



AGENDA

Consolidated Special Agenda

City Council Chamber - 1243 National City
Boulevard, National City, CA

Ron Morrison, Mayor

Ditas Yamane, Vice-Mayor – District 3

Marcus Bush, Councilmember

Luz Molina, Councilmember – District 1

Jose Rodriguez, Councilmember

Benjamin A. Martinez, City Manager

Barry J. Schultz, City Attorney

Shelley Chapel, MMC, City Clerk

R. Mitchel Beauchamp, City Treasurer

The City Council also sits as the City of National City Community Development Commission, Housing Authority, Joint Powers Financing Authority, and Successor Agency to the Community Development Commission as the National City Redevelopment Agency

Thank you for participating in local government and the City of National City Council Meetings.

Meetings: Regular City Council Meetings are held on the first and third Tuesday of the month at 6:00 p.m. Special Closed Session Meetings and Workshops may be same day, the start time is based on needs. Check Special Agendas for times.

Location: Regular City Council Meetings are held in the Council Chamber located at City Hall, 1243 National City Boulevard, National City, CA 91950, the meetings are open to the public.

Agendas and Material: [Agendas and Agenda Packet](#) for items listed are available on the City website, and distributed to the City Council no less than 72 hours before the City Council Meeting. Sign up for [E-Notifications](#) to receive alerts when items are posted.

Public Participation: Encouraged in a number of ways as described below. Members of the public may attend the City Council Meeting in person, watch the City Council Meeting via [live](#) web stream, or participate remotely via [Zoom](#). [Recording of Meetings](#) are archived and available for viewing on the City's website.

Public Comment: Persons wishing to address the City Council on matters not on the agenda may do so under Public Comments. Those wishing to speak on items on the agenda may do so when the item is being considered. Please submit a Speaker's Slip to the City Clerk before the meeting or immediately following the announcement of the item. All comments will be limited up to three (3) minutes. The Presiding Officer shall have the authority to reduce the time allotted to accommodate for a large number of speakers. *(City Council Policy 104)*

If you wish to submit a written comment [email](#) to the City Clerk's Office at least 4 hours before the City Council Meeting to allow time for distribution to the City Council.

EFFECTIVE JANUARY 1, 2023

All Contributions to Candidates and Current Elected Officials are required to self-report a Declaration of Campaign Contribution to a Councilmember of more than \$250 within the past year (effective Jan 1, 2023). This report may be included on the Public Comment Speaker Slip to be completed before the City Council Meeting.

Spanish Interpretation Services: Spanish Interpretation Services are available; please contact the City Clerk before the start of the meeting for assistance.

American Disabilities Act Title II: In compliance with the American Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Title II. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such request to the City Clerk's Office (619) 336-4228 at least 24 hours in advance of the meeting.



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Gracias por participar en las reuniones del gobierno local y del Consejo de la Ciudad de National City.

Reuniones: Las reuniones regulares del Consejo Municipal se llevan a cabo el primer y tercer martes del mes a las 6:00 p.m. La reunión especial de sesión privada y los talleres pueden ser el mismo día, la hora de inicio se basa en las necesidades. Consulte las agendas especiales para conocer los horarios.

Ubicación: Las reuniones regulares del Concejo Municipal se llevan a cabo en la Cámara del Consejo ubicada en el Ayuntamiento, 1243 National City Boulevard, National City, CA 91950, las reuniones están abiertas al público.

Agendas y Material: Las Agendas y el Paquete de Agenda para los temas enumerados están disponibles en el sitio web de la Ciudad y se distribuyen al Concejo Municipal no menos de 72 horas antes de la Reunión del Concejo Municipal. Regístrese para recibir notificaciones electrónicas cuando se publiquen artículos.

Participación pública: Se fomenta de varias maneras como se describe a continuación. Los miembros del público pueden asistir a la Reunión del Concejo Municipal en persona, ver la Reunión del Concejo Municipal a través de la transmisión web en vivo o participar de forma remota a través de Zoom. Las grabaciones de las reuniones están archivadas y disponibles para su visualización en el sitio web de la Ciudad.

Comentario Público: Las personas que deseen dirigirse al Concejo Municipal sobre asuntos que no están en la agenda pueden hacerlo bajo Comentarios públicos. Quienes deseen hacer uso de la palabra sobre los temas del programa podrán hacerlo cuando se esté examinando el tema. Por favor, envíe una solicitud del orador al Secretario de la Ciudad antes de la reunión o inmediatamente después del anuncio del artículo. Todos los comentarios estarán limitados a tres (3) minutos. El Presidente tendrá la autoridad para reducir el tiempo asignado para dar cabida a un gran número de oradores. (Política del Concejo Municipal 104)

Si desea enviar comentarios por escrito, envíe un correo electrónico a la Oficina del Secretario de la Ciudad al menos 4 horas antes de la Reunión del Concejo Municipal para dar tiempo a la distribución al Concejo Municipal.

A PARTIR DEL 1 DE ENERO DE 2023

Todas las contribuciones a los candidatos y funcionarios electos actuales deben autoinformar una Declaración de contribución de campaña a un concejal de más de \$ 250 en el último año (a partir del 1 de enero de 2023). Este informe puede incluirse en el Recibo del orador de comentarios públicos que se completará antes de la reunión del Concejo Municipal

Servicios de interpretación en español: Los servicios de interpretación en español están disponibles, comuníquese con el Secretario de la Ciudad antes del inicio de la reunión para obtener ayuda.

Título II de la Ley de Discapacidades Americanas: En cumplimiento con la Ley de Discapacidades Americanas de 1990, las personas con discapacidad pueden solicitar una agenda en formatos alternativos apropiados según lo requerido por el Título II. Cualquier persona con una discapacidad que requiera un modificación o adaptación para participar en una reunión debe dirigir dicha solicitud a la Oficina del Secretario de la Ciudad (619) 336-4228 al menos 24 horas antes de la reunión.



AGENDA

Consolidated Special Meeting

Thursday, June 13, 2024, 6:00 p.m.
City Council Chamber - 1243 National City Boulevard
National City, CA

Pages

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. PUBLIC COMMENT (Public Comment will be Restricted to Agenda Items Only)

Speakers will have up to three (3) minutes.

5. INTERVIEWS AND APPOINTMENTS

Mayoral and City Council appointments to City Boards/Commission/Committees

5.1 Appointment: City Boards, Commissions and Committees – City Council
Appointment to Port Commissioner

2

Recommendation:

City Council Appointment following Public Interview.

6. ADJOURNMENT



AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Thursday, June 13, 2024
Approved by: Benjamin A. Martinez, City Manager

SUBJECT:

Appointment: City Boards, Commissions and Committees – City Council Appointment to Port Commissioner

RECOMMENDATION:

City Council Appointment following Public Interview.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

A City Commission vacancy was noticed in The Star News, posted on the City Hall Bulletin Boards, City Website, and City Social Media sites to advertise the opening and the application acceptance period.

The Vacancy Notice was posted on May 8, 2024, with a due date of Tuesday, May 28 at 6:00 p.m. for all applications to be submitted.

The vacancy was caused by action of the City Council at the meeting of Tuesday, May 7, 2024, to remove Sandy Naranjo as Port Commissioner.

