

CITY OF LYNNWOOD  
CITY COUNCIL BUSINESS MEETING MINUTES  
October 12, 2020

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- 3 10. CALL TO ORDER - The October 12, 2020 Business Meeting of the Lynnwood City
- 4 Council, held via Zoom, was called to order by Mayor Smith at 6:02 p.m.
- 5
- 6 20. ROLL CALL

Mayor & Council:

Mayor Nicola Smith  
Council President Christine Frizzell  
Council Vice President Shannon Sessions  
Councilmember Ruth Ross  
Councilmember Ian Cotton  
Councilmember George Hurst  
Councilmember Julieta Altamirano-Crosby  
Councilmember Jim Smith

Others Attending:

Public Works Director Bill Franz  
Ops & Maintenance Manager Jared Bond  
Project Manager Ehsan Shirkhani  
Strategic Planner Corbitt Loch  
Finance Director Sonja Springer  
Budget Supervisor Janella Lewis  
IT Director Will Cena  
Dir. Ec. Dev./Interim CD Kleitsch  
Parks & Rec. Director Lynn Sordel  
Project Tourism Mgr. Christy Murray  
Human Resource Dir. Evan Chinn

Asst. City Administrator Art Ceniza  
Interim City Clerk Karen Fitzthum  
City Attorney Rosemary Larson  
Executive Assistant Leah Jensen  
Executive Assistant Lisa Harrison  
Comp. Support Specialist Demetrius Lee

7           Guests: Janet Pope, Tourism Committee Candidate

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- 10 30. APPROVAL OF MINUTES (3:17)

11           *Motion made by Council Member Altamirano-Crosby and seconded by Council President*

12           *Frizzell, to approve the minutes of:*

- 13           *A. Work Session ~ September 8, 2020*
- 14           *B. Special Council Meeting ~ September 10, 2020*
- 15           *C. Business Meeting ~ September 14, 2020*

16           *The above minutes were approved as presented.*

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- 19 40. MESSAGES AND PAPERS FROM THE MAYOR
- 20           None

- 21
- 22 50. CITIZENS COMMENTS AND COMMUNICATIONS (4:14)
- 23

24           The following individuals made comments via Zoom:

- 25           • Rosa Antoine, Lynnwood
- 26           • Ted Hikel, Lynnwood

27

- 1 60. PRESENTATIONS AND PROCLAMATIONS (14:09)  
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3 A. COVID 19 Update (14:32)  
4 Council received an update on the COVID-19 situation from Communications Manager  
5 Moore. She discussed numbers for recent cases, school district updates, drive-thru  
6 testing options and the state-wide eviction moratorium extension.  
7  
8 B. Council Member Cotton read the proclamation honoring Indigenous Peoples' Day,  
9 October 12<sup>th</sup>. (25:46)  
10  
11 C. Presentation: Preliminary Budget for 2021-2022 (29:01)  
12 Mayor Smith presented an overview of the 2021-2022 preliminary budget, including  
13 priorities and long-term strategies.  
14  
15 70. WRITTEN COMMUNICATIONS AND PETITIONS  
16 None received  
17  
18 80. COUNCIL COMMENTS AND ANNOUNCEMENTS (45:52)  
19 Councilmembers commented on the budget presentation and process.  
20  
20 90. BUSINESS ITEMS AND OTHER MATTERS

21 90.1 UNANIMOUS CONSENT AGENDA (56:46)  
22

23 *Items listed below were distributed to Councilmembers in advance for study and were*  
24 *enacted with one motion.*

25  
26 *Council Vice President Sessions moved for unanimous consent of the following items:*

27  
28 A. *Construction Contract Award: Lynnwood Primary Clarifier Repairs.*  
29 *Authorize the Mayor to enter into, and execute on behalf of the City a*  
30 *construction contract with to Razz Construction for the rehabilitation of WWTP*  
31 *Primary Clarifiers, in an amount not to exceed \$1,021,572.50 with an additional*  
32 *15% contingency for a total amount of \$1,174,808.38. Sales tax is included.*

33  
34 B. *Voucher Approval*  
35 *Approve claims in the amount of \$1,605,436.15 for the period of 9/19/2020 to*  
36 *10/2/2020.*  
37 *Approve Payroll in the amount of \$1,290,446.74 dated 9/25/2020.*  
38 *Approve Payroll in the amount of \$16,258.14 dated 9/29/2020.*

39  
40 *Motion passed unanimously.*

41  
42 90.2 PUBLIC HEARINGS OR MEETINGS  
43

44 A. Confirm: Janet Pope for the Tourism Advisory Committee (59:42)  
45 *Motion was made to appoint Janet Pope, Activity Representative, to the Tourism*  
46 *Advisory Committee for the term ending December 31, 2020. Motion passed*  
47 *unanimously. Ms. Pope joined the zoom participants to greet the council.*

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B. Public Hearing: Surface Water Management 2020 Comprehensive Plan (2020-2025)

Mayor Smith introduced this item and solicited any conflict of interest issues. Upon a roll call of Council, there were no conflict of interest issues noted. Mayor Smith opened the hearing at 7:03 p.m. and reviewed the purpose and procedures of the hearing.

Staff Presentation: Operations and Maintenance Manager Bond and Manager Ehsan Shirkhani made the staff presentation related to the Surface Water Management Comprehensive Plan. Council comments and questions followed.

Public Comments:

- Ted Hikel, Lynnwood

The public hearing was closed at 7:30 p.m.

90.3 OTHER BUSINESS ITEMS

A. Ordinance: Surface Water Management 2020 Comprehensive Plan (2020-2025) (1:30:35)

*Motion made by Council Vice President Sessions, seconded by Council member Cotton, to adopt Ordinance No. 3375, "AN ORDINANCE ADOPTING THE SURFACE WATER MANAGEMENT 2020 COMPREHENSIVE PLAN FOR THE CITY OF LYNNWOOD FOR THE PERIOD 2020 THROUGH 2025; AND PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, AND SUMMARY PUBLICATION."*

Councilmembers spoke to the motion.

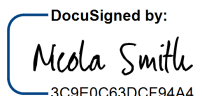
*Upon a roll call vote, the motion passed unanimously (7-0).*

100. NEW BUSINESS (1:32:42)

None

110. ADJOURNMENT

The meeting was adjourned at 7:33 p.m.

DocuSigned by:  
  
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Nicola Smith, Mayor