



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Minutes**  
**Thursday, April 11, 2019**



**PRESENT:** Mayor Trowbridge M. Littleton  
Councilmember Chris W. Bernard  
Councilmember J. Kevin Daly  
Councilmember Kevin Hazard  
Councilmember Peter Leonard-Morgan  
Councilmember Philip Miller  
Councilmember Cindy C. Pearson

**STAFF:** Danny Davis, Town Administrator  
Martin Crim, Town Attorney  
Rhonda S. North, MMC, Town Clerk  
A. J. Panebianco, Chief of Police  
Ashley M. Bott, Town Treasurer  
William M. Moore, Deputy Town Administrator  
Jamie Gaucher, Business & Economic Development Director

**ABSENT:** Vice Mayor Darlene Kirk

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting, beginning at 6:00 p.m. on Thursday, April 11, 2019 in the Town Hall Council Chambers, located at 10 W. Marshall Street. Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag.

**Public Presentations**

**Stephen Siller Tunnel to Towers Foundation**

Andrew McClure, National Community Engagement Director for the Stephen Siller Tunnel to Towers Foundation, advised Council that his organization built and gifted homes to service members who were catastrophically injured while serving their country or to Gold Star families, which included the spouses of a service member killed in action. He noted that these homes were mortgage free. Mr. McClure reviewed the history of the Foundation, which was created in honor of Stephen Siller, a firefighter who lost his life during 911. He reported that they were working to provide approximately two hundred mortgage free homes, including one they were about to dedicate in the Middleburg area to Rob Jones. Mr. McClure displayed a video about the Foundation and their work. He noted that all of the homes they constructed were smart homes and were fully automated. Mr. McClure advised that they had a long waiting list of individuals who could use a home and noted that they tried to help as many people as possible. He advised that the program also applied to fallen first responders.

On behalf of American Legion Post 295 and the veterans, Councilmember Daly thanked Mr. McClure and the Stephen Siller Tunnel to Towers Foundation for their service and for providing this outstanding program.

Mayor Littleton thanked Mr. McClure and noted that he looked forward to the dedication ceremony.

**Proposal for Use of Asbury Church – Loudoun Freedom Center**

Pastor Michelle Thomas, of the Loudoun Freedom Center, reviewed the projects their non-profit organization has done in order to preserve, protect and promote African American history in Loudoun County. She noted that they also added trails to the projects so the students could use them and learn. Pastor Thomas expressed an interest in

preserving the Asbury Church, which was the oldest church building in Middleburg and was endangered. She noted that it qualified for listing on the National Historic Register. Pastor Thomas reviewed the history of the Asbury Church and advised that after it was abandoned, it fell into disarray.

Pastor Thomas reviewed the revitalization process that the Center used and advised that they would like to do the same for the Asbury Church. She noted that their goal was to restore not only the building but also the honor, dignity and memory of the resilient community. Pastor Thomas advised that they would keep the building as a multi-use one and would use it to tell the history of the African American community. She opined that it would be a tourist attraction. Pastor Thomas explained that the process for doing this would begin with a deed of gift of the church from the Town to the Loudoun Freedom Center. She reiterated that they have created a network of trails and advised that, if approved, the Asbury Church would be added to the trail.

The Council inquired as to the source of funding for the project. Pastor Thomas advised that it would come from a combination of fundraising efforts, admissions fees for entry to the museum, rental fees for the use of the building and the collection of offerings during Sunday worship.

Mayor Littleton advised Council that he met with Pastor Thomas approximately a week ago to discuss the project and opined that this would be a great opportunity to preserve the church. He noted that he spoke with her about the need to ensure there was community support to fund the restoration and ongoing maintenance of the building. Mr. Littleton advised that he wanted Pastor Thomas to have a conversation with the Council to determine whether they thought this would be a good use for the building and to lay out a plan.

Councilmember Hazard noted that the Town had struggled with possible uses for the building due to its limiting factors, such as lack of parking, and advised that he was hesitant to go forward without a good plan. He questioned how the Center planned to move forward.

Pastor Thomas advised that the Freedom Center used the same plan for every site, including the Union Street School Project that was currently underway. She noted that Loudoun County had fifty African American historic communities, some of which were still intact. Pastor Thomas advised that one could find a church, a burial ground, a school and a residential area for each. She explained that the Center would serve as the bridge to communicate with those communities. Pastor Thomas advised that they took DNA samples in order to match people with relatives. She explained that they worked to recreate the same spaces in Loudoun County.

Mayor Littleton noted the need to fully understand what must be done so the building could be occupied. He further noted that this would not only include the funding of the renovation, but a long-term revenue stream for its operation. Mr. Littleton opined that the Council did not have a problem with the Center's vision for the building; however, he suggested more details were needed.

Council expressed concern about the number of projects the Loudoun Freedom Center currently had on their plate.

Pastor Thomas advised Council that things slipped through the cracks when people were not passionate about or did not understand the importance of something. She noted her passion and advised that she had already had conversations with entities that offered grants, such as Preservation Virginia and the Smithsonian, about this project. Pastor Thomas reminded Council that Loudoun County did not have a lot of intact buildings like this one and opined that the Asbury Church was very precious.

Council questioned whether Pastor Thomas would speak at the Church so others could hear her passion. It was suggested that she explain the detailed plans for this project the next time she appeared before the Council. Council thanked Pastor Thomas for her desire to take on the project.

Pastor Thomas confirmed she would do an 8:00 a.m. service. She noted the Asbury Church's proximity to the Salamander Resort and reiterated that this would be a destination for visitors.

Lynne Kaye noted that she served on the Board of Directors for the Oatlands, which had the largest enslaved community in Loudoun County. She advised that the property housed a museum that talked about the enslaved community, its members and their descendants.

Mayor Littleton opined that with the right plan, vision, details and community desire, what Pastor Thomas was describing could happen. He noted, however, that the Council had a responsibility to make sure there was a well thought out plan in place. Mr. Littleton volunteered to assist Pastor Thomas in developing a plan of execution and suggested the Town staff could also assist. He recommended that once it was ready, she return to the Council with the plan, to which the Council agreed.

### **Action Items**

#### **Request for Funding – Middleburg Community Charter School**

Mayor Littleton disclosed that he served on the Board of Directors for the Middleburg Community Charter School. He noted, however, that he did not have a vote. Mr. Littleton reminded Council that there were four charter schools in the Commonwealth – two of which were located in Loudoun County. He reviewed the history of the Middleburg Charter School. Mr. Littleton explained that they needed assistance in finding a new principal and advised that this would be their fourth one in five years. He noted that they have not used an outside search firm in the past; however, because this position required a unique person, the Charter School reached out to Springsted-Waters for assistance with the hiring process. Mr. Littleton noted the funding constraints the school was under and explained that they were requesting funding to help cover the cost of the search.

Bob Lazaro noted that the Middleburg Community Charter School was unique. He explained that it was self-governed by a Board of Directors and could carve out its own curriculum. Mr. Lazaro advised that the principal was a Board employee and opined that this position needed to lead and manage the school. He advised that the school was doing well. Mr. Lazaro reminded Council that attendance was based on a lottery system and advised that they had a waiting list. He explained that they were, however, challenged financially. Mr. Lazaro noted that they received funding from the County on a per pupil basis. He advised that their past recruiting efforts had not resulted in the outcome they desired. Mr. Lazaro explained that they needed financial support in searching for a new principal and requested \$5,000 from the Town. He advised that they would still use Springsted-Waters for the search even if the Town did not approve their funding request.

Council questioned whether the Charter School had used the NAIS organization in its recruitment efforts. It was noted that they were good at job matching and that the users did not have to be members of the organization. They questioned whether funding was part of the issue with recruiting.

Mr. Lazaro opined that the problem was the salary and benefits offered by the Charter School. He advised that they were addressing those and opined that this would give them a better candidate pool.

Mayor Littleton advised Council that Springsted-Waters had already been engaged to do a nation-wide search on behalf of the Charter School.

*Councilmember Daly moved, seconded by Councilmember Miller, that Council approve a contribution of \$5,000 to the Middleburg Community Charter School in support of its executive recruitment efforts to find a new Principal.*

Vote: Yes – Councilmembers Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: Vice Mayor Kirk

(Mayor Littleton only votes in the case of a tie.)

## Acquisition of Electric Vehicle Charging Station

Lynne Kaye, of Go Green, reported that there was currently one electric vehicle charging station in Middleburg, which was located at the Salamander Resort. She noted, however, that it was only for Tesla cars. Ms. Kaye opined that there would be a significant increase in electric cars over the next five to ten years and explained that the idea was to have a charging station in town so visitors could come to Middleburg without the fear that they could not charge their cars. She reported that Go Green conducted some research and advised that the ChargePoint system they were recommending was the best one. Ms. Kaye noted that it would include two charging stations.

Councilmember Leonard-Morgan advised Council that they explored securing a charging station using the VW fines/grant; however, what was offered under that program was not a quality station. He reported that what was being proposed would be acquired under a five year lease at a cost of \$1,200/year and would include all associated support, with the only other cost being to make the site ready. Mr. Leonard-Morgan reported that in 2017, there were a million electric vehicles and advised that there would be an estimated eighteen million by 2025.

Ms. Kaye advised that in 2011, there were only two models of electric cars. She further advised that there were now forty-three. Ms. Kaye opined that this number would double over the next three years as all of the major manufacturers were coming out with electric vehicles, ranging from small cars to large SUVs.

Town Administrator Davis reported that the electric installation proposal was for two circuits; however, the Town would only need one. He opined that Dominion Power may help to defray the cost of the installation; however, he advised that it would be a maximum of \$7,000. Mr. Davis noted that the infrastructure was a one-time cost.

Council discussed the cost and noted that it would be \$13,000 over five years for the lease. They questioned whether the electricity would be given away for free.

Councilmember Leonard-Morgan reported that the proposal was for the user to pay a fee of \$1/hour, with the cost of electricity being \$.38/hour and the cost of the credit card transaction being \$.01/hour. He opined that the Town would not make a profit on this directly; however, it would bring visitors to Middleburg. Mr. Leonard-Morgan advised that the transfer of the revenue back to the Town was included in the lease. He reported that users would find and use the charging station via a phone app and would use that app to pay for the charging service.

The Council continued their discussion of the cost. It was noted that the stations would have to be used 9.6 hours/day in order to break even. The members noted that technology changed rapidly and expressed concern about entering into a five year lease for equipment that may not be in favor for that length of time. They noted that companies were already exploring wireless charging. The Council questioned whether it was possible to build an upgrade into the contract. They further questioned whether it was possible that charging stations would be provided by the private sector in the future. Committee Member Kaye agreed the technology would change and suggested Go Green return to ChargePoint for more information. She opined that gas stations and utility companies may provide charging stations in the future.

Council discussed the proposed location for the charging station. It was noted that, if approved, it would be located in the Liberty Street Parking Lot beside the permit parking spaces. Council suggested the wireless charging station symbols be included on the Town's wayfinding signs for parking.

Mayor Littleton questioned whether Ms. Lynne did research on charging station locations before she left her home. Ms. Lynne noted that her vehicle was capable of travelling 335 miles on one charge; therefore, she did not worry about this unless she was going on a long distance trip. She advised that if she was, she stayed in a location where she could charge her car.

Council suggested the lease be looked into further to determine whether it was possible to build an upgrade into the contract. They further suggested this item return for their consideration during their April 25<sup>th</sup> meeting.

## **Staff Reports**

**Stuart Will, of IES**, reported that the Town's IT vendor would set up a virtual private network (VPN) at Well 4 the next time they were in town. He noted that the Town secured a touch screen panel that was Ethernet capable; however, a VPN was needed.

Council noted that the Stonewall Water Treatment Plant went down recently. They questioned whether it would have helped if Well 4 was operational.

Mr. Will advised Council that the Stonewall Treatment Plant was not down completely and explained that it operated at half capacity for a period. He advised that even at fifty gallons per minute, the system was able to keep up nicely with the demand.

**Town Clerk North** reported that a representative from CivicPlus would be in Middleburg the week of April 22<sup>nd</sup> to provide content counseling to the members of the staff. She advised that the plan was to try to record the videos that would be added to the website while he was present. Ms. North reminded Council that he would also present them with the website concept design during their April 25<sup>th</sup> meeting.

Town Clerk North reported that she had received one bid for the software needed for the file digitizing project and was expecting a second one within a few days. She further reported that she met with a representative from Scan America to identify the cost to scan and index the Town's records. Ms. North noted that the scanning would be the most expensive component, not due to the actual scan costs, but due to the costs of indexing the data for retrieval purposes.

**Business & Economic Development Director Gaucher** reported that two new businesses were opening – Chloe's of Middleburg and Atelier Design and Décor – and were in the process of renovating their respective spaces. He further reported that a very successful Loudoun restaurant was coming to town to look at the former Southern States building as a possible second location. Mr. Gaucher advised Council that the representatives from the boutique hotel that was interested in locating in Middleburg would like to meet individually with the members of the Council that they had not met with already. He noted that the building located on Madison Street that formerly housed The Outpost had been leased for retail use and expressed hope that it would be open in the next thirty to sixty days.

Business & Economic Development Director Gaucher reported that with regard to Visit Loudoun, Beth Erickson attended several of the Town's branding meetings and provided information to Native Collaboration regarding the project; Ms. Erickson was a member of the Town's Cultural & Community Events Committee and was attending those meetings; Ms. Erickson agreed to shoulder some of the responsibility for the next digital literacy event, which they planned to do by the end of the month; Visit Loudoun served as a marketing source for the trends for the boutique hotel; they provided some images for use on the Town's website; they provided a listing of the top Middleburg search terms from their website for the Town's website project; they arranged for him to meet with a travel writer's group; they were discussing another Fox 5 Zip Trip to feature artists in Middleburg; and, they were bringing their Summer of Love Tour to Middleburg on the Fourth of July.

Business & Economic Development Director Gaucher reported that he met with the branding ambassadors and expressed hope to present three directions for a logo and branding to the Council during their April 25<sup>th</sup> meeting.

Council expressed concern about holding a digital literacy class at the end of the month when the businesses had not yet been notified of the date. It was suggested that they needed more time to get it on their calendars.

Council questioned the type of restaurant that was interested in the former Southern States building and who leased the former Outpost building. Business & Economic Development Director Gaucher reported that the new business was a wedding business. He further reported that the restaurant was an independently family owned one that was successful in another part of Loudoun County; however, he could not provide their name.

Mayor Littleton questioned the status of the deliverables that were required under the Visit Loudoun Memorandum of Agreement. Business & Economic Development Director Gaucher reported that they were providing monthly reports; were attending the Bizz Buzz and EDAC meetings; have committed to helping produce a second digital literacy event in Middleburg; and, were serving as a referral organization for tourism related items, such as the travel writers. He opined that the only outstanding item was the digital literacy class; and advised that everything else was on schedule. Mr. Gaucher noted that they had not missed one deliverable, with the exception of missing one Bizz Buzz in the last seven months.

It was noted that they were supposed to appear before the Council on a regular basis. There was some discussion about the meeting schedule. It was suggested that they would appear before Council soon to talk about re-engaging in the MOA for another year.

Council questioned whether Visit Loudoun was working on their social media posts related to Middleburg. It was noted that they asked them to do more; however, Councilmember Leonard-Morgan noted that he had only seen one or two posts. Business & Economic Development Director Gaucher reported that they have been reporting on the number of impressions. Council asked that those reports be added to Mr. Gaucher's monthly report.

Council inquired as to what was being done with Visit Loudoun's monthly reports. Business & Economic Development Director Gaucher noted that the reports were not valuable to him as they focused on tourism and were skewed by the Salamander Resort. He opined that his relationship with Salamander's General Manager was more valuable. Mr. Gaucher explained that he was getting information on the top five residence locations of their guests, which he would use to identify locations on which to focus the Town's marketing efforts.

Councilmember Miller volunteered to work with the Business & Economic Development Director and Visit Loudoun to change the reports so they would provide the Town with actionable information.

Council suggested the need to begin work on the new contract with Visit Loudoun so it could be refined. It was suggested that a committee be formed to work on it. Councilmembers Miller and Bernard agreed to review the existing memorandum of agreement and to make recommendations for change.

Councilmember Pearson reminded Council that the organizations that were hosting events needed to get their information to Visit Loudoun so they could promote them.

**Town Treasurer Bott** reported that the issues associated with Paymentus have been resolved; therefore, she was moving forward with testing the new system.

**Chief of Police Panebianco** reminded Council of the Town-wide Spring Clean-Up on April 13<sup>th</sup> and noted that he would have officers available to assist the volunteers. He further reminded them of the Drug Take-Back on April 27<sup>th</sup> at the Town Office. Chief Panebianco noted that Go Green would be collecting used batteries that day and the Police Department would also collect old sneakers for MADD.

**Deputy Town Administrator Moore** reported that the Planning Commission forwarded a recommendation for disapproval to the Council on the Comprehensive Plan amendment requested by Dan Orlich. He advised that this matter was scheduled for a public hearing on April 25<sup>th</sup> before the Council.

Deputy Town Administrator Moore reported that work would begin on the Marshall Street Sidewalk Project on April 15<sup>th</sup>. He expressed confidence that A&M Concrete would meet the contract deadlines.

Mayor Littleton asked that the Deputy Town Administrator provide a monthly report to the Council on the Pinkney Street Project.

Deputy Town Administrator Moore reported that he requested a scope of work from the engineer so he would have some idea of what was required in the study. He advised that as to Chinn Court, he needed to work with the Town Attorney to determine what was needed to turn the contractor's proposal into a contract. Mr. Moore noted that no further action was needed from the Council on that item.

**Consent Agenda**

- (1) *Approval of Minutes – March 14, 2019 Regular Meeting Minutes and March 28, 2019 Work Session Minutes*
- (2) *Amendments to Council's Rules of Procedure*

*Councilmember Miller moved, seconded by Councilmember Daly, that the Council approve the consent agenda as submitted.*

Vote: Yes – Councilmembers Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: Vice Mayor Kirk

(Mayor Littleton only votes in the case of a tie.)

