

**MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL  
HELD MONDAY, November 30, 2020 AT 6:00 p.m. VIA ZOOM**

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**Attendance:**

Mayor Nicola Smith  
Council President Christine Frizzell  
Council Vice President Shannon Sessions  
Councilmember Ian Cotton  
Councilmember Ruth Ross  
Councilmember George Hurst  
Councilmember Jim Smith  
Councilmember Julieta Altamirano-Crosby  
Assistant City Administrator Art Ceniza  
Interim City Clerk Karen Fitzthum  
Executive Assistant Lisa Harrison

**Others:**

Finance Director Sonja Springer  
Public Works Director Bill Franz  
Strategic Planner Corbitt Loch  
Development & Business Services Director David Kleitsch  
Senior Planner Kristen Holdsworth  
Planning Manager Ashley Winchell  
Human Resources Director Evan Chinn  
DBS, Robert Mathias  
Community Programs Fred Wong

**Guests:**

Representative Lauren Davis

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**Comments and Questions on Memo Items**

None

**Interview: Arts and Commission Candidate Rhiannon Kruse**

- Community Programmer Fred Wong introduced Rhiannon as a candidate for Arts and Commissions. Council members interviewed Ms. Kruse and thanked her for her interest.

**Discussion – House Bill 1590 discussion with Representative Lauren Davis (0:21:00)**

- Council President Frizzell reviewed the council’s concerns regarding imposing another tax on city residents. Representative Davis then reviewed the intended use of the tax (affordable housing as well as Behavioral Health facilities and operations. She mentioned that regardless of whether the city or the county imposes the tax, the state needs partnership of the cities to embrace these new facilities. Questions and comments followed from the councilmembers.

**Presentation – Housing Action Plan Update (0:56:00)**

- Senior Planner Kristen Holdsworth and Planning Manager Ashley Winchell reviewed where they are in the action plan, mentioning that they are currently narrowing down strategies under consideration. A public survey is underway currently, receiving 561 responses so far. Comments and questions from the councilmembers followed.
- The team will be back with an update on December 7 and will have a draft plan in January.

**Presentation – Third Quarter 2020 Financial Report (1:42:00)**

- Finance Director Sonja Springer shared the financial report representing 21 months of the Biennium budget. In addition, she shared the status of the Revenue Stabilization Fund as well as the EDIF (Economic Development Infrastructure Fund). Questions and comments followed.

**Break (2:07:00)**

49 **Discussion – Utility Accounts Past Due Report (2:21:00)**

50 Based on a recommendation from the Finance Committee, Strategic Planner Loch and Public Works  
51 Director Bill Franz shared with councilmembers the fact that the number of utility customers who are  
52 late or not paying their bills continues to grow, likely due to Covid. There has been a steady rise in those  
53 who are 30 – 120 days past due, amounting to over \$1mm currently. Fees and late charges were  
54 suspended by Governor Inslee because of the Pandemic. The concern is that it will be overwhelming to  
55 those who owe for utilities once the suspension is lifted. Utilities staff will look for options to bring to  
56 council in terms of how to handle delinquent accounts once Inslee’s suspension is lifted.

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58 **Mayor Comments and Questions**

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61 **Council President and Council Comments and Questions**

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64 **Executive Session**

65 The council went into executive session at 8:51. Meeting was adjourned at 9:43.

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DocuSigned by:

Nicola Smith

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Nicola Smith, Mayor