenses results from postage costs. ARB orders must be sent certified mail per tax code section 41.47 (d) (1) and we are seeing a higher number of these being sent. The US Postal Service has also increased their postal rates which is having an effect on the cost to send evidence, notices to appear for hearings, and associated letters notifying owners of the availability to schedule their informal meeting with staff.

Total Budget -

The total budget request for 2025 of \$28,175,700 equates to a cost per real property parcel of \$39.75 based on the 2024 real property parcel count. This cost comparison exhibits how much we do while spending wisely and containing costs. These statistics remain significantly below the operational costs of the other major metropolitan areas of the state as our contemporaries’ costs per parcel are all in excess of \$40. The anticipated cost per parcel comparison is below and demonstrates the fact that the Bexar Appraisal District continually operates much more efficiently and cost-effectively than its contemporaries in Texas.

Bexar AD Proposed 2024 Budget and Cost Per Parcel Comparison Among Top Metro Districts (by parcel count)			
District	Real Parcels	Annual Budget	Cost per Parcel
Harris	1,555,085	\$117,413,324	\$75.50
Dallas	750,739	\$37,006,000	\$49.29
Bexar	708,829	\$28,175,700	\$39.75
Tarrant	706,667	\$29,248,906	\$41.39
Travis	477,631	\$29,884,516	\$62.57

It is also worthwhile to note that the Bexar Appraisal District routinely returns unexpended funds to the taxing entities that fund our operation. While many entities such as the county and cities have multiple funding sources and revenue streams from which to draw funding, the appraisal district does not.

Also, of particular interest is the cost of Bexar Appraisal District services as a percentage of the total tax levy of participating tax units. **The Bexar Appraisal District total actual cost to the entities is typically less than one half of one percent of the total tax levy in Bexar County. The proposed 2025 budget of \$28,175,700 is calculated as 0.59% of the total 2023 tax levy used to calculate each entity’s share of the district’s total cost.** By the time that the 2024 total levy is adopted, we expect the budget amount to calculate at or below one half of one percent of the total. Below details the specific statistics with regard to increases, refunds, and costs as a percentage of the total levy in Bexar County.

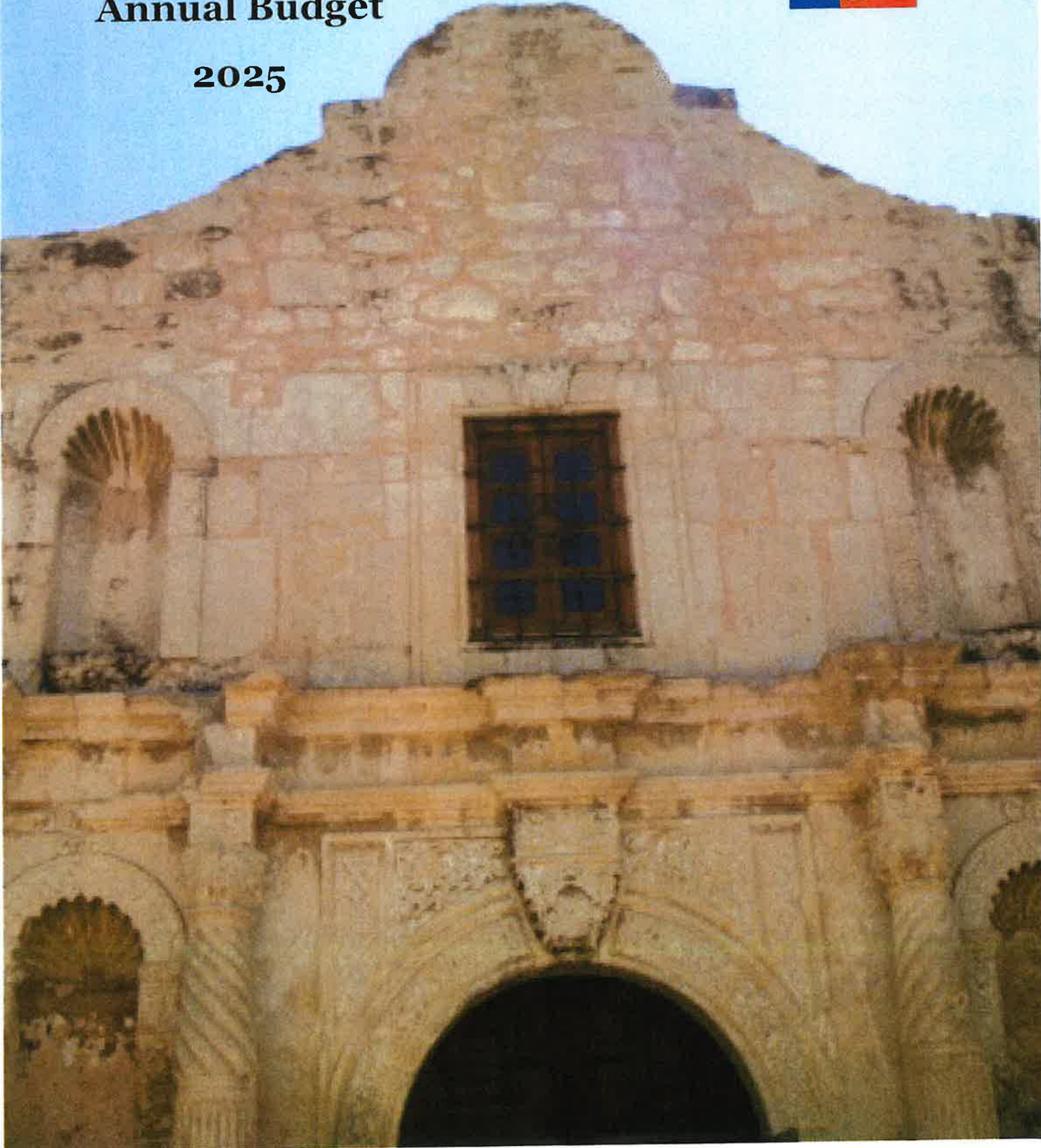
Year	Approved Budget	Percent Change from Previous	Dollar Change from Previous	Surplus Refunded to Tax Units	Percent of Budget Refunded	Total Tax Unit Levy for Budget Share	BAD Cost as % of Levy	Net Expenditures after Refunds	Actual Cost as % of Levy
2018	\$18,657,516	12.09%	\$2,012,651	\$2,803,501	15.03%	\$3,500,716,948	0.53%	\$15,854,015	0.45%
2019	\$18,261,544	-2.12%	(\$395,972)	\$645,997	3.54%	\$3,734,896,111	0.49%	\$17,615,547	0.47%
2020	\$18,948,050	3.76%	\$686,506	\$854,624	4.51%	\$3,998,963,398	0.47%	\$18,093,426	0.45%
2021	\$18,841,892	-0.56%	(\$106,158)	\$305,400	1.62%	\$4,156,605,757	0.45%	\$18,536,492	0.45%
2022	\$20,328,268	7.89%	\$1,486,376	\$485,363	2.39%	\$4,517,693,584	0.45%	\$19,838,521	0.44%
2023	\$23,674,800	16.46%	\$3,346,532	\$783,998	3.31%	\$4,841,688,823	0.49%	\$22,890,802	0.47%
2024	\$25,901,200	9.40%	\$2,226,400	N/A	N/A	\$4,841,688,823	0.53%	N/A	N/A
Avg percentage of budget refunded to entities:						5.42%	Avg Cost as Percent of Levy	0.49%	0.46%

*2023 surplus is unaudited at time of printing

We continue to strive to serve the citizens of Bexar County and the taxing units in an efficient, courteous, and cost-effective manner. We have been awarded international, state, and local recognition for our efforts and have achieved the designation of a "Top Workplace" for the past five years, having won the Top Workplace in the 'mid-sized' company category in 2020. These accolades prove that the Bexar Appraisal District is fulfilling its mission and this budget continues to fund this level of service and commitment.



Bexar Appraisal District
Annual Budget
2025



PRELIMINARY
BUDGET FOR FISCAL 2025
FOR
BEXAR APPRAISAL DISTRICT

May 14, 2024

BOARD OF DIRECTORS

FY 2023-2024

Dave Gannon	Chair
John Fisher	Vice-Chair
Dr. Adriana Rocha Garcia	Secretary
Rebecca Ruiz	Board Member
Dr. Ralph E. Barksdale	Board Member
Albert Uresti, MPA	Board Member

DISTRICT ADMINISTRATION

Rogelio Sandoval	Chief Appraiser
Scott Griscom	Assistant Chief Appraiser
Tommy Allison	Assistant Chief Appraiser



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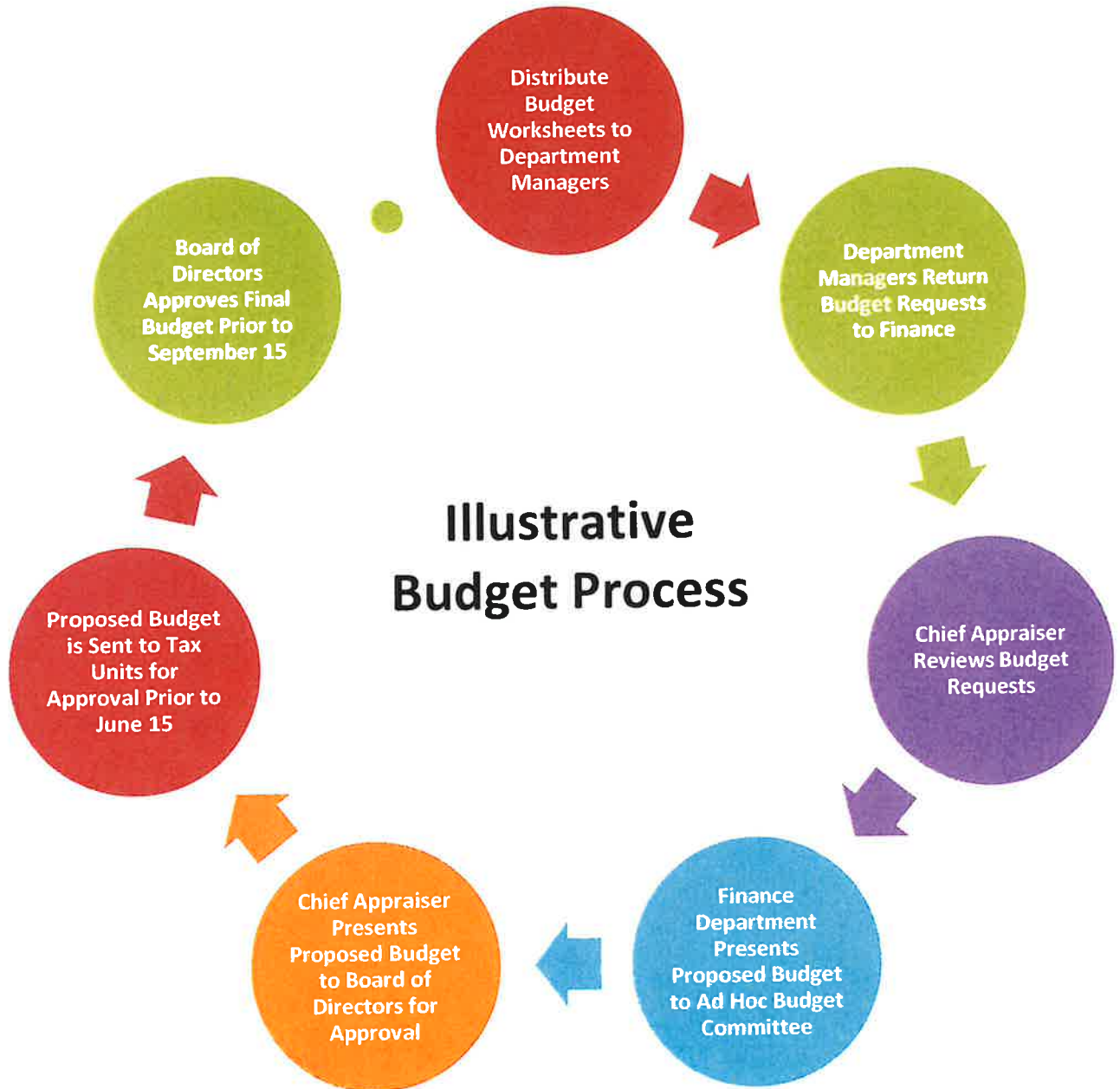
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BEXAR APPRAISAL DISTRICT



**BEXAR APPRAISAL DISTRICT
BUDGET 2025
EXECUTIVE SUMMARY**

The attached budget details the plan for district spending for appraisal year 2025. Not only is the budget a spending plan, but it is also a values statement as to what the organization sees as most important. This district holds service to the public as the pinnacle of its mission, and the staff of this office is the reason that we are able to perform this function at the highest levels. Employee costs are the highest percentage of the budget but the staff of the district is second to none when it comes to their dedication to serving the public at large and the taxing units of Bexar County. It takes a dedicated and committed staff to serve the public in the way that they have become accustomed in our community. Operationally, this budget also accounts for additional costs required by legislation, costs to deal with a growing population, parcel count, appeals load, and potential costs from a higher litigation load while containing increases as much as possible. **The 2025 budget request contemplates spending \$28,175,700 which is an increase of \$2,274,500 (8.78%) from 2024. While this is an increase from the previous year, this budget is approximately one-half of one percent (0.59%) of the total tax levy used to calculate each entity's cost share which is a total of \$4,967,955,185.**

The total budget for 2025 of \$28,175,700 equates to a cost per real property parcel of \$39.75 based on the 2024 real property parcel count and exhibits how focused we are on spending wisely. These statistics remain significantly below the operational costs of the other major metropolitan areas of the state. (Further information with regard to the comparison of costs per parcel may be found on page 6). It is also worthwhile to note that the Bexar Appraisal District routinely returns unexpended funds to the taxing units that fund its operation.

HIGHLIGHTS OF THE 2025 BUDGET:

BUDGET CATEGORY INCREASES AND DECREASES ARE AS FOLLOWS:

Operating Expenses decrease by \$97,374 to account for the decrease we are no longer required to send "Truth in Taxation" postcards that were required in the past.

Capital Expenses increase by \$27,000 furniture for new staff and to replace iPads and laser measuring devices used in the field.

Debt Service remains at \$0 as the district owns its current facility and therefore, has incurred no debt.

Employee Expenses increased by \$737,222 with the addition of 6 new staff to keep up with a growing workload.

Contract Services Expenses is planned to increase by \$1,215,500 this increase is significant for 2025, nearly doubling previous years' costs. Due to legislation that was passed late in a special session in 2023, the legislature changed the makeup of the CAD board of directors by adding three members popularly elected beginning in 2024. The appraisal district is required to pay for the election, however, the legislature did not allocate state funds to compensate districts for this expense. This unfunded mandate has required that the district add a new line item to account for the cost moving forward. In addition to the cost of elections, the district has experienced higher litigation costs as we have seen a 30% increase in lawsuits for 2023 and the settlement of these cases is protracted over several years. Our legal team has also been notified that outside counsel is raising their hourly rates which adds to the cost of resolving cases.

Information Systems Expenses increase by \$16,925 to account for software licensing renewals, and increasing hardware cost.

Project Expenses are increased by \$84,745 to account for field device maintenance and CAMA software cost and higher licensing costs due to parcel growth.

Other Expenses, which include Board of Directors and Chief Appraiser Expenses, remains unchanged for 2025.

The ARB category of expenses is being increased by \$290,482 to account for a longer appeal season, more members, and more formal hearings.

This budget includes money to be encumbered to fund a TCDRS COLA for retirees in the amount of \$275,000 that is budgeted annually but prepaid every two years. Funds for an unfunded mandate of \$1,000,000 are to be encumbered for election reserve.

Funds in this budget also are to be encumbered into a reserve to fund a future server infrastructure upgrade at the end of the current hardware's life in 5-7 years at an amount of \$100,000.

The Board of Directors of the Bexar Appraisal District may transfer funds between line items of the 2025 Budget if the action does not obligate jurisdictions to additional payments.

**2025 BUDGET
BEXAR APPRAISAL DISTRICT
REVENUE & EXPENSES**

BUDGET REVENUE

Tax Unit Levy	\$ 28,127,700
Interest on Investments	20,000
Sale of Data	8,000
Other Income	<u>20,000</u>
TOTAL REVENUE	\$ 28,175,700

BUDGET EXPENSE

Operating Expense	\$ 3,921,679
Capital Expense	191,500
Debt Service	0
Employee Expense	17,953,126
Contract Service Expense	2,748,800
Information Systems	653,435
Projects Expense	1,519,403
Other Expense	12,000
A.R.B. Expense	<u>1,175,757</u>
TOTAL EXPENSES	\$ 28,175,700

**ESTIMATED TAX LEVIES TO SUPPORT
BEXAR APPRAISAL DISTRICT 2025 BUDGET**

TAXING UNIT	2023* TAX LEVY	% OF LEVY	2025 BUDGET SHARE
ALAMO COM COLLEGE	\$352,556,080	0.072817	\$2,048,175
CITY OF ALAMO HEIGHTS	\$7,970,802	0.001646	\$46,298
ALAMO HEIGHTS ISD	\$77,276,272	0.015961	\$448,946
CITY OF BALCONES HGTS	\$2,165,772	0.000447	\$12,573
BEXAR COUNTY	\$603,025,605	0.124549	\$3,503,277
BEXAR CO EMERG DIST #1	\$1,809,526	0.000374	\$10,520
BEXAR CO EMERG DIST #2	\$14,115,999	0.002916	\$82,020
BEXAR CO EMERG DIST #3	\$7,382,899	0.001525	\$42,895
BEXAR CO EMERG DIST #5	\$3,683,951	0.000761	\$21,405
BEXAR CO EMERG DIST #6	\$1,599,618	0.000330	\$9,282
BEXAR CO RD & FLOOD	\$52,657,243	0.010876	\$305,917
BEXAR CO EMERG DIST #7	\$6,051,525	0.001250	\$35,160
BEXAR CO EMERG DIST #8	\$1,923,646	0.000397	\$11,167
BEXAR CO EMERG DIST #4	\$2,439,032	0.000504	\$14,176
BEXAR CO EMERG DIST #10	\$2,525,079	0.000522	\$14,683
BOERNE ISD	\$31,171,310	0.006438	\$181,086
BEXAR CO EMERG DIST #11	\$2,214,142	0.000457	\$12,854
BEXAR CO EMERG DIST #12	\$1,632,458	0.000337	\$9,479
CITY OF CASTLE HILLS	\$4,713,877	0.000974	\$27,396
CITY OF CHINA GROVE	\$386,555	0.000080	\$2,250
CIBOLO CANYON SID	\$8,711,543	0.001799	\$50,602
COMAL ISD	\$36,725,302	0.007585	\$213,349
CITY OF CONVERSE	\$11,084,608	0.002289	\$64,384
Crosswinds at South Lake SID	\$888,816	0.000184	\$5,175
EAST CENTRAL ISD	\$64,845,037	0.013393	\$376,714
EDGEWOOD ISD	\$22,898,510	0.004729	\$133,016
CITY OF ELMENDORF	\$932,275	0.000193	\$5,429
FAIR OAKS RANCH	\$4,638,223	0.000958	\$26,946
FLORESVILLE ISD	\$27,830	0.000006	\$169
CITY OF GREY FOREST	\$63,881	0.000013	\$366
HARLANDALE ISD	\$30,649,855	0.006330	\$178,048
CITY OF HELOTES	\$4,823,311	0.000996	\$28,015
CITY OF HILL CNTRY VILLAGE	\$662,385	0.000137	\$3,853
CITY OF HOLLYWOOD PARK	\$3,481,288	0.000719	\$20,224
JUDSON ISD	\$147,229,534	0.030409	\$855,335
CITY OF KIRBY	\$3,268,327	0.000675	\$18,986
CITY OF LEON VALLEY	\$6,206,190	0.001282	\$36,060
CITY OF LIVE OAK	\$7,535,592	0.001556	\$43,767
CITY OF LYTLE	\$5,533	0.000001	\$28
MEDINA VALLEY ISD	\$30,991,304	0.006401	\$180,045
NORTH EAST ISD	\$492,382,546	0.101696	\$2,860,475
NORTHSIDE ISD	\$742,072,266	0.153267	\$4,311,048
CITY OF OLMOS PARK	\$3,964,571	0.000819	\$23,037
CITY OF SAN ANTONIO	\$808,814,725	0.167052	\$4,698,789
SAN ANTONIO ISD	\$316,455,361	0.065361	\$1,838,455
SAN ANTONIO MUD #1	\$239,267	0.000049	\$1,378
SA RIVER AUTH	\$45,027,131	0.009300	\$261,588
CITY OF SANDY OAKS	\$568,543	0.000117	\$3,291
CITY OF SCHERTZ	\$3,295,460	0.000681	\$19,155
SCHERTZ-CIBOLO ISD	\$14,263,764	0.002946	\$82,864
CITY OF SELMA	\$2,081,231	0.000430	\$12,095
CITY OF SHAVANO PARK	\$4,835,316	0.000999	\$28,129
CITY OF SOMERSET	\$999,660	0.000206	\$5,794
SOMERSET ISD	\$6,155,122	0.001271	\$35,750
SOUTH SAN ISD	\$30,061,876	0.006209	\$174,645
SOUTHSIDE ISD	\$25,992,088	0.005368	\$150,989
SOUTHWEST ISD	\$75,448,918	0.015583	\$438,314
CITY OF ST HEDWIG	\$1,207,166	0.000249	\$7,004
CITY OF TERRELL HILLS	\$6,948,578	0.001435	\$40,363
CITY OF UNIVERSAL CITY	\$10,420,187	0.002152	\$60,531
UNIVERSITY HEALTH SYSTEM	\$678,222,955	0.140080	\$3,940,128
Westside 211 PID	\$1,727,378	0.000357	\$10,042
CITY OF WINDCREST	\$3,815,823	0.000788	\$22,165
Clearwater Creek SID	\$2,579	0.000001	\$28
Stolte Ranch SID	\$127,459	0.000026	\$731
Talley Road SID	\$157,665	0.000033	\$928
Westpointe SID	\$1,808,664	0.000374	\$10,520
Redbird Ranch	\$984,395	0.000203	\$5,710
BEXAR CO EMERG DIST #9	\$377,382	0.000078	\$2,194
TRES LAURELS SID	\$10,104	0.000002	\$56
Landon Ridge SID	\$89,532	0.000018	\$506
LEMON CREEK SID	\$38,824	0.000008	\$225
BRIGGS RANCH SID	\$73,344	0.000015	\$422
SAPPHIRE GROVE SID	\$26,011	0.000005	\$141
GRACE GARDENS SID	\$14,166	0.000003	\$84
BRIGGS RANCH II SID	\$8,031	0.000002	\$56
	\$4,841,688,823	100%	\$28,127,700

* - Tax Levy column will be revised with 2024 Levies when available.

