



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Minutes
Thursday, April 22, 2021



PENDING APPROVAL

PRESENT: Mayor Trowbridge M. Littleton
Vice Mayor Philip M. Miller (arrived late)
Councilmember Chris W. Bernard
Councilmember J. Kevin Daly
Councilmember Morris “Bud” Jacobs
Councilmember Darlene Kirk
Councilmember Peter Leonard-Morgan
Councilmember Cindy C. Pearson

STAFF: Danny Davis, Town Manager
Rhonda S. North, MMC, Town Clerk
William M. Moore, Deputy Town Manager
Estee LaClare, Planning & Project Associate
Julie Rivard, Finance Director/Town Treasurer
A.J. Panebianco, Chief of Police

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting, beginning at 6:00 p.m. on Thursday, April 22, 2021. Due to Governor Northam’s executive orders requiring that people social distance, the meeting was held as a hybrid meeting, with some of the Council and staff participating in-person and others participating remotely.

Mayor Littleton explained for the viewing audience that it was the Council’s responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognized the need to do so safely, not only for its members but also for the Town staff and members of the public. He further explained that to that end, in accordance with the Council’s resolution declaring a local emergency and its ordinance implementing emergency procedures and effectuating temporary changes to address the continuity of governmental operations, the Council would hold its meetings via remote access until such time as the Governor rescinded his executive orders. Mr. Littleton advised the viewing audience that copies of the agendas were available on the Town’s website and that the meetings would be livestreamed and recorded for viewing on the website. He reviewed the process that would be utilized for the remote meetings.

Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag. The roll call was called at 6:00 p.m.

Public Hearings

Ordinance to Amend the Schedule of Water & Sewer Charges

Town Manager Davis reported that this item was related to the three percent (3%) rate increase in the water and sewer user rates that were proposed to fulfill the long-term financial plan, as well as the operational and capital needs of the utility system.

No one spoke and the public hearing was closed.

Councilmember Leonard-Morgan moved, seconded by Councilmember Pearson, that Council adopt an Ordinance to Amend the Schedule of Water and Wastewater Charges to Revise Water and Sewer User Charges and Fees, effective July 1, 2021.

Town Clerk North reported that Vice Mayor Miller had joined the meeting.

Vote: Yes – Councilmembers Miller, Bernard, Daly, Jacobs, Kirk, Leonard-Morgan and Pearson
No – N/A
Abstain: N/A
Absent: N/A
(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Proposed FY '22 Budget

Town Manager Davis advised Council that the proposed budget was conservative on the revenue side; however, he expected the Town would continue to see a strong revenue recovery. He reported that the budget maintained the Town's programs and services. Mr. Davis noted that should the economy relapse, some of the items in the budget could be paused.

Mayor Littleton thanked the staff for their hard work on the budget and noted that it was an unusual year.

No one spoke and the public hearing was closed. It was noted that no action would be taken on the budget during this meeting.

Special Recognition by Mayor & Council

Resolution of Appreciation – Julie Rivard

Mayor Littleton noted that Ms. Rivard would be missed and thanked her for her hard work during her tenure. He read the resolution of appreciation aloud.

Council noted that Ms. Rivard's departure would be Middleburg's loss and Loudoun County's gain. They noted that she helped the Town through a difficult financial period due to the pandemic.

Ms. Rivard advised that she made a lot of friends in Middleburg and would return for visits.

Mayor Littleton noted that Ms. Rivard helped modernize some of the Town's financial tracking systems. He presented her with a signed copy of the resolution, a Middleburg paper weight, and a small token of appreciation from the Town.

Councilmember Pearson moved, seconded by Councilmember Bernard, that Council adopt a resolution extending its appreciation to Julie Rivard for her service as Middleburg's Finance Director/Town Treasurer from March 9, 2020 through April 26, 2021.

Vote: Yes – Councilmembers Miller, Bernard, Daly, Jacobs, Kirk, Leonard-Morgan and Pearson
No – N/A
Abstain: N/A
Absent: N/A
(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Staff Reports

Town Treasurer's Report & FY '21 Budget Revised Outlook

Town Treasurer Rivard reported that the meals tax receipts for March were \$66,800, which were almost equal to those received in 2019, which were \$68,000. She noted that year-to-date, the Town had received 57% of the budgeted revenues, with one quarter remaining. Ms. Rivard advised that receipts for March were 8% higher than projected and opined that the economy was rebounding.

Town Treasurer Rivard reported that transient occupancy tax revenues were \$183,000 in FY '21, compared to \$148,000 for the same quarter in FY '19, which represented a 24% increase over the same quarter. She reported that the TOT revenues were at 71% of the budgeted projections; and, opined that the Town would meet or exceed projected revenues for this source.

COVID Status Report

Town Manager Davis reported that the Governor announced changes to capacity and social limits effective May 15th, with up to one hundred individuals being allowed for indoor social gatherings and up to two hundred fifty for outdoor ones. He opined that this would be great for the venues in town, as they would be able to hold small banquets and weddings. Mr. Davis noted that these changes were predicated on the fact that vaccinations were going well, with half of the adults in Virginia having received at least one dose.

Mayor Littleton announced that the Mt. Zion Baptist Church would hold a vaccination clinic on May 4th at Banneker Elementary School in St. Louis. He noted that individuals must register in advance to participate. Mr. Littleton advised that they needed a certain number of individuals to register to hold it and asked the members of Council to help spread the word. He noted that individuals could get their second shot at this location and only needed to identify the type of vaccine they received during their first shot when they pre-registered. Mr. Littleton advised that to pre-register, individuals needed to call Marcus Howard and noted that his contact information was available on the Town's website and his Facebook post.

In response to an inquiry from the Council as to when they should lift the emergency powers granted to the Town Manager, Mr. Davis recommended they allow them to continue until the Governor lifted the emergency order related to the pandemic; however, he noted that the decision was up to the Council. He reminded the members that the ordinance that allowed for the continuity of government was what allowed the Council to hold the hybrid/remote meetings.

Mayor Littleton suggested this be an item of discussion during the next regular meeting.

Consent Agenda

- A. Council Approval – April 5, 2021 Special Meeting Minutes; April 8, 2021 Regular Meeting Minutes
- B. Council Approval – Contract for Wastewater Treatment Plant Membrane Replacements – Suez
- C. Council Approval – Town Special Events Grant Award – Open Late Concert

Councilmember Leonard-Morgan asked that Item B (Contract for Wastewater Treatment Plant Membrane Replacements) be removed from the consent agenda.

