



**TOWN OF MIDDLEBURG
HISTORIC DISTRICT REVIEW COMMITTEE
REGULAR MEETING MINUTES**



**Thursday, October 6, 2022
PENDING APPROVAL**

The regular meeting of the Historic District Review Committee was held on Thursday, October 6, 2022, in the Town Hall Council Chambers. Chair Clites called the meeting to order at 5:30 p.m. Town Clerk North called the roll.

PRESENT: Tim Clites, Chair
William Anderson
Linda Wright
Cindy C. Pearson, Council Representative

STAFF: William Moore, Deputy Town Manager/Town Planner
Rhonda S. North, MMC, Town Clerk
Estee LaClare, Planning & Project Associate

ABSENT: Punkin Lee, Vice Chair (excused)
Virginia Jenkins (excused)
Margaret Littleton (excused)

Approval of Minutes

Chair Clites moved, seconded by Councilmember Pearson, that the Historic District Review Committee approve the September 1, 2022 Regular Meeting Minutes as submitted.

Vote: Yes – Chair Clites, Committee Members Anderson, and Wright and Councilmember Pearson
No – N/A
Abstain – N/A
Absent – Committee Members Lee, Jenkins, and Littleton

Old Business

COA 22-21 (S22-12): Projecting Sign – 2 W. Marshall Street – Akre Capital Management

Planning & Project Associate LaClare reported that the application was modified based on the Committee’s suggestions during their last meeting. She noted that the application included different design options.

Chair Clites suggested the Committee focus on Option 1 since that was the applicant’s preferred option. He reminded the Committee of their previous comments.

In response to inquiries from the Committee, John Ralph, of Quail Run Signs, advised that the details would all be carved. He confirmed the customer was happy with the new design.

The Committee agreed they liked Option 1.

Councilmember Pearson moved, seconded by Committee Member Wright, that the Historic District Review Committee approve COA 22-21 (S 22-12), a request of George McLamb for a projecting sign at 2 West Marshall Street (Akre Capital Management), based on Option 1.

Vote: Yes – Chair Clites, Committee Members Anderson, and Wright and Councilmember Pearson

No – N/A

Abstain – N/A

Absent – Committee Members Lee, Jenkins, and Littleton

New Business

COA 22-24: Repaint Exterior Building Façade – 3-9 S. Madison Street – Washington Fine Properties

Planning & Project Associate LaClare presented a color swatch to the Committee.

Jim Lemon appeared before the Committee representing the application. In response to inquiries, he confirmed the trim would be white. Mr. Lemon advised that the shutters would remain black; however, they planned to replace them with new ones.

Deputy Town Manager Moore noted that if the shutters were replaced, a new application would need to be filed.

Chair Clites opined that the shutters were an appropriate size; however, he suggested they should overlap to the casing.

The Committee agreed the proposed color scheme was classic and a nice improvement to the building.

Committee Member Anderson moved, seconded by Committee Member Wright, that the Historic District Review Committee approve COA 22-24, a request of William Moody to repaint the exterior building façade at 3-9 South Madison Street, as presented.

Vote: Yes – Chair Clites, Committee Members Anderson, and Wright and Councilmember Pearson

No – N/A

Abstain – N/A

Absent – Committee Members Lee, Jenkins, and Littleton

COA 22-26 (S 22-14): Awning – 106 S. Madison Street – Middleburg Millwork

Deputy Town Manager Moore noted that the photograph in the agenda packet was a simulation of the awning. He advised that the logo would be as depicted in the specifications sheet.

Bob Ball, the applicant, advised the Committee that Montgomery Shade, who had done a lot of work in Middleburg, would install the awning. In response to inquiries from the Committee, he confirmed there would not be lighting in it. He advised that the building was constructed in 1982.

The Committee opined that the awning was a nice addition and broke up the façade of the building. They suggested, however, that it should be smaller.

Mr. Ball advised that the building was fifty feet in length; however, the awning would only be thirty-eight feet. He confirmed it would come in from the corners of the building by 2.5 feet on each side. In response to an inquiry from the Committee, he explained that the reason the proposed awning was as large as it was was that he wanted to provide his customers with cover from the weather and protect merchandise that may be out for display. Joyce Ball, the co-applicant, opined that the larger awning would also look better. She noted that they looked at different sizes.

Chair Clites moved, seconded by Councilmember Pearson, that the Historic District Review Committee, approve COA 22-26 (S 22-14), a request of Robert S. Ball for an awning at 106 South Madison Street (Middleburg Millwork) as presented.

Vote: Yes – Chair Clites, Committee Members Anderson, and Wright and Councilmember Pearson

No – N/A

Abstain – N/A

Absent – Committee Members Lee, Jenkins, and Littleton

Chair Clites left the dais as he had a conflict of interest regarding the next agenda item. At the request of Chair Clites, Committee Member Anderson assumed the chair.

COA 22-25: Relocation of an accessory structure and an addition – 408 E. Washington Street

Tim Clites, of Clites Architects, appeared before the Committee, along with Chris and Caroline Hersh, the owners of the property. Mr. Clites explained that they would like to re-open the conversation related to relocating the stone accessory structure. He reminded the Committee that they previously proposed some locations; however, he advised that they would create visual issues and the locations would be tight for vehicles. Mr. Clites noted that after talking to stone masons, they were endeared to this building and explained that the question was whether it should be relocated somewhere where it would not be seen or whether it should be placed on the vacant lot next door that was owned by the Hersh's. He opined that the latter would be a more welcoming location. Mr. Clites displayed photos/sketches of the three proposed locations. He noted that they were working with Dominion Power to bury the overhead power line and advised that there was also a sewer lateral in the vacant lot. Mr. Clites reviewed the design details for the building once it was relocated and advised that the thought was to keep it as authentic as possible when it was reconstructed.

Planning & Project Associate LaClare questioned whether the Committee had a quorum. Deputy Town Manager Moore confirmed it did.

In response to an inquiry from the Committee, Mr. Clites confirmed the building was not square to the road in the last sketch. He advised that the proposal was that the door would not face the street. Mr. Clites noted that the plan was to re-use the existing solid plank door.

The Committee agreed with the suggestion to relocate the accessory building to the vacant lot so it would be a focal point. They noted that the most important thing was to save it.

Mr. Clites noted that the building was small and advised that they preferred not to add a window in order to keep the historic feel. He further advised that the roof would be very simple and traditional, with a minimal rake and some small, exposed rafter tails.

In response to an inquiry from the Committee, Ms. Hersh advised that the accessory building would be used to store grain and hay.