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**Action Items** (continued)

**Amendment to Historic District Guidelines – Small Cell Facilities**

Deputy Town Administrator Moore reviewed the history of the Federal Communications Commission's ruling with regard to small cell facilities (aka 5G antennas) and explained that the deadline for adopting aesthetic guidelines that could be used for such facilities was April 15<sup>th</sup>. He noted that while the Historic District Guidelines contained some guidelines for antennas, they were not specific enough. Mr. Moore advised that he developed some and reported that the HDRC forwarded them to the Council with a recommendation for their approval. He opined that they were not perfect; however, he suggested they be adopted. Mr. Moore noted that he was investigating whether they could be amended after the deadline.

Mayor Littleton reminded Council that the FCC's ruling was being challenged. He noted that the Town had the opportunity to put restrictions in place and noted that if they did not do so and the challenge failed, they would have no authority to impose restrictions. Mr. Littleton opined that the Council needed to adopt them.

Council questioned whether the proposed guidelines were as restrictive as possible. It was confirmed that they were. Deputy Town Administrator Moore advised Council that under the guidelines, it would be inappropriate to put small cell facilities on Washington Street in the core of the Historic District. He noted that under the guidelines, it was recommended that they be collocated where possible; however, the Town's decorative street light poles could not be used.

Council questioned whether they could be placed on the traffic light poles. Town Attorney Crim reported that they explored this in Manassas and explained that an applicant would have to be able to show that they could withstand the wind friction. He opined that new poles would have to be installed for that to occur as they were just designed to meet their current loads.

*Councilmember Miller moved, seconded by Councilmember Daly, that Council adopt an amendment to the Historic District Design Guidelines pertaining to Small Cell and Other Wireless Antennas and Infrastructure as contained in the draft recommended by the Historic District Review Committee on April 4, 2019.*

Vote: Yes – Councilmembers Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: Vice Mayor Kirk

(Mayor Littleton only votes in the case of a tie.)

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#### Safety Enhancements – Route 50 & Zulla Road Intersection

Chief Panebianco reviewed the history of the Town’s quest to address safety issues at the intersection of Route 50 and Zulla Road. He reported that VDOT agreed to install “do not enter” signs on Route 50 that would be backlit using LED lights. Chief Panebianco opined that this was the best possible solution.

Town Administrator Davis reported that VDOT asked the Town to pay the cost to connect the lights to electricity, which was \$2,000, as well as the per month cost for power. He opined that this would be a very small amount as they were proposing to use LED lights. Mr. Davis advised that, if approved, this would simply be added to the Town’s monthly utility bill.

Council questioned whether consideration had been given to the use of solar lights. It was reported that VDOT indicated that would be more challenging due to environmental factors.

*Councilmember Daly moved, seconded by Councilmember Miller, that Council endorse the safety enhancements at Route 50 and Zulla Road and authorize payment to cover the costs to connect the electricity and the ongoing electricity charges.*

*Councilmember Leonard-Morgan moved to amend the motion to cap the connection charge to \$2,500. Councilmember Daly accepted the friendly amendment.*

Vote: Yes – Councilmembers Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: Vice Mayor Kirk

(Mayor Littleton only votes in the case of a tie.) (on motion as amended)

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Mayor Littleton recessed the meeting at 8:06 p.m. for a short break. He called the meeting back to order at 8:13 p.m.

#### Discussion Items

##### 2019 VML Policy Committee Nominations

Mayor Littleton expressed a desire to have a member of the Council appointed to the VML’s Legislative Committee. It was noted that under the VML’s Constitution, the Legislative Committee was appointed by the President of VML. Mayor Littleton agreed to approach her about making the appointment. Councilmember Leonard-Morgan volunteered to serve if appointed.



After some discussion, the Council agreed to submit the following nominations for the VML Policy Committees:  
Human Developmental & Education Committee – Councilmember Daly  
Environmental Quality Committee – Councilmember Leonard-Morgan  
Community & Education Committee – Councilmember Bernard  
Transportation Committee – Deputy Town Administrator Moore

## **INFORMATION ITEMS**

### Strategic Initiatives Review – New Town Event

Councilmember Pearson reported that the Cultural & Community Events Committee (CCEC) met twice, during which they identified forty potential events. She further reported that the list was narrowed down to six, including an October fest, an oyster fest, a daffodil festival, a dog day/Halloween festival, a garden & gun festival and an arts & craft festival. Ms. Pearson advised that a sub-committee would meet later in the week to discuss them. She expressed concern about how a new event would be organized and noted that the Town had a limited staff and a limited number of volunteers. Ms. Pearson advised that the CCEC was scheduled to meet again in May.

### General Assembly Legislative Session Update

Town Attorney Crim reported that under the new legislation, the Council would be required to obtain training on the Virginia Conflict of Interests Act. He opined that it would be available online and expressed hope that there would be a special version for towns whose populations were under 3,500 as most of the Act did not apply to them. Mr. Crim reported that the current Council had until December 31, 2019 to get this training and noted that the Town Clerk would be required to maintain a record of it.

Town Attorney Crim reported that as a result of new legislation, CBD oil would be allowed to be sold in Virginia under very restrictive conditions.

Town Attorney Crim reported that the Council would also be required to take training on the Virginia Freedom of Information Act (FOIA) every two years, with the initial training to be complete by the end of 2020. He noted that he could provide that training. Mr. Crim advised Council that email and tweets were bad; however, the thing he would impress upon them the most was that they should not use texts for government business. Mr. Crim noted that the new legislation also included a \$1,000 fine for an erroneous closed session certification; however, it contained a list of mitigating factors that could be considered by the courts.

Town Attorney Crim reported that under the new legislation, full size pours would be allowed for special events that received an ABC special events license, for up to twelve events per year. He advised that restaurants that were located within the special event venue would be allowed to sell and serve alcohol to individuals who were in the festival. Mr. Crim noted that this could occur on Washington Street during Christmas in Middleburg.

Town Attorney Crim reported that the General Assembly did not repeal the 2017 proffer bill; however, they did amend it. He cautioned that localities must still be careful in how they approached a rezoning. Mr. Crim noted that his firm was doing an analysis of the new legislation, which he would provide in the future.

Town Attorney Crim reported that under new legislation that was passed, the Police Officer's Procedural Guarantees would be available to localities with three or more police officers. He noted that it previously applied only when there were ten or more officers.

Town Attorney Crim noted that the Governor made a recommendation to amend the bill related to hands free use of cell phones to make it apply State-wide; however, the Speaker of the House determined that the amendment was not germane. He noted that the bill was returned to the Governor. Mr. Crim reported that, as a result, the hands free use of cell phones bill while in a work zone did not pass. He advised that the law continues to be that an individual cannot push more than one button while driving.

#### County Comprehensive Plan Amendment (Loudoun 2040)

Mayor Littleton reminded Council that the Board of Supervisors would hold public hearings on the County Comprehensive Plan amendment on April 24<sup>th</sup> and April 27<sup>th</sup>. He noted that he and Councilmember Leonard-Morgan were signed up to speak and asked that the remaining members sign up as well. Mr. Littleton noted that the Dulles Area Realtors Association and the Loudoun County Chamber of Commerce were pushing for more density in the plan. He advised that individuals could email their comments; however, it was important for people to show up during the hearings. Mr. Littleton noted that during the last meeting, approximately half of the people in the audience were associated with the Chamber of Commerce and were supporting growth.

Mayor Littleton reported that COLT (Coalition of Loudoun Towns) was preparing a blueprint of the principles around which the County Comp Plan should be framed. He noted that all seven Mayors would be speaking in a row during the public hearing on April 24<sup>th</sup>. Mr. Littleton advised that COLT wanted the towns to endorse the blueprint. He offered to email it to the members as soon as it was available so they could personally endorse it.

After some discussion, the Council agreed to adopt a resolution during their April 25<sup>th</sup> meeting to identify the Town's position on the plan. Councilmember Daly volunteered to speak during the April 27<sup>th</sup> public hearing in order to read the resolution into the record.

Mayor Littleton displayed an ad that a Town resident, Arla Lewis, kept regarding the 1995 County Comp Plan. He noted that it showed "South Riding" as an "English Village made in America".

#### Closed Session – Property Acquisition; Actual Litigation; Legal Matters Requiring the Provision of Legal Advice by Counsel & Personnel

*Councilmember Miller moved, seconded by Councilmember Daly, that Council go into closed session as allowed under the Virginia Freedom of Information Act Sections 2.2-3711(A)(3),(7), (8) and (1) for the discussion or consideration of the acquisition of property or the disposition of publicly held property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; for consultation with legal counsel and briefings by staff members pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; for consultation with legal counsel employed by the public body regarding specific legal matters requiring the provision of legal advice by such counsel and, for the discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees and employees of the public body. Councilmember Miller further moved, seconded by Councilmember Daly, that these matters be limited to (1) the acquisition of property for a new Town Administration Building; (2) David Christopher Brent, Loudoun County Circuit Court Case CL 117407; (3) legal advice of the Town Attorney regarding a claim for payment; and, (4) the review of the Town Administrator. Councilmember*

Miller further moved, seconded by Councilmember Daly, that in addition to the Council, the following individuals be present during the closed session: Danny Davis for all of the items, Martin Crim for the first three items and Rhonda North, Will Moore and Jamie Gaucher for the first item. Councilmember Miller further moved, seconded by Councilmember Daly, that the Council thereafter reconvene in open session for action as appropriate.

Vote: Yes – Councilmembers Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: Vice Mayor Kirk

(Mayor Littleton only votes in the case of a tie.)

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Mayor Littleton asked that Council certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, which each member so did. He reminded those present for the closed session that any discussion that occurred within it should be treated as confidential.

**Council Approval** – Payment for Leasing of Health Center Building

Councilmember Pearson moved, seconded by Councilmember Daly, that the Town Council authorize a payment to Margaret Carroll with Sheridan McMahon Ltd. Realtors in the amount of \$5,000 for her efforts in pursuing leases for the Health Center building on behalf of the Town.

Councilmember Hazard offered a friendly amendment to make the payment to Sheridan McMahon as the contract was with them. Councilmember Pearson accepted the amendment.

Vote: Yes – Councilmembers Bernard, Daly, Hazard, Miller and Pearson

No – N/A

Abstain: Councilmember Leonard-Morgan

Absent: Vice Mayor Kirk

(Mayor Littleton only votes in the case of a tie.)

(on motion as amended)

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There being no further business, Mayor Littleton declared the meeting adjourned at 9:47 p.m.

APPROVED:

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Trowbridge M. Littleton, MAYOR

ATTEST:

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Rhonda S. North, MMC, Town Clerk

## April 11, 2019 Middleburg Town Council Meeting

**(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – [www.middleburgva.gov](http://www.middleburgva.gov))**

**Bridge Littleton:** [Off mic]. We will call the April meeting to order. First item of business is the Pledge of Allegiance

**Everyone:** [Pledge of Allegiance].

**Bridge Littleton:** All right. Next item is the roll call.

**Chris Bernard:** Chris Bernard.

**Kevin Hazard:** Kevin Hazard.

**Philip Miller:** Philip Miller.

**Bridge Littleton:** Bridge Littleton.

**Peter Leonard-Morgan:** Peter Leonard-Morgan.

**Cindy Pearson:** Cindy Pearson.

**Kevin Daly:** John Kevin Daly.

**Rhonda North:** Rhonda North, Town Clerk.

**Martin Crim:** Martin Crim, Town Attorney.

**Danny Davis:** Danny Davis, Town Administrator.

**Bridge Littleton:** Okay next item is public comment. So this is the time which if any member the public would like to address the town council on any matter that they feel so inclined to now is the opportunity. All right. We will close the public comment and move on to public presentation and the first public presentation we have is Tunnel of Towers Foundation. So, yeah. If you want to come up to the table just say your name into the microphone.

**Andrew McClure:** [Off mic].

**Bridge Littleton:** Face here.

**Andrew McClure:** [Off mic].

**Bridge Littleton:** Please.

**Andrew McClure:** [Off mic]. First of all, is this on?

**Cindy Pearson:** Yes.

**Andrew McClure:** First of all, thank. I don't think so.

**Danny Davis:** [Off mic].

**Andrew McClure:** Oh.

**Bridge Littleton:** [Off mic].

**Andrew McClure:** Oh, well thanks for having me first of all. Honored to be here tonight. Andrew McClure and I have held many positions with the Stephen Siller Tunnel to Towers Foundation. Now I'm the National Community Engagement Director. So [inaudible] it means a lot of things, but one of the things that we do is we build and gift mortgage free homes to catastrophically injured service members and we've also just begun a program where we gift homes to Gold Star families. So spouses with children who have lost a husband and a dad in the war and we're gifting mortgage free homes to them as well. I want to go back and tell you how we got started, what our original plan was and how we fell into what we're doing today because it wasn't by design. Stephen Siller was a New York City fireman who on September 11, 2001. First of all, Stephen was one of seven. He was the youngest brother in a family of seven on Staten Island, New York and he was actually 14 years younger than number six. So he was like their a little miracle, six older brothers and sisters. On September 11<sup>th</sup> he was going to golf with his three brothers. It was like their passion. There's four of them [inaudible]. September 11, 2001 was an absolutely stunning day. It was beautiful in New York and they were gonna play golf. He worked the overnight shift at squad one in Brooklyn and he was heading home when he heard over the scanner that the first tower had been hit. So he called his wife. He actually is a dad. He had a wife and five children and he called his wife to let my brothers know I'll catch up with them later on. I'm gonna head back to squad and see what's going on with the issue in New York City. And when he got to Squad 1 all of the members had responded. He was the dispatcher there. He's basically by himself in the firehouse. Could've went home, but he wasn't to be stopped. So he took his fire gear, put it into his personal vehicle, and drove. And when he got to the Brooklyn–Battery Tunnel he found that it had been closed to all but emergency vehicles. So rather than again pack it in for the day or you know come up with a plan B his plan B was to put his fire gear onto his body, the helmet, the scott pack, the jacket, the boots, the whole deal and he took off on foot through the Brooklyn–Battery Tunnel and he ran three miles to get to the Brooklyn Battery Tunnel to get to the Trade Center where he lost his life that day saving others. And he was one of three hundred and forty three New York City firefighters who lost his life that day. So rather than stay in that dark hole the family decided they want to do something in Stephen's memory. And so they started the Stephen Siller Tunnel to Towers Foundation. So it's running through the tunnel to the towers. It's a long name, but it makes some sense. And the idea at the time was just to do right by others whether it was giving money to a burn center, whether it was just helping widows of fellow firefighters who lost their lives, and that was the mission for about six seven years until our CEO came down to Walter Reed and ran into a young man named Brendan Marrocco who was the first quadruple amputee to survive any war in this country's history. He lost both arms both legs. And turns out he lived on Staten Island, that's where he was from, our home headquarters. So Frank said you know I'd love to be able to help you, I'd love to build you a house. And he took the offer and we thought it was one and done. That was 2009. 2010 we're on our way to two hundred mortgage free homes for catastrophically injured service members throughout the country. Rob is one of our first. Rob Jones who's gonna get his home two weeks from today here in Middleburg is among our first 75. The need has not abated one bit. There are a lot of men and women out there who still need the help and we're looking forward to April 25th. Brendan by the way is pretty remarkable in that at the time he was one of just 15 people worldwide who received arm transplants. So Brendan now has working arms. It's truly remarkable. Unfortunately, someone had to lose their life for him to get arms, and he's a pretty small thin guys so he has a woman's arms actually and it's really remarkable to see him speak with his hands now, lift things, and restored some of his life. But the home made all the difference to him. And what we're gonna show now is kind of a video snapshot of who we are what we do and it really shows how the Stephen Siller Tunnel to Towers Foundation run became a national type event. Is this gonna start now or no?

**Danny Davis:** [Off mic].

**Andrew McClure:** Yeah, let me just explain about the run. So what we started doing a year after 9/11 was retracing Stephen's steps through the Brooklyn–Battery Tunnel from the Brooklyn side to Manhattan and we have a huge street fair on the Manhattan side. I think the first year we actually closed the Brooklyn–Battery Tunnel for this. I think the first year we had 1,200 people. This year we had 30,000. So it's one of the largest 5k events in the country, and a lot of the firefighters run in their gear. Police officers run in their uniforms. It's a great great event. It's a memorial, it's never gonna end, and it's something that we always said never forget, never forget. It's something that yeah we honor the firefighters that day and the police officers and all the civilians, but at same time we have a good time with it, we have fun. We have kind of lit the candle. We were in a very dark place and we've done a lot of good. I'd like to show the video and then we'll get back to kind of some of the numbers where we are and what we're planning to do. So if we can start that Danny.

**[Video presentation].**

**Andrew McClure:** So Stephen's children take part in the run each and every year. [Inaudible] two of them were wearing his outfit. Stephen actually wore the tank and the whole deal. Every year it's the last Sunday in September, so some years it's very warm so you can see the guys it's kind of difficult running in the uniform. One thing about the homes the home we built for Rob and all of our catastrophically injured service members they're all smart homes. They all have smart technology. You saw Chris Levi kind of just touching the water and it goes on. Every part of the home is automated. They can operate everything from a tablet. So whether it's turning on your security system, turning on the your stereo sound system, television, everything could be from one tablet, blinds up and down. It's a remarkable technology. The doors open kind of like E-ZPass in some of the homes for guys in the wheelchairs. And when like I say, the need hasn't really changed much. We have a long waiting list and so we're gonna be doing this for quite some time. You saw the last program is the fallen first responders program. Unfortunately, there's been a lot of need because we've lost a lot of men and women over the last, we started this program in 2014 when detectives Liu and Ramos were murdered in Manhattan right before Christmas time. And we found out that one of them was going to lose their home if they didn't get some help. And we got on television, former Mayor Giuliani got on television with us and we raised a million dollars in just seven days and were able to pay off their mortgages and changed their lives a little bit, and kind of do some renovations on their home. So it's one of them wasn't in really good shape, and it's never you know you don't prepare. Nobody prepares for this, so we can't help every serviceman. We can't help every first responder who lost their life in line of duty, but we certainly try. And it's become like an every week event now. Every week we [inaudible] another one. So we just had one New York City firefighter died in Afghanistan. He was a reservist and he was just killed this week. So he's got a young wife and three children and we're paying off the mortgage to their home. So programs have expanded, and like I say this is not what we set out to do. We kind of just fell into it, and we're real happy to be able to do this home for Rob here in Middleburg. And that's two weeks from today at 11:00 in the morning and you know everybody is going to come, right? [Laughter]. So that's my presentation really. I mean I could talk all night. I don't want to do that, but if anybody has any questions I'd be happy to answer any questions.