Councilmember Leonard-Morgan moved, seconded by Councilmember Kirk, that Council approve the consent agenda as submitted minus the wastewater plant item.

Vote: Yes – Councilmembers Miller, Bernard, Daly, Jacobs, Kirk, Leonard-Morgan and Pearson
No – N/A
Abstain: N/A
Absent: N/A
(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Action Items

Council Approval – Contract for Wastewater Treatment Plant Membrane Replacement – Suez

In response to an inquiry from the Council, Town Manager Davis confirmed the Town Attorney reviewed the proposed contract with Suez.

Council noted that it may be possible to refurbish the membranes and questioned whether this would be done.

Town Manager Davis advised that he would research this. He opined that if they were refurbished, it would be for the Town's own use. Mr. Davis reminded Council that the Town already de-sludged and performed clean recoveries of the membranes to regenerate them. He advised that their age was already past their normal useful life and cautioned that the Town should not get too far beyond that.

Councilmember Leonard-Morgan moved, seconded by Councilmember Kirk, that Council approve a sole-source contract with SUEZ, doing business as ZENON Environmental Corporation, for membrane replacement, in the total amount of \$255,230, as shown in the attached "Town of Middleburg Membrane Replacement Agreement, dated April 14, 2021."

Vote: Yes – Councilmembers Miller, Bernard, Daly, Jacobs, Kirk, Leonard-Morgan and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Discussion Items

Planning Related to 2021 Special Events

Town Manager Davis reported that the Cultural & Community Events Committee recently discussed the Town's special events, as well as Christmas in Middleburg. He noted that while the Town did not put on the latter, it played a large role in the Christmas activities last year, as well as in the Christmas parade. Mr. Davis advised that the Town also partnered with the Middleburg Community Center on the Fourth of July Celebration. He reported that the Committee felt it was appropriate to plan for these events this year and held a discussion of their logistics.

Town Manager Davis advised that the Committee continued their discussion of the resources needed to put on the Town's special events and recommended bringing on a firm to plan and manage them, as well as to handle the on-site manpower that was needed. He further advised that they recommended the issuance of a Request for Proposals. In response to a comment from the Council, Mr. Davis advised that the contract would be flexible and would allow for an increase or decrease in the number of events.

In response to an inquiry from the Council, Town Manager Davis reported that there were eleven applicants for the Economic Development Director position, as well as six pending applications. He advised that he and Baker Tilly finalized the video interview questions that would be asked of the top ten candidates selected to advance to the video stage.

Town Manager Davis advised Council that based on their concurrence, he would issue the RFP for a special event management firm.

FY '22 Utility Fund Budget

Town Manager Davis reported that the staff was continuing to gather information related to Council's previous questions. He advised that contracting with another locality to assist with sludge removal did not appear to be a viable option, as too much infrastructure would be needed. Mr. Davis further advised that Round Hill could not accept Middleburg's sludge. He asked whether the Council wished to discuss the budget further or wait until the staff could bring forth additional information. The Council agreed to wait.

Town Manager Davis reported that the cell tower leases were under review by the Town Attorney. He suggested that if this were a priority for the Council, he would advance the review and have it done within a month.

Mayor Littleton suggested the need for this information so the Council could make a decision on the budget. He further suggested this was not something the Town Attorney should be handling and recommended a paralegal review them.

Town Manager Davis noted that the review would result in minor changes to the revenue projections. He advised that it could, however, have future implications for the Utility Fund. In response to an inquiry from the Council, he confirmed these were long-term contracts. He advised that he would be happy to compare the rates to those received by other jurisdictions to determine whether Middleburg was receiving market rates. Mr. Davis reminded Council that these were ten- to twenty-year contracts, with options to renew.

Council acknowledged that such contracts usually contained an escalator clause and opined that it was unlikely they would result in a significant impact to the FY '22 budget.

Closed Session

Councilmember Leonard-Morgan moved, seconded by Councilmember Kirk, that Council go into closed session as authorized under Section 2.2-3711 of the Code of Virginia, for the discussion or consideration of (1) the award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body related to the financing of the Town Hall Project as allowed under Subsection (A)(29); (2) briefings by staff members pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body as allowed under Subsection (A)(7); (3) the disposition of publicly held property related to the Asbury Church as allowed under Subsection (A)(3); and, (4) a personnel matter related to the salaries of certain Town employees as allowed under Subsection (A)(1). Councilmember Leonard-Morgan further moved, seconded by Councilmember Kirk, that the Council thereafter reconvene in open session for action as appropriate.

Vote: Yes – Councilmembers Miller, Bernard, Daly, Jacobs, Kirk, Leonard-Morgan and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Mayor Littleton asked that Council certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, which each member so did. He reminded those present for the closed session that any discussion that occurred within it should be treated as confidential.

Mayor Littleton directed the Town Manager to move forward with the employment matter as discussed during the closed session.

Scheduling of Public Hearing – General Obligation Bonds for Town Hall Project

Vice Mayor Miller moved, seconded by Councilmember Daly, that Council direct staff to proceed with a financing proposal for the Town Hall project in the amount of \$8 million and authorize the advertisement of a Public Hearing to be held on May 13, 2021.

Vote: Yes – Councilmembers Miller, Bernard, Daly, Jacobs, Kirk, Leonard-Morgan and Pearson
No – N/A
Abstain: N/A
Absent: N/A
(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Information Items

Mayor Littleton reiterated the need to spread the word regarding the local vaccination clinic on May 4th.

Council noted that the Arbor Day celebration, Spring Clean-Up, Drug Takeback Event and Battery Recycling Event would all take place on April 24th.

Town Manager Davis reported that the Town had received a hundred responses to the election survey and opined that including a postage paid postcard resulted in a very successful response.

In response to an inquiry from the Council, Mayor Littleton advised that the legislation moving municipal elections to November was effective July 1, 2021. He explained that if the Town did nothing, Middleburg’s elections would automatically move to even-numbered years. Mr. Littleton further explained that if the Council took action to change them to odd-numbered years before July 1st, they would stay in odd-numbered years. He reminded the members that if the elections were held in odd-numbered years, candidates must run for election in November of this year, with the filing deadline being June 8th. Mr. Littleton suggested the need to do community outreach if the elections were moved to odd-numbered years. He noted that anyone elected in 2018 would need to file by the June deadline if they planned to seek re-election.