Mr. Clites reviewed the plans for the addition to the house. He noted that there was no significant change to the foundation plan since the Committee's last discussion. Mr. Clites reminded the Committee that their focus previously was on the chimney and advised that its mass was now proposed to be in the exterior wall. He reviewed the proposed details for the addition, including the roof details. Mr. Clites noted that the black railing would be inside the screened porch so it would disappear. He advised that while the drawing depicted the chimney as being higher than the existing ones, it would be the same height. Mr. Clites noted that it would be constructed of thin authentic brick that would be mortared in place. He reviewed the trim, column, and window details with the Committee. Mr. Clites suggested the garage doors be painted to look like a traditional wood garage door. He advised that the proposed moldings would be similar to the existing molding on the house - they would just be a synthetic material that would be painted to mimic wood. In response to an inquiry from the Committee, Mr. Clites advised that the existing gutters were a mixture of copper and aluminum. He advised that while his client would prefer copper gutters on the addition, due to the cost, they were proposing half round aluminum gutters and downspouts.

Mr. Hersh advised that they would like to use a dark color for them to mimic copper.

Mr. Clites advised that the window casings would be traditional. He further advised that they were proposing a brick molding in the areas of the stone veneer for both the windows and doors.

The Committee agreed they liked what was being proposed and opined that the addition looked appropriate to the house. They noted that the existing house did not have a lot of openings and had a basic beauty to it. The members opined that Mr. Clites did a good job of designing the addition. They suggested the steps be wider and moved to allow for an unobstructed view when looking out from inside the house.

Mr. Clites confirmed the steps would be wider to create a terrace to the yard effect. He opined that they would propose a simple iron rail for the steps.

Deputy Town Manager Moore noted that there were still details that were outstanding. He advised that it was up to the applicant as to whether they would seek approval at this time.

Mr. Clites confirmed the lighting, rails, final color scheme and hardware were yet to be determined. He asked that the Committee approve the application so they could relocate the accessory structure before winter.

In response to an inquiry from the Committee, Deputy Town Manager Moore confirmed they could approve the application as presented and allow the applicant to return with the other items.

Councilmember Pearson moved, seconded by Committee Member Wright, that the Historic District Review Committee approve COA 22-25, a request of Clites Architects for the relocation of an accessory structure and an addition at 408 East Washington Street, with any additional items not included in this (application) to come back another time.

Vote: Yes –Committee Members Anderson, and Wright and Councilmember Pearson

No – N/A

Abstain – Chair Clites

Absent – Committee Members Lee, Jenkins, and Littleton

Chair Clites resumed the chair.

Information Items

Middleburg Walking Tour

Planning & Project Associate LaClare reported that she was reviewing the Middleburg Walking Tour booklet with the goal of updating it. She advised that once complete, it would be posted to the Town's website. Ms. LaClare noted that she was looking at including fifty-four buildings on the tour.

2022 Joint Architectural Review Board Awards

Planning & Project Associate LaClare opined that the JARB Awards ceremony was a great one and noted that there was a great turnout.

Quorum Question

In reference to the earlier question about a quorum, Deputy Town Manager Moore noted that the Committee consisted of seven members, meaning four were needed to achieve a quorum. He opined that if a member abstained from voting and did not leave the meeting, his/her presence still counted toward the quorum.

Town Clerk North reported that the Virginia Conflict of Interests Act included a provision that the quorum requirement would drop by a member if a member was disqualified from voting due to a conflict of interest.

Volunteer Appreciation Reception

Planning & Project Associate LaClare announced that the 2022 Volunteer Appreciation Reception would be held on November 1st. She expressed hope to see the members there.

2022 Joint Architectural Review Board Awards (continued)

In response to an inquiry from the Committee as to how the JARB award winners were noticed to the public, Planning & Project Associate LaClare reported that she wrote an article and sent it to the *Middleburg Eccentric*; however, they had not yet published it. She advised that she would follow-up with them. It was noted that the same project won a JARB award that also won the Committee's award earlier this year.

Quorum – November Meeting

Planning & Project Associate LaClare noted the need to reschedule the November meeting, as it would conflict with the Mayor's State of the Town Address. After some discussion, the members who were present indicated they preferred to reschedule it to November 7th. Planning & Project Associate LaClare advised that she would email those who were absent to confirm that date worked for them as well.

There being no further business, the meeting was adjourned at 6:32 p.m.

RESPECTFULLY SUBMITTED:

Rhonda S. North, MMC, Town Clerk

HDRC Meeting Transcript – October 6, 2022

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Rhonda North: And now it's 5:30. [laughter]

Tim Clites: Thank you.

Rhonda North: I was watching.

Tim Clites: Bring this meeting to order. This is the Thursday, October 6, 2022 Middleburg Historic District Review Committee Regular Meeting. The first order of business is a roll call.

Rhonda North: Chair Clites.

Tim Clites: Here.

Rhonda North: Vice Chair Lee is absent. Committee Member Anderson.

Bill Anderson: Here.

Rhonda North: Committee Members Jenkins and Littleton are absent. Committee Member Wright.

Linda Wright: Here.

Rhonda North: Council Member Pearson.

Cindy Pearson: Here.

Tim Clites: Thank you. Next order of business Public Comments. Everyone that's here, I believe, is on our agenda. So we'll get to your item when it comes up in the agenda unless someone has other public comments. And I see Mr. Ralph coming through the door, so. Seeing no public comments we'll go to the approval of the minutes from our September the 1st meeting. I'll just pause long enough to see if anyone has any additions or clarifications. And seeing none, I would move that we approved the September 1, 2022 regular meeting minutes as submitted.

Cindy Pearson: I second that.

Tim Clites: All those in favor. Any oppose, any abstain? Motion passes. Thank you. Action Item Old Business C0A 22-21 Request of George McLamb for a projecting sign at 2 West Marshall Street Akre Capital Management. Mr. Ralph, are you here on behalf of that application?

John Ralph: I am indeed.

Tim Clites: All right. Then you are welcome to come up. State your name. And Estee do you have anything that you want to get us up to date on?

Estee LaClare: I just wanted to alert you to the fact that there's been some modifications per your recommendations. And just to take note of that, [inaudible] reviewing it. And you also have a number of examples or choices to choose from for your review.

Tim Clites: Thank you. I did go back and look at last month's. It was actually a great quick exercise just to compare to this month, but without any comment I would say let's focus on the version that is the number one preferred version, and maybe that's the easiest way to not spend time on things if we're comfortable with that. But I don't want to suggest that we are or aren't. Bill, do you want to start with any comments?

Bill Anderson: I'll defer. Not ready yet.

Tim Clites: All right, everybody have it open on their screen. Yep. Linda? Let me back up and just remind everyone, if you remember last month, the sign was, I think, more squat than square, which we felt wasn't maybe as sympathetic to the building and the height that it was on the building. And it also had a wide variety of text, it seemed both font and size. And so this is a couple of options, but focusing on the primary option, this is a response to that input. I'm sorry, Linda.

Linda Wright: Oh, that's fine. No, I think it's much improved. And I like the orientation now the way that it is rather than the other direction. I think that's much better. And I like the font better, and I like the two. That's kind of a nice touch in there, the way you've done that. So, no, I much prefer this one.

Tim Clites: Cindy.

Cindy Pearson: The picture that you took at the bottom with it and fixed it in with the blue sky behind it makes it just look like you're seeing it right up there. It looks great. [laughter]

Tim Clites: John, everything on this sign is either flat or carved. Is that right?

