



**CITY OF LYNNWOOD  
CITY COUNCIL WORK SESSION MINUTES  
July 6, 2021**

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**1. Roll Call**

The meeting was called to order at 6:07 p.m. A quorum was present.

Present:

Member Patrick Decker  
Member Christine Frizzell  
Member Ruth Ross  
Member Shannon Sessions  
Mayor Nicola Smith  
President George Hurst  
Member Jim Smith  
Member Julieta Altamirano-Crosby

Councilmember Jim Smith left the meeting about 7:24 p.m.

**2. Work Session Item**

**2.A Briefing 3 of 3: Utility Payment Rules Update**

Strategic Planner Corbitt Loch shared recommendations for changes to the utility payment rules to account for Covid Pandemic and related non-payment of utilities. He recommended code rewrite for special rates and annual rebates, including adding those with disabilities to the code.

Loch reviewed the changes for payment, which include extending the due date from 14 to 28 days, voluntary payment plan (pay the most recent month +10% of balance). He also recommended giving the Public Works Director latitude to make exceptions.

Loch shared the number of households and businesses who are behind on their payments for more than 120 days. He also shared the financial aid available for customers.

He then shared the methods they are using to encourage payment, outreach to disadvantaged and underserved, etc. Governor has extended the moratorium until the end of September.

There is the need to develop a city approach after moratoriums. The city is not staffed or prepared to approach each individual account. They recommend giving latitude to the Public Works director for this as well.

Council Members asked questions and made comments.

## **2.B novo on 52nd (Whispering Pines) Development Agreement (1 of 3)**

Director Kleitsch introduced the project which is a development replacing the Whispering Pines development and they have requested some specifics to their agreement. Ashley Winchell presented the requests and plans for the development. She presented the development agreement, as well as the approval process for the development (16 buildings). The process will include a public hearing on July 12th and council action on July 26th.

Council members asked questions and made comments. Kleitsch and Winchell will answer the questions after tonight's meeting:

- What happens to the trees?
- What happens to the carriage houses?
- What about the SF Homes facing this development?
- Will this be phased so that some residents can still stay for a while?
- Is there intent for the police??
- What is the expected rent?

## **2.C Briefing: Development and Access Enhancement Funding Agreement Amendment (Lynnwood Link Extension)**

City Center Program Manager Karl Almgren, explained that this item falls under quasi-judicial process so will need to have a public hearing. Changes are just in one sentence that needs to be changed in an ordinance.

## **2.D Briefing 2 of 3: City Clerk pilot project**

City administrator Art Ceniza kicked off the briefing, emphasizing that a lot of work has been done to get to this point. Interim City Clerk Fitzthum presented a summary of how they arrived at starting the pilot, goals they set for the position, and accomplishments. Council members asked questions and made comments. Anticipated timing for update 3 is some time in August.

## **3. Mayor Comments and Questions**

Mayor Smith mentioned the passing of Jean Kim, a Lynnwood citizen who was a strong advocate for the homeless population. Her legacies include the hygiene station and pallet houses.

## **4. Council Comments**

Council members took turns giving comments and making announcements.

- Council President Hurst announced that meetings will be held in chambers beginning July 12,2021.
- Council Member Sessions reminded citizens that Saturday the 20<sup>th</sup> from 10-2 is the history and heritage group celebration at Heritage Park.

### **Adjourn**

The meeting was adjourned at 8:25 p.m.