Councilmember Leonard-Morgan thanked the Police Department for their support of the Boy Scouts 5K held over the weekend.

There being no further business, Mayor Littleton declared the meeting adjourned at 8:20 p.m.

APPROVED:

Trowbridge M. Littleton, MAYOR

ATTEST:

Rhonda S. North, MMC, Town Clerk

April 22, 2021 Middleburg Town Council Meeting

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bridge Littleton: We start the meeting, call the meeting to order, first item is Pledge of Allegiance.

Everyone: [Pledge of Allegiance]

Bridge Littleton: All right, now let me do the remote meeting announcement. It is the Middleburg town council responsibility to conduct essential public business despite the covid-19 pandemic, however, recognizes the need to do so safely, not only for its membership, but for the town staff and members of the public. To that in accordance with the resolution confirming the declaration of a local emergency and the ordinance to implement emergency procedures and effectuate temporary changes to address continuity of government operations during covid-19, the town council will hold its meetings via remote access until such time as the governor rescinds his order. Emergency order prohibiting gathering of greater than 10 individuals and maintaining social distancing. Copies of the previously referenced documents are available on the town's website. Rhonda. I would request we update this to simply say the relevant emergency orders as adopted. That's a long sentence.

Rhonda North: I notice you've gotten faster as you read it. [multiple speakers]

Bridge Littleton: All right. Next item is the roll call. Darlene.

Darlene Kirk: Darlene Kirk.

Bridge Littleton: Bridge Littleton.

Peter Leonard-Morgan: Peter Leonard-Morgan.

Cindy Pearson: Cindy Pearson.

Chris Bernard: Chris Bernard.

Bridge Littleton: Bud.

Bud Jacobs: Bud Jacobs,

Rhonda North: You've got Kevin. [off mic] He's showing on my screen.

Danny Davis: He's on the video.

Rhonda North: Yes. [off mic]

Kevin Daly: John Kevin Daly

Rhonda North: Rhonda North, Town Clerk,

Danny Davis: Danny Davis, town manager.

Bridge Littleton: Ok, next item is public hearings. So the first item here is the water and sewer rate public hearing. I believe Danny, that's over to you.

Danny Davis: Yes, sir. Thank you very much, Mr. Mayor. And council members. As we have in prior years, we are recommending and have advertised three percent increases in water and sewer fund for user rates. This continues to fulfill the long term financial planning, operational and capital needs for the utility system. [inaudible] and in the advertisement for the new rates, I'm happy to answer any questions

Bridge Littleton: Does anybody have any questions for Danny before we open the public hearing? Bud or Kevin, any questions?

Bud Jacobs: Negative.

Bridge Littleton: Ok, so we will now open the public hearing on the water and sewer rates. Any member of the public who wishes to address council. Rhonda, do we have anybody online?

Rhonda North: We have some folks online. I think they are online for another item, but I'll unmute them just in case they want to speak on this.

Bridge Littleton: Ok, would anybody online, wish to address the council on the public hearing for water and sewer rates. OK, we will close the public hearing and is there any other discussion by council before there is a motion? OK, yep. Peter, if you'd like to make motion.

Peter Leonard-Morgan: I move that the town council adopt an ordinance to amend the schedule of water and wastewater charges to revise water and sewer user charges and fees effective July 1st, 2021.

Cindy Pearson: Second.

Bridge Littleton: Any discussion. Rhonda does this have to be a roll-call vote.

Rhonda North: Yes, sir. And I'll note that Vice Mayor Miller is now on the line.

Bridge Littleton: Ok, great. All right. Well, Rhonda will call that. We'll do the roll call.

Rhonda North: Vice Mayor Miller.

Philip Miller: Yes.

Rhonda North: Council Member Bernard.

Chris Bernard: Aye.

Rhonda North: Council Member Daly.

Kevin Daly: Aye.

Rhonda North: Council Member Jacobs.

Bud Jacobs: Aye.

Rhonda North: Council Member Kirk.

Darlene Kirk: Aye.

Rhonda North: Council Member Leonard-Morgan.

Peter Leonard-Morgan: Aye.

Rhonda North: Council Member Pearson.

Cindy Pearson: Aye.

Bridge Littleton: Ok. The motion passes unanimously, next item is the public hearing on the budget for fiscal year 2022. Danny, if you want to give us an overview.

Danny Davis: Thank you, Mr. Mayor. As shown in the document here, we're advertising the budget for next fiscal year, as we've discussed with council already a few times, and have an opportunity to discuss tonight, if desired, in future meetings. As indicated here, we've tried to be conservative on our revenue approach as you'll hear in a few minutes. We're continuing to see recovery and strength in a number of our revenue sources, and we are continuing to maintain the programs and services as in the prior budget. But should there be a relapse in revenues we can put some of those on pause. And that being said, Mr. Mayor, I'm happy to answer any questions at this time.

Bridge Littleton: Ok, I know we've been through this multiple times, but before we open the public hearing, does anybody, any member of council have any questions for Danny or Julie on the FY proposed 2022 budget? Bud or Kevin or Philip, any questions?

Bud Jacobs: I have no questions. Thank you.

Philip Miller: No question.

Bridge Littleton: Kevin, how about Kevin? We can't see you, so just if you're good, just

Kevin Daly: Negative.

Bridge Littleton: OK, great. I just want to say thanks to Danny and staff Julie as well for putting this together. It's an unusual circumstance, unusual year. A lot of hard work had to go in to try to figure out how to make it right giving given what we know and more specifically, we don't know about covid. So appreciate all the hard work. All right. I will now open the public hearing for any public input on the proposed FY 22 budget. I don't think there's anybody in person who has any questions, is there anybody online, Rhonda, who wishes to address the town council?

Rhonda North: So I have unmuted the two folks on line in case they want to speak.

Bridge Littleton: Ok. Anybody online, if you would wish to address the council, you may do so now. OK, hearing no input, we will close the public hearing and is there a motion to be heard on the budget.

Danny Davis: Mr. Mayor, we don't have a motion at this point, we'll bring it back to you.

