



**TOWN OF MIDDLEBURG
HISTORIC DISTRICT REVIEW COMMITTEE
REGULAR MEETING MINUTES**



Thursday, July 8, 2019

PENDING APPROVAL

The regular meeting of the Historic District Review Committee was held on Monday, July 8, 2019 (rescheduled due to the Fourth of July holiday) in the Town Hall Council Chambers, located at 10 West Marshall Street. Chairman Turnure called the meeting to order at 5:30 p.m.

PRESENT: William Turnure, Chairman
Punkin Lee, Vice Chair
William Anderson
Tim Clites (arrived late)
Virginia Jenkins
Linda Wright
Cindy C. Pearson, Council Representative

STAFF: William M. Moore, Deputy Town Administrator
Rhonda S. North, MMC, Town Clerk

ABSENT: Margaret Littleton (unexcused)

Approval of Minutes

Committee Member Jenkins moved, seconded by Committee Member Wright, that the Historic District Review Committee approve the June 6, 2019 regular meeting minutes.

Vote: Yes – Committee Members Lee, Anderson, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Members Clites and Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

Old Business

COA 19-21: Deck and outdoor seating – 207 W. Washington Street – Mt. Defiance Cidery & Distillery

Peter Ahlf, the applicant, reported that they have proposed some changes since the last meeting. He explained that they were now proposing that the deck be made of a tropical hardwood and that Danish oil be applied to it annually. Mr. Ahlf advised that the goal was to allow it to weather and noted that while it would gray, it would not be a dark gray. He advised that they were proposing to change the railing to black metal. Mr. Ahlf reported that they were also proposing to change the design of the deck and advised that as opposed to placing the deck over it, they would remove the mulch and cement that area so it would be flat. He clarified that the deck would only be constructed over the two parking spaces and would simply be one level. Mr. Ahlf advised that it would be sixteen by ten feet.

Mr. Ahlf advised that in order to protect the deck, they planned to rebuild the raised flower bed. He also offered to install a removable three-foot tall bollard, which would be similar to the one on the adjacent property, in the corner. He asked for the Committee's input as to whether this should be done.

The Committee held some discussion of the deck's location. They agreed they liked the Jatoba hardwood better than the composite material. The Committee questioned whether the bollard was necessary and suggested the applicant consider placing a boulder on the corner if it was necessary. Deputy Town Administrator Moore noted that the boulder would need to be placed in the planting bed and could not be placed on the right-of-way.

In response to an inquiry from the Committee, Mr. Ahlf confirmed that the only lighting would be the existing ones on the building. He advised that the outdoor area would not be used after dark.

Committee Member Anderson moved, seconded by Vice Chair Lee, that the Historic District Review Committee approve COA 19-21 with the additional item to replace the bollard with a larger boulder in the adjacent planter if needed.

Vote: Yes – Committee Members Lee, Anderson, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Members Clites and Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

New Business

COA 19-22 (S 19-11): Projecting Sign – 19 E. Washington Street – Greenheart Wellness

John Ralph, of Quail Run Signs, appeared before the Committee representing the application. He reported that the sign was the same one that the applicant used in their other locations. Mr. Ralph advised that it would be rigidly mounted like the previous sign so they could use the existing lights.

(Committee Member Clites arrived at the meeting at 5:42 p.m.)

Committee Member Wright moved, seconded by Committee Member Jenkins, that the Historic District Review Committee approve COA 19-22 (S 19-11) for a projecting sign at 19 East Washington Street for Greenheart Wellness as presented.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Member Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

COA 19-23 (S 19-12): Projecting sign and wall signs – 6 S. Madison Street – The Middleburg Bride

John Ralph, of Quail Run Signs, appeared before the Committee representing the application. He reported that the sign would be the same size oval sign as the previous one at this location. Mr. Ralph further reported that he would use the existing bracket. He advised that the applicant was proposing to add lettering to the building.

After some discussion, Mr. Ralph advised that the application that was before the Committee was not the most recent design. He suggested it be tabled so he could get them the latest version.

Vice Chair Lee moved, seconded by Committee Member Anderson, that the Historic District Review Committee table COA 19-23 (S 19-12) so it could see the current presentation.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Member Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

COA 19-24 (S19-13): Projecting sign – 5 E. Washington Street – Loyal Companion

Jessica Southerland appeared before the Committee representing the application. She reported that the proposed sign was smaller than the existing one.