**Bridge Littleton:** Well I think.

**Kevin Daly:** [Off mic].

**Bridge Littleton:** Yeah. No, I was just gonna say absolutely. No no, go ahead.

**Kevin Daly:** [Off mic].

**Bridge Littleton:** No no no, please first.

**Kevin Daly:** Speaking on behalf of the America, I'm going to take advantage of my position up here. They're not going to be able to get up, but thank on behalf of the American Legion post 295 and all the other veterans here in the room [inaudible]. This is an outstanding program administered by outstanding people providing support to outstanding people. Thank you for your service. [Applause].

**Andrew McClure:** [Off mic].

**Kevin Daly:** People were starting to fall asleep. [Laughter].

**Bridge Littleton:** I was gonna say everyone's awake now. Does anybody have any other thoughts or comments or questions for Andrew? No? Well, I just want to say thank you very much for coming down. You know I know we talked a week or two ago for making the trek down from New York. We really appreciate it. And we look forward to the dedication Thursday 11:00 a.m. two weeks from today.

**Kevin Daly:** [Off mic].

**Bridge Littleton:** There you go. Thanks.

**Andrew McClure:** Right around the corner basically right?

**Bridge Littleton:** Yep.

**Kevin Daly:** [Off mic].

**Andrew McClure:** There you go. I met with the sheriff's department. I just received an e-mail you, Danny, gave me a name of a veteran I think it was. Eric [inaudible].

**Danny Davis:** [Off mic].

**Andrew McClure:** Ok. Because I was seeking a color guard and he gave me some information that I'm going to be able to get a color guard apparently? [Off mic]. Excellent. I'll be in touch. Excellent. Well, that's it for me.

**Bridge Littleton:** Andrew Thank you very much.

**Andrew McClure:** I'm excused?

**Bridge Littleton:** Yeah, you're excused. Yeah.

**Andrew McClure:** Thank you very much.

**Bridge Littleton:** And you don't really even need to ask

**Kevin Daly:** [Off mic].

**Bridge Littleton:** Ok. Next item we have is the Loudoun Freedom Center.

**Pastor Michelle Thomas:** Good evening.

**Bridge Littleton:** So real quickly so Pastor Thomas do you have something you're going to show?

**Pastor Michelle Thomas:** Yes

**Bridge Littleton:** You're gonna throw it up? OK.

**Kevin Daly:** [Off mic].

**Bridge Littleton:** OK. So really honestly this is a public presentation, so the floor is yours.

**Pastor Michelle Thomas:** Ok. I'm Pastor Michelle Thomas with the Loudoun Freedom Center. The Loudoun Freedom Center is a nonprofit organization dedicated to preserving, protecting and promoting African-American history across Loudoun. We've been hugely successful. Probably one of our noted saves would be the formerly known Belmont Slave Cemetery in Loudoun County that is two point seventy five acres of wonderful land that we've been able to preserve and also put in over the summer a 400 foot trail so that students from Loudoun County Public Schools can come and learn about the authentic experience of the African-American community in Loudoun County. So we endeavor to go throughout Loudoun County protecting and preserving and promoting African-American history. Currently there's not another organization dedicated for this. There is a research organization associated with the Thomas Balch Library. But nothing really set up to do advocacy and to save endangered sites. So there is an endangered site here. It's actually the Jewel of Middleburg, and it's the Asbury church. So the Asbury church is what I consider the Jewel of Middleburg is because it was established in 1829 and it's the oldest surviving church building in Middleburg. It's absolutely wonderfully preserved, not perfectly, but it's a sweet little special place. And so it qualifies for, actually yes, it qualifies for a listing on the Virginia landmark register in the National Register of Historic Places. This worship facility was a multi-purpose site. It has been used to be a during Civil War times. It was used to be a hospital. And it has really good history in terms of of different uses throughout the years. We still have the blueprint here, and so there is a great way to put this back together as it was originally intended. In 1864, so between 1829 and 1864 it had several multi-purpose uses. And then in 1864 something amazing happened. Obviously Middleburg is a very very special place in terms of integration and setting the standards. I think you guys in Middleburg has something special going on because in 1864 the year before slavery ended the African-American, I'm sorry, the Methodist Church, which was white at the time, handed this property over to the African-American church. Isn't that fantastic? Gave them a deed of gift, and it was held in that congregation up until around the late 1990s. Preservation, when you preserve a historic space like that I don't know what happened to be honest to say why this worship facility dwindled, but over the years throughout Loudoun these wonderful churches are kind of left abandoned. The older generations are dying out and the pastors really don't have the support to keep the church going. And so over time it falls into disarray, someone buys it. The same thing happened in Waterford. This is a picture of the John Wesley Church built around a little bit later, maybe 20 years later than this church originally, but the same thing happened. The congregation dwindled. They wanted to preserve it. It fell into the hands of the Waterford Foundation, and the Waterford Foundation had been floundering with it for I guess about almost 20 years just trying to figure out what to do with it. It's difficult because they don't have the connections with the descendant community. They don't have the researchers really focused on you know how to preserve the building. And so we partnered up with the John Wesley church to bring it back to life last year. And since then we've had regular services there. In fact in another week or so we'll be having sunrise service where we bring the whole community together. We've had community talks there which is really powerful because you had the descendant community coming back to share their history. Waterford was a special place because lots of people were free in Waterford, so that is the same sort of reconciliation we want to bring to Middleburg, maybe bring the descendant community back, give us the history and see how we can reconcile the people here. Restoration returns the honor, the dignity, and the memory of a resilient community. It's amazing because that is the picture of the Asbury United Methodist Church signed that I found in the window sill and I just had to snap that picture because it just spoke so powerfully for me about resilience and survival. So no matter what that church looks like on the inside or outside that's sign looks good. You could dust it off and have church tomorrow. And so but when we restore these properties, any property, whether African community property or not we restore the honor and the dignity and the memory of those who's gone on before us. And certainly in Loudoun County we do not do enough of that for the African-American community, and so this is a great opportunity. Reactivation we invigorates and ignites the entire community. So when the Loudoun Freedom center comes in to reactivate this church it's a gift for the community. It brings everybody out. It gives parishioners a place to worship, but not only that it serves this facility has always been multi use and we intend to keep it that way. So having people to come in to use this facility on an ongoing basis that kind of ignites the community. Also being able to tell this history, this resilient history of the African-American community, it is very attractive to people that come to Middleburg and want to see different sites. So this will be definitely a tourist attraction. This is an example of how this process can go. In the research we found that of course in 1964 the Methodist church that was predominantly white deeded this over. So this church have had very several examples of gifts of deeds. And what we were endeavored to do would be the same thing to do a deed of gift over to the Loudoun Freedom Center. Toll Brothers did it for the Belmont site, and basically we literally took it over and they carved out you know the section. In this case there's nothing to carve out. It's already carved out. There's no additional land. It's



just the church, and so the deed of gift is something very simple that we could do the transfer ownership. Journey to Freedom Heritage Trails throughout Loudoun, the Loudoun Freedom Center is comprised in a network of historic trails to just tell the story of survival and resiliency of the African-American community and we're hoping that this site will be a part of the trails. Of course you know we're hoping that, Middleburg is already a tourist destination, but wouldn't it be awesome to have something else for people to see and another reason to come here. The Journey to Freedom Heritage Trails is very familiar and the Loudoun Freedom Center is very familiar with partnering with counties and towns. We've done it at Sycolin. We've done it at the Loudoun County level, and here at the Lansdowne Town Center we're working with B.F. Saul to create another heritage trail to tell the story of the Coton enslaved community which was the Lansdowne Town Center's formally name. Our center, the Loudoun Freedom Center, does Journey to Freedom Heritage Tours, so we it won't be practicing on you guys. We do have tours already established, and not only do we have tours we have partnerships with the Loudoun County Public Schools, so they would take the tours. This year we're starting with all fourth grade kids in every Loudoun County Public Schools. They'll be recommended to take this Journey to Freedom heritage tours where we go to different sites and tell the stories of the African-American communities. And we're hoping that the Asbury Church will be one of those stops. Our upcoming projects, we're not a one off group. We are embedded in this community. So we have upcoming projects for 2019. You may say it's aggressive, but we move at the speed of light, I guess. So the *Sycolin* African-American community, we are in the process of transferring that property. And so actually I just heard from the town lawyer today, so that's going well. And they're shooting for a July time frame to be finished with the transfer. The Loudoun Freedom Center Museum at Waterford should be open this summer. We're going to do it at the John Wesley community, I'm sorry, the John Wesley church. We are an applicant for the Smithsonian program affiliates. So we're hoping to be a designee for a Smithsonian site. We'll know about that April the 15th and that will bolster our museum, not just in Waterford, but if we decide to do something here at the Asbury Church. Union Street school transfer that is currently being examined by the Loudoun County Board, and so that is in the works. We're hoping to have that on the agenda for May. They are cleaning up the deeds and that's going to be a deed transfer as well. The Loudoun Lynching Memorials, we're in the process of doing memorials around Loudon. There's been three documented lynchings, and so our first memorial to Orion Anderson who was a 14 year old kid lynched in Leesburg is going to be June the 19th.

**Martin Crim:**

**Pastor Michelle Thomas:** I'm sorry?

**Martin Crim:**

**Pastor Michelle Thomas:** Juneteenth, you got it. Asbury church transfer that is up to you guys, and the Smithsonian affiliates program which I mentioned which will again bolster our programs and museum efforts. Funding, raising the offering, churches are normally good at passing the plate, right? And in this source we'll have a combination of fund raising opportunities, as well as some of our efforts that are, even though we're a nonprofit, we are for profit in a way because we bring in some funding. So I'll go over for an example Loudoun Freedom Center African-American museum at Middleburg. Obviously that will be admissions fee, so people will have to pay a range of price. I would imagine it's probably going to be for kids somewhere around \$10. Wedding venue, this site certainly would be appropriate for a wedding. I can imagine that would be a beautiful wedding facility. The Journey to Freedom Heritage Tour, so some of our funding and sustainable funding will come from the tours, especially if we're able to make the Asbury church a site. A community center is what we're hoping to have this facility multi-use as. And so being able to do facility rentals is something that we would be interested in obtaining the funding for that. And obviously a worship center, so being able to collect offerings and donations there would be fantastic. Any questions?

**Bridge Littleton:** So real quickly just to give everybody a little bit of background. You already know this.

**Pastor Michelle Thomas:** OK

**Bridge Littleton:** So Pastor Thomas and I spoke. Originally we met at Vince Perricone's Memorial service, and we were talking and the topic of Asbury church came up and you know her passion and her fire were just you know

overwhelming. So I thought you know all right this is a great opportunity to figure out maybe a good potential future use for Asbury. And so Pastor Thomas said well when can we meet? And I said next week. And she sort of went oh okay. And so we got together and she came. You all came in what about a week or two ago?

**Pastor Michelle Thomas:** Yes.

**Bridge Littleton:** Yeah. So and she came in with a couple other folks from her congregation and we had a really great conversation about how this could potentially work and what not. And she said well this is exciting. You know what would be the timeframe in which we could you know speak to the town council? And I said next meeting. So she said okay that's great. So I think that what they're doing with the Freedom Center is a really great thing. I think there's a real great opportunity here to preserve Asbury in a way which respects the heritage and the history of what it's meant to you know our community the African-American community, the larger Loudoun community. But one thing we did talk about was we wanted to make sure that, I don't think anybody had any issues or thoughts that it would be done in a way which was was not in alignment with what everyone wants, but we would want to make sure that there's the the support there from the community. There's the ability to fund it and finance it and make sure it maintains in an ongoing state over time, right? Sometimes it's easier to get the thing done. It's a lot harder to make sure it stays that way for the next 50 years. So you know the idea was for Pastor Thomas to come in, join us, give some of their thoughts on what they would see the vision for and then really have a conversation with us about where we see this relationship going, how we could help them progress forward if we felt it was a good end use, and then sort of lay out a plan to go from here to there. So that's kind of a backup. I guess is you're started with that, but anyway so if you got any questions of Pastor Thomas.

**Kevin Hazard:** I've got a couple.

**Pastor Michelle Thomas:** Yes sir.

**Kevin Hazard:** We've struggled with with uses for this property

**Pastor Michelle Thomas:** Yeah.

**Kevin Hazard:** And it has some limiting factors. Not so much the building itself. The building itself has great bones, but I read the restoration and obviously this was just lifted from something else.

**Pastor Michelle Thomas:** Yeah.

**Kevin Hazard:** And you didn't have a chance to redo it, and that's fine. But I'm hesitant to go forward right now without a good plan. And I don't think, and everything you said is laudable and really great.

**Pastor Michelle Thomas:** Okay.

**Kevin Hazard:** But we need, not we need, I'm gonna backup. I would like to see

**Pastor Michelle Thomas:** Okay.

**Kevin Hazard:** More planning for this. You know exactly how you go to it. I mean you there's a lot more study to go into this before we move forward I think.

**Pastor Michelle Thomas:** Okay.

**Kevin Hazard:** How are you going to do it? How are you going to park people? Exactly what you're going to do.

**Pastor Michelle Thomas:** How we're gonna park people?

**Kevin Hazard:** Yeah.

**Bridge Littleton:** [Off mic].

**Kevin Hazard:** Parking.

**Pastor Michelle Thomas:** Oh OK. OK. Sure.

**Kevin Hazard:** I mean that's been a huge huge problem to us trying to figure out uses for it.

**Pastor Michelle Thomas:** OK.

**Kevin Hazard:** And you've walked it, you know, and I've walked it, and I love that church.

**Pastor Michelle Thomas:** Sure.

**Kevin Hazard:** But I want it to be done exactly right.

**Pastor Michelle Thomas:** OK.

**Kevin Hazard:** And I'd like to see more information.

**Pastor Michelle Thomas:** Okay. I'd like to respond.

**Kevin Hazard:** OK.

**Pastor Michelle Thomas:** So in terms of page six and seven, we are actually doing this same exact plan for the Union Street School. It's the same exact plan. Not only is it being done here, this is our exact plan that we're gonna be using at every different site. Every site that we're using we're coming in and do the same thing. So the history of Loudoun is Loudoun and has about 50 African-American historic communities. You can find those communities on the African-American historic communities of Loudoun map. We have our own map right? And we have about 50 communities and some of the communities are intact. Most of them are not. If you go into a historic African-American community you're going to find four things. The first thing that you're going to find is a church. You'll find a burial ground. You'll find a school and then the residential areas where African-Americans lived. And so our goal, the Loudoun Freedom Center goal, is to come in and help to recreate or build a bridge of education to that African-American community. And so what you see here talking about the genetics and that sort of thing people will come into this facility, they'll be able to do DNA samples, and we'll be able to match them with other community groups and relatives that maybe they have never known. And not just black relatives, but white relatives. And so that is a very people are spending tons of money going to do their DNA, finding out what part they are from Africa or Scotland or whatever, but where are you from in Loudoun County? People are very much concerned and wanting to get to know who they're connected with in their genealogy in Loudoun County. So that is one avenue. So the actual model is a basic church model, black church model. So the black church model was an epicenter for everything. The black church model was the hospital. The black church model was the school. That was the place where we came to find out about the community. It was the community center. And we're using that same model, recreating the same sacred spaces all over Loudoun.

**Kevin Hazard:** It's a library. It's got class rooms.

**Pastor Michelle Thomas:** If you went into a black church in the 60s that's what you're going to have. That's where blacks first learned how to read. In fact we was reading in churches back in the days where reading was illegal. So that's why they didn't like preachers to go to school because they knew that the preachers would come out of school and teach folks how to read. So the church has always been an education institution. That's why you have HBCUs that have also come from black churches.

**Bridge Littleton:** So I think you know when we met before we talked about this. I think the, and Kevin if I mischaracterize this at all please say, I think the question that Kevin's going towards, which is one that we're challenged with right in the Middleburg museum right now, right? Is that you know fully understanding what needs to be done to get the facility to a place of being able to be used, right? Or occupied. And then the second piece is making sure that all the financing to do that is there to begin with.

**Pastor Michelle Thomas:** Sure.

**Bridge Littleton:** And then the third piece is that, like you said, it's a nonprofit it's still gonna make money, right?

**Pastor Michelle Thomas:** Right.

**Bridge Littleton:** That the revenue streams to support its longevity are there and a really really well detailed worked out plan. I think that's where Kevin's going.

**Pastor Michelle Thomas:** Okay, fantastic.

**Bridge Littleton:** Yeah. If that makes sense.

**Pastor Michelle Thomas:** What he said.

**Bridge Littleton:** Yeah, sorry.

**Pastor Michelle Thomas:** Okay.

**Chris Bernard:** [Off mic].

**Pastor Michelle Thomas:** Okay.

**Bridge Littleton:** Yeah yeah, I don't think anybody has any issue with the idea. It's a great vision.

**Pastor Michelle Thomas:** Sure.

**Bridge Littleton:** A lot of more detail work needs to be done. That's all.

**Pastor Michelle Thomas:** Sure. Then that's fantastic. I thought tonight would be a overview. I didn't know you guys want to go into the weeds with numbers and all that.