John Ralph: Carved in. Correct.

Tim Clites: There is nothing projecting or applied?

John Ralph: Nothing raised.

Tim Clites: Okay. Bill.

Bill Anderson: I like the preferred option also. I think it's an improvement over the last, so I wouldn't have a problem with that.

Tim Clites: And I would agree with all your I mean; I think the comments were well taken that your customer is happy with this?

John Ralph: Yes.

Tim Clites: Yeah. Great. I think. [multiple speakers]

John Ralph: It's tough because we're used to seeing a really cool sign there.

Linda Wright: Yeah, that's right.

John Ralph: And I've explained that to them. But definitely, I mean, I think the format, the height, the width, all of that is a very good argument.

Tim Clites: Yeah, and I think.

John Ralph: They just needed to hear it.

Tim Clites: Yeah. Well and yeah, we can't. I mean, the other sign's not there, so. Yeah, but I have to say that the whole kind of little two in the circles are kind of an interesting little touch. I don't know that we have that anywhere else in town it's kind of, given the distance of where you see this sign from, I thought it was a fun way to at least, you know, make what was kind of a straightforward sign a little more fun. So I thought that was nice.

Bill Anderson: But we'll miss the old sign. [multiple speakers]

Linda Wright: Curious where that sign is? Do you know who has that?

John Ralph: They have to have it inside somewhere.

Linda Wright: Whether they do or if the previous owners do. [laughter] That was a cool sign in town. [laughter]

John Ralph: Oh, definitely. It definitely was. [inaudible]

Bill Anderson: Remind you of days past.

Linda Wright: Yes, indeed.

Tim Clites: Well, on the sign that we have in front of us, does anyone have a motion? [laughter]

Cindy Pearson: I'll make a motion to approve COA 22-21 S-22-12 request of George McLamb for a projecting sign at 2 West Washington Street Akre Capital Management option one.

Linda Wright: Second.

Tim Clites: Thank you. All those in favor?

All of Committee: Aye.

Tim Clites: Any opposed any abstain? Motion passes. [off mic] Shut my screen. So what's next?

Cindy Pearson: Our new business.

Linda Wright: You need her to; she can probably pull you back up again.

Tim Clites: Here we go.

Linda Wright: There we go.

Tim Clites: All right. Sorry. The next item is new business COA 22-24 Request of William Moody to repaint the exterior building façade at 3 to 9 South Madison Street, Washington Fine Properties. Estee.

Estee LaClare: Thank you Chair Clites. I also have an example of swatch for the color that might be a bit better representation. [multiple speakers].

Linda Wright: This looks really dark.

Estee LaClare: To pass that around. And I apologize. I tried my best to scan it in along with my phone and try to get as accurate of color representation for your packet, but that is definitely a lighter version to bring to your attention.

Tim Clites: And the rest of this is a white trim.

Estee LaClare: That's right.

Tim Clites: The white that's there.

Bill Anderson: Shutters should stay black, I guess?

Linda Wright: That was my question.

Tim Clites: Well till someone, I guess, comes, and asks for a different color. We could approve it all here. I'm sorry.

Jim Lemon: I'm here for Bill Moody.

Estee LaClare: If you'd like to come up and join us sir. Thank you. Hi, there.

Bill Anderson: Hi.

Tim Clites: I'd like you to state your name for the record.

Bill Anderson: Jim Lemon. L E M O N.

Tim Clites: Thank you. So here's the actual color screen. So the one question was they are going to keep the shutters black?

Jim Lemon: Yes, sir.

Tim Clites: Yep. Thank you.

Jim Lemon: They're actually being replaced with new ones, but they'll be black and the white trim.

Tim Clites: Great.

Jim Lemon: In the sample that you see there that's the owner of the company, Mr. Tom Anderson, that's his house in Georgetown. So.

Tim Clites: That's a nice color.

Linda Wright: Yeah.

Cindy Pearson: Everybody wanted [off mic]

Tim Clites: Thank you.

Will Moore: And just to clarify, if shutters are going to be replaced, that would actually be a new application.

Estee LaClare: Right.

Jim Lemon: Okay okay.

Tim Clites: Are they replacing [inaudible]?

Will Moore: Well, we'll have to talk with them about it.

Tim Clites: Yeah.

Estee LaClare: And I will follow up with you tomorrow.

Jim Lemon: Okay, okay.

Tim Clites: Yeah, because now that you say that, if you zoom into the photograph that's there, the shutters look like they are perhaps appropriately sized, but not located in the way you at least I would think of them. I would think of them having some overlap to the casing. Right? Even if we didn't have.

Bill Anderson: [off mic] look at the middle window [off mic].

Tim Clites: Right, yeah, we're not going to win that. [laughter]

Linda Wright: Not that battle.

Tim Clites: It was just nice to break it up a little bit, I think, with that, sure.

Bill Anderson: No, I agree.

Tim Clites: Okay, well, so for the items that are before us, Cindy, any further comments?

Cindy Pearson: No comment.

Tim Clites: Linda, do you have any comments?

Linda Wright: No, I think the color scheme is very classic and very nice. I think that'll be a nice improvement on that building.

Tim Clites: Thank you. Bill.

Bill Anderson: No I agree. And I'm glad you bought the photograph that represents the color. It's even a lot easier for people to understand, and I think it's fine. Very good.

Tim Clites: Great. I have nothing further to add. So happy to have a motion on this.

Bill Anderson: I'll make a motion. COA 22-24 requests of William Moody to repaint the exterior building façade at 3-9 South Madison Street to approve as presented.

Linda Wright: Second.

Tim Clites: Thank you. All in favor?

All of Council: Aye.

Tim Clites: Any opposed any abstain? Motion passes. Thank you.

Jim Lemon: Thank you.

Tim Clites: Thank you. I'm going to. Thank you for coming tonight, appreciate it. We're going to switch the order just for respect of Mr. Ball's time, because the application that we're going to go over will probably take a little longer than your awning application. So if you'd like to come up, you're quite welcome. I'll give everyone a minute to open the application.

Bob Ball: Sure.

This is COA 22-26 S22-14 Request of Robert S Ball for an awning at 106 South Madison Street, Middleburg Millwork. [off mic] Color swatch. And Cindy.

Will Moore: Mr. Chairman, just to reiterate, we've included in the packet. So there is kind of a photo simulation that's included in here that the Ball's had done earlier. But the actual design with the graphics is on the specification sheet. So the actual layout of the graphics is different than is shown on the photo simulation, but that gives you an idea of the positioning of the awning on the building.

Tim Clites: Right.

Bob Ball: Actually, Mr. Chairman, we did that for our sake. What it's going to look like. Can somebody Photoshop it and see what it looks like?

Tim Clites: Yes, that's nice.

Bob Ball: So we went from there. Thank you. And Montgomery Shade is the one that if this is approved, they'll be doing, and they've done quite a few here in town.

Tim Clites: Yeah. Awesome.