The Committee expressed concern that the proposed dimensions did not correlate with a smaller sign. They suggested it not be any wider than the existing bracket.

The Committee held some discussion regarding the proposed design. Deputy Town Administrator Moore advised that the letters would be flush mounted and would project out ½-inch. Ms. Southerland advised that the border would be engraved.

Committee Member Clites moved, seconded by Vice Chair Lee, that the Historic District Review Committee approve COA 19-24 (S19-13), a request of Ryan Weiss for a projecting sign at 5 East Washington Street as presented with the clarification that the overall width of the sign shown is thirty-three inches and would not be longer than the existing bracket.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Member Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

Ms. Southerland advised the Committee that she would measure the bracket before leaving town.

COA 19-25 (S19-14): Projecting sign and door color change – 5 S. Madison Street – Le Boudoir

Deputy Town Administrator Moore noted that no one was present to represent the application.

The Committee expressed concern about it and suggested there were too many questions to consider it without the applicant being present. They expressed concern about the “confetti” color that was proposed for the door and questioned whether it was appropriate for a façade in the Historic District. The Committee noted that the color was not used anywhere else and opined that there was nothing to tie anything together. They also expressed concern that the proposed bracket did not fit the shape of the proposed sign and that it was not attractive.

The Committee suggested the door be painted black, which would tie into the sign and would be more elegant. They suggested the “confetti” color could be used inside the store if desired. Chairman Turnure suggested the Committee survey the Historic District to determine whether this color was used elsewhere.

Committee Member Jenkins moved, seconded by Vice Chair Lee, that the Historic District Review Committee table COA 19-25 (S 19-14) for a projecting sign and bracket and door color change at 5 South Madison Street.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Member Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

COA 19-26: Fencing – 5 Chinn Lane – Eric M. Hediger

Deputy Town Administrator Moore advised the Committee that they were not obligated to act on this item since it was just added to the agenda. He further advised that there would be limited visibility of two pieces of the fence from the street. Mr. Moore noted that the applicant would like to install the Charleston style fence with a decorative fleur de lis cap on the finials.

The Committee held some discussion regarding the location of the proposed fence and its visibility.

Committee Member Wright moved, seconded by Vice Chair Lee, that the Historic District Review Committee, approve COA 19-26, a request of Eric Hediger for fencing at 5 Chinn Lane as submitted.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins and Wright

No – N/A

Abstain – N/A

Absent – Committee Member Littleton

(Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

Discussion Items

Deputy Town Administrator Moore introduced Estee Laclare, the Town’s new Project & Planning Associate. He noted that she would be taking over items such as processing applications and the preparation of the agendas, as well as oversight of the Historic District Guideline update project in the future.

August Meeting Quorum

Those members who were present indicated they would be present for the August 1st meeting.

There being no further business, the meeting was adjourned at 6:21 p.m.

RESPECTFULLY SUBMITTED:

Rhonda S. North, MMC, Town Clerk

HDRC Meeting Transcript – July 8, 2019

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bill Turnure: Bring this meeting to order. First order of business is our roll call. I'd like to bring this meeting to order. [laughing] First order business is the roll call.

Bill Anderson: William Anderson.

Punkin Lee: Punkin Lee.

Bill Turnure: Bill Turnure.

Linda Wright: Linda Wright.

Virginia Jenkins: Virginia Jenkins.

Cindy Pearson: Cindy Pearson.

Rhonda North: Rhonda North Town Clerk.

Will Moore: Will Moore deputy town administrator.

Bill Turnure: The next order business is to the approval of the minutes from our June 6th meeting. Any additions or admissions to the minutes? Is there a motion?

Virginia Jenkins: I make a motion to approve the minutes for June 6 2019.

Bill Turnure: Second? All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes. Okay. Next item of business the action item old business. Action item 4A COA 19-21. Request of Peter Ahlf for deck and outdoor seating at 207 West Washington Street. Mt. Defiance Cider and Distillery.