**Kevin Hazard:** No, not that going into weeds yet.

**Pastor Michelle Thomas:** Right.

**Kevin Hazard:** But going forward before we make a decision.

**Pastor Michelle Thomas:** Sure.

**Kevin Hazard:** Before I'm on board for making a decision.

**Pastor Michelle Thomas:** Sure sure sure.

**Kevin Hazard:** I think the last thing we want to do is turn it over and it sits for. You guys are going gangbusters on four or five things and if this one slips through the cracks maybe we've lost an opportunity somewhere else.

**Pastor Michelle Thomas:** I'd like to address that.

**Kevin Hazard:** Sure.

**Pastor Michelle Thomas:** So things slip through the cracks when people A) aren't really passionate about it, and when they don't understand the importance of it. So right now African-American historic sites in Loudoun are endangered. And so immediately we have already talked to Preservation Virginia who is on board with making sure that we have funding and access to grants. That's why it's also so important for us to get this program affiliation with the Smithsonian because we have access to their grant money as well. And so a lot of this funding you know and things that we need to bring to this site is gonna be it dictates a stand on top of it because it's so important. It's so precious. I am very appreciative that we even have this to be honest with you because it's not like that all across Loudoun. So this can't slip through the cracks. We're not working on so many things. Unfortunately Loudoun doesn't have a lot of intact buildings, so this is very precious. It's the Jewel of Middleburg.

**Bridge Littleton:** Anybody have any other questions? Kevin I know I think you had one.

**Kevin Daly:** Yup, to comment. I've heard you speak. I was there at Vincent's. Yeah we were all there, a lot of us. And so the other big question is gonna be are you going to be speaking, will you be providing you speaking and sermonizing at the church? [Laughter]. Because I feel, I'm not just seeing your passion, I feel it. And this historical significance of having this facility here in Middleburg. Now this was just an overview. I fully expect that you're going to come back the next time with plans so detailed they're going to make his eyeballs roll in the back of his head.

**Pastor Michelle Thomas:** He'll say stop.

**Kevin Daly:** I feel it. Because I feel the passion. [Laughter]. They'll stop rolling after awhile. But thank you for coming up with this idea. And that's where everything begins is with an idea.

**Pastor Michelle Thomas:** Sure.

**Kevin Daly:** Every journey begins with one step.

**Pastor Michelle Thomas:** Sure.

**Kevin Daly:** So let's start running.

**Pastor Michelle Thomas:** Thank you. So the answer is absolutely I'll be here. Our service starts in Lansdowne at 11:00. So I plan to do a service between 8:00 and 9:00. And it has to be me and you know why, right? But we'll be uniquely stationed what a half a mile from Salamander? Yes? Wouldn't it be awesome to provide a uplifting service like this every Sunday for the visitors. And so it is as much is ecumenical exercise and an ecumenical service. It is a tourist destination and to be able to come in and hear something so uplifting and so spiritual is a great way to spend your tour time.

**Bridge Littleton:** Does anybody have any other questions or comments or thoughts?

**Martin Crim:** [Off mic].

**Bridge Littleton:** Sure.

**Martin Crim:** [Off mic] Martha *Semmes* for saving this building twice.

**Everyone:** Yeah.

**Bridge Littleton:** Yup. Very good.

**[Speaker]:** [Off mic].

**Bridge Littleton:** Not really.

**Lynne Kaye:** [Off mic].

**Bridge Littleton:** But go ahead. [Laughter]. Lynne you have 10 seconds.

**Lynne Kaye:** [Off mic].

**Bridge Littleton:** Literally 10 seconds.

**Lynne Kaye:** Forget it. Never mind. [Laughter].

**Bridge Littleton:** No, what is it?

**Lynne Kaye:** So I'm on the board at Oatlands, which I don't know how many of you guys now it was the largest enslaved community in Loudoun county, and we created an area within the museum property for to talk about the enslaved community and their members and we bring the descendants back. It's been fabulous. Everybody's loved it. They're so excited to connect to their roots. So I really think that, assuming that everything goes as you guys want it to, that it would be a great thing for Middleburg.

**Bridge Littleton:** Thanks. So let me just ask a quick question of everybody on council. So I think to Kevin's point, right? A lot of this is this is a great vision, right?

**Pastor Michelle Thomas:** Sure.

**Bridge Littleton:** But the devil really is in the details.

**Pastor Michelle Thomas:** Sure sure sure.

**Bridge Littleton:** And so we want to make sure that you know I mean for myself, and I don't want to speak for council and I'm not gonna take a straw poll, I think with the right plan, the right vision, and the right details I think there's probably a community desire to see something like this happen. But I think we as Council really have a responsibility to make sure it's well thought out and really the big thing too is at the end of the day it's got to be financed.

**Pastor Michelle Thomas:** Sure.

**Bridge Littleton:** You know however that is. Whether it's contribution or a mix of a multitude of things and all that kind of stuff. And I know I am willing to help you in any way possible to bring the idea into a really well thought out, executable and backed, whatever that means right?

**Pastor Michelle Thomas:** Right.

**Bridge Littleton:** Plan of execution. I'm assuming nobody on council has any concerns with town staff working with Pastor Thomas to help and answer questions and stuff like that to really get to a good framework? And then you know once it's all ready, and it may take us two or three months to figure it out, which is okay right? Because we've

got to get it right. But when it's to that level of detail bring it back and maybe you know touch base each major step of the way, but everybody on board with that path? Okay.

**Pastor Michelle Thomas:** OK.

**Bridge Littleton:** Does that help?

**Pastor Michelle Thomas:** Yes.

**Bridge Littleton:** Awesome.

**Pastor Michelle Thomas:** Thank you so much. We'll talk tomorrow. [Laughter].

**Bridge Littleton:** So you finally got to do it to me. [Laughter]. All right.

**Philip Miller:** [Off mic].

**Bridge Littleton:** Yeah. Well both times I said it to her she was like oh I didn't expect that. Thank you very much for coming.

**Pastor Michelle Thomas:** [Off mic].

**Bridge Littleton:** Yeah. So real quickly we're going to change the one order in stuff. So on the action items we have a funny request from the Middleburg Community Charter School. I just want to move that to the very front or move that to next. So that way Bob doesn't have to because it's way at the end of the agenda. That way we can hit this, go through it real quickly, and what's that?

**Philip Miller:** Do we have to do the consent in the first?

**Bridge Littleton:** No.

**Philip Miller:** OK.

**Bridge Littleton:** I mean we can move stuff around. So with that unless has any objections. Bob. So real quickly just a disclosure, I'm on the board for the Middleburg Community Charter School. So Mayor doesn't vote anyway so I'm not going to vote, but I will be happy to answer questions, provide color, whatever else. Bob if you don't mind I'll just give everybody a quick background and then turn it over to you.

**Bob Lazaro:** Thank you.

**Bridge Littleton:** So I mean everybody knows the charter school, right? Virginia has four charter schools two of which are in Loudoun County which is kind of amazing. One's in Middleburg, one's in Hillsboro. I know Bob and Dave came to the council. God, it was a year, year and a half ago, maybe it was a year ago when the county was trying to surplus the building and basically you know not close down the school, but rip the building out from underneath their feet. And we wrote a letter and some of us went to the hearing and you know got that killed and you know I don't want to say saved the school, but you know. Yeah. The school board was trying to do it in a very whatever kind of a way. So you know with that you know the charter school's moving forward. There's been you know after joining the board back in January I think you know it's got a lot of great things going on, but some things that that need a little help. One of them is the finding of a principal. And Bob correct me if I'm wrong in five years there's been four principals.

**Bob Lazaro:** This will be our fourth.

**Bridge Littleton:** This will be the fourth, and no fault of any one person in particular, right? They're all very good people, just a charter schools a different kind of an animal. And so in their previous searches for principals they never really had an outside professional firm help them really do the right kind of search to find this. It's a probably gonna be a very unique person who can fill this role. So in working with Bob as the last principal was moving on you know it's sort of like we did when we were hiring for a new town administrator. When you got to have a great leader, it's about a leadership role, you really need to have professional help. So we reached out to Springsted/Waters who we used to find Danny, and they do this. And their person is who's their lead recruiter is actually a former superintendent of schools from Wisconsin? Wisconsin, who is very charter school heavy. I think they have hundreds. So anyway I think it's going very very well, but that comes with a cost. And the charter school runs on a very very tight budget. So I totally believe it's the right step for the school, but you know again it's creating some funding constraints. So I told Bob I said look I can't promise anything, but I know the community's supported charter schools so let's make the request and see if there's a willingness to help out on this really key search. So with that, Bob.

**Bob Lazaro:** Well, I don't know how much money there is [inaudible].

**Bridge Littleton:** Well, I mean you can give the history.

**Bob Lazaro:** Well, thank you very much the opportunity to address the council. And I think first of all we're very grateful for the support of the town to begin with. As you know and as the mayor said, we've been an integral part of this community since we started. Kevin I know you were a key player when we started off the school and we're very happy and very grateful for that opportunity because we believe that the charter school is pretty unique as was stated and not just unique in the context of know we're one of the few schools, but we are you know we're self-governed. We have the ability to kind of carve out our curriculum. Of course we've got to stay within the boundaries of LCPS for their requirements, but nonetheless we the way we deliver the education and how we can deliver the education is up to us to decide. And we're governed by a board of directors. And it's unique because though we are funded by LCPS, we have LCPS teachers, the administrator is a board employee. So it creates a bit of a dynamic and it's a challenging dynamic. So we need a special person who can lead not just collaboratively, but be an educator, be an it be an academic leader, be a manager, and work to a number of stakeholders that makes it a unique position, which is one of the reasons that we've had the challenge of over the years. The school is doing very well it's thriving. You know we operate on a lottery system when we select students to come here for their first year we draw them from a lottery throughout the county. And we're fortunate to have a very good waiting list, and we're full up with our waiting lists this year for the next academic year. And every seat is full for the next academic year. But as the mayor said you know we're challenged financially as well. We get a stipend from, not a stipend, we get a per pupil allocation from the county. They take their overhead off on top of that. And we have to pay for a lot of the administrative costs ourselves. So we manage to a very tight budget. And because this year what we've learned in the past when we had been doing the recruiting we've done it ourselves, and quite candidly it's not been the outcome we wanted. So fortunately based upon the experience you had here and Danny obviously you're a great example of the success that can be had with Springsted we're hoping to replicate that and we're having professionals help us on this. And we could you know, through the benefit of the experience they've have here we've been able to negotiate a good deal with them, but we do need some financial support. I provided a letter to you outlining that. Our requests is for \$5,000 if that it can be done. We understand if it can't be done. We're gonna go ahead and do it anyway. We need to do it. It's important for the school. So I'm happy to answer any questions if you like.

**Bridge Littleton:** Does anybody have any questions for Bob? Yeah, Kevin.

**Kevin Daly:** No but I would like to make a motion.

**Peter Leonard-Morgan:** [Off mic].

**Bridge Littleton:** Oh, [inaudible] please.



**Peter Leonard-Morgan:** Well, thanks very much for coming. My question's more a curiosity thing about why the other three didn't work, and is that presuming something you'll readdress with Springsted/Waters?

**Bob Lazaro:** Sure. So there's a couple of reasons it didn't work. The first one was one of the major architects for the school, she was a Canadian citizen. Regrettably there was a visa issue and as a consequence she was not able to come back to the United States after a spring break visit back to Canada. And that just resulted in you know regrettably her resignation. The other two were you know first time principals and administrators, and that made it very difficult for us to be able to transition. You need somebody who's got really good breadth of experience because the charter school is a special animal and it kind of defies the normal management style of a school. Typically schools are administered relatively with an authoritarian approach. The principals you know lays it down and that's the way it's going to be done. Because we tend to be we're very curriculum focused and teacher focused we have a much more collaborative management style. It makes it very difficult for a first time administrator to be able to manage in that regard. And there are some challenges with that.

**Peter Leonard-Morgan:** [Off mic].

**Bridge Littleton:** [Off mic].

**Cindy Pearson:** I was just wondering if you had thought of maybe using the NAIS organization or other independent schools might use that. I don't know if they specialize in charter, but I do know you don't have to be a member.

**Bob Lazaro:** Correct

**Cindy Pearson:** To be able to use them, and they of course I mean as you can tell from Hill or that other independent schools we have around here they've done a really good job over the years matching heads of the schools.

**Bob Lazaro:** Right. So I think we've actually reached out. One of the other issues that we've had though is we don't pay benefits for our employees as a consequence. It's a budget function. We're going to readdress that this time. So it gives us a better you know candidate pool to draw from because we can have a much more employee oriented you know opportunity because with the benefits we can we can attract different folks. I know that's one of the things that's always been a hamper for us to be able to find the right people in the past, and therefore when we've reached out to organizations like that that's always been the stopping, the block.

**Bridge Littleton:** Anybody else have any questions? Kevin.

**Kevin Hazard:** Barbara was wonderful. I mean she was absolutely an excellent, and I was still involved when the second young man was there and he was absolutely the wrong fit. Is part of the issue funding? I mean you got two first your principles and you're doing that because you save money doing that, and I know the budget situation. Going out and using this this organization do you have the budget to go with the quality person you're gonna find?

**Bob Lazaro:** We're going to make room to have that budget. We may not be able to meet all the budget needs of maybe some of the candidates, but we believe that we're going to make the adjustments to make that happen. We can't afford to keep doing this.

**Kevin Hazard:** Yeah.

**Bob Lazaro:** Right? So that's why we wanted to hire a professional organization to help us recruit the right people. And they're you know quite candidly their feedback to us was we need to change our financial structure for that position. And we're in the process of reviewing that budget hard to be able to do that. And it may mean you know we have to make some hard choices about what we're going to do, but we do believe the leadership is critical for us

because then with leadership we can go out and attract potentially other sources of funding, which we haven't done very effectively. So there's other ways to augment that funding.

**Bridge Littleton:** Yeah, I think if you look at the financials that Bob provided, right? I mean you know in fairness and candidness to everybody here the board has already engaged Springsted, so we're doing this. I mean what's her name? Patty. I mean she came down and interviewed all the members of the board. She interviewed a bunch of teachers. She interviewed parents to really get a idea. They're doing a nationwide search, Right? To really make sure they marry the right person with who can be successful and help the school be successful. So I've been like I said we had Steve Miner to find Danny and he was great. And I've been very impressive Patty so far. So anyway, anybody else have any other questions or any concerns? Nope? OK. Kevin.

**Kevin Daly:** I move that council approve a contribution of \$5,000 to the Middleburg community charter school in support of its executive recruitment efforts to find a new principal.

**Philip Miller:** Second.

**Bridge Littleton:** Any discussion? All in those favor say aye.

**Everyone:** Aye.

**Bridge Littleton:** Opposed? Abstentions? Motion passes.

**Bob Lazaro:** Thank you very much. Thank you very much for your support.

**Bridge Littleton:** Bob thank you very much. Okay. Next item on the agenda, again changing the order, will be the acquisition of the electric vehicle charging station. Lynne do you want to join us?

**Peter Leonard-Morgan:** [Off mic].

**Bridge Littleton:** Yeah.

**Peter Leonard-Morgan:** So first of all Lynne Kaye is my colleague on the Go Green Committee on which I am the town council representative, and one of the projects that, and I won't say very much, one of the projects that we've been working on for the past six months is something dear to all our hearts, which is the concept and idea of an electric vehicle charging station for Middleburg. So Lynne if you like to say a few words that'd be great.

**Lynne Kaye:** Sure. So is this on? Okay. In Middleburg there is currently one charging station. It's at Salamander Inn and it services only Teslas. So if you drive anything besides a Tesla you can't charge it in Middleburg. And Peter has all of the statistics, but they show that there's going to be a significant increase in the number of electric vehicles on the road over the next five to 10 years. So we came up with the idea of having an electric vehicle charging station to help the restaurants and merchants and all of the various attractions in Middleburg so as more people drive electric cars they won't feel like oh I can't come out of the city to go to Middleburg because I can't charge my car. So that is the background, and we talked to a number of different providers. And clearly the best one was ChargePoint. I don't know how much detail you want me to go into. And so Peter's recommendation to you all is to go with the ChargePoint charging station which will provide spaces for two cars in the Liberty Street parking lot to charge.

**Peter Leonard-Morgan:** Thank you Lynn, and I'll expand upon that a bit if I may. And I'm sure there'll be some questions, but what happened last year, to cut a long story short, is the Volkswagen diesel scandal fine that Volkswagen was fined billions of dollars it trickled down into each state getting part of that fine, and then it's further trickle down to each state being allocated monies to set up charging stations at various points within Virginia. We applied for that and then heard nothing. And when we did hear something they said here you can have this charging station. It was basically a one liner. No support described, and it was a free charging station. It wasn't the quality of charging station that we had researched and found that we wanted. So we looked back at the numbers and we talked

to ChargePoint. And ChargePoint were very flexible after we'd been offered a free charging station. So they kindly offered us a very large discount to lease the charging station for five years, so it would be a lease over five years for \$1,200 dollars per year, and that includes all the support, the cloud services support, the insurance, and in fact they will get it up and running. The only other cost that we have as a town is to make the site ready and that means basically providing electricity to the site and a two foot by two foot by two foot concrete pad with some bolts sticking up from the ground. We found a site, we found an electrician who can do both of those jobs and the support that ChargePoint gives to customers who want to come out to Middleburg is really exactly, it's exemplary, it's what we're looking for. So right now in 2017 there were in the United States a million electric vehicles. By 2025 there, I believe I'm right in saying, 18 million is the estimate. So clearly they're here to stay. They're becoming more affordable. Since 2010 the batteries have become 79% cheaper to buy for the electric vehicle companies. And two years ago 0.7% of Mercedes production was electric vehicles. By 2025. It will be 25% of their production. So the sort of clients the customers and visitors that we're looking for undoubtedly are going to be rolling in their electric vehicles and we want to be able to make sure they can get home.