Bob Ball: Good people.

Tim Clites: Yeah, we have seen their work.

Bill Anderson: Oh, yes, sir.

Tim Clites: Are there any lights planned up inside the awning, or no?

Bob Ball: No, sir.

Tim Clites: It's just an awning.

Bob Ball: Well, there will be two lights at the door that have been there for 52 years.

Tim Clites: Sure.

Bob Ball: But until this one changes anything, I don't know. [laughter] Just kidding.

Tim Clites: We love to talk. [multiple speakers].

Bob Ball: Oh, I know she would. [multiple speakers] I know she would. Yeah. I don't know why she's not up here. Just be quiet, Bob. I'm sorry.

Joyce Ball: I will sit with him just in case he starts coughing on you guys. [laughter]

Bob Ball: Thank you for taking me early though. The procedure was rough yesterday. Oh, anyway. I'm sorry.

Tim Clites: So everyone understands. We're looking at the graphic that says lumber, hardware, kitchen and bath across the vertical face and the logo for Middleburg Millwork is up on the sloped portion of the awning going back to the building centered over the door. Any comments?

Cindy Pearson: I do not have any comments at this point.

Tim Clites: Thank you. Linda.

Linda Wright: No, I'm fine with it. I think that's kind of a nice addition. It breaks up the façade a little bit.

Bob Ball: Biggest thing was we were trying, you know, with the pandemic pretty much put it there. We had that blue tent out there for three or four months waiting on everybody outside. I said, you know, it'd be nice to have something like that. So when it comes out over top, it actually comes out right before the handicapped space. So actually I could keep stuff outside at night and or if I have a line of people outside that would be nice. They'd all stay dry.

Tim Clites: Even just running in the door there until you get the door open. [multiple speakers]

Bob Ball: Exactly.

Tim Clites: And it's nice to be under a little bit of cover.

Bob Ball: Yes, sir.

Linda Wright: Yeah.

Tim Clites: Yeah, for sure. Bill.

Bill Anderson: How old is the building? I'm just curious.

Bob Ball: Oh, it was built in 1982, sir.

Bill Anderson: Okay, my first reaction is, in general, I don't have a problem with the color. I think it's less is more. I would have been happy with the awning that covers the portion of the doorway, maybe almost to the windows on both sides. That's my first reaction. If if this stays large, I would even pull it back away from the edge of the building to the edge of the windows that are on the corner. I mean, it just is bigger, I think, than it needs to be, graphic image wise.

Bob Ball: That was an image. And it's not that.

Joyce Ball: It's not.

Bob Ball: It's not that big as far as the image it's only 38 foot.

Bill Anderson: And the building is?

Bob Ball: 56 feet on the outside. So we'll come in, at least according to with Brian, at least two and a half feet on each side.

Bill Anderson: Now, that'd be better.

Bob Ball: Yes, sir.

Bill Anderson: Why would you need an awning now over the whole space, as opposed to just the entrance so?

Bob Ball: Because of most hardware stores, the new ones now and stuff. And we're just trying to update stuff. We have lawn mowers, we've got radiators, that kind of stuff. [multiple speakers] Yes, sir try to keep it outside just to see from.

Bill Anderson: Okay.

Bob Ball: Yes, sir.

Joyce Ball: Plus, it looks better. Instead of having a small awning in such a wide space, it's more proportionate to look nicer because we tried different views.

Bob Ball: According to Mr. Montgomery. Yes.

Joyce Ball: He was more suggestive on the larger one.

Tim Clites: So my only comment I didn't have a firm direction, but it was that not knowing how accurate the picture was to the actual size. It was that it? I had the same thought. It doesn't want to go corner to corner.

Bob Ball: Right.

Tim Clites: So if you say it's a 50-foot building and it's a 40-foot awning.

Bob Ball: Yes, sir somewhere like that, plus or take.

Tim Clites: So you've got about five feet, which means we're going to come in the awning is going to stop about not quite centered on the end windows.

Bob Ball: Outside of each shutter. He said it was. [multiple speakers] Yes, sir.

Tim Clites: That would be great, actually, if that's the distance, that looks good. Okay. All right. Well, I have no further comments, except that which was to have it be tucked in, so the building is primary, and this is something that steps back. So I'll pause for a minute to see if there's any other comments after that discussion from the Committee. And hearing none I move that we have approve COA 22-26 S 22-14 request of Robert S. Ball for an awning at 106 South Madison Street, Middleburg Millwork.

Cindy Pearson: Second that.

Tim Clites: As presented.

Cindy Pearson: Second.

Tim Clites: All those in favor?

All of Council: Aye.

Tim Clites: Any opposed, any abstain? Motion passes. Thank you all.

Joyce Ball: Thank you.

Bob Ball: Thank you so much.

Tim Clites: For our next order of business, I'm going to have to step down from my role. And I checked with Bill before the meeting and I'm going to assign him to be in charge of the meeting while I'm presenting to you all. The moral support teams getting in the position. [laughter]
[multiple speakers]

Cindy Pearson: Yeah.

Tim Clites: It's the kick under the table that's important. [laughter] So, yes, I'm Tim Clites. This is Chris and Carolyn Hersh, the owners. I think you've all met them before.

Chris Hersh: Nice to see you all again.

Tim Clites: We're. Well, I'll let you all start and then or would you like me to start with an introduction?

Bill Anderson: Unless somebody has questions to start. Linda.

Linda Wright: No, I just let you run through.

Bill Anderson: [off mic] If you may what are you requesting tonight? [off mic]

Tim Clites: Okay. Yeah. So there's two things that.

Bill Anderson: [off mic] approval or not a review?

Tim Clites: It would be. Well, let's see where we get. There's two things that, one, I want to take a minute and reopen a conversation that we had when we had our general discussion about the project and moving this little stone building. And I would say that as we've had time to think about that, we did stake. I've got some pictures of the staking on the property so that you all could see the flags. We did that over the weekend and then we also looked around in the community, at Where are these other buildings? We looked at at this idea that we had left off with the last time, which is we would keep it between the stone house to the west of our house and the driveway. If you look at the flags that are there, it's not only tight for vehicles, but visually it's fairly constrained. And then we've also had some really kind of interesting discussions with a number of the more experienced stonemasons in the area that look at the building and immediately start talking about how and why it was built and all the character and how they would take it apart and relocate it. And so in that process, honestly, I have to say I've actually kind of become more endeared with this building. And as we've been talking and looking at locations, it seems like it's worth us opening back up this question of does it really want to go tucked in a place where no one else in the community can see it? Or given that the lot next door