FINANCIAL STATEMENT:

Not Applicable.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Not Applicable

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:

Not Applicable

EXHIBITS:

- Exhibit A - Explanation
- Exhibit B – Applications (redacted)
- Exhibit C – City Council Policy #107
- Exhibit D – Boards/Commission/Committees Reference Chart

The City Clerk’s Office began advertising and accepting applications for vacancies on the following Boards, Committees, and Commissions: Unified Port of San Diego Board of Port Commissioners on May 7, 2024 with a deadline of May 28, 2024.

Background

In order to obtain qualified candidates, a Notice of Vacancies was advertised on the following: The City website, posted on the City Hall Bulletin Boards, the Star News and City Social Media sites to advertise openings and the application acceptance period. The vacancy presented is due to a termination.

Vacancies are listed below:

BCC	Number of Open Seats and Term expiration for that seat	Appointing Member(s)	Residency Requirement	Applications Received
Unified Port of San Diego Board of Port Commissioners	(1) One Seat – December 2, 2024	City Council	Yes	Ruble Beauchamp Alexander Fernandez Nicholas Inzunza Cheddy Matthews GilAnthony Ungab

Residency requirements are listed if required in the chart above. If filling a resident requirement, applicant must reside within the City of National City at the time the application is submitted to be considered for the resident position.

The vacancy is due to the removal of Sandy Naranjo.

***One (1) applicant Alexander Fernandez** is currently a member of the Parks, Recreation & Senior Citizens Advisory Committee appointed on March 7, 2023 with a term that expires March 31, 2026. Attendance of meetings is shown below for reference. Their meetings are held the Third Thursday of every month at 4:00 p.m. at City Hall.

Since appointment in 2023, Committee Member Fernandez was eligible to attend ten (10) meetings from that time until the recent meeting of May 16, 2024. Of those ten (10) meetings, four (4) were cancelled due to lack of a quorum. For the remaining six (6) meetings, Member Fernandez was present for four (4) and absent for two (2) of the meetings.

Total No. Meetings (From 2023 appointment until May 16, 2024)	10
No. of Mtgs. Cancelled (Due to lack of a quorum)	4
Present	4
Absent	2

Per City Council Policy #107 (D)(14)(3) Mandatory Training and Filing Requirements: Member Fernandez has completed all required training and filing requirements.

Appointment:

Per City Council Policy #107 (D)(8):

1. For City Council Appointments, the Interview Process is as follows:
 - a. The City Clerk will provide an overview of the Board, Commission, or Committee(s) with current vacancy(ies). The Mayor will introduce the applicant and two (2) questions will be asked of each applicant on behalf of the City Council.
 - b. Each applicant is given two (2) minutes to make a brief introduction of themselves and their qualifications to the City Council.
 - c. Mayor and City Councilmembers will ask questions of each applicant. All applicants must be asked the same questions.
 - d. Total time per applicant is five (5) timed minutes with time allowed for clarification at the discretion of the City Council, not to exceed ten (10) minutes total per applicant.
 - e. All appointments and interviews before the City Council will be scheduled as needed to fill unexpected vacancies, with every effort to be made before an individual's term expires. Interviews may take place at one meeting, with appointments made at a subsequent meeting.

Per City Council Policy #107 (D)(14)(3): Attendance

A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Per City Council Policy #107 (D)(14)(3): Mandatory Training and Filing Requirements:

Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
 2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
 3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
 4. Anti-Sexual Harassment Training
 5. Brown Act Training
 6. Social Media Training
- Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, and training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.

Port Commission

Applicant Package - Commissioner

Port Commission - Commissioner

Term 05 Jun 2024 - 02 Dec 2024

Positions Available 1

Number of applicants in this package 1

- Beauchamp, RUBLE

Name: Beauchamp, RUBLE

Address: [REDACTED] National City, CA, 91950

Email: [REDACTED]

Board Name: Port Commission

Telephone Number:

[REDACTED]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

4

Term of Residency?:

Since 1952

Present Employer?:

Pacific Southwest Biological Services, Inc.

Occupation:

Consulting Biologist

Business Address:

Post Office Box 985, National City CA 91951

Educational Background:

MSc in Biology San Diego State University

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

Yes

If so, which ones? If it does not apply, type N/A:

Planning Commission, Sweetwater Authority

Professional or Technical Organization Memberships?:

C-27 Contractor's license

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

San Diego Electric Railway Association, South Bay Historical Society

Experience or Special Knowledge Pertaining to Area of Interest?:

California Port Operations, Movement of Goods by rail, Cross Border Relations, Natural History of the region, Naval operations, Local Government activities

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanor crime?:

No

Attachments

- resume RMB EMM.pdf

RUBLE MITCHEL BEAUCHAMP

Born July 15, 1946, National City, California.

Married 16 November 1968 to Martha M. Gorham, having two daughters; Vanessa Beth (1976), graduated June 1998, University of California, Irvine, Magna Cum Laude, Phi Beta Kappa; EPA - STAR Fellow, Arizona State University, Tempe, PhD, Plant Biology July 2004; Riparian Scientist, U S Geological Survey, Science Center, Fort Collins CO, August 2004 and Nolina Lynn (1979), graduated June 2003, University of California, Irvine as a Regents' Scholar, BA, Criminology, BA, English, Phi Beta Kappa, English teacher, Buna Park High School, August 2004.

EDUCATION

1983 Teaching Credential, California Emergency Secondary Credential. 1983-1985
 1972-1974 Post-graduate study at City University of New York and New York Botanical Garden, NY.
 1972 Lifetime Teaching Credential, California Community Colleges
 1972 M.Sc., Biology, California State University, San Diego. Master's Thesis: Floral Diversity of San Diego County, California.
 1968 B.Sc., Botany, San Diego State College

MILITARY EXPERIENCE

Enlisted, U.S. Naval Reserve, March to August, 1968, Newport, Rhode Island
 Commissioned as an Ensign, U.S. Naval Reserve, 23 August 1968, Inactive reserve status, Lieutenant (junior grade) August 1970 to August 1974. Service aboard USS Henry W. Tucker (DD-875) Western Pacific and Viet Nam Conflict.

Duties were as movie officer, electrical officer and damage control assistant in the Western Pacific and South China Sea.

EMPLOYMENT HISTORY

San Diego Evening Tribune Delivery Route Carrier, 1958-1963

Delivery of evening newspaper and Sunday morning edition, collection of customer payments and payment for wholesale newspapers received.

Southern California Exposition, Del Mar, Flower Show Assistant 1964-67, 1971-3

Coordinated preparation of floriculture display areas, identification of plants and public relations. Responsible for displays by Harvest Hall.

Pomona Fair, Flower Show Assistant 1974-5

Coordinated preparation of floriculture display areas, identification of plants and public relations.

Agricultural Inspector, County of San Diego 1975-6

Manager of south San Diego County inspections for Mediterranean Fruit Fly infestation vector plants at retail nurseries.

Pacific Southwest Biological Services, Inc., consultant biologist and owner, 1976-present

Owned and managed consulting firm and xeriscape plant nursery with up to 50 employees and hundreds of private consulting clients through southern California and Arizona. Projects involved residential and commercial developments, habitat restoration, state and federal jurisdictional permit processing.

Tierra Madre Consultants, Inc., consultant biologist and owner. 1995-present

Owned and managed consulting firm with 5 employees and hundreds of private consulting clients through southern California and Arizona. Projects involved residential and commercial developments, state and federal jurisdictional permit processing.