Peter Ahlf: Thank you hello everybody. So I've got some changes based on the discussion we had last month and we've also kind of relooked at the whole project and we've made a few additional changes so kind of take a few steps back here. I think it's a better approach though. So first I'll go through and just talk about what's changed since the last time I presented this to you. Last time we talked about what the decking material might be and we had proposed pressure treated lumber. We've talked about maybe we ought to look at Engineered Wood. I went back and looked at some pricing and based on some of the experience I've had using different types of wood I wanted to propose something altogether different which is to use a tropical hardwood either jatoba or Tiger Wood. I've used I actually have built a deck in front of my on my house or a front porch using jatoba and it's a really it's a beautiful wood it's incredibly dense and long lasting not susceptible to rot or decay. And I just think it would be you know for us it's about the same price as engineered wood and I think it would look much more beautiful. So I'm gonna jump ahead while I'm talking about that I'll go ahead and pass around this is a sample of jatoba and on part of it I've put a Danish oil and so we would propose to finish it with the Danish oil and the goal there is to not you know you can use certain garnishes and put 10 coats on and actually keep it from changing

color even out the full sun but those require tons of maintenance. Our goal is to let it weather gracefully by oiling it pure on an annual basis. And so this is a fresh piece and so further in the package I show a picture of what it would look like as it begins to weather it's not turn as grey dark is a pressure treated wood but it will begin to turn darker and a bit gray. So I would include pictures of that as well they're very similar. So that's proposal number one. Proposal number two we discussed the railing material and we propose to change that from pressure treated lumber to a black coated metal and I have a picture further in the package of what that will be a very simple wrought iron design. The deck configuration itself we're proposing two changes to that and if you look probably it's best to look at the diagram of the deck which has been updated and so two things we're proposing to change first is that originally we talked about extending that deck back along the side of the building a lot over that mulched area where there would be a small step up. We've thought about that more and didn't thought that really wasn't adding anything to it. And in terms of handicap accessibility it just makes that a challenge. So what we're proposing now is for the this side of the building that to dig out that mulched area and at least part of it I know I haven't dug down in all of it but in certain areas it's only a couple inches deep of soil and then you hit cement. So we proposed digging that out and just filling it up with basically cementing it. So it's just like the sidewalk next to it and then it's just one big flat area back there where we can put tables. The deck area would be just over the part the two parking spaces and the change to that we're proposing is rather than have kind of two decks with a step up onto the first level and then another step up on up on to the second level proposing just to have one single level of deck for us that gives us more flexibility in how we use it gets rid of some of the railing that's about turns out to be pretty expensive we don't have to buy one section of that railing. So that's the other proposal also the dimensions of the deck. We have proposed 8x8 for each of those platforms. Now we're proposing what should be 16x10 we're proposing it become out towards into the parking lot two more feet and that still gives us two feet of that raised bed area where it's set back. We were concerned about people driving around and clipping it. So first of all we're going to rebuild that section of raised bed because it's been clipped by cars already it's halfway destroyed so we're going to rebuild it. So that will be a better barrier and then optionally This is something again I'd like to get your all's opinion on. We could put Will informs me they're called bollards. We could put a bollard at that corner and in this picture this is a bad picture it's not good look it's not that big. You have a separate hand out of the bollard that we're proposing which is four and a half inches in diameter and three feet high. And the one that we could use we can put in one that is removable and so it can be there during the time of year where we use it and we can take it out in the winter time. So it's not even though we know we would cover it with a decorative cover this particular bollard cover is very similar to the southern states little safety bollard that they have right now. But then we can still remove it altogether during the winter when we're not using the deck. So that's the summary of all of the proposed changes all of the material has been updated the diagram has been updated with that the next page. You've seen the pictures of the area that we're talking about when we get into the materials these are the pictures of jatoba. This is the jatoba kind of like what I just showed you and this is what it looks like when it after it's been weathered in the sun for a number of years. And same thing with Tiger Wood. They look very similar after a few years and then this is the railing again is a very simple railing design. Now we're currently getting estimates more estimates for that. So that's a quick summary. Is there any thing I can help you understand?

Bill Turnure: Explain to me here where the concrete is. You've got like a maybe two and a half foot retaining wall planting area. Where you saying you're going to push that retaining wall back?

Peter Ahlf: No the retaining wall won't change. If you look at the.

Bill Turnure: I got the one photograph.

Peter Ahlf: Yeah. That picture basically that this mulched area would become concrete just like the sidewalk at the same level as the sidewalk.

Bill Turnure: And will you be removing the existing concrete and then just just having one.