is not developable? It's not really, it's a standalone lot, but it's not, well with this owner it's never going to be separated from the house that's there. So this question of would that little structure sitting kind of off of the house in a little bit into the field, be more of a welcoming introduction and be something that more than just like rebuilding it tucked between those two buildings, the owners are going to get to enjoy it. And that's about it in terms of the visual impact. So to kind of help with that discussion, I took some site pictures and then I did little sketches over the top of maybe I'll pass this out. The first page is the site plan that we saw a couple of meetings ago. Just to walk you through that. So the one option was a little stone structure up near the road and the entry. The other option was back at the end of the driveway, which right now is more conducive. But then in the packet that you receive, the third option that we wanted to talk about tonight is out in the field. So if you flip just to kind of, go through this briefly in case you didn't get the chance to go down to the site, if you flip to the first picture, you'll see four little orange flags. That's the 12 foot by 12-foot structure basically going from the building setback line almost to the driveway. And if you flip to the next page, the little ghost of the building on those corners shows you that [inaudible] goes to two buildings. The first one closer to us would actually be in a little bit in front of the neighbor's window and there would be about five or six feet between the neighbor's house, which we think sits right on the property line and this building. And then if we pushed it further back at the end of the driveway, you can see it would go down in grade and down the hill a little bit. But essentially, I'm standing in the middle of the driveway looking down the driveway. So to anyone going by, this would be something they wouldn't really see. If you flip to the next page. I went out and stood right next to the fence that we're looking to keep because we well, Carolyn in particular loves the fact that she has a fenced in place for horses and dogs. So that will stay and the white building with the flag on it, we talked about and received approval to remove. And then you see in front of it, little orange flags, just barely in the picture as a potential place to put the stone building. And so to talk about why that's there, if you look above those flags, you'll see the power lines overhead. And we're working with the power company, hopefully to bury them along the same path. So this building would be further east of those power lines. And then another thing that you can't really see, none of us can see it is there's actually a sewer line that runs through there as well. But I believe staff, and everyone is working on identifying and creating a proper easement for that sewer line. So we don't want the building obviously to be in any of the easements. And so this is as close as it seems it could get in the field to that to the primary structure while still respecting those easements. If you look at the bottom of this picture actually is where that field kind of has a little flat spot that goes out across. And so this would be in the slope towards the flat spot. And so then if you flip to the next little sketch and again, it's just a quick little ghost of the structure and then I quickly kind of chicken scratched in we have better renderings, obviously, of our additions, but just for a sense of scale, the addition behind it, actually this was all a scramble for today so. Chris and Carolyn haven't seen that either. So that's one thing I'd like to discuss. And then the other is I'd love to run through just the package with more detail than the last submission on the addition. We've added the extra details and cut sheets for all the materials and that kind of thing and put together more

specific drawings. And if you remember when we well we'll get to the additions when we get to it. There's some comments that you gave us that we've taken to heart when we looked at the design. So but starting with this, I think it would be helpful for us.

Estee LaClare: We just wanted to let everyone know that due to the fact that we do not have a quorum, we can't make any finals. [off mic]

Bill Anderson: So we. I don't count? [laughter]

Estee LaClare: [off mic]

Will Moore: You are still here. You simply abstain.

Tim Clites: Oh, and I.

Estee LaClare: I apologize on that.

Tim Clites: You got my email, Rhonda?

Rhonda North: I did.

Tim Clites: So that's a question and I guess I'll. Having chewed on this for a couple of weeks, I think it's important enough a decision like I was thinking, in all the years I've been on the Committee, we've never moved a building, so it's not a typical thing for the Committee to do. And so for that reason, it also felt like we really ought to make sure we ask the right questions, and we take the time to really think about it, because I think there's what, two other buildings in our Historic Guidelines that have been moved over the years? Did we see that when we [inaudible].

Estee LaClare: There's one on federal, that was a long time ago.

Tim Clites: I think Punkin knows there's like two buildings in the whole so. [inaudible] It's a couple of little things about this building that we've the masons have pointed out and there's little slotted like louvers that the stones have kind of started to work their way in, so they aren't. And of course they're saying, no, when we rebuild it, we're going to rebuild them properly. So I kind of sketch that into the gable end. In the packet that we submitted with our application. There's actually a simple little drawing of the elevation. And in that drawing when we thought we were going to go over against the neighbor, we had suggested that we might add a window on the side facing the neighbor just to try to make it not be such a monolithic building. If we were to go out in the field, our thought would be to keep it as authentic as possible, not try to. We'd reuse

the door that's there, we'd reuse all the stone. And Alan Cochrane's one of the people we're talking to, and he sent us some images and we're trying to go through and agree on the rake and the rafter tail details kind of to get that as historically correct as we can. So out in the field, the thought would be make it as much a recreation of what's theirs as we can.

Cindy Pearson: In the last pen drawing that you sketched and addressed. So the building is not sitting square or flat to the road, correct? You have it turned so you can kind of see both sides of it? Is that what the purpose of that is?

Tim Clites: Yes.

Cindy Pearson: That it but does it have a door?

Tim Clites: It does have a door. And the thought is that the door would not, it would not face the street.

Cindy Pearson: Back on that. Okay.

Tim Clites: And the door that's there now, we would reuse. It's a solid plank door.

Linda Wright: No, I really like moving it out away from the house. I think the other ones just make it so tight. I was I saw the flags earlier, the last couple of days and it just like too many things too close together there. I don't think that's going to work. So I think moving it away, so it is more of a focal point rather than making you disappear as you come in. I think it's a great idea.

Bill Anderson: I agree. I think the big point is that you're saving it, that to me, wherever it goes, which works best for you, is really good for the community. And so saving it is the main thing. And the field seems to be fine. Seems to be fine. I don't see any negative to it other than easements and power lines. [laughter] And God come back in 2025 when they finally get that power line underground. [laughter]

Tim Clites: We're trying to keep our optimistic add on. But these things don't happen quick.

Bill Anderson: No, but I think that's good. I mean, just saving it. What about comments on the plans and the elevations that are attached? They're on the computer. Not.

Cindy Pearson: Yes, that I'll have to.

Linda Wright: Tim, do you want to run through?

Cindy Pearson: Defer on that one? Yeah.

Tim Clites: Sure. So do we want to start with just a little building? Let's just there is a plan and elevation of that, again it's just documenting. Except for the window, which out in the field, we would prefer not to do the window so that we can keep it historic. But the little sketches there show you the height of the stone wall as it exists in the pitch of the roof. And we're looking to take that kind of built up a roof that's there now and go with a very simple kind of what, you know, as expected, traditional, almost minimalist rake and simple little exposed rafter tails. And like I said, we haven't really picked the profile of the rafter tails yet as we're kind of working through with these folks that do this kind of restoration work to make that. We did throw some pictures over here just to inspirationally, you know, show that we're looking to really narrow down the detail, if you will, around the roof, which is what we see when we look at these buildings elsewhere. So that's the little structure. Do you want me to jump into the addition to the house?

Bill Anderson: Are you ready for that? Yeah.

Linda Wright: Yes. I love the little structure. What you've done, I think, is just simple and the way it should be done.

Bill Anderson: It's kind of interesting that the pictures showed doors in the stone building. And when you look at the shed, you really get a change of scale. I mean, the door compared to the size just reminds you.

Tim Clites: It is a little building.

Bill Anderson: It's a small building.