BUDGET INCREASES vs. BUDGET SURPLUS RETURNS

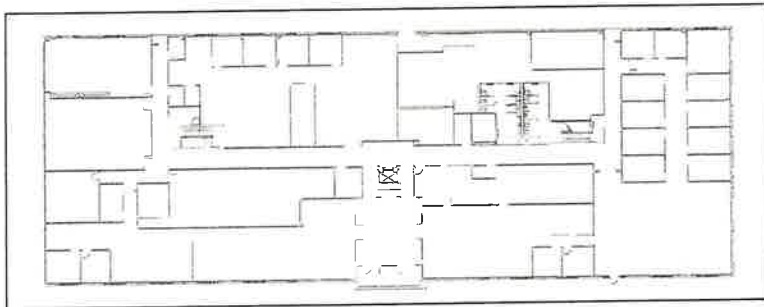
Refund to tax units from:	2022 surplus	485,363
	2021 surplus	305,400
	2020 surplus	854,624
	2019 surplus	645,997
	2018 surplus	2,803,501
	2017 surplus	467,293
	2016 surplus	467,412
	2015 surplus	960,254
	2014 surplus	613,599
	2013 surplus	646,899
	2012 surplus	606,698
	2011 surplus	1,203,016
	2010 surplus	829,000
Total refunded for last thirteen years:		\$10,889,056

Budget Increase/(Decrease):	2022	7.41%	1,396,376
	2021	-0.56%	(106,158)
	2020	3.76%	686,506
	2019	-2.12%	(395,972)
	2018	12.09%	2,012,651
	2017	3.65%	586,125
	2016	1.17%	185,542
	2015	5.71%	856,760
	2014	2.98%	435,137
	2013	5.16%	714,881
	2012	-6.05%	(892,475)
	2011	-1.25%	(186,070)
	2010	4.67%	666,887
Total for last thirteen years:		36.62%	\$5,960,190

Percent of Budget Increases Returned **83%**
Refunded over Budget Increase **\$4,928,866**

BEXAR APPRAISAL DISTRICT

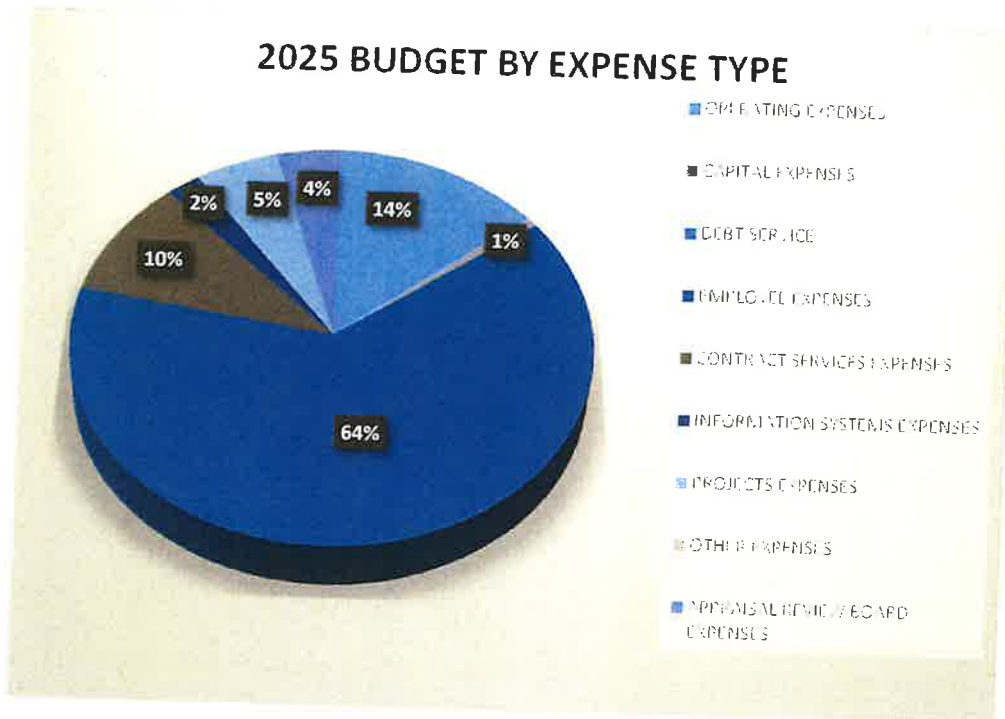
BUILDING PROJECTS LIST	BUDGET YEAR
Lobby Renovation	2025
HVAC Replacement	2027
Restroom Renovation	2030
Kitchen Renovation	2032



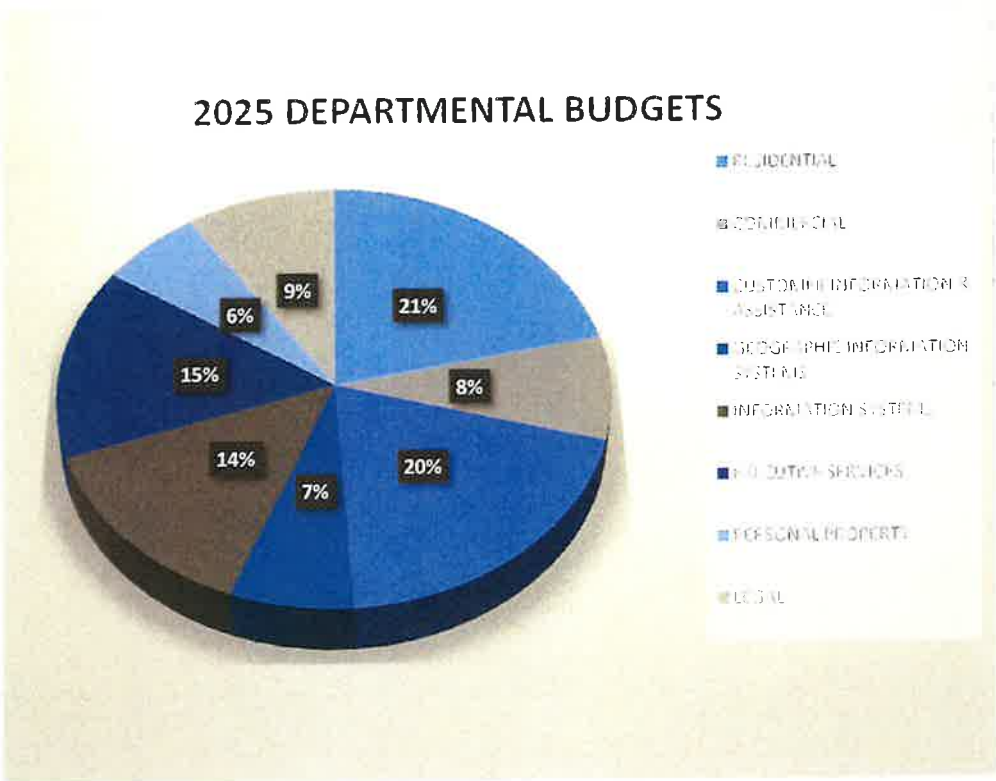
Bexar Appraisal District
As Compared to Top 5 Metro Districts

Districts	2024			2023			2022		
	Real Parcels	Annual Budget	Cost/Real Parcel	Real Parcels	Annual Budget	Cost/Real Parcel	Real Parcels	Annual Budget	Cost/Real Parcel
Harris	1,555,085	117,413,324	\$75.50	1,530,157	99,506,291	\$65.03	1,526,983	94,872,473	\$62.13
Dallas	750,739	37,006,000	\$49.29	746,523	31,205,055	\$41.80	745,851	29,324,671	\$39.32
Bexar	708,829	25,901,200	\$36.54	695,633	23,674,800	\$34.03	676,520	20,238,268	\$29.92
Tarrant	706,667	29,248,906	\$41.39	696,589	28,631,389	\$41.10	710,000	26,790,117	\$37.73
Travis	477,631	29,884,516	\$62.57	470,953	25,683,866	\$54.54	471,299	22,786,110	\$48.35

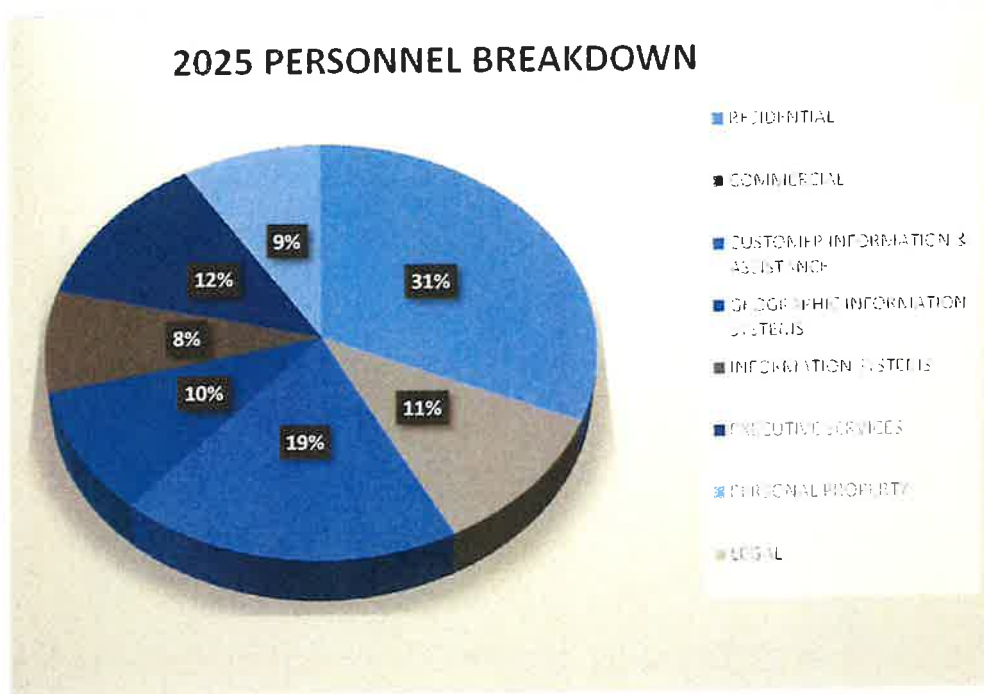
Lowest cost per parcel



<u>EXPENSE TYPE</u>	<u>BUDGET</u>	<u>PERCENT</u>
OPERATING EXPENSES	\$ 3,921,679	13.9%
CAPITAL EXPENSES	191,500	0.7%
DEBT SERVICE	0	0.0%
EMPLOYEE EXPENSES	17,953,126	63.7%
CONTRACT SERVICES EXPENSES	2,748,800	9.8%
INFORMATION SYSTEMS EXPENSES	653,435	2.3%
PROJECTS EXPENSES	1,519,403	5.4%
OTHER EXPENSES	12,000	0.0%
APPRAISAL REVIEW BOARD EXPENSES	1,175,757	4.2%
	\$ 28,175,700	100.0%



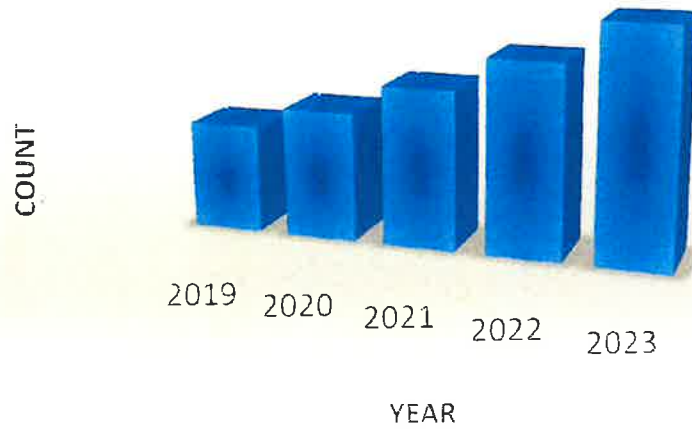
<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>PERCENT</u>
RESIDENTIAL	\$ 6,019,313	21.4%
COMMERCIAL	2,245,322	8.0%
CUSTOMER INFORMATION & ASSISTANCE	5,542,794	19.7%
GEOGRAPHIC INFORMATION SYSTEMS	1,910,447	6.8%
INFORMATION SYSTEMS	3,904,320	13.9%
EXECUTIVE SERVICES	4,163,664	14.8%
PERSONAL PROPERTY	1,766,731	6.3%
LEGAL	2,623,109	9.3%
	\$ 28,175,700	100.0%



<u>DEPARTMENT</u>	<u>NUMBER OF PERSONNEL</u>	<u>SALARY EXPENSE</u>	<u>PERCENT</u>
RESIDENTIAL	64	\$ 5,312,658	29.6%
COMMERCIAL	19	1,821,468	10.1%
CUSTOMER INFORMATION & ASSISTANCE	45	3,157,733	17.6%
GEOGRAPHIC INFORMATION SYSTEMS	20	1,621,337	9.0%
INFORMATION SYSTEMS	12	1,324,872	7.4%
EXECUTIVE SERVICES	12	2,058,064	11.5%
PERSONAL PROPERTY	18	1,484,449	8.3%
LEGAL	10	1,172,545	6.5%
	200	\$17,953,126	100.0%

BEXAR COUNTY GROWTH TRENDS

BEXAR COUNTY - NUMBER OF PARCELS

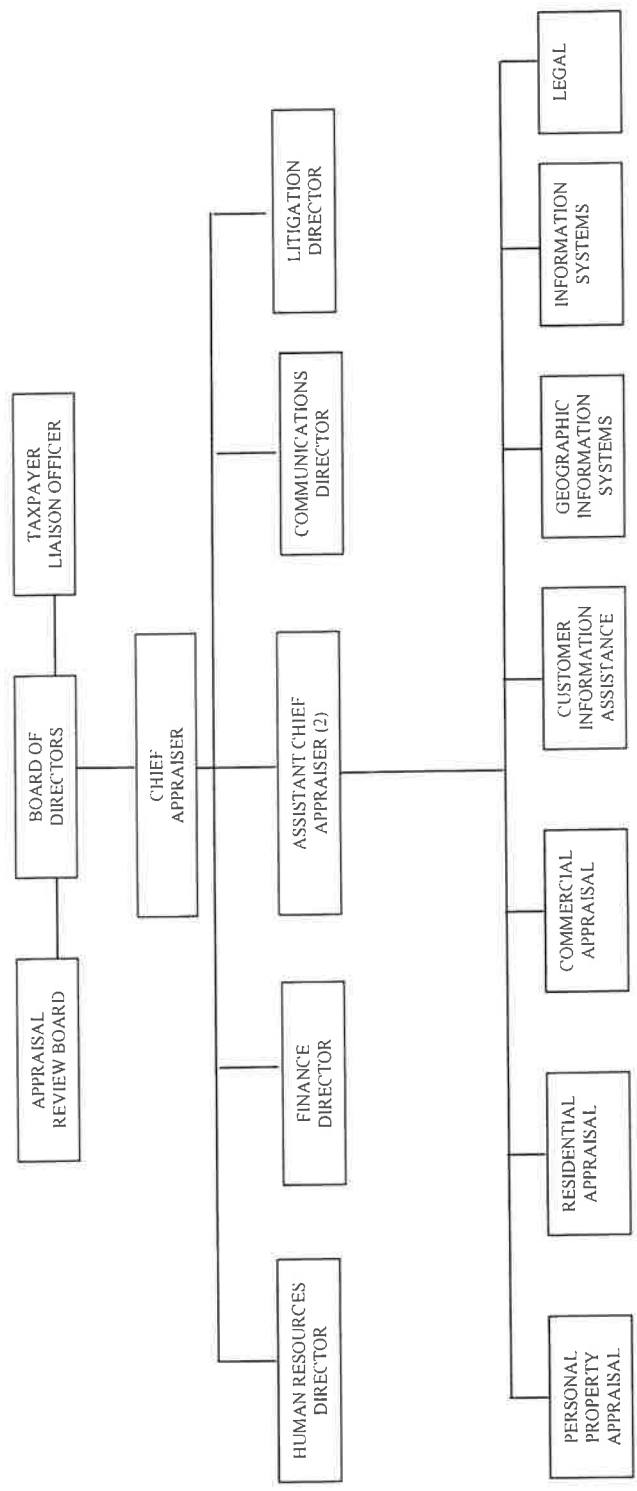


BEXAR COUNTY - APPRAISED VALUES



<u>YEAR</u>	<u># OF PARCELS</u>	<u>APPRAISAL VALUE (in 1000's)</u>
2019	695,311	\$197,950,065
2020	706,134	\$211,747,006
2021	721,056	\$224,401,007
2022	737,850	\$271,862,361
2023	758,004	\$306,152,129
INCREASE OVER 5 YEARS	62,693	\$108,202,064
	9.02%	54.66%

BEXAR APPRAISAL DISTRICT ORGANIZATIONAL CHART



Bexar Appraisal District

TITLE	#	GRADE	SALARY RANGE			BENEFITS*
			GRADE MINIMUM	GRADE MIDPOINT	GRADE MAXIMUM	
Chief Appraiser	1		Negotiated	Contract		
Assistant Chief	2	623	\$142,234	\$182,060	\$221,885	\$20,244
IS Director	1	622	\$124,766	\$159,701	\$194,636	\$20,244
Communications Director	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Director - BPP	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Director - CIA	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Director - COM	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Director - GIS	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Director - Litigation	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Director - RES	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Finance Director	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Human Resources Director	1	621	\$109,445	\$140,089	\$170,733	\$20,244
Applications Operation Manager	1	620	\$96,004	\$122,885	\$149,767	\$20,244
Attorney	1	620	\$96,004	\$122,885	\$149,767	\$20,244
Litigation Coordinator	2	620	\$96,004	\$122,885	\$149,767	\$40,488
Operations Supervisor	2	620	\$96,004	\$122,885	\$149,767	\$40,488
Appraisal Supervisor	8	619	\$84,212	\$107,794	\$131,373	\$161,952
Compliance Officer	1	619	\$84,212	\$107,794	\$131,373	\$20,244
Customer Service Supervisor	3	619	\$84,212	\$107,794	\$131,373	\$60,732
Deed Technician Supervisor	1	619	\$84,212	\$107,794	\$131,373	\$20,244
GIS Technician Supervisor	1	619	\$84,212	\$107,794	\$131,373	\$20,244
Records Management Officer	1	619	\$84,212	\$107,794	\$131,373	\$20,244
System and Support Manager	1	619	\$84,212	\$107,794	\$131,373	\$20,244
Database Administrator	1	618	\$73,871	\$94,556	\$115,240	\$20,244
Network Engineer	1	618	\$73,871	\$94,556	\$115,240	\$20,244
Senior Valuation Appraiser	9	618	\$73,871	\$94,556	\$115,240	\$182,196
Cybersecurity / System Administrator	1	618	\$73,871	\$94,556	\$115,240	\$20,244
Data Analyst II	1	617	\$64,800	\$82,942	\$101,087	\$20,244
Senior Appraiser	15	617	\$64,800	\$82,942	\$101,087	\$303,660
Absolute Exemption Coordinator	1	616	\$56,842	\$72,759	\$88,675	\$20,244
Appraiser - RPA	36	616	\$56,842	\$72,759	\$88,675	\$728,784
ARB Coordinator	1	616	\$56,842	\$72,759	\$88,675	\$20,244
Data Analyst I	1	616	\$56,842	\$72,759	\$88,675	\$20,244
Executive Assistant	1	616	\$56,842	\$72,759	\$88,675	\$20,244
GIS Q A Administrator	1	616	\$56,842	\$72,759	\$88,675	\$20,244
PC and Network Technician II	1	616	\$56,842	\$72,759	\$88,675	\$20,244
Senior Arbitration Specialist	1	616	\$56,842	\$72,759	\$88,675	\$20,244
Senior GIS Technician	2	616	\$56,842	\$72,759	\$88,675	\$40,488
Senior Litigation Specialist	1	616	\$56,842	\$72,759	\$88,675	\$20,244
Appraiser	20	615	\$49,862	\$63,822	\$77,783	\$404,880
Finance Assistant	1	615	\$49,862	\$63,822	\$77,783	\$20,244
GIS Technician	6	615	\$49,862	\$63,822	\$77,783	\$121,464
HR Assistant	1	615	\$49,862	\$63,822	\$77,783	\$20,244
Litigation Specialist	2	615	\$49,862	\$63,822	\$77,783	\$40,488
Operations Specialist	1	615	\$49,862	\$63,822	\$77,783	\$20,244
Assistant Records Mgmt Officer	1	614	\$43,738	\$55,985	\$68,232	\$20,244
Deed Technician	8	614	\$43,738	\$55,985	\$68,232	\$161,952
Facility Coordinator	1	614	\$43,738	\$55,985	\$68,232	\$20,244
Senior Project Specialist	13	614	Tier 4 \$46,800	\$60,208	\$68,232	\$263,172
Project Specialist	13	614	Tier 3 \$43,738	\$55,985	\$68,232	\$263,172
Senior Support Specialist	10	613	Tier 2 \$41,052	\$52,547	\$59,853	\$202,440
Support Specialist	11	613	Tier 1 \$38,366	\$49,109	\$59,853	\$222,684
CBX Operator	1	613	\$38,366	\$49,109	\$59,853	\$20,244
Facilities Assistant	1	613	\$38,366	\$49,109	\$59,853	\$20,244
Mailroom Specialist	1	613	\$38,366	\$49,109	\$59,853	\$20,244
Total Full Time Positions	200					
Intern	2	611	\$24,157	\$30,921	\$37,684	
Total Part Time Positions	2					
* BENEFITS						
= TCDRS (Retirement)		\$809				
Group Medical		\$788				
Dental		\$57				
Long Term Disability		\$17				
Life Insurance		\$16				
Total Per Employee		\$1,687				PER MONTH