Sweetwater River Press, author and owner. 1986-present

Published symposium proceedings on Eel Grass habitat ecology and restoration, as well as a Flora of San Diego County.

Ferrocarriles Peninsulares del Noroeste, general manager, 2002-2007.

Operated Mexican freight railroad in Tijuana and Tecate, Baja California. Managed track and engine crews, invoiced customers and serves as liaison with public officials.

PROFESSIONAL EXPERIENCE

Certifications

Responsible Corporate Officer – California Landscape Contractor, C-27 License #5431247

Certified Wetlands Delineator # 1697

Certified Arborist

Dual Nationality – Estados Unidos de México and United States of America

Mr. Beauchamp is the senior botanist and senior restoration consultant, as well as owner of Pacific Southwest Biological Services, Inc., Gila Biological Services, Tierra Madre Consultants, Inc. and Sweetwater River Press.

He has participated in, or directed, over 2,000 biological studies for small, medium-sized and major private enterprises, as well as for local, state and federal agencies. Mr. Beauchamp's firm has employed up to 40 persons in National City. Mr. Beauchamp is also an employee of the Mexican consulting firm, Ecological, S.A. de C.V. and from 2003-2004, as well as general manager, 2002-2007 Ferrocarriles Peninsulares del Noroeste. He is bilingual in Spanish and English, with some fluency in German and French.

REPORTS AND PUBLICATIONS

Books

A Flora of San Diego County, California. Sweetwater River Press. 1986. 254 pp.

In-house Reports

Pacific Southwest Biological Services in-house biological impact assessment reports. Prepared or supervised production of survey reports for over 2500 private and public development projects in Southern California.

Periodical Articles

California's Wild Garden-A Living Legacy, California Department of Fish and Game & California Native Plant Society, Phyllis M. Faber, ed. 1997. Chapters on Torrey Pine Forest and Otay Mountain Metavolcanic Peaks by RMB.

Aliso 14(3):197-203. 1996. *Baccharis malibuensis* (Asteraceae): A New Species From The Santa Monica Mountains, California.

Environmental Monitor, Spring 1994. Fire: The Recycler... The Reviver.

San Diego Home/Garden 9(11): 65-127, July 1988. Special Report: Return to the Native.

San Clemente Island: Remodeling the Museum, pp. 575-8 in Conservation and Management of Rare and Endangered Plants, Proceedings for a Conference of the California Native Plant Society, Thomas S. Elias, ed. 1987. CNPS, Sacramento. 1987.

Phytologia 46(4):216-222, July 1980. "*Baccharis vanessae*, a new species from San Diego County, California."

Espinas y Flores, San Diego Cactus and Succulent Society - miscellaneous short articles. 1979

Cactus and Succulent Journal 47(1):18-19, January-February 1975. "The Northern Limit of *Bergerocactus emoryi*."

Brittonia 26(2):106-108, April-June 1974. "A new *Senecio* (Compositae) from California."

Fremontia 1(1):14-18, 1973. "California's Channel Islands."

Madroño 21(6): 404, May 1972. "New Locality for *Lavatera venosa*."

California Garden - contributing editor. 1965-1967.

COMMUNITY PARTICIPATION

Member, Technical Advisory Committee, Office of Spill Prevention and Response, Department of Fish and Game, appointed by the Speaker of the Assembly. 2002-2022.

Monitored oil spill issues through the state and clean up methodologies.

Honorary Board Member, Women's Transportation Seminar, San Diego Chapter. 1998-present

Director, Sweetwater Authority, appointed representative of the City of National City. 2002-2006.

Monitored drinking water process in coastal communities of Southern San Diego County, with two in-stream reservoirs as well as imported water .

Councilman, City of National City, California. 1994-2002

Member, Joint Committee on Regional Transit. 1998-2002

Chairman, Member, MTDB/S D Unified Port District Metropolitan Freight Rail Committee. 1998-2002

Director, Metropolitan Transit Development Board, San Diego, California. 1995-2002

Member, Finance Committee, San Diego Trolley. 1999-2001

Sponsor, National City Girl's Amateur Softball Association Team. 1998-2002

Chairman, San Diego and Arizona Eastern Rail and Hoc Committee. 1998-2000

Director, San Diego Trolley. June 1998-June 2001

Rey Mago - San Diego Railroad Museum, Reyes Magos Event, Tecate, B. Cfa., Mexico. 1998-2004

Vice-Mayor, City of National City, California. 1997, 2001

Board Member, National City Community Food Bank Board of Directors. 1996-2003

Director, Futures Foundation, appointed by Supervisor Cox. 2000-2003

Member, Otay River Valley Regional Park Citizens' Adv. Comm., appointed by Supervisor Cox. 2001-2004

Chairman, Board of Trustees, First Baptist Church of National City, California. 1995-1998, 2000

Board Member, National City Living History Preserve (Stein Farm) Board of Directors. 1993-2001.

Organist, First Baptist Church of N C, California 1989-2020 and First Congregational Ch, N C 1996-2004

Chairman, Planning Commission, National City, California. 1985-1988

Member, California Native Plant Advisory Committee, Department of Fish and Game. 1977-1986.

Member, Local Board, Selective Service System, South Bay, San Diego. 1977-present

RELATED ACTIVITIES

Consulting Arborist, National Christmas Tree - Calculation of Weight of Engelmann Spruce for PCL for delivery to the White House, Christmas, 1996.

Director, Southwest Wetlands Interpretive Association. 1981-1982.

Chairman, Public Information Committee, California Native Plant Society. 1980-1982.

Editor, Association of Western Native Plant Societies Bulletin, *Hesperian*. 1979-1981.

Editor for the American Plant Life Society journal, *Herbertia*, an international botanical journal of petaloid monocots. 1977- 1989.

Editor, *Bulletin* of the California Native Plant Society. 1977-1980.

Member, San Diego County Parks Advisory Committee, 1975-1980.

Member, San Diego County Off-Road Advisory Committee, 1974-1975.

Port Commission
Applicant Package - Commissioner

Port Commission - Commissioner

Term 05 Jun 2024 - 02 Dec 2024

Positions Available 1

Number of applicants in this package 1

- Fernandez, Alexander

Name: Fernandez, Alexander

Address: [REDACTED] National city CA, 91950

Email: [REDACTED]

Board Name: Port Commission

Telephone Number:

[REDACTED]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

2

Term of Residency?:

7 years

Present Employer?:

Pacific Maritime Association

Occupation:

Longshoreman

Business Address:

555 Market St San Francisco, Ca 94105

Educational Background:

High-school diploma

Some college currently finishing up a degree in labor studies at los Angeles trade tech

Currently Serving on a BCC?:

Yes

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

Park Rec and Sr advisory Board

Professional or Technical Organization Memberships?:

N/A

Experience or Special Knowledge Pertaining to Area of Interest?:

May 16, 2024 park Rec and senior advisory board meeting quorum

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Port Commission
Applicant Package - Commissioner

Port Commission - Commissioner

Term 05 Jun 2024 - 02 Dec 2024

Positions Available 1

Number of applicants in this package 1

- Inzunza, Nicholas

Name: Inzunza, Nicholas

Address: [REDACTED] National City, CA., 91950

Email: [REDACTED]

Board Name: Port Commission

Telephone Number:

[REDACTED]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

District 1

Term of Residency?:

On and Off since 1987 From 1987 to the present, I have been in residency 30 of the last 40 years

Present Employer?:

Self Employed

Occupation:

Former Mayor of National City and Real Estate Owner and Investor

Business Address:

Home Address

Educational Background:

High School

Undergraduate Studies
SDSU (San Diego State University) Political Science

Postgraduate Studies
University of North Carolina at Chapel Hill

Study Abroad
Rio de Janeiro Brazil
Purdue University

Study Abroad
Madrid Spain

Northern Illinois University

Study Abroad
Mexico City, Mexico

John F. Kennedy School of Government
Harvard University
Program on Governance

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Professional or Technical Organization Memberships?:

None

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

Metropolitan Waste Water Commission Sweetwater Water Authority San Diego County
Water Authority Metropolitan Transit System SANDAG City Councilmember City of
National City Mayor of National City

Experience or Special Knowledge Pertaining to Area of Interest?:

35 years experience in Property Acquisitions and Lease Agreements 35 years experience in Finance, Banking , Bond Financing and Accounting 35 years experience in Government Service, Congressman Jim Bates Congressman Jose A serrano Assembly Member Denise Ducheny County Supervisor Greg Cox Tom Shepard and Associates Service Employees International Union

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Port Commission

Applicant Package - Commissioner

Port Commission - Commissioner

Term 05 Jun 2024 - 02 Dec 2024

Positions Available 1

Number of applicants in this package 1

- Matthews, Cheddy

Name: Matthews, Cheddy

Address: [REDACTED] National City/CA, 91950

Email: [REDACTED]

Board Name: Port Commission

Telephone Number:

[REDACTED]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

1

Term of Residency?:

28 May 2024

Present Employer?:

Self-Employed/Retired

Occupation:

Leadership and Executive Coach

Business Address:

Same as Residence: [REDACTED] National City, CA 91950

Educational Background:

BA, Political Science (French Language and Literature) NC State University 2000,
Raleigh, NC

Executive MBA (Specialization in Leadership, Tech Management, & Corporate Governance) UCLA Anderson School of Management 2024, Los Angeles, CA

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

No

If so, which ones? If it does not apply, type N/A:

N/A

Professional or Technical Organization Memberships?:

-National Speakers Association -Maxwell Certified Leadership Team

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

Major, U.S. Marine Corps (Retired). Vice-Chairman, National City Chamber of Commerce. Member of the Fredericksburg Regional Chamber of Commerce, Winter Park Chamber of Commerce, Apopka Chamber of Commerce, Caribbean-American Chamber of Commerce, Holistic Chamber of Commerce, Global Chamber of Commerce,

Experience or Special Knowledge Pertaining to Area of Interest?:

Executive MBA from UCLA, Supply Chain/Logistics experience, Former Supply Administration and Operations Manager for a large Global Logistics Group. Level II Certified Operational Testing and Defense Acquisition, Legislative Affairs, Experience with Naval Operations, Worked for the Chief of Naval Operations at the Pentagon.

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Attachments

- General Management Resume -Cheddy Matthews -16 May 2024.pdf

Cheddy Matthews

• National City, CA/Jeddah, KSA • +
<https://www.LinkedIn.com/in/CheddyMatthews>

Transformational Leader

Tech savvy, possesses strong cross-functional industry acumen, and analytically adept. Those hard skills Coupled with purpose driven, emotionally intelligent, and outside the box thinking result in excellent strategic decision making. Global operations leader, and innovative general manager that thrives in the gray areas of business. Experience in the Kingdom of Saudi Arabia and the GCC. Is a highly decorated retired United States Marine Corps Officer. Recently received Executive MBA from UCLA Anderson School of Management.

Relevant Competencies

- General Management
- Corporate Governance
- Global Management
- Interpersonal Communicator
- Technology Integration
- Cross-Functional Leadership
- Strategic Planning

Professional Accomplishments

Founder & CEO, HED Space Coaching |

2019-Present

- As a speaker, trainer, facilitator and coach, I empower leaders and companies with the ability to grow by helping them to adopt the mindset, skillsets, and toolsets, to achieve their desired results. This results in increased productivity, profits, and employee satisfaction.
 - **Speaker:** As the final speaker at the CXO 2.0 Conference in Las Vegas in 2024, I energized, informed, and reshaped attendees' perspectives on the use of artificial intelligence in the boardroom. The audience's feedback included terms like “energized,” “informed,” and “made me more aware,” with many thanking the conference for “saving the best for last.” Non-believers and anti-AI advocates also appreciated the holistic approach. Due to the rave reviews, I was Invited to speak at another conference in Dubai, significantly expanding my network and opportunities for future engagements.
 - **Trainer:** The “Own the Room” training program focused on enhancing executive presence among participants. Attendees have since reported significant professional growth and increase in professional confidence, attributing some of their career advancements to the skills and insights gained from the training. Ongoing feedback indicates increased productivity, improved leadership skills, and higher employee satisfaction among participants.
 - **Leadership/Executive Coach:** Coached a senior accounting manager to become a senior vice-president within 9 months, expanding their role, title, compensation, and influence. This resulted in a 38%+ increase in compensation, improved organizational credibility and performance, and a successful external audit. The client's increased responsibilities and performance benefited the entire organization.

Managing Partner/Founder, Global Recruiters Network of Annapolis |

2015-2019



- Led an organization that sourced, screened and connected superior talent with companies that required the absolute best to be hired.
 - **Challenging Recruitment Project:** Led a project to find and place highly skilled candidates in rare, high-demand careers. Utilized superior searching skills and knowledge of synonymous skillsets. This resulted in improved client satisfaction with faster placements and high-quality candidates, and an exceptionally low churn rate.
 - **Significant Recruiting Achievement:** Focused on sourcing candidates with uncommon qualifications who excelled in their roles. Implemented superior search techniques to identify top talent. This enhanced the reputation of the organization, leading to repeat business and long-term client relationships.
 - **Innovative Recruitment Process:** I implemented a three-tier screening process, including social media scrutiny and pre-submission interviews. This effectively lowered the churn and rehire rate by ensuring highly qualified, thoroughly vetted candidates, saving clients 15%-33% per retained candidate due to reduced recruitment, hiring, onboarding, and training costs.

Deputy Director for Communications and Information Systems, U.S. Marine Forces Central Command | 2012-2014

- Deputy Director for the Commanding General conducting the future operations, current operations, planning, maintenance, and support of the multimillion-dollar IT and communications systems in the Middle East.
 - **DJC2 Suite Deployment:** Successfully petitioned and advocated for receiving one of the five Deployable Joint Command and Control (DJC2) suites in Bahrain at MARCENT Forward Headquarters. This enhanced command's ability to rapidly respond to global crises from days to hours, greatly improving security and readiness in the European, Middle East, and North Africa regions.
 - **Staffing and Personnel Allocation:** Increased staffing and personnel allocation by almost 40%, comprising military personnel, federal government workers, and civilian defense contractors. The personnel increase improved readiness and capability to support command operations, enabling a robust command center capable of supporting up to 450 staff members and advanced communication capabilities. In less than 48 hours anywhere in the world.
 - **Innovation and Improvement:** Provided global insights, technical acumen, innovative concepts, and collaborative leadership. This enhanced the overall mission effectiveness during Operation Enduring Freedom and the global war on terror through improved command and control operations. In the Middle East.

