



**CITY OF LYNNWOOD  
CITY COUNCIL BUSINESS MEETING MINUTES  
November 22, 2021**

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1. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 6:00 p.m.

2. ROLL CALL

A quorum was present. It is noted that council member Ruth Ross arrived at 6:18 p.m. due to a work issue.

Present:

Member Jim Smith  
Member Shannon Sessions  
Member Julieta Altamirano-Crosby  
Member Patrick Decker  
Member Christine Frizzell  
Member Ruth Ross  
Mayor Nicola Smith  
President George Hurst

Also present were Finance Director Michelle Meyer, Strategic Planner Corbitt Loch, Director David Kleitsch, Community Planning Manager Ashley Winchell, Senior Planner Kristen Holdsworth and Interim City Clerk Karen Fitzthum.

3. APPROVAL OF MINUTES - Council member Ross

3.A Minutes from October 28 Finance Committee meeting, November 1 Work Session, and November 8 Business Meeting

Moved by Christine Frizzell; seconded by Ruth Ross to Approve minutes from October 28 Finance Committee meeting, November 1 Work Session and November 8 Business Meeting.

Motion Passed: 7- 0

Voting For: George Hurst, Jim Smith, Julieta Altamirano-Crosby, Patrick Decker, Christine Frizzell, Ruth Ross, Shannon Sessions

Voting Against: None

4. MESSAGES AND PAPERS FROM THE MAYOR

The mayor invited the public to participate in the community equity survey being conducted by the city and provided information on how to take the survey. It will be open through the end of December.

5. PUBLIC COMMENTS AND COMMUNICATIONS - up to 30 minutes

The mayor read the procedures for public comments and invited the public to speak. Comments were heard from the following:

- Ted Hikel
- Elizabeth Lunsford, 98037
- Michele Clyde
- Leslie

6. WRITTEN COMMUNICATIONS AND PETITIONS

None

7. COUNCIL COMMENTS AND ANNOUNCEMENTS - Begin with Council Member Sessions

Council members invited the public to various events around the city. Out-going Council member Ross gave advice to the council.

8. UNANIMOUS CONSENT AGENDA - Council Member Smith

Items listed below were distributed to Councilmembers in advance for study and were enacted with one motion. A Motion made by Council Vice President Smith to adopt the following Consent Agenda items. Smith was asked to remove items A ( Council Member Sessions) and B (Council Member Smith) for further discussion.

1. Authorize the Mayor to execute the proposed Reimbursement Agreement with the Central Puget Sound Transit Authority (Sound Transit) for the Procurement of Traffic Signal Equipment.
2. Approve Resolution 2021-08 to adopt proposed changes to the City's Financial Policies
3. Authorize the Mayor to execute contract amendment #1 to task order 3164-002 with Otak, Inc., for comprehensive plan updates in the amount of \$249,965, establishing a new task order amount of \$339,965.
4. Authorize the Mayor to execute a service contract with Otak, Inc., for Lynnwood Regional Growth Center Subarea Planning services in the amount of \$550,000.
5. Authorize the Mayor to enter into, and execute on behalf of the City a contract with Murraysmith for the WWTP Sludge Hauling design project, in an amount of \$466,031.00 with an additional 10% management reserve for a total amount not to exceed \$512,634.00.
6. Voucher Approval
  1. Approve claims in the amount of \$2,775,300.09 for the period 10/30/21 through 11/10/21.
  2. Approve payroll in the amount of \$1,243,993.21 dated 11/05/21.

- 8.A Appointment: Parks & Recreation Board Applicant Katie Egresi  
The council approved appointment of Ms. Egresi, who joined the zoom meeting and thanked them.

Moved by Shannon Sessions; seconded by Ruth Ross to Approve appointment of Katie Egresi to Position 2 of the Parks & Recreation Board for a term beginning January 1, 2022 and expiring December 31, 2024.

Motion Passed: 7- 0

Voting For: George Hurst, Jim Smith, Julieta Altamirano-Crosby, Patrick Decker, Christine Frizzell, Ruth Ross, Shannon Sessions

Voting Against: None

- 8.B Alliance for Housing Affordability (AHA) Interlocal Agreement (ILA) Update  
Council Vice President Smith had some questions about the accuracy and expiration of this agreement.

Moved by Shannon Sessions; seconded by Ruth Ross to Approve Interlocal Agreement with the Alliance for Housing Affordability (AHA) adding Monroe as a participant.

