

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
September 14, 2020

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- 10. CALL TO ORDER - The September 14, 2020 Business Meeting of the Lynnwood City Council, held via Zoom, was called to order by Mayor Smith at 6:00 p.m.
- 20. ROLL CALL

Mayor & Council:
Mayor Nicola Smith
Council President Christine Frizzell
Council Vice President Shannon Sessions
Councilmember Ruth Ross
Councilmember Ian Cotton
Councilmember George Hurst
Councilmember Julieta Altamirano-Crosby
Councilmember Jim Smith

Others Attending:
Finance Director Sonja Springer
Strategic Planner Corbitt Loch
Planning Manager Ashley Winchell
Dir. Ec. Devt./Interim CD David Kleitsch
City Center Program Mgr. Karl Almgren
Police Chief Jim Nelson
Deputy Police Chief Rodney Cohnheim
Deputy Police Chief Chuck Steichen
Communications Mgr. Julie Moore

Asst. City Administrator Art Ceniza
Acting City Clerk Karen Fitzthum
City Attorney Larson

Guest:
Officer Michael McBride

-
- 30. APPROVAL OF MINUTES
 - 40. MESSAGES AND PAPERS FROM THE MAYOR (01:00)

Mayor Smith commented on recent and upcoming happenings around the City including friendship city relations and the Diversity Equity and Inclusion Commission’s Community Conversation.

- 50. CITIZENS COMMENTS AND COMMUNICATIONS (09:20)

The following individual made public comments:

- Ted Hikel, Lynnwood

- 60. PRESENTATIONS AND PROCLAMATIONS

B. Review of Missed Proclamations Due to the Restrictions Placed on Public Meetings as a Result of COVID-19 (15:00)

A list of many proclamations that were missed due to COVID-19 restrictions were read.

- A. Proclamation Honoring Officer Michael McBride (23:00)

1 Council Vice President Sessions read the Proclamation congratulating Officer Michael
2 McBride on his retirement and 48-year law enforcement career and proclaiming him as
3 retired from his duties and service.

4
5 C. COVID 19 Update (29:30)
6

7 Council received an update on local COVID-19 statistics and information from Deputy
8 Police Chief Steichen and Communications Manager Moore including community
9 relief funds and business grants. Council comments and questions followed.

10
11 D. Preliminary Proposed 2021-2022 Budget (58:00)
12

13 Finance Director Springer made a presentation of the proposed preliminary budget for
14 the 2021-2022 biennium including revenues, expenditures from the previous year,
15 estimated revenues and expenditures for the current year and estimated revenues and
16 expenditures for the upcoming biennium. Strategic Planner Loch discussed reductions
17 that departments are proposing. Comments and questions followed.
18

19 70. WRITTEN COMMUNICATIONS AND PETITIONS
20

21 80. COUNCIL COMMENTS AND ANNOUNCEMENTS (1:30:00)
22

23 Councilmembers commented on recent developments in the City.

24 90. BUSINESS ITEMS AND OTHER MATTERS

25 90.1 UNANIMOUS CONSENT AGENDA (1:43:45)
26

27 Items listed below were distributed to Councilmembers in advance for study and were
28 enacted with one motion.

29
30 *Councilmember Ross moved for unanimous consent of the following items:*

31
32 *A. Justice Center Design Contract Amendment #2 –*
33 *Authorize the Mayor to execute contract amendment #2 with Mackenzie*
34 *Architects for design phases II and III of the new Justice Center, in the amount of*
35 *\$4,471,105, and to extend the contract term through February 2023.*

36
37 *B. Interlocal Agreement: Stormwater Comingling Agreement with the Central*
38 *Puget Sound Regional Transit Authority (Sound Transit)*
39 *Approve the Interlocal Agreement with Sound Transit for stormwater comingling*
40 *as part of the consent agenda.*

41
42 *C. Interlocal Agreement – Snohomish County PUD – 196th St SW*
43 *Improvement Project Construction*
44 *Authorize the Mayor to enter into and execute on behalf of the City an Interlocal*
45 *Agreement with Public Utility District No. 1 of Snohomish County to facilitate the*
46 *replacement of the District's overhead utility system to an underground utility*
47 *system within the area of the 196th Street SW improvement project.*

1
2 *D. Voucher Approval*

3 *Approve claims in the amount of \$5,864,907.58 for the period of 8/1/2020 to*
4 *9/4/2020.*

5 *Approve Payroll in the amount of \$1,191,759.09 dated 8/14/2020.*

6 *Approve Payroll in the amount of \$1,175,172.91 dated 8/28/2020.*

7
8 *Motion passed unanimously.*
9

10 **90.2 PUBLIC HEARINGS OR MEETINGS**

11
12 **A. Public Hearing: Ordinance Regarding Development Agreement and Binding Site**
13 **Plan Code Amendments (1:46:15)**

14
15 Mayor Smith announced the hearing, discussed the procedures, and solicited
16 conflicts of interest. There were no conflicts of interest raised. Mayor Smith
17 opened the public hearing and reviewed the order of the hearing. The Staff
18 Presentation was made by Planning Manager Winchell and Director Kleitsch.
19 Councilmember asked clarification questions.
20