Peter Ahlf: No our plan is to have a seam there.

Bill Turnure: Yeah I like the jatoba. I mean we've used similar South American hardwoods like that just [inaudible]. I'm all in favor of that and reducing the size and complexity of the deck. I think that's nice as well. Very simple. My question is do you think the bollard is really needed?

Peter Ahlf: Well as I was looking at the diagram again. If we have that raised bed they're going to you know cars are gonna have to jump over you know that much raised bed and then take a swerve in order to hit it. I don't really think it's necessary. I kind of put it in there in case you had any concerns we would be glad to install that.

Linda Wright: Couple other places in town or we've had trouble with that we've put [inaudible].

Peter Ahlf: Yeah. Maybe inside [inaudible] in the bed we'll put a big stone.

Linda Wright: Go find one around here for free. We've put some big boulders in places so cars are not [inaudible].

Peter Ahlf: We could so like in the end part of that raised bed. We can find a nice looking big rock over at our side or barn. We've dug up a few so [laughing] we have a ready source.

Bill Turnure: If you find the need I think that'd be a simpler cleaner. [inaudible] And I'm not sure you're going to need it. If it does become a problem I can see from the picture that it's taken a little bit of damage but it could be because the cars were parked in there and they were just backing out or something.

Peter Ahlf: Yeah. I once got knocked it over once just amazingly would kind of just you know we would find a piece of the railroad tie in the parking lot and go over and put it back there and a week later would be knocked in the parking lot I don't know how many cars damage themselves but hopefully. The rock I think it'll help. [laughing] Something to be high enough to catch their eye I think.

Will Moore: Just to be clear a rock within a bed is OK. A rock. [multiple speakers].

Linda Wright: Just put it in the bed. [inaudible].

Bill Anderson: I wasn't here for the last time you were here. I was wondering how is this lit at night? Is there any lighting [inaudible]?

Peter Ahlf: Well first we would not plan to use it after dark. The lighting that we have right now is on the outside of the building which are those sort of colonial looking sconces. We close at 6:00 and you know. Winter time it won't be used. So I don't think there'll be many occasions where people would want me to be out there when it's getting dark.

Bill Turnure: Any further discussion? [inaudible] Is there a motion?

Bill Anderson: Make a motion on COA 19-21. Approve COA with one additional item and that is to replace the bollard with a large boulder and adjacent planted. [inaudible]

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes.

Peter Ahlf: Thank you very much. We hope to get started in August.

Bill Turnure: Okay. Next we have the action items New Business. Action Item 5A COA 19-22 S19-11 request of Alisha Swanstrom for a projecting sign at 19 east Washington Street green heart wellness. [inaudible]

John Ralph: That's sweet.

Bill Turnure: Okay. What do we got here John. We've got a. We reviewed this sort of discussion item.

John Ralph: Yeah I think they missed the sign off last time of them correctly. So this is the same sign they have another three locations. The only thing we're doing proposing to do differently is because the lights are still there from the bookstore that bracket in those lights were made to work with a rigidly mounted sign instead of a scroll bracket. This is why we're proposing to rigidly mount the sign like the bookstore sign was. Other than that it's the same one that's in every every other green heart.

Bill Turnure: Anybody remember this from last month? Any questions Bill you have any questions on this?

Bill Anderson: This is just one [inaudible].

John Ralph: Books and crannies was there previously.

Bill Anderson: [off mic]

John Ralph: Yeah. The lights are still there from the previous sign. That's why we're suggesting doing originally mounted sign instead of a scroll bracket. They work the way the lights that are existing will continue to work that way. You'll be seeing the other [inaudible] next month.

Bill Turnure: Welcome Mr. Clites. I don't know if you want to chime in on this application or. It's run over from last month's [inaudible]. It is part of our discussion items last month. If there's no further discussion is there a motion?

Linda Wright: Make a motion we approve COA 19-22 S1911 for a projecting sign at 19 east Washington Street for green heart wellness as presented.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes. Moving right along. Action item new business 5B COA 19-23 S19-11 request of Lee Ann Mikeman for projecting sign and wall signs at 6 S Madison Street Middleburg Bride.