Bridge Littleton: Oh, this is a public hearing. I'm sorry. All right. Got it. Got it. No problem. All right. Next item is special recognition. Woah. My computer just jumped for a second. OK, here it is, good. Got it. All right. OK, so this is a resolution of appreciation for our departing town Treasurer Julie Rivard and her services that she's provided the town and her time here with us. Julie, we're going to miss you deeply. I'm sorry to also inform you that the entire Loudoun County government is burned down. [laughter] Good luck with that new job. Good luck with that new job over there. [off mic] You sure you want to submit that resignation. So and as I understood, the entire finance department is what went up first. [laughter]. All right. Let me let me read the resolution first and then we'll do the appreciation items. So whereas Julie Rivard was hired as the finance director, town treasurer for the town of Middleburg effective March 9th, 2020, and whereas during her tenure, Ms. Rivard achieved many accomplishments, including updating the town's business license

process to include development of a new application form, complete with detailed instructions, review of the classification of existing businesses to confirm they were properly classified, and assuming that businesses obtain a business licenses and assuring that businesses obtain the business licenses required improving the town's monthly financial reports to provide the council and staff with greater detail in order to assist them and their decision making process. Developing an alternative covid budget, as well as a matrix for each of the town's primary revenue sources to assist the council and staff as they made financial decisions to assure the town's continued success throughout the covid-19 pandemic in identifying and resolving issues associated with the town's utility utility billing system, such as updating meters and removing meters that were no longer in use from the system, providing greater customer support to improving by improving the town's utility bills to allow for more information and individual messages messaging based upon the customer situation, such as alerts of a possible water leak. And whereas Ms. Rivard is leaving the town to take a position with Loudoun County that provides her with an opportunity for professional growth. And whereas Ms. Rivard has, Mrs. Rivard, excuse me, has demonstrated extraordinary professionalism and personal dedication to the town of Middleburg. And whereas the town council deems it appropriate to express its gratitude to Mrs. Rivard for her exceptional service to the town for the past year. Now, therefore, be it resolved that the mayor and members of the town council hereby recognize and express our sincere appreciation to Julia Rivard for her exemplary services to the town of Middleburg for March 9th, 2020, through April 26, 2021, as our finance director/town treasurer and express our profound thanks to her and hope for her continued success in life. Julie, thank you very much. We really appreciate everything you've done for not only the town, but also the citizens of our community. Does anybody have anything they'd wish to say? Peter?

Peter Leonard-Morgan: Julie, it's our loss and Loudoun County's gain. And I just want to note that you arrived here pretty much when the pandemic started. So you've been through a really tough financial period and we really appreciate all you've done. So thank you very much.

Julie Rivard: Thank you. I've enjoyed my time here greatly, and I think I've made quite a few many friends here in Middleburg. And I will definitely be back. You'll see me around. It's one of my favorite areas. I have to come back to eat and shop.

Bridge Littleton: Well, you need to recognize that as no longer a member of the town government, when you take up your station with Loudoun County, there is a minimum requirement of a thousand dollars that you spend each visit.

Julie Rivard: I'll try to remember that

Bridge Littleton: With the improved financial tracking tools you've implemented, we'll know. [laughter] So, again, no, but in all in all sincerity, you know, we really appreciate everything you've done. You've worked very, very hard. And you've made a marked improvement on, you know, our town, our, I don't want to say financial capabilities, but on modernizing and professionalizing a lot of our financial systems and the way in which we do what we need to do. And, you know, finance is one of the most important aspects of any organization, including, you know, including government. So we really appreciate all your hard work and your dedication.

Julie Rivard: Thank you.

Bridge Littleton: And we will sorely miss you.

Julie Rivard: I'm going to miss you guys.

Bridge Littleton: So with that, we have. Oh, I'm sorry, Cindy, yeah, yeah, yeah. [off mic]

Bridge Littleton: Yeah. If you want to make the motion. Sure.

Cindy Pearson: I move that council, adopt a resolution extending its appreciation to Julie Rivard for her services as Middleburg's financial director/town treasurer from March 9th, 2020 through April 26, 2021.

Chris Bernard: Second.

Bridge Littleton: Any discussion? All those in favor say aye, Darlene.

Darlene Kirk: Aye.

Bridge Littleton: Peter.

Peter Leonard-Morgan: Aye.

Bridge Littleton: Cindy.

Cindy Pearson: Aye.

Bridge Littleton: Chris.

Chris Bernard: Aye.

Bridge Littleton: Bud.

Bud Jacobs: Aye.

Bridge Littleton: Kevin.

Kevin Daly: Aye.

Bridge Littleton: Philip.

Philip Miller: Aye.

Bridge Littleton: OK, great. So, Julie, let us, you know you can't get out of this town without a paperweight.

Julie Rivard: I will display it on my desk proudly.

Rhonda North: Julie is smiling. Oh, yes. [off mic] I kept waiting for you to leave so I could sneak in there and get it. [laughter] Then I'm going, oh, please don't let her notice.

Bridge Littleton: Ok, moving on to the next agenda item is town treasurers FY 21 budget revised outlook.

Julie Rivard: So this is going to be a verbal update as the 20th was just the other day. It was a little hard to turn around the whole financial report. What I do have to tell you is very good, very positive. We we took in the meals tax and TOT revenue, which, as I said, was due on the 20th of this month. Just the other day, I did a comparison looking back to the 2019 year as last year at this time was we were in the thick of the pandemic. So I think the 2019 comparison is a little bit better of a comparison. So in looking at the food and beverage tax revenue, the March sales, food and beverage tax revenue from 2019 was just a little over sixty eight thousand dollars. This month, which march food and beverage tax revenue for this year was sixty six thousand eight hundred. So we are almost dead even at where we were for the same month in 2019. That puts up with with these revenues added to the rest of our revenues that we've received already so far this year, we are at 57 percent of what had been budgeted originally for revenues for this year. And you've still got April, May and June left to go. interestingly.

Bridge Littleton: Can I stop you real quickly, sorry. you're saying that we're at fifty seven percent of revenue

Julie Rivard: Of what was originally budgeted.

Bridge Littleton: What was budgeted. Got it. And we have three months.

Julie Rivard: And you still have three months left to go.

Bridge Littleton: So, OK, so what I'm what I'm calculating is we've gone through 75 percent of the year and we've achieved 57 percent of the budget. Now I get those last three months are going to be better because it's warmer weather and all that. But I just I want to make sure I got the timeline in my mind. OK, good, thanks.

