

City of Denton

Audit/Finance Committee Minutes

February 10, 2021

After determining that a quorum is present, the Audit/Finance Committee of the City of Denton, Texas, will convene in a Regular Meeting on Wednesday, February 10, 2021, at 3:07 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas.

PRESENT: Chair John Ryan, Council Member Armintor, Council Member Meltzer,

ABSENT: None

Also present were City Auditor Madison Rorschach, Assistant City Manager/Chief Financial Officer David Gaines, Director of Finance Cassey Ogden, and First Assistant City Attorney Mack Reinwand.

Note: The Committee Members present participated in the Regular meeting via video/teleconference under provisions allowed by the Texas Government Code Section 551.127.

1. ITEMS FOR CONSIDERATION

A. AF21-006 Hold a discussion and appoint a Chair and Vice-Chair for the Audit/Finance Committee of the City of Denton.

Councilmember Meltzer nominated Councilmember Ryan Chair. Councilmember Armintor nominated Councilmember Meltzer as Vice-Chair. Motion carried 2-1.

AYES (2): Chair Ryan, and Councilmember Armintor
NAYS (1): Councilmember Meltzer

B. AF21-001 Consider approval of the minutes for March 17, 2020.

Vice Chair Meltzer motioned approval of the minutes as presented. Chair Ryan seconded the motion. Motion carried 3-0.

AYES (3): Chair Ryan, Vice Chair Meltzer, and Councilmember Armintor
NAYS (0): None

C. AF21-002 Management Report - Annual Debt Report as of September 30, 2020.

Cassey Ogden, Director of Finance, presented the item and discussion followed. No action was taken.

D. AF21-005 Receive a report, hold a discussion, and give staff direction regarding the Audit/Finance Committee's internal audit oversight duties.

Madison Rorschach, City Auditor, presented the item and discussion followed. A consensus of the Committee directed Internal Audit to proceed with the audit reporting process as recommended. Specifically, audit reports would be distributed to the Committee electronically before it was presented to the City Council. Any Committee member would then be able to independently request the report be presented to the Committee before going to Council.

A consensus of the Committee (3-0) directed Internal Audit and Finance staff to work with Legal to develop a draft resolution or policy outlining the Committee's oversight duties.

E. AF21-003 Receive a report, hold a discussion, and give staff direction regarding the completion and closure of audit projects.

Madison Rorschach, City Auditor, presented the item and discussion followed. A consensus of the Committee (3-0) directed Internal Audit to add the item to a future agenda for a vote.

F. AF21-004 Receive a report, hold a discussion, and give staff direction regarding the Internal Audit Department's Fiscal Year 2020-21 Quarter One Report.

Madison Rorschach, City Auditor, presented the item and discussion followed. A consensus of the Committee (2-1) directed Internal Audit to replace the full Police Property Room Follow-Up Audit with a partial Police Property Room Audit focused on non-location-dependent process recommendations. This direction will be presented to the full Council as a potential amendment to the FY20-21 Annual Audit Plan.

With no further business meeting adjourned at 4:09 p.m.



JOHN RYAN
AUDIT/FINANCE COMMITTEE CHAIR



TAMMY PEAL
RECORDING SECRETARY

Approved 4/20/2021