**CONSOLIDATED EXPENDITURES
BY DEPARTMENT
2025 BUDGET**

	TOTAL	EXECUTIVE SERVICES	INFORMATION SYSTEMS	GEOGRAPHIC INFO SYS	CUSTOMER & ASSISTANCE	RESIDENTIAL	COMMERCIAL	PERSONAL PROPERTY	LEGAL
OPERATING EXP	3,921,679	993,100	474,110	48,610	1,022,304	681,655	420,354	182,982	98,564
CAPITAL EXP	191,500	1,500	142,500	500	12,000	25,000	3,500	4,500	2,000
DEBT SERVICE	0	0	0	0	0	0	0	0	0
EMPLOYEE EXP	17,953,126	2,058,064	1,324,872	1,621,337	3,157,733	5,312,658	1,821,468	1,484,449	1,172,545
CONTRACT SERV	2,748,800	1,099,000	40,000	0	165,000	0	0	94,800	1,350,000
INFO SYS EXP	653,435	0	653,435	0	0	0	0	0	0
PROJECTS EXP	1,519,403	0	1,269,403	240,000	10,000	0	0	0	0
OTHER EXP	12,000	12,000	0	0	0	0	0	0	0
ARB EXPENSE	1,175,757	0	0	0	1,175,757	0	0	0	0
TOTAL	28,175,700	4,163,664	3,904,320	1,910,447	5,542,794	6,019,313	2,245,322	1,766,731	2,623,109

**CONSOLIDATED EXPENDITURES
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET	% CHG	Dollar Variance
A. OPERATING EXPENSES						
5005- 00 Advertising Public Notices	57,038	70,000	63,000	70,000	11.1%	7,000
5010- 00 Auto Allowance	659,724	681,240	892,800	967,200	8.3%	74,400
5015 00 Stipend	17,000	32,000	32,000	35,500	10.9%	3,500
5020- 00 Copier Costs	34,283	41,913	47,982	44,194	-7.9%	(3,787)
5025- 00 Copier, FAX & Printer Supplies	39,505	52,250	54,445	57,450	5.5%	3,005
5040- 00 Employee Programs	40,488	45,000	50,000	50,000	0.0%	0
5050- 00 Equipment Maintenance	0	1,050	350	350	0.0%	0
5060- 00 Forms Creations	243,434	375,000	366,775	174,995	-52.3%	(191,780)
5100- 00 Insurance	45,178	45,000	45,000	45,000	0.0%	0
5160- 00 Map Production & Supplies	1,626	4,550	4,550	3,550	-22.0%	(1,000)
5170- 00 Mileage Reimbursements	1,002	4,000	4,000	4,000	0.0%	0
5200- 00 Office Building Maintenance	295,784	250,000	250,000	250,000	0.0%	0
5210- 00 Offsite Storage	21,244	25,000	25,000	25,000	0.0%	0
5220- 00 Office Supplies	95,968	85,850	84,980	97,000	14.1%	12,020
5250- 00 Postage	673,270	665,000	694,362	681,157	-1.9%	(13,205)
5260- 00 Professional Dues	13,668	26,930	29,402	29,652	0.9%	250
5300- 00 Publications	168,217	235,535	292,950	301,819	3.0%	8,869
5350- 00 Security	245,325	215,000	300,000	300,000	0.0%	0
5380- 00 Voice and Data Communication	66,013	76,000	93,000	93,000	0.0%	0
5400- 00 Training	111,987	232,233	263,458	266,812	1.3%	3,354
5500- 00 Utilities	94,675	125,000	125,000	125,000	0.0%	0
5600- 00 Worker's Compensation	37,120	50,000	50,000	50,000	0.0%	0
5900- 00 Contingency	1,250,000	250,000	250,000	250,000	0.0%	0
	4,212,549	3,588,551	4,019,054	3,921,679	-2.4%	(97,374)
B. CAPITAL EXPENSES						
6000- 00 Furniture	37,443	55,500	37,500	49,500	32.0%	12,000
6100- 00 Equipment	136,933	92,000	112,000	112,000	0.0%	0
6150- 00 CAMA Hardware	10,781	10,000	15,000	30,000	100.0%	15,000
	185,157	157,500	164,500	191,500	16.4%	27,000
C. DEBT SERVICE						
6500- 00 Building Purchase - Principal	0	0	0	0	0.0%	0
6550- 00 Building Purchase - Interest	0	0	0	0	0.0%	0
	0	0	0	0		0
D. EMPLOYEE EXPENSES						
7000- 00 Salaries, Regular	10,336,424	11,045,477	12,310,629	12,876,837	4.6%	566,208
7010- 00 Salaries, Overtime	205,187	128,000	166,350	171,350	3.0%	5,000
7050- 00 Retirement	1,900,487	1,944,305	2,057,710	2,150,130	4.5%	92,420
7060- 00 Payroll Taxes	5,719	30,133	31,428	32,400	3.1%	972
7070- 00 Group Medical Insurance	1,236,112	1,884,701	1,984,670	2,045,466	3.1%	60,796
7080- 00 Life Insurance	46,604	69,388	77,345	80,889	4.6%	3,544
7090- 00 Medicare	160,590	172,513	192,772	201,054	4.3%	8,282
7150- 00 TCDRS Retiree COLA	275,000	275,000	275,000	275,000	0.0%	0
7200- 00 Sick Leave Buy Back Fund	57,909	50,000	50,000	50,000	0.0%	0
7250- 00 Departure Contingency	55,132	70,000	70,000	70,000	0.0%	0
	14,279,164	15,669,517	17,215,904	17,953,126	4.3%	737,222

**CONSOLIDATED EXPENDITURES
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET	% CHG	Dollar Variance
E. CONTRACT SERVICES EXPENSES						
7510- 00 Valuation Oil & Gas	28,400	38,000	38,000	38,000	0.0%	0
7520- 00 Valuation Telecommunications	27,050	40,000	40,000	40,000	0.0%	0
7530- 00 Election	0	0	0	1,000,000	-100.0%	1,000,000
7550- 00 Accounting & Auditing	49,510	50,000	50,000	50,000	0.0%	0
7580- 00 Legal Services	1,380,666	1,100,000	1,100,000	1,300,000	18.2%	200,000
7650- 00 Consulting Studies	23,882	40,000	40,000	40,000	0.0%	0
7700- 00 Taxpayer Liason Officer	28,758	25,000	30,000	39,000	30.0%	9,000
7750- 00 Contract Services Contingency	55,261	105,800	45,800	45,800	0.0%	0
7800- 00 Temporary Services	119,585	138,000	189,500	196,000	3.4%	6,500
	1,713,112	1,536,800	1,533,300	2,748,800	79.3%	1,215,500
F. INFORMATION SYSTEMS EXPENSES						
8000- 00 Leases	51,729	67,800	74,580	78,600	5.4%	4,020
8100- 00 Software Maintenance	374,713	400,800	423,330	446,835	5.6%	23,505
8150- 00 Hardware Maintenance	53,897	58,800	43,000	43,000	0.0%	0
8200- 00 Supplies	50,213	30,000	60,000	60,000	0.0%	0
8300- 00 Services	23,601	35,600	35,600	25,000	-29.8%	(10,600)
	554,153	593,000	636,510	653,435	2.7%	16,925
G. PROJECTS EXPENSES						
8510- 00 Aerial Maps	3,397	240,000	240,000	240,000	0.0%	0
8640- 04 Homestead Audit / Outreach	0	10,000	10,000	10,000	0.0%	0
8670- 00 Field Device Maintenance	192,561	181,007	201,156	226,092	12.4%	24,936
8770- 02 Server Infrastructure Upgrade	100,000	100,000	100,000	100,000	0.0%	0
8775- 02 Technology Improvements	176,335	200,000	200,000	100,000	-50.0%	(100,000)
8790- 00 CAMA Software	494,351	483,000	583,502	693,311	18.8%	109,809
8795- 00 CAMA Enhancements	150,000	150,000	100,000	150,000	50.0%	50,000
	1,116,644	1,364,007	1,434,658	1,519,403	5.9%	84,745
H. OTHER EXPENSES						
9000- 00 Board of Directors Exp. Reimb.	2,944	4,000	4,000	4,000	0.0%	0
9100- 00 Chief Appraiser Exp. Reimb.	8,074	8,000	8,000	8,000	0.0%	0
	11,018	12,000	12,000	12,000	0.0%	
I. APPRAISAL REVIEW BOARD EXPENSES						
9500- 00 Compensation	854,600	600,000	630,000	900,000	42.9%	270,000
9520- 00 Training	2,650	6,925	6,925	6,925	0.0%	0
9530- 00 Postage	203,564	80,000	181,850	203,832	12.1%	21,982
9540- 00 Legal Services	10,800	65,000	65,000	65,000	0.0%	0
9550- 00 ARB Contingency	0	1,500	1,500	0	-100.0%	(1,500)
	1,071,614	753,425	885,275	1,175,757	32.8%	
TOTAL	23,143,411	23,674,800	25,901,201	28,175,700	8.78%	2,274,500

Total % chg from 2024 **8.78%**
2,274,500

**EXECUTIVE SERVICES
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005- 01 Advertising Public Notices	\$24,719	20,000	20,000	20,000
5010- 01 Auto Allowance	82,367	57,240	45,600	45,600
5015 01 Stipend	4,375	3,000	3,000	4,500
5020- 01 Copier Costs	6,704	10,200	5,400	6,000
5025- 01 Copier, FAX & Printer Supplies	21,270	20,000	15,000	20,000
5040- 01 Employee Recognition/Awards	40,488	45,000	50,000	50,000
5050- 01 Equipment Maintenance	0	0	0	0
5060- 01 Forms Creations	0	0	0	0
5100- 01 General Insurance	45,178	45,000	45,000	45,000
5160- 01 Map Production & Supplies	0	0	0	0
5170- 01 Mileage Reimbursements	1,002	4,000	4,000	4,000
5200- 01 Office Building Maintenance	295,784	250,000	250,000	250,000
5210- 01 Offsite Storage	0	0	0	0
5220- 01 Office Supplies	69,831	50,000	40,000	50,000
5250- 01 Postage	0	0	0	0
5260- 01 Professional Dues	8,216	7,500	7,500	8,000
5300- 01 Publications	18,525	12,000	12,000	15,000
5350- 01 Security	0	0	0	0
5380- 01 Telephone	0	0	0	0
5400- 01 Training	47,657	50,000	50,000	50,000
5500- 01 Utilities	94,675	125,000	125,000	125,000
5600- 01 Worker's Compensation	37,120	50,000	50,000	50,000
5900- 01 Contingency	1,250,000	250,000	250,000	250,000
	2,047,911	998,940	972,500	993,100
B. CAPITAL EXPENSES				
6000- 01 Furniture	5,401	1,500	1,500	1,500
6100- 01 Equipment	0	0	0	0
6150- 01 CAMA Hardware	0	0	0	0
	5,401	1,500	1,500	1,500
C. DEBT SERVICE				
6500- 01 Building Purchase - Principal	0	0	0	0
6550- 01 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**EXECUTIVE SERVICES
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000- 01 Salaries, Regular	1,746,853	1,671,592	1,260,141	1,248,827
7010- 01 Salaries, Overtime	4,770	12,000	12,000	5,000
7050- 01 Retirement	310,919	307,943	241,370	238,406
7060- 01 Payroll Taxes	605	2,754	1,944	1,944
7070- 01 Group Medical Insurance	119,301	172,258	140,500	140,500
7080- 01 Life Insurance	5,778	10,499	7,923	7,852
7090- 01 Medicare	27,032	26,767	20,801	20,535
7150- 01 TCDRS Retiree COLA	275,000	275,000	275,000	275,000
7200- 01 Sick Leave Buy Back Fund	57,909	50,000	50,000	50,000
7250- 01 Departure Contingency	55,132	70,000	70,000	70,000
	2,603,299	2,598,813	2,079,679	2,058,064
E. CONTRACT SERVICES EXPENSES				
7510- 01 Valuation Oil & Gas	0	0	0	0
7520- 01 Valuation Telecommunications	0	0	0	0
7530- 01 Election	0	0	0	1,000,000
7550- 01 Accounting & Auditing	49,510	50,000	50,000	50,000
7580- 01 Legal Services	0	0	0	0
7650- 01 Consulting Studies	23,882	40,000	0	10,000
7700- 01 Taxpayer Liason Officer	28,758	25,000	30,000	39,000
7750- 01 Contract Services Contingency	1,695	5,000	5,000	5,000
7800- 01 Temporary Services	5,036	5,000	5,000	5,000
	108,881	125,000	90,000	1,109,000
F. INFORMATION SYSTEMS EXPENSES				
8000- 01 Leases	0	0	0	0
8100- 01 Software Maintenance	0	0	0	0
8150- 01 Hardware Maintenance	0	0	0	0
8200- 01 Supplies	0	0	0	0
8300- 01 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510- 01 Aerial Maps	0	0	0	0
8640- 04 Homestead Audit/ Outreach	0	0	0	0
8670- 01 Field Device Maintenance	0	0	0	0
8770- 01 Infrastructure Upgrade	0	0	0	0
8775- 01 Technology Improvements	0	0	0	0
8790- 01 CAMA Software	0	0	0	0
8795- 01 CAMA Enhancements	0	0	0	0
	0	0	0	0

**EXECUTIVE SERVICES
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
H. OTHER EXPENSES				
9000- 01 Board of Directors Exp. Reimb.	2,944	4,000	4,000	4,000
9100- 01 Chief Appraiser Exp. Reimb.	8,074	8,000	8,000	8,000
	11,018	12,000	12,000	12,000
I. APPRAISAL REVIEW BOARD EXPENSES				
9500- 01 Compensation	0	0	0	0
9520- 01 Training	0	0	0	0
9530- 01 Postage	0	0	0	0
9540- 01 Legal Services	0	0	0	0
9550- 01 ARB Contingency	0	0	0	0
	0	0	0	0
TOTAL	4,776,510	3,736,253	3,155,679	4,173,664

**INFORMATION SYSTEMS
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005- 02 Advertising Public Notices	0	0	0	-0
5010- 02 Auto Allowance	3,000	3,000	4,800	4,800
5015 02 Stipend	4,000	10,000	10,000	10,000
5020- 02 Copier Costs	2,294	2,900	3,360	3,360
5025- 02 Copier, FAX & Printer Supplies	425	500	500	500
5040- 02 Employee Programs	0	0	0	0
5050- 02 Equipment Maintenance	0	0	0	0
5060- 02 Forms Creations	0	0	0	0
5100- 02 Insurance	0	0	0	0
5160- 02 Map Production & Supplies	0	0	0	0
5170- 02 Mileage Reimbursements	0	0	0	0
5200- 02 Office Building Maintenance	0	0	0	0
5210- 02 Offsite Storage	21,244	25,000	25,000	25,000
5220- 02 Office Supplies	1,015	2,000	2,000	2,000
5250- 02 Postage	0	0	0	0
5260- 02 Professional Dues	285	450	450	450
5300- 02 Publications	0	0	0	0
5350- 02 Security	245,325	215,000	300,000	300,000
5380- 02 Voice and Data Communication	66,013	76,000	93,000	93,000
5400- 02 Training	13,681	35,000	35,000	35,000
5500- 02 Utilities	0	0	0	0
5600- 02 Worker's Compensation	0	0	0	0
5900- 02 Contingency	0	0	0	0
	357,282	369,850	474,110	474,110
B. CAPITAL EXPENSES				
6000- 02 Furniture	1,234	500	500	500
6100- 02 Equipment	136,933	92,000	112,000	112,000
6150- 02 CAMA Hardware	10,781	10,000	15,000	30,000
	148,948	102,500	127,500	142,500
C. DEBT SERVICE				
6500- 02 Building Purchase - Principal	0	0	0	0
6550- 02 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**INFORMATION SYSTEMS
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000- 02 Salaries, Regular	784,827	747,469	937,270	1,009,432
7010- 02 Salaries, Overtime	2,515	6,000	6,000	6,000
7050- 02 Retirement	134,515	122,396	153,106	164,782
7060- 02 Payroll Taxes	375	1,620	1,944	1,944
7070- 02 Group Medical Insurance	68,466	101,328	121,595	121,594
7080- 02 Life Insurance	3,352	4,712	5,901	6,353
7090- 02 Medicare	11,285	10,969	13,721	14,767
7150- 02 TCDRS Retiree COLA	0	0	0	0
7200- 02 Sick Leave Buy Back Fund	0	0	0	0
7250- 02 Departure Contingency	0	0	0	0
	1,005,335	994,494	1,239,537	1,324,872
E. CONTRACT SERVICES EXPENSES				
7510- 02 Valuation Oil & Gas	0	0	0	0
7520- 02 Valuation Telecommunications	0	0	0	0
7550- 02 Accounting & Auditing	0	0	0	0
7580- 02 Legal Services	0	0	0	0
7650- 02 Consulting Studies	0	0	0	0
7700- 02 Taxpayer Liason Officer	0	0	0	0
7750- 02 Contract Services Contingency	53,149	100,000	40,000	40,000
7800- 02 Temporary Services	0	0	0	0
	53,149	100,000	40,000	40,000
F. INFORMATION SYSTEMS EXPENSES				
8000- 02 Leases	51,729	67,800	74,580	78,600
8100- 02 Software Maintenance	374,713	400,800	423,330	446,835
8150- 02 Hardware Maintenance	53,897	58,800	43,000	43,000
8200- 02 Supplies	50,213	30,000	60,000	60,000
8300- 02 Services	23,601	35,600	35,600	25,000
	554,153	593,000	636,510	653,435
G. PROJECTS EXPENSES				
8510- 02 Aerial Maps	0	0	0	0
8640- 02 Homsted Audit/ Outreach	0	0	0	0
8670- 02 Field Device Maintenance	192,561	181,007	201,156	226,092
8770- 02 Infrastructure Upgrade	100,000	100,000	100,000	100,000
8775- 02 Technology Improvements	176,335	200,000	200,000	100,000
8790- 02 CAMA Software	494,351	483,000	583,502	693,311
8795- 02 CAMA Enhancements	150,000	150,000	100,000	150,000
	1,113,247	1,114,007	1,184,658	1,269,403

**INFORMATION SYSTEMS
BUDGET**

	2023	2023	2024	2025
	ACTUAL	APPROVED	APPROVED	PROPOSED
	EXPENSES	BUDGET	BUDGET	BUDGET
H. OTHER EXPENSES				
9000- 02 Board of Directors Exp. Reimb.	0	0	0	0
9100- 02 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
I. APPRAISAL REVIEW BOARD EXPENSES				
9500- 02 Compensation	0	0	0	0
9520- 02 Training	0	0	0	0
9530- 02 Postage	0	0	0	0
9540- 02 Legal Services	0	0	0	0
9550- 02 ARB Contingency	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL	 <u>3,232,114</u>	 <u>3,273,851</u>	 <u>3,702,315</u>	 <u>3,904,320</u>