Director for Marine Communications, Amphibious Forces SEVENTH Fleet (forward) | – 2010-2012

- Tasked with establishing rapid command and control systems and planning to conduct humanitarian assistance/disaster relief to support the tragic tsunami, earthquake, and nuclear incident at Fukushima Daiichi nuclear reactor in Japan in March 2011.
 - **Fukushima Daiichi Incident:** Flown from Malaysia to Tokyo to support disaster response. Planned the 7th Fleet's command and control infrastructure integration with US and Japanese services. I directed the installation of an effective communications network within days, supporting humanitarian operations. This led to coordinating communications for 188 aircraft, 24 US Navy vessels, and 24,000 US troops. As a result of this initial planning, we delivered 189 tons of food, 2 million gallons of potable water, and 87 tons of relief supplies, preventing further loss of life. This prevented a greater loss



of life and displayed great multinational cooperation with many U.S. agencies, organizations from around the world, and our Japanese partners.

Senior Advisor, U.S. Military Mission to the Kingdom of Saudi Arabia | 2009-2010

- Provided senior advisory for the diplomatic mission to support the cooperative alliance between the US State department and the Saudi government and royal family.
 - **Advisory Responsibilities:** Observed, advised, and trained the Generals and senior leader of the Naval Forces in the Western region of Saudi Arabia. This included the Royal Naval Forces, Marine Forces, West, Royal Naval Forces, Special Forces, West, and the combined counterterrorism task force, Task Force 66 comprised of Saudi Marines and Special Forces operators tasked with the safety and security within the Kingdom of Saudi Arabia and the Gulf Cooperation Council (GCC).
 - **Strengthened the US-Saudi Relationship:** Focused on building trust, mutual respect, and positive relationships with Saudi commanders. I significantly improved the working relationship between US and Saudi forces, reaching a level of cooperation not seen since pre-9/11. I was a highly sought after advisor to The Commanding General and commanders of the Royal Saudi Naval Forces -Marine Forces, Special Forces, and the counterterrorism unit for the Western region of Saudi Arabia, Task force 66.
 - **Training and Development:** Trained Saudi forces for operations on the Yemeni border, gaining trust and conducting skill-specific classes. I trained on planning, marksmanship, convoy operations and other military operations. This enhanced operational capabilities and preparedness of Saudi forces.

Vice Chairman of the Board, National City Chamber of Commerce Executive Board of Directors | 2021-Present

- Led a nonprofit organization of more than 500 members, volunteers and staff represented, advocated for, and supported the business community in and around the city of National City, California. Increased the membership by 22% and surplus by over 1,200%. The leadership improved the reputation, cooperation, and relationship between the chamber, the city government, and its many members and stakeholders.
 - **Membership and Surplus Increase:** Implemented active board engagement, increased canvassing efforts, and positive media exposure. Measured actions to find opportunities for savings and revenue increases. Achieved 22% membership growth and a 1200% increase in surplus.
 - **Reputation and Relationship Improvement:** Ensured transparency, accountability, and presence in issues requiring chamber support. Implemented the "3 R Plan": Recruit and Retain members, Revive Revenue streams, and "Roll up sleeves" (active participation). This strengthened the Chamber's reputation, increased cooperation, and relationships with city government and stakeholders, driving significant community impact.

Skills

- Strategic Leadership and
- Corporate Governance
- Technology Acumen and Integration

Cheddy Matthews



- Crisis Management
- International Relations and Cross-Cultural Communication
- Project/Program Management
- Public Speaking

Education

- Executive MBA (June 2024)
 - UCLA Anderson School of Management
 - Specialization: Leadership, Technology Management, & Corporate Governance
 - Accomplishments: Class Career and Leadership Development Representative, Interviewed in Poets and Quants publication, Co-hosted, Drive Time Podcast with a school Dean.
- Bachelor of Arts, Political Science (French Language & Literature)
 - North Carolina State University
- List of accomplishments

Additional Information

- **Military Awards:** Multiple commendations for leadership and operational excellence, such as the Joint Service Commendation Medal. 6 Navy/Marine Corps Commendation Medals.
- **Exceptional Leadership Award:** CXO 2.0 Conference, March 2024
- **Executive Director:** John Maxwell Certified Leadership Team
- **Vice Chairman of the Board:** National City Chamber of Commerce

Port Commission

Applicant Package - Commissioner

Port Commission - Commissioner

Term 05 Jun 2024 - 02 Dec 2024

Positions Available 1

Number of applicants in this package 1

- Ungab, GilAnthony

Name: Ungab, GilAnthony

Address: [REDACTED] National City, CA, 91950

Email: [REDACTED]

Board Name: Port Commission

Telephone Number:

[REDACTED]

Registered to Vote in National City?:

Yes

Resident of National City?:

Yes

District Number?:

3

Term of Residency?:

Lived a total 22 years in National City. I was born and raised but then went to off to college and Med School. I started a practice in National City for 22 years but didn't actually move back to National City until just before the pandemic to care for my mother. I have been here ever since.

Present Employer?:

Retired

Occupation:

Retired Cardiologist/Cardiac Electrophysiologist and Serial Software Entrepreneur

Business Address:

Retired

Educational Background:

Pls see attached CV:

I am a local who went to Ira Harbison, Granger, and Sweetwater High School. I would then attend UC San Diego for my Bachelor of Arts(BA) in Biology and my Medical degree(MD). I trained in internal Medicine at Univeristy of Texas, Southwestern and return to UCSD for fellowship training in Cardiology and the new Subspecialty (at the time) Cardiac Electrophysiology. I am Board Certified in both Internal Medicine and Cardiology. I came back to National City to bring back a new specialty we didn't have.

Currently Serving on a BCC?:

No

Previously Served on a BCC?:

Yes

If so, which ones? If it does not apply, type N/A:

I served on National City traffic and safety committee 22years ago

Professional or Technical Organization Memberships?:

Pls see CV (attached) I have served on the Paradise Valley Hospital Medical Executive Committee from 2010-2020, I served as the Medical Director of Cardiac Electrophysiology at Sharp Chula Vista 2015-2018, I have been on the Medical Staff of Paradise Valley Hospital', Sharp Chula Vista, Scripps Mercy Chula Vista, and Alvarado Hospital for more than 20 years till I retired, I am CEO of the Southern California Center for Inclusion and Diversity (SCIAD) a clinical research organization that focuses on technology to advance the healthcare of marginalized communities and a recent recipient of a CDC COVID19 innovations grant from the County of San Diego; providing free telemedicine visits for underserved communities matching the culture and linguistics of the patient to the clinician. Past President of the Pilipino Medical Association and long term Board Member.

Civic or Community Experience, Membership, or Previous Public Service Appointments?:

I served on the National City Traffic and Safety Committee in 2003. I then moved to San Diego where I was appointed by then Mayor Jerry Sanders to the San Diego Economic Development Committee. I currently serve as a board member of the Sharp Chula Vista Foundation since 2022.

