

1 **MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL**  
2 **HELD WEDNESDAY, OCTOBER 21, 2020 FOLLOWING THE SPECIAL COUNCIL MEETING,**  
3 **THE WORK SESSION BEGAN AT 8:00 p.m. VIA ZOOM**

4 **Attendance:**

5 Mayor Nicola Smith  
6 Council President Christine Frizzell  
7 Council Vice President Shannon Sessions  
8 Councilmember Ian Cotton  
9 Councilmember Ruth Ross  
10 Councilmember George Hurst  
11 Councilmember Jim Smith  
12 Councilmember Julieta Altamirano-Crosby  
13 Assistant City Administrator Art Ceniza  
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15 Interim City Clerk Karen Fitzthum  
16 Executive Assistant Lisa Harrison  
17 City Attorney Rosemary Larson

**Others:**

Finance Director Sonja Springer  
Budget Supervisor Janella Lewis  
Strategic Planner Corbitt Loch  
Public Works Director Bill Franz  
Deputy Police Chief Chuck Steichen  
Connie Galer, Police Department  
Development and Business Services Director David Kleitsch  
Project Tourism Manager Christy Murray  
Planning Manager, Ashley Winchell  
Human Resources Director Evan Chinn  
Human Resources Manager Lori Charles  
Human Resources Analyst Lena Hopkins

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19 **Guests:**

20 Robert Mathias, DBS  
21 Aaron Huckstep, Fire and Inspection  
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24 *Motion made by Council Member Smith, seconded by Council Member Cotton, to remove items F, G*  
25 *and H (Budget presentations) from the meeting’s agenda, to be covered at a later date. Motion passed*  
26 *unanimously. (31:35 video 2/3)*  
27

28 **Comments and Questions on Memo Items**

29 None  
30

31 **Presentation-Preliminary Budget for Human Resources Presentation (0:33 video 3/3)**

- 32 • Director Chinn presented accomplishments of the Human Resources Department, plans and the
- 33 recommended budget.
- 34 • Questions and comments followed.
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36 *Motion made by Council Member Smith, seconded by Council President Frizzell, to extend the meeting*  
37 *through item D on the agenda. Motion passed unanimously. (59:05 video 3/3)*  
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39 **Presentation-Preliminary Budget for Development and Business Services (59:40 video 3/3)**

- 40 • Development and Business Services Director David Kleitsch presented the budget for DBS. He
- 41 reported that while most of city revenue has been declining, DBS has been growing due to the
- 42 growth in development. Questions and discussion followed.
- 43

44 **Presentation-Preliminary Budget for Fire Marshall Department (1:33:53 video 3/3)**

- 45 • Development and Business Services Director David Kleitsch, Christy Murray and Sonja Springer  
46 presented this budget. Questions and discussion followed.

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48 **Adjourn (1:56:00 video 3/3)**

- 49 • The meeting adjourned at 9:45 p.m.

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DocuSigned by:  
*Nicola Smith*  
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Nicola Smith, Mayor