**GEOGRAPHIC INFORMATION SYSTEMS
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005-03 Advertising Public Notices	0	0	0	0
5010-03 Auto Allowance	\$3,000	3,000	4,800	4,800
5015 03 Stipend	2,000	2,000	2,000	2,000
5020-03 Copier Costs	833	1,560	1,560	1,560
5025-03 Copier, FAX & Printer Supplies	399	1,100	1,100	1,100
5040-03 Employee Programs	0	0	0	0
5050-03 Equipment Maintenance	0	0	0	0
5060-03 Forms Creations	0	0	0	0
5100-03 Insurance	0	0	0	0
5160-03 Map Production & Supplies	1,626	3,550	3,550	3,550
5170-03 Mileage Reimbursements	0	0	0	0
5200-03 Office Building Maintenance	0	0	0	0
5210-03 Offsite Storage	0	0	0	0
5220-03 Office Supplies	2,543	5,000	5,000	5,000
5250-03 Postage	0	0	0	0
5260-03 Professional Dues	358	500	500	500
5300-03 Publications	0	0	10	0
5350-03 Security	0	0	0	0
5380-03 Telephone	0	0	0	0
5400-03 Training	10,107	15,000	26,500	30,100
5500-03 Utilities	0	0	0	0
5600-03 Worker's Compensation	0	0	0	0
5900-03 Contingency	0	0	0	0
	20,866	31,710	45,020	48,610
B. CAPITAL EXPENSES				
6000-03 Furniture	0	500	500	500
6100-03 Equipment	0	0	0	0
6150-03 CAMA Hardware	0	0	0	0
	0	500	500	500
C. DEBT SERVICE				
6500-03 Building Purchase - Principal	0	0	0	0
6550-03 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**GEOGRAPHIC INFORMATION SYSTEMS
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000-03 Salaries, Regular	936,893	1,034,872	1,161,273	1,186,543
7010-03 Salaries, Overtime	20,312	2,000	5,000	10,000
7050-03 Retirement	163,090	168,251	189,188	194,086
7060-03 Payroll Taxes	502	3,240	3,240	3,240
7070-03 Group Medical Insurance	129,932	202,656	202,656	202,656
7080-03 Life Insurance	4,665	6,512	7,304	7,462
7090-03 Medicare	13,599	15,035	16,911	17,350
7150-03 TCDRS Retiree COLA	0	0	0	0
7200-03 Sick Leave Buy Back Fund	0	0	0	0
7250-03 Departure Contingency	0	0	0	0
	1,268,993	1,432,566	1,585,572	1,621,337
E. CONTRACT SERVICES EXPENSES				
7510-03 Valuation Oil & Gas	0	0	0	0
7520-03 Valuation Telecommunications	0	0	0	0
7550-03 Accounting & Auditing	0	0	0	0
7580-03 Legal Services	0	0	0	0
7650-03 Consulting Studies	0	0	0	0
7700-03 Taxpayer Liason Officer	0	0	0	0
7750-03 Contract Services Contingency	0	0	0	0
7800-03 Temporary Services	0	0	0	0
	0	0	0	0
F. INFORMATION SYSTEMS EXPENSES				
8000-03 Leases	0	0	0	0
8100-03 Software Maintenance	0	0	0	0
8150-03 Hardware Maintenance	0	0	0	0
8200-03 Supplies	0	0	0	0
8300-03 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510-03 Aerial Maps	3,397	240,000	240,000	240,000
8640-04 Homested Audit/ Outreach	0	0	0	0
8670-03 Field Device Maintenance	0	0	0	0
8770-03 Infrastructure Upgrade	0	0	0	0
8775-03 Technology Improvements	0	0	0	0
8790-03 CAMA Software	0	0	0	0
8795-03 CAMA Enhancements	0	0	0	0
	3,397	240,000	240,000	240,000

**GEOGRAPHIC INFORMATION SYSTEMS
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
H. OTHER EXPENSES				
9000-03 Board of Directors Exp. Reimb.	0	0	0	0
9100-03 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
I. APPRAISAL REVIEW BOARD EXPENSES				
9500-03 Compensation	0	0	0	0
9520-03 Training	0	0	0	0
9530-03 Postage	0	0	0	0
9540-03 Legal Services	0	0	0	0
9550-03 ARB Contingency	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u><u>1,293,256</u></u>	<u><u>1,704,776</u></u>	<u><u>1,871,092</u></u>	<u><u>1,910,447</u></u>

**CUSTOMER INFORMATION & ASSISTANCE
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005-04 Advertising Public Notices	\$32,319	50,000	43,000	50,000
5010-04 Auto Allowance	13,200	13,200	19,200	38,400
5015 01 Stipend	0	2,000	2,000	2,000
5020-04 Copier Costs	11,286	12,000	16,000	12,282
5025-04 Copier, FAX & Printer Supplies	13,719	20,000	22,000	20,000
5040-04 Employee Programs	0	0	0	0
5050-04 Equipment Maintenance	0	1,050	350	350
5060-04 Forms Creations	243,434	375,000	366,775	174,995
5100-04 Insurance	0	0	0	0
5160-04 Map Production & Supplies	0	0	0	0
5170-04 Mileage Reimbursements	0	0	0	0
5200-04 Office Building Maintenance	0	0	0	0
5210-04 Offsite Storage	0	0	0	0
5220-04 Office Supplies	15,170	12,000	16,000	18,000
5250-04 Postage	673,270	665,000	694,362	681,157
5260-04 Professional Dues	0	990	1,470	1,620
5300-04 Publications	7,438	18,000	10,000	10,000
5350-04 Security	0	0	0	0
5380-04 Telephone	0	0	0	0
5400-04 Training	10,846	14,500	11,500	13,500
5500-04 Utilities	0	0	0	0
5600-04 Worker's Compensation	0	0	0	0
5900-04 Contingency	0	0	0	0
	1,020,682	1,183,740	1,202,657	1,022,304
B. CAPITAL EXPENSES				
6000-04 Furniture	2,744	20,000	15,000	12,000
6100-04 Equipment	0	0	0	0
6150-04 CAMA Hardware	0	0	0	0
	2,744	20,000	15,000	12,000
C. DEBT SERVICE				
6500-04 Building Purchase - Principal	0	0	0	0
6550-04 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**CUSTOMER INFORMATION & ASSISTANCE
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000-04 Salaries, Regular	1,548,332	1,722,293	1,880,041	2,178,452
7010-04 Salaries, Overtime	149,063	75,000	100,000	100,000
7050-04 Retirement	292,503	292,938	320,856	369,139
7060-04 Payroll Taxes	1,127	6,480	6,642	7,290
7070-04 Group Medical Insurance	242,602	405,312	415,445	455,976
7080-04 Life Insurance	6,907	10,817	11,805	13,673
7090-04 Medicare	24,369	26,226	28,876	33,203
7150-04 TCDRS Retiree COLA	0	0	0	0
7200-04 Sick Leave Buy Back Fund	0	0	0	0
7250-04 Departure Contingency	0	0	0	0
	2,264,903	2,539,066	2,763,665	3,157,733
E. CONTRACT SERVICES EXPENSES				
7510-04 Valuation Oil & Gas	0	0	0	0
7520-04 Valuation Telecommunications	0	0	0	0
7550-04 Accounting & Auditing	0	0	0	0
7580-04 Legal Services	0	0	0	0
7650-04 Consulting Studies	0	0	0	0
7700-04 Taxpayer Liason Officer	0	0	0	0
7750-04 Contract Services Contingency	0	0	0	0
7800-04 Temporary Services	100,001	125,000	165,000	165,000
	100,001	125,000	165,000	165,000
F. INFORMATION SYSTEMS EXPENSES				
8000-04 Leases	0	0	0	0
8100-04 Software Maintenance	0	0	0	0
8150-04 Hardware Maintenance	0	0	0	0
8200-04 Supplies	0	0	0	0
8300-04 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510-04 Aerial Maps	0	0	0	0
8640-04 Homested Audit/ Outreach	0	10,000	10,000	10,000
8670-04 Field Device Maintenance	0	0	0	0
8770-04 Infrastructure Upgrad	0	0	0	0
8775-04 Technology Improvements	0	0	0	0
8790-04 CAMA Software	0	0	0	0
8795-04 CAMA Enhancements	0	0	0	0
	0	10,000	10,000	10,000

**CUSTOMER INFORMATION & ASSISTANCE
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
H. OTHER EXPENSES				
9000-04 Board of Directors Exp. Reimb.	0	0	0	0
9100-04 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
I. APPRAISAL REVIEW BOARD EXPENSES				
9500-04 Compensation	854,600	600,000	630,000	900,000
9520-04 Training	2,650	6,925	6,925	6,925
9530-04 Postage	203,564	80,000	181,850	203,832
9540-04 Legal Services	10,800	65,000	65,000	65,000
9550-04 ARB Contingency	0	1,500	1,500	0
	<u>1,071,614</u>	<u>753,425</u>	<u>885,275</u>	<u>1,175,757</u>
TOTAL	<u><u>4,459,944</u></u>	<u><u>4,631,231</u></u>	<u><u>5,041,597</u></u>	<u><u>5,542,794</u></u>

**RESIDENTIAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005-05 Advertising Public Notices	0	0	0	0
5010-05 Auto Allowance	\$355,384	374,400	499,200	518,400
5015-05 Stipend	6,625	10,000	10,000	12,000
5020-05 Copier Costs	8,643	9,670	9,670	9,670
5025-05 Copier, FAX & Printer Supplies	1,980	3,000	3,000	3,000
5040-05 Employee Programs	0	0	0	0
5050-05 Equipment Maintenance	0	0	0	0
5060-05 Forms Creations	0	0	0	0
5100-05 Insurance	0	0	0	0
5160-05 Map Production & Supplies	0	1,000	1,000	0
5170-05 Mileage Reimbursements	0	0	0	0
5200-05 Office Building Maintenance	0	0	0	0
5210-05 Offsite Storage	0	0	0	0
5220-05 Office Supplies	4,061	10,000	10,000	10,000
5250-05 Postage	0	0	0	0
5260-05 Professional Dues	2,715	11,340	11,720	11,430
5300-05 Publications	7,859	57,000	69,000	57,000
5350-05 Security	0	0	0	0
5380-05 Telephone	0	0	0	0
5400-05 Training	0	59,655	63,880	60,155
5500-05 Utilities	0	0	0	0
5600-05 Worker's Compensation	0	0	0	0
5900-05 Contingency	0	0	0	0
	387,267	536,065	677,470	681,655
B. CAPITAL EXPENSES				
6000-05 Furniture	28,064	25,000	10,000	25,000
6100-05 Equipment	0	0	0	0
6150-05 CAMA Hardware	0	0	0	0
	28,064	25,000	10,000	25,000
C. DEBT SERVICE				
6500-05 Building Purchase - Principal	0	0	0	0
6550-05 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**RESIDENTIAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000-05 Salaries, Regular	3,266,488	3,558,058	3,890,837	3,925,963
7010-05 Salaries, Overtime	4,044	5,000	5,000	5,000
7050-05 Retirement	609,729	637,016	630,832	636,515
7060-05 Payroll Taxes	1,854	10,044	10,368	10,368
7070-05 Group Medical Insurance	433,416	628,234	648,499	648,499
7080-05 Life Insurance	16,211	22,312	24,396	24,616
7090-05 Medicare	51,229	56,362	61,188	61,697
7150-05 TCDRS Retiree COLA	0	0	0	0
7200-05 Sick Leave Buy Back Fund	0	0	0	0
7250-05 Departure Contingency	0	0	0	0
	4,382,971	4,917,026	5,271,120	5,312,658
E. CONTRACT SERVICES EXPENSES				
7510-05 Valuation Oil & Gas	0	0	0	0
7520-05 Valuation Telecommunications	0	0	0	0
7550-05 Accounting & Auditing	0	0	0	0
7580-05 Legal Services	0	0	0	0
7650-05 Consulting Studies	0	0	0	0
7700-05 Taxpayer Liason Officer	0	0	0	0
7750-05 Contract Services Contingency	0	0	0	0
7800-05 Temporary Services	0	0	0	0
	0	0	0	0
F. INFORMATION SYSTEMS EXPENSES				
8000-05 Leases	0	0	0	0
8100-05 Software Maintenance	0	0	0	0
8150-05 Hardware Maintenance	0	0	0	0
8200-05 Supplies	0	0	0	0
8300-05 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510-05 Aerial Maps	0	0	0	0
8640-08 Homested Audit/ Outreach	0	0	0	0
8670-05 Field Device Maintenance	0	0	0	0
8770-05 Infrastructure Upgrade	0	0	0	0
8775-05 Technology Improvements	0	0	0	0
8790-05 CAMA Software	0	0	0	0
8795-05 CAMA Enhancements	0	0	0	0
	0	0	0	0

**RESIDENTIAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
H. OTHER EXPENSES				
9000-05 Board of Directors Exp. Reimb.	0	0	0	0
9100-05 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
I. APPRAISAL REVIEW BOARD EXPENSES				
9500-05 Compensation	0	0	0	0
9520-05 Training	0	0	0	0
9530-05 Postage	0	0	0	0
9540-05 Legal Services	0	0	0	0
9550-05 ARB Contingency	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>4,798,302</u>	<u>5,478,091</u>	<u>5,958,590</u>	<u>6,019,313</u>

**COMMERCIAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005-06 Advertising Public Notices	0	0	0	0
5010-06 Auto Allowance	\$114,000	122,400	144,000	163,200
5015-06 Stipend	0	5,000	5,000	5,000
5020-06 Copier Costs	2,207	2,091	2,592	2,030
5025-06 Copier, FAX & Printer Supplies	1,140	6,500	6,695	6,700
5040-06 Employee Programs	0	0	0	0
5050-06 Equipment Maintenance	0	0	0	0
5060-06 Forms Creations	0	0	0	0
5100-06 Insurance	0	0	0	0
5160-06 Map Production & Supplies	0	0	0	0
5170-06 Mileage Reimbursements	0	0	0	0
5200-06 Office Building Maintenance	0	0	0	0
5210-06 Offsite Storage	0	0	0	0
5220-06 Office Supplies	1,333	4,350	4,480	4,500
5250-06 Postage	0	0	0	0
5260-06 Professional Dues	1,364	5,000	4,947	4,778
5300-06 Publications	123,029	141,035	179,440	192,819
5350-06 Security	0	0	0	0
5380-06 Telephone	0	0	0	0
5400-06 Training	19,154	39,388	40,708	41,327
5500-06 Utilities	0	0	0	0
5600-06 Worker's Compensation	0	0	0	0
5900-06 Contingency	0	0	0	0
	262,227	325,764	387,862	420,354
B. CAPITAL EXPENSES				
6000-06 Furniture	0	3,500	3,500	3,500
6100-06 Equipment	0	0	0	0
6150-06 CAMA Hardware	0	0	0	0
	0	3,500	3,500	3,500
C. DEBT SERVICE				
6500-06 Building Purchase - Principal	0	0	0	0
6550-06 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**COMMERCIAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000-06 Salaries, Regular	1,161,193	1,238,590	1,296,852	1,364,536
7010-06 Salaries, Overtime	2,254	3,000	8,350	8,350
7050-06 Retirement	215,985	220,694	211,667	222,618
7060-06 Payroll Taxes	651	3,078	3,078	3,078
7070-06 Group Medical Insurance	127,495	192,523	192,523	192,523
7080-06 Life Insurance	5,409	7,788	8,153	8,577
7090-06 Medicare	18,292	19,882	20,805	21,786
7150-06 TCDRS Retiree COLA	0	0	0	0
7200-06 Sick Leave Buy Back Fund	0	0	0	0
7250-06 Departure Contingency	0	0	0	0
	1,531,279	1,685,555	1,741,428	1,821,468
E. CONTRACT SERVICES EXPENSES				
7510-06 Valuation Oil & Gas	0	0	0	0
7520-06 Valuation Telecommunications	0	0	0	0
7550-06 Accounting & Auditing	0	0	0	0
7580-06 Legal Services	0	0	0	0
7650-06 Consulting Studies	0	0	0	0
7700-06 Taxpayer Liason Officer	0	0	0	0
7750-06 Contract Services Contingency	0	0	0	0
7800-06 Temporary Services	0	0	0	0
	0	0	0	0
F. INFORMATION SYSTEMS EXPENSES				
8000-06 Leases	0	0	0	0
8100-06 Software Maintenance	0	0	0	0
8150-06 Hardware Maintenance	0	0	0	0
8200-06 Supplies	0	0	0	0
8300-06 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510-06 Aerial Maps	0	0	0	0
8640-04 Homsted Audit/ Outreach	0	0	0	0
8670-06 Field Device Maintenance	0	0	0	0
8770-06 Infrastructure Upgrade	0	0	0	0
8775-06 Technology Improvements	0	0	0	0
8790-06 CAMA Software	0	0	0	0
8795-06 CAMA Enhancements	0	0	0	0
	0	0	0	0

**COMMERCIAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
H. OTHER EXPENSES				
9000-06 Board of Directors Exp. Reimb.	0	0	0	0
9100-06 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
I. APPRAISAL REVIEW BOARD EXPENSES				
9500-06 Compensation	0	0	0	0
9520-06 Training	0	0	0	0
9530-06 Postage	0	0	0	0
9540-06 Legal Services	0	0	0	0
9550-06 ARB Contingency	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u><u>1,793,506</u></u>	<u><u>2,014,819</u></u>	<u><u>2,132,790</u></u>	<u><u>2,245,322</u></u>

**PERSONAL PROPERTY
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005-07 Advertising Public Notices	0	0	0	0
5010-07 Auto Allowance	\$88,773	108,000	144,000	144,000
5015 06 Stipend	0	0	0	0
5020-07 Copier Costs	2,316	3,492	3,600	3,492
5025-07 Copier, FAX & Printer Supplies	572	1,150	1,150	1,150
5040-07 Employee Programs	0	0	0	0
5050-07 Equipment Maintenance	0	0	0	0
5060-07 Forms Creations	0	0	0	0
5100-07 Insurance	0	0	0	0
5160-07 Map Production & Supplies	0	0	0	0
5170-07 Mileage Reimbursements	0	0	0	0
5200-07 Office Building Maintenance	0	0	0	0
5210-07 Offsite Storage	0	0	0	0
5220-07 Office Supplies	2,015	2,500	2,500	2,500
5250-07 Postage	0	0	0	0
5260-07 Professional Dues	730	1,150	1,195	1,150
5300-07 Publications	11,366	7,500	7,500	12,000
5350-07 Security	0	0	0	0
5380-07 Telephone	0	0	0	0
5400-07 Training	10,542	18,690	20,690	18,690
5500-07 Utilities	0	0	0	0
5600-07 Worker's Compensation	0	0	0	0
5900-07 Contingency	0	0	0	0
	116,314	142,482	180,635	182,982
B. CAPITAL EXPENSES				
6000-07 Furniture	0	4,500	4,500	4,500
6100-07 Equipment	0	0	0	0
6150-07 CAMA Hardware	0	0	0	0
	0	4,500	4,500	4,500
C. DEBT SERVICE				
6500-07 Building Purchase - Principal	0	0	0	0
6550-07 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**PERSONAL PROPERTY
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000-07 Salaries, Regular	891,838	1,072,603	1,112,718	1,072,131
7010-07 Salaries, Overtime	22,229	25,000	25,000	25,000
7050-07 Retirement	173,746	195,067	184,568	178,001
7060-07 Payroll Taxes	605	2,917	2,916	2,916
7070-07 Group Medical Insurance	114,900	182,390	182,390	182,390
7080-07 Life Insurance	4,282	6,748	7,000	6,745
7090-07 Medicare	14,784	17,272	17,854	17,266
7150-07 TCDRS Retiree COLA	0	0	0	0
7200-07 Sick Leave Buy Back Fund	0	0	0	0
7250-07 Departure Contingency	0	0	0	0
	1,222,384	1,501,997	1,532,446	1,484,449
E. CONTRACT SERVICES EXPENSES				
7510-07 Valuation Oil & Gas	28,400	38,000	38,000	38,000
7520-07 Valuation Telecommunications	27,050	40,000	40,000	40,000
7550-07 Accounting & Auditing	0	0	0	0
7580-07 Legal Services	0	0	0	0
7650-07 Consulting Studies	0	0	0	0
7700-07 Taxpayer Liason Officer	0	0	0	0
7750-07 Contract Services Contingency	417	800	800	800
7800-07 Temporary Services	14,548	8,000	9,500	16,000
	70,415	86,800	88,300	94,800
F. INFORMATION SYSTEMS EXPENSES				
8000-07 Leases	0	0	0	0
8100-07 Software Maintenance	0	0	0	0
8150-07 Hardware Maintenance	0	0	0	0
8200-07 Supplies	0	0	0	0
8300-07 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510-07 Aerial Maps	0	0	0	0
8640-04 Homested Audit/ Outreach	0	0	0	0
8670-07 Field Device Maintenance	0	0	0	0
8770-07 Infrastructure Upgrade	0	0	0	0
8775-07 Technology Improvements	0	0	0	0
8790-07 CAMA Software	0	0	0	0
8795-07 CAMA Enhancements	0	0	0	0
	0	0	0	0

**PERSONAL PROPERTY
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
H. OTHER EXPENSES				
9000-07 Board of Directors Exp. Reimb.	0	0	0	0
9100-07 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
I. APPRAISAL REVIEW BOARD EXPENSES				
9500-07 Compensation	0	0	0	0
9520-07 Training	0	0	0	0
9530-07 Postage	0	0	0	0
9540-07 Legal Services	0	0	0	0
9550-07 ARB Contingency	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>1,409,113</u>	<u>1,735,779</u>	<u>1,805,881</u>	<u>1,766,731</u>

**LEGAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
A. OPERATING EXPENSES				
5005-08 Advertising Public Notices	0	0	0	0
5010-08 Auto Allowance	0	0	31,200	48,000
5015-08 Stipend	0	0	0	0
5020-08 Copier Costs	0	0	5,800	5,800
5025-08 Copier, FAX & Printer Supplies	0	0	5,000	5,000
5040-08 Employee Programs	0	0	0	0
5050-08 Equipment Maintenance	0	0	0	0
5060-08 Forms Creations	0	0	0	0
5100-08 Insurance	0	0	0	0
5160-08 Map Production & Supplies	0	0	0	0
5170-08 Mileage Reimbursements	0	0	0	0
5200-08 Office Building Maintenance	0	0	0	0
5210-08 Offsite Storage	0	0	0	0
5220-08 Office Supplies	0	0	5,000	5,000
5250-08 Postage	0	0	0	0
5260-08 Professional Dues	0	0	1,620	1,724
5300-08 Publications	0	0	15,000	15,000
5350-08 Security	0	0	0	0
5380-08 Telephone	0	0	0	0
5400-08 Training	0	0	15,180	18,040
5500-08 Utilities	0	0	0	0
5600-08 Worker's Compensation	0	0	0	0
5900-08 Contingency	0	0	0	0
	0	0	78,800	98,564
B. CAPITAL EXPENSES				
6000-08 Furniture	0	0	2,000	2,000
6100-08 Equipment	0	0	0	0
6150-08 CAMA Hardware	0	0	0	0
	0	0	2,000	2,000
C. DEBT SERVICE				
6500-08 Building Purchase - Principal	0	0	0	0
6550-08 Building Purchase - Interest	0	0	0	0
	0	0	0	0

**LEGAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
D. EMPLOYEE EXPENSES				
7000-08 Salaries, Regular	0	0	771,497	890,953
7010-08 Salaries, Overtime	0	0	5,000	12,000
7050-08 Retirement	0	0	126,123	146,583
7060-08 Payroll Taxes	0	0	1,296	1,620
7070-08 Group Medical Insurance	0	0	81,062	101,328
7080-08 Life Insurance	0	0	4,863	5,611
7090-08 Medicare	0	0	12,616	14,450
7150-08 TCDRS Retiree COLA	0	0	0	0
7200-08 Sick Leave Buy Back Fund	0	0	0	0
7250-08 Departure Contingency	0	0	0	0
	0	0	1,002,457	1,172,545
E. CONTRACT SERVICES EXPENSES				
7510-08 Valuation Oil & Gas	0	0	0	0
7520-08 Valuation Telecommunications	0	0	0	0
7550-08 Accounting & Auditing	0	0	0	0
7580-08 Legal Services	1,380,666	1,100,000	1,100,000	1,300,000
7650-08 Consulting Studies	23,882	40,000	40,000	30,000
7700-08 Taxpayer Liason Officer	0	0	0	0
7750-08 Contract Services Contingency	0	0	0	0
7800-08 Temporary Services	0	0	10,000	10,000
	1,404,548	1,140,000	1,150,000	1,340,000
F. INFORMATION SYSTEMS EXPENSES				
8000-08 Leases	0	0	0	0
8100-08 Software Maintenance	0	0	0	0
8150-08 Hardware Maintenance	0	0	0	0
8200-08 Supplies	0	0	0	0
8300-08 Services	0	0	0	0
	0	0	0	0
G. PROJECTS EXPENSES				
8510-08 Aerial Maps	0	0	0	0
8640-08 Homested Audit/ Outreach	0	0	0	0
8670-08 Field Device Maintenance	0	0	0	0
8770-08 Infrastructure Upgrade	0	0	0	0
8775-08 Technology Improvements	0	0	0	0
8790-08 CAMA Software	0	0	0	0
8795-08 CAMA Enhancements	0	0	0	0
	0	0	0	0

**LEGAL
BUDGET**

	2023 ACTUAL EXPENSES	2023 APPROVED BUDGET	2024 APPROVED BUDGET	2025 PROPOSED BUDGET
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H. OTHER EXPENSES

9000-08 Board of Directors Exp. Reimb.	0	0	0	0
9100-08 Chief Appraiser Exp. Reimb.	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

I. APPRAISAL REVIEW BOARD EXPENSES

9500-08 Compensation	0	0	0	0
9520-08 Training	0	0	0	0
9530-08 Postage	0	0	0	0
9540-08 Legal Services	0	0	0	0
9550-08 ARB Contingency	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

TOTAL

<u><u>1,404,548</u></u>	<u><u>1,140,000</u></u>	<u><u>2,233,257</u></u>	<u><u>2,613,109</u></u>
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Appraisal Activities by Department
Last Three Fiscal Years

<u>Residential</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
New Home Construction	13,820	15,880	13,225
Building Permits	67,111	64,534	70,369
Misc Flagged Inspections	4,766	4,181	2,896
Mobile Home Accounts Created	799	820	949
Mobile Home Accounts Deleted	374	506	478
Known Sales	25,781	32,389	31,051
<u>Commercial</u>			
New Construction	347	306	326
Building Permits	7,826	7,480	3,857
Misc Flagged Inspections	7,676	8,678	455
Known Sales	556	697	385
<u>Personal Property</u>			
Accounts Created	5,331	4,977	4,515
Accounts Deleted	4,897	4,744	5,448
Renditions Processed	25,745	24,654	22,406
<u>Geographic Information Systems</u>			
Real Accounts Created	20,893	18,949	16,908
Ownership Updates	98,307	91,911	83,414



Operating Indicators by Function/Program
Last Five Fiscal Years

<u>Function/Program</u>	<u>Fiscal Year</u>				
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>Appraisal</u>					
Appraised value (in thousands)	308,293,571	270,076,627	224,401,007	211,747,006	197,950,065
Number of parcels	757,890	737,787	721,056	706,134	695,311
Appraisal review board members	50	50	50	50	50
Taxing entities	76	74	70	70	66
Informal hearings	174,619	155,958	110,079	107,309	96,046
Formal hearings	20,625	22,150	9,229	9,747	16,401
Full notices mailed-real property	685,527	623,838	602,933	571,617	565,010
<u>Accounts by Category</u>					
Single Family Residential	571,836	557,818	543,650	532,161	523,023
Multi-Family Residential	8,822	8,498	8,297	8,271	8,237
Small Vacant Tracts of Land	38,115	38,126	38,206	38,254	38,347
Qualified Open Space Land	6,514	6,595	6,791	6,889	6,877
Farm and Ranch Imps on Qualified Land	1,661	1,680	1,732	1,712	1,714
Residential Imps on Rural Land	9,750	9,739	9,585	9,648	9,498
Commercial Real Property	22,714	22,631	22,328	22,398	22,235
Industrial and Manufacturing Real Property	559	561	562	571	571
Commercial Personal Property	36,321	35,277	39,791	40,552	40,621
Industrial and Manufacturing Personal	953	994	1,044	1,079	1,107
Other	49,191	49,125	49,070	44,664	43,081
Total District Accounts	757,890	737,787	721,056	706,199	695,311
<u>Exemptions</u>					
Homestead	377,123	368,856	356,295	347,627	346,090
Over 65	149,731	146,071	141,243	136,318	132,450
Disabled veterans	7,035	66,525	43,581	39,780	38,392
Disabled residential homestead	8,517	8,979	19,914	10,136	10,573
Absolute	22,484	16,448	17,315	17,791	17,847



Production Statistics by Function
Last Three Fiscal Years

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>Customer Service</u>			
# of incoming phone calls received	159,447	156,733	180,657
# of pieces of incoming mail/faxes*	67,184	82,191	72,775
# of walk-in customers	35,103	20,375	8,763
# of exemptions processed	26,634	34,440	119,674
* not including protests received			
<u>Geographical Information Systems</u>			
# of plats processed	694	632	658
# of accounts worked from plats	20,820	18,532	17,537
# of deed splits processed	472	1,828	1,681
# of ownership changes	83,414	83,375	72,678
# return mail for value notices	13,000	12,700	15,509
<u>Information Systems</u>			
# of open records requests	2,853	2,303	2,083
# of emails received*	2,503	1,840	1,708
# of website (bcad.org) hits	986,245	954,645	858,414
# of website (bcad.org) users	13,213	17,113	17,088
# of protest filed online (bcadonline.org)	75,424	71,768	50,536
* results of advanced spam filters			
<u>Litigation</u>			
# of lawsuits filed	1,715	1,284	1,026
# of accounts represented in lawsuits	4,302	3,334	2,573
<u>Finance</u>			
# of invoices processed	4285	3821	3556
# of Purchase Orders processed	348	280	303
# of building maintenance work orders	50	48	27



Bexar Appraisal District Cost Statistics - Per Parcel and Percent of Property Tax Levy

	Proposed 2025	2024	2023	2022	2021	2020	2019	2018	2017
Total Tax Levy for Budget (year prior)	\$4,768,395,217	\$4,967,955,185	\$4,967,955,185	\$4,220,252,275	\$4,156,605,757	\$3,998,963,398	\$3,734,896,111	\$3,500,716,948	\$3,188,834,838
Total Budget	\$28,175,700	\$25,901,200	\$23,674,800	\$20,238,268	\$18,841,892	\$18,948,050	\$18,261,544	\$18,657,516	\$16,644,865
Bexar AD Cost as % of Total Levy	0.59%	0.52%	0.48%	0.48%	0.45%	0.47%	0.49%	0.53%	0.52%
Cost Per Real Property Parcel	\$39.75	\$34.01	\$34.20	\$29.93	\$28.53	\$28.69	\$28.11	\$29.13	\$26.30
Unspent Money Returned to Units	Not Determined	Not Determined	\$783,998	\$485,363	\$305,400	\$854,624	\$645,997	\$2,803,501	\$467,293
			<i>Unaudited</i>						



CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item:6A

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Presentation of Certificate of Appreciation to Assistant Fire Chief Steven Santana on his retirement.

Staff Briefing:

Celebrating the retirement of Assistant Fire Chief Steven Santana.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 6B

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Proclamation for Elder Abuse Awareness Month, June 2024.

Staff Briefing:

The purpose of Elder Abuse Awareness Month is to shed light on the abuse and neglect that elderly and vulnerable adults face.

ACTION:

- Ordinance Resolution
 Proclamations Special Presentation
 Finance Report Public Hearing
 Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



PROCLAMATION FOR **ELDER ABUSE AWARENESS MONTH**

WHEREAS: Older adults and people with disabilities of diverse backgrounds contribute to the wellbeing of our community by working, caregiving, volunteering and actively preserving customs, rituals, and traditions; and

WHEREAS: As we age, we build momentum by accumulating knowledge, experience, insight, and wisdom that can be shared to enrich our community; and

WHEREAS: Abuse of older adults and people with disabilities is a community concern, affecting nearly 120,000 older adults and people with disabilities in Texas; and

WHEREAS: Abuse against older adults and people with disabilities is grossly underreported because of social stigma, embarrassment, and fear; adult abuse affects men and women of all income and ability levels, all cultural and ethnic backgrounds, in all communities, and elder abuse is everyone's business, it's important to strengthen our efforts to prevent, report, and address elder abuse.

NOW, THEREFORE, I, Mary M. Dennis, Mayor of City of Live Oak, do hereby proclaim June 2024 as Elder Abuse Awareness Month in Live Oak, Texas.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Live Oak to be affixed this 11th day of June 2024.

Mary M. Dennis, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item:7A

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Public Hearing – the City Council of the City of Live Oak will conduct a public hearing for a de-annexation request for an application and request filed by Alamo Colleges for Northeast Lakeview College for two tracts of land, .016 acre tract of land and .014 acre tract of land.

Staff Briefing:

Dr. Garcia and Rudy Farias will be presenters of this agenda item.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 7B

Prepared by: Anas Garfaoui, CM

Reviewed by: Isa Gaytan, City Secretary

Department: Administration

Agenda Item Description:

Discussion and possible action for City Council to approve an Ordinance related to de-annexation of City property on the Alamo College property at Northeast Lakeview campus for providing VIA services.

Staff Briefing:

City Council and the Alamo College District entered into a Memorandum of Understanding (MOU) on April 30, 2024 in order to de-annex portions of Northeast Lakeview College for the purpose of bringing VIA bus services to the campus. The next step was for the College district to prepare the legal descriptions needed in order for City Council to hold a public hearing on the de-annexation request. Attached is the de-annexation Ordinance for your review and consideration.

Action:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: N/A	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion to approve an Ordinance of the City of Live Oak, Texas, disannexing, for full purposes, a 0.016 acre tract of land and a 0.014 acre tract of land situated in a 254.545 acre tract of land out of the Francisco Villareal survey no. 309, abstract 776, county block 5048, out of the M.L. Torres survey no. 81, abstract 745, county block 5053, and also out of the r. Bushnell survey no. 325, abstract 46, county block 5052, in Bexar County, Texas, of the real property records of Bexar County, generally located on the northeast lakeview college; contracting the boundaries of the city to exclude the land; providing for severability; and providing an effective date.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS, DISANNEXING, FOR FULL PURPOSES, A 0.016 ACRE TRACT OF LAND AND A 0.014 ACRE TRACT OF LAND SITUATED IN A 254.545 ACRE TRACT OF LAND OUT OF THE FRANCISCO VILLAREAL SURVEY NO. 309, ABSTRACT 776, COUNTY BLOCK 5048, OUT OF THE M.L. TORRES SURVEY NO. 81, ABSTRACT 745, COUNTY BLOCK 5053, AND ALSO OUT OF THE R. BUSHNELL SURVEY NO. 325, ABSTRACT 46, COUNTY BLOCK 5052, IN BEXAR COUNTY, TEXAS, OF THE REAL PROPERTY RECORDS OF BEXAR COUNTY, GENERALLY LOCATED ON THE NORTHEAST LAKEVIEW COLLEGE; CONTRACTING THE BOUNDARIES OF THE CITY TO EXCLUDE THE LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Live Oak, Texas (the “City”) desires to disannex a 0.016 acre tract of land, Tract One, and a 0.014 acre tract of land, Tract Two, both situated in a 254.545 acre tract of land out of the Franciso Villareal Survey No, 309, Abstract No. 745, County Block 5048, out of the M.L. Torres Survey No. 81, Abstract No. 745, County Block 5053, and also out of the R. Bushnell Survey No. 325, Abstract No. 46, County Block 5052 of the Real Property Records of Bexar County, Texas, more particularly described and depicted in **Exhibit A – Tract One** and **Exhibit B – Tract Two** with the exhibits being attached hereto and incorporated herein by reference (collectively, the “Properties”); and

WHEREAS, pursuant to Chapter 43, Section 43.142, of the Texas Local Government Code, a home-rule municipality may disannex an area in the municipality according to the rules as may be provided by the charter of the municipality and not inconsistent with the procedural rules prescribed by Chapter 43; and

WHEREAS, pursuant to the City Charter, Section 1.03 Disannexation, the City Council may determine an area of the City to not be suitable or necessary for City purposes and by ordinance discontinue said territory as part of the City after notice and a public hearing; and

WHEREAS, Alamo Colleges has requested disannexation of two portions of property within the Northeast Lakeview campus parking lots for the purposes of providing VIA services to the campus; and

WHEREAS, the City and Alamo Colleges entered into a Memorandum of Understanding on May 3, 2024 relating to the disannexation for purposes of providing VIA services to the Northeast Lakeview campus; and

WHEREAS, the City Council finds that the property is not necessary for city purposes and the disannexation to be in the public interest; and

WHEREAS, the City has complied with all condition’s precedent established under the Texas Local Government Code, local ordinances and the City Charter necessary to take this action disannexing the Properties.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. City Council hereby disannexes Tract One, a 0.016 tract of land, more particularly described in **Exhibit A**, and Tract Two, a 0.014 tract of land, more particularly described in **Exhibit B**, from the City, and the boundaries of the City are contracted to exclude the Properties within the corporate limits of the City.

Section 3. The City Manager is hereby authorized and directed to take appropriate action to have the official map of the City revised to reflect the Properties' exclusion from the City's Corporate Limits.

Section 4. The City Secretary is directed to file a certified copy of this Ordinance in the office of the County Clerk of Bexar County, Texas, and in the official records of the City and to provide notice to the Texas Comptroller's Office and appraisal district with a certified mailed copy of the disannexation ordinance containing a map of the disannexed area.

Section 5. If for any reason any section, paragraph, subdivision, clause, phrase, word, or other provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of this Council that every section, paragraph, subdivision, clause phrase, word, or provision hereof shall be given full force and effect for its purpose.

Section 6. This ordinance shall be cumulative of all other ordinances of the City of Live Oak, and this ordinance shall not operate to repeal or affect any other ordinances of the City of Live Oak except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby repealed.

Section 7. That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 8. This ordinance shall take effect immediately from and after its passage and any publication requirements as required by law.

PASSED AND APPROVED this _____ day of _____ 2024.

CITY OF LIVE OAK, TEXAS

By: _____
Mary M. Dennis, Mayor

ATTEST:

Isaura Gaytan, City Secretary

APPROVED AS TO FORM:

City Attorney
DENTON NAVARRO RODRIGUEZ BERNAL SANTEE & ZECH, PC

EXHIBIT A – TRACT ONE

THE STATE OF TEXAS:
COUNTY OF BEXAR:

Owner Name: Alamo Community College District
Project Name: N.L.C. Via Bus Stop Metes & Bounds
0.016 (700 Sq. Ft.) Via Bus Stop Easement

EXHIBIT "A"

FIELD NOTES

BEING A 0.016 OF AN ACRE (700 SQ. FT.) TRACT OF LAND OUT OF THE SUBDIVISION PLAT AND REPLAT ESTABLISHING ALAMO COMMUNITY COLLEGE DISTRICT NORTHEAST LAKEVIEW COLLEGE, VOLUME 9575, PAGES 128-132, OF THE DEED AND PLAT RECORD, BEXAR COUNTY, TEXAS, A 254.545 ACRE TRACT OF LAND, OUT OF THE FRANCISCO VILLAREAL SURVEY NUMBER 309, ABSTRACT 776, COUNTY BLOCK 5048, OUT OF THE M.L. TORRES SURVEY NUMBER 81, ABSTRACT 745, COUNTY BLOCK 5053, AND ALSO OUT OF THE R. BUSHNELL SURVEY NUMBER 325, ABSTRACT 46, COUNTY BLOCK 5052, LIVE OAK AND UNIVERSAL CITY, BEXAR COUNTY, TEXAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING at a found 1/2 inch iron rod with yellow plastic cap stamped "PCI", located at the southeast intersection of Kitty Hawk Road (86-foot wide) and Old Converse Road. (50-foot wide), on the west right of way line of Kitty Hawk Rd. having surface coordinates (N=13,748,914.80, E=2,185,722.39), for a Point of Intersection of the previously stated Lakeview College Property, leaving the west right of way line of Kitty Hawk Rd. traveling over and across said Lakeview College property at a bearing of N. 76° 33' 11" W, a distance of 2,242.62 feet, to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT" (N=13,749,482.81, E=2,183,346.74), for the northeast corner of the herein described tract and the POINT OF BEGINNING.

THENCE, S. 03° 26' 23" W., a distance of 50.00 feet to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the southeast corner of the herein described tract;

THENCE, N. 86° 44' 11" W., a distance of 14.05 feet to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the southwest corner of the herein described tract from which a found 1/2 inch iron rod with yellow plastic cap stamped "PCI", surface coordinates (N=13,747,183.24, E=2,183,862.41), bears of S. 13° 19' 02" E, a distance of 2,312.65 feet for a reference corner.

THENCE, N. 03° 26' 23" E., a distance of 49.44 feet to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the northwest corner of the herein described tract;

THENCE, S. 89° 01' 29" E., a distance of 14.10 feet to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the POINT OF BEGINNING containing an area of 0.016 acres (700 SQ. FT.) of land,

Bearing based on NAD 83/93, South Central Zone
Texas State Plane Coordinate System

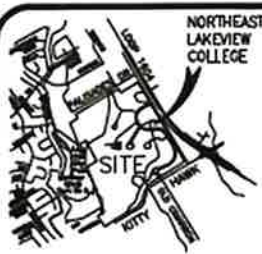
All coordinates are surface using a scale factor of: 1.00017
Plat prepared this day.

Surveyed on the ground 19th day of May, 2024.
Plat Prepared by Bain Medina Bain, Inc.