John Ralph: I look like Lee Ann as well. [laughing]

Bill Turnure: Look like a Middleburg bride as well. [laughing]

John Ralph: Always the bridesmaid. [laughing] Same sized oval as previous couple signs that have been there. Bracket remains. They've repainted the front same colors and they just want to put some very small lettering on the facade similar to what was there in the previous.

Bill Turnure: And the lettering is gonna be black?

John Ralph: Yes. It's technically Black Fox which is shown on page one but it's black. [inaudible] Farrow and Ball. It's just another way of calling it Black.

Bill Turnure: Because it does say [inaudible] black. [inaudible]

John Ralph: Mine says Black Fox. My apology. It must have been updated.

Will Moore: [off mic]

John Ralph: Do you mind?

Will Moore: So this one has a gold [off mic].

John Ralph: Yeah I apologize.

Will Moore: [off mic]

John Ralph: And brown and black. [inaudible] No the one he's circulating which I will leave I'll gladly make copies a slightly updated color the silver was switched to gold as the primary. I do apologize I do know this has been revised about 500 times so. And that's that's mildly exaggerating.

Punkin Lee: [off mic].

John Ralph: Is plain black. The goal is just one little pinstripe accent as I recall.

Bill Turnure: Any further discussion?

John Ralph: These aren't changes as interiors so I'll just give you that. [inaudible] The only thing with the Black Fox has a different name.

Will Moore: OK. This is a different style of font.

John Ralph: Oh you're kidding me.

Will Moore: Font Size lettering as well. This could change the application of the size of the lettering on the size and style of [inaudible] the facade.

John Ralph: I don't I'll be honest. I hate to admit this other than the page I'm holding I don't even know what's different. Cindy was just saying I don't really disagree. I can't answer that question honestly because I wasn't working on it. I'm quite comfortable with you tabling it because I don't know and I can't answer it right this second.

Will Moore: [off mic]

John Ralph: They've got a lot of facade like 40 feet or something of width.

Will Moore: [off mic]

Bill Anderson: [inaudible]

John Ralph: That's probably not very exciting to most. [laughing] It isn't the old day with sort of popsicle sticks when you mix colors. Now it's computer and automated and it's pretty. Reproducible if nothing else.

Bill Turnure: Yeah I don't know.

John Ralph: Let me have Jennifer tune it up and resubmit it.

Bill Turnure: I don't necessarily mind the font I'm not sure exactly how this were these go in a relationship to the building. [inaudible]

John Ralph: Valid.

Bill Turnure: There's four notes here and then there's five [inaudible]. So I mean I don't see any an issue. [inaudible]

Tim Clites: [inaudible]

Bill Turnure: [inaudible] I'm not sure where that goes. [multiple speakers]

John Ralph: And the unfortunate truth. Honestly I haven't worked on this. I don't know which one is actually current so I can't lead you that way I'm afraid to say.

Bill Turnure: I don't think there'll be any issue John but [inaudible].

John Ralph: We'll tune it up.

Bill Turnure: Ok so is there a motion?

Punkin Lee: [inaudible] table COA 19-23 [inaudible] [off mic]

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say they. Application is tabled. We'll see you next month.

Bill Turnure: Okay. Action item new business action item 5C COA 19-24 S19-13 request of Ryan Weiss for a projecting sign at 5 East Washington Street. Good evening.

Jessica Southerland: Hi Jessica Southerland we'll be doing the install of the sign.

Bill Turnure: So I'm assuming that with the photograph that you have you've just overlaid over the existing side of the [inaudible]

Jessica Southerland: Yes looks like that our department did not eliminate the [inaudible] portion at the bottom. So the only proposal is that blue section it just got Photo shopped on top of the old sign. It's much smaller. Yeah.

Bill Anderson: [inaudible] I can't believe that the sign is almost three feet wide in that image. Just as a point I like the sign. [inaudible] I can't believe why [inaudible]

Linda Wright: It's maybe 24x36.

Bill Anderson: [off mic].

Jessica Southerland: I do not have the dimensions of the previous one. But yeah I mean the new one will be 33 inches wide so might end up being a little bit wider.

Bill Anderson: [off mic]

Bill Turnure: Is that what you would like to say? We just I just don't think it wants to be wider or longer than the bracket. I'm not so sure. [inaudible]

Tim Clites: Do I understand it right. The letters are [inaudible] white acrylic and the border is the border recessed into the blue or is it also raised?

Jessica Southerland: Let's see.