Julie Rivard: Interestingly, looking at the the chart that I had been doing for you all with the two lines and showing the what we thought we would take in or what we had projected for each month as revenue for each item and then compare it on that chart. What we took in this month is actually eight percent higher than what we had projected for this month's revenue for F&B tax. So it's looking like things are on the rebound. I know it's been depressed all year long, but I think we are starting to rebound from what we had been experiencing. It's looking that way, so it's looking a little bit better. Taking a look at the transient occupancy tax, again, I did a comparison to 2019 because 2020 is not a real great comparison. In the same quarter for 2019, you realized a revenue of one hundred and forty eight thousand dollars. This year you realized a revenue of one hundred and eighty three thousand dollars for that quarter. For this quarter. So that's a 24 percent increase over the same quarter in 2019. You were at 71 percent of your budget, the original budget for the year. And I do believe that you will meet or exceed your TOT budgeted revenue this year. [off mic]

Bridge Littleton: Anybody have any questions for Julie? Do you guys have any? Yeah Chris.

Chris Bernard: I know that was a verbal report. Are we going to get the actual normal version at any point or no

Bridge Littleton: It'll be delivered on April 27th,

Danny Davis: Probably at your next meeting.

Chris Bernard: I just curious. I just wanted to see how it all.

Bridge Littleton: Go ahead Bud.

Bud Jacobs: Julie, I'm sorry. Could you repeat those numbers for the occupancy tax revenues?

Julie Rivard: Sure. So for third quarter or excuse me, first quarter, because it would be January, February, March of the calendar year. So for that same quarter in 2019, the revenue was one hundred and forty eight thousand. And this year that the January, February, March quarter was one hundred and eighty three thousand. That's a 24 percent increase over the same quarter in 2019.

Bud Jacobs: That's terrific. My other question is, with your departure, who is going to serve as Danny's model for succinct presentation? [laughter]

Bridge Littleton: That will be AJ. Oh, wait, never mind.

Danny Davis: We can invite Mr. O'Neil to council meetings, if you'd like some brevity.

Bridge Littleton: Any other questions for Julie? OK, Julie, thank you very much.

Julie Rivard: Thank you.

Bridge Littleton: Next up is oh boy, a brief covid-19 status report.

Danny Davis: I have a 2,000 word email to read to you, word for word.

Bridge Littleton: We are now moving on to the consent agenda.

Danny Davis: I did want to just highlight an email that was just sent you an hour or so ago. The governor has announced expanded capacity and expanded social gathering limits that will become effective on Saturday, May 15th. And that is positive news. Even though it's still a few weeks away, social gatherings indoors will be permitted up to 100 persons and outdoors up to two hundred and fifty persons. That is great for our venues to be able to hold events, small banquets and activities, especially as we're looking at springtime, summertime weddings, things like that. A lot of this is predicated on the fact that vaccinations continue to roll out very well and are going very quickly. And according to the governor's release, more than half of all adults have received at least one dose of the vaccine here in Virginia, which is great news. So we're really excited about this and what it means for continued activities around town. There are some other changes as it relates to entertainment and recreational venues that you can read in the email other than that. Mr. Mayor, the only other item related to that you may wish to point this out, but it's specifically related to a vaccination event that is happening in St. Louis at Banneker.

Bridge Littleton: Yeah, I can give the details on that. Yeah. So Marcus Howard and the Mount Zion Baptist Church over in St. Louis are putting together a vaccination event, on God, is it May 4th?

Rhonda North: I believe so.

Bridge Littleton: Danny,

Danny Davis: I'm looking right now. It is. It's May 4th.

Bridge Littleton: From four to six p.m., May 4th, four to six p.m. Banneker School, you must register in advance. And so calling Marcus, he can get you on the list. There is a threshold they need to get to in order for the county to confirm doing it. So and I think they've got, you know, a lot of people already. So please let folks know that this will be it's the county's coming out with a mobile thing. So let's really get the word out there about this event to get people for their vaccinations. And as I understand it, if somebody already had one vaccination and this comes within their timeframe to get a second one, you can let Marcus know that. And so, like, if you had Moderna, they'll make sure they bring somebody with Moderna. If you had Pfizer, they'll make sure they bring, you know, something for Pfizer. So May 4th, four to six, Banneker.

Peter Leonard-Morgan: May ask, where should one register for that.

Bridge Littleton: Call Marcus Howard.

Peter Leonard-Morgan: Marcus Howard.

Bridge Littleton: Yeah, his phone number is I posted it yesterday on my Middleburg, you know, town mayor Facebook page, also on Middleburg Uncensored and a couple other pages and then the town sent it out. So Peter I'll forward you his phone number. Yeah. He's collecting everybody's name and giving it to the county.

Danny Davis: It's on our home page. [off mic] And that's all I have on the covid update.

Bridge Littleton: OK. Anybody have any questions for Danny on covid update? Yeah.

Chris Bernard: [off mic]

Danny Davis: We do, we have the continuity of government operations ordinance that continues to be in effect. Just it's up to the council's discretion at this point. The governors emergency order remains in effect and declaration of emergency. I would recommend that we kind of follow the track with that declaration as well as the county, but it's really up to the town council. It also is what gives us the authority at this point to continue to the hybrid meeting option where we can meet remotely if needed, specifically as it relates to social distancing.

Bridge Littleton: Let's do this at the next meeting remind us of what all is. You know, if you can send out to everybody so we can just be reminded of what's in there, what's not in there. I mean, remote meeting. Yeah, we want to keep that in place. But there's other things. I mean, we're meeting regularly. We're all, you know, kind of, I wouldn't say back to normal. But, you know, we're operating in the normal flow as we used to. So it's not a bad idea to look at that and just make sure that everybody everything's still makes sense if we need to adjust a couple of things we need to adjust a couple of things. OK, any other questions for Danny on covid update? OK, next item is the consent agenda. Would anybody like anything removed from the consent agenda?

Peter Leonard-Morgan: I'd like to remove the wastewater treatment plant membrane replacement item.

Bridge Littleton: Request denied, Accepted. All right, so we will we will remove that item and then leave the meeting minutes and the Open Late concert item on the consent.

Cindy Pearson: Yeah, I just have a question with the open late. How do we do a motion on that?

Danny Davis: So there's a draft motion in the agenda. And so the motion would just adopt this draft motion as written in the agenda.

Cindy Pearson: Ok, thank you.

Bridge Littleton: So but you're not Cindy. So it'll be approved with the consent agenda and you're good with that?

Cindy Pearson: Yep I'm good with that.

Bridge Littleton: OK with that. All right. So we'll remove the membrane replacement item, but leave the other two items. Is there a motion with regard to this consent agenda?

Peter Leonard-Morgan: I move the council adopt the items in the consent agenda minus the wastewater plant item.

Bridge Littleton: Any discussion? All those in favor say aye. Darlene.

Darlene Kirk: Aye.