Experience or Special Knowledge Pertaining to Area of Interest?:

As a Biology Major and then Medical Student at UCSD 1985-1994. I had several lectures on the negative ecological impact of copper ore spillage at the National City Marine Terminal. The concern was the effect copper ore would have on the local food chain, as fish and shell fish would ingest these materials. My family have fished off the bay for decades, using the boat ramp on 24th street, and ate the fish we caught. As a medical student in the 90's, I tried to discuss my concerns and didn't understand why in La Jolla we thought it was an enormous problem for the local environment and those living in National City didn't hear about this problem that the port district spent millions of dollars to correct. This lack of transparency to the locals of National City is not new. It's not just ecological concerns that have been lacking over the decades but financial returns to National City are opaque. My formal education on science and medicine enables me to advocate for the health and safety of our community that is affected by our working port. My 20+ years as a local business owner in National City (Ungab Medical Practice) and as a serial software entrepreneur affords me the business background to understand the financial implication of decisions made for our highly profitable working port and unfortunately with very limited financial returns to our community. If you looks at the most recent San Diego Port financials, you would have to know that a majority of Pasha revenues are from National City's Marine Terminal to understand the value of our working port. You would also see the disparity of financial returns to National City on top of its negative environmental impact of our working port. I sold my first software company Geneva Health Solutions for \$65Million and now have an AI software company (Lucia Health Guidelines); this gives me the business background required of a port commissioner and I have the Science and Medical background to advocate for the health and safety of my community. I was vey disappointed in our then Port Commissioner's lack of response to my questions on the copper ore spill in the 1990's. I did follow the progress of Dr. Saltman to rectify the problem privately. Recent electrification of truck stops has gotten more funding and publicity but how do they know it will improve the health of our community; and who is watching for us. Now that I am retired from being a Cardiologist, I have time to participate to watch and advocate for my community formally.

Have you ever been convicted of a felony crime?:

No

Have you ever been convicted of a misdemeanour crime?:

No

Attachments

- cv5.16.24.pdf

Curriculum Vitae

GilAnthony D. Ungab MD

██████████
National City, CA 91950

Education:

Elementary	Ira Harbison Elementary	1972-1979
Jr. High School	Granger Jr. High School	1979-1982
High School	Sweetwater High School	1982-1985
Bachelor of Arts	University of California, San Diego General Biology	La Jolla, CA 1985-1990
Doctor of Medicine	University of California, San Diego School of Medicine	La Jolla, CA 1990-1994

Internship & Residency:

Internship	University of Texas, Southwestern Parkland Hospital Categorical Internal Medicine	Dallas, TX 1994-1995
Residency	University of Texas, Southwestern Parkland Hospital Categorical Internal Medicine	Dallas, TX 1995-1997

Fellowship Training:

Fellowship	University of California, San Diego UCSD Medical Center Cardiology	San Diego CA 1997-2000
Fellowship	University of California, San Diego UCSD Medical Center Cardiac Electrophysiology	San Diego CA 2000-2002

Board Certifications: Internal Medicine & Cardiovascular Disease - NBPAS April 2022-Present

Professional:

Private Practice	Ungab Medical Corporation Office in National City for 20 yrs	2003-2022 (Retired) Paradise Valley Hos Sharp Chula Vista 2003-2020 Scripps Mercy Alvarado Hospital
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Co-Founder/CMO	Lucia Healthcare Guidelines Healthcare AI	San Francisco 8/1/2017-Present
CEO	Southern California Center for Inclusion and Diversity (SCIAD)	San Diego 3/1/2021-Present
Co-Founder	StreamMD Telehealth Services	San Diego CA 3/1/2020- Present
Chief Medical Innovations Officer, (CMIO)	Opt Health Telemedicine Platform -recent integration with apple iwatch data	San Francisco 4/1/2020-present
Chief Executive Officer	Southern California Center for Inclusion And Diversity (SCIAD)	San Diego 6/1/2021- Present
Consultant – Strategic Business Development	MetiStream- AI/Natural Language Processing-unstructured data analytics	Vienna,VA 8/10/20-2022t
Chief Executive Officer	EP Tech Consultants <u>Successful partnerships:</u> Anakam TFA - <i>Acquired by Equifax</i> Peak PlasmaBlade- <i>Acquired by Medtronic</i>	La Mesa, CA 2008-Present 2010 2011
Co-Founder/ CMO	Geneva Healthcare – <i>Acquired Biotelemetry</i> Cardiac device data management sol'n	San Diego, CA 2011-12/2015
Chief Medical Officer	Worrell Design Inc.	Minneapolis, MN 2011-2015
Medical Advisor	Equifax healthcare security	Atlanta, Georgia 2010-2013
Medical Advisor	San Diego Beacon Community	San Diego, CA 2011-2014
Medical Advisor	Zipline Medical- <i>Acquired by Stryker</i>	Los Altos, CA 2012-2020
Medical Advisor	ST. Jude Medical Merlin remote monitoring R&D	Sylmar, CA 2010-2011
Medical Advisor	Boston Scientific Latitude remote monitoring R&D	Minneapolis, MN 2009-2011

Community Org/Boards:

President	Pilipino Medical Association SD	2015-2016
Strategic Chair	Filipino American Caucus SD	2008-present
Member	SD Economic Development Committee	2008-2012
Member	Paradise Valley Hosp Med Exec comm	2010-2020
Board Member	Sharp Chula Vista Foundation	2022- Pres
Board Member	Asian Business Assoc. San Diego	2022- Pres

Publications:

*Rahme MM, Cotter B, Leistad E, Subudhayangkul S, Wadhwa M, Ungab G, Feld GK
 “Persistence of Atrial Fibrillation After Its Induction-Importance of the Duration and Dispersion of Atrial Refractoriness and Electrical Remodeling.” **J Cardiovasc Pharmacol Ther.** 1999 Apr

*Rahme MM, Ungab G, Wadhwa M, Al-Kandari F. Yao B, Gupta A, Lee K, Kim HY, Feld GK
 “Electrophysiologic and Antiarrhythmic Effects of the New Class III Antiarrhythmic Drug KCB-328 in Experimental Canine Atrial Flutter.” **J Cardiovasc Pharmacol Ther.** 2001 Jul

*Francisco J. Villareal, N. Kim, Gilanthy D. Ungab, Morton Printz, Wolfgang Dilmann,
 “Identification and Characterization of Functional Angiotensin II Receptors on Neonatal and Adult Rat Cardiac Fibroblast.” **Circulation** December 1993.

*Francisco J. Villareal, N. Kim, Gilanthy D. Ungab, Morton Printz, Wolfgang Dilmann,
 “Identification and Characterization of Functional Angiotensin II Receptors on Neonatal and Adult Rat Cardiac Fibroblast.” Poster Presentation and published ABSTRACT **American Heart Association’s SCIENTIFIC SESSIONS** 1992.

*Trevor C. McMorris, Sursik Moon, Gilanthy D. Ungab “Isolation of Illudin-S from the Mushroom *Omphalotas Olivascens*.” **Journal of Natural Products** March-April 1989.