**Lynne Kaye:** To elaborate a little bit on Peter's point. In 2011 there were two electric vehicle models. That was it. There were 43 last year and that's going to double in the next two to three years. So there are a huge number coming out. Jaguar already has their SUV out. Audi is coming out with one. BMW is coming out with the x3 and an electric version versus their tiny little electric car. Ford is adding a number of them, and so are all the other automakers. So to sort of elaborate and hopefully give you guys some cars that you've actually seen before, all of the major manufacturers are coming out with electric cars in various styles. So not just little tiny cars. They're gonna be SUVs, there are going to be pickup trucks. Tesla's coming out with the pickup truck that's electric, etc.

**Bridge Littleton:** So let me make sure I understand the numbers correctly. So it's a commitment of \$1,200 a year for five years.

**Peter Leonard-Morgan:** Correct.

**Bridge Littleton:** Okay. And then it's \$7,000 for the work.

**Peter Leonard-Morgan:** Our feeling is, and Danny perhaps you can interject, our feeling is it's a maximum of \$7,000, but please.

**Danny Davis:** We worked with an electrician and our main supervisor to put a proposal together to run the electricity. Our goal was to get as close to the pole as possible. The proposal given was actually for two circuits. And after looking at again we really only need to run one circuit. So we think it's probably a little less. We also think Dominion Power is working with Warrenton on a project similar to this and I believe they'd be willing to provide us a little extra assistance. I can't say it would be free, but there may be a way to defray some of those costs as well. So our belief is we think \$7,000 is a maximum one time infrastructure cost up front, and then the remaining cost is the, as you said, the annual lease.

**Bridge Littleton:** So that turns out over five years to be \$13,000.

**Danny Davis:** For a total.

**Bridge Littleton:** Yeah. That's what I'm saying.

**Danny Davis:** Yes.

**Bridge Littleton:** Over five years the total cost of everything is \$13,000.

**Danny Davis:** Yes.

**Bridge Littleton:** Okay.

**Kevin Daly:** That's our cost, but we're not giving the electricity away for free are we?

**Peter Leonard-Morgan:** Great question. Some municipalities and commercial centers do. But the thought is that we will probably charge a dollar per hour, per side. So it's got two sides, so it could be two dollars an hour. The electricity is around 38 cents an hour. So there is an upside, if you'd like. I'm not sure it's going to actually make a profit over five years, but what it's gonna do is bring more visitors to Middleburg, and put us on the map where we're gonna have [inaudible].

**Lynne Kaye:** Literally.

**Bridge Littleton:** Cindy.

**Cindy Pearson:** That whatever it takes to take that money is that included in this or is that extra?

**Peter Leonard-Morgan:** Great question. Cindy, thank you very much. It is included. It's part of what they call the cloud services. So in other words, and again Lynne knows more about this than I do, but you have an app on your telephone and wherever you happen to be, you decide you're going to go to Middleburg, you tap some buttons, and you reserve some space. You go there and magically.

**Cindy Pearson:** It appears.

**Peter Leonard-Morgan:** It appears.

**Lynne Kaye:** Yeah, so there actually are multiple apps. ChargePoint has its own app. So if you like ChargePoint you can download their app and pay for everything online or you can actually do it when you get to the station. There is also an app for all electric vehicles that has every charging station on it. And so when I said literally Middleburg will be on the map, if you have an electric car you can look at the ChargePoint station, there is Middleburg. If you look at the other app there is Middleburg, and so you will know that you can go and charge your car.

**Cindy Pearson:** Okay, but in saying that then there is some connection that the Treasurer would have to make with ChargePoint to be able to receive those funds.

**Lynne Kaye:** Yes that's correct.

**Peter Leonard-Morgan:** Yes there is. There absolutely is. And oddly enough one of the key issues is to be able to have cell coverage wherever a charging station is, and we do have decent cell coverage here as well.

**Philip Miller:** What does the ChargePoint which actually have as a fee for?

**Peter Leonard-Morgan:** I think they said it was a cent an hour.

**Lynne Kaye:** Yes.

**Peter Leonard-Morgan:** Something like that.

**Philip Miller:** So in other words there's however much we charge there is a small discount for them processing the credit card transaction or the whatever transaction, but all of the software is included in the lease. So that would mean that 9.6 hours out of every day those charging stations would have to be used in order to break even every year, as a thought.

**Peter Leonard-Morgan:** When we ran the numbers with them the national average is for double charging pole that would be \$2,500 a year.

**Philip Miller:** It's how much it would bring in in revenue. \$2,600 for us with the \$13,000.

**Peter Leonard-Morgan:** [Off mic]. I'm just saying what the income would be as a national average for a dual port ChargePoint station.

**Philip Miller:** But are those skewed for cities that have higher traffic volumes than Middleburg?

**Peter Leonard-Morgan:** It's an average. Sure. I mean I don't know that we can count on getting \$2,500 a year from the charging stations. I think initially it's probably going to be lower and would ramp up over time as people know it's there, as more people have electric vehicles.

**Philip Miller:** Sure. Awareness, demand.

**Peter Leonard-Morgan:** Yeah.

**Philip Miller:** I understand all that. I'm just trying to think through the numbers in my head. And my other question is what happens after year 5?

**Peter Leonard-Morgan:** Well, so our feeling was one of the options that we did have actually, and I ran through it with with Martha, Danny's predecessor, was the idea of buying these charging stations. And we went to Sourcewell, which had a name previously which I don't recall, to try and write a contract which we could. It's a Minnesota contract.

**Danny Davis:** It's a co-operative procurement group.

**Peter Leonard-Morgan:** And so we got a discount for buying them. The cost would have been actually from memory 6. It was less. It was probably about \$6,000 to buy the equipment, but then we [inaudible].

**Lynne Kaye:** But then we had to have the software on top of it.

**Peter Leonard-Morgan:** Right. So then you've got the charger [inaudible] and the technology.

**Bridge Littleton:** This is nothing you want to buy. [Multiple speakers]. [Off mic].

**Peter Leonard-Morgan:** So in just finishing my answer, basically we felt that after five years it probably would be redundant equipment and we want to get something updated.

**Philip Miller:** I agree we don't want to buy it. My question is just is after five years what do we do long term?

**Peter Leonard-Morgan:** I would like to think well before then we've negotiated something new with ChargePoint as long as we like them as much as we think we will and something new will be installed that's updated, a newer version.

**Philip Miller:** Yeah.

**Peter Leonard-Morgan:** And carry on.

**Philip Miller:** And the way this technology is changing made a level two is probably within two years going to be about the slowest charge point you can find. You know? That's going gonna be sort of your entry level charging.

**Peter Leonard-Morgan:** Yes, and we've had that discussion too. At the moment it's really not feasible to have a DC rapid charge. It was one of the questions you had.

**Lynne Kaye:** Yeah. We were offered one for free, but there was no servicing that came with it, so we didn't think that was particularly a smart idea. And we asked ChargePoint whether or not they had a fast charger that also had the service and her answer was not yet. She expects that they will offer that, but they do not at this moment have it in the same way in a program like the one that we're proposing. Okay. So you're correct. And for full disclosure I drive a Tesla. My husband drives a hybrid x5, so we're at both ends of the electric vehicle. I live right by here, so this isn't an idea for wow I really need to charge my car because I charge it in my garage or I can charge it at Salamander Inn. So this is not about me, but it did give me insight into how does this whole thing work because I do have an electric car and I do have to charge it. I mean I think in the ideal world ChargePoint would already be offering faster chargers and some sort of way that we could use it. The reality is they aren't right now and there aren't that many cars yet that can use them. So what we're proposing it seemed to us, after quite a bit of discussion to be the most logical and helpful thing, that we could recommend.

**Philip Miller:** Listen, I'm all for this I just want to make sure that we have all the facts. And you know if within that five year time period is there an upgrade that we can go through because I mean like I said this is changing very quickly.

**Lynne Kaye:** Yes.

**Philip Miller:** You know they're looking at wireless charging now being the next thing as you pull into the parking spot. No more towers in front of you, it's all based on your phone. So you know I'm just curious as to how this whole thing upgrades as the technology changes because going to change before the five years.

**Lynne Kaye:** Yeah it will.

**Philip Miller:** At five years it's going to be you know Chris' iPad.

**Bridge Littleton:** Okay so let's hold on right there real quickly. Kevin.

**Kevin Hazard:** Again I also think this is a really good thing for the town, and I had some of the same that was my next question was you know can you build in one upgrade into the contract? I mean can you go back to them and say if you get upgraded will you upgrade our system?

**Lynne Kaye:** That's a great question. We haven't asked them that. We certainly could go back and ask them that because we agree with you the technology is going to change and we know the technology is going to change.

**Kevin Hazard:** Yeah, and they they know it's going to change, and I think you know most people who are in that kind of a business will build an upgrade.

**Lynne Kaye:** Yeah.

**Kevin Hazard:** And second, just more information, you know five years it's defunct you got something else, and you've done a lot of research on this and this is really just education. With that many if we're going from a million to 20 do you think we'll have more private, like the gas stations will they start doing it? Are you seeing that or?

**Lynne Kaye:** That's a great question. The people that are getting into it interestingly aren't the gas companies, which you would think. Now having said that the Sheetz in State College Pennsylvania has Tesla charging stations. It's the first gas station I saw that actually I was like, smart enough wow look you know they provide fuel for vehicles and they did this. Most of them aren't doing that. I don't know why. However, the utilities are getting into this because they've realized that whereas in general utility not counting Loudon County, but in general demand for electricity is falling, and they're like oh electric cars we can provide charging for it. So I do think that they are going to in one

way or another, and potentially it's by helping Middleburg install them, but in one way or another they will be supporting the business and that's most likely how it goes. Eventually the gas stations will probably be smart enough to think oh maybe I need to help charge vehicles I already have all the rest of the infrastructure.

**Kevin Hazard:** Dollars say the gas stations, the gas companies run rings around the utilities.

**Lynne Kaye:** Yeah.

**Kevin Hazard:** [Inaudible]

**Lynne Kaye:** Yeah. You would think. You would think.

**Peter Leonard-Morgan:** [Off mic].

**Bridge Littleton:** Hang on one second. So in reality too let's not forget there's 280 million cars in America. By 2025 you're at 80 million, that's 6 percent. It's you know, yes it is changing, but you know people are keeping cars 10 and 15 years right? So I mean we're going there. I think the thing is, I think Phillip and Kevin are exactly right. Who remembers what was before Blu-ray? What?

**Philip Miller:** HD DVD?

**Bridge Littleton:** Exactly how long did it last? Nine months. Right? That's how fast. Yeah, well yeah. No, I mean no. Think about it right? There was DVD and then there was HD DVD, and I stupidly bought one of those players and then nine months later Blu-ray came out that's who everybody signed on for. And the technology changed just that fast. That was 15 years ago.

**Kevin Daly:** [Off mic].

**Bridge Littleton:** Yeah yeah. [Laughter]. So I've got some phonographs. Hang on one second.

**Philip Miller:** Yeah.

**Bridge Littleton:** So I think you guys have a very very good point, right? We want to be careful about locking ourselves into a five year deal that we are stuck paying three years from now for a charging station which actually nobody will be using because it went on to something else, right? Typically when you have these things that you buy a service. We're not buying the hardware, we're paying for a service, so the service which should be built in that contract. And might already be. I might not have read all in the details. Right? Is that hey if the technology changes we will upgrade it, but you still have to pay for the service? Which is fine, right? I mean it's like software, right?

**Lynne Kaye:** Yeah.

**Bridge Littleton:** None of us buy shrink wrap software anymore. We buy a continual license and we just get upgrades and we pay our fee every year. So anyway I think you guys raise a really really good point about that and we would want to just know what that is.

**Lynne Kaye:** We can go back and double check that, yeah.

**Bridge Littleton:** Know what that is. Anybody with any other questions? Chris, yeah.

**Chris Bernard:** [Off mic]. Is there a way? So it's in the the Liberty Street parking lot. Where exactly is it going to be, and what's it going to look like? You don't have to tell me now.

**Lynne Kaye:** I can show you a picture.

**Chris Bernard:** Is it in it? Oh, sorry I missed it.

**Peter Leonard-Morgan:** [Off mic].

**Kevin Hazard:** And so if there's not an electric car there we're going to say they're electric cars only?

**Peter Leonard-Morgan:** So my understanding is it has to be its own electric vehicles because they could come in anytime they like, yeah. It's two spaces you lose, yeah.

**Philip Miller:** Practical question. Way finding. How is this accounted for in that plan? I know ChargePoint's going to have it on the app, and somebody's got to look for it and they're going to punch it into their car and say obviously I need to you know recharge while I'm here and it's gonna populate where the local charger is, but are we going to account for this in our way finding so that people know that we have an electric charge point?

**Peter Leonard-Morgan:** Great point. We should do that.

**Lynne Kaye:** We should definitely do that.

**Danny Davis:** I would like to. I mean even if it's with a simple EV designation next to the parking symbol we could work with our designers on that as we finalize way finding one to be finalize other things. But that would I think it makes the most sense because that way driving down the road if you don't have your app open already you have the way to see it's not just a parking lot, but there is a green leaf for an EV or something that says this direction.

**Philip Miller:** Whatever the normal icon is that people are used to seeing we should use that, but we should do something.

**Lynne Kaye:** That'd be great.

**Danny Davis:** Correct.

**Bridge Littleton:** Let me ask a electric car driver. So when you're going somewhere that you know you have to charge, before you leave do you see if there are charging points there? So as an electric car driver, and you know you're going 30 or 45 minutes away, do you think about those questions before you go and look at your app and see where charging stations are?

**Lynne Kaye:** So I'm going to answer it, but not quite the way you asked it. The reason I'm going to do that is my car has three hundred and thirty five miles of range. So unless I'm going a really long way I don't worry about that. I do however, actually like so I'm going to spend the night in Charlottesville which is where my mother lives which is two and a half hours away I absolutely stay at the place that has the Tesla charging station.

**Bridge Littleton:** [Off mic].

**Lynne Kaye:** And I know in advance where that is, and I stay there.

**Bridge Littleton:** Ok. Any other questions for Lynne or Danny or Peter on the ChargePoint?

**Peter Leonard-Morgan:** I'd just like to make one comment. There is a point here, which we need to go into, which says future proof against technical obsolescence in the proposal. So I think we can ask that of them.

**Lynne Kaye:** Yeah we can ask that, yeah.



**Cindy Pearson:** I would just suggest that we have them check into that before we make a motion.

**Bridge Littleton:** I totally agree. Are you guys comfortable? Okay. So let's try and put it on for next meeting. Two weeks give you all enough?

**Peter Leonard-Morgan:** [inaudible] Thanks very much.

**Bridge Littleton:** Thanks Lynne.

**Philip Miller:** Nice work.

**Bridge Littleton:** Yeah. Okay. Next item. Now we've gone around the horn three different times. No no it's fine fine. All right staff reports. There we go. Where's Stuart? Stuart, how are you?

**Stuart Will:** I'm very well.

**Bridge Littleton:** Any updates or just looking for questions.

**Stuart Will:** Questions. Yeah. You have any questions?

**Cindy Pearson:** I'm sorry. Forgot to turn this on. Well four.

**Stuart Will:** Well four we are looking to get the town's I.T. guy in there to set up a what's called a VPN virtual private network. The new equipment we installed the new panel touchscreen panel we installed a year and a half ago is Ethernet capable so with a VPN we can get that guy securely connected to that plant to do the programming and I think he's next time he's gonna be in towns the 12th or something or whenever the next time he is in town I've shot him an email. So hopefully he'll be able to accomplish that.

**Cindy Pearson:** That's when I saw I guess it was a stonewall one was down a little bit. Would it have helped to have had well number four to work to help.

**Stuart Will:** Stonewall wasn't down. It was kinda crippled. It was at less than 100 percent capacity. The well L had failed. So each of those two wells that go into Stonewall for treatment each of them were approximately 50 gallons per minute. So when that plants at 100 percent we're looking at 100 gallons a minute but it can still keep up nicely with 50 gallons a minute.

**Bridge Littleton:** Any the other questions for Stuart? Stuart thank you very much.

**Stuart Will:** Have a good evening.

**Bridge Littleton:** You too. Next report is Rhonda.

**Rhonda North:** Thank you Mr. Mayor. So just two items to report on. The website project. We have the consultant coming on site April the 22nd through the 25th. Most of the time they're going to be doing content counseling with the staff. We're also hoping to get some videos produced while the gentleman is here. That will be used on the website. And then of course on April the 25th the concept design will be presented to the council during your work session. And then on the digitizing project, we've received one bid from a vendor I have hoped to receive a second bid in the next couple of days. And we're also snd that would be for the software that you would use for digitizing and also working with Scan America to identify the cost to scan and index our records. That's going to be probably the more expensive component. The software itself is relatively inexpensive but the indexing is what takes so much time to identify. I mean you know essentially the different things that people would use to look up a piece of paper once it's in digital form. So that's the time consuming part. So just we are moving forward with those two projects.