Tim Clites: Yeah. Like this sketch makes it look a lot bigger than it really is. Yeah. Yeah. Because that's a 68 door and it's like yeah, a third of that [inaudible]. Yeah.

Cindy Pearson: Will you be using it for anything, or is it just going to be the building?

Carolyn Hersh: Just potentially to put grain and hay in when I get my horse in there. [laughter]

Cindy Pearson: As soon as you get it there?

Carolyn Hersh: Yes. [laughter]

Tim Clites: Okay, so then we'll just flip through the set. The floor plan of the proposed foundation plan, I think has no significant real change since the last time you looked at it. The biggest comment that we focused on, well, we'll just flip through the plans then when you go to the first floor, you'll notice at the top of the page above the family room that the fireplace, the chimney mass, is now completely inside the exterior wall. So if you remember those sketches, the last time, it was this tall, slender, vertical, and we looked at can we make that more substantial and then kind of looked at the house proper and said, Wait, it's a brick house and the chimneys are all inside, let's just bring it inside. We actually extended the walls out to meet the chimney so that the screen porch could terminate nicely onto that side. So all the gutters and rakes and everything actually have a corner to terminate against. And we'll see that when you get to the elevation. So it seemed to make a lot of sense for a couple of reasons. Second floor, again, we're just kind of generally showing the layout of the roofs and the way they all relate. There's a roof plan here that all's a byproduct of the the software that we've developed the drawings with. And so proposed east elevation starting at the left side, we have the original brick structure and the single story. I think it was always enclosed, but it looks like an enclosed porch, structure with a little extension off of it. And then there's a little stucco portion that exists, and that's the end of the existing house. And so that stucco portion right now has a pitched roof going back onto the main roof of the house. And we're going to turn that. And you actually see two horizontal lines there. The one is the roof that's the hallway and the other side of the house. So this lower line, just to kind of make sure it's understood this lower line is actually the roof between this structure and our addition and as a lower roof to try to break the scale between these two. And then the addition has the same eave lines and maximum height as the existing structure. And these drawings are maybe well, they're CAD drawings. So they're not that kind of drafted kind of soft and fuzzy, but it shows a little more accurately the window organization on the second floor, the door organization on the first floor and the screened porch. And our thought with the screen porch is because we'll have screens enclosing the whole opening instead of having an exposed, highly visible rail system that we would put that inside and make it all black so that it mostly disappears. So you'd really see the columns, which would be white like the rest of the house, and you'd see the entablature above it. The window reminiscent of the other window a round window that's there, and then a stone foundation to that, again, picking up on the stone foundation of the structure that's to the left. You see the edge of the chimney sticking out to the far right. And again, it's not going to be any higher or larger than the two existing chimneys that exist in the brick house now.

Bill Anderson: Although it's drawn that way.

Tim Clites: It is drawn a little taller. [multiple speakers] That's just a yeah, but the goal will be it will be the same height and that will actually be so that we don't have to structure that the whole way up through with real masonry. It will be authentic brick, but ideally, we would use a thin brick and mortar it in because it's so far from being able to be touched in person. We think that that's

a better long-term solution and from a distance it'll look like a brick chimney and have a similar texture and finish to the brick that's on the existing house. We put the same chimney cap on his existing house and then we run through all the details. But siding, corner boards, rakes, and trim, we have details for all of that. We picked the moldings for all of that. The columns will be traditional, like the columns on the existing porch. The existing porch columns actually have flutes and are a little more decorative. And we're going to, in the addition, both the moldings and the columns, we're going to simplify them, get rid of the flutes and just make it a little more simple so that it clearly is an addition to the structure. If you flip to the north elevation, you can see that just the top of that chimney mass and the rest of it is hidden or inside the structure. So we did continue to show kind of a traditional organization to the windows, the little door at the lowest level going into the garage area, we did still like the idea that we would keep that glass. We do have two panel doors underneath the screen porch, and that's really more for mowers and equipment. But the day to day coming and going from this side would be through the glass door. And so we have a little covered entry, kind of the smallest possible entry that just gives us a little shelter to get in and out of that door. And then so then to the left, you see the screen porch, and then to the right you see a stack of windows on that. I'll call it a two story, it's really a ground level and first floor addition. That's the stairwell for the house to get us from this lower-level garage up to the first floor and kind of extra windows there it's a very private place. I don't know, except that you would be in a townhouse on the second or third floor beyond the other street, if you can see this anywhere, except for maybe some of the windows in the townhouse. And flipping to the west elevation and again, this is similar to the hand-drawn in terms of the layout number of windows size and scale. You can see the little entry if you were to come to this house and not want to go to the front door, you'd walk down the the driveway and there'd be a little entry with some side lights under a porch that would welcome you into that stair, mudroom and stair area to get you up to the first floor and then the garage doors. And we're thinking the garage doors are painted. We have a cut sheet for them, a kind of a multi-layer door. So it looks like a traditional wood garage door, even though they'll be painted. I'll stop at any time if anybody has any questions. And then the next page we jump into all the fun stuff that I know you all love a lot, and that's all the moldings. And, you know, this is maybe looks a little, I wouldn't say it's overdone for what we might normally see, but we need to do this to get ready for construction anyway. So we went ahead and picked all of the moldings and showed the profiles and added at least the critical dimensions to give you a sense of scale, this is all to scale. So the proportion of the beam to the overhang is as you see it in the drawing, and we have a little section through the column or an elevation of the column. A little section through the porch and flipping the next page. We look at the gable and the rake and the eave, kind of typical details that you need, kind of showing the traditional language of all of that. Again, we didn't use the exact moldings that are on the house, the single-story addition at the house, we used moldings that are similar but available in a synthetic barrel material. So it will paint and look like wood, but it actually will be a synthetic.

Cindy Pearson: The gutters that are there now, are they aluminum?

Tim Clites: The gutters are a combination. On the brick house they're copper and on the white painted house they're aluminum. And I think our what do we show? We showed aluminum. I think the preference would be copper. It's one of those budget questions can we, right, when we get all the rest of the things we want, can we really stomach that? So I think the addition would look fine with white gutters and downspouts because it is addition contemporary today. Once we get into our final cost, if we can, we would try to upgrade that to copper.

Chris Hersh: I think we're doing a half round, right?

Tim Clites: Yeah.

Linda Wright: This shows. [multiple speakers]

Tim Clites: Yeah, this shows us. [multiple speakers]

Linda Wright: Yeah.

Chris Hersh: Yeah. That's why I was saying that.

Tim Clites: Yeah. And actually I didn't even [inaudible] sketch the gutters and our notes talk about matching the existing raw half round [inaudible].

Linda Wright: Yeah.

Chris Hersh: So the hope is to do aluminum dark half round to try to imitate the copper without the cost of the copper.

Linda Wright: Yep.