Tim Clites: A two inch deep wood panel. It just makes me think that it would be a recess but I don't.

Jessica Southerland: [inaudible] two inches thick. I believe the.

Tim Clites: [inaudible] otherwise most of the acrylic sheets are not. I mean [multiple speakers]

Will Moore: The letters are not proposed FCO is a flat cut out letter and flush mounted. So what you know just it'll have just that half inch dimension projection.

Jessica Southerland: Yes.

Tim Clites: Does the white border also project.

Jessica Southerland: No I believe that's engraved. Yes.

Bill Turnure: All right that makes more sense. Any further discussion? Is there a motion?

Tim Clites: I move that we approve COA 19-24S 19-13 Request request of Ryan Weiss for projecting [inaudible] East Washington Street as presented with the clarification that the overall width of the sign shown is 33 inches. Actually not be longer than the existing bracket.

Bill Turnure: Is there a second. All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes.

Jessica Southerland: All right great. I will get a measurement of that bracket on my way out.

Bill Turnure: Great. Thank you. Ok. Action item new business action item 5D. COA 19-25 S 19-14. Request of Bernita Gazawi for a projection sign and deep color change at 5 South Madison Street, Le Boudoir. Do we have a representative?

Will Moore: We do not have a representative present here.

Bill Turnure: This was the one I had sort of more questions than the others. Do you all want to just table it and discuss it. Next week I mean it seems I have too many questions myself to [inaudible]

Will Moore: Agreed.

Bill Turnure: Do we want to give him an idea of what our questions might be. I think that's probably.

Will Moore: That would be anything you can give me that would be helpful.

Bill Turnure: All right. Any discussion? Ok so that the the confetti color which they're proposing to change the color. I'm assuming it might be the white that's [inaudible] existing.

Will Moore: That's the green. The door itself that has the glass insert. I suggest the green portion of it.

Bill Turnure: I see. I see. OK. I gotcha.

Linda Wright: And where's the paint sample?

Will Moore: Paint sample is right here it is included. But here's an actual hard. [off mic]

Bill Turnure: Watercolors. [multiple speakers]

Tim Clites: [off mic] That doesn't look like it's high enough to be above the 7 feet.

Will Moore: Ok. So the question is where would the sign be proposed to be installed. So if you look at the second elevation photo the one toward the bottom right you'll see a metal stud sticking out. It would be above that you'll see a couple of holes directly in line above that it would be roughly where those two holes are above that.

Bill Turnure: Oh above the top of the window.

Will Moore: Correct. [Inaudible] Correct.

Bill Anderson: Will what's the elevation that needs to be above the side walk?

Will Moore: Seven six.

Bill Anderson: So the bottom of the sign has to be seven six?

Will Moore: Has to be minimum seven six. Yes.

Bill Turnure: We should be okay with that and they should be okay with that? The bracket that they show that doesn't really fit with the shape that [inaudible]

Tim Clites: They're not going to easily go together. Either in real life or visually. Right?

Bill Turnure: [off mic] So I think there is an issue with the sign. [off mic] And even that design itself is not very attractive. Not design but the bracket. That's. Yeah.

Linda Wright: Their previous sign is much nicer.

Bill Turnure: Well that's the same sign. [inaudible] They're going to use the sign. I'm just talking about the bracket.

Linda Wright: Yeah. The bracket doesn't fit with it at all.

Virginia Jenkins: [off mic]

Bill Turnure: Yes. [off mic]

Punkin Lee: [off mic]

Bill Turnure: Any other questions for this for the applicant? Is there any feedback on the proposed [inaudible] that I can pass on to the applicant for the door.

Virginia Jenkins: [off mic]

Linda Wright: Yeah it works better with that color.

Punkin Lee: [off mic]

Linda Wright: So the sign stays as is?

Virginia Jenkins: [off mic]

Punkin Lee: [off mic]

Will Moore: No. Only the dark green.

Linda Wright: It's just the door. The inset glass.

Will Moore: Keeping the white trim. [inaudible] Correct.

[Multiple Speakers]

Will Moore: Everything that's white would remain white. Only the Dark Green. [off mic] Correct.

Bill Turnure: The door itself.

Linda Wright: The door itself not the trim.

Bill Turnure: And obviously not the window but.

Punkin Lee: Right.

Bill Anderson: Good.

