

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
April 27, 2020

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10. CALL TO ORDER - The April 27, 2020 Business Meeting of the Lynnwood City Council, held in the Council Chambers of Lynnwood City Hall, was called to order by Council President Christine Frizzell at 7:00 p.m. She noted that Mayor Smith was not present as she was attending to a family matter.

20. ROLL CALL

Mayor & Council:
Mayor Nicola Smith (absent)
Council President Christine Frizzell, Chair
Council Vice President Shannon Sessions
Councilmember Ruth Ross
Councilmember Ian Cotton
Councilmember George Hurst
Councilmember Julieta Altamirano-Crosby
Councilmember Jim Smith

Others Attending:
Interim City Clerk & Chief Procurement Officer Fitzthum
Director Ec. Devt./Interim Comm. Devt. Kleitsch
Commander Steichen
City Attorney Larson

Asst. City Administrator Art Ceniza
Executive Assistant Beth Morris

30. APPROVAL OF MINUTES (7:01) p.m.

Motion made by Council Vice President Sessions, seconded by Councilmember Ross, to approve the minutes of:

- A. *Special Council Meeting – April 9, 2020*
- B. *Business Meeting – April 13, 2020*
- C. *Work Session – April 20, 2020*

The minutes were approved as presented.

40. MESSAGES AND PAPERS FROM THE MAYOR (7:03 p.m.)

On behalf of Mayor Smith, Councilmember Smith read an email dated April 22 which was received from Phong Nguyen of Anna’s Home Furnishings.

50. CITIZENS COMMENTS AND COMMUNICATIONS

None

60. PRESENTATIONS AND PROCLAMATIONS

A. Honoring Beth Morris, Executive Assistant to City Council (7:08 p.m.)

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Councilmembers spoke in appreciation of beloved Council Executive Assistant Morris who was retiring from her position of 14 years. Asst. City Administrator Ceniza read a statement of appreciation from Mayor Smith and also expressed his own sentiments. Council Executive Assistant Morris responded.

B. COVID 19 Update (7:22 p.m.)

Commander Steichen and Director Kleitsch gave updates on how the City is responding to the COVID-19 situation. Councilmembers asked questions, and staff responded. There was some discussion, initiated by Councilmember Smith, about the possibility of sending a letter from the Council to the Governor Inslee encouraging more safe and sane business policies in order to level the playing field for businesses. Councilmember Smith asked for legal advice related to this. City Attorney Larson commented on how this could happen logistically.

70. WRITTEN COMMUNICATIONS AND PETITIONS

80. COUNCIL COMMENTS AND ANNOUNCEMENTS

Councilmembers commented on recent developments in the City.

90. BUSINESS ITEMS AND OTHER MATTERS

90.1 UNANIMOUS CONSENT AGENDA

Items listed below were distributed to Councilmembers in advance for study and were enacted with one motion.

Councilmember Hurst moved for unanimous consent of the following items:

A. Voucher Approval

Approve claims and payroll in the amount of \$2,760,265.50 and \$1,074,679.02 respectively.

Motion passed unanimously.

90.2 PUBLIC HEARINGS OR MEETINGS

90.3 OTHER BUSINESS ITEMS

A. Executive Session, if needed

Not held.

100. NEW BUSINESS

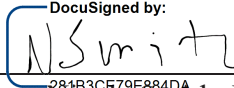
1 Councilmember Cotton asked when Council could expect to receive some kind of
2 briefing on what the unified response from the administration is. Council President
3 Frizzell replied that would be provided to Council as soon as it is available.
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5 Councilmember Cotton asked the City Attorney about any potential liability associated
6 with writing a letter to the state. City Attorney Larson replied that writing a letter and
7 making a request would not invoke any monetary liability.
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9 Councilmember Hurst also requested information from the department heads.
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11 110. ADJOURNMENT
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13 The meeting was adjourned at 9:02 p.m.
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15
16  A blue DocuSign signature box containing a handwritten signature in black ink that reads "Nicola Smith".
17 _____
18 Nicola Smith, Mayor