**Bridge Littleton:** Great. Anybody have any questions for Rhonda? Ok. Rhonda. Thank you. Jamie.

**Jamie Gaucher:** [off mic] several weeks ago. Thank you Mr. Mayor. In addition to my report for this month I wanted to touch on a couple other things. And I mentioned some of this at the biz buzz the other night for those on the council that may not be aware two new businesses Chloe's of Middleburg is gonna be moving into the space where the Middleburg Chocolate Shop used to be. They're gonna be a women's clothing boutique and Atelier Design and Decor is going to move into a space adjacent to the bookstore to the east of the bookstore. And they both started renovations on on their respective spaces. I also have an update I have a very successful Loudoun restaurant that's coming to town tomorrow to look at the southern states building again and I'm excited about that. This is a group that I was working with previously last year. They weren't in a position to make an investment last year but they're going to come back and they're gonna be in town tomorrow. So that's exciting. And Mr. Mayor you had asked me previously to provide specific updates around the boutique hotel project and I wanted to let you and everyone in Council know they did come back to me this week and they're interested in having conversations with those members of council with whom they haven't spoken yet. So I'll be reaching out to Kevin, Kevin and Chris and trying to schedule those meetings much like they previously met with you and they met with Peter and they met with Philip. They still remain interested in the business opportunity here in Middleburg. I also mentioned last night at the biz buzz or two nights ago, the outpost somebody has signed a lease to move into the outpost. She's not ready for an announcement but that is a relatively large retail space that will be filled hopefully within the next 30 to 60 days. And then lastly from my perspective the Mayor asked me to give a brief update around some of the work that I've been doing with Visit Loudoun. Especially in light of the agreement that we signed last year. And so I went through my records and I went through my calendar and I made a short list. And I just want to go through that very quickly Provide you with an update where we are. So Beth Erickson the executive director has been at several of our branding meetings and she's provided some research to the folks from Native Collaboration. She's also part of our cultural and events committee. Working with us to do that. Visit Loudoun is also she's committed to me to shoulder some of the responsibilities around the next digital literacy event that we're going to have. I just spoke with Chris about that the other night. We're looking to do that by the end of the month. Maybe the first week in May. And Visit Loudoun is going to bring several of their team members to do that. They also provided some market research around trends for that previously mentioned boutique hotel project. They gave us a bunch of images for our image library for the web site. They also gave me and I'm going to go through it very quickly the top from an SEO perspective the top Middleburg search terms that they have from their web site of the last 12 months and the first the first one doesn't make any sense to me but it's what is the weather in Middleburg. People go to Visit Loudoun's website to figure out what the weather is. I don't know why but Middleburg V.

**Kevin Hazard:** Maybe they're coming that day.

**Jamie Gaucher:** Maybe.

**Bridge Littleton:** And that's actually a very big concern. [off mic] If the top search is weather in Middleburg from our tourism web site.

**Jamie Gaucher:** Yes

**Bridge Littleton:** It should be things like restaurants in Middleburg or.

**Jamie Gaucher:** It's tied with Middleburg VA restaurants. Middleburg VA restaurants, Middleburg VA weather. And then after that Middleburg VA hotels, Middleburg hotels, Middleburg Christmas Parade is number five, Salamander Middleburg, Salamander Resort, hotels near Middleburg, Middleburg resort, best restaurants in Middleburg, Salamander and then Middleburg VA resort. Hotels, places to stay, events and events I guess represented by the weather. Additionally I met with a writer's group. Visit Loudoun and introduced me to a writer's group, travel writers and they were representing some Southern Living and Triple A. And I was able to address them and talk about what's going on here in Middleburg. And then we also had a brief conversation around the potential of another Fox 5 zip trip event and what that might look like. And I proposed doing it around artists in Middleburg or Art in the Burg as an event that you know we could use as an anchor. The last thing on my list would be the fact that Visit Loudoun has decided to bring their Summer of Love tour to the Fourth of July celebration here in Middleburg.

That's forthcoming. Outside of that I'd be happy to answer any questions. Oh before I start to take questions. We've also met recently with our branding ambassadors and I'm working very closely with Danny we're driving to have potentially that conversation on Monday. Philip with our team which would then allow us to get back in front of the ambassadors and we're using the target of April 25th to come to the council and make a presentation. It's a target but we're really pushing to see if we can meet that.

**Bridge Littleton:** Presentation of what?

**Jamie Gaucher:** The three directions from a logo and branding perspective.

**Bridge Littleton:** OK the meeting you have on Monday.

**Jamie Gaucher:** It's a it's a phone call. Probably. Yep.

**Bridge Littleton:** So is it actually on the calendar yet.

**Jamie Gaucher:** It's not trying to nail that down.

**Bridge Littleton:** Okay.

**Philip Miller:** but that's about a meeting with the ambassadors not just any internal team.

**Jamie Gaucher:** That's correct.

**Bridge Littleton:** So you're going to have that call and then you're going to meet with you're going to get something back from them.

**Jamie Gaucher:** Correct.

**Bridge Littleton:** And then you can have a meeting with the ambassadors.

**Jamie Gaucher:** Correct.

**Bridge Littleton:** In two weeks.

**Jamie Gaucher:** Correct.

**Bridge Littleton:** OK. Any questions for Jamie? Cindy.

**Cindy Pearson:** I don't have a question but a slight concern with the class that you said you were working with for a Visit Loudoun. And name went out of my head.

**Jamie Gaucher:** The class digital literacy event?

**Cindy Pearson:** You might want to give a little bit more time. I mean we're already you know if you said it's gonna be the end of the month that's on a lot of time to get that on people's calendars so they could get there. So you might want to.

**Jamie Gaucher:** Push back a little bit

**Cindy Pearson:** Get it quickly or push it back a little bit.

**Jamie Gaucher:** Thank you

**Bridge Littleton:** Any other questions for Jamie. Yeah.

**Peter Leonard-Morgan:** Are you able to say what kind of restaurant we've got and what kind of business in the outpost?

**Jamie Gaucher:** It's a business that's interested me outpost is focused on weddings. I can say that. And the type of restaurant I would you don't think so. Yeah. No I can't I can't. If I shared the name of the restaurant it would be very familiar.

**Bridge Littleton:** McDonald's. [laughter] I knew that's what Dan wanted. [off mic]Yeah

**Jamie Gaucher:** It's an independently owned family operated restaurant that has been very successful in another part of Loudoun County.

**Bridge Littleton:** I can tell you right now the fact of me saying McDonald's, Sonny Underwood right now is looking down and smiling It's the one thing you never got had happen in Middleburg was getting a McDonald's. Okay. So Jamie I got a couple questions for you. So I'm going to echo exactly what Cindy said. You better plan that for the end of May. If you don't even have the topic or the people lined up and you're gonna get it arranged, located and set up in three weeks and then also get try to get every business to be there. I mean they need weeks to plan in advance. So I mean just plan for the end of May. You know give yourself breathing room. So number one. Number two in my email about the about Visit Loudoun. My question was what they were to deliver to us under the MOA. Where are they as of today. So what are the items in the MOA and what do they deliver. That is what I asked for.

**Jamie Gaucher:** Ok. So the items that are in the MOA are the monthly reports that they provide. Their attendance at biz buzz and requested participation in economic development advisory committee meetings. They've committed to digital literacy events here in Middleburg. We've had one. This would be the second one. And then they also act as a referral organization. I think is the specific language in the MOA and that's around specific issues connected to tourism as they're related to Middleburg. So putting me in front of a bunch of writers from Triple-A and Virginia Living. The outstanding issue right now is the second event connected to the digital literacy series. Otherwise everything else is tracking and we're on schedule. They have not missed one deliverable except for I think they've missed one Middleburg or one MBPA biz buzz in the last six months, seven months.

**Bridge Littleton:** Yeah. And I think if I recall too they were supposed to come every four months or every three months and actually present to us.

**Jamie Gaucher:** And so I talked to Beth about that and asked her if she would be available either for the 25th or for the next meeting to come here and address council and then that would put us in a spot where we would have a couple of weeks probably a couple of months before we talked about extending the agreement or changing it or whatever we wanted to do moving forward.

**Danny Davis:** The MOA discussed them coming twice a year once in August once in February. Last August was missed. So when we re-engage them, we're planning to bring them back turned into February it was planned for January but turned into February. But yes definitely since the MOA does expire at the end of this fiscal year as the conversation where they would come back and we would be wanting to talk to you about reengaging in that MOA for another year or into the future.

**Bridge Littleton:** Okay. Yeah.

**Peter Leonard-Morgan:** On the subject the MOA, do we talk about social media and how much they will do for the Middleburg.

**Jamie Gaucher:** We did not put specific measurements around the social media aspects of it. So what I receive is a report from Visit Loudoun around things like impressions with regard to Instagram or like these SEO terms connected to search items on their web site.

**Peter Leonard-Morgan:** I remember asking Beth when she came here maybe a year ago if we get more posts about Middleburg. I think I've seen one or two but.

**Jamie Gaucher:** I'll get those numbers for you.

**Peter Leonard-Morgan:** It will be really great because every time they do a post about Middleburg and it's so much that they can do it really helps us a lot I think.

**Jamie Gaucher:** I'll get those numbers for you.

**Philip Miller:** I think when you get those reports you should include them in your report.

**Bridge Littleton:** Thank you, Chris.

**Chris Bernard:** I had a question. So what are we. Those reports are great. I would love to see them. What are we doing with them?

**Jamie Gaucher:** With regard to what?

**Chris Bernard:** With the reports, I mean they send us these reports however what monthly.

**Jamie Gaucher:** Yeah they are not necessarily the most valuable reports to me and they are reports around the tourism industry in Loudoun County. What's more valuable to me is a direct relationship with the folks associated with Salamander Resort. And it's hard to get Middleburg specific reports because the data here is skewed so heavily by Salamander. It's dominated by Salamander. They are not the only lodging facility here, but it's hard to report specifically on that. So it is part of the agreement. It's something that we have to check the box on with regard to revenue and room nights and pricing around all of Loudoun County. It's more valuable for me to have a direct relationship and be able to pick up the phone and call Reggie and get some information. Reggie used is as an example Reggie is helping me right now. I asked him and he's agreed to provide information around the top five places that people live who those people then come and stay at the resort. Right. So from a marketing perspective who is visiting Middleburg and where are those people from a you know on a map. So when we get a marketing plan together and we start advertising we can better focus people that are already aware of Middleburg.

**Chris Bernard:** Can you sent me the last one?

**Jamie Gaucher:** Sure.

**Chris Bernard:** That'd be awesome. Thanks.

**Philip Miller:** Jamie I'd like to work with you to go through what that those reports look like.

**Jamie Gaucher:** Sure.

**Philip Miller:** And let's refine that so that we are getting actionable information from them and tell them what exactly we want them to look like. So if you know council wants to see what their best performing posts and know marketing initiatives are about Middleburg then we want to see that and we want to see the metrics associated with it. If you want to see the demographic psychographic geographic data that directly reflects people staying at Salamander and they have that data then let's go ahead and request it because that is actionable. That is something that we can then turn around and use in our marketing efforts.

**Jamie Gaucher:** Right.

**Bridge Littleton:** Kevin

**Kevin Hazard:** So end of June. This MOA runs out. I think we you know we want to see if we're gonna go forward we need to refine it and make it larger and do we need a subcommittee to do that and start working on it now not get to June and then start thinking about how we're gonna change this. And I'm not the person to do it.

**Bridge Littleton:** I'm not either. [inaudible]

**Kevin Hazard:** But I know we have people here who have great expertise and I think we should. [laughter] [off mic]

**Bridge Littleton:** One second. Phil just dropped this pen.

**Cindy Pearson:** I'd be down there too. [off mic]

**Bridge Littleton:** Yeah exactly. [off mic] The Arctic capitulation. So I think that's so. I think it's a great idea. You know I agree I totally agree. Is everybody. [off mic] We don't want. We don't want more than two people because we don't want them to be able to have to meet and become a meeting but I think you're absolutely right. I don't think it's gonna be a ton of work to do. I mean you know we know what we put in there now. There's I think one thing of that MOA that's been successful right. There's we now know what better we need. So I don't think it will take that long. You know sit down for one or two times for an hour and that's probably it. Knock it out. But before we go there, Cindy, you had a question.

**Cindy Pearson:** Well it was more of a comment to be made if you have a special event though like your run you should have gotten that to Visit Loudoun not depend on the staff to get it there.

**Peter Leonard-Morgan:** To be fair they did.

**Cindy Pearson:** They did

**Peter Leonard-Morgan:** Because I spoke to Beth about it at a biz buzz.

**Cindy Pearson:** OK

**Jamie Gaucher:** Right.

**Peter Leonard-Morgan:** No it was at the Salamander Forbes Five Star breakfast.

**Cindy Pearson:** [multiple speakers] You know they have to be fed the information to be able to then be able to make those posts regardless of who's event it might be.

**Philip Miller:** Well then we probably should just have an assigned liaison. [off mic] [laughter]

**Bridge Littleton:** Ok so Kevin I think you got the right idea. Chris, Philip you guys mind take a look at the MOA and decided what we want to get out of it. Look at that unanimous. All right. Silence is acceptance. Anybody have any questions for Jamie? Okay. Thank you.

**Jamie Gaucher:** Thank you.

**Bridge Littleton:** It's the money lady.

**Ashley Bott:** Hello, good evening.

**Bridge Littleton:** Why are we not promoting cigarettes more. Our cigarette taxes are down.

**Ashley Bott:** [Inaudible] complain about the cigarette tax being down, [inaudible] happy about that. [laughter]

**Bridge Littleton:** Exactly. I mean it's 5 percent. That's a lot of money.

**Philip Miller:** We're gonna have a construction project the next couple of weeks will be fine. [laughter] [off mic]

**Ashley Bott:** That's a good point. [off mic]

**Bridge Littleton:** OK. Ashely, sorry go ahead.

**Ashley Bott:** No, it's ok. I do have one update regarding [Inaudible]. We have gotten the issues resolved with, yes. Mike with STS worked really hard last week to get those issues resolved with us. And Round Hill was the other locality that was been having issues getting set up. So we're moving along with that and getting Southern involved on the posting file so we can get it into our system and test that part of the database. So outside of that, any questions about anything in my report.

**Bridge Littleton:** Any questions for Ashley? All right. Thank you.

**Ashley Bott:** Thank you.

**Bridge Littleton:** Next up is AJ.

**AJ Panebianco:** I'll be as brief as she was believe it or not. [off mic] Good. I only have a couple of things I want to highlight. One. [off mic] Yeah. One on Saturday provided the weather is good and Peter doesn't cancel it's on Peter if it is canceled. We we have the spring cleanup and we'll have our officers out in force to make sure that it's safe at 8:30 a.m. Until 10:30. [off mic] Yeah 8 to 10:30. And that'll be Saturday on the steps of the community center like it's always been. Hope to see everybody there. On the 27th which is a Saturday from 10:00 a.m. to 2:00 p.m. right at that door we will be collecting drugs that are out of date that are in your cabinets even some in horse cabinets and stuff like that out in the barns to be destroyed and kept out of the water system with our annual drug take back. Along with that Peter and his Go Green committee will be there collecting batteries and we will also be collecting used sneakers again this year that will be given to MAD who then sends them to Got Sneakers and they either refurbish them and send them to folks that need them and the ones that can't be refurbished they turn those into playground mulch. So it's a good recycling program it goes along with what we're trying to do in the Go Green committee. So dig through your cabinets bring us to drugs that you don't need and I had the best inquiry I've ever had on that this year was a guy asked me. [off mic] yeah. A guy wanted to know if it could be any kinds of drugs and if it was anonymous and we weren't going look into bags essentially

[laughter] And I say bring it I'd rather it be destroyed than [inaudible].

**Peter Leonard-Morgan:** Was that on was on Facebook? Was that a comment on Facebook?

**AJ Panebianco:** It was on Facebook, yep. And I responded in a personal message to the gentleman and told him. [off mic]. Yeah yeah.

**Peter Leonard-Morgan:** I gave up I gave up.

**AJ Panebianco:** So anyway that's where we're at. And we hope that you guys will all participate in all of those or those two events. And Peter I don't if you want to add anything to those.

**Peter Leonard-Morgan:** You did a fantastic job Chief thank you.

**AJ Panebianco:** And that's all I have unless you have questions. .

**Bridge Littleton:** You were three times longer than Ashely.

**AJ Panebianco:** Yes.

**Bridge Littleton:** Ok, next is Will.

**Will Moore:** Good evening, only a couple of things to highlight. Planning Commission had a very well attended meeting. I think everybody is probably aware but the. They held the public hearing on Mr. Orlich's comprehensive plan amendment request. It has been forwarded to you to you by the planning commission with a recommendation for disapproval. It is scheduled for your public hearing. So you have to turn around and hold your own public hearing for April 25th and you'll have a staff report with recommendations in for that meeting. And the only other thing to highlight. Mr. Miller we have a start date for a sidewalk project which is this coming Monday April 15<sup>th</sup>.

**Philip Miller:** And how long do they think it's going to take.

**Will Moore:** Oh we haven't got. [laughter]

**Bridge Littleton:** Philip one thing at a time please.

**Will Moore:** Yeah. I have full confidence in A&M that they'll meet the contract deadlines so it'll be fine.

**Bridge Littleton:** Of October. I'm sorry. Will anything else?

**Will Moore:** I have nothing else to highlight. Happy to answer questions though.

**Bridge Littleton:** Any questions for Will? Only question I've got. And if it would be helpful if we could sort of just keep up abreast of this the Pinkney you know getting that whole thing started. Let's just put it on a rhythm of at least once a month telling us where we are so we can keep our, keep you and us focused to make sure we get down the path. I realize it's going to take a long time but that thing is just deteriorated.

**Will Moore:** And I think we talked about it at the last meeting I think. Just highlighted that we met with our engineers I requested a scope of services great to give us an idea of what that study will require.

**Philip Miller:** I mean the road is just deteriorating by the day the pothole at the Marshall stop sign is grows every day. Yeah.

**Will Moore:** And as part of that scoop I have not yet asked them but I'm going to ask them for intermediate.

**Bridge Littleton:** Yeah. What's the latest on the Chinn. Just curious.

**Will Moore:** Chinn. Danny and I have talked about this. We have a proposal from the prime contractor that did the paving operations we need to look at over and see what it will require for us to turn that into a contract that would be acceptable to Martin. So we're going to, we need to revisit that.

**Bridge Littleton:** Blame it on Martin. Right. So but what we authorized you guys think at last meeting is enough to cover all that right?



**Danny Davis:** At this point we believe so.

**Bridge Littleton:** All right. So at this point you don't know any other action from us you guys can press ahead. OK. Great. OK. Other questions for Will? Nope. Thank you. All right. That's it for staff reports. All right. Next is consent agenda. Does anybody wish to pull anything off of the consent agenda? All right.