Bridge Littleton: Peter.

Peter Leonard-Morgan: Aye.

Bridge Littleton: Cindy.

Cindy Pearson: aye.

Bridge Littleton: Chris.

Chris Bernard: Aye.

Bridge Littleton: Bud.

Bud Jacobs: Aye.

Bridge Littleton: Philip.

Philip Miller: Aye.

Bridge Littleton: Kevin.

Kevin Daly: Aye.

Bridge Littleton: All right.

Chris Bernard: On that, then the two girls that are online don't need to be there anymore right?

Danny Davis: Right? Yeah. Thank you [Inaudible] for being being online, but that was approval of the grant request.

Bridge Littleton: Oh, they were there for that. OK, got you. Yep. All right. Let us now review the membrane,

Peter Leonard-Morgan: If I may. I just really it's more of a question. It's a huge deal the membranes. And I've been very involved. Well, I've been involved in it being on the utility committee, and I'm all for it. I totally understand. I really just wanted to ask one question, having read through it. And I presume I know the answer, but it's such a long contract and presumably it's all been run through Martin. Through the attorney, Town Attorney.

Danny Davis: Yes.

Peter Leonard-Morgan: That's really all I wanted to.

Danny Davis: Sure. Absolutely. And one of the challenges is [inaudible] is a global conglomerate and they have a lot of partners. And so there were some concerns when I first came in, probably 18 months ago looking at this about where the supplies come from and who the entities are. But we got that cleared up and we feel comfortable with it as it's drafted.

Peter Leonard-Morgan: Super. Thanks very much for that Danny.

Bridge Littleton: So I have a question on it. So I know I've read or maybe it was somebody on COLT talked about the fact that there's also companies that take your old membrane and refurbish them. OK, so are we have we looked into that?

Danny Davis: I have not that I would be more than happy to speak with Mark Inboden and that team and see if there is any way we can recover any of those costs.

Bridge Littleton: And Bud. Oh hold on. [inaudible] is that a yes or no vote,

Bud Jacobs: No, no, I was waving at the Millers.

Peter Leonard-Morgan: Actually, I thank you very much for that because I was going to ask there's a part in there about the cost to dispose of the membranes. And I was curious. So thanks for bringing that up.

Danny Davis: Yeah, I'll definitely ask the question. I was not aware of those entities that did that, but I'll speak with Mark. And he's just dealt with a membrane replacement in Clarke County, with a much larger system. So he may be aware of some of those opportunities.

Bridge Littleton: Yeah, and it's what I from what I understand, it's a different company. So they come, they collect it, they refurbish it. It you know, you get a couple extra years out of it. And it's like one one quarter of the cost of buying a whole new one. And that's all rough stuff. So, yeah, definitely look into that in it.

Danny Davis: If it's refurbishing for our own purposes, we can have that conversation as well. A lot of what we do, we go through the regular what we call desludge process, which is going through anything that's gotten through the screens. And then we also do a clean recovery, which is chlorine and citric acid. And it basically is a regeneration, if you will, those membranes capabilities to continue the filtration so we can talk through other options. But the age of these were already

past their useful life. So we've been able to actually extend them out just like the cleaning practices. And we want to be careful not to get too far beyond that without,

Bridge Littleton: No, like I said, let's just ask. And then I think Peter's got another good point. Right. What's the disposal actual recycling of it. OK. Anybody have any other questions about the membrane replacement? All right, is there a motion? Peter. Yeah.

Peter Leonard-Morgan: I move that the town council approve a sole source contract with Suez doing business Zenon Environmental Corporation for membrane replacement in the total amount of two hundred fifty five thousand two hundred thirty dollars as shown in the attached town of Middleburg Membrane Replacement Agreement dated April 14th, 2021.

Darlene Kirk: Second.

Bridge Littleton: Any other discussion. All those in favor, say aye. Darlene.

Darlene Kirk: Aye.

Bridge Littleton: Peter,

Peter Leonard-Morgan: Aye.

Bridge Littleton: Cindy.

Cindy Pearson: Aye.

Bridge Littleton: Bud.

Bud Jacobs: Aye.

Bridge Littleton: Philip.

Philip Miller: Aye.

Bridge Littleton: Chris.

Chris Bernard: Aye.

Bridge Littleton: Kevin.

Kevin Daly: Aye.

Bridge Littleton: All right, I'm going to keep you guys guessing. All right. Next item is planning related 2021 events, discussion item.

Danny Davis: So, Mr. Mayor, we discussed the upcoming events at our Cultural Community Events Committee on Tuesday evening and brought forward the specific town events the town has either organized or been a key player in. Specifically mentioned here Oktoberfest, the Mille Miglia or something similar to it. And Christmas in Middleburg, which we understand obviously is organized by a different group. But the town played a big role in Christmas activities last year and still continues to play a big role in the parade itself. The Art in the Burg is also one that the town does manage so that's primarily managed through the Arts Council. And then, of course, we partner with the community center on Fourth of July, but they do all the organizing of that at this time. The committee discussed the various events and felt, I think, strongly and confidently that planning for these events to occur this year would be appropriate based on where things

stand with the governor's restrictions and operating guidelines, as well as the hope that with continued vaccinations rolling out, that more and more events can be happening safely. There were some discussions about logistics. I think that's a conversation we continue to have about how to manage crowds who are ticketing or things like that. But that remains to be worked through. The real conversation then led to aspects of how to handle this in terms of resources. And as has been discussed with you previously and was intended for current year's budget before covid hit, is the idea of bringing on a firm to help plan and manage events for the town. And that group would do the planning and do the logistics and then be the on-site entity to provide volunteers and manpower the day of the event, the committee continues to feel that that's a good and positive direction to go in and to pursue. So our intent at this point, again, I know there's more conversation to be had that would be to suggest moving forward with an RFP, for this type of services. So I'm happy to answer questions and we can talk through the discussion with the committee if there are questions about that as well.

Bridge Littleton: Ok, are there any questions for Danny about the proposals from the Cultural and Community Committee or the sort of overall view of how we manage these events and bringing on a potential coordinator? Chris.

Chris Bernard: Just a quick comment. I just want to make sure that we're careful as we craft the RFP that when we do get in a contract with somebody, it's not predicated on there being a certain number of events because who knows what's going to happen.

Danny Davis: Yes, absolutely.

Bridge Littleton: So you're saying by the drink. We hire them by the hour by hour.