21 **Public Testimony:**

- 22 ○ Ted Hikel, Lynnwood

23
24 Staff responded to public comments. Council comments and questions followed.
25 Seeing no further comments, the hearing was closed.
26

27 **90.3 OTHER BUSINESS ITEMS**

28
29 **C. Budget Amendment for Community Justice Center Design (2:11:00)**

30
31 *Motion made by Council Vice President Sessions, seconded by Councilmember*
32 *Cotton, to adopt Ordinance No. 3366, "AN ORDINANCE OF THE CITY OF*
33 *LYNNWOOD, WASHINGTON, ADOPTING AMENDMENTS TO THE 2019-2020*
34 *BIENNIAL BUDGET; PROVIDING FOR TRANSMITTAL OF THE AMENDED*
35 *BUDGET TO THE STATE; AND PROVIDING FOR SEVERABILITY, AN*
36 *EFFECTIVE DATE AND SUMMARY PUBLICATION."*
37

38 Council Vice President Sessions summarized the motion.

39
40 *Upon a roll call vote, the motion passed unanimously.*
41

42 **A. Contract Award - Community Relief Funding (2:14:00)**

43
44 *Motion made by Councilmember Cotton, seconded by Council President Frizzell,*
45 *to authorize the Mayor to execute a contract amendment #1 with Communities of*
46 *Color Coalition for disbursing funds to Lynnwood residents through October 31,*
47 *2020, for an additional \$100,000 for a new not to exceed amount of \$300,000."*
48

1 *Motion made by Councilmember Smith, seconded by Council Vice President*
2 *Sessions, to amend this to reduce the amount to \$50,000 and reserve the \$50,000*
3 *pending future Council discussion regarding potentially funding a vehicle for use*
4 *by the food bank.*

5
6 Councilmembers and staff discussed the proposed amendment.

7
8 *There was unanimous consent to withdraw the amendment and bring the topic*
9 *back for discussion.*

10
11 Councilmember Altamirano-Crosby recused herself from the vote.

12
13 *Upon a roll call vote, the original motion passed unanimously (6-0) with*
14 *Councilmember Altamirano-Crosby recused.*

15
16 Councilmember Altamirano-Crosby returned to the meeting.

17
18 B. Ordinance: Budget Amendment for COVID-19 Grants (2:48:00)

19
20 *Motion made by Council President Frizzell, seconded by Councilmember Ross, to*
21 *adopt Ordinance No. 3367, "AN ORDINANCE OF THE CITY OF LYNNWOOD,*
22 *WASHINGTON, ADOPTING AMENDMENTS TO THE 2019-2020 BIENNIAL*
23 *BUDGET; PROVIDING FOR TRANSMITTAL OF THE AMENDED BUDGET*
24 *TO THE STATE; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE*
25 *DATE AND SUMMARY PUBLICATION."*

26
27 There was discussion about bringing back the topic of reserving \$50,000 of
28 Community Relief funds for potential funding of a vehicle for the food bank.

29
30 *Upon a roll call vote, the motion passed unanimously (7-0).*

31
32 *Motion made by Councilmember Cotton, seconded by Council President Frizzell,*
33 *to extend the meeting to the end of the agenda. Motion passed.*

34
35 D. Ordinances: Six-Year Capital Facilities Plan (CFP) 2021-2026 and Six-Year
36 Transportation Improvement Program (TIP) 2021-2026 (2:57:00)

37
38 *Motion made by Councilmember Cotton, seconded by Councilmember Hurst, to*
39 *adopt Ordinance No. 3368, an ordinance adopting the Capital Facilities Plan for*
40 *the City of Lynnwood for the period 2021 through 2026; and providing for an*
41 *effective date, severability, and summary publication.*

42
43 Councilmember Cotton summarized the motion.

44
45 *Upon a roll call vote, the motion passed unanimously (7-0).*

46
47 *Motion made by Councilmember Cotton, seconded by Councilmember Ross, to*
48 *adopt Ordinance No. 3369, an ordinance adopting a six-year Transportation*
49 *Improvement Program (TIP) 2021-2026 for the City of Lynnwood to be filed with*

1 *the Washington State Secretary of Transportation; providing for severability, and*
2 *effective date, and for summary publication.*

3
4 Councilmember Cotton summarized the motion.

5
6 *Upon a roll call vote, the motion passed unanimously (7-0).*

7
8 E. Executive Session, if needed

9
10 Not held.

11
12 100. NEW BUSINESS (3:02:00)

13
14 *Motion made by Councilmember Hurst to bring back the topic of the moratorium on*
15 *retail marijuana in Lynnwood. Councilmembers Cotton and Ross confirmed the motion.*

16
17 *Scheduling Motion made by Council President Frizzell to cease holding special council*
18 *meetings on the 2nd and 4th Thursdays of each month and resume the regular Finance*
19 *Committee meetings on the 4th Thursday of each month effective immediately.*
20 *Councilmembers Hurst and Ross confirmed the motion. Motion passed unanimously.*

21
22 110. ADJOURNMENT

23
24 The meeting was adjourned at 9:08 p.m.

25
26
27 *Nicola Smith*

28 [Nicola Smith \(Oct 13, 2020 17:21 PDT\)](#)

29 Nicola Smith, Mayor






200908 Work Session Minutes

Final Audit Report

2020-10-14

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