**Philip Miller:** I move we adopt the consent agenda as in the agenda. [off mic]

**Bridge Littleton:** You second the consent? [off mic] Ok. Any other discussion? All those in favor say aye.

**Everyone:** Aye.

**Bridge Littleton:** Opposed, abstentions. And consent agenda passes. Thank you. All right. Will, why'd you leave? Why'd you leave us? [off mic] I know. All right.

**Will Moore:** I thought somebody was going to pull something off of a consent agenda.

**Bridge Littleton:** Small cells.

**Will Moore:** Yes. So ramming this through very quickly is our goal here. So is that. [off mic] Right. I know the Mayor is familiar with this but some members of council.

**Bridge Littleton:** Small cell sorry.

**Will Moore:** Some members of council maybe not so much but there was an FCC ruling issued back in the fall that the heads of widespread effects on the possible deployment of small cell facilities. Part of that once it was actually adopted into the federal registry it set a six month deadline which would be April 15th for the adoption of aesthetic guidelines. So I worked with the chairman of the historic district review committee to cobble together some, it took a while to kind of review what is being structured by other localities what is some have already done analysis of guidelines. It may be acceptable may not be acceptable may fit the ruling. We did our best to to cobble together a set of guidelines for adoption into our existing historic district guidelines. We already have some guidelines that pertain to antennas, utility infrastructure, but probably not specific enough to meet what the FCC was looking for. So we drafted this HDRC forwarded this with the recommendation to you at their meeting last week. And I would be happy to answer any questions on here. I don't know that these are perfect. I think it's unclear at this point in time. You know we have to adopt them by a certain deadline. Martin has advised, we're unsure of what would happen if we didn't. But I think it's best that we do adopt it. I don't know if there are any implications and it's something that the HDRC asked about something I'll be talking to Martin about. But what's the possibility of amending these once they are adopted by the deadline. Does that give us any flexibility if we see areas for improvement but the HDRC was very happy with what we came up with in this initial draft and are suggesting that you adopt these as an amendment.

**Bridge Littleton:** Any questions for Will?

**Peter Leonard-Morgan:** Forgive my complete ignorance. But this is, is this 5G? [off mic] So you know a lot about this you presumably read through this draft. What are your thoughts on that if may ask.

**Bridge Littleton:** Well you don't know my thoughts. I mean I think I. So you know to you know express frustration. I think it's unconscionable what the FCC did. But you know that is the federal law of the land and they can lay this stuff down. Now this stuff has actually been challenged in court right now and Middleburg is one of the complainants but at all at the end of the day if you know that the appeals lose if we don't put this. [off mic] Well it's that we have the opportunity to put restrictions in place on how small cells are put across our town but they put a definite window on it. And so we don't have this in place and then they survive appeals and all that kind of stuff we're done. I mean we will not have the ability to regulate the way in which they're deployed. [off mic] Exactly.

Well you know we will have no authority. So we in my opinion we absolutely have to do this and we have to do it tonight because the clock runs out.

**Philip Miller:** Do we believe this is as restrictive as we can get as we want?

**Bridge Littleton:** I think I'll put it this way. It's as close as we can get without being blatantly over the line.

**Will Moore:** So what we what the HDRC and I attempted to accomplish in the drafting of this first and foremost was to curb the location of these along Washington Street in the core of our historic district. So if you read these guidelines it basically says it's inappropriate and outlines good solid reasoning why. That being that we don't have existing utility infrastructure and [inaudible] location is going to be the next preferred step or the preferred step if these have to come co location on maybe a building maybe existing utility infrastructure. Our decorative street lights are not a place to attach to.

**Philip Miller:** I had a question about functional streetlights can they use those. [off mic] The actual stoplights. Can they use those?

**Bridge Littleton:** Stop light poles?

**Philip Miller:** Yeah.

**Martin Crim:** Mr. Mayor, I know that they have looked at that in Manassas put a 5G on a pole and the electric department there said show us that this can withstand the wind friction that is going to be facing and I don't think they ever heard back [laughter] because you know you're basically going to have to replace the pole because the pole was designed for just meeting the standard for whatever the maximum wind is in that area with the current load that it has. Weight and area. And yeah. [off mic] And so I think you're going to have to really want to put one on a street light pole. I mean a stoplight pole because they're going to have to put in a new poll. Yeah well. [off mic] Well you can just. Yeah. The thing is these things have to be very specifically located you know vertically and horizontally and and so they're looking in very narrow imaginary boxes to locate something and so that they see something that looks like it might work. They want to ask about it.

**Bridge Littleton:** Okay. Any other questions? You know what I think. I mean business is getting very smart. Right. Go get all the regulatory stuff done before you even actually come up with a design on what it's supposed to look like. They don't even have 5G's there's no adopted standard for 5G yet. They haven't had the engineering standard yet or the wave forms or all that stuff, yet we're going out and doing regulatory frameworks of how big the boxes can be. I mean it's crazy. Anyway. OK. Anybody have any questions for Will. All right. So is there a motion?

**Philip Miller:** I move that Council adopt an amendment to the historic district design guidelines pertaining to the small cell and other wireless antennas and infrastructure is contained in the draft recommended by the Historic District Review Committee on April 4th 2019.

**Kevin Daly:** Second.

**Bridge Littleton:** Any discussion also favor say aye.

**Everyone:** Aye.

**Bridge Littleton:** Opposed, abstention. Thank you Will. All right. Where are we next. We are, safety enhancements. Mr. AJ.

**AJ Panebianco:** I say make a motion and say yes. I'm just kidding. [laughter] [off mic] I'll give you a brief overview of what this is. Most of you've seen over the past couple years either Dee Dee, myself, the Mayor, Jill

Vogel, Kevin Daly, Martha and then Danny and Betsy as well addressing some of the safety issues as you exit Zulla Road. And for some reason people like to take a left heading into traffic. We've had several meetings with VDOT some very spirited and some and we've made we've made progress. I think that they've seen that we as a town even though it's technically outside the town limits have a very vested interest in making sure that that entry way into Middleburg is safe. They put some arrows they've done some things but the conclusion is is that there were still more that needs to be done. The last meeting that we had resulted in [inaudible], the Mayor, myself, Danny and Scott Kasprovicz was there as well and we collectively agreed that if there were some sort of a sign in addition to the signs that are already there because there's a lot of signs there that would be lit and backlit that say Do Not Enter and the design that I understand they're looking at doing is actually a do not enter sign with the do not enter part lit the actual symbol lit from behind. It'll be LED lights and it'll be low impact on anything else around it. But when you get to the stop sign and you look to the left you're going to see that and we believe that that's gonna be the best that we're gonna get to make that as safe as we can be and say its due diligence. Now there are some costs that are going to be associated with that which are actually minimal to us. And Danny actually has some so I'll let you shoot those if you would.

**Danny Davis:** Yeah. It's we think probably two thousand dollars to connect the electricity up VDOT is bearing the brunt of most the engineering the design the construction and the town's responsibility would be to pay for that connection to the electricity and then the ongoing costs which VDOT estimated maybe 30 to 40 dollars a month. If it's LED I'm not even sure it would be that much. We'd pay similar amounts for street lights and we have regular accounts with Dominion it's not a problem for us to add that to our regular electricity monthly payments.

**Philip Miller:** Did they look at solar or that is not an option?

**AJ Panebianco:** That's not compatible there with the trees and stuff like that. At least that's what they told us.

**Danny Davis:** Yeah and yeah they're their response regarding solar was the design and time and other things would be more challenging for them as well.

**AJ Panebianco:** And it's gonna be lit 24/7 so it'll always be lit even during the day.

**Bridge Littleton:** and I mean the whole thing about this because we asked about solar too and it was like you know the batteries have to be changed. Get a bunch of snow on it. You know it doesn't come off it. You know it's is a whole lot more complexity to it. [off mic] Yeah. Yeah. Yeah. So does anyone have any other questions for AJ or for Danny on this. Any concerns.

**Peter Leonard-Morgan:** Not really a concern just an observation. It's outside of the town limits. So are there any ramifications to us with regard to electricity boundary lines etc?

**Kevin Daly:** If I may on that. The biggest thing is it's going to be one of our officers that will have to respond to the accident. And we've had a couple of near misses already but it's only a matter of time.

**Danny Davis:** And specifically to the comment about that we have a well that's outside of town that we pay electricity and other things for. So in terms of being having accounts or other things that's not a problem for us.

**Philip Miller:** So we're not setting up an odorous precedent.

**Danny Davis:** No no it's not at all.

**Bridge Littleton:** Any other questions. It was interesting when we were out there looking at it you know and the guys at VDOT out were like, Oh well you know the cost and. And we said well look you know tell us what the cost is if something is reasonable you know maybe the town can help. I can't make any promises but you know we want to get this issue fixed, it effects most of our residents. Oh really that would be great. Okay. Then they send their first e-mail and it said forty thousand dollars and that was it. And I went, you know it's gonna be \$40,000 for the design that did it. And we would you know you guys would be great for you to pay for land electricity and doing the

groundwork and everything. And I'm going oh my god \$40,000 ain't ever gonna happen. So I e-mailed [Inaudible] back and I said [inaudible] Okay so how much is the town's contribution you're looking for. He said Oh well if you could do two thousand. Yeah. Okay, we'll get it on the agenda. Oh man I tell you. Yeah. Big time.

**AJ Panebianco** And very quickly on that we talked about everybody's involvement [Inaudible] is very very much into meeting the needs of what we've been putting out there along with the rest of VDOT. But we work with [Inaudible] a lot on a lot of projects and he's just a really go to kind of smart bang up. You know he he's he's really good for Middleburg. And I want to give him credit for the efforts that he put in there because this is a pretty big deal for them. They've had to fight with us for a while on this.

**Bridge Littleton:** And this is outside the normal what they normally are willing to do. So they don't typically go to this level of response. So it's been good. Okay. Other questions for AJ or Danny? Yeah.

**Philip Miller:** Is DeeDee satisfied?

**Kevin Daly:** Are you happy?

**DeeDee Hubbard:** I think the best we're going to get it. So yes I'm satisfied. [off mic]

**Philip Miller:** I'm good.

**Bridge Littleton:** Okay. Is there a motion? Kevin.

**Kevin Daly:** If I may. I move that council endorse the safety enhancements at Route 50 in Zulla Road and authorize payment to cover the costs to connect the electricity and the ongoing electricity charges.

**Philip Miller:** Second.

**Bridge Littleton:** Any further discussion?

**Peter Leonard-Morgan:** May I make a friendly amendment?

**Bridge Littleton:** Sure.

**Peter Leonard-Morgan:** My friendly amendment is to cap the connection charge to

**Bridge Littleton:** Twenty five hundred

**Peter Leonard-Morgan:** two thousand five hundred dollars.

**Kevin Daly:** I accept the friendly amendment.

**Bridge Littleton:** Okay. Accepted. Any further discussion. All right. All those in favor say aye.

**Everyone:** Aye.

**Bridge Littleton:** Opposed, abstentions. All right. It passes. Thanks AJ..

**AJ Panebianco:** Thank you. Thank you for your work on this as well.

**Bridge Littleton:** Oh it's everybody I mean Kevin too. Yeah. All right. So let's take a five minute break. [off mic]. And next we'll go over the VML policy committees. Okay. And we're back. Next item is VML policy committee nominations. And Rhonda North.

**Rhonda North:** Yes Mr. Mayor. So if you all would like to appoint folks to serve on the VML policy committee we do need to do so during this meeting because the deadline is rapidly approaching. They don't give us much time unfortunately on these. I did provide you a list in your agenda packet of those folks who served on these committees last year. Primarily it involves one trip to Richmond I think somewhere around July to serve on as a part of your service and of course I'm locking up now so I'm not open. [laughter] Yeah really.

**Bridge Littleton:** Ok. So any thoughts? I'd like to. I would love to make one recommendation. It would be great if somebody would be willing to participate and be on the legislative committee. Doesn't mean you necessarily get on it but that's actually one of the more one of most important ones in VML because that committee helps drive what their legislative activities will be when the general session goes you know goes in January.

**Rhonda North:** And the legislative committee that actually is the the president of VML who makes the appointments to that. It's not a nomination process.

**Bridge Littleton:** I'm sorry.

**Kevin Daly:** So economic developments enhance.

**Martin Crim:** Did you mean general laws?

**Bridge Littleton:** No, it's the policy committee.

**Rhonda North:** Yeah. [inaudible] And as I understand it is the Constitution for VML identifies the policy committee and the makeup and there are six representatives from towns appointed to that. So I think you need to get in touch with the president.

**Bridge Littleton:** I'll talk to you Anita, I'm a going to see her tomorrow. Is anybody interested in serving on the legislative committee.

**Kevin Daly:** This is in July?

**Bridge Littleton:** Huh?

**Kevin Daly:** This is in July.

**Bridge Littleton:** I'm not sure when the policy committee meets, legislative committee meets. [off mic] Well if you're going to dive in dive in.

**Cindy Pearson:** You can say no thank you not this year.

**Bridge Littleton:** Yeah. [off mic]

**Kevin Daly:** I've seen him, he's getting pretty big.

**Cindy Pearson:** [inaudible] move that along.

**Bridge Littleton:** Yeah. Okay. Is anybody interested in serving on the legislative committee.

**Peter Leonard-Morgan:** I suppose the question is can you be on two, there's no point right. I mean it's too much.

**Rhonda North:** Well you can't when it comes to the policy committees but the legislative committee is something that's different.

**Bridge Littleton:** Yeah. So you could serve on the Go Green and on the and the legislate committee if you wanted.

**Peter Leonard-Morgan:** Well I'd be happy to put my name in for that in that case.

**Bridge Littleton:** OK.

**Peter Leonard-Morgan:** Unless someone else is keen to do that.

**Bridge Littleton:** Is anyone else keen to do that. All right. Well Peter thank you very much. I really appreciate it. So I will chat with Anita tomorrow. That is a you know the VML is great in a lot of ways. But what's interesting is the things they really lobby hard on in the general session come out of the legislative committee. So you know we've got to have good town representation. OK. Anybody else or any other policy committee that people would be interested in serving on? So we've got Community Economic Development, we've got Environmental Quality, Finance, general laws, human development education and transportation.

**Kevin Daly:** I'll go for human development and education.

**Bridge Littleton:** Excellent.

**Kevin Daly:** [Inaudible] did you want.

**Cindy Pearson:** No, thank you.

**Kevin Daly:** I was on it the last year. I figured. I'm just checking my schedule do we have a date yet. I have not. And I also volunteered to be at my niece's wedding in Texas in July.  
[inaudible].

**Bridge Littleton:** I don't know. I don't think there's a date set yet.

**Peter Leonard-Morgan:** There's a date for the annual conference. Yes.

**Bridge Littleton:** Yeah yeah. That's it's in October. Yeah it's going to be in Roanoke the hotel Roanoke.

**Peter Leonard-Morgan:** So I would be I'd like to continue on the Environmental Quality Committee despite the fact that our attempt to get the plastic Ban Plastic Bag regulation through was shot down in flames. So this time I'm going to try for Styrofoam.

**Bridge Littleton:** Go for straws. Ok. Anybody else any of our economic development people interested in doing that economic development? [off mic] So there's the main meeting you attend. Then there's several phone calls throughout the year. Usually a one day meeting down in Richmond.

**Peter Leonard-Morgan:** Right. So to give you an idea last year I went down with Philip and we think it was June or July for an afternoon meeting in our separate policy committee groups of groups of about five or six I suppose. And then that was it. And then really it was more of a voluntary thing to go to the annual conference which I found actually very interesting and that is potentially two or three days.

**Bridge Littleton:** Yeah the conference is three days two nights three days.

**Kevin Daly:** The town pays for yeah. You won't be taking the diapers away from your baby. [off mic]

**Bridge Littleton:** All right Chris thank you. Appreciate it. Anybody seriously anybody interested in transportation?

**Chris Bernard:** In general or being on the committee?

**Bridge Littleton:** On the committee All right.

**Kevin Daly:** How many committees can you be on?

**Bridge Littleton:** 1

**Rhonda North:** 1.

**Will Moore:** Mr. Mayor.

**Bridge Littleton:** Yes sir.

**Will Moore:** If no elected officials, I was on the transportation policy [off mic]

**Bridge Littleton:** Would you mind?

**Will Moore:** No, not at all.

**Bridge Littleton:** Anybody have any concern with Will? Will great. Well thank you. All right excellent. Anything else. Any any other volunteers?

**Rhonda North:** Finance

**Bridge Littleton:** Finance, laws, general laws All right. Moving so Rhonda everything you need?

**Rhonda North:** Yes.

**Bridge Littleton:** OK great. And then moving on next item is strategic initiative review. New town event. Darlene wait. Cindy.

**Cindy Pearson:** Just want to report that there has been two meetings and over 40 potential events were brought up but it was narrowed down and they have picked I was not at the last meeting. So this was done without me being there to help pick these committees but they're fine. They're down to six events that they're going to look at. I know there's a meeting with part of the committee tomorrow to talk more about how the next steps on this. And of course the one major concern that I have is who is going to, how the event is going to be put together. Because you have a very limited staff have volunteers but you still need a strong someone to be able to put that together so that's one of the things we'll be talking about. So and the next committee for this committee is not until next month. April, May.

**Bridge Littleton:** Yes. Anybody have any questions for Cindy? What were the six ideas?

**Cindy Pearson:** I can give you that. An October Fest with your beer concerts, costumes, cultural foods. Oyster Fest with oysters and beverages. Daffodil Fest, antique cars, parade, picnics, flower, show, lectures, contest. Dog Day Halloween event where the dogs come dressed up and have music and a parade through town. Garden and gun type lifestyle event.

**Kevin Daly:** Say again, gardening gun.

**Cindy Pearson:** Garden and Gun magazine. Sporting clay, farm to table food, gear, clothes, preservation based education, fishing, hounds [inaudible] an art and fine craft work event.

**Bridge Littleton:** Kind of interesting. Watch out [Inaudible] we're going to take over your October Fest. Awesome thank you. Any questions for Cindy? All right. Mr. Crim.