Danny Davis: Something like that or through, you know, flexibility, whether we have the [inaudible]

Chris Bernard: [off mic]

Danny Davis: And on the flip side, perhaps even the flexibility of if the committee endorses and the council approves a new event or a different event, there would be additional ways to add on to that as well.

Bridge Littleton: Any. Bud.

Bud Jacobs: This discussion reminds me of a question which I guess is only tangentially related, but Danny, where are we on the search for our next economic development director?

Danny Davis: Yes, sir. Thank you. We that closes on Monday. We have received 11 applications so far. And I think there were six pending or partially completed as of Monday. So we anticipate having at least hopefully 15 or more applications. We have finalized the initial questions that will be sent to the top, you know, eight or 10 or so candidates, they'll do the video hiring process. I'm not sure if you got to see that in a previous recruitment, but essentially you ask the candidates to provide you give them three, three questions on the spot and they have up to three minutes per question to answer. And so you get to understand how they think on the spot, how they formulate responses and how they communicate. So that will be coming in the coming couple of weeks. And then once we narrow that down, we'll look at setting up interviews for the top candidates.

Bud Jacobs: Great. Thank you.

Bridge Littleton: Any other questions for Danny on this item? OK, next one is utility fund, discussion. [multiple speakers] Oh, well, no it was a discussion item.

Danny Davis: I'm cool with general direction if the council just generally says, yes, move forward in starting to develop an RFP and. [off mic]

Bridge Littleton: Finally, bullets. [off mic]

Danny Davis: we discussed the utility at a meeting a month ago, and to be honest, I don't really have a lot of updates for you. I haven't been able to gather all the information that you've been requesting. We are looking into this and we will continue to work through gathering this. And again, it's information I think can help inform current and future aspects of the budget. I will note on the opportunity to look at sludge disposal after getting that information does not appear to be a viable option for us at this time. There's a lot of infrastructure that would take place. And Round Hill, the one that we were talking to most recently, does not have the capacity or ability to take our sludge from our plant. If you propose or would like. Mr. Mayor, we can discuss the budget further or if there are other questions about it, or we could bring it forward to a future meeting for conversation.

Bridge Littleton: I mean, does anybody have other questions on this?

Chris Bernard: [off mic].

Danny Davis: I will say, well, we'll work to get as much as we can, I'm not sure how quickly we'll be able to get all the information as it relates specifically to the cell phone tower leases. We do have them under review, but that's where we are at this point.

Bridge Littleton: So when can we expect that to be done?

Danny Davis: I'm trying to think. I'm sorry. If it's a priority of the council, that you would like it done in a month. I can get it done in a month. It depends on other things that are on our plate right now.

Bridge Littleton: Well, I mean, I think just giving us a reasonable expectation of what you think is a doable schedule, if it's six weeks then it's six weeks, it's fine. I don't think we're trying to push you. But I do think it can't just be we'll get it done when we feel like getting it done.

Danny Davis: Understood we're down to people.

Bridge Littleton: I got it. Like I said, [multiple speakers] I got it. I got it. You know, so and that should be incentive to hire people. So but no, I mean, it's just I mean, I you know, it's we want to be able to make when we get to this stuff to have to vote on the budget for the utility, we want to make sure we have as best informed that we can. And I will say honestly, from my perspective, you know, if Council is in agreement with this if you want to get temporary help. Like you want to have Martin's paralegal run some of this, I mean, a paralegal can run these leases to ground in a week and then, you know, by all means.

Danny Davis: So I had the conversation with him this morning and you know we talked through what Council is looking for. And we are trying to get the information as quickly as we can.

Bridge Littleton: Yeah. So, I mean, because, again, I mean that I would actually say that's something Martin shouldn't be doing. We don't need the top attorney. That is literally it's a cell phone lease. It's I mean, hell, give them to me. I used to do cell phone leases for next to, or cell phone tower leases. So that's some that's pretty low level work.

Danny Davis: And if I may, I'm while there may be minor changes to what we currently have projected on our revenues, I don't anticipate a significant change in our budget vis-a-vis this topic. I mean, it could be 5000 dollars, but we're not talking hundreds of thousands of dollars or anything that's significant.

Bridge Littleton: Well, I mean.

Danny Davis: There are future implications to this and that's where the importance is. We don't want to miss out on the opportunity to get price increases as they come year by year by year. But if we're holding up the budget just for this, I would just suggested. You know, I don't see this being significant cost difference.

Bridge Littleton: Well, my question is, do we know that we're actually charging market rates? I mean, these were negotiated like 10 years ago and is the.

Danny Davis: They are very old. And so that is part of the question. But they were also 20 year contracts. And so while we can always negotiate, that's a conversation in my experience I think we're in line with where the market generally is. But I will be happy to reach out to other jurisdictions to get an idea of what their revenues are.

Bridge Littleton: Yeah, I mean, and now we've got this other cell phone tower that's trying to go up over Mercer Field. If that goes in that could change this. I mean, you know, it's a mile away, an average cell phone tower carries four to five miles, so you're not going to have double coverage. So I'm just saying right. [off mic] No, they'll just turn it off. They'll leave it there. They'll abandon it and they'll just turn it off. You're right.

Peter Leonard-Morgan: [multiple speakers] Danny say we've got like a 20 year contract or something along those lines.

Danny Davis: Anywhere from 10 to 20 years. And they have to go [multiple speakers]

Chris Bernard: [off mic]

Bridge Littleton: All righty. OK, any other questions on utility fund stuff? Anybody online?

Rhonda North: Just the folks who are on line for the closed session.

Bridge Littleton: Ok, so real quickly, we're going to have the public comment session for the public if they if anybody would like to address the town council will now open the public comment session. Rhonda, anybody online,

Rhonda North: Just the two gentlemen that are online for the closed session.

Bridge Littleton: Ok, so we will now close the public comment session. Who would like to read the motion for going into closed session online? It can't be me.

Peter Leonard-Morgan: I move that Council. I move that Council move to closed session as authorized under Section 22-3211 of the Code of Virginia for the discussion or consideration of one, the award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body related to the financing of the town hall project, as allowed under subsection A29 and two briefings by staff members pertaining to actual or probable litigation, where such consultation and open meeting would adversely affect the negotiating or litigating posture of the public body as allowed under subsection A7. 3 the disposition of publicly held property related to the Asbury Church as allowed under subsection A3 and 4 a personnel matter related to the salaries of certain town employees as allowed under subsection A1 I further move that the council thereafter reconvene in open session for action as appropriate.

Darlene Kirk: Second.

