

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
May 11, 2020

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- 10. CALL TO ORDER - The May 11, 2020 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Council President Frizzell at 7:00 p.m. Council President Frizzell noted that Mayor Smith was attending to a family emergency.
- 20. ROLL CALL

Mayor & Council:
 Mayor Nicola Smith (absent)
 Council President Christine Frizzell, Chair
 Council Vice President Shannon Sessions
 Councilmember Ruth Ross
 Councilmember Ian Cotton
 Councilmember George Hurst
 Councilmember Julieta Altamirano-Crosby
 Councilmember Jim Smith

Others Attending:
 Public Works Director Franz
 Communications Manager Moore

Asst. City Administrator Art Ceniza
 Interim City Clerk Karen Fitzthum
 City Attorney Larson

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- 30. APPROVAL OF MINUTES (7:02) p.m.
 - Motion made by Councilmember Cotton, seconded by Council Vice President Sessions, to approve the minutes of:*
 - A. *Business Meeting – April 27, 2020*
 - The minutes were approved as presented.*

- 40. MESSAGES AND PAPERS FROM THE MAYOR (7:03 p.m.)
- Asst. City Administrator Ceniza shared a message from the Mayor regarding a memo she sent to all city employees and the Council. The memo addressed the impacts of COVID-19 on city services and the budget.

- 50. CITIZENS COMMENTS AND COMMUNICATIONS
- None

- 60. PRESENTATIONS AND PROCLAMATIONS
- A. COVID 19 Update (7:07 p.m.)

1 Communications Manager Moore gave an update on COVID 19 statistics,
2 demographics, Governor Inslee’s Stay Home Order extension, phasing in of opening up
3 the state, activities the City is engaged in related to COVID 19, CARES Act funds, and
4 other impacts of the pandemic. Questions and answers followed.
5

6 Public Works Director Bill Franz presented information related to how COVID-19 has
7 affected Public Works and proposed expenditure reductions. Questions and answers
8 followed.
9

10 70. WRITTEN COMMUNICATIONS AND PETITIONS

11
12 80. COUNCIL COMMENTS AND ANNOUNCEMENTS (8:12 p.m.)
13

14 Councilmembers commented on recent developments in the City.

15 90. BUSINESS ITEMS AND OTHER MATTERS

16 90.1 UNANIMOUS CONSENT AGENDA (8:24 p.m.)
17

18 Items listed below were distributed to Councilmembers in advance for study and were
19 enacted with one motion. Councilmember Smith asked to remove item A, the Contract
20 Amendment with Parametrix until a discussion can be had regarding it.
21

22 *Councilmember Ross moved for unanimous consent of the following item:*
23

24 B. *Voucher Approval*
25

26 *Approve Claims and Payroll in the amount of \$1,307,665.11 and*
27 *\$1,062,095.86 respectively.*
28

29 *Motion passed unanimously.*
30

31 A. *Contract Amendment – Parametrix*
32

33 There was some discussion regarding the time sensitive nature of the contract
34 amendment with Parametrix. Interim City Clerk Fitzthum explained that this is
35 time sensitive due to contractual obligations with Sound Transit. Councilmembers
36 asked clarification questions related to the contract.
37

38 *Motion made by Councilmember Cotton, seconded by Councilmember Ross, to*
39 *authorize the Mayor to execute contract amendment #2 with Parametrix for*
40 *permit review and inspection services increasing the total contract value to*
41 *\$2,000,000.*
42

43 Councilmembers spoke to the motion. Interim City Clerk Fitzthum discussed the
44 purpose of the contract.
45

1 *Upon a roll call vote, the motion passed 6-1 with Councilmembers Frizzell,*
2 *Sessions, Ross, Cotton, Hurst and Altamirano Crosby voting in favor and*
3 *Councilmember Smith voting against the motion.*

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5 90.2 PUBLIC HEARINGS OR MEETINGS

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7 90.3 OTHER BUSINESS ITEMS

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9 A. Executive Session, if needed

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11 None.

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13 100. NEW BUSINESS (8:41 p.m.)

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15 *Motion made by Council President Frizzell, seconded by Councilmember Ross, to cancel*
16 *the Regular Work Session scheduled for May 20, 2020 via Zoom due to limited*
17 *discussions mandated by the Attorney General's office and therefore this meeting is not*
18 *required. Motion passed unanimously.*

19
20 *Motion made by Councilmember Smith that the City of Lynnwood eliminate the 6% tax*
21 *on water/sewer bills effective June 1. The motion was seconded by Councilmember Hurst.*

22
23 Councilmembers spoke to the motion.

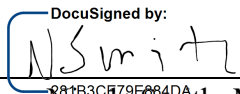
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25 *Motion made by Councilmember Hurst, seconded by Councilmember Smith, to postpone*
26 *this item to the May 26 Business Meeting to allow the administration and Council time to*
27 *study the issue. Upon a roll call vote the motion passed 5-2 with Councilmembers*
28 *Frizzell, Cotton, Hurst, Altamirano Crosby, and Smith voting in favor and*
29 *Councilmembers Sessions and Ross voting against the motion.*

30
31 *Motion made by Councilmember Smith, seconded by Council Vice President Sessions,*
32 *that the Council take up the topic of elimination of city application fees for business*
33 *special events for the remainder of 2020 at the next work session.*

34
35 *Upon a roll call vote the motion failed (3-4)with Councilmembers Cotton, Altamirano*
36 *Crosby, and Smith voting in favor, and Councilmembers Frizzell, Sessions, Ross, and*
37 *Hurst voting against the motion.*

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39 110. ADJOURNMENT

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41 The meeting was adjourned at 9:08 p.m.

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46 Nicola Smith, Mayor