Tim Clites: You do a little. I'm down to which page window elevations you can see in the clapboard or the sided portion, we have a wider casing. So more traditional casing with a back band look. And then when we get into the stone veneer of which there's just a few windows, we use the brick mold, which is consistent with the smaller casing that was on the windows that are in the existing stone foundation of the house. The same thing with the doors where it's in siding we use the wider and where it's in stone we use the narrower. And then the, I'll stop at this. It's not really the last page. We've got some existing conditions, but and some photographs. You've seen those already. So then I'll just stop at the perspectives. Maybe that's the easiest for all of

us to really kind of understand the overall massing and scale. And I'll just stop there and ask if you have any questions.

Cindy Pearson: I just think of what that house looked like two or three years ago. And look at this. [laughter] I don't have any comments at this point. Go ahead.

Linda Wright: Now I really. I love what you've done. I think it looks very appropriate to the house. And then you've added the porches and some of the patio area and all that to it, too. So that gives you a better sense of how the whole thing is going to fit on the site is very nice. I like the screen porch idea with the screen. I think that will make it less busy. And I like moving that chimney and it changes that whole elevation, what that looks like. I think putting that inside made a tremendous difference.

Tim Clites: Yeah, we're actually really glad for the comment because we. [laughter]

Chris Hersh: Yeah [multiple speakers].

Linda Wright: And it makes it nearer the original house.

Bill Anderson: Yeah.

Tim Clites: One thing to note, I think we talked about the last time so if our front right perspective number one, if you're looking at the doors going into the main floor of the house, that little roof is actually a.

Bill Anderson: Where are you pointing to?

Tim Clites: This perspective?

Bill Anderson: Yeah okay.

Tim Clites: Number one, there's a little roof there. It's actually deep enough so that when you get up to those doors, you're standing out of the weather. And again, the idea is to have some depth for some shadow, but also cover.

Linda Wright: Cover yeah.

Tim Clites: And then scale just to kind of break up that two story, because that's where we're going to come and go from the first floor of the house to get to grade.

Bill Anderson: Linda?

Linda Wright: No, in general, no. I don't have anything right now. In general. I just think it's tremendous. I think it's fabulous. It's nice to see somebody really love on that house after all the years it's been sitting there. [laughter]

Bill Anderson: Well, I really agree with that. Just a general comment how when you look at the west elevation of the house and you look at the existing house and you realize, you know, there's not a lot of openings. And if you were to start today and have a house in that proportion with those windows like that. People would say, What's wrong? That's [inaudible] so, you know, it's so bad. Well, on the contrary, that's so special. And what it really does, it makes your job so much harder when you put an addition on the side of something that's got such basic beauty to it. So I think you've done generally more than general. I think you've done a good job. Just a couple of comments. When you look at the your last sketch, that is really a sketch from the road and you really do note that the addition, which would be I guess looking at the east elevation that's really going to be there. I mean, there's no, on the other side building steps back it's a nice play between the old basic and the house. But on this side, that's really going to be quite large. So difficult to do. I realize that. But I think your sketch really does show and the final and this is where I think color is very important. Final colors on a house like that can either make it come out more, even though it's a large house would set it quietly back. And I would suggest sending it back visually would be very important because of how large it is to the main house. The chimney looks great. I'm so glad you did that. Oh, back to that sketch on the east elevation. It shows and I'm sure this is the computer drawing. It shows railings on this porch. I think this porch will be fun because kind of watch the people coming and going. [laughter] But do you know, what material that's going to be? I mean, the computer drawing when it goes in [inaudible] makes it look like a metal railing, But you would never do that on that, I would think.

Tim Clites: Are you talking about the railing coming down the steps or on?

Bill Anderson: The last sketch, the computerized perspective. It shows kind of it looks like railings at that porch. It's hard to.

Tim Clites: Are you looking at the north elevation?

Bill Anderson: No. Front, right perspective.

Tim Clites: Front right perspective. Yes. So we do have and honestly, we haven't really focused on this at all as a design team, we do have the need for protective rail. There's a set just beyond the existing single story. There is a set of steps that go down to the basement there. So we do have need for protective rail there and then we have a small patio and we're thinking the steps

that are shown may even get wider, kind of haven't negotiated that. We haven't really kind of embedded that with landscaping. [multiple speakers]. But we're probably, well, we would bring the grade up such that the code wouldn't require us to have a solid balustrade, but we'll still need a handrail. We'll be more than three steps. So as opposed to pickets, it's probably going to be a simple iron rail, just something to hold on to.

Bill Anderson: I just in general, when you look at the screen porch, which I love, I'm a sucker for Tuscan columns. So, I mean, I personally [laughter] love it, but that might be an opportunity on that side to bring in more traditional railing that you would have found at this period of time with the existing house, whether it's there's so many beautiful types around and a wider step going down would be lovely. Yeah. I mean that'd be really make that an interesting place. Anyway just a thought but it looks I think the screen porch and the columns, and that porch look terrific.

Tim Clites: Thank you. Your comment about that. So say all the perspectives that bottom right corner, front left perspective. We put that in there for the very reason you mentioned, which is it's a very real brick wall. Right. And then the stucco edition with two simple windows, but you don't really see what we're doing.

Bill Anderson: That's right. All from that. [multiple speakers]

Tim Clites: You put that stone house there like, Yeah, right. So the other side is it's the whole show, so to speak. And of course.

Bill Anderson: And that's the challenge. I mean, the beauty, the simplicity of the existing house that side, both sides and, you know, in the back. And, you know, unfortunately, it has so many windows in the new edition, but that's how people live now that can build an additional house like this. So yeah, but doing it, I think you've done it tastefully and I like it very much. I think that's the last of my comments. Any further comments?

Linda Wright: I'll just make one quick one on that same note with the porch.

Bill Anderson: Yeah.

Linda Wright: And this is just off the top of my head, so just take it with a grain of salt. Would you ever consider taking that set of stairs and moving them, so they are the same size as the window opening as you come out the steps move to the center. And then make them wider and then you have less railings to deal with.

Chris Hersh: You definitely want them wider to go across that space coming down.

Tim Clites: Yeah.

Chris Hersh: What just kind of invites you in? [multiple speakers]

Linda Wright: That's just the landscape side of me. [laughter]

Chris Hersh: That's cool.

Tim Clites: Actually if you could see the model in the computer right now is yeah, those are wider. And the thought is to really embrace that whole terrace down to the yard.

Linda Wright: Yeah. And then you don't have to look at railing through those windows, when you're inside you're not looking through the railing if you open that up.

Bill Anderson: I think on the front right perspective, the top of the screen porch picking up the existing house addition I think that that also is a great way to soften that elevation in scale from the roadside. I think that does it well. Anymore comments? And we're well, we'd be looking for an approval on this today or a vote for approval as presented.

Will Moore: I think that's up to the applicants if they're actually seeking approval this time. I know Mr. Clites said he has still some details outstanding.