Bridge Littleton: All those in favor say aye. Darlene.

Darlene Kirk: Aye.

Bridge Littleton: Peter.

Peter Leonard-Morgan: Aye.

Bridge Littleton: Cindy.

Cindy Pearson: Aye.

Bridge Littleton: Chris.

Chris Bernard: Aye.

Bridge Littleton: Bud.

Bud Jacobs: Aye.

Bridge Littleton: Philip.

Philip Miller: Aye.

Bridge Littleton: Kevin.

Kevin Daly: Aye.

Bridge Littleton: And we are in closed session. Ok. I ask the town council certify to the best of each member's knowledge, one only public business matters lawfully exempt from open meeting requirements on the Virginia Freedom of Information Act and two only such public business matters as were identified by the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. I would like to remind those present for the closed session that any discussion to occur within it should be treated as confidential. Darlene.

Darlene Kirk: Yes.

Bridge Littleton: Yes. Peter.

Peter Leonard-Morgan: Aye.

Bridge Littleton: Cindy.

Cindy Pearson: Yes.

Bridge Littleton: Chris.

Chris Bernard: Yes,

Bridge Littleton: Bud..

Bud Jacobs: Aye.

Bridge Littleton: Kevin.

Kevin Daly: Aye.

Bridge Littleton: Philip.

Philip Miller: Yes.

Bridge Littleton: all right, second, we direct Danny to move forward with the employment matter, as discussed in closed session, is there a motion on the bond financing?

Philip Miller: I move that the town council direct that to proceed with the financing proposal for the town hall project in the amount of eight million dollars and authorize the advertisement of a public hearing to be held on May 13th, 2021.

Kevin Daly: Second.

Bridge Littleton: And the other discussion? Rhonda, does this have to be roll call?

Rhonda North: No, because we're not all we're doing is setting the public hearing at this point.

Bridge Littleton: OK, Darlene.

Darlene Kirk: Yes.

Bridge Littleton: Peter.

Peter Leonard-Morgan: Yes.

Bridge Littleton: Cindy.

Cindy Pearson: Yes.

Bridge Littleton: Chris.

Chris Bernard: Yes.

Bridge Littleton: Bud. You're on mute.

Bud Jacobs: Aye.

Bridge Littleton: Philip.

Philip Miller: Aye.

Bridge Littleton: Kevin.

Kevin Daly: Aye.

Bridge Littleton: Ok, that item is done. The last thing I wanted to do is just remind everybody, please get the word out and let folks know through your social media and whatever else about the vaccine event. It needs. They need to get one hundred. I know they're over halfway there, but, you know, it's a really good opportunity. Cindy.

Cindy Pearson: And don't forget Arbor Day.

Bridge Littleton: Arbor Day and the town cleanup.

Rhonda North: Town cleanup, Arbor Day, drug take back and battery recycling.

Bridge Littleton: Recycling. Town cleanup is at eight. Arbor Day is at nine. [off mic] Saturday. This Saturday.

Darlene Kirk: Are we going to have it if it's raining hard like they're calling for?

Peter Leonard-Morgan: It's not going to. [multiple speakers] Cloudy and at about 5:30 pm it'll rain. [off mic] 8:00 a.m. gentlemen.

Danny Davis: We've received a hundred responses to the election survey Fantastic response. So we will [multiple spacers] Right now it's what, 60 or 70 percent leaning towards the five year election? [multiple speakers] Yeah, no, it's been very successful. I appreciate [off mic]. It's the way to get input when you put a stamp on a postcard.

Bridge Littleton: No kidding. [off mic] OK. Any other any other discussions items. Bud.

Bud Jacobs: Yeah, I'm a little confused about the election legislation. I read in Loudoun Now that none of the changes take effect until January 21st, 2022, and I at least was operating under the assumption that the first odd year election would be in November of this year. [multiple speakers]

Bridge Littleton: Bud here's the thing. It takes effect January 2022 if you are going to be even year elections. But the legislation is actually effective July 1st, 2021. So if by July 1st, 2021, you've done nothing, you are automatically forced to be November 2022. But if by July 1st you are odd year November already, then you can stick with this coming November. So there's the effective and then that's not effective, that's the. Yeah. Anyway, it's so complex, but yeah, that's the deal.

Bud Jacobs: I'm scheduled to run again in May, I guess, or June of 2022. So am I now running in November 2021.

Bridge Littleton: Yeah. So, so it's a it's a good point. So let me, let me make that comment because that was one thing we didn't include in the memo and we should have and Cindy was one of the people who brought to my attention. Here is the deal. If you are due for reelection at the May 2022 time frame, like so Bud for you. And if we move it to this coming November, that is when you have to run. But that also means that the filing deadline to make the ballot for November 2021 is June 8th. And so that's the one downside we didn't put in the memo, was that if we change this filing deadline or excuse me, if we move our elections to odd year November, which would be this year, if somebody who was planning on running for council in May, they would normally have to have filed by February. They now have to file by June 8th. OK, so they'll literally have like three weeks between when we make a decision, if we make the odd year decision to get their paperwork filed. So, I mean, I think we have to do a really good outreach campaign to say, hey, if you are and this is if we move to odd year, if we go to even year, doesn't matter if we move to odd year, we really got to let people know you've only got three weeks left to file and there's three of you up for reelection. Cindy, Peter, Bud and Darlene. [off mic] you are, yeah, you're up. [off mic] Everybody who ran in, everyone who ran and won in 2018 and Bud this includes you, you would have to file by June eight if we moved to odd year. So Rhonda, I think the application forms are on the town website. Right. [multiple speakers] to the application forms are on the town website. So if you're going to run again to keep your seat, go ahead and download it now and get it filled out because you only have three weeks and you've got to get it notarized and taken over to Judy Brown. [off mic] if you don't make the time, if you don't make the filing by June 8th, if we move to odd year [multiple speakers] They won't accept it because they don't know what ballot to put you on. [off mic] [laughter] Well, yeah. I mean, we're in a small town we don't have to get signatures. Anybody have any other questions.

Peter Leonard-Morgan: Just a quick observation. Thank you very much to the Police Department for supporting the 5K on Saturday so ably. Thank you very much. Wonderful.

Bridge Littleton: And Peter came in second in his age group.

Peter Leonard-Morgan: I did two out of two people. [applause]

Bridge Littleton: Everyone's a winner. OK, if there's no other items, we will adjourn the meeting. Going once, going twice. All right. Everybody have a good weekend.