Motion Passed: 7- 0

Voting For: George Hurst, Jim Smith, Julieta Altamirano-Crosby, Patrick Decker, Christine Frizzell, Ruth Ross, Shannon Sessions

Voting Against: None

## 9. BUSINESS ITEMS AND OTHER MATTERS

- 9.A Ordinance Adoption: 2021 Comprehensive Plan Proposed Amendments (6 of 6)

Moved by George Hurst; seconded by Ruth Ross to Approve pass ordinance #3403, an ordinance of the city Council of the City of Lynnwood, Washington, amending the city of Lynnwood Comprehensive Plan; amending the College District Subarea plan; amending the Highway 99 subarea plan; amending the city's official zoning map and providing for an effective date; submission to the State; severability; and summary publication.

Motion Passed: 6- 0

Voting For: George Hurst, Julieta Altamirano-Crosby, Patrick Decker, Christine Frizzell, Shannon Sessions, Ruth Ross

Voting Against: None

9.B Ordinance - 2022 Property Tax Levy  
The council requested an update from RFA.

Moved by Jim Smith; seconded by Julieta Altamirano-Crosby to Adopt Ordinance #3402, an ordinance of the city council of Lynnwood, Washington, relating to ad valorem tax levy for the fiscal year commencing January 1, 2022, setting an estimated regular property tax levy of \$4,500,000; providing for certification and transmittal to Snohomish County; providing for severability; and providing for summary publication and establishing an effective date.

Motion Passed: 7- 0

Voting For: George Hurst, Jim Smith, Julieta Altamirano-Crosby, Patrick Decker, Christine Frizzell, Ruth Ross, Shannon Sessions

Voting Against: None

9.C Ordinance - Update LMC for Finance Director and City Clerk references

Moved by Jim Smith; seconded by Patrick Decker to Postpone vote for Ordinance #3404.

Motion Failed: 2- 5

Voting For: Jim Smith, Patrick Decker

Voting Against: George Hurst, Julieta Altamirano-Crosby, Christine Frizzell, Ruth Ross, Shannon Sessions

Moved by Shannon Sessions; seconded by Christine Frizzell to Adopt Ordinance #3404, an ordinance of the city Council of the City of Lynnwood, Washington relating to responsibilities of the City Clerk Position; amending LMC 1.01.055, 2.04.074, 2.12.010, 2.12.040, 2.12.050, 2.92.030, 2.94.080B, 3.28.140, 3.104.020, 3.16.040, 3.28.110, 3.28.140, 3.44.030, 6.02.025A, 6.02.080, 7.20.090C, 9.12.140, 10.21.020, 10.21.030, 10.21.040, 10.21.050, 10.21.070, 10.21.080, 10.21.090, 10.21.100, 10.21.110, 10.21.130, 10.30.020, 10.40.165A, 12.16.020, 12.16.050A, 12.16.060, 12.16.120, 15.04.010, 15.08.010, 16.04.010, 16.05.010, 16.09.010, 16.10.010, 16.44.010, 21.42.300, AND ADDING 2.14, 2.14.010 AND 2.14.020 AND, providing for severability; establishing and effective date and providing for summary publication. .

Motion Passed: 5- 2

Voting For: George Hurst, Julieta Altamirano-Crosby, Christine Frizzell, Ruth Ross, Shannon Sessions

Voting Against: Jim Smith, Patrick Decker

## 10. PUBLIC HEARING

### 10.A Public Hearing: South Lynnwood Neighborhood Plan (2 of 3)

Mayor Smith read the procedures for the public hearing. and asked council for conflict of interest. None were voiced.

Director Kleitsch gave an introduction prior to Ashley Winchell, Community Planning Manager who presented the plan.

Council members asked questions and made comments.

Public comments were given by:

- o Elizabeth Lunsford
- o Derica Escamilla, 98036
- o Lisa Peterson, 98036
- o Ted Hikel

The public hearing was closed at 8:20 pm

### 10.B Public Hearing: Mid-Biennium Budget Modifications

The council took a break at 8:21 until 8:30 p.m.

Mayor Smith read the procedures for the public hearing. She asked for conflict of interest, and none were voiced.

Michelle Meyer, Finance Director presented the proposed changes. No public comments were given. The public hearing was closed at 8:40 pm

## 11. NEW BUSINESS

## 12. EXECUTIVE SESSION

City Council went into Executive Session to discuss collective bargaining at 8:40.

### 12.A Executive Session for collective bargaining discussion

## ADJOURNMENT

The meeting was adjourned at 9:17 p.m.