*Kim Schwab PharmD, Dacloc Nguyen PharmD, GilAnthony Ungab MD, Gregory Feld MD, Alan S. Maisel MD, Martin Than MD, Laura Joyce MD, W. Frank Peacock MD, “Artificial Intelligence Machine Learning for the detection and treatment of atrial fibrillation guidelines in the emergency department setting (AIM HIGHER): Assessing a machine learning clinical decision support tool to detect and treat non-valvular atrial fibrillation in the emergency department,” **JACEP Open** 09 August 2021

CITY COUNCIL POLICY CITY OF NATIONAL CITY

TITLE: Appointments to Boards, Commission and Committees	POLICY # 107
ADOPTED: June 17, 1986	AMENDED: November 16, 2021

PURPOSE

To establish a procedure to serve as a guide in making appointments to various City Boards, Commissions, and Committees. The City currently has the following Boards, Commissions, and Committees to which this Policy applies:

Mayor's Appointments:

1. Board of Library Trustees
2. Community and Police Relations Commission
3. Park, Recreation, and Senior Citizens Advisory Committee
4. Public Art Committee
5. Sweetwater Authority
6. Traffic Safety Committee
7. Veterans and Military Families Advisory Committee

City Council Appointments:

1. Civil Service Commission
2. Planning Commission
3. Housing Advisory Committee including Ex-Officio Members
4. Port Commission

POLICY

Appointment Process

- A. Opportunity to apply. All interested individuals shall be given an opportunity to submit applications for vacancies on City Boards, Commissions, and Committees. Incumbent Appointees are not automatically re-appointed but are required to fill out an abbreviated application provided by the City Clerk, indicating their interest in continuing to serve.
- B. Unexpired terms. If an incumbent Appointee was appointed to fill an unexpired term and the Appointee serves for less than one year in that position, the Council may re-appoint the incumbent without considering other applicants.
- C. Vacancies. When vacancies occur, the following procedure shall be followed:
 1. Schedule vacancy. When a term is expiring or expires, public notice of the vacancy shall be made, inviting interested individuals to submit applications for the vacancy on a form provided by the City Clerk on the City website.

Unscheduled vacancy. An unscheduled vacancy shall be filled according to

CITY COUNCIL POLICY CITY OF NATIONAL CITY

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Government Code Section 54974, which generally provides as follows: Whenever an unscheduled vacancy occurs, whether due to resignation, death, termination, or other causes, a special vacancy notice shall be posted in the Office of the City Clerk, the City website, outside City Hall on the Bulletin Board, and on City social media platforms not earlier than twenty (20) days before or not later than twenty (20) days after the vacancy occurs. The City Council shall not make a final appointment for at least ten (10) working days after posting the notice in designated locations. The notice's posting and application period shall be thirty (30) calendar days. However, if it finds that an emergency exists, the City Council may, fill the unscheduled vacancy immediately. According to this section, a person appointed to fill the vacancy shall serve only on an interim basis until the final appointment.

The end of term for the members of Boards, Commissions, and Committees generally occurs in an annual rotation during the months of March and September. Appointments will be considered at those times unless a vacancy resulting from a resignation results in the lack of a Quorum on the Board, Commission, or Committee, in which case the appointment could occur at the time of the unscheduled vacancy in accordance with the procedure set out above.

3. Government Code Section 40605, and National City Municipal Code Title 16, grants the Mayor, with the City Council's approvals, the authority to make all appointments unless otherwise explicitly provided by statute. The exceptions are:
 1. Civil Service Commission
 2. Planning Commission
 3. Housing Advisory Committee including Ex-Officio Members
 4. Planning Commission

The City Council fills vacancies on these bodies.

- D. Implementation. Implementation of Council policy for appointment to Boards, Commissions, and Committees requires the following:
 1. Per Government Code Section 54972, on or before December 31 of each year, the City Council shall prepare a list of appointments of all regular and ongoing Boards, Commissions, and Committees appointed by the City Council. The City Clerk will prepare the list of all regular and ongoing Boards, Commissions, and Committees appointed by the Mayor or the City Council. The list shall contain a list of all terms that will expire during the next calendar year, the incumbent appointee's name, the appointment date, the term's expiration date, and the position's necessary qualifications. It shall also include a list of all

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Boards, Commissions, and Committees whose members serve at the City Council's pleasure and the qualifications required for each position. This Local Appointments List shall be made available to the public on the City website.

2. Notice. A public notice for vacancies must be placed in the newspaper of general circulation within the City, on the City's website, City Hall Bulletin Boards, and City social media platforms.
3. Expiration of term. All appointees will receive a letter as their terms expire asking if they would like to re-apply for the position.
4. Applications. Applications shall be available on the City website and in the City Clerk's Office. Submissions must be received before the advertised deadline for consideration for the appointment. All applications will be retained in the City Clerk's Office for one year from the date the application was submitted. During the one-year retention period of the application, an applicant shall be considered for other vacancies on Boards, Commissions, and Committees. The City Clerk's Office will notify the applicant being considered for an appointment to confirm that they are still interested in volunteering.
5. A member may only serve on one (1) Board, Commission, or Committee at a time. If an applicant applies for another position on a different Board, Commission, or Committee, that applicant will forfeit the prior seat and a vacancy will occur per policy.
6. Interviews:
 - a. Mayor Appointments: Interviews for Mayoral appointments will be conducted by the Mayor outside of the public meeting and scheduled by the Mayor's Office.
 - b. City Council Appointments: Interviews for the four (4) Civil Service Commission, Planning Commission, Housing Advisory Committee, and Port Commission who serve at the City Council's pleasure and are appointed by the City Council as a body will be interviewed in the public forum at a City Council Meeting as described below.
7. Mayoral Appointments:

The Mayor will make the motion to appoint (naming the appointee) and Councilmembers may second the motion. The City Clerk will then take a roll call

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vote of the City Council. A majority vote of the City Council will be required for the appointment. If the majority of the City Council choose to deny the proposed appointment, the Mayor shall either propose an alternative candidate from the current application pool or choose to reopen the application period and return to the City Council at a future City Council Meeting with a different applicant for consideration. If a Mayoral Appointment is not approved by the majority of the City Council by confirmation, that applicant is removed from the pool for that seat. The Mayor will return to a future meeting with a substitute Mayoral appointment.

8. For City Council Appointments, the Interview Process is as follows:
 - a. The City Clerk will provide an overview of the Board, Commission, or Committee(s) with current vacancy (ies). The Mayor will introduce the applicant and two (2) questions will be asked of each applicant on behalf of the City Council.
 - b. Each applicant is given two (2) minutes to make a brief introduction of themselves and their qualifications to the City Council.
 - c. Mayor and City Councilmembers will ask questions of each applicant. All applicants must be asked the same questions.
 - d. Total time per applicant is five (5) timed minutes with time allowed for clarification at the discretion of the City Council, not to exceed ten (10) minutes total per applicant.
 - e. All appointments and interviews before the City Council will be scheduled as needed to fill unexpected vacancies, with every effort to be made before an individual's term expires. Interviews may take place at one meeting, with appointments made at a subsequent meeting.
9. Vacancies for City Council Appointed Positions. If the vacancy is for a City Council appointed position, and there is more than one (1) applicant for a given position, the voting process will proceed as follows: Once the interviews are complete, each Councilmember votes for their choice via a written ballot provided by the City Clerk. Each Councilmember shall print and sign their name on the ballot. All ballots shall be considered a public record and be open to inspection by the public. The ballots are passed to the City Clerk who announces the number of votes for each candidate.

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If the appointment process is conducted via a virtual meeting the process is the same except the ballot/vote process. The City Clerk's Office will provide a Vote Sheet (a piece of paper electronically) with the name of each applicant to be considered. The Mayor will count to three (3) and the Council will hold their vote sheet up in front of their face to make sure it is captured on the camera during the live virtual meeting. The City Clerk will tally the votes and will then confirm the votes with a verbal roll call. The applicant with the most votes is appointed.

