

1 **MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL**  
2 **HELD TUESDAY, FEBRUARY 16, 2021 AT 6:00 p.m. VIA ZOOM**  
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**A. Roll Call:**

Mayor & Council:

Mayor Nicola Smith  
Council President George Hurst  
Council Vice President Jim Smith  
Councilmember Ruth Ross  
Councilmember Ian Cotton  
Councilmember Christine Frizzell  
Councilmember Julieta Altamirano-Crosby  
Councilmember Shannon Sessions

Asst. City Administrator Art Ceniza  
Interim City Clerk Karen Fitzthum  
Executive Assistant Leah Jensen  
Executive Assistant Lisa Harrison

Others Attending:

David Kleitsch, DBS Director  
Evan Chinn, Human Resources Director  
Will Cena, IT Director  
Lynn Sordel, Parks & Recreation Director  
Sarah Olson, Deputy Parks & Rec. Director  
Corbitt Loch, Acting Finance Director  
Julie Moore, Communications Manager  
Janella Lewis, Budget Supervisor  
David Mach, Engineering Manager  
Maryanne Grafton, Senior Services  
Monica Thompson, Project Manager  
Cameron Coronado, Environmental Program

Guests:

BDS, Brian Scott  
BDS, Ishmael Nunez  
Naz Lashgari  
Jared Bigelow

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6 **B. Comments and Questions on Memo Items (2:00)**

7 Engineering Manager David Mach answered questions about the 196<sup>th</sup> Street utility agreements  
8 posed by council.

9 **C. Race and Social Justice Coordinator Position (8:00)**

10 Human Resources Director Evan Chinn led a presentation designed to summarize the need for  
11 and benefits of the proposed position. Several employees involved with diversity and equity  
12 organizations provided background, history and recommendations. Mayor Smith added that the  
13 City of Lynnwood is working with surrounding communities and we are seen as a model, do not  
14 want to lose momentum. Council members were given the opportunity to make comments and  
15 ask questions.

16 **D. Introduction to Community Equity Survey (1:48:00)**

17 Director Chinn introduced partners from BDS who are working on the survey. Their plan is to  
18 provide survey development and execution, analysis, conduct focus groups and present a final  
19 report. They will over sample to have enough respondents from hard to reach  
20 communities/segments within Lynnwood. Council members were given the opportunity to make  
21 comments and ask questions.

22 **E. Meeting Break (2:23:00)**

23 **F. Briefing: Scriber Creek Trail Improvements Project (2:27:00)**

24 Parks Deputy Director Sarah Olson along with David Mach of Engineering and Monica  
25 Thompson presented the plan for the next phase of development (Phase 2 of 3) which is  
26 funded by grants for Parks as well as transportation, funding \$8.5M of the total cost of  
27 \$12M. The trail will link to the Inter-urban trail as well as the transit center, providing multi-  
28 modal transportation, view points, boardwalks and bridges.

29 *A Motion was made by Council President Hurst to extend the meeting to the end of the agenda,*  
30 *seconded and passed unanimously. (2:56:00).*

31 **G. Mayor Comments and Questions (3:00:00)**

32 Mayor Smith announced that the county is working through vaccination availability and supply  
33 has been slower than anticipated. It is recommended that you start with your primary care  
34 physician if possible. Those who are looking for information should go to  
35 [www.snohd.org/covidvaccine](http://www.snohd.org/covidvaccine) or call 425-339-5278 between 8:30 a.m. and 4:30 p.m. to find out  
36 where and when they will qualify to make an appointment for the vaccine.

37 Thursday kicks off the Police Community academy. There will be about 40 people participating.

38 **H. Council President and Council Comments (3:01:00)**

- 39 • Council President Hurst reminded council about the summit on 1/20 from 8:30 a.m. until  
40 2:00 p.m. with a break for lunch.
- 41 • Hurst also commented that it was a great discussion on the social justice coordinator and  
42 said that he believes it would be appropriate to honor the motion made to delay in  
43 November. He will bring forward a motion next week to make sure everyone is on board. He  
44 stated that the council should make a motion as to whether or not to move forward with the  
45 hiring of this position.

46 **Executive Session**

- 47 • None

48

49 The meeting was adjourned at 9:08 p.m.

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51

52 *Nicola Smith*

53 Nicola Smith (Mar 9, 2021 19:06 PST)

54 Nicola Smith, Mayor