

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
April 13, 2020

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- 10. CALL TO ORDER - The April 13, 2020 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Mayor Smith at 7:00 p.m.
- 20. ROLL CALL

<p><u>Mayor & Council:</u> Mayor Nicola Smith Council President Christine Frizzell Council Vice Pres. Shannon Sessions Councilmember Ruth Ross Councilmember Ian Cotton Councilmember George Hurst Councilmember Julieta Altamirano-Crosby Councilmember Jim Smith</p> <p>Asst. City Administrator Art Ceniza Executive Assistant Beth Morris</p>	<p><u>Others Attending:</u> Finance Director Springer Acting City Clerk & Chief Procurement Mgr Fitzthum Dir. Ec. Devt/Interim Comm. Devt. Kleitsch Police Chief Davis Human Resources Director Chinn Communications Mgr. Moore Commander Steichen City Attorney Larson</p>
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30. APPROVAL OF MINUTES

Motion made by Councilmember Smith, seconded by Council President Frizzell, to approve the minutes of:

- A. Finance Committee – February 27,2020
- B. Finance Committee – March 16, 2020
- C. Business Meeting – March 23, 2020
- D. Finance Committee – March 26, 2020
- E. Work Session – March 30, 2020
- F. Work Session – April 6, 2020

The minutes were approved as presented.

40. MESSAGES AND PAPERS FROM THE MAYOR

Asst. City Administrator Ceniza read the Mayor’s remarks regarding the impacts of the COVID-19 virus on the city.

50. CITIZENS COMMENTS AND COMMUNICATIONS

None

60. PRESENTATIONS AND PROCLAMATIONS

1 A. COVID 19 Update

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3 Commander Steichen, Human Resources Director Chinn, and Police Chief Davis gave
4 updates on COVID 19. Councilmembers made comments and asked questions related to the
5 presentations.

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7 70. WRITTEN COMMUNICATIONS AND PETITIONS

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9 80. COUNCIL COMMENTS AND ANNOUNCEMENTS

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11 Councilmembers commented on recent developments in the City.

12 90. BUSINESS ITEMS AND OTHER MATTERS

13 90.1 UNANIMOUS CONSENT AGENDA

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15 *The item listed below was distributed to Councilmembers in advance for study.*

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17 *Councilmember Altamirano-Crosby moved for unanimous consent of the following*
18 *item:*

19

20 *A. Voucher Approval*

21 *Approve claims and payroll in the amount of \$3,034,329.47 and \$1,120,168.91*
22 *respectively.*

23

24 *Motion passed unanimously.*

25

26 90.2 PUBLIC HEARINGS OR MEETINGS

27

28 90.3 OTHER BUSINESS ITEMS

29

30 A. Agreement: Addendum No. 3 to Interlocal Agreement for Funding of the
31 Lynnwood Public Facilities District

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33 Director Kleitsch made the staff presentation regarding this item.

34

35 *Motion made by Council Vice President Sessions, seconded by Councilmember*
36 *Cotton, to Approve Addendum No. 3 to the Interlocal Agreement between the City*
37 *of Lynnwood, the Lynnwood Public Facilities District, the Snohomish County*
38 *Public Facilities District and Snohomish County to provide the early distribution*
39 *of the funding allocations for development and funding of the Lynnwood*
40 *Convention Center.*

41

42 Councilmembers spoke to the motion and asked questions. Staff responded.

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44 *Upon a roll call vote, the motion passed unanimously (7-0).*

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46 B. Executive Session, if needed

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1 None held.

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3 100. NEW BUSINESS

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5 A. Scheduling Motion – April 15, 2020 Work Session

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7 *Scheduling motion made by Council President Frizzell, seconded by Councilmember*
8 *Cotton, to cancel the April 15, 2020 Council Work Session scheduled to occur via*
9 *Zoom.*

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11 Councilmembers spoke to the motion.

12
13 *Upon a roll call vote, the motion passed (6-1) with Councilmembers Frizzell, Ross,*
14 *Sessions, Crosby, Smith, and Cotton voting in favor, and Councilmember Hurst*
15 *voting against the motion.*

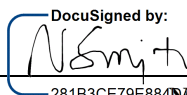
16
17 *Scheduling motion made by Council President Frizzell, seconded by Councilmember*
18 *Cotton, to cancel the Regular Finance Committee Meetings held the fourth Thursday*
19 *of the month City Hall Conference Room #4 from 3:00 p.m. to 5:00 p.m. until further*
20 *notice. Upon a roll call vote, the motion passed unanimously (7-0).*

21
22 *Scheduling motion made by Council President Frizzell, seconded by Councilmember*
23 *Ross, to hold a Special Council Meeting on the fourth Thursday of the month from*
24 *3:00 p.m. to 5:00 p.m. via Zoom until further notice. The purpose of these Special*
25 *Council Meetings is to update the Council on the financial impacts of COVID-19 on*
26 *the City. Four or more Council members may be present at this meeting. Upon a roll*
27 *call vote, the motion passed unanimously (7-0).*

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29 There was discussion about the possibility of discussing gifting of funds to assist
30 non-profit organizations in the community.

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32 110. ADJOURNMENT

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34 The meeting was adjourned at 8:30 p.m.

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39 281B3CE79E8847A1
40 Nicola Smith, Mayor