**Martin Crim:** Thank you Mayor. You have my legislative update in front of you. I just thought I'd highlight a few things and talk about this in general. I had to educate myself about the process. It's been a long time since 5th grade and so I wasn't quite sure how a bill becomes law in Virginia. We have this not necessarily unique but uncommon little thing where the governor can make recommendations and he can have to have them if he makes recommendations they have to be severable. In other words that they have to be separate things that the General Assembly can vote on separately and they did this go around is fascinating stuff. And then some of the time they haven't agreed to them and in one case we'll get to the speaker of the House said that the governor's recommendations were not germane and they would not be taken up by the House. So it's back in front of the governor to see if it can be if it'll be approved or veto. So you're going to be in for some training in the next couple of years. You have the text of the conflicts of interest act a bill that passed this year. That's going to be requiring training. It's probably going to be online because there's just no way for that COIA and Ethics Advisory Council to do in-person training all around the state with its small staff that they have. I'm hopeful that they will have training specifically for towns of under thirty five hundred population because we all don't need to hear about all of the financial disclosure forms that don't apply to you. It's a little bit alarming when you read that it's within two months of assuming office but because this is a new law the transition period will be through December 31st of this year. So hopefully there will be some training available and then you all will need to take that and the clerk will maintain the records that you've done that. I think there might be a certificate that they would give you suitable for framing that you've completed the training and that would be what the clerk would keep. Otherwise it's just gonna be like at work when you go to training and you sign the sign in sheet and they keep those on hand. I won't get into much of the agriculture and animal laws except to note that the industrial hemp and federal farm bill does theoretically allow the sale of CBD oil in Virginia but it is under very restrictive conditions. So if you see somebody is advertising CBD oil it's probably not. Probably not CBD oil though it's not legal. CBD oil if it is. So that's a hot little thing. I was down in Norfolk for a conference last weekend and saw a place that was advertising CBD oil and clearly that's not what they have or if they do it's not brought in legally. Training again. So the FOIA Advisory Council has to provide training at least every two years with initial training by the end of next year 2020. That's or I can do it. So that's always I'm happy to do that it's fun for me. I've done the FOIA training a bunch of places and times and I can tell you if you remember nothing else about FOIA, email is bad. That's the major lesson. [off mic] Yeah yeah.

**Kevin Daly:** What about the tweets?

**Martin Crim:** What's that?

**Kevin Daly:** What about tweets?

**Martin Crim:** Tweets are just as bad. I'll tell you text messages are actually worse. Text messages are the worst because when you get FOIA for your text messages you hold your phone down on the copier. Push the print button move to the next text push print again. It's like you've gone back into the 80s before we had document feeders for your copier. No you don't want to use text messages for government business please. Also in the FOIA subject there is a bill that the General Assembly in conference committee decided to add a provision that said that if the local government attorney is not present at the time that the council votes for the certification of a closed session and it turns out later on that a judge decides that that certification was erroneous that there was a thousand dollar fine for the local governing body. I myself and a couple of other local government attorneys took it upon ourselves to lobby the local government attorneys of Virginia to lobby the governor to do something about that make a recommendation that that provision be struck the LGA agreed to do that. They then worked with the governor to do that and that's actually what eventually the General Assembly passed. So we dodged a bullet there because that was a really strange bill. I would have had to advise you that I would need to leave the room while you're certifying meetings so that you could be protected from liability. It just made no sense whatsoever to us. So that has been fixed. That's the the bill at the top of page three of the outline. And so there is the list of mitigating factors that we can take into account if somebody does decide that we had an illegal closed session and I love the fact that now we are going to be able to use published opinion of the FOIA Advisory Council because you can find those on both sides of an issue and so we'll be in a position to say well we like this one better we know that there's a FOIA Advisory Council opinion that says the exact opposite but we like this one better. One other thing on that page I



want to highlight two other things I want to highlight the page one is under the general administration of government the local ABC special events license. There are a bunch of licenses I don't know if you ever looked at the ABC laws but there's a bunch of licenses that are available including things for tasting events that are typically held outdoors but on this one is you going to have full sized pours. That is one of the major differences between that and a tasting event and the other is that it only is for permanent retail on premises licensees who are in the area that's covered by the license. So if you put in a special events license on a street, close off the ends of the street every restaurant that has a on premises beer and wine license will be able to or any alcohol license will be able to sell and serve alcohol that people can then walk around the street and drink which is currently illegal. So that's you're limited to 12 of those per year. But it's you know it's something that certainly we could look at in terms of at special events. I mean you could do the whole length of Washington Street for Christmas in Middleburg and then everybody can take their gluhwein and go up and down on and enjoy the day with their gluhwein. On that same page also. [off mic] Yeah the the land use issue that everybody is talking about of course is the new proffer bill. My office is going in some fairly deep analysis of this that we will be providing to our clients later on. The the short version is the general assembly did not repeal the 2016 proffer bill they amended it in some significant ways that will then need to interact with the applicable state and federal constitutional issues and we'll have to see where that takes us so we're going to still be very careful in approaching this and we'll have some advice for you hopefully in the near term as we start to address some rezoning. Then on the last page couple of these things the law enforcement officers procedural guarantee act is a grievance procedure and it used to be you had to have a minimum size of 10 officers before it kicked in. Now it's down to three or more so in an office of three basically everybody's on the panel because you'll have one person who is the you know is the representative of management one person who's a representative of the employee and then the third person will be picked by the first two. So it's very odd that they've gone down to that level but it would pass by overwhelming support in both houses and the governor signed it. So that's the new law. So we will need to do some preparation and training for our police department here so that we are prepared in the event of a grievance. And then the last thing this is I alluded to earlier the governor's recommendations were not considered germane by the Speaker of the House. So that has now been returned to the governor. He has 30 days to from last week I think to either appeal, veto that or to sign it. The governor's recommendations by the way were to make the whole state hands free. This bill as written currently just makes requires hands free use of cell phones in work zones. So there is although the Senate agreed to the governor's recommendations they have not. They're not going be that law this year which is a pity. But just remind you use the Virginia law from last year still applies which is that you can't push more than one button on your phone when you're driving so you might want to invest in a vent clip so that you can look at the phone a little bit more easily while it's up there or you know I advise that if you're buying a new car to get make sure it gets you get one with Bluetooth so that you can run it through your sound system. But the you're going to be limited in your ability. You are already limited in your ability to use cell phones in your car while you're driving and it's going to be even more limited come July 1st but probably you're not gonna be able to use it at all in a work zone unless it's hands free.

**Peter Leonard-Morgan:** What's the rationale for not passing?

**Kevin Daly:** It wasn't germane.

**Martin Crim:** Well I you know if we didn't attack it on substantive grounds so it was not. [off mic] Right.

**Bridge Littleton:** Any questions for Martin? Thank you. Martin thank you very much. Thank you. Hey Danny before we go into closed session could you. I sent you an email earlier could you show that on the thing. I just I want to show this to everybody before we go into closed session. Oh actually we had the thing on here, Orlich. You've already mentioned that right. So we're good. Okay. Yeah. And you guys if I'm remembering this correctly y'all reached out to him after the Planning Commission right and he still wanted to move forward. Yeah okay. So I just had a couple of quick things before we go into closed session. Number one remember the comp plan public hearing with the Board of Supervisors is on April 24th or April 27<sup>th</sup>. The 24th is a Wednesday it starts at 6:00 p.m. and goes until whenever. Every requestant will get up to two and a half minutes. You don't have to speak for two and a half minutes but that's what you get. And then on the 27th it starts at 9:00 a.m. in the school board building right. Yeah. So it's not going to be in the government center it's going to be in the school board building starts at 9 a.m. on that Saturday. As of right now they have about 80 people signed up for Wednesday night. That's gonna be a long night.

But on Saturday they only have 30 people signed up. So that will be done you know pretty quickly. Please raise your hand if you signed up to speak.

**Peter Leonard-Morgan:** My question is I only got two minutes and I told them [inaudible]

**Bridge Littleton:** Two and a half.

**Peter Leonard-Morgan:** Two and a half so it's not four then.

**Bridge Littleton:** No no. So we asked would you be willing to give elected officials more time at the Planning Commission did. They are not. Everyone gets two and a half minutes period. Okay. For those of you who didn't raise your hand please sign up do your public duty to your good civic duty. This is the only time we have to speak to the Board of Supervisors in a public fashion. And trust me they are going to be counting numbers. The Dulles Area Association Realtors, the chamber they are hard plugging every one of their members to sign up and go and speak for more density and more housing. And it is going to come down to a game of numbers. They're getting paid to do it. We're not. So you know please please go. Yeah sure.

**Cindy Pearson:** I know it's important for people to show up. Can they email though the Board of Supervisors if for some reason you can't make it that day?

**Bridge Littleton:** Well you got two days. You have two options. You can e-mail but what counts is showing up and they're going to be I mean trust me they're up there ticking who comes and who doesn't come. And I mean last time when it was the planning commission the chamber showed up and everybody had big white T-shirts and they had orange stickers you know supporting the plan and supporting the growth. And I mean I was shocked at how many people from the chamber showed up. It had to have been what. They had over 50 percent. 50 percent of the people there were from the chamber.

**Kevin Daly:** What were the dates again?

**Bridge Littleton:** Yeah.

**Cindy Pearson:** And just remember that April 27th is our Arbor day here and it is at 9:00.

**Bridge Littleton:** Oh I got you.

**Cindy Pearson:** Just a reminder.

**Bridge Littleton:** Yep. Yep.

**Philip Miller:** So why doesn't staff send out the reminder of those two dates with the number to call to sign up.

**Bridge Littleton:** So the number is 703. [off mic] 0200.

**Cindy Pearson:** I got it backwards. 0200.

**Bridge Littleton:** 0200. Yeah that's fine. Yeah absolutely. And if you can't be there e-mail the supervisors on the Loudoun County government web site there is a all BOS e-mail address and spouses, friends, neighbors, dogs get them signed up. [off mic] (703) 777-0200. You call between 8:30 and 5 and they will put you on the list and it's sequential. You know first come first serve. Yeah.

**Peter Leonard-Morgan:** They did ask me and it's voluntary for my name and phone number which I gave. I suppose that goes on a list.

**Bridge Littleton:** Well what they're doing is you had to give me your name because you're there going to the chair is going to call people in order. So they've created an order and it's gonna be like number fifty three is Bill Smith. And then Bill Smith gets. And there'll be people who sign up or don't show up so.

**Peter Leonard-Morgan:** A lot turned up last time.

**Bridge Littleton:** Oh my God it was [off mic] I missed it. Yeah. Okay. Cleanup. We talked about. Spring races April 21<sup>st</sup>, 21<sup>st</sup> or 20<sup>th</sup>? The 20<sup>th</sup> Saturday. That should be fun. Danny the question for you. Community Foundation about the, I can't remember what her name was. [off mic] Yes. Is she coming next time?

**Danny Davis:** She's on the 25<sup>th</sup> meeting.

**Bridge Littleton:** Perfect. Okay great. Then the last thing is COLT met last night. We're all going to speak at the you know like we did last time all seven mayors in a row which would be great. We're also going to put together a blueprint so sort of a 20 to 25 page document a blueprint of principles. You know that the that the comp plan should be framed around and there seven guiding principles in there and what each of us are going to do is once we get it done we're going to send it to everybody. Now we're speaking on the 24<sup>th</sup>. We have our next council meeting on the 25<sup>th</sup>. This is not like an official thing but what we want to do is try to get all of our town councils to endorse it. So it's not a vote per say as it is an endorsement. So. And Martin and Danny I don't know if you guys have any issues with this right. When we get it I can e-mail it to everybody and just say Hey yes I personally endorse that's fine. And we can say it that way. [off mic] Yeah.

**Chris Bernard:** I was thinking about this the other day. Is there something else beyond that. Beyond doing whatever we do individually. Is there something we can do as a group to send a message saying [off mic]

**Bridge Littleton:** You know what. I mean if we want I mean we could do a resolution. [off mic] Yeah I mean we could do a. You know I think the key message is we have to be reasonable right we can't say I'm against it. Right. Well we have to say hey this level of whatever doesn't meet you know if you did this this is what we are in favor of. Yeah. I mean any idea what do you guys think? We can do a resolution. We can.

**Peter Leonard-Morgan:** I firmly believe if we can do a resolution [off mic] we should do resolution if we are able. There's nothing stopping us from doing a resolution absolutely.

**Bridge Littleton:** And it doesn't have to be delivered by the public hearing. I mean because they're going to be doing this through July. We can send it whenever we want. Here, we'll do this, we'll come up with a list of potential things we could do and if any of you guys have ideas, send them to Danny and we'll talk about them at our next meeting unless you have a different idea. I mean I think honestly signing up, going and speaking and say you're I'm a member of the town council of Middleburg, you know our residents are concerned about X, Y and Z. [off mic]

**Danny Davis:** I would say I think the town did take the position previously and a lot of that was focused on the language specifically about the towns and expressing some other I think concerns as well. Some of those were resolved in the latest draft which is really good news and so they they made sure to revise and update the towns section in general and also specific as it relates to Middleburg. However with these topics I don't think these were specifically addressed in the town's official initial statement to the county. So I do think if it is the wish of the council to do that it would carry a lot of weight to take an official vote and position like that and also provide some clarity now that one portion of the issue was addressed already by the revised draft to make sure that the board understands that the council still has strong concerns about other portions of the draft.

**Bridge Littleton:** Here's a quick idea. Is anybody. Are you speaking on the 24<sup>th</sup> or the 37<sup>th</sup>. [off mic]. 24<sup>th</sup>. What we could do is put a resolution together like Danny just said and we could vote on the 25<sup>th</sup> and then one of us could go

on the 27th to speak and deliver the resolution to the board in a public forum you know and use the two minutes to read the resolution into the record.

**Kevin Daly:** I'll sign up for the 27<sup>th</sup>.

**Bridge Littleton:** OK.

**Kevin Daly:** Yeah I just checked I got that. Nothing's happening that day.

**Bridge Littleton:** Okay.

**Kevin Daly:** So far

**Bridge Littleton:** So they'll start at 9:00. It's two and half minutes per person you'd be like thirty fifth so you'd be the probably around 9:45, 10 o'clock is when you'd be on deck. So. Okay. Is everyone good with that at least as a starting point? Okay Kevin thank you very much.

**Kevin Daly:** As long as I got something to read.

**Bridge Littleton:** Yeah exactly. Anything else before we go in to. [off mic] Oh yes sorry. So you guys are gonna love this. So Arla Lewis came to the PEC meeting that we had at the community center whenever it was and she calls me up a couple days later she says you have got to see this ad from 1995. So what this is. She had clipped it out. I know she clipped it out and she saved it. And so she I went by her house and she gave it to me. I photocopied it took her back the original. So this was the advertisement in 1995. Look at that English Village made in America for which community? [inaudible] Now what they don't tell you is that South Riding Vermont. [laughter] [inaudible] Yeah. Yeah that's so if you go down I included that's a picture of South Riding. Yeah. [off mic] Oh I know. So yeah it's a, I didn't even know the county had done that. Anyway so I'm going to put a Facebook post up here you know the next couple days but I just you know it was. [laughter] All right. Thank you very much. I think we're it's time for closed session. Does anybody want to read a motion? [laughter] [inaudible]

**Philip Miller:** I moved that the council go into closed session as allowed under the Virginia Freedom of Information Act Section 2.2-3711 (A)(3), (7), (8) and (1) for the discussion or consideration of the acquisition of property or the disposition of publicly held property where a discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body for consultation with legal counsel and briefings by staff members pertaining to actual litigation where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body for consultation with legal counsel employed by the public body regarding specific legal matters requiring the provision of legal advice by such counsel and for the discussion consideration interviews prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees and employees of the public body I further moved that these matters be limited to (1) the acquisition of property for a new town administration building. (2) David Christopher Brent Loudoun County Circuit Court case CL 117407. (3) legal advice of town attorney regarding the claim for payment and (4) the review of the town administrator. I further move that in addition to the council the following individuals be present during a closed session. Danny Davis for all the items. Martin Crim for the first three items and Rhonda North Will Moore and Jamie Gaucher for the first item and A.J.

**Rhonda North:** Strike AJ. You can strike that.

**Philip Miller:** And that's it. I further move that council there after reconvene in open session for action as appropriate.

**Kevin Daly:** Second

**Bridge Littleton:** Any discussion. All those in favor say aye.

**Everyone:** Aye.

**Bridge Littleton: Abstentions.** Any no's. All right. Thank you we're in close session. Ok. I ask that council certified to the best of each member's knowledge 1, only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act and 2 only set public business matters as were identified the motion by which the closed meeting was convened were heard discussed or considered in the closed meeting. I would like to remind those present for the closed session that any discussion that occurred within it should be treated as confidential.

**Chris Bernard:** Yes

**Kevin Hazard:** Yes.

**Philip Miller:** Yes.

**Bridge Littleton:** Yup.

**Peter Leonard-Morgan:** Yes.

**Cindy Pearson:** Yes.

**Kevin Daly:** Yes.

**Bridge Littleton:** Do I have a motion?

**Cindy Pearson:** Yes.

**Bridge Littleton:** Cindy. I think you have a motion.

**Cindy Pearson:** I do. I move that the town council authorize a payment to Margaret Carroll with Sheridan MacMahon Limited Realtors in the amount of five thousand dollars for her efforts in pursuing leases for the health center building on the behalf of the town.

**Bridge Littleton:** Do I have an amendment

**Kevin Hazard:** Friendly amendment. Just make it Sheridan MacMahon. No name because the contract was with Sheridan MacMahon.

**Cindy Pearson:** Accept that.

**Bridge Littleton:** Do we have a second.

**Kevin Daly:** Second.

**Bridge Littleton:** Any discussion? All those in favor say aye.

**Everyone:** Aye.

**Bridge Littleton:** Opposed, abstentions?

**Peter Leonard-Morgan:** Abstain.

**Bridge Littleton:** Motion passes and the meeting is adjourned.