Virginia Jenkins: [off mic]

Linda Wright: But I think the brand is an issue if they need to come back with a different bracket because that's not going to work.

Bill Turnure: How do you feel about the Punkin's point with the sign in relationship down to the confetti color. Any issue with that? [off mic] The confetti color with the sign. Do you think there's maybe needs to be a little bit more, a little bit more compatible or not. Or do you think it's. That's my question. [Inaudible]

Virginia Jenkins: [off mic]

Punkin Lee: [off mic]

Bill Turnure: The confetti.

Bill Anderson: [off mic]

Virginia Jenkins: [off mic]

Bill Turnure: It's not the facade, it's just the door.

Bill Anderson: [off mic]

Bill Turnure: Oh okay I understand.

Bill Anderson: [off mic]

Virginia Jenkins: [off mic]

Bill Anderson: [off mic]

Virginia Jenkins: [off mic]

Linda Wright: It's a valid point. I mean if you want to tie this sign in the door together paint the door black.

Bill Anderson: [off mic]

Linda Wright: Yeah a more elegant look [inaudible].

Bill Anderson: [off mic]

Bill Turnure: That's good. Good input for the applicant. [off mic]

Bill Anderson: Yeah. We don't like the confetti on the outside.

Bill Turnure: Unless they can convince us that that's the right answer.

Virginia Jenkins: It is a question of taste.

Bill Anderson: [off mic]

Tim Clites: [off mic]

Bill Anderson: No it's not, it's muted. It's a lavender I guess.

Punkin Lee: [off mic]

Linda Wright: And it goes together.

Punkin Lee: [off mic]

Cindy Pearson: Is that on of your approved colors. Is that something that in the regulations?

Bill Turnure: We used to have a a palette but we don't have that we don't use it anymore.

Linda Wright: Do we need to table this and get more paint information and more bracket information?

Bill Turnure: For sure. Yeah and I think we should sort of do a little survey of the town see if there's similar type of colors that we've used in the past and so we'll have a little bit more of an argument.

Virginia Jenkins: [off mic]

Tim Clites: Honestly when I look at these two my opinion is I would rather have the darker then the lighter because the darker [off mic]

Bill Anderson: [off mic]

Tim Clites: My only comment on the bracket would be because it's an oval sign. I think the simpler the bracket the easier it is just physically to attach from that oval up. Just do something that is simple and would look better too.

Bill Anderson: If they just turn the bracket upside down. It would work.

Virginia Jenkins: [off mic]

Bill Turnure: Ok. Any other discussion. So is their motion to table the application? Is there a motion of what we'd like to do?

Virginia Jenkins: I make a motion to table COA a 19-25 S 19-14 for the projecting sign and bracket and door color change for 5 South Madison Street. Do you want more than that?

Bill Anderson: [off mic]

Bill Turnure: He'll be in the minutes.

Will Moore: I'll directly communicate with the applicant.

Punkin Lee: Second.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Any opposed say nay. Motion passes. OK. Last Action Item is new business action item for 5E COA 19-26 request of Eric M. Hediger for fencing at 5 Chinn Lane.

Will Moore: Thank you for considering this possible edition. I do not feel obligated to act on this. Mr. Hediger is not here this evening. But if you would courtesy of taking a quick look at it this is a there's very limited visibility of this fence from Chinn Lane that as you will see in the particularly from the elevation photographs. But I did tell Mr. Hediger I would get this before you to get at least some feedback if not an actual approval this evening as his family is moving in this month and they are in a hurry to get this up to contain dogs in the backyard kind of thing. So I told him I would at least get this before you for your consideration.

Virginia Jenkins: [off mic]

Will Moore: So those pictures are all of the same house.

Virginia Jenkins: [off mic]

Punkin Lee: [off mic]

Virginia Jenkins: [off mic]

Will Moore: It's the last page. So it's the third house on the right as you go down Chinn Lane from Marshall Street.

Virginia Jenkins: [off mic]

Will Moore: You see a little bit enough to necessitate getting your review. But basically there'll be two pieces that are parallel to the street coming out from the house that you'll get a view of. A limited view of. So the majority that's enclosing the rear yard you won't be able to see.

Virginia Jenkins: Basically what you see is behind the driveway?

Will Moore: Correct. And then a little bit on the right hand side of the house as well you'll see it extend out from beside the house.

