

1 **MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL**  
2 **HELD MONDAY, MARCH 15, 2021 AT 6:00 p.m. VIA ZOOM**  
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**A. Roll Call:**

Mayor & Council:

Mayor Nicola Smith  
Council President George Hurst  
Council Vice President Jim Smith  
Councilmember Ruth Ross- absent  
Councilmember Ian Cotton  
Councilmember Christine Frizzell  
Councilmember Julieta Altamirano-Crosby  
Councilmember Shannon Sessions

Asst. City Administrator Art Ceniza  
Interim City Clerk Karen Fitzthum  
Executive Assistant Lisa Harrison

Others Attending:

Parks & Recreation Director Lynn Sordel  
Deputy P&R Director Sarah Olson  
Misty Burton Burke, Parks and Recreation  
Permits Supervisor Christopher Wright  
David Kleitsch, DBS Director  
Karl Almgren, City Center Program Manager  
Building Official - Robert Mathias  
Public Works Director Bill Franz  
Project Manager Amie Hanson  
Engineering Manager David Mach

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6 **B. Comments and Questions on Memo Items**

7 None

8 **C. Interview: Human Services Commission Applicant Christine Thomas (2:00)**

9 Parks & Recreation Director Lynn Sordel introduced Christine, who shared her background and  
10 interest in joining the commission.

11 Council members asked questions and thanked her for her interest.

12 **D. Briefing: City Center Update and Development Standards (14:00)**

13 DBS Director David Kleitsch and City Center Program Manager Karl Almgren shared new  
14 learnings and follow-ups from the February 1<sup>st</sup> meeting including the massing study model for  
15 2044. The plan includes meeting the needs for traffic mitigation as development progresses.

16 Council members asked questions and made comments.

17 **E. Discussion: Special Event Permitting (56:00)**

18 Misty Burton Burke of Parks and recreation, Deputy director Sarah Olson and Permits Supervisor  
19 Christopher Wright informed the council that they will be contracting a study to determine the  
20 best way to structure special events permitting fees for temporary/short-term events versus  
21 larger special events to better serve the community.

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23 **F. Break (1:30:00)**  
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25 **G. Briefing No. 2: Transportation, Pavement Preservation Program (1:38:00)**

26 Public Works Director Bill Franz, Project Manager Amie Hanson and Engineering Manager David  
27 Mach explained the wear and tear on roads over time and various methods of repair used by  
28 the city. They reviewed the paving program, costs and what is at stake. Council members asked  
29 questions and made comments.

30 *Motion made by councilmember Frizzell, seconded by councilmember Sessions, to extend the*  
31 *meeting through the end of the agenda. Motion passed unanimously (2:55:00).*  
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33 **H. Mayor Comments and Questions (3:01:00)**

34 Mayor Smith announced that vaccination availability is slow but growing, with 1,000 doses  
35 delivered that day to the Boeing site. She urged everyone to check with their health care  
36 providers and the vaccination sites to see when they are eligible for the vaccine.

37 **I. Council President and Council Comments**

38 Council members shared various messages. A request was made for an executive session to be  
39 held immediately prior to the March 29<sup>th</sup> meeting regarding possible litigation.

40 **Executive Session**

- 41 • None

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43 The meeting was adjourned at 9:09 p.m.

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47 Nicola Smith, Mayor