

**MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL
HELD MONDAY, JUNE 15, 2020 AT 7:00pm VIA ZOOM**

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Attendance:

Mayor Nicola Smith
Council President Christine Frizzell
Council Vice President Shannon Sessions
Councilmember Ian Cotton
Councilmember Ruth Ross
Councilmember George Hurst
Councilmember Jim Smith
Councilmember Julieta Altamirano-Crosby
Assistant City Administrator Art Ceniza
Interim City Clerk Karen Fitzthum

Others:

Emergency Ops Commander Chuck Steichen
Finance Director Sonja Springer
Strategic Planner Corbitt Loch
Communications Manager Julie Moore
Director Ec. Devt/Interim Comm. Devt. David Kleitsch
Project Tourism Manager Christy Murray

Comments and Questions on Memo Items

M-1 Naming Request: Interurban Car 55 at Heritage Park
M-2 Contract Amendment – US Bank

- Mayor Smith solicited comments. There were none.

COVID-19 Update

- Commander Steichen gave an update on COVID-19 statistics in the city, county and state. Snohomish County is doing quite well and trending downward. He discussed requirements for moving to Phase 3 and how the City is preparing once that happens.
- Communications Manager Moore discussed a low-income face coverings program that is being covered by the State. The City will be working on how to deploy those face coverings to those who need them. She also reviewed the status of CARES Act funding. Applications for small businesses will open this week and run through Friday, June 26. The community relief program is also in the works.
- Council comments, questions and answers followed. There was discussion about the process for deciding who gets the grants and the importance of having translators available. Councilmember Smith asked staff to follow up with information about who has the final say for grant disbursement.

Budget Amendment for COVID-19 Grants (41:24)

- Director Springer discussed this budget amendment intended to cover two COVID-19 grants. This would recognize the revenue and the expenditures from the grants.
- Councilmember comments, questions, and answers followed.

Opportunity Zone Update (46:42)

- Director Kleitsch introduced this topic. Project Tourism Manager Murray provided a briefing on Lynnwood’s Opportunity Zone. She gave an overview, some background on the Opportunity Zone Program, eligible investment types, benefits, and the status of Lynnwood’s Opportunity designation. Director Kleitsch.
- Councilmember comments, questions, and answers followed.

Update: Development & Business Services Process Improvements (1:08:19)

- Director Kleitsch gave an update on Development & Business Services reform efforts since 2017.

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Ordinance – Change Time of City Council Meetings (1:15:46)

- Council President Frizzell discussed the proposed change of time for Council meetings from 7 p.m. to 6 p.m. which Council had discussed prior to COVID-19.
- Strategic Planner Loch reviewed the proposed ordinance and draft resolution related to this.
- There was discussion related to the termination time for meetings. The majority of Council appeared to be in support of changing the time to 9 p.m. with time extensions as needed. There was discussion about continuing the Zoom portion of meetings even when Council begins to meet in person again to allow for broader participation.

Discussion: Council Budget Changes for COVID-19 Adjustments (1:29:50)

- Council President Frizzell summarized proposed Council Budget adjustments as a result of COVID-19 and solicited Council feedback.
- Councilmember comments, questions, and answers followed.

Council Engagement at Summer Events (1:43:25)

- Council President Frizzell solicited Council feedback on summer events. She commented that the Council sign is still in the budget, but needs Council approval to move forward. Councilmembers expressed interest in participating in public events as allowed by the current phase regulations and possibly also Zoom conversations with Council. There was discussion about the best ways to interact in meaningful ways with the public and promote engagement.

Executive Session – if needed

- None.

Mayor Comments and Questions (1:59:30)

- Mayor Smith gave some background on Lynnwood’s Budgeting for Outcomes process and discussed the move toward using a matrix to determine mission-critical services and programs in the city.

Council President and Council Comments (2:05:11)

- Councilmembers made comments on recent events around the city.
- Council Vice President Sessions read a statement condemning a recent incident caught on video where one of Lynnwood’s police officers was targeted and verbally attacked with a long racist tirade. She also read a statement about the positive work done by the Lynnwood Police Department in the community and the need to defend and support Lynnwood’s police officers. There was discussion around recent national and local events and the need to have a public conversation around race relations and social justice issues.
- Councilmember Altamirano-Crosby announced that the WAGRO Foundation, the Westcare Clinic and Hermann Law Group have partnered to offer free COVID-19 testing for 300 community members on Thursday, June 18 at the food bank.

Adjourn

- Meeting adjourned at 9:43 p.m.

DocuSigned by:

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Nicola Smith

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Nicola Smith, Mayor