Bill Anderson: It's the third house down on the right?

Will Moore: Correct.

Bill Anderson: [off mic]

Bill Turnure: It looks like it looks like the Heritage. [inaudible]

Will Moore: And just to clarify on the first page of the long fence brochure you see the Charleston it has a decorative cap on top of each finial. That is what he's proposing that that decorative cap is an option. So on the second page where it's just a drawing of the fence you don't see that decorative cap. But that is what he is proposing.

Bill Turnure: Little fleur de lis. I think it's an attractive fence.

Linda Wright: Yeah it's better than the others. The swimming pool fences.

Virginia Jenkins: [off mic]

Bill Turnure: Yes it'll go over I guess towards a tree and then go back.

Virginia Jenkins: [off mic]

Bill Turnure: [off mic]

Will Moore: No no no not.

Linda Wright: You're looking right here.

Will Moore: Not the front of the house here.

Bill Turnure: Oh. Oh it's not. Oh I see you're right. Oh you're right.

Virginia Jenkins: [off mic]

Bill Turnure: It's behind the tree. [off mic] it's behind the tree.

Virginia Jenkins: [off mic]

Bill Anderson: [off mic]

Cindy Pearson: Will, are the posts that are in the ground on that third photo. Is that where the fence is going to be the one of the side of the house with the trees. The big tree. If blow it up a little bit you can see those posts.

Will Moore: Oh you mean the stakes.

Cindy Pearson: Yeah stakes.

Will Moore: No no. That's only showing the property line. No it's not it's not. That's not a location for.

Virginia Jenkins: [off mic]

Will Moore: Yes it is.

Punkin Lee: [off mic]

Virginia Jenkins: [off mic]

Linda Wright: And he could just have some down.

Will Moore: It's not a property corner.

Virginia Jenkins: [off mic]

Linda Wright: So that's sits back quite a bit. [off mic] I don't have any problem with that.

Bill Turnure: That's right at this corner right here. It's right on that corner comes after here and then goes back.

Punkin Lee: [off mic]

Bill Turnure: Yes. So coming off that corner right there in front of a tree. And that's OK. Either one, I don't have an issue on it and the other ones way in the back behind that little addition or the little bump out. Do we have enough information for a motion. Any further discussion? Anyone willing to make a motion on this application?

Linda Wright: Make a motion COA 19-26 request of Eric Hediger or if I did that wrong for fencing at 5 Chinn Lane as submitted.

Bill Turnure: Is there a second.

Punkin Lee: Second.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes.

Will Moore: Thank you for considering it.

Bill Turnure: Thank you. Any discussion items. Anybody. Anything on anybody's mind. Will you got anything.

Will Moore: Yes I would like to introduce Mr. Turnure has met but the rest of you have not, Estee Laclare. She is our new planning and project associate for the town. It's a newly created position and we're kind of making it up as we go along. [laughter] But one of the things that she will be you are one of the committees that she will be working with at some point. So exactly how that transition works out we're not exactly sure yet but she'll be helping out with processing applications and putting the agenda packet together. And as we go forward with writing the staff reports those kind of things. Also envision her probably helping out as we move forward this year with our plans to start rewriting our design guidelines so help helping out with some of that project management. Estee comes from a varied background which I'm sure she'd be willing to talk with you individually about but includes serving most recently as President and CEO of South Riding Proprietary so a huge homeowner's association with 30,000 residents or so. And so she's used to dealing with people who want to make changes to their property and have to go through a process and you have to have enforcement and those kind of things. She also holds a master's of public administration from George Mason. And part of her concentration was in historic preservation in that program as well. So just wanted to introduce you. Mr. Turnure was part of the final interview panel.

Bill Turnure: And Estee her resumé included many many areas of involvement. She seems like really is a go getter and very involved and very active and so I think she's going to be a big help to the staff and for us.

Estee Laclare: Thank you very much for the warm welcome and I'm looking forward to working with all of you. It's been a great start. Thank you. I met you on the street last week.

Bill Turnure: Okay. Any other discussion? August 1st everybody here. Anybody beach bound, anybody sick and tired of the.

Will Moore: It's not an option.

Bill Turnure: August 1st. Yes, the first Thursday. Everybody planning on being here? Okay, if not, is there a motion? So moved.