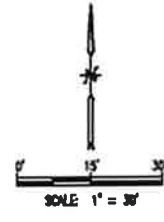
Victor Mendez, Jr., R.P.L.S. 6056





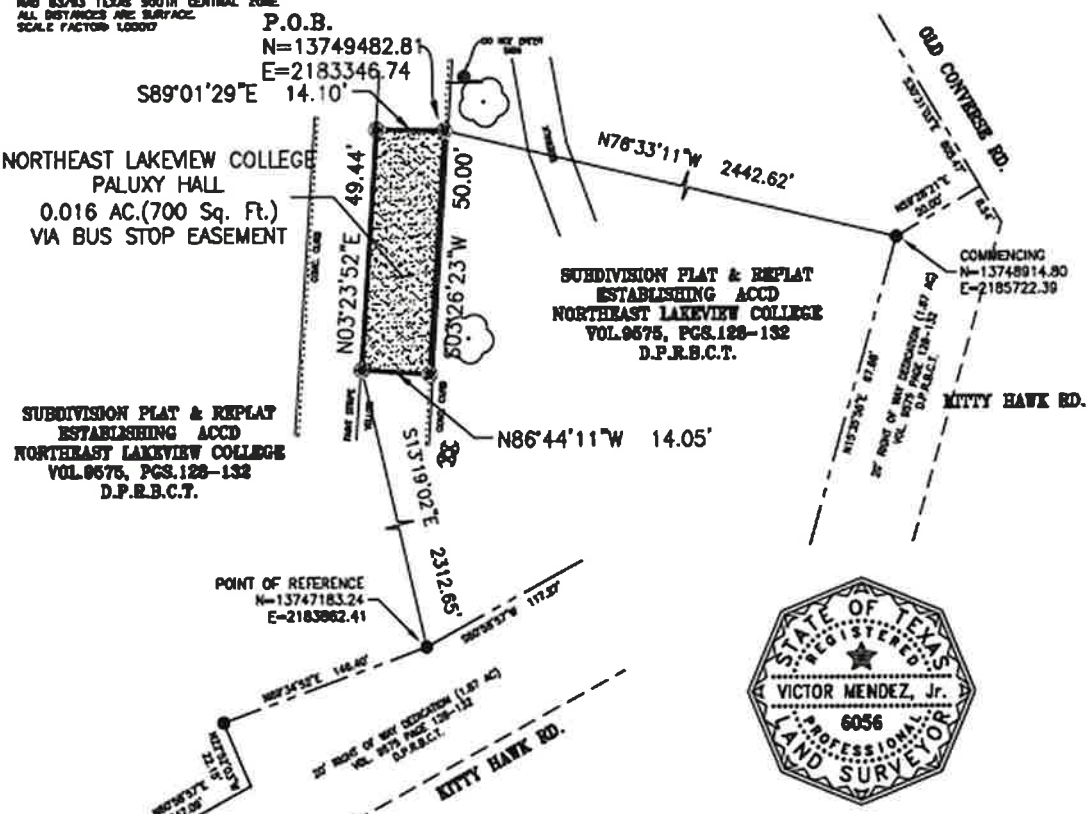
LEGEND	
●	1/2" IRON ROD FOUND (UNLESS NOTED OTHERWISE)
⊙	1/2" IRON ROD WITH YELLOW PLASTIC CAP STAMPED "B.M.S. INC. EASEMENT" SET
X	CHISELED "X" IN CONCRETE
— —	BARBED WIRE FENCE
— —	CHAIN LINK FENCE
---	EXISTING ROAD
---	PROPOSED PARCEL
---	PROPERTY LINE
O.P.R.B.C.T.	OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS
D.P.R.B.C.T.	DEED & PLAT RECORDS OF BEXAR COUNTY, TEXAS

NORTHEAST LAKEVIEW COLLEGE-PALUXY HALL
 VIA BUS STOP LOCATION 1
 0.016 ACRE TRACT
 700 SQ. FT.



LOCATION MAP

NOTES:
 A METES AND BOUNDS DESCRIPTION OF EVERY DATE HEREWITH ACCOMPANIES THIS SURVEY PLAT.
 BEARING SOURCE:
 NAD 83/03 TEXAS SOUTH CENTRAL ZONE
 ALL DISTANCES ARE SURFACE
 SCALE FACTOR: 1.0000



PLAT SHOWING:
 BEING A 0.016 OF AN ACRE (700 SQ. FT.) TRACT OF LAND OUT OF THE SUBDIVISION PLAT AND REPLAT ESTABLISHING ALAMO COMMUNITY COLLEGE DISTRICT NORTHEAST LAKEVIEW COLLEGE, VOLUME 9575, PAGES 128-132, OF THE DEED AND PLAT RECORD, BEXAR COUNTY, TEXAS, A 254.545 ACRE TRACT OF LAND, OUT OF THE FRANCISCO VILLAREAL SURVEY NUMBER 309, ABSTRACT 776, COUNTY BLOCK 5048, OUT OF THE M.L. TORRES SURVEY NUMBER 81, ABSTRACT 745, COUNTY BLOCK 5053, AND ALSO OUT OF THE R. BUSHNELL SURVEY NUMBER 325, ABSTRACT 46, COUNTY BLOCK 5052, LIVE OAK AND UNIVERSAL CITY, BEXAR COUNTY, TEXAS

STATE OF TEXAS
 BEXAR COUNTY
 THIS SURVEY PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION

THIS IS DAY OF MAY 2024 A.D.

VICTOR MENDEZ, JR. PPLS 6056

BAIN MEDINA BAIN
 ENGINEERS & SURVEYORS
 1075 East Pueblo
 San Antonio, Texas 78214
 710-494-7223
 TEXPE NO. P.1712
 TLEP REG. NO. 100000-09

THE SURVEYOR IS THE PROPERTY OF BAIN MEDINA BAIN, INC. AND SHALL NOT BE USED FOR ANY PURPOSE WITHOUT THE WRITTEN CONSENT OF AN APPLICABLE AGENCY OR STATE AGENCY. THE SURVEYOR AND HIS AGENTS DO NOT ASSUME RESPONSIBILITY FOR THE USE OF THIS SURVEY FOR ANY PURPOSE OTHER THAN THAT FOR WHICH IT WAS DESIGNED. ALL SURVEY RECORDS CONTAINING THIS SURVEY SHALL BE KEPT IN THE OFFICE OF THE SURVEYOR.

PROJECT: ALAMO COMMUNITY COLLEGE	PARCEL #:	X
NORTHEAST LAKEVIEW	FED PROJ. #:	X
COUNTY: BEXAR	JOB NO.:	05-18-2024
CONTRACT No.:	DATE:	05-18-2024
	DRAWN BY:	JPA
	PAGE:	1 of 1

Exhibit B – TRACT TWO

THE STATE OF TEXAS:
COUNTY OF BEXAR:

Owner Name: Alamo Community College District
Project Name: N.L.C. Via Bus Stop Metes & Bounds
0.014 (609 Sq. Ft.) Via Bus Stop Easement

EXHIBIT "A"

FIELD NOTES

BEING A 0.014 OF AN ACRE (609 SQ. FT.) TRACT OF LAND OUT OF THE SUBDIVISION PLAT AND REPLAT ESTABLISHING ALAMO COMMUNITY COLLEGE DISTRICT NORTHEAST LAKEVIEW COLLEGE, VOLUME 9575, PAGES 128-132, OF THE DEED AND PLAT RECORD, BEXAR COUNTY, TEXAS, A 254.545 ACRE TRACT OF LAND, OUT OF THE FRANCISCO VILLAREAL SURVEY NUMBER 309, ABSTRACT 776, COUNTY BLOCK 5048, OUT OF THE M.L. TORRES SURVEY NUMBER 81, ABSTRACT 745, COUNTY BLOCK 5053, AND ALSO OUT OF THE R. BUSHNELL SURVEY NUMBER 325, ABSTRACT 46, COUNTY BLOCK 5052, LIVE OAK AND UNIVERSAL CITY, BEXAR COUNTY, TEXAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING at a found 1/2 inch iron rod with yellow plastic cap stamped "PCT", located at the southeast intersection of Kitty Hawk Road (86-foot wide) and Old Converse Road. (50-foot wide), on the west right of way line of Kitty Hawk Rd. surface coordinates (N=13,748,914.80, E=2,185,722.39), at a Point of Intersection of the previously stated Lakeview College Property. Leaving the west right of way line of Kitty Hawk Rd. traveling over and across the Lakeview College property at a bearing of N. 68° 27' 02" W. a distance of 1,268.07 feet, to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the east corner of the herein described tract and the **POINT OF BEGINNING**.

THENCE, with an arc curving to the right, a distance of 50.30 feet, along said non-tangent curve having a radius of 302.05 feet, tangent of 25.21 feet, a delta angle of 09°32'31" and a chord bearing and distance of S. 54° 48' 31.64" W., 50.25 feet, to a set 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the south corner of the herein described tract, which a found 1/2 inch iron rod with yellow plastic cap stamped "PCT", bearing coordinates (N=13,747,183.24, E=2,183,862.41), bears S. 16° 25' 54" W, a distance of 2,260.69 feet, for a reference corner.

THENCE, N. 29° 46' 43" W., a distance of 12.60 feet to a set 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the west corner of the herein described tract; and the beginning of a curve to the left,

THENCE, with an arc curving to the left, a distance of 46.76 feet, along said non-tangent curve having a radius of 279.45 feet, tangent of 23.43 feet, a delta angle of 09°35'11" and a chord bearing and distance of N. 55° 00' 36" E., 46.70 feet, to a 1/2-inch iron rod with yellow plastic cap stamped "B.M.B. INC EASEMENT", for the north corner of the herein described tract.

THENCE, S. 45° 57' 52" E., a distance of 12.60 feet to the POINT OF BEGINNING containing an area of 0.014 acres (609 SQ. FT.) of land, more or less.

Bearing based on NAD 83/93, South Central Zone
Texas State Plane Coordinate System

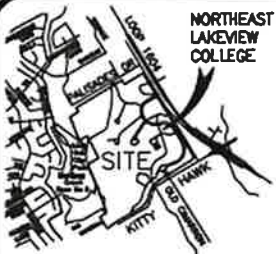
All coordinates are surface using a scale factor of: 1.00017
Plat prepared this day.

Surveyed on the ground 19th, day of May, 2024.
Plat Prepared by Bain Medina Bain, Inc.



Victor Mendez, Jr., R.P.L.S. 6056





LOCATION MAP
E.T.S.

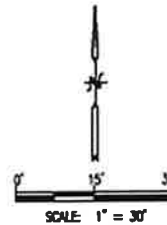
NOTES:
A METES AND BOUNDS DESCRIPTION OF
EVEN DATE HEREWITH ACCOMPANIES
THIS SURVEY PLAT.

BEARING SOURCE:
NAD 83/83 TEXAS SOUTH CENTRAL ZONE
ALL DISTANCES ARE SURFACE.
SCALE FACTOR: 1.00017

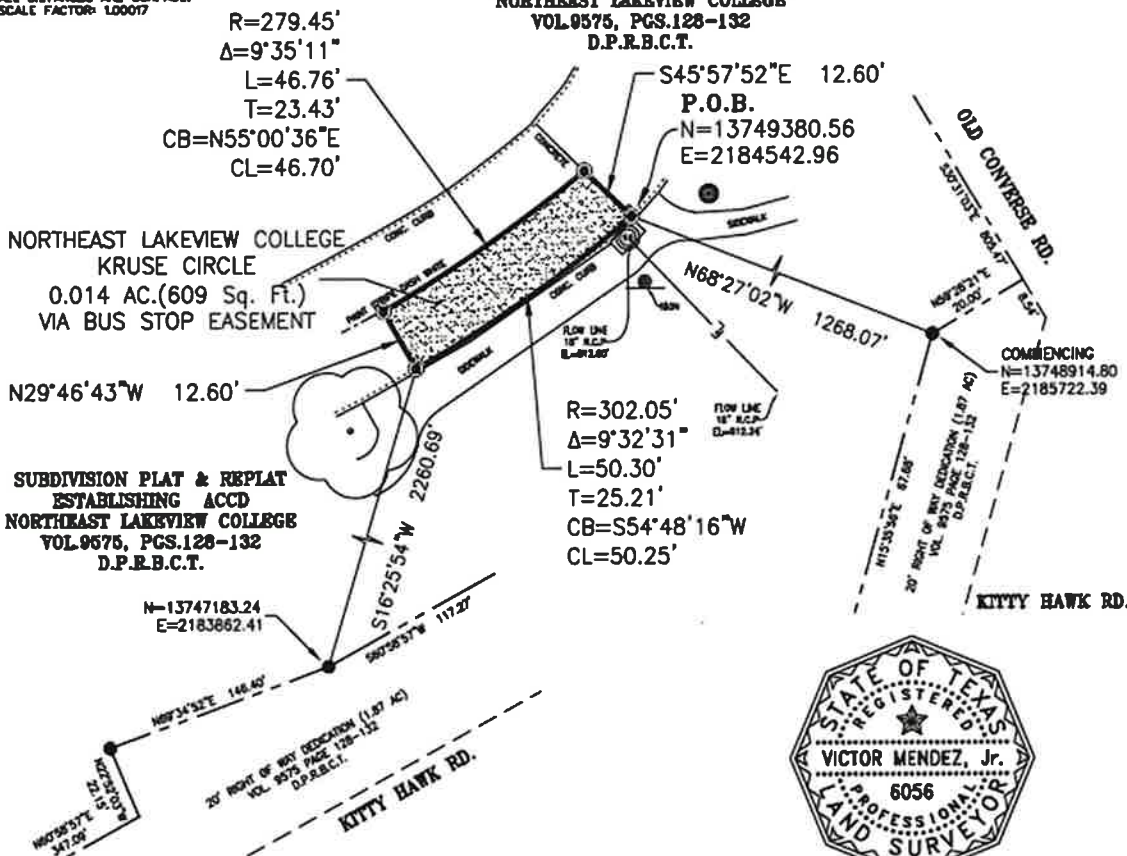
LEGEND

- 1/2" IRON ROD FOUND (UNLESS NOTED OTHERWISE)
- ⊙ 1/2" IRON ROD WITH YELLOW PLASTIC CAP STAMPED "B.M.B. INC. EASEMENT" SET
- X CHISELED "X" IN CONCRETE
- x- BARBED WIRE FENCE
- - - CHAIN LINK FENCE
- - - EXISTING R.O.W
- - - PROPOSED PARCEL
- - - PROPERTY LINE
- O.P.R.B.C.T. OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS
- D.P.R.B.C.T. DEED & PLAT RECORDS OF BEXAR COUNTY, TEXAS

NORTHEAST LAKEVIEW COLLEGE-KRUSE CIRCLE
VIA BUS STOP LOCATION 2
0.014 ACRE TRACT
609 SQ. FT.



SUBDIVISION PLAT & REPLAT
ESTABLISHING ACCD
NORTHEAST LAKEVIEW COLLEGE
VOL.9575, PGS.128-132
D.P.R.B.C.T.



SUBDIVISION PLAT & REPLAT
ESTABLISHING ACCD
NORTHEAST LAKEVIEW COLLEGE
VOL.9575, PGS.128-132
D.P.R.B.C.T.



PLAT SHOWING:
BEING A 0.014 OF AN ACRE (609 SQ. FT.) TRACT OF LAND OUT OF THE SUBDIVISION PLAT AND REPLAT ESTABLISHING ALAMO COMMUNITY COLLEGE DISTRICT NORTHEAST LAKEVIEW COLLEGE, VOLUME 9575, PAGES 128-132, OF THE DEED AND PLAT RECORD, BEXAR COUNTY, TEXAS, A 254.545 ACRE TRACT OF LAND, OUT OF THE FRANCISCO VILLAREAL SURVEY NUMBER 309, ABSTRACT 776, COUNTY BLOCK 5048, OUT OF THE M.L. TORRES SURVEY NUMBER 81, ABSTRACT 745, COUNTY BLOCK 5053, AND ALSO OUT OF THE R. BUSHNELL SURVEY NUMBER 325, ABSTRACT 46, COUNTY BLOCK 5052, LIVE OAK AND UNIVERSAL CITY, BEXAR COUNTY, TEXAS

STATE OF TEXAS
BEXAR COUNTY
THIS SURVEY PLAT WAS PREPARED FROM AN ACTUAL
SURVEY MADE ON THE GROUND UNDER MY SUPERVISION.

THIS IS DAY OF MAY 2024 A.D.
VICTOR MENDEZ, JR. RPLS 6056

BAIN MEDINA BAIN
ENGINEERS & SURVEYORS
7073 San Pedro
San Antonio, Texas 78216
210-494-7223
TELEPHONE NO. F-1712
TLSF REG. NO. 100209-00

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PROJECT: ALAMO COMMUNITY COLLEGE	PARCEL #	X
NORTHEAST LAKEVIEW	FED PROJ. #	X
COUNTY: BEXAR	JOB NO.	C-1460-51
CONTRACT No.:	DATE:	05-16-2024
	DRAWN BY:	JPA
	PAGE	3 OF 3



CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item:7C

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Discussion and possible action to amend City Code of Ordinances Chapter 15- Offenses and Miscellaneous Provisions, Section 15-19, Sexual Offenders related to distance restrictions from various locations as it pertains to children.

Staff Briefing:

City Council to review amendment for City Code of Ordinances Chapter 15- Offenses and Miscellaneous Provisions, Section 15-19, Sexual Offenders.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion to amend an ordinance of the City of Live Oak, Texas amending city code of ordinances Chapter 15 - offenses and miscellaneous provisions, Sec. 15-19 - sexual offenders, providing for severability; providing for open meetings clause; and providing for a penalty of not more than \$500.00 for any violation; provide for an effective date and other related matters.

AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 15 - OFFENSES AND MISCELLANEOUS PROVISIONS, SEC. 15-19 - SEXUAL OFFENDERS, PROVIDING FOR SEVERABILITY; PROVIDING FOR OPEN MEETINGS CLAUSE; AND PROVIDING FOR A PENALTY OF NOT MORE THAN \$500.00 FOR ANY VIOLATION; PROVIDE FOR AN EFFECTIVE DATE AND OTHER RELATED MATTERS.

WHEREAS, the City of Live Oak, Texas (“City”), is a Texas home-rule municipality duly created, established, and possessing the full power of local self-government in accordance with state law, the Texas Constitution; and

WHEREAS, the City has a compelling interest in protecting the health, safety and welfare of children by reducing opportunities for sexual offenders to come in contact with children; and

WHEREAS, state law does not preempt a home-rule municipality’s ordinance prohibiting registered sex offenders from living within a specified distance from locations where children typically congregate; and

WHEREAS, the City Council hereby finds and determines that sexual offenders who prey on children are a threat to the public health, welfare, and safety of the citizens of the City; and

WHEREAS, the City Council finds it necessary to amend the City’s Code of Ordinances regarding its restrictions prohibiting registered sex offenders from going in, on, or within Child Safety Zones as defined herein; and

WHEREAS, the City Council hereby finds and determines that prohibiting individuals required to register on the Texas Department of Public Safety’s Sex Offender Database from going in, on, or within a Child Safety Zone will reduce opportunities for sexual offenders to come into contact with children; and

WHEREAS, the City finds and determines that rules and regulations adopted herein promote the public health, welfare, and safety of the citizens and is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. Amended Regulations. The City of Live Oak, Texas Code of Ordinances, Chapter 15 – Offenses And Miscellaneous Provisions, Sec. 15-19 - Sexual Offenders, as set forth in Exhibit A attached hereto and incorporated herein for all purposes.

Section 2. Findings. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. Cumulative Clause. This Ordinance shall be cumulative of all provisions of ordinances of the City of Live Oak, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 4. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5. Public Meeting. That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 6. Effective Date. This ordinance shall take effect immediately from and after its passage and any publication requirements.

PASSED, APPROVED and ADOPTED this ____ day of _____ 2024.

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

APPROVED AS TO LEGAL SUFFICIENCY:

City Attorney

Sec. 15-19. Sexual offenders.

(1) *Findings.* Sexual offenders who prey on children are a threat to public safety. This section serves the city's compelling interest to protect children against sexual predators by prohibiting:

- (1) Certain sexual offenders from having a residence in areas around locations where children regularly congregate; and
- (2) Certain sexual offenders from loitering within 2,000 feet of locations where children regularly congregate; and
- (3) Certain sex offenders from entering public parks.

(2) *Definitions.* In this article:

City means the City of Live Oak, Texas.

Child means any person under the age of seventeen (17).

Child safety zone means any premises where children commonly gather. The term includes:

- (a) School, day-care facility, playground, public or private youth center, or video arcade facility, as defined by V.T.C.A., Health and Safety Code § 481.134;
- (b) Public park, athletic fields or swimming pool; or
- (c) Private recreational facility, including a park, pool, playground, skate park, or youth athletic field:
 1. Owned by a residential property owners association; or
 2. For which an entrance, admission, or rental fee is charged,
- (d) Any other facility that regularly holds events primarily for children.

Loitering means standing, sitting idly, whether or not the person is in a vehicle or remaining in or around an area.

Places where children regularly congregate- Same as Child Safety Zone.

Public park means any land designated for public recreation or any athletic field that is owned, leased, or maintained by the city.

Residence means a place within the city:

- (a) That a person registers or verifies under V.T.C.A., Code of Criminal Procedure art. 62.152, as the persons residence; or
- (b) Where a person resides for more than seven consecutive days.

(3) *Sexual offender prohibition.*

- (a) It is unlawful for any person who is required by law to register with the Texas Department of Public Safety sexual offender database because of a violation of law involving a victim or an intended victim who was 17 years of age or younger, to have a residence within 2,000 feet of any child safety zone
 - A. (b) For the purposes of subsection (a), measurement is made in a straight line, without regard to intervening structures or objects, from the nearest portion of the Residence to the nearest property line of the child safety zone In cases of a dispute over measured distances, it shall be incumbent upon the person(s) challenging the measurement to prove otherwise.