In the event of a tie, each Councilmember votes again until one (1) candidate has the majority vote and is declared to be the newly-appointed member of the Board, Commission, or Committee.

10. Re-appointment beyond two terms. Anyone wishing to be re-appointed to any Board, Commission, or Committee and has served two or more full terms already must be approved by a four-fifths vote of the City Council. If all five members of the City Council are not present, or if one member abstains or recuses their vote, the four-fifths requirement shall be changed to require only a simple majority.

11. Report to Council:

All applications received for vacancies, whether Mayoral Appointment or City Council Appointment, will be attached to the staff report to Council. All applications will have private personal information redacted (name, street numbers and name of street address, and phone number). This redacted information is in alignment with Government Code Section 6255(a) because the public interest served by not disclosing the applicant's personal, private information and protection of the applicant's right to privacy outweighs the public interest served by disclosing that information.

12. An automatic vacancy upon becoming a Non-Resident. An unscheduled vacancy automatically occurs when a resident holding an appointment position on a City Board, Committee, or Commission becomes a non-resident by moving out of National City limits. When an unscheduled vacancy occurs due to a resident becoming a non-resident, the unscheduled vacancy may be filled as follows:

- a. A special vacancy notice shall be posted in the Office of the City Clerk, and in other places as directed by the City Council, not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final Appointment at a City Council Meeting shall not be made by the Appointing Authority for at least 10 working days after the posting of the notice in the City Clerk's Office.

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- b. The Appointing Authority may appoint the former resident to a Non-Residential position if a Non-Residential position is vacant.

However, the Appointing Authority may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section.

- 13. Only City Residents may be elected to Chair and Vice-Chair positions. To be eligible to be elected as the Chairperson of a City Board, Committee, or Commission, the member must be a resident of the City.
- 14. Resignations, Attendance, Training, and Removals

Resignation:

If a Commissioner or Member of a Board, Committee, or Commission is unable to continue serving because of health, business requirements, or personal reasons, a letter of resignation shall be submitted to the City Clerk, who will present to the City Council.

Attendance:

Regular attendance at meetings is critical to be effective operation of City Boards, Commissions, and Committees. The City Council relies on the advice of the City's Boards, Commissions, and Committees, which is the result of discussions among appointed members. The City Council anticipates that members of Boards, Committees, and Commissions shall make every reasonable effort to attend all regular and special meetings of their respective Boards, Commissions, and Committees, and to be prepared to discuss matters on their respective agendas.

A Commissioner or Member of a Board, Committee, or Commission shall be considered removed from any advisory board under the following conditions:

- 1. A Commissioner or Member of a Board, Committee, or Commission with unexcused absences from three consecutive regularly scheduled meetings.
- 2. A Commissioner or Member of a Board, Committee, or Commission misses more than 25% of the advisory body's meetings in a calendar year.

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3. A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Excused Absences:

An “excused absence” is only granted when absolutely necessary and pre-approved if at all possible. The City Council encourages Boards, Commissions, and Committees to refrain from scheduling meetings on cultural and religious holidays in order to encourage full participation by all Commissioners, Board Members, and the public. The pre-approval of excused absences will be by the body as a whole and documented in the meeting minutes.

Excused absences are listed as follows:

1. Illness of the Commissioner or Member of the Board, Committee, or Commission, their family member, or their personal friend;
2. Business commitment of the Commissioner or Member of the Board, Committee, or Commission that interferes with the attendance at a meeting;
3. Attendance of the Commissioner or Member of the Board, Committee, or Commission at a funeral, religious service or ceremony, wedding, or other similarly-significant event; or
4. Other reason for which the Commissioner or Member of the Board, Committee, or Commission has given notice to the Chairperson or Secretary of their unavailability fifteen (15) days in advance, as long as the unavailability is not expected to last longer than 30 days.

Removal:

The Secretary or Lead of each Board, Commission, or Committee will report the attendance to the Office of the City Clerk on a monthly basis. If the attendance or absences fall within these guidelines, the Office of the City Clerk will prepare a report to City Council for review and possible removal of the Commissioner, Member, or Alternate sitting on the Board, Committee, or Commission. Any Commissioner, Member, or Alternate sitting on a Board, Committee, or Commission may be removed from office at any time by a simple majority vote of the City Council at a regularly scheduled Council meeting with or without cause.

Mandatory Training and Filing Requirements:

Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and

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concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
4. Sexual Harassment Training
5. Brown Act Training
6. Social Media Training
7. Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.

Removal:

Failure to complete any of these requirements within 30 days of the appointment date or date of notification is cause for automatic removal.

Related Policy References

Government Code Section 40605

Government Code Section 54970, et seq.

Article XX of the California Constitution, and California Government Code Section 36507

California Government Code Section 53235(b)

California Government Code Section 87100 et seq

National City Municipal Code Title 16 (pending)

Prior Policy Amendments:

February 2, 2021 (Resolution No. 2021-08)

May 19, 2020 (Resolution No. 2020-95)

November 9, 1993 (Resolution No. 93-173)

June 11, 2013 (Revised – No Resolution – Refer to Meeting Minutes)

October 8, 2013 (Resolution No. 2013-147)

May 19, 2020 (Resolution No. 2020-20)

BOARDS/COMMISSION/COMMITTEES

BOARDS, COMMISSION AND COMMITTEES (11)	BOARD OF LIBRARY TRUSTEE	CIVIL SERVICE COMMISSION	COMMUNITY AND POLICE RELATIONS COMMISSION	PARK, RECREATION AND SENIOR CITIZENS' ADVISORY COMMITTEE (7 Members)	PLANNING COMMISSION and HOUSING ADVISORY COMMITTEE (7 Members) 2 Ex Officio	PORT COMMISSION	PUBLIC ART COMMITTEE	SWEETWATER AUTHORITY	TRAFFIC SAFETY COMMITTEE
TOTAL MEMBERS (51+)	(5 Members)	(5 Members)	(8 Members)	(7 Members)	(7 Members)	(1 Member)	(5 Members)	(1 Member)	(5 Members)
TERM	3 Years	5 Years	3 Years	3 Years	4 Years	4 Years	3 Years	4 Years	3 Years
RESIDENCY REQUIREMENT	Yes	Yes	5 Resident up to 2 Non-Resident (1) Non-Voting Member	Yes	Yes	Yes	No	n/a	Yes
VOTER REQUIREMENT	No	No	No	No	No	No	No	No	No
MAYORAL APPOINTMENT SUBJECT TO CONFIRMATION BY THE CITY COUNCIL	X		X	X			X	X	X
CITY COUNCIL AS A BODY APPOINTMENT		X			X	X			
COMPENSATION	No	No	No	No	Compensation set by Council Resolution	No	No	No	No
FORM 700 FILING REQUIREMENT	Yes	Yes	Yes	No	Yes	n/a	No	n/a	No
MEETINGS	1 X per month	1X every other month	1X every 3 months	1X every 2 months	2X per month	n/a	1X per quarter	n/a	1X per month
REQUIRED TO REPORT TO COUNCIL ANNUALLY	Yes, on or before August 31st and to the State Librarian	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
OTHER		Can not be salaried employee or holds office of the City							

CITY COUNCIL POLICY #107 and NCMC TITLE 16

**Effective February 2, 2020 all Chair and Vice-Chairs are required to be NC Residents