Tim Clites: So yeah, I think we would like yeah, we know we haven't looked at lighting yet. The rails that you mentioned, we haven't finalized those because we haven't finalized the actual steps in grading. So in that cover letter there were four things. The final color scheme we know we think it's white off white actually appreciate your input on maybe we should consider that further. We haven't really dug into the final colors, rails, exterior lighting, or hardware. So our thought was those are things that with approval we could move forward. We're hoping to have the little building moved heading into the winter so that it's out of the way. The big tree that's back there, we've got just kind of logistics around everything, right? Get that out of the way and then finish construction drawings all of those things won't really right [inaudible]

Bill Anderson: If we add an approval on the relocation of the small building today. And since you going to come back with those items, I think you mentioned four or five items, we would do the approval on the whole project at that time. Does that work for the applicant? No? [inaudible]

Will Moore: You could do it anyway if it gives the applicant more comfort moving forward to have you act on the materials that have been presented to you to this time, you can do that approval. And then just note that there are additional items you would need to enumerate those.

But any items that weren't included in this package will just come back for a separate approval at a later time.

Bill Anderson: How does that sound to you all?

Linda Wright: Good with that? Yeah.

Cindy Pearson: Yes.

Bill Anderson: Linda, do you want to do a?

Linda Wright: Oh, geez. You should do this. One of the architects do this not me. [laughter]

Bill Anderson: All right. Give me a moment here.

Cindy Pearson: I could probably do it, Bill because I wrote down what they said, [off mic].

Bill Anderson: Okay. I was just. [off mic] Please go ahead.

Linda Wright: We'll chime in.

Bill Anderson: I was just looking.

Cindy Pearson: I [off mic] trying to get to it. I had a hard time getting my computer to move around. I'd like to make a motion to approve COA 22-25 Request of Clites Architect for the relocation of an accessory structure and addition at 408 East Washington Street with any additional items not included in this to come back another time.

Bill Anderson: Second.

Linda Wright: Second.

Bill Anderson: All those approve.

Linda Wright: Approve.

Cindy Pearson: Approve.

Bill Anderson: Approve. Thank you.

Tim Clites: Thank you.

Chris Hersh: Thank you all very much. And it's been really neat seeing how you all work through the details and really are very mindful of what is in the community. It's really nice to see. So thank you.

Cindy Pearson: [off mic] take a look at the new country store that's been [off mic] at that color and give that [multiple speakers]

Linda Wright: Black and white. Yes.

Estee LaClare: Charcoal and white. Yes. [multiple speakers]

Bill Anderson: What color is it?

Estee LaClare: Black.

Cindy Pearson: Charcoal black.

Estee LaClare: It's black. By the way [multiple speakers]

Carolyn Hersh: Okay, thank you.

Tim Clites: Thank you.

Chris Hersh: Thank you.

Carolyn Hersh: Hopefully, yes, we'll have a pony there so I can look out the windows to see the pony out in the field.

Rhonda North: Thank you.

Tim Clites: Thank you all. Do we have any discussion items?

Estee LaClare: Thank you Chair Clites. I want to let everybody know I started looking at the Middleburg walking tour booklets that has been produced over the years and none of them have been updated in over 20 years. So in my free time I'm updating them and putting that together. So I don't know when I'll have them to you, but that is something that I'd like to go down the road work towards as a goal of updating that and have a link on our website so that people are

coming to the informational. One of the information kiosks that we put in for wayfinding look, [off mic] you can just click and go and have a little bit of a terrific.

Bill Anderson: You might mention how many buildings you have.

Estee LaClare: At this point. I have 54. So like I said, this is something I'm just putting together and I'm sure I'll probably be deleting and adding. So I just want to keep you abreast about that. And the [off mic] were great, so thank you for that. We had a great turnout. We really did. Margaret [off mic] and Tim and.

Tim Clites: Mr. Moore, any update from you?

Will Moore: I just want to clarify for the record, because the question was raised in terms of meeting quorum and voting requirements. So the way this works is at present you are a seven-member committee, so you need to have four members present for a quorum. But if a member abstains, which is what Chairman Clites did on the last application, he didn't leave the meeting. He's abstaining because he has a conflict there. He still counts towards a quorum. So you are still allowed to vote and then it's required to get a majority of those present and voting. So you're actually recorded as an abstention on that last vote. So it's three in favor, non-opposed and one abstaining. So that's that's how that works. So if any question, hopefully we don't often have this. Well we don't often have this hopefully we won't often in the future, but that's how that worked. So just so it's clear for the record.

Rhonda North: There actually is a state code provision under COIA that deals with disqualifications that would say the quorum reduces when a member has to disqualify. Yeah, I searched to find it.

Tim Clites: It's awesome. Well thank you for making sure we're doing all of that appropriately.

Tim Clites: Yes.

Tim Clites: Appreciate it.

Linda Wright: Thanks for keeping us straight.

Tim Clites: Because we sure couldn't do it ourselves, huh?

Cindy Pearson: No, not possible.

Tim Clites: Information Items. Volunteer Appreciation Reception on the first.

Rhonda North: November 1st.

Tim Clites: At 5:00. It'll be fun to see all the local.

Cindy Pearson: How does the JARB Awards, how are they made public to Middleburg? Will they be recognized at this or how has that been done before?

Estee LaClare: If I may, I did submit an article to the Middleburg Eccentric, but they never published it. [laughter]

Cindy Pearson: Now you have to stay on them for that.

Estee LaClare: Yeah, I can [off mic]. I have no problem submitting it.

Cindy Pearson: But did we ever have them into a meeting or a council meeting or?

Will Moore: Not for the JARB. That's a separate entity.

Tim Clites: It's a kind of an acknowledgment at the event, I think.

Cindy Pearson: Okay.

Tim Clites: Coincidentally, the award winners from Middleburg also received. We did our own awards this year, so it was the same buildings kind of rose to that standard.

Cindy Pearson: Yeah.

Estee LaClare: [off mic] wasn't able to be at the JARB Awards. I was able to meet with them then the next day picked [off mic]. It was lovely to put a name with the face and they were very appreciative.

Cindy Pearson: Okay. Okay.

Tim Clites: So. In a meeting quorum. Do we want to try to? Probably not. We'll wait till we can email everyone we could talk tonight about which of these dates, if any, of them were not available. Yeah. And the conflict on the third. So it's 7th, 8th and 9th or the 14th.

Will Moore: If we would prefer not to do it the 8th simply because the office is actually closed on the 8th. But we can, if necessary. [multiple speakers] So, but we, we can if the other dates

don't work. Additionally, we do know that Punkin is not available on the 8th because that's the typical MBPA meeting night that Tuesday.

Cindy Pearson: [off mic] the 7th that Monday.

Linda Wright: I could do that. [inaudible]

Bill Anderson: I don't think so. I think I'm out of town. [multiple speakers]

Bill Anderson: Monday. Monday. I'm sorry. I'm mistaken. Monday should be okay.

Cindy Pearson: Is that Monday the 7th?

Bill Anderson: Yes.

Will Moore: The 7th?

Tim Clites: Okay so let's tentatively, if you can, check with the rest of the committee and then confirm? [off mic]

Estee LaClare: Thank you, Chair.

Tim Clites: Oh, thank you. I'm glad you. Right. Take it easy. Adjourned.