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- (d) The police department will maintain a map showing the child safety zones areas on file at the police department. The department will review the map annually for changes.
 - (c) It is an offense for a Sex Offender to knowingly enter a Child Safety Zone.
 - (d) It is an offense for a Sex Offender to knowingly loiter on a public way within 2,000 feet of a Child Safety Zone.
 - (e) It is an offense on each October 30th and 31st (or any other date set by the City for trick-or-treaters) between the hours of 4:00 p.m. and 11:00 p.m., leave an exterior porch light on or otherwise invite trick-or-treaters to solicit the premises.
 - (f) It is a defense to prosecution under this section that a person who has a residence within 2,000 feet of a child safety zone:
 - 1. Is under 18 years of age and:
 - a. Has the residence with the persons parent or guardian; or
 - b. Has not been convicted of an offense after the effective date of the ordinance from which this article is derived that:
 - i. Requires the person to register under V.T.C.A., Code of Criminal Procedure art. 62.001(5); and
 - ii. Involves a victim or intended victim who was 17 years of age or younger;
 - 2. Established the residence and complied with all the sexual offender registration laws of the State of Texas prior to the effective date of the ordinance from which this article is derived, and has not been convicted of an offense after the effective date of the ordinance that:
 - a. Requires the person to register under V.T.C.A., Code of Criminal Procedure art. 62.001(5); and
 - b. Involves a victim or intended victim who was 17 years of age or younger; or
 - 3. Established the residence and complied with all sexual offender registration laws of the State of Texas prior to the date a new child_safety zone is established, and has not been convicted of an offense after the effective date of the ordinance from which this article is derived, or the date the new child area is established, that:
 - a. Requires the person to register under V.T.C.A., Code of Criminal Procedure art. 62.001(5); and
 - b. Involves a victim or intended victim who was 17 years of age or younger.
 - 4. That the person can establish a defense to prosecution pursuant to Texas Penal Code chapter 62 or relevant criminal provision.
 - (d) For purposes of subsection (c), a person is considered to have established a residence at the correctional facility, as that term is defined under V.T.C.A., Penal Code § 1.07(14), in which the person is confined for a conviction of any criminal offense and for more than seven consecutive days after the effective date of the ordinance from which this article is derived.
 - (e) It is not a defense to prosecution under this section that a person, who is required to register as a sex offender under the Texas Code of Criminal Procedure, was allowed by mistake or error of the city to register or verify a residence that is within 2,000 feet of any child safety zone.

(4) *Property owners prohibited from renting to sexual offenders.*

-
- (a) It is unlawful for a property owner to rent a residential property located within 1,000 feet of a child area to a person prohibited under this section from having a residence within 1,000 feet of any child area.
- (b) It is an affirmative defense to prosecution under this section that the property owner conducted a criminal history check with the Texas Department of Public Safety and reviewed the sexual predator registration database that is maintained by the Texas Department of Public Safety and that at the time the property owner conducted the criminal history check and reviewed the sexual predator database, the sexual offenders criminal history did not include a record of a sexual offense or the offenders name did not appear in the database.
- (c) For the purposes of subsection (a), measurement is made in a straight line, without regard to intervening structures or objects, from the nearest portion of the residence to the nearest property line of the child area. The police department will maintain a map showing the child areas on file at the police department.
- (7) *Penalty.* That any person found guilty of violating this section will be fined not more than \$500.00 for each offense. For purposes of subsections (3)—(6), each day of said violation shall constitute a separate offense.
- (Ord. No. 1440, §§ 1, 3, 10-12-10)



CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item:7D

Prepared by: Isa Gaytan, City Secretary

Reviewed by: Anas Garfaoui, City Manager

Department: Administration

AGENDA ITEM DESCRIPTION:

Discussion and possible action to amend City Code of Ordinances Chapter 3, adding Article II, Alcohol Distance Regulations.

Staff Briefing:

City Council to review recommendation to amend City Code of Ordinances Chapter 3, Alcohol Distance Regulations.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion to amend an ordinance of the City of Live Oak, Texas amending city Code of Ordinances Chapter 3, establishing article ii alcohol distance regulations, providing for severability; providing for open meetings clause; and providing for a penalty of not more than \$500.00 for any violation; provide for an effective date and other related matters.

AN ORDINANCE OF THE CITY OF LIVE OAK, TEXAS AMENDING CITY CODE OF ORDINANCES CHAPTER 3, ESTABLISHING ARTICLE II ALCOHOL DISTANCE REGULATIONS, PROVIDING FOR SEVERABILITY; PROVIDING FOR OPEN MEETINGS CLAUSE; AND PROVIDING FOR A PENALTY OF NOT MORE THAN \$500.00 FOR ANY VIOLATION; PROVIDE FOR AN EFFECTIVE DATE AND OTHER RELATED MATTERS.

WHEREAS, the Texas Alcoholic Beverages Code § 109.33 authorizes the governing body of a municipality to enact regulations prohibiting the sale within certain distances of a church, public or private school, or public hospital; and

WHEREAS, the City Council finds and determines that the establishment of regulations governing the sale and service of alcoholic beverages in accordance with the Texas Alcoholic Beverage Code is in the best interest of the City; and

WHEREAS, the City Council finds the regulations provided for herein are in the best interest of the health, safety and welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIVE OAK, TEXAS:

Section 1. Alcohol Distance Regulations Established. The City of Live Oak, Texas Code of Ordinances, Chapter 3 – Alcoholic Beverages is amended by establishing Article II Alcohol Distance Regulations as set forth in Exhibit A attached hereto and incorporated herein for all purposes.

Section 2. Findings. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. Cumulative Clause. This Ordinance shall be cumulative of all provisions of ordinances of the City of Live Oak, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 4. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5. Public Meeting. That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 6. Effective Date. This ordinance shall take effect immediately from and after its passage and any publication requirements.

PASSED, APPROVED and ADOPTED this ____ day of _____ 2024.

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary

APPROVED AS TO LEGAL SUFFICIENCY:

City Attorney

Chapter 3 ALCOHOLIC BEVERAGES

Sec. 3-1. License fee.

- (a) Pursuant to the provisions of sections 11.38 and 61.36 of the state Alcoholic Beverage Code, an annual fee equal in amount as stated in the city's fee schedule, and as may be amended from time to time by the city council and in accordance with the state regulations up to one-half of that levied by the state, is hereby levied upon all package stores and upon all wine and beer retailers located within the corporate limits of the city, for the use and benefit of such city. The fee shall be and the same is hereby levied on package stores whether they sell all or any part of the classifications of intoxicating beverages, and upon beer and wine retailers upon the same basis, and whether holding a permit for sale of same for consumption on or off the premises.
- (b) The city secretary is authorized and directed to report any person in default in the payment of any fees due hereunder to the commissioner or administrator of the state alcoholic beverage commission.

(section 3-2 through 3-4 reserved)

Article II – Alcohol Distance Regulations

Section 3-5. Definitions.

- (a) **Defined words.** A word defined in the Texas Alcoholic Beverage Code has the meaning prescribed by that code, except as otherwise specifically provided in this section.
- (b) **Place of business.** The location of the business identified in the application for the permit or license to sell alcohol under this chapter.
- (c) **Private school.** A private school, including a parochial school that: 1) offers a course of instruction for students in one or more grades from kindergarten through grade 12; and 2) has more than 100 students enrolled and attending courses at a single location.
- (d) **TABC.** The Texas Alcoholic Beverages Code.

Section 3-6. Construction consistent with state law.

- (a) Construction consistent with state law. This section shall be construed for consistency with the Texas Alcoholic Beverage Code and rules and regulations promulgated under its authority.

Section 3-7. Minimum distance from certain uses and exceptions.

- (a) No person may sell alcoholic beverages, unless otherwise excepted, if the place of business is within:

-
- (1) 300 feet of a church, public or private school, or public hospital;
 - (2) 1,000 feet of a public school, if the city council receives a request from the board of trustees of a school district under Section 38.007, Education Code; or
 - (3) 1,000 feet of a private school if the city council receives a request from the governing body of the private school;
- (b) A permit or license holder under Chapters 25 (*Wine and Beer Retailer's Permit*), 28 (*Mixed Beverage Permit*), 32 (*Private Club Registration Permit*), 69 (*Retail Dealer's On-Premise License*), or 74 (*Brewpub License*) of the TABC who does not hold a food and beverage certificate may not sell or engage in the business of selling an alcoholic beverage at a place of business located within 300 feet of a day-care center or child-care facility except as provided by the TABC.
- (c) Subsection (a)(1) does not apply to the holder of:
- (1) A license or permit issued by the TABC who also holds a food and beverage certificate covering the premises that is located within 300 feet of a private school; or
 - (2) A license or permit covering a premises where minors are prohibited from entering under Alcoholic Beverage Code § 109.53 (*Package Store Permit*), and that is located within 300 feet of a private school.
- (d) Subsections (a)(2) and (3) do not apply to the holder of a:
- (1) retail on-premises consumption permit or license issued by the TABC if less than 50 percent of the gross receipts for the premises is from the sale or service of alcoholic beverages;
 - (2) retail off-premises consumption permit or license issued by the TABC if less than 50 percent of the gross receipts for the premises, excluding the sale of items subject to the motor fuels tax, is from the sale or service of alcoholic beverages;
 - (3) wholesaler's, distributor's, brewer's, distiller's and rectifier's, winery, wine bottler's or manufacturer's permit or license, or any other license or permit held by a wholesaler or manufacturer as those words are used and understood in the Texas Alcoholic Beverage Code chapter 102; or
 - (4) to a performing arts facility leased to a nonprofit organization under a policy adopted under section 11.179, Texas Education Code.
- (e) Subsection (a)(3) does not apply to the holder of:

-
- (1) a permit issued under TABC chapter 30 who is operating on the premises of a private school; or
 - (2) a license or permit covering a premise where minors are prohibited from entering under Section 109.53 and that is located within 1,000 feet of a private school.

(f) Any other exception provided for in the TABC.

Section 3-8. Measurement of distance.

- (a) As to any dealer who held a license or permit before September 1, 1983, in a location where a regulation under this section was in effect on that date, for purposes of subsection 3-4(a), the measurement of the distance between the place of business or the dealer and the school shall be along the property lines or the street fronts and from front door to front door, and in a direct line across intersections. This subsection applies only as long as the place of business is continuously in operation from that date, whether or not under the same license or permit.
- (b) The measurement of the distance between the place of business where alcoholic beverages are sold and the church or public hospital shall be along the property lines of the street fronts and from front door to front door, and in direct line across intersections.
- (c) The measurement of the distance between the place of business where alcoholic beverages are sold and the public or private school shall be:
 - (1) in a direct line from the property line of the public or private school to the property line of the place of business, and in a direct line across intersections; or
 - (2) if the permit or license holder is located on or above the fifth story of a multistory building, in a direct line from the property line of the public or private school to the property line of the place of business, in a direct line across intersections, and vertically up the building at the property line to the base of the floor on which the permit or license holder is located.

Section 3-9. Waiver to distance regulations.

- (a) The council may waive the prohibition in Section 4-9-4 (*Minimum Distances from Certain Uses*) if, after notice and a public hearing, the council determines that enforcement of the prohibition in a particular instance:
 - (1) is not in the best interest of the public;
 - (2) constitutes waste or the inefficient use of land or other resources;
 - (3) creates an undue hardship on an applicant;
 - (4) does not serve its intended purpose;
 - (5) is not effective or necessary; or

-
- (6) for any other reason the council, after consideration of the health, safety, and welfare of the public and the equities of the situation, determines is in the best interest of the community.
- (b) The council may consider the written consent to a waiver under this section from each church, public school, private school, public hospital, day-care center or child-care facility within 300 feet from the applicant's proposed place of business filed by the applicant with the Development Services Department to be a sufficient justification for a waiver.
- (c) To obtain a waiver under this section, an applicant must submit an application to the Development Services Department, on a form approved by the director, requesting a waiver and specifying the applicable grounds for the waiver under Subsection (A) of this section.
- (d) If the city council denies a waiver request under this section, an application may not be submitted for the same or a substantially similar waiver request earlier than 12 months after the date the previous waiver request was denied.
- (e) If a waiver request under this section is withdrawn after notice of a public hearing on the request is published, an application may not be submitted for the same or a substantially similar waiver request for a period of 12 months after the date a previous request was withdrawn.

Section 3-10. Application, Fee and Notice on Request for Waiver.

- (a) The Development Services Director, or designee, is authorized to establish any application and requisite information necessary to implement the provisions of this subsection.
- (b) Notice of the public hearing on an application for a waiver will be given by:
- (1) publication in a newspaper of general circulation in the location in which the waiver is requested; and
 - (2) mailed notice not less than 15 days before the date of the council's public hearing under this section to the applicant and those entities within the regulated distance.

Section 3-11. Certification of Continued Use.

- (a) The Development Services Director, or designee, is authorized to confirm and authorize the continued sale of alcoholic beverages on those premises which were lawfully permitted and in existence prior to the implementation of the regulations provided for in this section.

Section 3-12. Violation and Penalty.

(a) A person who violates any provision of this section commits a class C misdemeanor offense punishable by a fine of not less than \$500.00.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date June 11, 2024

Agenda item: 7E

Prepared by: E. McNew, Assistant Director

Reviewed by: Anas Garfaoui, City Manager

Department: Public Works

AGENDA ITEM DESCRIPTION:

Presentation, discussion, and possible action regarding an update of the City’s Annual Storm Water Management Program.

Staff Briefing:

The City of Live Oak is an MS4 Operator. This designation means that the city is responsible for the management and operation of a “small municipal separate storm sewer system” in an Urbanized Area. As an MS4 Operator the city is required to participate in the National Pollutant Discharge Elimination System (NPDES).

Edmond McNew will provide the annual update on the Storm Water Management Plan and a brief history of this important regulatory process.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	

Strategic Goals: 1- Stability, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

None.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 7F

Prepared by: M. Wagster, PW Director

Reviewed by: Anas Garfaoui, City Manager

Department: Public Works

AGENDA ITEM DESCRIPTION:

Discussion and possible action to accept and award a bid from Texas Materials Group in the amount of \$4,650,000; authorize the City Manager to enter into an agreement for Phase II of the 2022 Bond, Improvements to Streets, Bridges, and Sidewalks Project; and further authorize the City Manager to enter a change order for additional work not to exceed 25% of the Base Bid for additional work not to exceed a total amount of \$5,812,500.

Staff Briefing:

Using the formal bid process, 2 contractors delivered bids for Phase II of the 2022 Bond, Improvements to Streets, Bridges, and Sidewalks Project. Texas Material Group provided the lowest bid in the amount of \$4,650,000, and Lone Star Paving delivered the highest bid in the amount of \$4,657,747.

Staff recommends the City Council award the bid to Texas Materials Group. The contractor has performed exceptionally well on Phase I of the 2022 Bond Improvements to Streets Project. Staff recommends authorization of a change order for additional work not to exceed 25% of the base bid to take full advantage of the low bids.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost: \$4,650,000.	
25% of Base Bid \$1,162,500	
Phase II Total \$5,812,500	
Budgeted	\$18,000,000
Actual	
Acct. Name	Street Bond Funds
Acct. Fund	
Other Funding	
Strategic Goal #	1, 2, 3, & 4

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Move to accept and award a bid from Texas Materials Group in the amount of \$4,650,000 for Phase II of the 2022 Bond, Improvements to Streets, Bridges, and Sidewalks Project; authorize the City Manager to enter into an agreement; and further authorize the City Manager to enter a change order for additional work not to exceed 25% of the Base Bid for additional work.



June 4, 2024

Mr. Mark Wagster
Public Works Director
City of Live Oak
8001 Shin Oak Dr.
Live Oak, Texas 78232

Reference: Contract Award Letter – 2022 Bond, Improvements to Streets, Bridges, & Sidewalks,
Phase 2
6S Job No. 2023-068-09

Dear Mr. Wagster:

On May 31, 2024, bids for the referenced project were opened and read aloud. Based on the information we received, to the best of our knowledge and belief, the lowest and best qualified bid is that of Texas Materials Group. with a base bid of \$4,650,000. We recommend the award of the contract to Texas Materials Group in the amount of \$4,650,000.

If you have any questions, please contact us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe A. Cantu', is written over a light blue horizontal line.

Joe A. Cantu, P.E.
Vice President

Attachments: Bid Tabulation

\\6S_ENGINEERING\Projects\2022\2022-068-06 - 2022 CIP Roadway Bond\450 CPS\050 Bid Tab\Recommendation of Award Letter.docx

P.O. Box 689, Pleasanton, Texas 78064
TBPE F-18435
t 830.570.3220
www.6s-engineering.com

6S Engineering, Inc.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: June 11, 2024

Agenda item: 7G

Prepared by: L. Kowalik, Finance Director

Reviewed by: Anas Garfaoui, City Manager

Department: Finance

AGENDA ITEM DESCRIPTION:

Discussion and possible action to accept and approve the monthly financial report for the period ending April 30, 2024.

Staff Briefing:

The presented financial reports are cumulative from October 1, 2023 through the period ending date. These reports are presented to keep the City Council, Mayor and City Manager up to date on the financial condition of the City of Live Oak.

Attached is a memorandum outlining some of the major points of interest, along with, the Financial Report for the period ending April 30, 2024. The financial reports are cumulative from October 1, 2023 through the ending period. This report is also unaudited and subject to slight changes.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	
Strategic Goal #	1 and 3

Strategic Goals: 1- Stable, 2- Secure, 3 - Supportive and 4 - Beautiful

Staff Recommended Motion:

Motion is to accept the monthly financial report for the period ending April 30, 2024.

MEMORANDUM

Date: June 11, 2024

To: Mayor and City Council

Via: Anas Garfaoui, City Manager

From: Leroy Kowalik, Finance Director

RE: Financial update through period ending April 30, 2024

Attached is a financial report for all funds that represents a snapshot of the financial status as of April 30, 2024. This report represents seven months into the fiscal year; therefore, revenues and expenditures should be targeted around the 58% of budget. Interfund transfers are recorded for quarterly financial reports. The amounts reflected in the attached report are unaudited and are subject to minor changes. In the remainder of this memo, I have focused on some of the points of interests within some of the major funds. Should you desire further information or more detailed information, please feel free to contact me at your convenience. This financial update is cumulative (October 2023 through ending period).

General Fund:

Overall revenues are at 70% of budget. Revenues are above the target percentage primarily because of timing of which the City receives its different revenue sources. Property taxes are already at 96% because the largest portion of property tax revenue comes to the City in late December through January. Other taxes including sales tax revenue are at 57%. Sales tax remittance for October 2023 thru April 2024 was lower (3.49%) than the same months in 2022-2023. Fines & forfeitures are at 84%. Permits and Licenses are at 60%. Franchise fees (48%) and Service Use fees (31%) are below the targeted percentage but mainly because of when they are paid to the City. Some of the franchise fees accrue and pay out quarterly and service use fees are seasonal. Interest is at 161% which is indicative of where the Federal Funds Rate is.

Overall expenditures are just below target at 51% of budget. Most of the departments are close to the targeted percentage. One thing that affect the overall percentage is the timing of some of the larger expenditures. Longevity pay is paid out in November. Workers Comp and Property and Liability Insurance are paid early in the fiscal year. Other several annual expenditures don't get started till the spring and summer months. There are several departments that are slightly lower than the target mainly because of vacancies, emergency contingencies that were budgeted and seasonal activities. Outstanding encumbrances are approximately \$240,377 for items placed on order but have not been received. Once again, transfers and some accruals are recorded on a quarterly basis.

As of the report date, total revenue recorded through April, 2024 is \$11,893,549. Total expenditures recorded through the same period are \$10,356,915. This activity results in a current net gain of \$1,536,634. This current net gain brings the City's General Fund balance to \$16,346,173. This is a normal pattern for this period of the Fiscal Year.

The Capital Project Funds:

The Capital Project Funds are created with specific projects to get accomplished.

As of April 2024:

The 2022 GO Bond Fund was created to track the receipt of the bond proceeds and accompany interest income and the expenditures to be made in accordance with the street projects identified as part of the 2022 bond election. As of this period, \$530,452 was recorded as interest income. \$6,090,973 was expended on project work. The fund balance as of this period is \$12,474,541.

The Capital Project Fund is where the City tracks a variety of projects that are not recorded through the General Fund. This keeps this function separate from General Fund operations. The fund balance as of this period is \$5,058,600. As of this period, \$859,376 has been expended on project work.

The Utility Funds:

The Utility operating fund is above target on revenue collections (65%) and above the target on expenditures (67%). Recorded revenues are below expenditures through February 2024 by \$68,599. There are some accruals that get recorded on a quarterly basis and are not reflective in this report. Also, the City's annual water lease payment and EAA management fees get paid early in the year. Cash and cash equivalents (working capital) is currently at \$203,750. Operating transfers occur on a quarterly basis. The fund balance for the Utility R&R fund through this period is \$1,037,107. Again, the transfers into this fund are recorded on a quarterly basis.

The Stormwater Utility Fund revenues are right at the target at 58%. Expenditures are below at 45%. The cash and cash equivalents (working capital) for the Stormwater fund is currently \$330,337. As with the other funds, operating transfers out occur on a quarterly basis and will draw this fund balance down.

The summary report for all funds, supporting this memo is attached. For detailed information, or should you have any questions, please contact me.

**City of Live Oak
General Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 5,018,229	\$ -	\$ 5,018,229	\$ 4,815,419	96%
Taxes - Sales Tax, Mixed Beverage	9,037,659	-	9,037,659	5,121,815	57%
Franchise Fees	1,129,000	-	1,129,000	541,143	48%
Permits & Licenses	298,100	-	298,100	179,499	60%
Grants & Intergovernmental	230,000	-	230,000	90,000	39%
Service Use Fees	115,200	-	115,200	35,373	31%
Fines and Forfeitures	486,000	-	486,000	408,442	84%
Interest	200,000	-	200,000	322,587	161%
Miscellaneous	66,000	-	66,000	138,271	210%
Total Revenues:	<u>16,580,188</u>	<u>-</u>	<u>16,580,188</u>	<u>11,652,549</u>	<u>70%</u>
Expenditures by Department:					
City Council	45,650	-	45,650	20,693	45%
Council Contingency	200,000	-	200,000	-	0%
City Manager's Office	336,950	-	336,950	155,653	46%
City Secretary's Office	616,575	-	616,575	407,243	66%
Municipal Court	424,605	-	424,605	230,663	54%
Finance	881,425	-	881,425	493,108	56%
Emergency Management	21,835	-	21,835	9,947	46%
Police Department	5,329,455	-	5,329,455	3,065,759	58%
Communication Services	910,580	-	910,580	472,331	52%
Fire and EMS Services Department	3,632,095	-	3,632,095	2,052,812	57%
Public Works	1,824,600	-	1,824,600	654,435	36%
Streets Maintenance	947,900	-	947,900	334,729	35%
Animal Control	364,554	-	364,554	183,396	50%
Parks Maintenance	1,104,700	-	1,104,700	504,301	46%
Recreation	428,050	-	428,050	257,970	60%
Planning and Zoning	246,750	-	246,750	35,307	14%
Development Services	289,450	-	289,450	109,825	38%
Information Technology	500,140	-	500,140	279,083	56%
Total Expenditures	<u>18,105,314</u>	<u>-</u>	<u>18,105,314</u>	<u>9,267,255</u>	<u>51%</u>
Excess (Deficiency) of Revenues					
Over (Under) Expenditures	(1,525,126)	-	(1,525,126)	2,385,294	
Other Sources and (Uses):					
Interfund Transfers In	482,000	-	482,000	241,000	50%
Interfund Transfers Out	(2,172,819)	-	(2,172,819)	(1,089,660)	50%
Total Other Sources and Uses:	<u>(1,690,819)</u>	<u>-</u>	<u>(1,690,819)</u>	<u>(848,660)</u>	<u>50%</u>
Net Change in Fund Balance	<u>(3,215,945)</u>	<u>-</u>	<u>(3,215,945)</u>	<u>1,536,634</u>	
Beginning Fund Balance - October 1, 2023	<u>\$ 14,556,076</u>	<u>\$ 253,463</u>	<u>\$ 14,809,539</u>	<u>\$ 14,809,539</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 11,340,131</u>	<u>\$ 253,463</u>	<u>\$ 11,593,594</u>	<u>\$ 16,346,173</u>	
Approved Designated Fund Balance Appropriations					
Undesignated Fund Balance	<u>3,215,945</u>	<u>-</u>	<u>3,215,945</u>	<u>-</u>	
	<u>3,215,945</u>	<u>-</u>	<u>3,215,945</u>	<u>-</u>	

**City of Live Oak
Asset Replacement Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 65,000	\$ -	\$ 65,000	\$ 87,680	135%
Miscellaneous	-	-	-	-	0%
Total Revenues:	<u>65,000</u>	<u>-</u>	<u>65,000</u>	<u>87,680</u>	<u>135%</u>
Expenditures:					
Vehicles/Equipment	<u>964,000</u>	<u>-</u>	<u>964,000</u>	<u>624,080</u>	<u>65%</u>
Total Expenditures	<u>964,000</u>	<u>-</u>	<u>964,000</u>	<u>624,080</u>	<u>65%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(899,000)	-	(899,000)	(536,400)	
Other Sources and Uses:					
Interfund Transfers In	<u>1,176,409</u>	<u>-</u>	<u>1,176,409</u>	<u>588,205</u>	<u>50%</u>
Total Other Sources and Uses:	<u>1,176,409</u>	<u>-</u>	<u>1,176,409</u>	<u>588,205</u>	<u>50%</u>
Net Change in Fund Balance	277,409	-	277,409	51,805	
Beginning Fund Balance - October 1, 2023	<u>\$ 2,736,473</u>	<u>\$ 15,862</u>	<u>\$ 2,752,335</u>	<u>\$ 2,752,335</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 3,013,882</u>	<u>\$ 15,862</u>	<u>\$ 3,029,744</u>	<u>\$ 2,804,140</u>	

**City of Live Oak
Abatement Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Fees	\$ 7,000	\$ -	\$ 7,000	\$ 34,247	489%
Total Revenues:	<u>7,000</u>	<u>-</u>	<u>7,000</u>	<u>34,247</u>	<u>489%</u>
Expenditures:					
Public Works	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>-</u>	<u>0%</u>
Total Expenditures	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>-</u>	<u>0%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(9,000)	-	(9,000)	34,247	
Other Sources and Uses:					
Interfund Transfers In	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>5,000</u>	<u>50%</u>
Total Other Sources and Uses:	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>5,000</u>	<u>50%</u>
Net Change in Fund Balance	1,000	-	1,000	39,247	
Beginning Fund Balance - October 1, 2023	\$ 7,354	\$ 4,800	\$ 12,154	\$ 12,154	
Ending Fund Balance - April 30, 2024	<u>\$ 8,354</u>	<u>\$ -</u>	<u>\$ 13,154</u>	<u>\$ 51,401</u>	

**City of Live Oak
Debt Service Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Ad Valorem	\$ 2,135,686	\$ -	\$ 2,135,686	\$ 2,045,563	96%
Interest	12,000	-	12,000	35,191	293%
Total Revenues:	<u>2,147,686</u>	<u>-</u>	<u>2,147,686</u>	<u>2,080,754</u>	<u>97%</u>
Expenditures:					
Debt Service	<u>3,234,450</u>	<u>-</u>	<u>3,234,450</u>	<u>540,725</u>	<u>17%</u>
Total Expenditures	<u>3,234,450</u>	<u>-</u>	<u>3,234,450</u>	<u>540,725</u>	<u>17%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,086,764)	-	(1,086,764)	1,540,029	
Other Sources and Uses:					
Interfund Transfers In	<u>1,086,764</u>	<u>-</u>	<u>1,086,764</u>	<u>543,382</u>	<u>50%</u>
Total Other Sources and Uses:	<u>1,086,764</u>	<u>-</u>	<u>1,086,764</u>	<u>543,382</u>	<u>50%</u>
Net Change in Fund Balance	-	-	-	2,083,411	
Beginning Fund Balance - October 1, 2023	<u>\$ 497,180</u>	<u>\$ 44,362</u>	<u>\$ 541,542</u>	<u>\$ 541,542</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 497,180</u>	<u>\$ 44,362</u>	<u>\$ 541,542</u>	<u>\$ 2,624,953</u>	

**City of Live Oak
Forfeiture Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 52,000	\$ -	\$ 52,000	\$ 57,000	110%
Interest	3,000	-	3,000	8,055	269%
Total Revenues:	<u>55,000</u>	<u>-</u>	<u>55,000</u>	<u>65,055</u>	<u>118%</u>
Expenditures:					
Federal Forfeitures	103,000	-	103,000	\$ 35,243	34%
State Forfeitures	-	-	-	-	0%
Total Expenditures	<u>103,000</u>	<u>-</u>	<u>103,000</u>	<u>\$ 35,243</u>	<u>34%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(48,000)	-	(48,000)	\$ 29,812	
Net Change in Fund Balance	(48,000)	-	(48,000)	\$ 29,812	
Beginning Fund Balance - October 1, 2023	<u>\$ 203,429</u>	<u>\$ 144,201</u>	<u>\$ 347,630</u>	<u>\$ 347,630</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 155,429</u>	<u>\$ 144,201</u>	<u>\$ 299,630</u>	<u>\$ 377,442</u>	

**City of Live Oak
Federal /State Grants**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ -	\$ -	\$ -	\$ -	0%
Interest	-	-	-	-	0%
Total Revenues:	-	-	-	-	0%
Expenditures:					
Project Construction	-	-	-	-	0%
Total Expenditures	-	-	-	-	0%
Net Change in Fund Balance	-	-	-	-	
Beginning Fund Balance - October 1, 2023	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance - April 30, 2024	\$ -	\$ -	\$ -	\$ -	

**City of Live Oak
Child Safety Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Grants & Intergovernmental Allocations	\$ 16,000	\$ -	\$ 16,000	\$ 11,218	70%
Interest	4,000	-	4,000	4,235	106%
Total Revenues:	<u>20,000</u>	<u>-</u>	<u>20,000</u>	<u>15,453</u>	<u>77%</u>
Expenditures:					
Police Department	3,500	-	3,500	379	11%
Fire & Inspections	2,500	-	2,500	1,696	68%
Public Works-General	44,735	-	44,735	-	0%
Total Expenditures	<u>50,735</u>	<u>-</u>	<u>50,735</u>	<u>2,075</u>	<u>4%</u>
Net Change in Fund Balance	(30,735)	-	(30,735)	13,378	
Beginning Fund Balance - October 1, 2023	<u>\$ 152,329</u>	<u>\$ 1,461</u>	<u>\$ 153,790</u>	<u>\$ 153,790</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 121,594</u>	<u>\$ 1,461</u>	<u>\$ 123,055</u>	<u>\$ 167,168</u>	

**City of Live Oak
Court Technology Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 9,752	75%
Interest	2,000	-	2,000	3,809	190%
Total Revenues:	15,000	-	15,000	13,561	90%
Expenditures:					
Municipal Court	26,000	-	26,000	13,897	53%
Total Expenditures	<u>26,000</u>	<u>-</u>	<u>26,000</u>	<u>13,897</u>	<u>53%</u>
Net Change in Fund Balance	(11,000)	-	(11,000)	(336)	
Beginning Fund Balance - October 1, 2023	\$ 118,326	\$ 973	\$ 119,299	\$ 119,299	
Ending Fund Balance - April 30, 2024	<u>\$ 107,326</u>	<u>\$ 973</u>	<u>\$ 108,299</u>	<u>\$ 118,963</u>	

**City of Live Oak
Court Security Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Fines & Forfeitures	\$ 13,000	\$ -	\$ 13,000	\$ 11,525	89%
Interest	1,000	-	1,000	1,881	188%
Total Revenues:	14,000	-	14,000	13,406	96%
Expenditures:					
Municipal Court	25,375	-	25,375	9,099	36%
Total Expenditures	25,375	-	25,375	9,099	36%
Net Change in Fund Balance	(11,375)	-	(11,375)	4,307	
Beginning Fund Balance - October 1, 2023	<u>\$ 64,252</u>	<u>\$ 5,283</u>	<u>\$ 69,535</u>	<u>\$ 69,535</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 52,877</u>	<u>\$ 5,283</u>	<u>\$ 58,160</u>	<u>\$ 73,842</u>	

**City of Live Oak
Hotel Occupancy Tax (HOT) Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Occupancy Tax	\$ 615,000	\$ -	\$ 615,000	\$ 273,275	44%
Interest	25,000	-	25,000	41,789	167%
Total Revenues:	640,000	-	640,000	315,064	49%
Expenditures:					
Administration Department	640,000	-	640,000	305,205	48%
Total Expenditures	640,000	-	640,000	305,205	48%
Net Change in Fund Balance	-	-	-	9,859	
Beginning Fund Balance - October 1, 2023	<u>\$ 1,286,958</u>	<u>\$ (460)</u>	<u>\$ 1,286,498</u>	<u>\$ 1,286,498</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 1,286,958</u>	<u>\$ (460)</u>	<u>\$ 1,286,498</u>	<u>\$ 1,296,357</u>	

**City of Live Oak
Emergency Radio System Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Service Use Fees	\$ 5,000	\$ -	\$ 5,000	\$ 900	18%
Interest	2,000	-	2,000	2,569	128%
Total Revenues:	7,000	-	7,000	3,469	50%
Expenditures:					
Emergency Radio System	19,070	-	19,070	966	5%
Total Expenditures	19,070	-	19,070	966	5%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(12,070)	-	(12,070)	2,503	
Other Sources and Uses:					
Interfund Transfers Out	(10,000)	-	(10,000)	(5,000)	50%
Total Other Sources and Uses:	(10,000)	-	(10,000)	(5,000)	50%
Net Change in Fund Balance	(22,070)	-	(22,070)	(2,497)	
Beginning Fund Balance - October 1, 2023	<u>\$ 93,634</u>	<u>\$ 511</u>	<u>\$ 94,145</u>	<u>\$ 94,145</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 71,564</u>	<u>\$ 511</u>	<u>\$ 72,075</u>	<u>\$ 91,648</u>	

**City of Live Oak
PEG Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Franchise Fee	\$ 45,000	\$ -	\$ 45,000	\$ 17,962	40%
Total Revenues:	45,000	-	45,000	17,962	40%
Expenditures:					
Capital Outlay	65,000	-	65,000	-	0%
Total Expenditures	65,000	-	65,000	-	0%
 Net Change in Fund Balance	 (20,000)	 -	 (20,000)	 17,962	
 Beginning Fund Balance - October 1, 2023	 \$ 430,444	 \$ 1,717	 \$ 432,161	 \$ 432,161	
Ending Fund Balance - April 30, 2024	<u>\$ 410,444</u>	<u>\$ 1,717</u>	<u>\$ 412,161</u>	<u>\$ 450,123</u>	

**City of Live Oak
Alamo Regional SWAT Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Intergovernmental	\$ 52,000	\$ -	\$ 52,000	\$ 52,000	100%
Total Revenues:	52,000	-	52,000	52,000	100%
Expenditures:					
Capital Outlay	44,640	-	44,640	21,926	49%
Total Expenditures	44,640	-	44,640	21,926	49%
Excess (Deficiency) of Revenues Over (Under) Expenditures	7,360	-	7,360	30,074	
Other Sources and Uses:					
Interfund Transfers In	6,500	-	6,500	6,500	100%
Total Other Sources and Uses:	6,500	-	6,500	6,500	100%
Net Change in Fund Balance	13,860	-	13,860	36,574	
Beginning Fund Balance - October 1, 2023	<u>\$ 86,457</u>	<u>\$ (10,832)</u>	<u>\$ 75,625</u>	<u>\$ 75,625</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 100,317</u>	<u>\$ (10,832)</u>	<u>\$ 89,485</u>	<u>\$ 112,199</u>	

**City of Live Oak
2022 G.O. Bond Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 400,000	\$ -	\$ 400,000	\$ 530,452	133%
Total Revenues:	400,000	-	400,000	530,452	133%
Expenditures:					
Professional Fees	305,000	-	305,000	-	0%
Construction Costs	17,833,362	296,700	18,130,062	6,090,973	34%
Total Expenditures	18,138,362	296,700	18,435,062	6,090,973	33%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(17,738,362)	(296,700)	(18,035,062)	(5,560,521)	
Net Change in Fund Balance	(17,738,362)	(296,700)	(18,035,062)	(5,560,521)	
Beginning Fund Balance - October 1, 2023	<u>\$ 17,738,362</u>	<u>\$ 296,700</u>	<u>\$ 18,035,062</u>	<u>\$ 18,035,062</u>	
Ending Fund Balance - April 30, 2024	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,474,541</u>	

**City of Live Oak
Capital Projects Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 75,000	\$ -	\$ 75,000	\$ 139,642	186%
Total Revenues:	75,000	-	75,000	139,642	186%
Expenditures:					
Professional Fees	855,000	-	855,000	49,361	6%
Capital Outlay - Equipment	389,328	200,000	589,328	368,650	63%
Construction	1,978,598	-	1,978,598	441,365	22%
Total Expenditures	<u>3,222,926</u>	<u>200,000</u>	<u>3,422,926</u>	<u>859,376</u>	<u>25%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(3,147,926)	(200,000)	(3,347,926)	(719,734)	
Other Sources and Uses:					
Interfund Transfers In	1,847,500	200,000	2,047,500	1,023,750	50%
Total Other Sources and Uses:	<u>1,847,500</u>	<u>200,000</u>	<u>2,047,500</u>	<u>1,023,750</u>	<u>50%</u>
Net Change in Fund Balance	(1,300,426)	-	(1,300,426)	304,016	
Beginning Fund Balance - October 1, 2023	<u>\$ 2,922,183</u>	<u>\$ 1,832,401</u>	<u>\$ 4,754,584</u>	<u>\$ 4,754,584</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 1,621,757</u>	<u>\$ 1,832,401</u>	<u>\$ 3,454,158</u>	<u>\$ 5,058,600</u>	

**City of Live Oak
Utility Operations Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 5,849,250	\$ -	\$ 5,849,250	\$ 3,782,330	65%
Total Revenues:	5,849,250	-	5,849,250	3,782,330	65%
Expenditures:					
Administration Department	317,200	-	317,200	163,950	52%
Public Works General	4,926,647	-	4,926,647	3,368,228	68%
Total Expenditures	<u>5,243,847</u>	<u>-</u>	<u>5,243,847</u>	<u>3,532,178</u>	<u>67%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	605,403	-	605,403	250,152	
Other Sources and Uses:					
Interfund Transfers In	29,500	-	29,500	14,750	50%
Interfund Transfers Out	(667,002)	-	(667,002)	(333,501)	50%
Total Other Sources and Uses:	<u>(637,502)</u>	<u>-</u>	<u>(637,502)</u>	<u>(318,751)</u>	<u>50%</u>
Net Change in Fund Balance	(32,099)	-	(32,099)	(68,599)	
Beg. Net Working Cap - October 1, 2023	<u>\$ 384,461</u>	<u>\$ (112,112)</u>	<u>\$ 272,349</u>	<u>\$ 272,349</u>	
End. Net Working Cap. - April 30, 2024	<u>\$ 352,362</u>	<u>\$ (112,112)</u>	<u>\$ 240,250</u>	<u>\$ 203,750</u>	

**City of Live Oak
Utility Development and Renewals/Replacement Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Interest	\$ 25,000	\$ -	\$ 25,000	\$ 30,354	121%
Miscellaneous	75,000	-	75,000	-	0%
Total Revenues:	100,000	-	100,000	30,354	30%
Expenditures:					
Public Works General	605,000	-	605,000	177,934	29%
Total Expenditures	605,000	-	605,000	177,934	29%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(505,000)	-	(505,000)	(147,580)	
Other Sources and Uses:					
Interfund Transfers In	310,000	-	310,000	155,000	50%
Total Other Sources and Uses:	310,000	-	310,000	155,000	50%
Net Change in Fund Balance	(195,000)	-	(195,000)	7,420	
Beginning Fund Balance - October 1, 2023	<u>\$ 998,278</u>	<u>\$ 31,409</u>	<u>\$ 1,029,687</u>	<u>\$ 1,029,687</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 803,278</u>	<u>\$ 31,409</u>	<u>\$ 834,687</u>	<u>\$ 1,037,107</u>	

**City of Live Oak
Storm Water Utility Fund**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Utility Revenue	\$ 658,000	\$ -	\$ 658,000	\$ 381,123	58%
Total Revenues:	658,000	-	658,000	381,123	58%
Expenditures:					
Operations	872,200	-	872,200	392,736	45%
Total Expenditures	872,200	-	872,200	392,736	45%
Excess (Deficiency) of Revenues Over (Under) Expenditures	(214,200)	-	(214,200)	(11,613)	
Other Sources and Uses:					
Interfund Transfers Out	(43,231)	-	(43,231)	(21,616)	50%
Total Other Sources and Uses:	(43,231)	-	(43,231)	(21,616)	50%
Net Change in Fund Balance	(257,431)	-	(257,431)	(33,229)	
Beg. Net Working Cap - October 1, 2023	<u>\$ 395,877</u>	<u>\$ (32,311)</u>	<u>\$ 363,566</u>	<u>\$ 363,566</u>	
End. Net Working Cap. - April 30, 2024	<u>\$ 138,446</u>	<u>\$ (32,311)</u>	<u>\$ 106,135</u>	<u>\$ 330,337</u>	

**City of Live Oak
Economic Development Corporation**

For the Period Ending April 30, 2024

	<u>Original Budget</u>	<u>Budget Adjustments</u>	<u>Current Budget</u>	<u>Year-to-Date Actual</u>	<u>%</u>
Revenue:					
Taxes - Other	\$ 2,833,886	\$ -	\$ 2,833,886	\$ 1,642,710	58%
Interest & Miscellaneous	135,000	-	135,000	179,134	133%
Total Revenues:	<u>2,968,886</u>	<u>-</u>	<u>2,968,886</u>	<u>1,821,844</u>	<u>61%</u>
Expenditures:					
Administration Department	783,420	-	783,420	249,579	32%
Utilities/Water Rights	300,000	-	300,000	-	0%
Land	157,310	-	157,310	1,528	1%
Unspecified Projects	100,000	-	100,000	-	0%
Total Expenditures	<u>1,340,730</u>	<u>-</u>	<u>1,340,730</u>	<u>251,107</u>	<u>19%</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,628,156	-	1,628,156	1,570,737	
Other Sources and Uses:					
Interfund Transfers Out	<u>(1,980,621)</u>	<u>(200,000)</u>	<u>(2,180,621)</u>	<u>(1,090,310)</u>	<u>50%</u>
Total Other Sources and Uses:	<u>(1,980,621)</u>	<u>(200,000)</u>	<u>(2,180,621)</u>	<u>(1,090,310)</u>	<u>50%</u>
Net Change in Fund Balance	(352,465)	(200,000)	(552,465)	480,427	
Beginning Fund Balance - October 1, 2023	<u>\$ 4,961,360</u>	<u>\$ (124,213)</u>	<u>\$ 4,837,147</u>	<u>\$ 4,837,147</u>	
Ending Fund Balance - April 30, 2024	<u>\$ 4,608,895</u>	<u>\$ (324,213)</u>	<u>\$ 4,284,682</u>	<u>\$ 5,317,574</u>	